



NOTICE OF REGULAR COUNCIL MEETING

In accordance with Section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m. Wednesday, August 12, 2015. The meeting will take place at the City Council Chambers, located at 1090 East Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 East Union Street, San Luis, Arizona 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS APPROVED BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo a la Sección 38-431.01 de los Estatutos Revisados del Estado de Arizona, se le informa a los Miembros del Cabildo y al público en general que el Alcalde y el Concilio de San Luis, Arizona, tendrán una junta regular a las 7:00 p.m. el día Miércoles, Agosto 12, 2015. La junta se llevará a cabo en la Sala del Concilio, ubicada en el 1090 East Union Street, San Luis, Arizona, 85349, el público está cordialmente invitado.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, 1090 East Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos Revisados del Estado de Arizona, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar o no dar el consentimiento antes que el Estado o alguna subdivisión política grabe a un menor de edad, ya sea en audio o video. Las juntas del Concilio se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden solicitar por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo/hija menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con el Estatuto Revisado del Estado de Arizona §1-602.A.9.

ESTE AVISO ES APROBADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Regular Meeting
San Luis City Council
San Luis Council
Chambers
1090 E. Union Street
August 12, 2015
7:00 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **PRESENTATIONS**
 4. A. Presentation by Campesinos Sin Fronteras Youth Coalition on tobacco smoke at Joe Orduño park. **(Ivan Gutierrez, Campesinos Sin Fronteras Youth Coalition)**
 4. B. Recognition of recently graduated San Luis Police Department Explorers from the Yuma County Law Enforcement Explorer Academy. **(Ernesto Prieto, Detective)**
5. **CONSENT AGENDA**
 5. A. **Minutes of**
-Regular Council meeting held June 24, 2015
 5. B. **Disbursements from July 18, 2015 to July 31, 2015**
Total Disbursements \$520,237.75
(Five- Hundred, Twenty Thousand, Two-Hundred, Thirty-Seven Dollars and Seventy-Five Cents)
6. **DISCUSSION AND POSSIBLE ACTION ITEMS:**
 6. A. Discussion and possible action on any and all matters regarding the purchase of 2 new vehicles for the Parks Department. **(Christopher Kasid, Parks and Recreation Director)**

6. B. Discussion and possible action on any and all matters regarding the contract for the Court Interpreter for the San Luis Municipal Court. **(Rosendo Morales, Jr., Municipal Court Judge)**
6. C. Update on any and all matters regarding the water temperature data collection, report, and conclusions prepared by Nicklaus Engineering, Inc. **(Eulogio Vera, Director of Public Works)**
6. D. Discussion and possible action on any and all matters regarding Resolution No. 1104. A resolution of the of the Mayor and Council of the City of San Luis, Arizona approving the transfer of funds between department accounts and the transfer of contingency funds for fiscal year 2014-2015. **(Robert A. Eads, City Manager)**
6. E. Discussion and possible action on any and all matters regarding Resolution No. 1105. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving an Addendum to the the Intergovernmental Agreement (IGA) between the City of San Luis and Yuma County for the purpose of providing mandated Weekend and Holiday Municipal Court Services. **(Rosendo Morales, Jr., Municipal Court Judge)**
6. F. Public hearing followed by discussion on any and all matters concerning Rezoning Case No. 2015-0218 and possible action to approve First Reading of Ordinance No. 340. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of lots 1 thru 10 (approximately 26.32 acres of real property) located at San Luis Plaza Subdivision from Neighborhood Commercial(C-1) to Community Commercial (C-2); repealing any conflicting provisions; and providing for severability. **(John Starkey- Zoning Administrator)**
 - A. Open public hearing
 - B. Close public hearing
 - C. Action on First Reading of Ordinance No. 340

7. **BOARD OF ADJUSTMENT
MOTION TO ADJOURN AS CITY COUNCIL AND CONVENE AS BOARD OF
ADJUSTMENT**

7. A. Public hearing followed by discussion and possible action concerning Variance Case No. 2014-0333. A request by Adrian Saavedra, property owner, for a variance to reduce the side yard setback from 7-feet to 0-feet to allow an existing structure on property located at 1405 E. Monreal Lane, San Luis, AZ. (Item continued from November 12, 2014) **(John Starkey, Zoning Administrator)**
 - A. Open public hearing
 - B. Close public hearing
 - C. Action on Variance Case No. 2014-0333.

8. **MOTION TO ADJOURN AS BOARD OF ADJUSTMENT AND RECONVENE AS CITY
COUNCIL**

9. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members, City Manager, and/or City Staff pursuant to A.R.S. §38-431.02 (K).

10. CALL TO THE PUBLIC

This is the time for the public to comment, members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

11. ADJOURNMENT



PRESENTATION

Regular City Council Meeting

4. A.

Meeting Date: 08/12/2015

Presentation Topic/Summary:

Presentation by Campesinos Sin Fronteras Youth Coalition on tobacco smoke at Joe Orduño park.
(Ivan Gutierrez, Campesinos Sin Fronteras Youth Coalition)

Attachments

Tobacco Smoke-Joe Orduño

Sonia Cornelio

From: Ivan Gutierrez <igutierrez@campesinossinfronteras.org>
Sent: Monday, August 03, 2015 9:12 AM
To: Sonia Cornelio
Subject: Council Meeting Agenda
Attachments: Let's free stats.pptx

Good morning Ms. Cornelio,

Attached is our presentation that we would like to present before the council. The name of this youth group is Campesinos Sin Fronteras Youth Coalition. The purpose of this is to free our Joe Orduño Park from tobacco smoke.

Can we carry our own computer?

Ivan Gutierrez

Let's free

Joe Orduño Park

From tobacco smoke 

Problem Formulation

- More than 16 million Americans are living with a disease caused by smoking.
- For every person who dies because of smoking, at least 30 people live with a serious smoking-related illness.
- Smoking causes cancer, heart disease, stroke, lung diseases, diabetes, and chronic obstructive pulmonary disease (COPD), which includes emphysema and chronic bronchitis.
- Smoking also increases risk for tuberculosis, certain eye diseases, and problems of the immune system, including rheumatoid arthritis.
- Smoking is a known cause of erectile dysfunction in males.

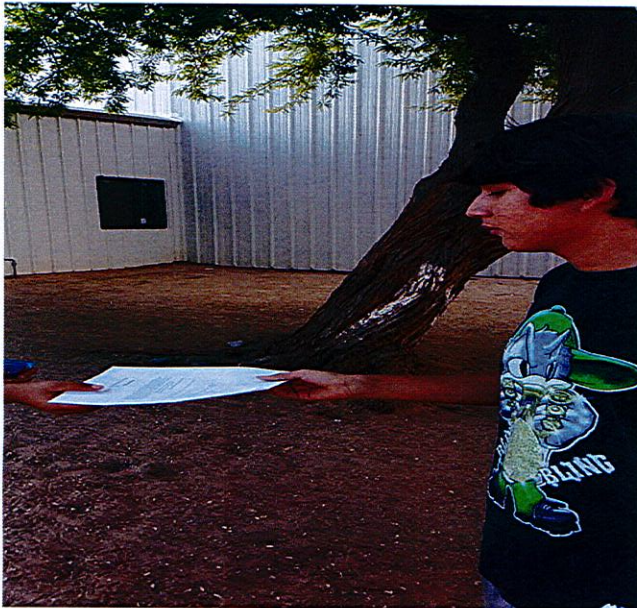
- Cigarette smoking is responsible for more than 480,000 deaths per year in the United States, including an estimated 41,000 deaths resulting from secondhand smoke exposure. This is about one in five deaths annually, or 1,300 deaths every day.
- If smoking continues at the current rate among U.S. youth, 5.6 million of today's Americans younger than 18 years of age are expected to die prematurely from a smoking-related illness. This represents about one in every 13 Americans aged 17 years or younger who are alive today

Thousands of young people start smoking cigarettes every day.

- Each day, more than 3,200 people younger than 18 years of age smoke their first cigarette.
- Each day, an estimated 2,100 youth and young adults who have been occasional smokers become daily cigarette smokers.

Theoretical Framework

- This qualitative study will focus on the number San Luis residents attending Joe Orduño Park have seen people smoking in the park and if they suffer from a disease caused by tobacco smoke and the expected outcomes.



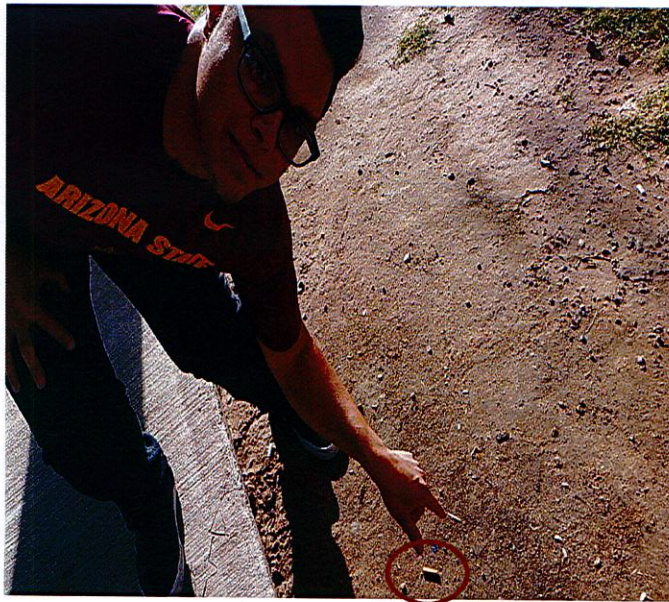
Research Design

- 100 residents of San Luis, Az, were surveyed by members of the Campesinos Sin Fronteras Youth Group. Using closed and open questions, the researcher will be able to identify the number of people that have seen other people smoking in the park and if they suffer from any disease caused by the smoke of tobacco.



Measurement Tool

- This measurement tool will consist of two sections; three demographics and five questions that were verbally asked to the participant.



Lets's

free **JOE ORDUÑO PARK**
from
tobacco smoke!

La coalición juvenil de antidrogas de Campesinos Sin Fronteras aboga por parques libre de humo de tabaco. Se sabe que prohibiendo el uso del consumo de tabaco en lugares recreativos reducirá enfermedades relacionadas con la exposición de humo de cigarro de segunda mano, tales como síndrome de muerte repentina en infantes, e infartos en adultos, acorde con el Centro de Control de Enfermedad y Prevención. Por eso, la coalición juvenil de antidrogas de Campesinos Sin Fronteras le interesa saber que es lo que usted piensa al respecto para hacer que esto cambie en San Luis, Az. Le pedimos que por favor lea y responda a las siguientes preguntas enumeradas.

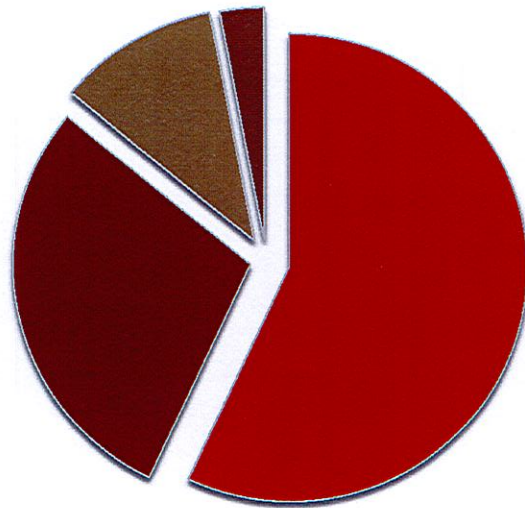
*Porque esperamos a que algo de esto le
suceda a usted o a sus seres queridos?*

NO TIENE QUE SER ASI!!

1. Que tan frecuente asiste al parque Joe Orduño? Ej. Una vez a la semana; dos veces a la semana, etc.
2. Ha visto gente fumar en ese parque? Ej. Muy poco; casi siempre, etc.
3. Cree usted que una póliza debe ser efectuada para prohibir el consumo de tabaco en este parque? Ej. Si, reducirá enfermedades del humos de 2nda mano a quienes lo visiten; No, no tiene caso.
4. Sufre usted de alguna enfermedad causada por el humos del cigarro?
5. Quiere usted agregar algo respecto a este pequeño cuestionario?

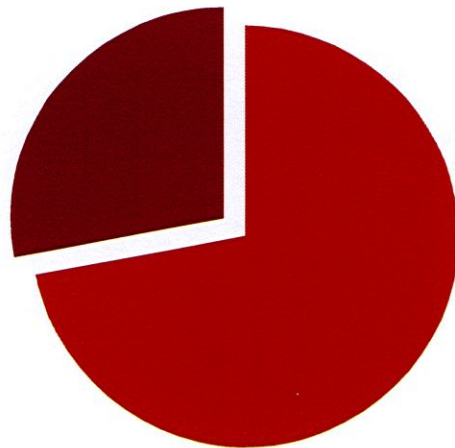
NOMBRE: _____
EDAD: _____
SEXO: _____

Frequency of attendance



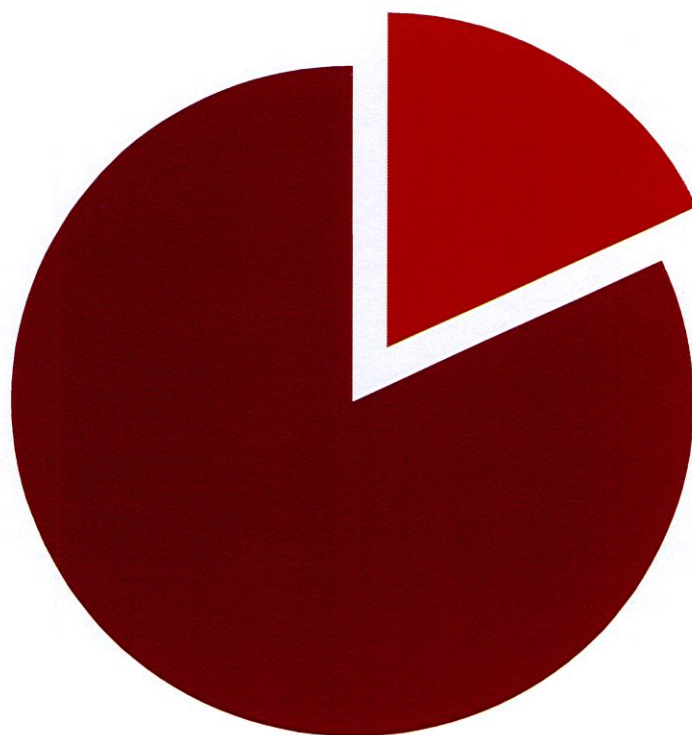
- At least once per week = 57
- At least once per month = 29
- At least once per year = 11
- Don't go = 3

Seen People Smoking



- Seen people = 72
- Haven't seen = 28

Some illness derived from tobacco smoke

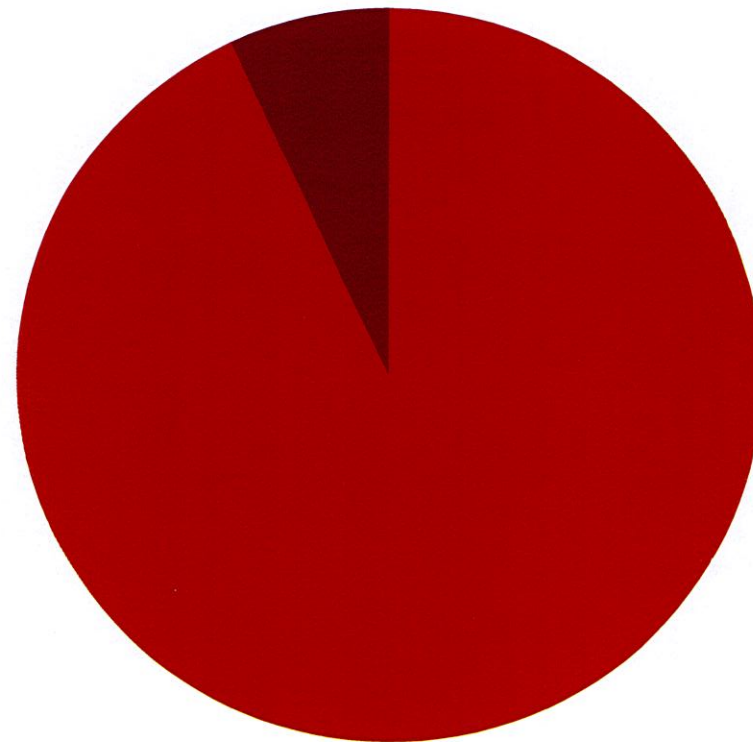


■ Suffer from an illness caused by tobacco 18

■ Doesn't 82

* Illnesses such as asthma, allergies, and pulmonary fibrosis were detected on the

**Should a policy exist which ban the use of tobacco
in Joe Orduño Park?**



■ YES = 93

■ NO = 7



We need to change this...

It shouldn't be this way

Expected Outcomes

- Implement a policy which bans the use of tobacco in this park.
- Provide signs on parks where people can see that tobacco smoke is prohibited.
- Implement a policy which bans the use of tobacco in every park in San Luis Az, just like Somerton.



PRESENTATION

Regular City Council Meeting

4. B.

Meeting Date: 08/12/2015

Presentation Topic/Summary:

Recognition of recently graduated San Luis Police Department Explorers from the Yuma County Law Enforcement Explorer Academy. (**Ernesto Prieto, Detective**)

Attachments

Explorers



Regular City Council Meeting

5. A.

Meeting Date: 08/12/2015

Summary

Minutes of

-Regular Council meeting held June 24, 2015

Attachments

Minutes-RCM 6/24/2015

MINUTES
Regular Meeting
San Luis City Council
San Luis Council Chamber
1090 E. Union Street
June 24, 2015
7:00 p.m.

1. CALL TO ORDER Mayor G. Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

ROLL CALL

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos
Council Member Mario Buchanan Jr.
Council Member Ruben Walshe
Council Member Gloria Torres

OTHERS PRESENT: Tadeo De La Hoya, Assistant to the City Manager
Sonia Cornelio, City Clerk
Aracely De La Hoya, Senior Services Director
Chris Kasid, Parks & Recreation Director
Daniel Paz, I.T. Director
Eulogio Vera, Public Works Director
Geraldine Gutierrez, Asst. to Council/PIO
Glenn Gimbut, City Attorney
Hank Green, Fire Chief
Jennifer Cisneros, Parks and Recreation
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Manuel Rojas, Assistant Public Works Director
Maria Sabori, Human Resources Specialist
Omar Heredia, Human Resources Training Programs Coordinator
Jose Guzman, Assistant Planner
Kay Macuil, Assistant City Attorney
Katie St. Louis, Finance Director
Olivia Jenkins, Utilities Director
Victor Figueroa, Acting Chief of Police
Yolanda Dueñas, Fleet Services/Facilities
Rosendo Morales, City Magistrate
Francisca Guzman, Meeting Translator
Miguel Alvarez, Police Corporal
Adelaida Buchanan, Resident

Juan Castillo, Meter Reader Technician
Eddie Loo, Sam Hudson Construction
Elizabeth Carpenter, Sam Hudson Construction
Marco Pinzon, Resident
Rick Baumermann, Fire Inspector
Andrea Ruiz, Court Administrator
Jose De La Vera, Visitor
Alfredo Campa, Police Sergeant
Victor Olivares, Animal Control Officer
Jose Leonardo Suarez, Resident

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member M. Buchanan Jr.

3. INVOCATION

The invocation was made by Mr. Hank Green, Fire Chief.

Item 5.1 was moved by Mayor G. Sanchez to be discussed first on the agenda. There was no opposition from the City Council.

5.1. Discussion and presentation by Ron Pickett updating San Luis on the Solar Wind Energy Tower project. (Glenn Gimbut)

Mr. Ron Pickett, Arizona Green Power L.L.C, stated that they had hired bug consultants out of Phoenix and had determined a pathway for fried to get power into interconnect for 560KB to deliver into California where the main market is at. Although with possible potential in Arizona they will examine the Arizona market. At the moment, the California Energy Commission, has certified them as a renewable product. Although they are new they went through the process, any utility or buyer in California will get the renewable energy credits when they bought the pallets. Furthermore, Mr. Picket stated that the North America Development Bank is now working together and will be helping meet criteria for the common good. Along with EBA program, they had to repair an independent third party economic analysis of the financial impact of the South Western Arizona Project, especially the Yuma area.

He stated that they have done preliminary marketing for the power purchase agreement and have received good feedback. While the project is new, they are confident in it, on the other hand the Power Purchasers are a bit hesitant that when something is turned on, that has not been turned on before there will be start up issues.

Mr. Picket informed the City Council that it was recommended to add a small peaking generator beside the plant to make up any short outages, which will be gas operated. Teaming up with Siemens has completed a proposal and are prepared to submit their site plan for a special use permit. It is important for the project that, they add a peaking

facility because there is gas company next to the property, although they are already working on the situation with South West Gas.

Mayor G. Sanchez stated he believed it is an excellent solution especially during the City's coldest winter nights.

Vice Mayor M. Rosales stated he believed it is a good project and it would be a great help for job opportunities.

Mr. Pickett responded that the numbers are from an independent third party and it does not include tourism impact. He reminded everyone that spending will only bring the City more money.

No action from the City Council was required, as this was an informational item only.

4. CONSENT AGENDA

Disbursements from June 1, 2015 to June 12, 2015

Total disbursements \$691,822.43

(Six Hundred, Ninety-One Thousand, Eight Hundred, Twenty-Two Dollars and Forty Three Cents)

MOTION: Council Member G. Torres/ Council Member M. Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

Mayor G. Sanchez moved CALL TO THE PUBLIC to be next on the agenda. There was no opposition from the City Council.

5. CALL TO THE PUBLIC

Mr. Chris Kasid, Parks and Recreation Director, stated that he is there to invite the Mayor and Members of the Council to the Fourth of July Event from 5 p.m. to 1 a.m. on July 4, 2015; the fireworks will go off at 10:30 p.m.

Mr. Adrian Caberdia, 1405 S. Monreal Lane, wanted to know if the people who discussed the issue with the shade structures for the past two (2) meetings were being taken in consideration.

Mr. Alberto Cardenas, 155 Villa Street, stated that fifteen (15) years ago he tried to acquire a permit for a shade structure, he was told he did not need one and that he only needed to follow some regulations. He recently received a certified return receipt letter from the City that was stamped at \$4.75 to be sent. Mr. Cardenas believes it is not correct to send the letters at a high price when the money could be used differently.

Mr. Emilio Curriel, resident, stated that he believes it is unfair what the City is doing with the shade structures situation because the sun rays are strong in the summer time.

Ms. Berenice Harrigey, 1333 B Street, stated that she recently talked to an engineer regarding the new City's regulations and was told there was no law that talked about the type of shade structures the citizens and herself have. She believes that at the moment there should not be a law that states shade structures are or are not allowed in the City when it does not exist in a code book for buildings.

Mr. Ramon Castillo, 1187 C Street, stated that he also tried to acquire a permit for a shade structure, he was told the same thing as everyone else and invested in a shade structure. Mr. Castillo stated the shade structures are a necessity and not a luxury for the citizens, he is asking for the City's support on the shade structures.

Mr. Jose Muñoz, 578 N. Sanchez Drive, stated that he had gone to the last Council meeting and is asking the City to take them serious. Mr. Muñoz is asking the City to do something about the situation.

Mr. Jose Benavides, 1435 Rangel Avenue, stated that he recently received a certified letter from the City regarding the move the City has taken against the shade structures on his property. He stated Building and Safety Department should have gone to the houses personally and explained the situation instead of sending letters to them.

Mr. Albanda, 1096 N. Babbit Avenue, stated that he too received a letter from the City regarding a shade structure. He stated the City is wasting time and resources on items that are not essential to the City.

Mr. Raul Mesa, 1607 E. San Pedro Street, stated that he also received the letter from the stated that while a lot of money is invested on the shade structures for people home it surprises the City just spoke up. He hopes Council comes to an agreement with the citizens regarding the shade structures.

Mr. Jorge Villicaña, 1445 Babbit Lane, stated that citizens are feeling intimidated by the letters that are sent by the Building and Safety Department. Mr. Villicaña stated he does not understand why the City has waited so long to do so. He stated that the City has shade structures in some City buildings and the regulations should also be applied to them as well.

Mr. Cesar Nebor, 1555 Monreal Lane, stated that he has lived at his residence for twenty (20) years. He stated that on the west side of his house the sun hits directly. Once he got the approval from the City he constructed his shade structure. He stated that if there's any way the City could help, it would be greatly appreciated.

Ms. Ana Figuerora, 1816 Udall Lane, stated that ten (10) years ago she had asked the inspector if it was possible to put a shade structure towards the back, that way she could place the kids toys because she runs a daycare. A year ago she placed a shade structure in the front, so the children would not be that affected by the heat in the car. She stated that her shade structures are not for her but are for the children.

Mr. Jose Luis Diaz, 1759 D Street, stated that it is a necessity for the residents to have the shade structures.

Mr. Roldofo Lopez, 2077 San Luis Lane, stated that he built his shade structure eight (8) years ago and was never told a thing. Mr. Lopez stated that the building regulations should be applied to everyone and not just certain people.

Ms. Hilda Perez, 1362 Kennedy Lane, stated that she has had her shade structure for the past three (3) years and was never told a thing. She also stated that she is there to get the City's help.

Ms. Sylvia Montijo, 1469 Montreal Lane, stated that she is there regarding the shade structures. She stated that her husband had gone to the City to get approval and was told there was no problem with it and no permits were needed.

Ms. Elena Amador, 490 Sanchez Drive, stated that she built her shade structure last year and it has helped her through the hot summers. She is asking for the City's help to keep her shade structure.

Ms. Leticia Ortiz, 1472 Babbit Lane, stated that she has had her shade structure for the past three (3) years. And just recently she was updating the material when she got the letter from the Building and Safety Department.

Ms. Raquel Muñoz, 578 Sanchez Drive, stated that she was there because of the shade structures; all she is asking is for the City to give the residents the authorization to keep them as soon as possible.

Ms. Socorro Perucho, 1478 Bentu Avenue, stated that she wants the City Council and Mayor to consider the residents when it comes to the shade structures.

Ms. Maria Consuelo Arias, 2063 E Stephen Street, stated she was there to ask for the City's help with the shade.

Mr. Fernando Pichardo, 1954 E. Monreal Lane, stated that he is in favor of the shade structures done professionally to be approved with no person extraction.

Ms. Rita Corrales, 2049 Moreal Lane, stated that she is there because of the shade structures as well. She also stated that she finds it unfair that they are asked to remove them.

Ms. Claudia Parra, 1571 E. San Francisco Street, stated that she was there to talk about the shade structures. She stated that if the shades pass the regulations they should be able to keep them.

Ms. Marisela Cordova, 373 Adobe Street, stated that she is there to support the rest of the citizens. She believes Council should support them as well.

Mr. Jesus Parra, 849 N. Turn Drive, stated he is there to support the shade structures. He stated that he too believes the shade structures are a necessity.

Ms. Eva Santillar, 1575 San Pedro Street, stated that she is there to support the rest of the citizens and wants the City to support them.

Mr. Roberto Cordero, 944 Escondido Street, stated that he has two (2) shade structures and he is there to support the rest of the citizens.

Mr. Gustavo Lujanilla, 1916 San Pedro Street, stated that he does not have any shade structures but he is there to support the rest of the citizens. He finds it unfair for the City to be sending residents notices about their shade structures when they have put all they got towards them. He thinks the City should not ask those who have shade structures that are well made to be removed.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.2. Discussion and possible action on any and all matters regarding to approval of the renewal agreement between the City of San Luis and Border Fitness Gym, L.L.C., for the gym benefit initiative for City employees. (Maria Sabori & Omar Heredia)

Ms. Maria Sabori, Human Resources Specialist, and Mr. Omar Heredia, Human Resources Training and Program Coordinator, stated that they are seeking Council's approval and agreement renewal between the City of San Luis and Border Fitness Gym. The City will be able to keep the same rates at \$1,000.00 for administrative fees and \$25.00 per person up to fifty (50) employees per month. Their goal is to continue to offer the City's employees a valuable wellness program while minimizing the impact of life and health care cost.

Mr. Heredia stated that the wellness program is a functioning committee with various employees from the City of San Luis; their purpose is to promote and support health wellness. The program goals are to increase productivity, prevent chronicle illnesses and to promote better employee morale. Mr. Heredia stated that the program is helping employees implement new lifestyles.

Every month, since the contract started, the Human Resources department receives a report from Border Fitness, with the report they decide who stays on the program based off of the employee agreement they signed. When it comes towards the inactive members, the City does not pay for them, the City only pays for the members who are actually using the membership.

Vice Mayor M. Rosales asked if there was going to be something offered for those City employees that live in Somerton or Yuma. Mayor G. Sanchez stated that because of

prices being high in Yuma there was no action taken. But there are several different activities the employees may participate in the Workplace.

MOTION: Council Member M. Buchanan Jr. / Vice Mayor M. Rosales to approve the agreement for gym services as presented. Motion passed with four (4) aye votes and three (3) nay votes by Council Members A. Luna-Carrasco, G. Torres and M.C. Ramos.

5.3. Discussion and possible action on any and all matters regarding the City of San Luis Fire Department's request for FY2015-2016 budget authority to purchase a new fire truck. (Hank Green)

Mr. Hank Green, Fire Chief, stated that previous budget presentations had indicated the City of San Luis Fire Fighters Engine one (1) has gone through several different problems. This fire truck has been in service for the past eighteen (18) years. Recently there was an electrical shortage and is now out of service, meaning the City of San Luis Fire Station does not have a fire truck. With the authority of the equipment company on July 2, it would still take ten (10) and half months to build. The total cost would be \$652,912 .00, originally the total quote was \$852,000.00 but because for Fiscal Year 2014-2015, the Fire Department had purchased most of the equipment the fire truck they opted for the less expensive one.

MOTION: Council Member G. Torres/ Council Member A. Luna-Carrasco to approve the purchase of a new fire engine in the amount not to exceed \$652, 915.00. Motion passed unanimously.

5.4. Discussion and Possible action to authorize the City of San Luis Fire provide emergency ambulance services. (Hank Green)

Mr. Hank Green, Fire Chief, stated that this was an update from an item that was discussed and approved three (3) years ago, that item was to provide emergency ambulance services. Mr. Aaron Sam, Auditor for Department Health Services, has reviewed their application and came to the understanding that the City of San Luis Fire Department would be losing \$475,820.00 although the number could possibly change. Mr. Green stated that while the Fire Department has taken and relocated several expenses, the Fire Department has shifted almost 1,700,000.00 from the General Fund over into the ambulance services. Based upon the findings letter he received, it states the director grants the City of San Luis Fire Department rates and charges as supported by the bureaus analysis. To this day there have been no objections and the City of Somerton and City of Yuma are in support. The Department of Health Services will have to publish a record for anybody who has any concerns about them wanting an ambulance. The record would have to run for about two (2) weeks receiving no objections, after that it will then go to the director. At the moment there are almost near the end of the process and Mayor G. Sanchez stated that the time is now.

MOTION: Vice-Mayor M. Rosales/ Council Member M. Buchanan Jr. to acknowledge possible yearly deficiencies that may ensure from operations; the needs to cover such

outcomes from General Fund moneys whenever necessary for the City of San Luis Fire Department and the need to continue with the application to the Arizona Department of Health Services for a Certificate of Necessity (CON) to provide emergency ambulance services. Motion passed unanimously.

5.5. Discussion and possible action of any and all matters regarding the previously approved purchase of fifteen (15) portable radios for the San Luis Police Department and payment of sales taxes. (Acting Chief of Police Victor Figueroa)

Mr. Victor Figueroa, Acting Chief of Police, stated that they had received an invoice that was a bit over what they had anticipated. When he first spoke to the vendor, he told him he needed everything included. When the new invoice came it comes with the sales tax included, the difference is \$6,299.72. This is not a budgeted item, the money will come from Capital Outlay, general funds.

MOTION: Council Member G. Torres/ Council Member A. Luna-Carrasco to ratify the purchase of fifteen (15) portable radios for the San Luis Police Department and authorize payment of the sales tax in the amount of \$6,299.72. Motion passed unanimously.

5.6. Discussion and possible action on adoption of Resolution No. 1101, a Resolution of the City of San Luis approving an intergovernmental agreement between the City of San Luis and the State of Arizona Department of Revenue. (Katie St. Louis)

Ms. Katie St. Louis, Finance Director, stated that the last intergovernmental agreement was made in 1999. The State of Arizona Department of Revenue is revamping the program because there are some Cities that are collecting their own taxes. Therefore, instead of making changes for certain Cities, they are making everything uniformed. Mr. Glenn Gimbut, City Attorney, informed Mayor and Council that the City has no choice; he stated that it is part of transaction privilege tax reform to the Arizona State Legislator. While the City of San Luis has the Department of Revenue collect the taxes other cities do not. While it is not a big change a new intergovernmental agreement must be placed to show the difference.

MOTION: Vice Mayor M. Rosales/ Council Member M. Buchanan Jr. to adopt Resolution 1101 authorizing the execution of an intergovernmental agreement as presented between the City of San Luis and the State of Arizona Department of Revenue for the uniform methods for handling excise taxes imposed by the State and the City. Motion passed unanimously.

5.7. Public Hearing followed by discussion and possible action to approve Resolution No. 1102, a resolution by Mayor and Council of the City of San Luis adopting the final budget for Fiscal Year 2016. (Katie St. Louis)

A. Open Public Hearing

MOTION: Vice Mayor M. Rosales/ Council Member A. Luna Carrasco to open Public Hearing. Motion passed unanimously.

Ms. Keti St. Louis, Finance Director, stated that the City meets all the requirements for the budget according to Title 42. All there is to do now is to have the Council approve the budget.

Mayor G. Sanchez asked what the total number of the Fiscal Year 2015-2016 Budget was going to be. Ms. K. St. Louis responded \$5,062,000.00. In the General Fund the total is \$18,694,910.00.

B. Close Public Hearing

MOTION: Council Member A. Luna-Carrasco/ Vice Mayor M. Rosales to close Public Hearing. Motion passed unanimously.

Action on Resolution No. 1102

MOTION: Vice Mayor M. Rosales/ Council Member M. Buchanan Jr. to adopt Resolution No. 1102 adopting the budget of the City of San Luis Fiscal year 2015-2016. Motion passed unanimously.

5.8. Public Hearing followed by discussion and possible action on any and all matters regarding Conditional use Permit Case no. 2015-0126, a request by Michelle Lamoureux on behalf of Verizon Wireless Communication for a Conditional use Permit to install a telecommunications monopole at 1063 E. Main Street in San Luis, AZ. (John Starkey)

A. Open Public Hearing

MOTION: Vice Mayor M. Rosales/ Council Member M. Buchanan Jr. to open Public Hearing. Motion passed unanimously.

Mr. Dan Trajo, in representation of his mother-in-law and aunt who own lot 111 and 123, stated that the property next to where the City wants to install the telecommunications monopole had been passed down to his mother-in-law and aunt several years ago. He stated that having a tower next to their property is a big concern, while they have not received any reports, impacts, or studies on how it would affect their property values. They are concerned and have questions; he stated that they certainly do not want any guarantee or another tower next to their property. Mr. Trajo stated that he wants to see an impact report; he wants to know what it will cause and what will be put there.

Mr. Glenn Gimbut, City Attorney, stated that and informed Mr. Trajo that the City cannot say no to self help, they cannot band it, regulate how they look, or how high they go.

The only thing they can do is some sort of reasonable health safety or welfare regulations. The City only has one-hundred and fifty (150) days to take action, if they do not, the tower will be built. He stated that for the cell towers, they are requiring someone to show them legal action, that way a fire truck, police car, and the ambulance can get in and out of the property.

Ms. Abby Perez Po, 33611 Avenue E, Micafe California, daughter of property owner Ester, stated that they wanted to know if the property is going to be considered commercial or residential. Mayor G. Sanchez, clarified it would be commercial.

Mr. John Starkey, Building Safety Director, stated that zoning wise 1063 is commercial, the three (3) small lots to the left are rural wide protocol as long as the school that is next to it stays. The variance request is because the tower is going to be ninety (90) feet tall when it falls over it is ninety (90) feet to the ground resulting in it having to be ninety (90) feet from the property line. But because the property is not big enough there will be a set back on the North property line of forty-eight (48) feet, from the West property line of ninety-one (91) feet and the East property line of fifty-five (55) feet, and from the South property line it would be four-hundred (400) feet. The tower that is currently there has been there for fifteen (15) years and was built before variances or condition use permits were requested. If the City converts the lease from Park Lease to Public Purpose Lease Bureau of Land Management (BML) takes six (6) months to work.

Council Member M. Buchanan Jr., asked if the City could choose the place of the tower, since they cannot choose not to have it. Mr. Gimbut responded that with the 2012 Administration, the City is no longer allowed to tell them where not to put it.

Vice Mayor M. Rosales suggested that the next time there will be a new cell tower, the City should send out representatives from Pinnacle to inform the public and answer any questions they may have.

Mr. Starkey stated a better deal could be worked out.

B. Close Public Hearing

Public Hearing was left open and will continue on the next scheduled Regular Council meeting.

Action on Conditional Use Permit No. 2015-0126

MOTION: Council Member A. Luna-Carrasco/ Council Member M. Buchanan Jr. to continue the item to July 8, 2015. Motion passed unanimously.

6. BOARD OF ADJUSTMENT

6.1. MOTION TO ADJOURN AS CITY COUNCIL AND CONVENE AS BOARD OF ADJUSTMENT

MOTION: Vice-Mayor M. Rosales/ Council Member A. Luna-Carrasco to adjourn as City Council and convene as Board of Adjustment. Motion passed unanimously.

6.2 Public Hearing followed by discussion and possible action on any and all matters regarding Variance Case No. 2015-0130, a request by Michelle Lamoureux on behalf of Verizon Wireless Communications. The property is owned by Javier DeSantiago. The request for a variance is to reduce the setbacks from the property lines on property located at 1063 E. Main Street, San Luis AZ. (John Starkey)

A. Open Public Hearing

MOTION: Council Member A. Luna-Carrasco/ Vice-Mayor M. Rosales to open public hearing. Motion passed unanimously.

B. Close Public Hearing

Public Hearing will continue on to the next scheduled Regular Council Meeting.

No action taken as item was continued to the next scheduled Regular Council Meeting.

Action on Variance Case No. 2015-0130

MOTION: Vice-Mayor/Council Member A. Luna Carrasco to continue item on July 8, 2015. Motion passed unanimously.

6.3 MOTION TO ADJOURN AS BOARD OF ADJUSTMENT AND RECONVENE AS CITY COUNCIL

MOTION: Vice-Mayor M. Rosales/ Council Member G. Torres to adjourn as Board of Adjustment and reconvene as City Council. Motion passed unanimously.

7. SUMMARY OF CURRENT EVENTS:

Events by Mayor, Council Members, City Manager, and/or City Staff pursuant to A.R.S. §38-431 .02 (K)

Vice-Mayor M. Rosales stated that he attended the Border Trade Alliance in Washington pushing for the Border Trade Agreement from the Federal Government.

Council Member G. Torres stated that she attended the NALEO conference and stated there was a good agenda, the event was both for education and government entities.

8. Executive SESSION(S)

Vote to hold Executive Sessions pursuant to A.R.S. §§38-431.03.A.1., 38-431.03.A.3 and 38-431.03.A.4

8.1 MOTION TO GO TO EXECUTIVE SESSION(S)

MOTION: Council Member G. Torres/ Council Member M. Buchanan Jr. to go to Executive Session at approximately 9:17 p.m. Motion passed unanimously.

8.2 Discussion and possible action to hold an executive session pursuant to A.R.S. §38-431.03.A.1 on any and all matters relating to the position of City Prosecutor and the recruitment, employment, assignment, appointment, and/or salaries of that position. (Glenn Gimbut)

8.3 Discussion and possible action to hold an executive session pursuant to A.R.S. §§38-431.03.A.3 and 38-431.03.A.4 for legal advice and to consider the City's position and instruct its attorneys with respect to contracts with Sun City Development for work performed at the Municipal Court. (Glenn Gimbut)

8.4 MOTION TO GO BACK TO REGULAR SESSION

MOTION: Vice-Mayor M. Rosales/ Council Member M. Buchanan Jr. to go back to Regular Session at approximately 10:47 p.m. Motion passed unanimously.

9. Adjournment

MOTION: Vice-Mayor M. Rosales/ Council Member G. Torres to adjourn the meeting at approximately 10:48 p.m. Motion passed unanimously.

Regular City Council Meeting

5. B.

Meeting Date: 08/12/2015

Summary

Disbursements from July 18, 2015 to July 31, 2015

Total Disbursements \$520,237.75

(Five- Hundred, Twenty Thousand, Two-Hundred, Thirty-Seven Dollars and Seventy-Five Cents)

Attachments

Disbursements 8/12/2015



City of San Luis

Finance Department

COUNCIL MEETING August 12, 2015 Disbursement Reports from 7/18/2015 to 7/31/2015

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amounts</u>	<u>Reports</u>
AP Check Account	7/20/2015	\$ 895.20	Schedule A
AP Check Account	7/23/2015	\$ 39,905.86	Schedule B
AP Check Account	7/23/2015	\$ 3,303.38	Schedule C
AP Check Account	7/28/2015	\$ 216.00	Schedule D
AP Check Account	7/28/2015	\$ 644.57	Schedule E
AP Check Account	7/29/2015	\$179,443.96	Schedule F
Payroll Check Account	7/29/2015	\$234,405.89	Schedule G
AP Check Account	7/30/2015	\$ 61,422.89	Schedule H
Total Disbursement		\$ 520,237.75	

Please contact K. St. Louis prior to the meeting if additional information is needed.

Prepared by Maura Gonzalez: Maura Gonzalez

Verified by Finance Director: Katie St Louis

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

2015 AUG -5 AM 8:08


CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/20/2015

Schedule A
 Transaction
 Amount

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	07/20/2015	71949	Accounts Payable	EADS , ROBERT A		379.20
		<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
		EADS 072115		07/16/2015	TRAVEL - AZ CITY/COUNTY MANAGEMENT ASSOCIATION CONFERENCE	128.00
		EADS 07212015		07/20/2015	TRAVEL - AZ CITY/COUNTY MANAGEMENT ASSOCIATION CONFERENCE	251.20
Check	07/20/2015	71950	Accounts Payable	FERNANDEZ , JENNY		150.00
		<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
		FERNANDEZ 072015		07/20/2015	TRAVEL - CERTIFIED POOL OPERATORS PRGM	150.00
Check	07/20/2015	71951	Accounts Payable	LOPEZ, JESUS E.		150.00
		<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
		LOPEZ 072115		07/20/2015	TRAVEL - CERTIFIED POOL OPERATORS PRGM	150.00
Check	07/20/2015	71952	Accounts Payable	PEREZ , JORGE		108.00
		<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
		PEREZ 072215		07/20/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM	108.00
Check	07/20/2015	71953	Accounts Payable	ROJAS, MANUEL		108.00
		<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
		ROJAS 072215		07/20/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM	108.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 5		\$895.20

Checks: 5 \$895.20

Prepared By:
Maggie Dominguez
 Date: *7/20/15*


City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 07/23/2015

Schedule B
Transaction
Amount

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 33		\$39,905.86
	Checks:	33				\$39,905.86

Prepared By:
Maggie Dominguez
Date: ~~Maggie~~
7/23/15

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	07/23/2015	71954	Accounts Payable	AGUILAR, CARLOS		120.00
	Invoice		Date	Description		Amount
		2016-00000064	07/23/2015	SOUND SYSTEM SERVICES FOR CULTURAL CENTER END OF COURSES		120.00
Check	07/23/2015	71955	Accounts Payable	ARIZONA DEPT OF ECONOMIC SECUR		4,468.24
	Invoice		Date	Description		Amount
		2015/2	07/23/2015	2015/2 ADES		4,468.24
Check	07/23/2015	71956	Accounts Payable	ARIZONA PUBLIC SERVICE		11,717.01
	Invoice		Date	Description		Amount
		685728287JULY15	07/08/2015	ELECTRICITY BILL FOR THE BUSINESS INCUBATOR		307.56
		785728287JULY15	07/10/2015	ELECTRICITY BILL FOR THE BUSINESS INCUBATOR		293.68
		470828286JLY15	07/16/2015	ELECTRICITY - 101 W JUAN SANCHEZ BLVD		11,090.58
		181722289JLY15	07/15/2015	ELECTRICITY - 1449 E LIBERTY ST BLDG SPRKLR		25.19
Check	07/23/2015	71957	Accounts Payable	AVILA, LEONARDO		150.00
	Invoice		Date	Description		Amount
		2016-00000072	07/23/2015	SERVICES RENDERED OF SCOREKEEPER FOR WOMEN'S SOFTBALL LEAGUE 15		150.00
Check	07/23/2015	71958	Accounts Payable	BARAJAS, ABIGAIL M		120.00
	Invoice		Date	Description		Amount
		2016-00000074	07/23/2015	SERVICES RENDERED OF SCOREKEEPER FOR WOMEN'S SOFTBALL LEAGUE		120.00
Check	07/23/2015	71959	Accounts Payable	BORDER FITNESS GYM		1,000.00
	Invoice		Date	Description		Amount
		0001	07/23/2015	GYM WELLNESS YEARLY SERVICE FEE		1,000.00
Check	07/23/2015	71960	Accounts Payable	CASTRO, ERICKA		480.00
	Invoice		Date	Description		Amount
		2016-00000065	07/23/2015	ASSISTANCE & INSTRUCTION WITH SUMMER PROGRAMS		480.00
Check	07/23/2015	71961	Accounts Payable	CORNELIO, SONIA		160.00
	Invoice		Date	Description		Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		CORNELIO 072815		07/23/2015	TRAVEL - AZ MCA AND AZ LEAGUE OF CITIES/TOWNS ELECTIONS	160.00
Check	07/23/2015	71962	Accounts Payable	CORTES, CARLOS		1,200.00
		Invoice		Date	Description	Amount
		2016-00000063		07/23/2015	TUITION REIMBURSEMENT	1,200.00
Check	07/23/2015	71963	Accounts Payable	EC LINK		3,150.00
		Invoice		Date	Description	Amount
		10650		02/01/2015	ANNUAL LICENSE, MAINTENANCE & HOSTING EGOV BASICS	3,150.00
Check	07/23/2015	71964	Accounts Payable	GARCIA, JESUS		150.00
		Invoice		Date	Description	Amount
		2016-00000073		07/23/2015	SERVICES RENDERED OF UMPIRE FOR WOMEN'S SOFTBALL LEAGUE	150.00
Check	07/23/2015	71965	Accounts Payable	GIL, LUIS		97.45
		Invoice		Date	Description	Amount
		GIL 072315		07/23/2015	REIMBURSEMENT - STEEL TOE BOOTS	97.45
Check	07/23/2015	71966	Accounts Payable	GUERRA, RUTH		500.00
		Invoice		Date	Description	Amount
		2016-00000078		07/23/2015	TRANSLATING SERVICES FOR COURT - 071315-071715	500.00
Check	07/23/2015	71967	Accounts Payable	JACUINDE, ANITA		216.00
		Invoice		Date	Description	Amount
		2016-00000067		07/23/2015	SERVICES RENDERED OF SCOREKEEPER FOR KICKBALL LEAGUE 2015	216.00
Check	07/23/2015	71968	Accounts Payable	JACUINDE, JAZMIN		228.00
		Invoice		Date	Description	Amount
		2016-00000069		07/23/2015	SERVICES RENDERED OF SCOREKEEPER FOR KICKBALL LEAGUE 2015	228.00
Check	07/23/2015	71969	Accounts Payable	JOHNSON, JOE		1,870.00
		Invoice		Date	Description	Amount
		302004		07/01/2015	SWARM REMOVAL SERVICES FOR THE MONTHS OF JULY THRU SEPT. 2015	1,870.00
Check	07/23/2015	71970	Accounts Payable	LOPEZ, MELISSA		160.00
		Invoice		Date	Description	Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		LOPEZ 072815		07/23/2015	TRAVEL - AZ MCA AND AZ LEAGUE OF CITIES/TOWNS ELECTIONS	160.00
Check	07/23/2015	71971	Accounts Payable	MARTINEZ, JOSE ALFREDO		304.00
		Invoice		Date	Description	Amount
		2016-00000068		07/23/2015	SERVICES RENDERED OF UMPIRE FOR KICKBALL LEAGUE 2015	304.00
Check	07/23/2015	71972	Accounts Payable	MASSMUTUAL FINANCIAL GROUP		89.69
		Invoice		Date	Description	Amount
		2785177		07/23/2015	INSURANCE FOR JULY 2015	89.69
Check	07/23/2015	71973	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		4,343.33
		Invoice		Date	Description	Amount
		PSPRS SOM071515		07/23/2015	PSPRS SOM 071515	4,343.33
Check	07/23/2015	71974	Accounts Payable	QUINONEZ , FRANCISCO		225.00
		Invoice		Date	Description	Amount
		15049		07/15/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES	75.00
		15411		07/19/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES	75.00
		15201		07/17/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES	75.00
Check	07/23/2015	71975	Accounts Payable	ROMERO , ROBERTO		1,000.00
		Invoice		Date	Description	Amount
		2016-00000077		07/23/2015	SERVICES RENDERED OF CLEANED UP TRASH ON 4TH OF JULY EVENT FIELD	1,000.00
Check	07/23/2015	71976	Accounts Payable	SABORI, MARIA		100.00
		Invoice		Date	Description	Amount
		SABORI 072315		07/23/2015	EMPLOYEE OF THE QUARTER AWARD - 2ND QUARTER	100.00
Check	07/23/2015	71977	Accounts Payable	SHRM		380.00
		Invoice		Date	Description	Amount
		2016-00000080		07/23/2015	SHRM MEMBERSHIP FOR E.PEREZARCE/O.HEREDIA	380.00
Check	07/23/2015	71978	Accounts Payable	SOUTHWEST SANITATION SERVICES		1,051.55
		Invoice		Date	Description	Amount
		12800		07/13/2015	RENTED PORTABLE RESTROOMS FOR MAIN ST	99.09
		12797		07/13/2015	RENT OF STANDARD PORTABLE RESTROOM FOR 4TH OF JULY EVENT 2015	952.46

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	07/23/2015	71979	Accounts Payable	TIME WARNER CABLE		4,030.20
	Invoice		Date	Description		Amount
		1733JULY15	07/23/2015	ISP FOR CITY HALL AND REMOTE SITES		777.67
		2531 JULY15	07/23/2015	ISP FOR CITY HALL AND REMOTE SITES		1,475.00
		2549JULY15	07/23/2015	ISP FOR CITY HALL AND REMOTE SITES		999.86
		2556JULY15	07/23/2015	ISP FOR CITY HALL AND REMOTE SITES		777.67
Check	07/23/2015	71980	Accounts Payable	TORRES , CRISTIAN		120.00
	Invoice		Date	Description		Amount
		2016-00000070	07/23/2015	RENT OF WATER SLIDE FOR YOUTH CENTER WATER FUN DAY F/SUMMER PROG		120.00
Check	07/23/2015	71981	Accounts Payable	TRANSWESTERN INSURANCE ADMIN		299.40
	Invoice		Date	Description		Amount
		2016-00000081	07/23/2015	INSURANCE FOR AUGUST 2015		299.40
Check	07/23/2015	71982	Accounts Payable	URQUIJO LASTRA, SALVADOR		588.00
	Invoice		Date	Description		Amount
		2016-00000066	07/23/2015	SERVICES RENDERED OF UMPIRE FOR KICKBALL LEAGUE 2015		288.00
		2016-00000076	07/23/2015	SERVICES RENDERED OF SCOREKEEPER FOR WOMEN'S SOFTBALL 2015		300.00
Check	07/23/2015	71983	Accounts Payable	VELASQUEZ GARCIA , RODOLFO		420.00
	Invoice		Date	Description		Amount
		2016-00000075	07/23/2015	SERVICES RENDERED OF UMPIRE FOR WOMEN'S SOFTBALL LEAGUE 2015		420.00
Check	07/23/2015	71984	Accounts Payable	VILLEGAS , JAZMIN		400.00
	Invoice		Date	Description		Amount
		009	07/23/2015	PURCHASE OF SHIRTS FOR SOFTBALL & BASKETBA ALL STAR GAME WINNER		400.00
Check	07/23/2015	71985	Accounts Payable	YBARRA, RUBEN		32.51
	Invoice		Date	Description		Amount
		YBARRA 072315	07/23/2015	REIMBURSEMENT - STEEL TOE BOOTS		32.51
Check	07/23/2015	71986	Accounts Payable	YUMA SUN, INC		735.48
	Invoice		Date	Description		Amount
		00064612	06/22/2015	LEGAL PUBLICATION - FY 2015-2016 BUDGET		735.48

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/23/2015

Schedule C
 Transaction Amount

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	07/23/2015	71987	Accounts Payable	TOSHIBA FINANCIAL SERVICES		1,111.89
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		2016-00000082	07/23/2015	CONTRACT #: 0288609, 0289723, 0373070, 0398771		1,111.89
Check	07/23/2015	71988	Accounts Payable	US BANK EQUIPMENT FINANCE		2,191.49
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		2016-00000083	07/23/2015	CONTRACT #: 500-0380583, 500-0408239, 500-0413948		2,191.49
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		<u>\$3,303.38</u>
Checks:		2		\$3,303.38		

Prepared By:
Maggie Dominguez
 Date: *Maggie D.*
C 7/23/15

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/28/2015

Schedule D

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	07/28/2015	71989	Accounts Payable	PEREZ, JORGE		108.00
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>
		PEREZ 072915	07/28/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM		108.00
Check	07/28/2015	71990	Accounts Payable	ROJAS, MANUEL		108.00
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>
		ROJAS 072915	07/28/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM		108.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		\$216.00
Checks:		2		\$216.00		

Prepared By:
Maggie Dominguez
Date: *Maggie D*
7/28/15

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/28/2015

Schedule E

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	07/28/2015	71991 Utility Management Refund	CARREON, LUIS A & RAMONA E VILLA		113.71
		Account Type	Account Number	Transaction Date	Transaction Type
Check	07/28/2015	71992 Utility Management Refund	GALAZ, GLORIA M		184.35
		Account Type	Account Number	Transaction Date	Transaction Type
Check	07/28/2015	71993 Utility Management Refund	GALINDO, JOSEFINA		55.96
		Account Type	Account Number	Transaction Date	Transaction Type
Check	07/28/2015	71994 Utility Management Refund	LOS ALAMOS BUILDERS		14.00
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential	10055-001	07/20/2015	Refund - Account Credit
Check	07/28/2015	71995 Utility Management Refund	MANRIQUEZ, MARIA L		134.32
		Account Type	Account Number	Transaction Date	Transaction Type
Check	07/28/2015	71996 Utility Management Refund	PONCE, TOMAS		4.39
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential	701952-002	07/28/2015	Refund - Account Credit
Check	07/28/2015	71997 Utility Management Refund	SALAZAR, JOSE		44.99
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential	22150-001	07/20/2015	Refund - Account Credit
Check	07/28/2015	71998 Utility Management Refund	SALAZAR, JOSE M & ELSA		28.91
		Account Type	Account Number	Transaction Date	Transaction Type
Check	07/28/2015	71999 Utility Management Refund	SALDANA EDELIA & LEON JOSE R		63.94
		Account Type	Account Number	Transaction Date	Transaction Type

1BYPAYABLE 1st BY Accounts Payable Totals: Transactions: 9 \$644.57

Checks: 9 \$644.57

Prepared By:
Maggie Dominguez
Date: *7/28/15*

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Schedule F
 Transaction Amount

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
		7203	07/22/2015	ANIMAL IMPOUND REPORTS		244.37
Check	07/30/2015	72056	Accounts Payable	YUMA REGIONAL MEDICAL CENTER		695.15
	Invoice		Date	Description		Amount
		2529	07/16/2015	MONTHLY PHARMACY CHARGES FOR JUNE 2015		695.15
Check	07/30/2015	72057	Accounts Payable	YUMA SUN, INC		168.00
	Invoice		Date	Description		Amount
		000021935	07/14/2015	NEWSPAPER SUBSCRIPTION RENEWAL - COURT		168.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 58		\$179,443.96

Checks: 58 \$179,443.96

Prepared By:
Maggie Dominguez
 Date: *7/29/15*

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	07/30/2015	72000	Accounts Payable	ALSCO, INC		62.72
	Invoice		Date	Description		Amount
		LYUM986151	07/24/2015	UNIFORM SERVICES FOR METER READERS		15.68
		LYUM980475	07/03/2015	UNIFORM SERVICES FOR METER READERS		15.68
		LYUM984204	07/17/2015	UNIFORM SERVICES FOR METER READERS		15.68
		LYUM982356	07/10/2015	UNIFORM SERVICES FOR METER READERS		15.68
Check	07/30/2015	72001	Accounts Payable	AMERICAN PLANNING ASSOCIATION		231.00
	Invoice		Date	Description		Amount
		304273-1575	07/13/2015	MEMBERSHIP FOR R. PACHECO		231.00
Check	07/30/2015	72002	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		450.00
	Invoice		Date	Description		Amount
		2039	07/15/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES		75.00
		2040	07/18/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES		75.00
		2043	07/23/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
		2042	07/20/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
		2045	07/24/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
		2046	07/26/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	07/30/2015	72003	Accounts Payable	ARIZONA BRAKE & CLUTCH SUPPLY		655.47
	Invoice		Date	Description		Amount
		31804	07/14/2015	SOLID WASTE 9937 EE180		19.84
		31802	07/14/2015	SOLID WASTE 9937 EE180		635.63
Check	07/30/2015	72004	Accounts Payable	ARIZONA MUNICIPAL RISK		101,629.00
	Invoice		Date	Description		Amount
		9441	07/30/2015	QTRLY CITY INSURANCE PREMIUM		5,554.00
		9442	07/30/2015	QTRLY CITY INSURANCE PREMIUM		96,075.00
Check	07/30/2015	72005	Accounts Payable	ARIZONA PUBLIC SERVICE		2,394.83
	Invoice		Date	Description		Amount
		974428284JULY15	07/22/2015	ELECTRICITY - 358 S AVE D		2,225.87

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		719801282	JULY15	07/23/2015	ELECTRICITY - BORDER FRIENDSHIP LIGHTS	168.96
Check	07/30/2015	72006	Accounts Payable	ARIZONA STATE UNIVERSITY		1,935.00
		Invoice		Date	Description	Amount
		1676328-83829616		07/30/2015	FIRST CPM ONLINE SESSION FOR R. EADS	645.00
		1676388-83898856		07/22/2015	FIRST CPM ONLINE SESSION FOR J. HUMPHREY	645.00
		1676388-83820610		07/20/2015	FIRST CPM ONLINE SESSION FOR J. MORRIS	645.00
Check	07/30/2015	72007	Accounts Payable	ARIZONA WESTERN COLLEGE		876.65
		Invoice		Date	Description	Amount
		002009897		07/30/2015	WORK STUDY	876.65
Check	07/30/2015	72008	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		300.00
		Invoice		Date	Description	Amount
		2016-00000089		07/24/2015	INMATE LABOR PROJECT	300.00
Check	07/30/2015	72009	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		89.00
		Invoice		Date	Description	Amount
		2016-00000088		07/24/2015	INMATE LABOR PROJECT--TRANSPORTATION COSTS	89.00
Check	07/30/2015	72010	Accounts Payable	BILL ALEXANDER FORD		32.78
		Invoice		Date	Description	Amount
		310509		07/16/2015	FACILITIES 4057 EE180	32.78
Check	07/30/2015	72011	Accounts Payable	BORDER CONSTRUCTION SPECIALTIES		414.04
		Invoice		Date	Description	Amount
		INV-4826615		07/21/2015	MATERIAL FOR MANHOLE MAINTENANCE ON SAN LUIS PLAZA DR	414.04
Check	07/30/2015	72012	Accounts Payable	CAMARENA, CORNELIUS		400.00
		Invoice		Date	Description	Amount
		4146		07/17/2015	ATTORNEY FEES	400.00
Check	07/30/2015	72013	Accounts Payable	CAMPA, ALFREDO		312.00
		Invoice		Date	Description	Amount
		CAMPA 080215		07/30/2015	TRAVEL - SUPERVISOR LEADERSHIP INSTITUTE - FBI LEEDA	312.00
Check	07/30/2015	72014	Accounts Payable	CASTILLO , JUAN		110.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
		2016-00000087	07/30/2015	RESTITUTION PAYMENT		110.00
Check	07/30/2015	72015	Accounts Payable	CASTRO , ERICKA		480.00
	Invoice		Date	Description		Amount
		2016-00000091	07/30/2015	ASSISTANCE & INSTRUCTION WITH SUMMER PROGRAMS @ YOUTH CENTER		480.00
Check	07/30/2015	72016	Accounts Payable	CENTURYLINK		125.59
	Invoice		Date	Description		Amount
		2016-00000084	07/04/2015	PHONE SERVICES FOR BUSINESS INCUBATOR - 070415-080315		125.59
Check	07/30/2015	72017	Accounts Payable	CLARK , ANTHONY		320.00
	Invoice		Date	Description		Amount
		2016-00000090	07/30/2015	ASSISTANCE & INSTRUCTION WITH SUMMER PROGRAMS @ YOUTH CENTER		320.00
Check	07/30/2015	72018	Accounts Payable	COBAN TECHNOLOGIES, INC		4,090.00
	Invoice		Date	Description		Amount
		9924	04/16/2015	TWO LIDARS FOR TRAFFIC OFFICERS		4,090.00
Check	07/30/2015	72019	Accounts Payable	D & H ELECTRIC INC.		840.00
	Invoice		Date	Description		Amount
		6725	05/08/2015	TROUBLESHOOT BAD VALVES@WEST WWTP		840.00
Check	07/30/2015	72020	Accounts Payable	DATA IV INC.		45.52
	Invoice		Date	Description		Amount
		12734	07/15/2015	INDOOR PRESENTATION FLOOR STAND FOR FLAG IN COUNCIL CHAMBER		45.52
Check	07/30/2015	72021	Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC		90.00
	Invoice		Date	Description		Amount
		25300	07/01/2015	DOCUMENT DESTRUCTION SERVICES		70.00
		25301	07/01/2015	DOCUMENT SHREDDING SERVICES		20.00
Check	07/30/2015	72022	Accounts Payable	DESERT VALLEY SERVICES, INC		1,055.35
	Invoice		Date	Description		Amount
		357205	07/15/2015	JANITORIAL SUPPLIES		484.63
		357354	07/17/2015	JANITORIAL SUPPLIES		570.72

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	07/30/2015	72023	Accounts Payable	DESERT WATER		37.36
	Invoice		Date	Description		Amount
		1244101	07/11/2015	13.5 GAL OF PROPANE GAS FOR FIRE SLFD FROM 7/11		37.36
Check	07/30/2015	72024	Accounts Payable	DOCUNITED IMAGING, LLC		6,530.49
	Invoice		Date	Description		Amount
		101913	05/06/2015	LASERFICHE ANNUAL SUPPORT		6,530.49
Check	07/30/2015	72025	Accounts Payable	FISHER CHEVROLET - PARTS		149.38
	Invoice		Date	Description		Amount
		375991	07/17/2015	PD 8695 EE180		149.38
Check	07/30/2015	72026	Accounts Payable	FRESH TERRA SERVICES LLC		100.00
	Invoice		Date	Description		Amount
		4135	07/13/2015	LAB SERVICES/TESTING FOR EAST WWTP		100.00
Check	07/30/2015	72027	Accounts Payable	GERARDO FELIX /SAN LUIS FIRE EXTINGUISHER		161.07
	Invoice		Date	Description		Amount
		0202	06/23/2015	SUPPLIES FOR FIRST AID CABINET		161.07
Check	07/30/2015	72028	Accounts Payable	GOVERNMENTJOBS.COM, INC		8,702.00
	Invoice		Date	Description		Amount
		INV15411	07/10/2015	NEOGOV LICENSE/SUBSCRIPTION/STUDY FOR HR		8,702.00
Check	07/30/2015	72029	Accounts Payable	GUZMAN , FRANCISCA		250.00
	Invoice		Date	Description		Amount
		15/2015	07/09/2015	TRANSLATING SERVICES F/ 2014 ANNUAL WATER QUALITY REPORT		250.00
Check	07/30/2015	72030	Accounts Payable	HILL BROTHERS CHEMICAL CO.		5,766.98
	Invoice		Date	Description		Amount
		4408833	07/20/2015	BLEACH TO DISINFECT EFFLUENT DISCHARGE/ODOR CONTROL@WEST WWTP		4,613.58
		4408835	07/20/2015	BLEACH USED TO DISINFECT EFFLUENT DISCHARGE@EAST WWTP		1,153.40
Check	07/30/2015	72031	Accounts Payable	HUMANA SPECIALTY BENEFITS		553.33
	Invoice		Date	Description		Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2016-00000094		INSURANCE FOR JULY 2015		553.33
Check	07/30/2015	72032	Accounts Payable	KUKUK'S WAREHOUSE STEREO INC		730.66
		Invoice	Date	Description		Amount
		AA1PTT	07/29/2015	SMALL MONITOR TO VIEW VIDEO ACTIVITY ON THE PROJECTOR FOR CC		730.66
Check	07/30/2015	72033	Accounts Payable	MARQUEZ , ALONSO E		15.00
		Invoice	Date	Description		Amount
		2016-00000086	07/30/2015	OVERPAYMENT		15.00
Check	07/30/2015	72034	Accounts Payable	NEW YORK LIFE INSURANCE CO.		169.12
		Invoice	Date	Description		Amount
		2016-00000093	07/30/2015	INSURANCE FOR JULY 2015		169.12
Check	07/30/2015	72035	Accounts Payable	PARAGON POLYGRAPH		400.00
		Invoice	Date	Description		Amount
		SAN-0715-1	07/21/2015	PRE-EMPLOYMENT EXAM		400.00
Check	07/30/2015	72036	Accounts Payable	PINNACLE HEALTHCARE		195.00
		Invoice	Date	Description		Amount
		30069-061515	06/30/2015	DMV PE		65.00
		20060-061715	06/30/2015	DMV PE		65.00
		35361-061715	06/30/2015	DMV PE		65.00
Check	07/30/2015	72037	Accounts Payable	PREPAID LEGAL SERVICES		125.58
		Invoice	Date	Description		Amount
		2016-00000096	07/30/2015	INSURANCE FOR JULY 2015		125.58
Check	07/30/2015	72038	Accounts Payable	QUINONEZ , FRANCISCO		300.00
		Invoice	Date	Description		Amount
		15557	07/21/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
		15898	07/14/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
		16027	07/26/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
		16200	07/28/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	07/30/2015	72039	Accounts Payable	RAMON MOSQUEDA		435.75

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Date	Description	Amount
		4743		07/10/2015	UNIFORM EMBROIDERY FOR R. EADS	58.53
		4739		07/02/2015	SERVICES OF EMBLEMS FOR CULTURAL CENTER EMPLOYEES UNIFORMS	286.17
		4722		07/28/2015	EMBROIDERY FOR IT SHIRTS	91.05
Check	07/30/2015	72040	Accounts Payable	REYNOSO, NIGEL		312.00
	Invoice			Date	Description	Amount
		REYNOSO 080215		07/30/2015	TRAVEL - SUPERVISOR LEADERSHIP INSTITUTE - FBI LEEDA	312.00
Check	07/30/2015	72041	Accounts Payable	SAM'S CLUB		1,432.40
	Invoice			Date	Description	Amount
		005639		07/16/2015	COFFEE/WATER DISPENSER F/ADMIN WING & NUTIBULLET F/MULTIPURPOSE	460.57
		005792		07/17/2015	COFFEE SUPPLIES FOR SENIOR CENTER	971.83
Check	07/30/2015	72042	Accounts Payable	SAN LUIS AIR CONDITIONING LLC		875.00
	Invoice			Date	Description	Amount
		15-439		07/06/2015	REPLACED A/C VBELT AX29 AT WELLSITE 5	125.00
		15-448		07/06/2015	REPAIRED A/C ELECTRICAL SHORT AT FIRE DEPT	125.00
		15-475		07/13/2015	MAINTENANCE & SERVICE A/C AT B STREET BLDG	50.00
		15-500		07/21/2015	REPLACED A/C CONDENSER FAN MOTOR FOR UTILITIES	575.00
Check	07/30/2015	72043	Accounts Payable	SANTANA, MARCO		312.00
	Invoice			Date	Description	Amount
		SANTANA 080215		07/30/2015	TRAVEL - SUPERVISOR LEADERSHIP INSTITUTE - FBI LEEDA	312.00
Check	07/30/2015	72044	Accounts Payable	SAUCEDA, JOEL		312.00
	Invoice			Date	Description	Amount
		SAUCEDA 080215		07/30/2015	TRAVEL - SUPERVISOR LEADERSHIP INSTITUTE - FBI LEEDA	312.00
Check	07/30/2015	72045	Accounts Payable	SIMS MURRAY, LTD.		4,020.00
	Invoice			Date	Description	Amount
		13202		07/30/2015	PROFESSIONAL SERVICE FOR LANDFILL PROJECT	4,020.00
Check	07/30/2015	72046	Accounts Payable	SOUTH YUMA COUNTY LANDFILL		10,946.60
	Invoice			Date	Description	Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/29/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		6924		07/15/2015	LANDFILL FEES FROM 070115-071515	10,946.60
Check	07/30/2015	72047	Accounts Payable	TEJEDA , FRANCISCO		32.00
		Invoice		Date	Description	Amount
		2016-00000085		07/30/2015	OVERPAYMENT	32.00
Check	07/30/2015	72048	Accounts Payable	THE LOCKSMITH CO./ THOMPSON , PABLO A		7.50
		Invoice		Date	Description	Amount
		1938		07/20/2015	PURCHASED FIVE KEYS FOR CITY BUILDINGS	7.50
Check	07/30/2015	72049	Accounts Payable	THOMSON WEST PUBLISHING CO.		657.03
		Invoice		Date	Description	Amount
		832096574		07/01/2015	INTERNET SERVICES FOR JUNE 2015	657.03
Check	07/30/2015	72050	Accounts Payable	TIME WARNER CABLE		1,568.92
		Invoice		Date	Description	Amount
		2598AUG15		07/30/2015	ISP FOR MUNICIPAL COURT ACC#8448600070172598	1,568.92
Check	07/30/2015	72051	Accounts Payable	TRES RIOS CONSULTING ENGINEERS, INC		6,416.50
		Invoice		Date	Description	Amount
		117814-11		07/20/2015	ENGINEERING DESIGN OF WS #7 MANGANESE REMOVAL PROJECT	6,416.50
Check	07/30/2015	72052	Accounts Payable	VISION SERVICE PLAN OF ARIZONA		3,556.04
		Invoice		Date	Description	Amount
		2016-00000095		07/30/2015	INSURANCE FOR JULY 2015	3,556.04
Check	07/30/2015	72053	Accounts Payable	WAL-MART INC.C/O BANK OF AMERICA LOCK BOX		5,671.40
		Invoice		Date	Description	Amount
		2016-00000092		07/30/2015	4TH QUARTER PAYMENT	5,671.40
Check	07/30/2015	72054	Accounts Payable	WAXIE SANITARY SUPPLY		656.38
		Invoice		Date	Description	Amount
		75395653		07/20/2015	JANITORIAL SUPPLIES	656.38
Check	07/30/2015	72055	Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.		244.37



Pay Day Register Report

Pay Date Range 07/11/15 - 07/24/15

Pay Batch 201515

Schedule G

STANDARD LIFE ADDTNL	722.60	.00	NetSpend Corporation DD	100.00
TRANSWESTERN MEXICAN	149.70	.00	Sunbank	1,747.28
U.S. MEX DENTAL - EE &	397.00	.00	THE FOOTHILLS BANK	1,265.01
U.S. MEX DENTAL - EE &	119.10	.00	WASHINGTON FEDERAL	1,953.24
UNITED WAY	38.00	.00	Wells Fargo	<u>47,821.80</u>
US & MEX DENTAL= FAMILY	768.18	.00	Total	\$202,153.19
US & MEX HEALTH = C	5,621.20	.00		
US & MEX HEALTH = FAMILY	4,084.24	.00	Check	\$32,252.70
US & MEX HEALTH = SP	1,545.83	.00		
VSP - VISION FAMILY	<u>620.10</u>	.00		
Net	<u>\$234,405.89</u>			

DAV
D. Luna

Peter Stone

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/30/2015

Schedule

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	07/30/2015			07302015 CS		3,435.26
Check	07/30/2015	72067	Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		38.00
	Invoice		Date	Description		Amount
		2016-00000101	07/30/2015	705 - UNITED WAY		38.00
Check	07/30/2015	72068	Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		643.50
	Invoice		Date	Description		Amount
		2016-00000102	07/30/2015	543 - IAFF- FIRE DEPT		643.50
Check	07/30/2015	72069	Accounts Payable	ZIONS FIRST NATIONAL BANK		85.00
	Invoice		Date	Description		Amount
		2016-00000103	07/30/2015	533 - GARNISHMENT		85.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 12		\$61,422.89
Checks:		12		\$61,422.89		

Prepared By:
Maggie Dominguez
 Date: *7/30/15*

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 07/30/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	07/30/2015	72058	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE		110.78
	Invoice		Date	Description		Amount
		BG 073015	07/30/2015	BG 073015		110.78
Check	07/30/2015	72059	Accounts Payable	BURSEY & ASSOCIATES, P.C.		80.13
	Invoice		Date	Description		Amount
		2016-00000097	07/30/2015	711 - GARNISHMENT		80.13
Check	07/30/2015	72060	Accounts Payable	CITIZEN'S TITLE COMPANY		25,000.00
	Invoice		Date	Description		Amount
		2016-00000104	07/30/2015	EARNEST MONEY ESCROW DEPOSIT NW CORNER COUNTY 19 & AVE 1E		25,000.00
Check	07/30/2015	72061	Accounts Payable	FOP/ALC		236.00
	Invoice		Date	Description		Amount
		2016-00000098	07/30/2015	714 - FOP/ALC		236.00
Check	07/30/2015	72062	Accounts Payable	PONCE, ADRIANA - CASDU		164.31
	Invoice		Date	Description		Amount
		2016-00000099	07/30/2015	532 - GARNISHMENT - CHILD SUPPORT		164.31
Check	07/30/2015	72063	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		947.89
	Invoice		Date	Description		Amount
		07302015 alt psp	07/30/2015	073015 ALT PSPRS		947.89
Check	07/30/2015	72064	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		30,337.02
	Invoice		Date	Description		Amount
		psprs 073015	07/30/2015	psprs 073015		30,337.02
Check	07/30/2015	72065	Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		345.00
	Invoice		Date	Description		Amount
		2016-00000100	07/30/2015	539 - ASK COPS - SLPD		345.00
Check	07/30/2015	72066	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		3,435.26
	Invoice		Date	Description		Amount



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. A.

Meeting Date: 08/12/2015

Department Head: Christopher Kasid, Parks & Recreation Director, Parks & Recreation Department

Submitted By: Christopher Kasid, Parks & Recreation Director, Parks & Recreation Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the purchase of 2 new vehicles for the Parks Department. **(Christopher Kasid, Parks and Recreation Director)**

SUMMARY:

Parks Department is requesting 2 new vehicles to add to their fleet.

1. A Ford F-250 4X4 is needed to haul the new heavy equipment like the Boom Lift and Scissors Lift.
2. A new F-150 Super Crew Cab can fit 6 passengers and will help with hauling more lawn mowing equipment as well as transporting Parks crew and Prison Labor Crew to one destination.

This was a budgeted item of \$68,000.00. These vehicles are available from Chapman Ford in Scottsdale Arizona for a total of only \$61,636.77 by utilizing a state contract #ADSP012-016662. Under the San Luis Code City for purchasing, section 36.01(G), the City may utilize a state contract to acquire equipment. When utilizing a state contract, the public treasury is protected in that the state bargained for a good price and the City is able to use the same contract.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASE OF A FORD F-250 4X4 AND FORD F-150 SUPER CREW CAB IN AN AMOUNT OF \$61,636.77 THROUGH THE STATE CONTRACT AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

N/A (Attached to the Agenda Item is a Quote from Chapman Ford, and the State Offer & Acceptance)

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES

CITY/STATE/FEDERAL FUNDS: \$61,636.77 using a State Contract

TOTAL: \$61,636.77

BUDGETED: \$68,000.00

AVAILABLE TO TRANSFER: N/A

ACCOUNT #/REMAINING BALANCE:

Parks Impact Fee account
806-860-90000.145 with a balance of
\$169,300.00

FISCAL IMPACT STATEMENT:

This is a budgeted capital item from Parks impact fee account # 806-860-90000.145 The total cost for both vehicles is the amount of \$61,636.77. Utilizing Chapman Ford's State Contract. This account has a balance of \$169,300.00

Attachments

Quotes-Chapman Ford 8-12-2015

Offer and Acceptance State Contract 8/12/2015



Government Fleet Sales Manager

Jared Smith (480) 212-4765 jaredsmith@chapmanchoice.com
Department Fax (480) 212-0426

Date: August 3, 2015

Customer: City of San Luis

Line Item/State Contract #: F2B / ADSP012-018662

Vehicle Description: 2016 F-250 Reg Cab 4x4 137" WB - Oxford White

With 6.7 L Diesel Engine

Base Bid Price \$22,789.00

Upgrade Options

1 6.7 L V8 Diesel Engine	8,480.00
2 Power Equipment Group	895.00
3 600 A Package	
4 Trailer Tow Package	
5 AM / FM / Stereo with Clock	
6 6 Speed Automatic Transmission	
7 Window Tint	285.00
8 Trailer Brake Control	270.00
9 Cloth Seats	100.00
10 50 State Emissions	
11 Spray in bed liner	350.00

- 12
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\$10,380.00

Bid Price (with options) \$33,169.00

Tire Tax 5.00
Sales Tax (7.95%) 2,636.94

Ford Extended Service Plan

Transportation Fee _____

Total Delivered Price \$35,810.94

Notes: Extended Warranties Available

Thank You,
Jared



Government Fleet Sales Manager

Jared Smith (480) 212-4765

jaredsmith@chapmanchoice.com

Department Fax (480) 212-0426

Date: August 3, 2015

Customer: City of San Luis

Line Item/State Contract #: W1C / ADSP012-016662

Vehicle Description: 2014 F-150 Super Crew 4x2 - Phase 2 Purchase

With 5.0L V8 Gas Engine

Base Bid Price \$23,660.00

Upgrade Options

1 101 A Package	990.00
2 Power Equipment Group	
3 Cruise Control	
4 Sync Voice Activated System	
5 Select Shift Transmisson	
6 5.0 L V 8 Engine	853.00
7 Window Tint	285.00
8 Milage Adj	(2,218.75)
9 Sprey in bed liner	350.00
10	
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20	

\$259.25

Bid Price (with options) \$23,919.25

Tire Tax 5.00
Sales Tax (7.95%) 1,901.58

Ford Extended Service Plan

Transportation Fee _____

Total Delivered Price \$25,825.83

Notes: Extended Warranties Available

*Thank You,
Jared*



Master Blanket Purchase Order ADSP012-016662

Header Information

Purchase Order Number:	ADSP012-016662	Release Number:	0	Short Description:	Vehicles, New Purchases Statewide
Status:	3PS - Sent	Purchaser:	Lori Noyes	Receipt Method:	Quantity
Fiscal Year:	2012	PO Type:	Blanket	Minor Status:	
Organization:	State of Arizona	Location:	STRGC - SPO Strategic	Type Code:	Statewide
Department:	ADSP0 - State Procurement Office	Entered Date:	01/16/2012 03:48:21 PM	Control Code:	
Alternate ID:		Retainage %:	0.00%	Discount %:	0.00%
Print Dest Detail:	If Different	Release Type:	Direct Release	Pcard Enabled:	Yes
Catalog ID:		Tax Rate:		Actual Cost:	\$0.00
Contact Instructions:	Lori.Sherill@azdoa.gov or (602) 542-7144				
Master Blanket/Contract End Date (Maximum):	01/16/2017 11:59:59 PM				
Project No.:					
Building Code:					
Cost Code:					
Special Purchase Types:					
PIJ NUMBER:					
Coop Spend To Date:					
Commodity Reference Id:					
PO External Doc Type:					

Agency Attachments:

[PO Terms & Conditions - OLD IFB No ADSP012-00001167 - Vehicles New Purchases Statewide.pdf Attachments I - VIII Word Documents.zip Solicitation Amendment 1 ADSP012-00001167.pdf Solicitation Amendment 3 ADSP012-00001167.pdf Vehicles New Purchases Statewide General Contract Documents~3.zip Chapman Ford Contract Attachments.zip Chapman Ford Vehicle Specifications.xls Award Summaries~38.zip 2013 Fusion Spec Sheet 2013 Ford Fusion Press Release Contract Amendment 2013 Ford Escape Press Release Change Order 05 Summary ADSP012-016662.doc Change Order No. 6 - Unilateral Change Change Order No. 7 - Price Update Bilateral Change Order Summary Change Order No. 11 Renewal to 10.2015.pdf Current Pricing 2015 Transit Specifications Certificate of Insurance](#)

Vendor Attachments:

Agency Attachment Forms:

Vendor Attachment Forms:

Primary Vendor Information & PO Terms

Vendor:	000015518 - Chapman Ford LLC	Payment Terms:	Net 30	Shipping Method:	Best Way
	Jared Smith 7100 E. McDowell Road Scottsdale, AZ 85257 US Email: jaredsmith@chapmanchoice.com Phone: (480)212-4765	Shipping Terms:	F.O.B., Destination	Freight Terms:	Freight Allowed

PO Acknowledgements:

Alt ID	Document	Notifications	Acknowledged Date/Time
	Purchase Order	Emailed to joesanchez@chapmanchoice.com at 01/17/2012 01:34:54 PM	01/17/2012 02:22:25 PM
	Change Order 1	Emailed to joesanchez@chapmanchoice.com at 06/14/2012 09:03:20 AM	06/15/2012 02:05:31 PM
	Change Order 2	Emailed to joesanchez@chapmanchoice.com at 07/18/2012 11:26:56 AM	07/18/2012 12:51:10 PM
	Change Order 3	Emailed to joesanchez@chapmanchoice.com at 09/24/2012 07:22:40 AM	09/25/2012 09:03:44 AM
	Change Order 4	Emailed to joesanchez@chapmanchoice.com at 10/01/2012 08:37:15 AM	10/01/2012 08:37:57 AM
	Change Order 5	Emailed to joesanchez@chapmanchoice.com at 08/08/2013 05:35:19 PM	08/12/2013 09:28:58 PM
	Change Order 6	Emailed to joesanchez@chapmanchoice.com at 10/17/2013 12:00:53 PM	10/18/2013 08:58:19 AM
	Change Order 7	Emailed to joesanchez@chapmanchoice.com at 10/29/2013 02:51:07 PM	10/30/2013 03:37:34 PM
	Change Order 8	Emailed to joesanchez@chapmanchoice.com at 01/28/2014 03:36:25 PM	01/28/2014 04:10:37 PM
	Change Order 9	Emailed to joesanchez@chapmanchoice.com at 02/11/2014 03:27:27 PM	02/11/2014 03:28:52 PM
	Purchase Order	Emailed to joesanchez@chapmanchoice.com at 08/06/2014 04:29:12 PM	08/11/2014 08:19:54 AM

Master Blanket/Contract Vendor Distributor List

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
000015518	PZ000015518	Chapman Ford LLC	Email	Active

Master Blanket/Contract Controls

Master Blanket/Contract Begin Date: 01/17/2012 **Master Blanket/Contract End Date:** 10/01/2015



Offer and Acceptance

State of Arizona
State Procurement Office
100 N 15th Ave., Suite 201
Phoenix, AZ 85007

Description: Vehicles, New Purchases Statewide

OFFER

TO THE STATE OF ARIZONA:

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the Solicitation and any written exceptions in the offer. Signature also certifies Small Business status.

Arizona Transaction (Sales) Privilege Tax License No.:

20657203

Federal Employer Identification No.:

27-4331384

Phone: 480-946-3900

Fax: 480-946-7142

CHAPMAN FORD, LLC

Company Name

7100 E. McDowell Rd.

Address

SCOTTSDALE

City

AZ

State

85257

Zip

[Handwritten Signature]

Signature of Person Authorized to Sign Offer

Chael Haber

Printed Name

General Manager

Title

By signature in the Offer section above, the Offeror certifies:

1. The submission of the Offer did not involve collusion or other anticompetitive practices.
2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465.
3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
4. The Offeror certifies that the above referenced organization IS/ X IS NOT a small business with less than 100 employees or has gross revenues of \$4 million or less.
5. In accordance with A.R.S. §35-393, the Offeror hereby certifies that the Offeror does not have scrutinized business operations in Iran.
6. In accordance with A.R.S. §35-391, the Offeror hereby certifies that the Offeror does not have scrutinized business operations in Sudan.

ACCEPTANCE OF OFFER

The Offer is hereby accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the State.

This Contract shall henceforth be referred to as Contract No.

ADSP012-0166102. The Contractor has been cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document or written notice to proceed.

State of Arizona
Awarded this

17th day of January 2012

[Handwritten Signature]

Procurement Officer



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. B.

Meeting Date: 08/12/2015

Department Head: Glenn Gimbut, City Attorney, Attorney's Office

Submitted By: Kay Macuil, Assistant City Attorney, Attorney's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the contract for the Court Interpreter for the San Luis Municipal Court. **(Rosendo Morales, Jr., Municipal Court Judge)**

SUMMARY:

The City of San Luis has entered into an independent contract for Court Interpreter for the San Luis Municipal Court in the past. The contract is presented for continuation for the 2015-2016 fiscal year.

RECOMMENDATION / SUGGESTED MOTION:

1. I MOVE TO APPROVE AND AUTHORIZE STAFF TO EXECUTE THE INDEPENDENT CONTRACT FOR COURT INTERPRETER AS PRESENTED.

2. I MOVE TO RATIFY THE EFFECTIVE DATE OF THE CONTRACT TO JULY 1, 2015.

Supporting information not attached to the Agenda Item Review Form:

N/A (Attached to the Agenda Item is the Court Interpreter's Contract)

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: State

TOTAL: 25,000.00

BUDGETED: Yes

AVAILABLE TO TRANSFER: Not Applicable

ACCOUNT #/REMAINING BALANCE: 25,000.00

FISCAL IMPACT STATEMENT:

Account #260-261-80000 Contractual Services Special Revenue, budgeted for \$25,000.00 for the 2015-2016 fiscal year.

The cost of the contract is \$100 per day as needed regardless of the amount of cases interpreted/translated and to be available Monday through Friday except legal holidays and any other times excepted by the Court.

Attachments

Independent Contractor Agreement-Ruth Guerra

INDEPENDENT CONTRACTOR AGREEMENT

Independent contractor agreement made this 1st day of July, 2015 between City of San Luis, P.O. Box 1170, San Luis, Arizona, 85349 ("City") and Ruth Guerra ("contractor").

- A. City is desirous of obtaining interpreting/translating services for customers who conduct business with the court.
- B. Contractor agrees to perform these services for City Court under terms and conditions set forth in this contract.

In consideration of these matters described above, and of the mutual benefits and obligations set forth in this agreement, the parties agree as follows:

SECTION ONE DESCRIPTION OF WORK

The charge for interpreting/translating for customers at the Court will be set at \$100.00 per day regardless of the amount of cases interpreted/translated.

Contractor agrees to be available from 8:00 a.m. to 5:00 p.m. Monday through Friday, except legal holidays and any other times excepted by the Court.

Contractor agrees to provide interpreting/translating for criminal cases, civil traffic hearings, petition for Orders of Protection and Injunction Against Harassment, Prisoners in-custody, litigants who otherwise do not speak English and other needs as determined by the Court.

Invoices should be submitted weekly to the Court Administrator each Friday, no later than 5:00 p.m. beginning July 1, 2015.

This agreement shall be in effect for a period of one year and is renewable every subsequent year if both parties agree to renew it.

SECTION TWO PAYMENT

Court will pay contractor pursuant to the terms and conditions stated hereinabove.

SECTION THREE RELATIONSHIP OF PARTIES

The parties intend that an independent contractor-employer relationship will be created by this contract. Court is interested only in the results to be achieved, and the conduct and control of the work will lie solely with contractor. While performing interpreting/translating services, contractor is not to be considered an agent or employee of the Court for any purpose, and not entitled to any benefits normally extended to Court employees.

SECTION FOUR LIABILITY

The work to be performed under this contract will be performed entirely at contractor's risk, and contractor assumes all responsibility for any incidentals related to the performance of the work. Contractor agrees to indemnify Court for any and all liability or loss arising in any way out of the performance of this contract.

SECTION FIVE EQUIPMENT

There is no equipment required for the performance of this contract. If any equipment is required in the future, the Court agrees to furnish interpreting/translating equipment which shall remain the property of the court.

SECTION SIX DURATION

This contract is for fiscal year 2015/2016 and shall terminate June 30, 2016. Either party may cancel this contract on 30 day's written notice unless mutually agreed upon a different time period of notification of intention to terminate contract. This contract is renewable every subsequent year if both parties agree to renew it.

SECTION SEVEN MISCELLANEOUS

- A. **WAIVER.** No delay in exercising any right or remedy shall constitute a waiver thereof, and no waiver by the Contractor or Court of the breach of any covenant of this agreement shall be construed as a waiver of any proceeding or succeeding breach of the same of any other covenant or condition of this contract.
- B. **ATTORNEY'S FEES.** In the event any party finds it necessary to bring any action at law or other proceeding, including arbitration, against the another party to enforce any of the terms, covenants or conditions hereof, or by reasons of any breach or default hereunder, the party prevailing in any such action or other proceeding shall be paid all reasonable cost and reasonable attorneys' fees by the other party, and in the event any judgment is secured by said party, all such costs and attorneys' fees shall be included therein, such fees to be set by the court and not by jury.
- C. **COUNTERPARTS.** This agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signature of all parties may be physically attached to a single document.

- D. HEADINGS. The descriptive headings of the paragraphs of this agreement are inserted for convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.
- E. TIME OF THE ESSENCE. Time is of the essence of this contract.
- F. NO PARTNERSHIP AND THIRD PARTIES. It is not intended by this agreement to, and nothing contained in this agreement shall, create any partnership, joint venture or other similar arrangement between Contractor or Court. No term or provision of this agreement is intended to be, or shall be for the benefit of any person, firm, organization or corporation not a party hereto, and no such other person, firm, organization or corporation shall have any right or cause of action hereunder.
- G. ENTIRE AGREEMENT. This agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof. All prior and contemporaneous agreements, representations and understandings of the parties, oral or written, are hereby superseded and merged herein.
- H. AMENDMENT. No change or additions are to be made to this agreement excepted by a written amendment executed by the parties hereto.
- I. GOVERNING LAW. This agreement is entered into in Arizona and shall be construed and interpreted under the laws of the State of Arizona. In particular, this agreement is subject to the provisions of A.R.S. 32-511.
- J. VENUE. Any legal action relating to this agreement shall be brought in either the Yuma County Superior Court or in the United State District Court for the District of Arizona at the election of the plaintiff in such legal action, provided, however, that nothing in this paragraph will be deemed to have authorized the bringing of any legal action in a court which does not otherwise have jurisdiction to adjudicate the legal action.
- K. SEVERABILITY. Every provision of this agreement is, and will be construed to be, a separated and independent covenant. If any provision of this agreement or the application of the same is, to any extent, found to be invalid or unenforceable, then the remainder of this agreement or the application of the provision to circumstances other than those to which it is invalid or unenforceable, will not be affected by that invalidity or unenforceability, and each provision of this agreement will be valid and will be enforced to the extent permitted by the law, and the parties will negotiate in good faith for such amendments of this agreement which may be necessary to achieve its intent, notwithstanding such invalidity or unenforceability.

L. NO PERSONAL LIABILITY. No member, official or employee of the Court or City shall be personally liable to Contractor, or any successor or assignee, (a) in the event of any default or breach by the Court or City, (b) for any amount which may become due to the Contractor or its successor or assign, or (c) pursuant to any obligation of the Court or City under the terms of this contract.

The parties have executed this agreement on the day and years first above written.

CITY OF SAN LUIS

CONTRACTOR

By: _____
Robert Eads, City Manager

By: _____
Ruth Guerra

Approved as to form:

By: _____
City Attorney



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. C.

Meeting Date: 08/12/2015

Department Head: Eulogio Vera, Public Works Director, Public Works Department

Submitted By: Eulogio Vera, Public Works Director, Public Works Department

Action Requested: Motion

ITEM:

Update on any and all matters regarding the water temperature data collection, report, and conclusions prepared by Nicklaus Engineering, Inc. **(Eulogio Vera, Director of Public Works)**

SUMMARY:

For many years, City of San Luis staff has received complaints from residents experiencing high temperature water coming out of their tap. Recently staff was directed by Council to work with a third party consultant to collect data and further analyze the existing conditions/situation and possibly find deficiencies that can be mitigated to improve temperature of water being delivered. Nicklaus Engineering Inc., was retained and since then they have collected water temperature data, mapped it and compiled it into a draft report.

RECOMMENDATION / SUGGESTED MOTION:

"I MOVE TO _____."

[Potential motion to be determined after presentation of update on progress on independent engineering data collection and any preliminary analysis].

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: 100% City Funded

TOTAL: \$5,000.00

BUDGETED: \$0

AVAILABLE TO TRANSFER: \$9,000.00

ACCOUNT #/REMAINING BALANCE: GL 300-302-80001/\$4,000.00

FISCAL IMPACT STATEMENT:

Water Division

Professional Services - GL 300-302-80001

Remaining Balance - \$4,000.00

Attachments

Temperature Data Collection Report

Temperature Data Collection

City of San Luis Water Distribution Network

Prepared for:

City of San Luis Public Works Department
Eulogio Vera, P.E.
Director of Public Works

Prepared by:

Nicklaus Engineering, Inc.
1851 West 24th Street
Yuma, Arizona 85364

July 2015



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1. Introduction

The City of San Luis Public Works Department has retained the service of Nicklaus Engineering, Inc. (NEI) to collect temperature data on portions of the San Luis water distribution network that experience high water temperatures during the summer. According to public works staff, affected residents have stated that temperatures at their tap can reach temperatures well over a hundred degrees Fahrenheit for long periods of time. The purpose of the data collection was to gain a better understanding of the scope of the problem and to see if patterns emerge from the data that may hint at viable solutions. The scope of the initial phase of this data collection was a small trouble area of the distribution network known to be an area that experiences elevated temperatures.

2. Data Collection

Data was collected over a three day period starting July 6, 2015 and ending July 8, 2015. Temperature was measured at various locations in the network at two times per day, once in the morning at approximately 8AM and once in the evening at approximately 4PM.

The locations where the data was collected can be found on the Temperature Sampling Map (Attachment A). The trouble area selected for the study included two streets both ending in a cul-de-sac in the Frontera Estates Subdivision: Washington Lane and San Luis Lane. Samples were collected systematically in order to map how the temperature changes as the water makes its way through the distribution network. The data was first collected at Well Site #3, the closest water source to the trouble area, and was collected at various hydrants along the loop feeding the trouble area. Additionally, samples were taken at Well Site #2 which is the next closest water source. Then, samples were collected on the dead end mains at the end of each cul-de-sac. Finally, samples were taken at various residences within each cul-de-sac; one from an outside hose bib, and one inside at a bathroom faucet. Every attempt was made to collect samples at the same locations for the three day period. However, if a resident was not available another residence was sampled.

At each location, water was collected in a beaker and measured with a laboratory quality digital thermometer. The initial temperature was collected immediately upon opening the valve and filling the beaker, and another sample was taken after letting the water flow for two minutes.

3. Analysis

The collected data can be found summarized on the Temperature Sampling Map (Attachment A). Here, the average temperatures for the test period are shown at each of the sample locations. Additionally, the average ambient air temperature, average soil temperature at a depth of four inches, and the average soil temperature at a depth of twenty inches is shown for comparison. These temperatures were taken from the Yuma South station of the Arizona Meteorological Network maintained by the University of Arizona. Additionally, a water main temperature range is shown. This range is estimated from the samples along the main closest to a given location. As can be seen from the map, the water leaving Well Site #3 is estimated to be between 78°F and 84°F. Then as it heads toward Well Site #1 and the loop feeding Washington Lane and San Luis Lane it increases to be between 84°F and 90° F. Finally, as the water enters the dead end mains on the two cul-de-sacs it jumps again to be between 90°F and 96°F, with the very end of the mains increasing to be between 96°F and 102°F.

In the Location Temperature Data (Attachment B), the temperature data at each location for each sample time is graphed along with the nearest hydrant temperature, ambient air temperature, four inch soil temperature, and twenty inch soil temperature. Additionally, the average of these temperatures over the sample period is also graphed. In reviewing this data and the associated map, the following observations can be made:

Well Site #3

The water at Well Site #3 is relatively isolated from the large daily temperature swings in both ambient air and soil temperatures. This is as expected as the water entering the treatment system is at an approximate ground water temperature between 72°F and 75°F, and the large volume of stored water in the storage tank helps to keep that temperature from rising too rapidly. The entire treatment and storage process only increases the temperature three to six degrees.

Well Site #1

The water at Well Site #1, while isolated from the large daily temperature swings, is much warmer than the water leaving Well Site #3. This well site has a much smaller storage tank that can heat up much more rapidly. Additionally, there is a possibility that the well site wasn't in operation during afternoon sampling. The average temperature leaving this well site is 87°F which close to the temperature of the entire loop feeding the trouble area.

B St. & 5th Ave.

Sampling at this location dramatically shows the heating that can take place in a dead end line connected to a hydrant, valve, or other such appurtenance. The average initial temperature at this location is 104°F, however after a two minute flush the temperature drops down to the line temperature of 83°F. This twenty degree swing in temperature can be understood by looking at drawing 5-120 of the Public Works Standards for Yuma County, Volume 1. This drawing shows the typical fire hydrant layout that can be expected throughout the City of San Luis. As the drawing depicts, a steel fire hydrant is connected to a ductile iron pipe down to a ductile iron elbow before connection to another type of pipe material (PVC, ACP, RCP etc.). Steel has a thermal conductivity of approximately 50 Watts per meter per degree Kelvin (W/m K). The thermal conductivity of a dry soil is approximately 0.15 W/m K and the thermal conductivity of water is approximately 0.58 W/m K. This shows that as the hydrant is heated by direct exposure to the sun it will easily transfer that heat through the ductile iron pipe down into the water main, and into the water. Though the water main is at a depth of 42 inches and the likely soil temperature is only 75°F to 78°F, the pipe is conducting surface heat down to that depth where it conducts much more easily into the water than into the soil, effectively heating the water to very high temperatures. Not all of the hydrants tested show such a large swing in temperature. This may be due to the amount of water flowing past the hydrant etc. However, this example shows the primary means by which heat is entering the water main system.

San Luis Lane

Sampling at this location again shows heating of the dead end hydrant line as the difference between the initial and two minute flush temperatures was as high as twenty degrees. Additionally, it shows that the estimated main temperature is higher on these dead end mains than is found out on the looped portion of the system.

1135 San Luis Lane

This location is the most extreme example of service line heating found. Initially low temperatures within the house rise dramatically to 116°F in one case after a two minute flush. Running the tap for two minutes is not enough time to clear out the very hot water within the service line. Looking at drawing 5-150 and 5-151 of the Public Works Standards for Yuma County, Volume 1, it seems reasonable that this line could be heated to such an extent. The service is connected to the main with a copper pipe. Copper has a thermal conductivity of approximately 400 W/m K. This is very high as copper is an extremely efficient conductor of heat. If this line is made of another type of material with a much lower thermal conductivity, it is still possible for the water itself to conduct water down to the main and or service piping. The water service line then goes from a depth of 42 inches at the main to 24 inches over to the meter box where the soil temperature is approximately 83°F (as opposed to 75°F at the water main depth). The meter box is only 12 inches from the surface with the top of the meter only a few inches from the surface. Though not in direct sunlight, the temperature of the

meter housing can be expected to be very close to ambient. Then, depending on the construction, the service line travels to the house at a shallow depth. Additionally, if the water lines in the house travel through the attic rather than through the floor, the line remains at this elevated temperature resulting in a potential run of pipe of 80 feet or more. With this very long run of service line at very high temperatures, it could take well over two minutes to reach the temperature at the main which is already over 90°F.

4. Conclusions

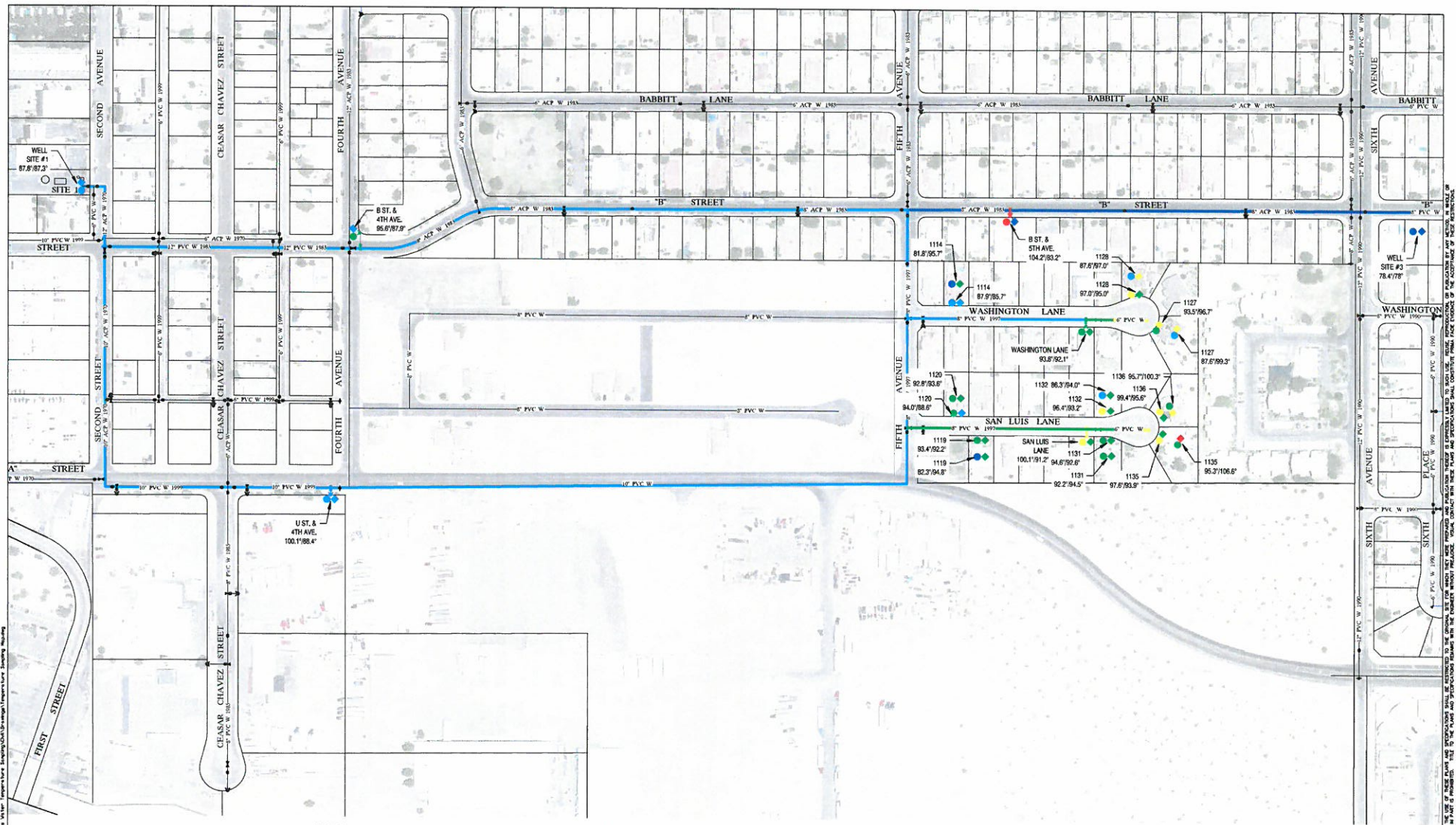
The temperature sampling shows that high temperature in the service lines feeding the houses is a significant problem. Temperatures at the tap of 116°F were recorded after flushing the line for two minutes. This water temperature is close to the recommended setting for a typical household water heater. These high temperatures are due to low flow water mains that are being heated through surface appurtenances, and water service lines that are shallow and connected to water meters located near the ground surface. In some residences, a two minute flush period is not sufficient to reduce the temperature to main line temperatures. If household water piping is ran through the attic, the length of service piping can greatly increase the amount of time it takes to get main line water temperatures.

If service line piping is constructed according to Yuma County public works standards, as is expected, the configuration is similar to what is used all over the state. Copper service taps at the main are standard practice, and the water meter box is set at a standard depth. Changes to these standards could be made to help keep these temperatures at lower levels. Eliminating dead end mains, keeping service line piping at water main depths, changing piping materials and insulating shallow service lines near the meters, and running household piping through the foundation rather than through the attic are all measures that may help to isolate the water system from high temperatures. The impact of any or all of these measures is difficult to quantify without further testing and analysis.

Moving forward, one avenue of investigation that could be pursued would be to pothole the service piping of one or more of these residences to determine the actual buried depth of the line. Also, an investigation to determine where the internal piping in the residence is run may be helpful. A pilot study can be conducted to modify the service piping of one or more of these residences to lower the pipe down to the water main depth, change the pipe materials as the line comes up to the meter, lowering and potentially insulating the meters and meter boxes, etc. In this way, the actual impact of these changes can be determined and appropriate useful changes to construction standards can be made.

Attachment A

Temperature Sampling Map

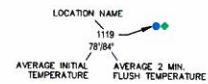


NOTES:

AVERAGE AMBIENT AIR TEMPERATURE = 95°
 AVERAGE 4" SOIL TEMPERATURE = 91°
 AVERAGE 20" SOIL TEMPERATURE = 83°

LEGEND

TEMPERATURE RANGE	ESTIMATED WATER MAIN TEMPERATURE	AVERAGE INITIAL TEMPERATURE	AVERAGE 2 MINUTE FLUSH TEMPERATURE
78° - 84°			
84° - 90°			
90° - 96°			
96° - 102°			
102° - 108°			



San Luis Water System Temperature

Temperature Sampling Map



Nicklaus Engineering Inc.
 1851 West 24th Street P.O. Box 6029
 YUMA, ARIZONA 85364 (928)344-8374
 Email: nee@netaw.com

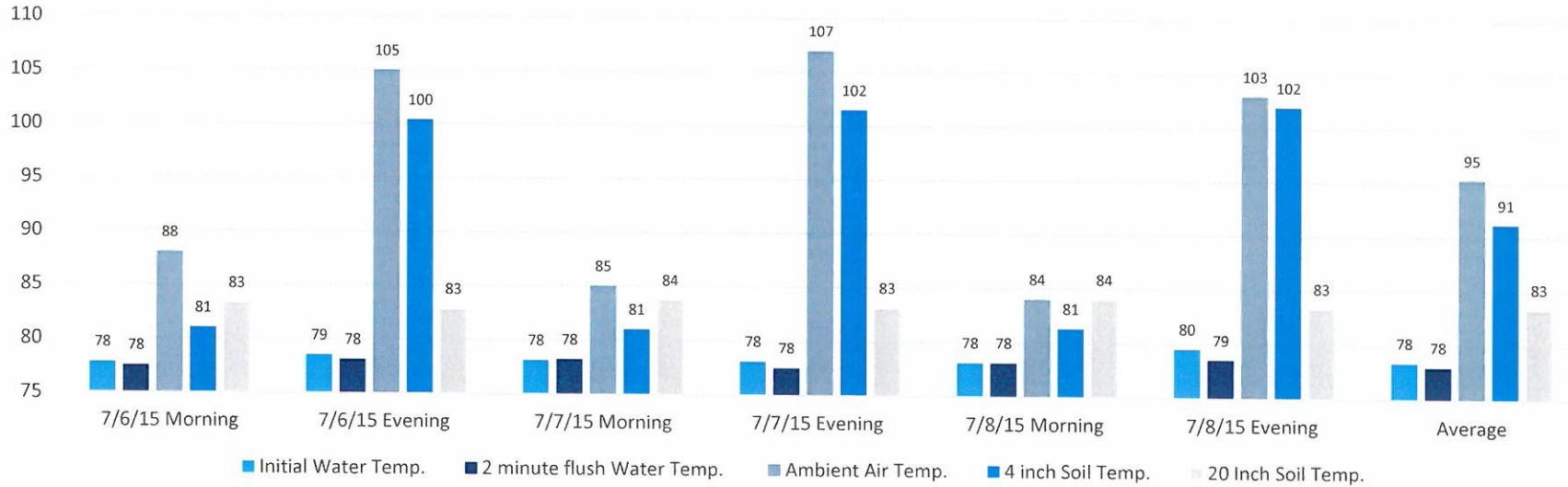
SCALE:	AS SHOWN
DATE:	JULY, 2015
DES. BY:	D.X.J.
DRAWN BY:	D.X.J.
SURVEYED BY:	
JOB No.:	015-0114
FILE No.:	
SHEET:	OF

Attachment B

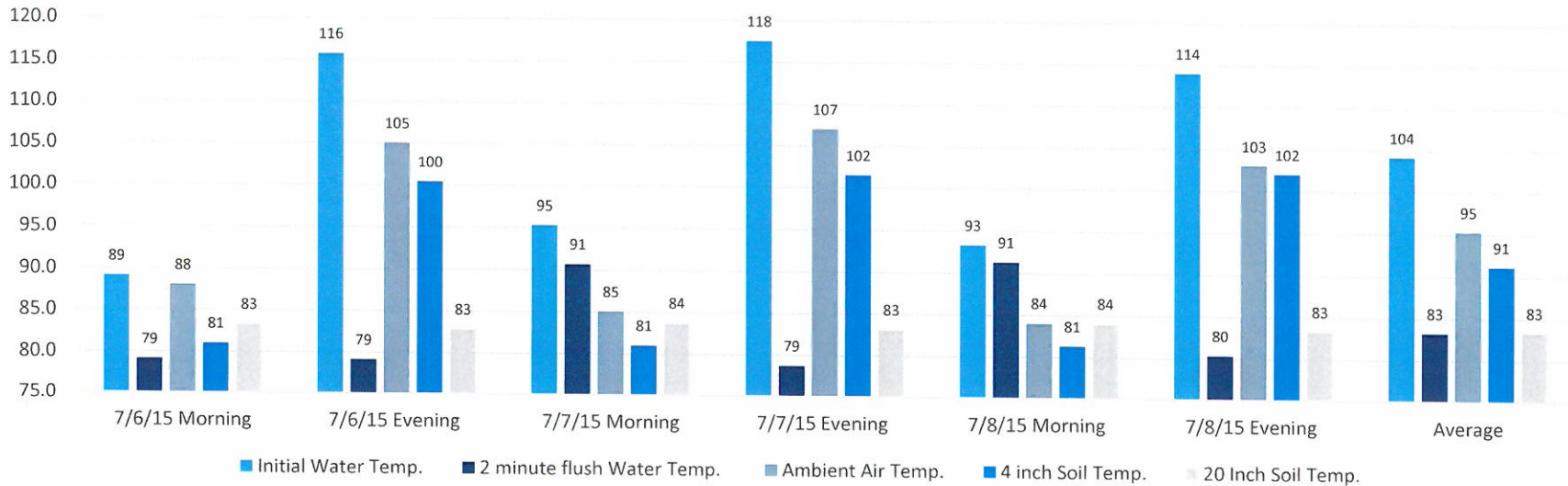
Location Temperature Data

San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

Well Site #3

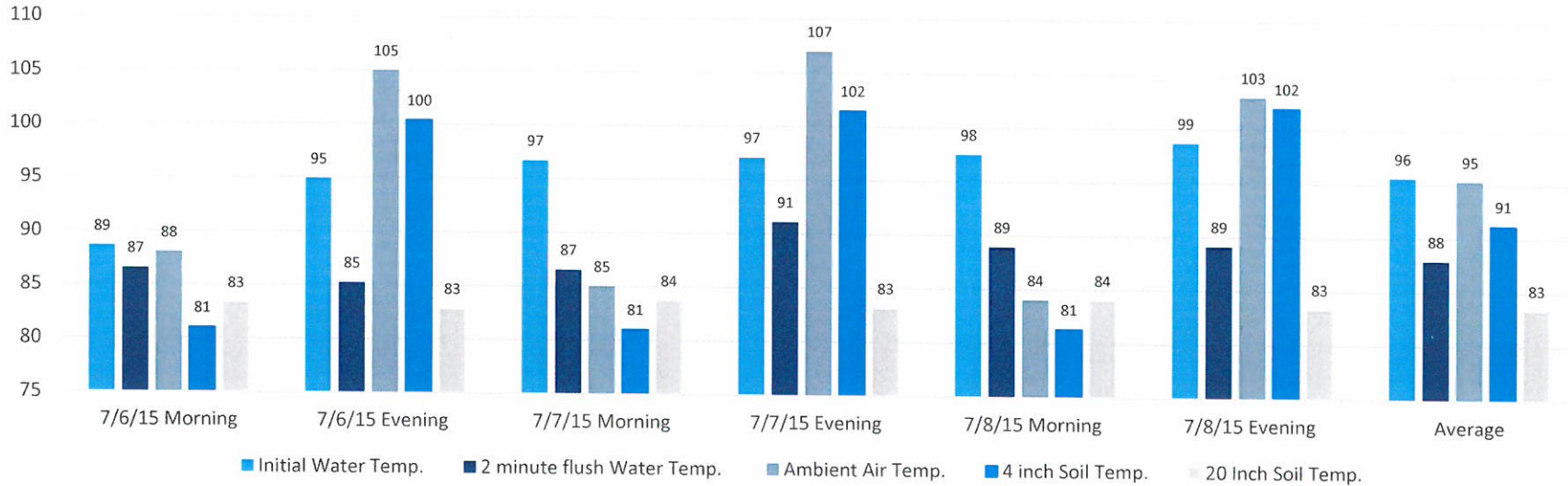


Hydrant: B St. & 5th Ave.

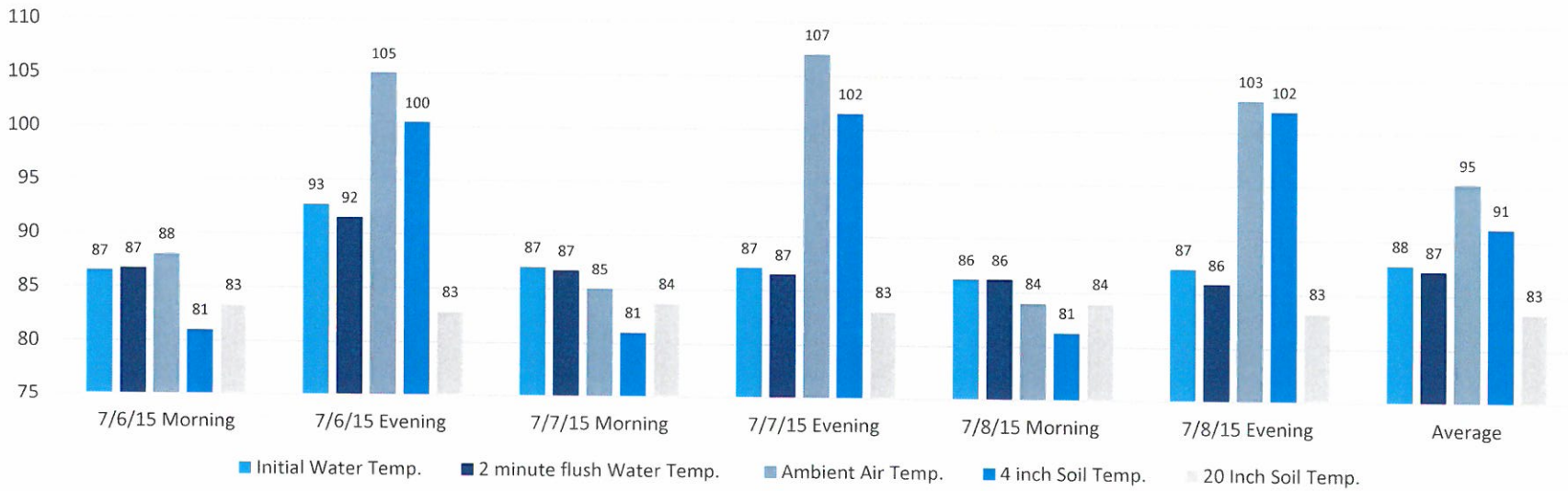


San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

Hydrant: B St. & 4th Ave.

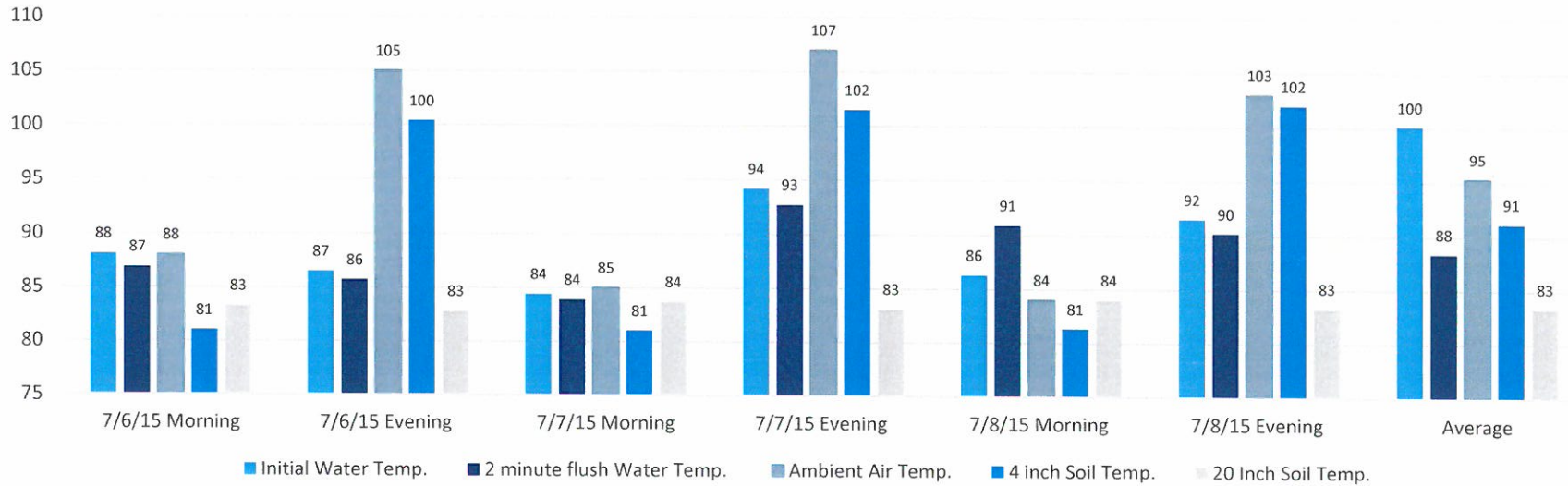


Well Site #1

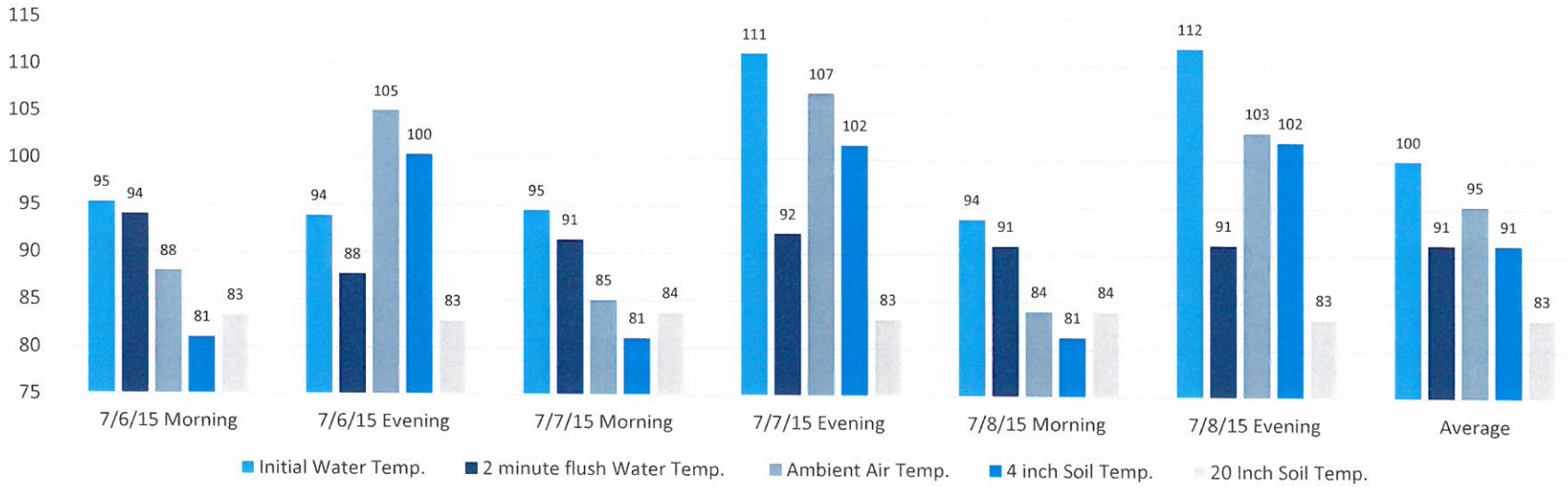


San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

Hydrant: U St. & 5th Ave.

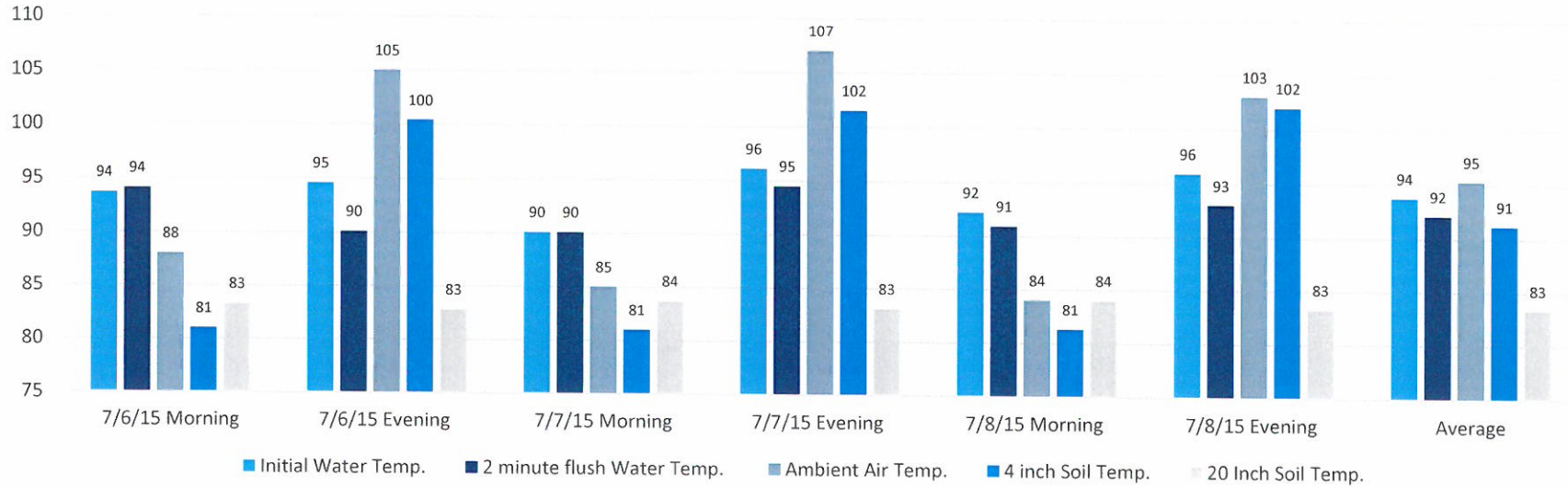


Hydrant: San Luis Lane



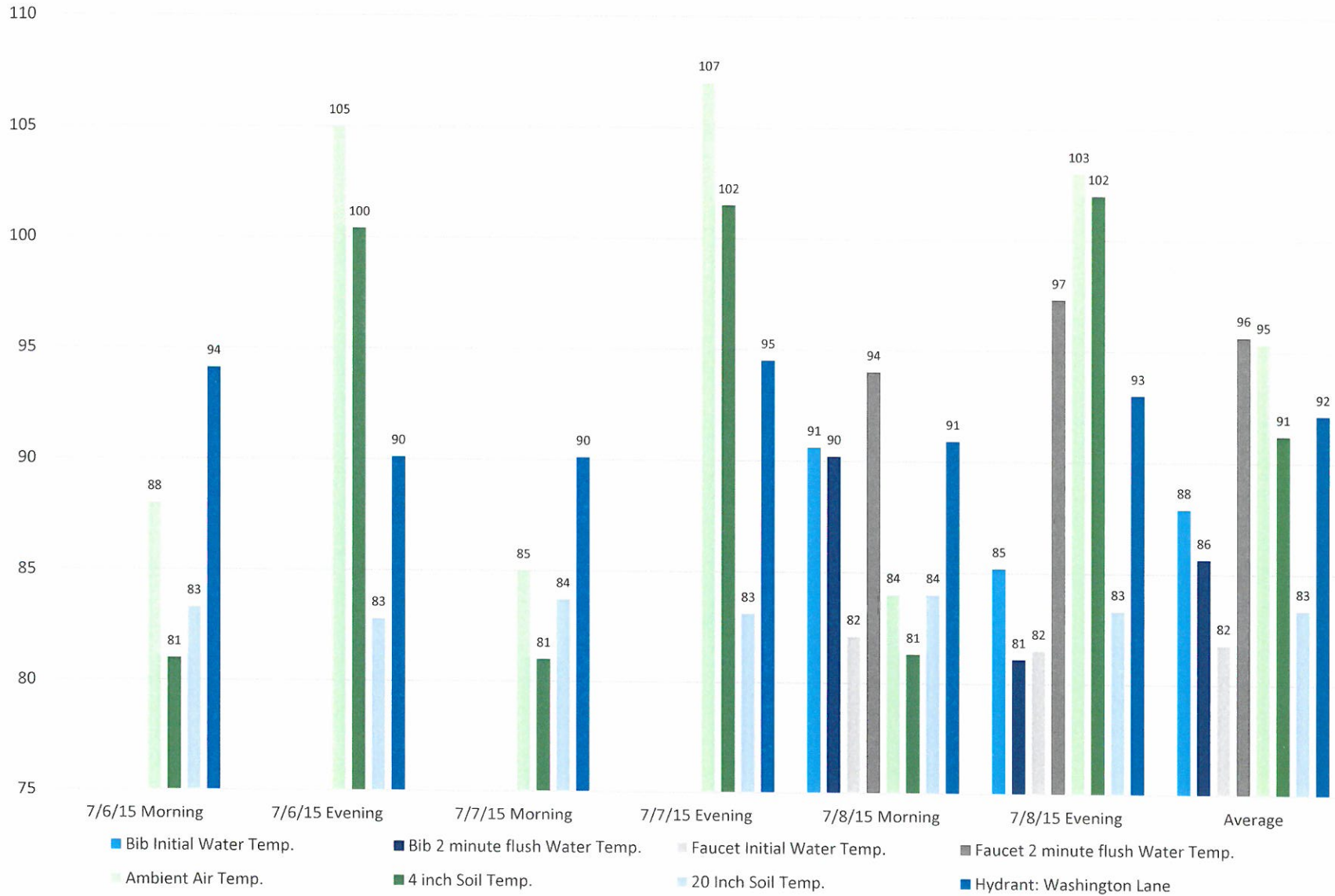
San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

Hydrant: Washington Lane



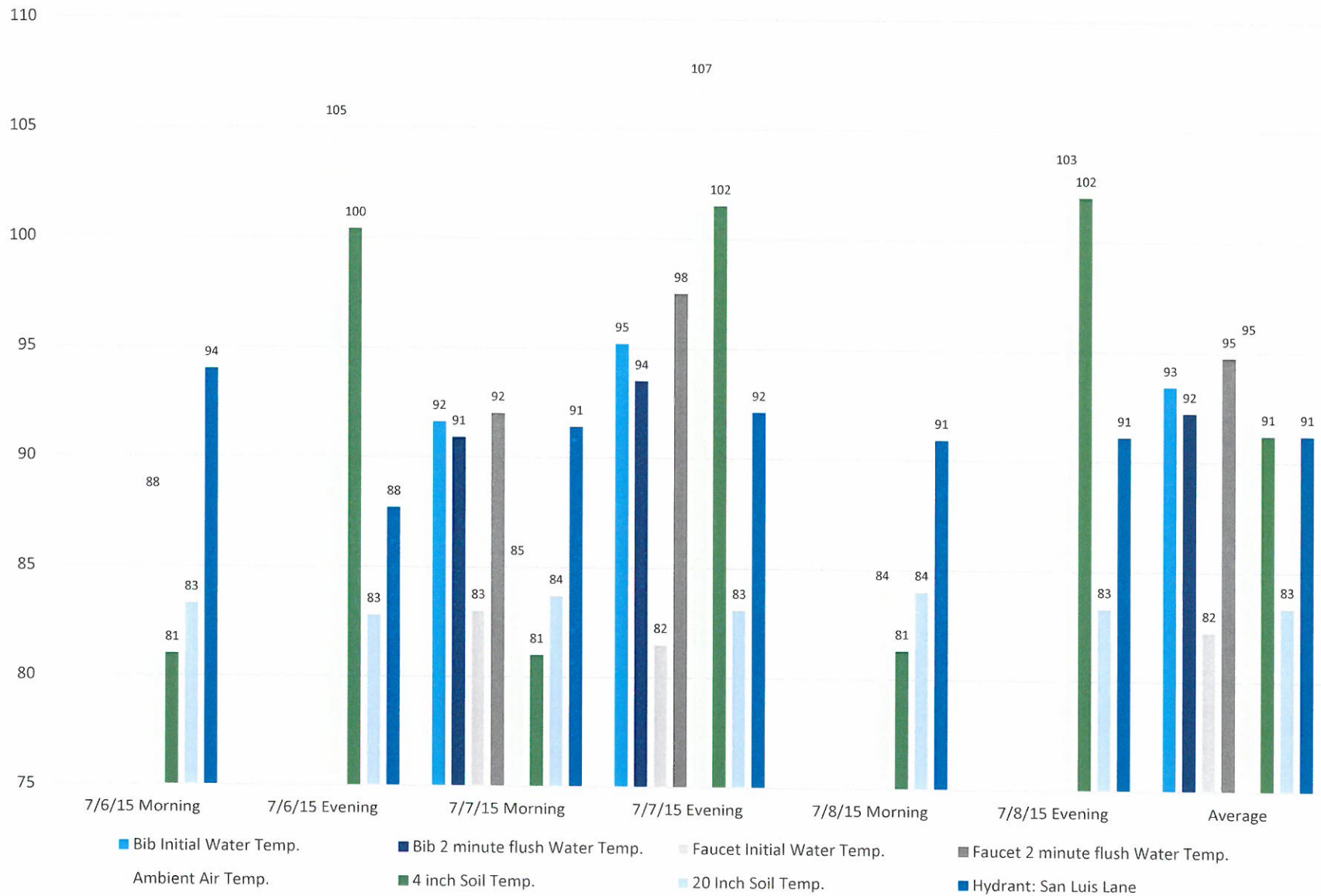
San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

1114 Washington Lane



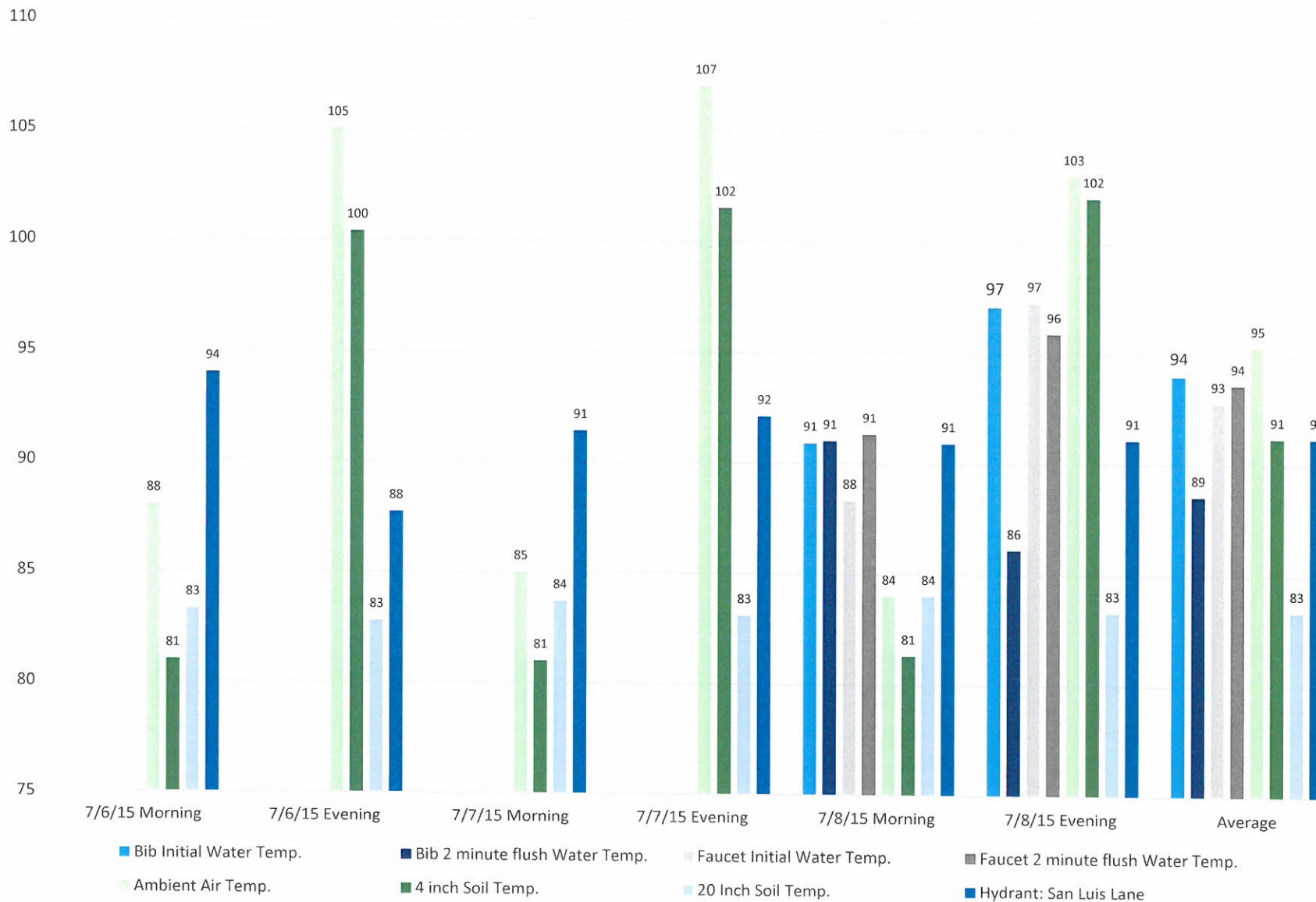
San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

1119 San Luis Lane



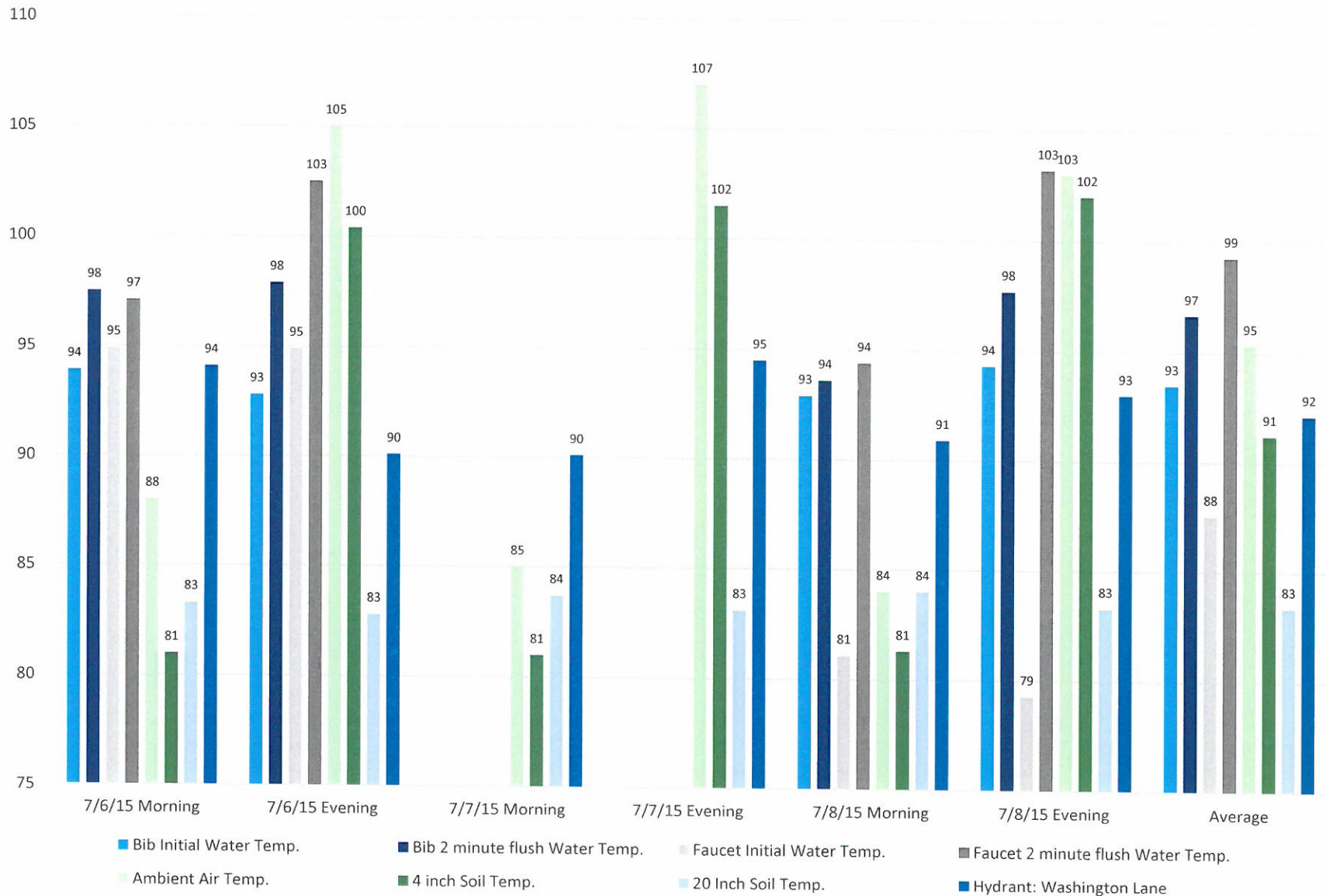
San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

1120 San Luis Lane



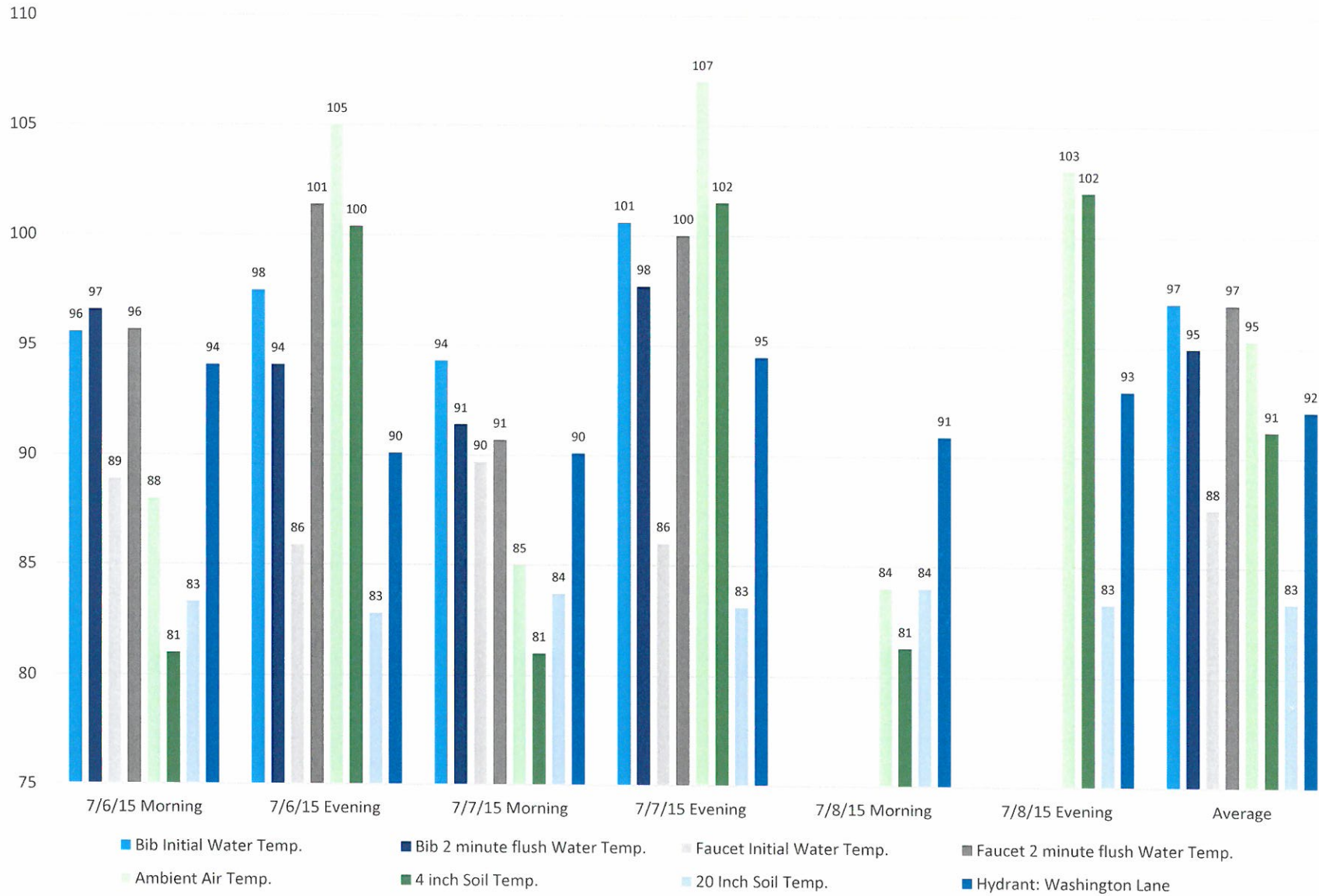
San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

1127 Washington Lane



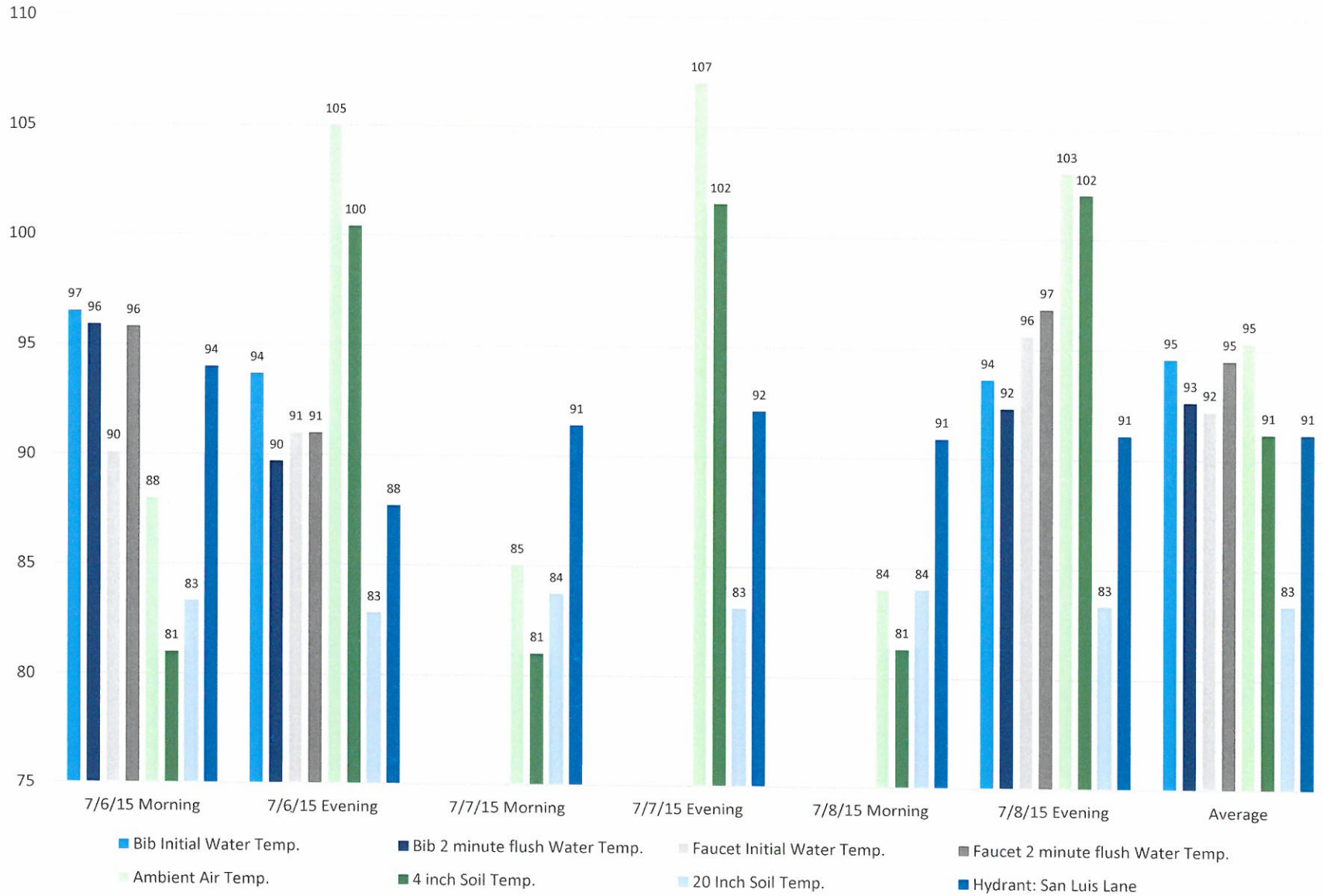
San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

1128 Washington Lane



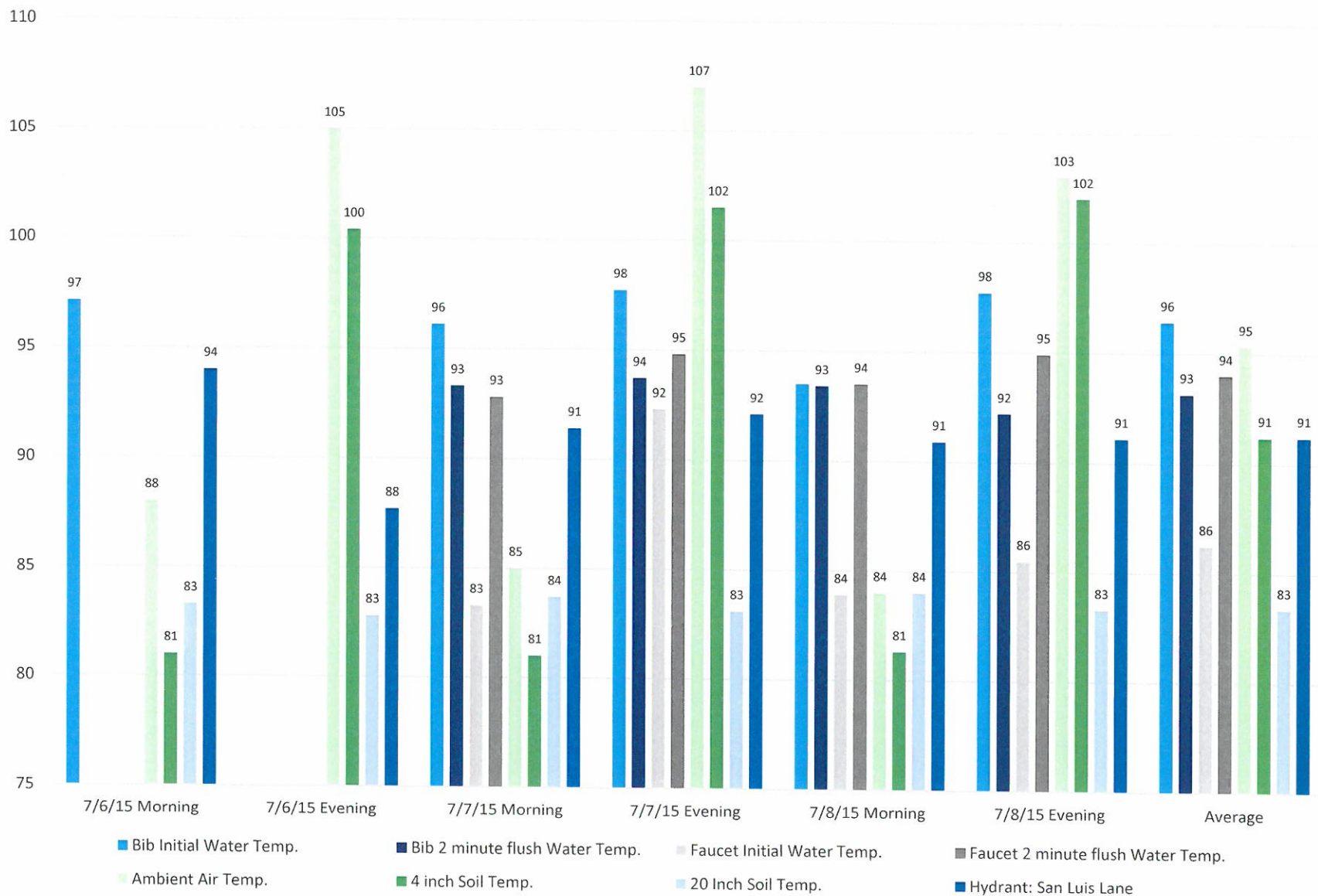
San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

1131 San Luis Lane



San Luis Water System Temperature July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

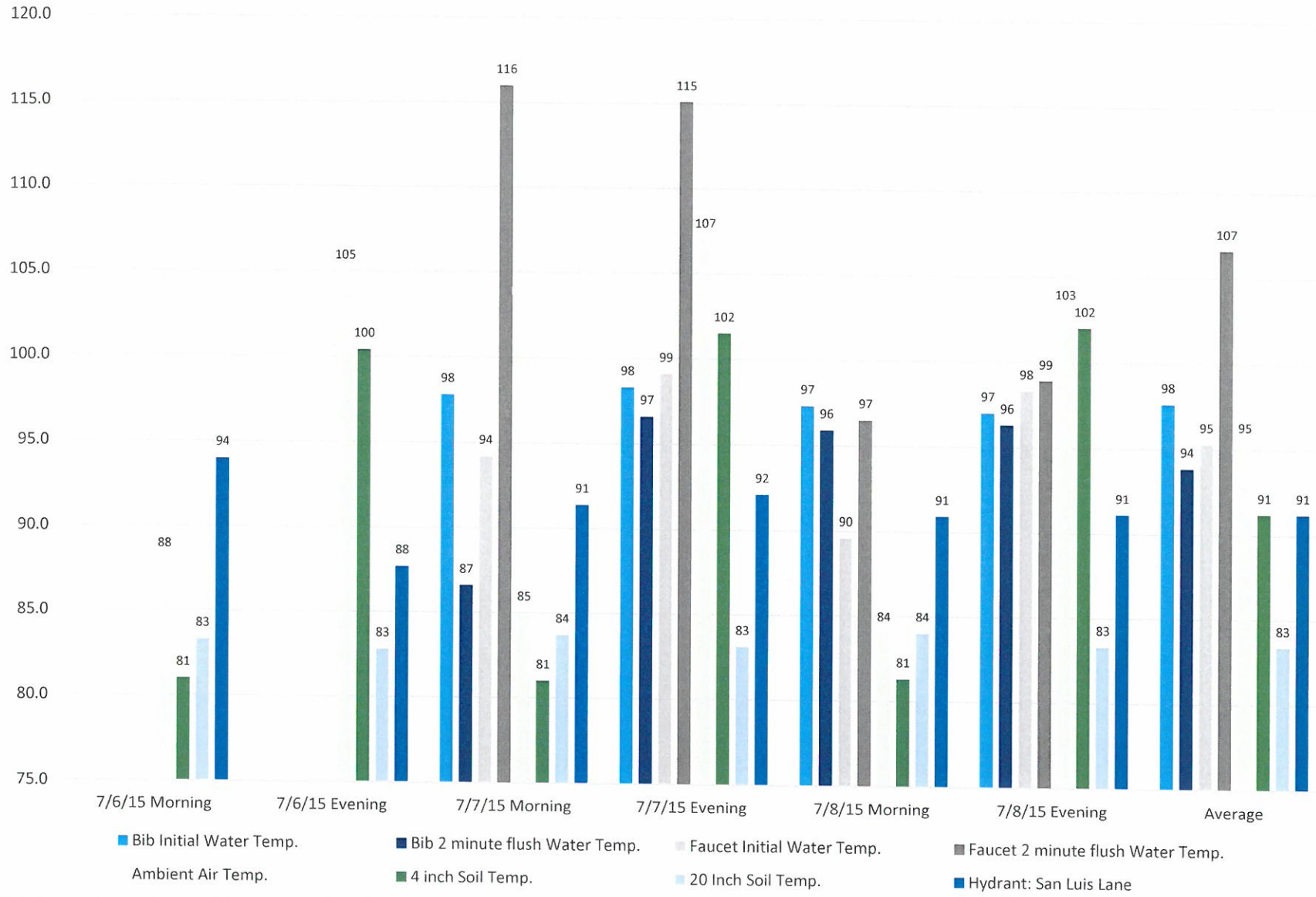
1132 San Luis Lane



San Luis Water System Temperature

July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

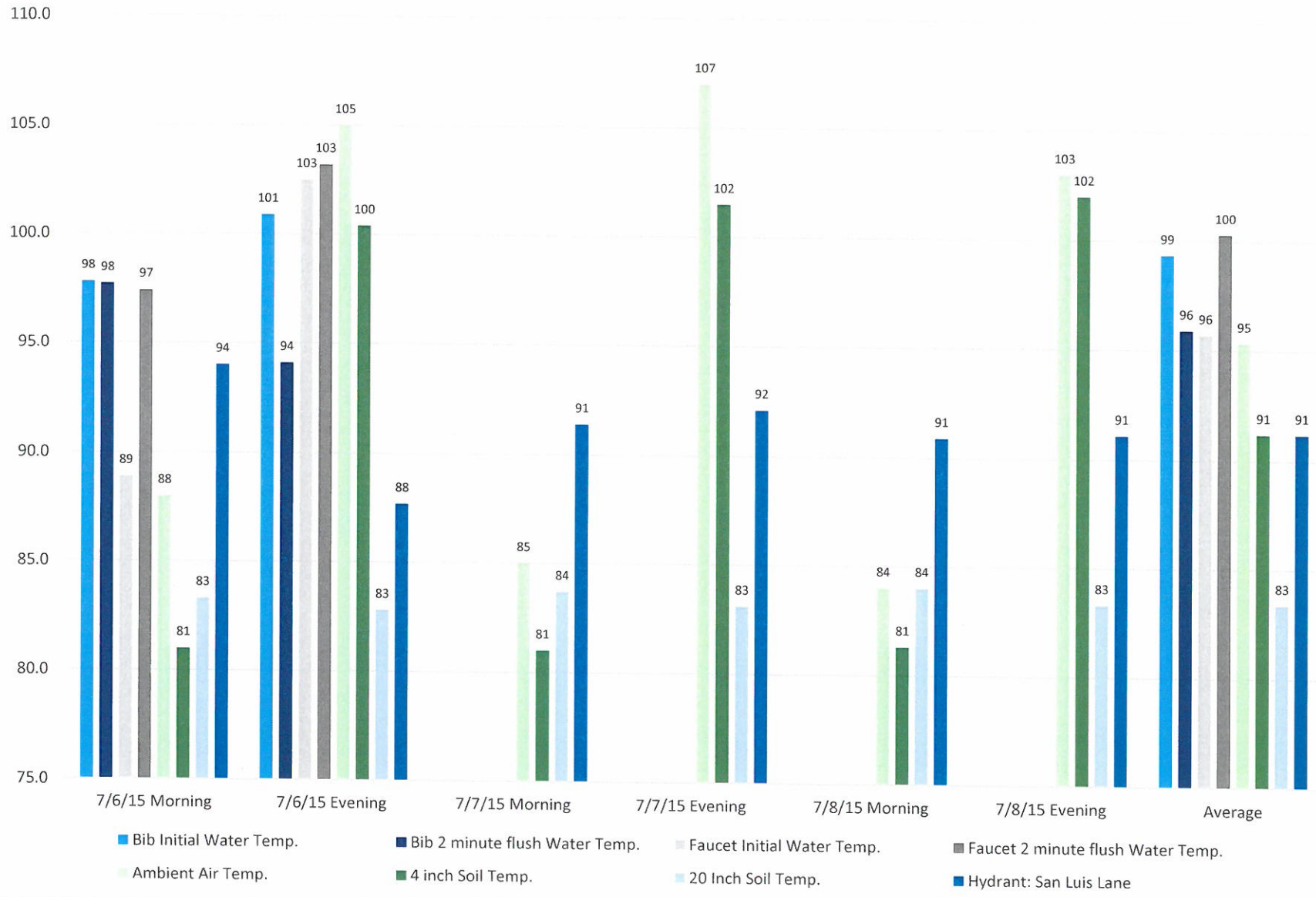
1135 San Luis Lane



San Luis Water System Temperature

July 6 - July 8 2015 Sampling Data (Degrees Fahrenheit)

1136 San Luis Lane





AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. D.

Meeting Date: 08/12/2015

Department Head: Tadeo De la Hoya, Assistant to the City Manager, Administration

Submitted By: Tadeo De la Hoya, Assistant to the City Manager, Administration

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 1104. A resolution of the Mayor and Council of the City of San Luis, Arizona approving the transfer of funds between department accounts and the transfer of contingency funds for fiscal year 2014-2015. **(Robert A. Eads, City Manager)**

SUMMARY:

The City adopts its legal budget by fund and department on the same basis as required for Governmental fund types and in conformity with Generally Accepted Accounting Principles. Since control over budgetary appropriations is at the department level, the transfer from one department to another to cover over-expenditures of a department-amended budget requires approval from Council. To be in compliance with A.R.S. §35-131 and at the request of the Finance Department, a total of \$3,198.24 for the Fleet Department and \$22,400.00 for the Fire Department needs to be transferred from the Council's Contingency Funds (account #100-110-81000).

For the Fleet Department, the retirement of an employee caused the salaries account to go negative.

The San Luis Fire Department exceeded its FY-2014-2015 budget authority and is requesting a transfer of \$22,400.00 from the City Council Contingency Funds to rectify this anomaly. The Fire Department experienced over expenditures in its regular salaries, overtime salaries, some ERE accounts and the solar power account.

Savings in other accounts, both payroll and O & M were not enough to cover this overage, hence this request for a budget transfer. The Overtime overrun (\$24,611.56) is pretty much covered by the savings from Part-time/Hourly (\$23,132.37).

Payroll accounts and the associated items (MedFICA, FICA, Medical Insurance and Workers Compensation account for 11,938.99 of the request. Solar Power accounts for \$10,446.55. A net transfer of \$22,400.00 from Council contingencies is needed to cover the deficiencies.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NUMBER 1104.

Supporting information not attached to the Agenda Item Review Form:

N/A (Attached to Agenda Item are the Resolution and Budget Performance Reports)

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: \$3,198.24
BUDGETED: No
AVAILABLE TO TRANSFER: YES
ACCOUNT #/REMAINING BALANCE: 37,095.00

FISCAL IMPACT STATEMENT:

For the Fleet Department, a budget transfer is needed to cover for negative accounts.

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: 22,400.00
BUDGETED: No
AVAILABLE TO TRANSFER: Yes
ACCOUNT #/REMAINING BALANCE: 37,095.00

FISCAL IMPACT STATEMENT:

For the Fire Department, a budget transfer is needed to cover for negative accounts.

Attachments

Resolution No. 1104

Fire Expense Budget Performance Report

Expense Budget Performance Report-Fleet Services 8/12/2015



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

RESOLUTION NO. 1104

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA APPROVING THE TRANSFER OF FUNDS BETWEEN DEPARTMENT ACCOUNTS AND THE TRANSFER OF CONTINGENCY FUNDS FOR FISCAL YEAR 2014/2015.

Whereas, a transfer of funds between departments and from contingency funds is necessary for a balancing of the city budget for fiscal year 2014/2015;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of San Luis, State of Arizona, as follows:

Section 1: That the following amounts be transferred from City Council Contingency Fund Department Account No. 100-110-81000, to the following general fund accounts:

- a) \$22, 400.00 to Department Account 182, Fire Department;
- b) \$3,198.24 to Department Account 730, Fleet Services;

PASSED AND ADOPTED by the Mayor and Common Council of the City of San Luis, Arizona, this _____ day of _____, 2015.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Glenn Gimbut, City Attorney



Expense Budget Performance Report

Fiscal Year to Date 06/30/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Department 182 - Fire Department										
	EXPENSE									
50000	Salaries	1,364,460.00	69,115.00	1,433,575.00	224,883.09	.00	1,448,348.41	(14,773.41)	101	1,122,855.40
50005	Part-Time/Hourly	26,000.00	.00	26,000.00	56.96	.00	2,867.63	23,132.37	11	4,819.80
50006	Taxable Travel	.00	270.00	270.00	98.00	.00	923.00	(653.00)	342	.00
50010	Overtime	96,000.00	.00	96,000.00	6,839.42	.00	120,611.56	(24,611.56)	126	75,598.36
50015	Salary Adjustment	68,270.00	(68,270.00)	.00	.00	.00	.00	.00	+++	.00
50110	Vision	3,400.00	80.00	3,480.00	346.53	.00	3,440.76	39.24	99	2,478.48
50115	Medfica	21,560.00	1,015.00	22,575.00	3,362.29	.00	22,797.86	(222.86)	101	17,201.90
50120	Fica	92,160.00	4,310.00	96,470.00	14,376.39	.00	97,509.54	(1,039.54)	101	74,848.50
50125	Medical Insurance	274,950.00	4,290.00	279,240.00	27,994.02	.00	287,893.90	(8,653.90)	103	205,713.46
50130	State Retirement	204,610.00	8,380.00	212,990.00	30,923.00	.00	211,300.26	1,689.74	99	140,863.47
50135	State Unemployment	8,920.00	320.00	9,240.00	1,255.29	.00	8,573.57	666.43	93	14,175.19
50140	Life Insurance	14,700.00	550.00	15,250.00	1,285.10	.00	14,332.16	917.84	94	11,118.54
50145	Worker's Compensation	49,470.00	1,790.00	51,260.00	10,750.56	.00	56,589.61	(5,329.61)	110	40,287.26
50150	APJPERS/Cancer Insurance	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,050.00
50155	Dental	11,800.00	300.00	12,100.00	966.56	.00	11,446.07	653.93	95	8,185.24
60000	Office Supplies	4,000.00	.00	4,000.00	1,165.74	.00	2,431.55	1,568.45	61	2,974.08
60005	Other Supplies	9,200.00	2,000.00	11,200.00	1,848.70	.00	10,192.87	1,007.13	91	9,999.69
60006	External Printing	2,000.00	800.00	2,800.00	.00	.00	2,720.09	79.91	97	1,872.59
60010	Janitorial Supplies	4,000.00	1,000.00	5,000.00	.00	.00	5,076.46	(76.46)	102	4,652.39
60020	Dues/Subscriptions	850.00	.00	850.00	.00	.00	507.26	342.74	60	161.76
60025	Uniforms/Other	16,000.00	1,440.00	17,440.00	837.98	.00	17,162.51	277.49	98	8,585.59
60030	Postage	450.00	.00	450.00	10.38	.00	241.99	208.01	54	295.97
60035	Minor Tools/Equipment Supplies	3,800.00	1,300.00	5,100.00	4,065.86	.00	5,068.57	31.43	99	10,069.62
60041	Visa Charges	.00	.00	.00	(108.66)	.00	12.99	(12.99)	+++	28.39
60050	Vehicle/Equipment Supplies	17,000.00	9,200.00	26,200.00	4,259.01	.00	26,191.17	8.83	100	25,834.95
70000	Vehicle Maintenance	50,000.00	(14,760.00)	35,240.00	978.74	.00	33,740.61	1,499.39	96	35,966.88
70005	Gas/Oil	23,000.00	(2,800.00)	20,200.00	2,334.93	.00	22,155.19	(1,955.19)	110	18,627.70
70025	Maintenance/Other	5,400.00	400.00	5,800.00	211.97	.00	5,707.75	92.25	98	3,934.67
70040	Software Support	18,000.00	.00	18,000.00	.00	.00	17,914.76	85.24	100	7,965.06
80000	Contractual Services	28,300.00	(4,100.00)	24,200.00	15.00	.00	22,926.92	1,273.08	95	20,947.30
80001	Professional Services	.00	.00	.00	.00	.00	.00	.00	+++	1,000.00
80005	Special Services	2,000.00	.00	2,000.00	.00	.00	1,705.00	295.00	85	1,541.68
80009	Promotional Items	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	.00
80020	Legal Publications	.00	160.00	160.00	.00	.00	151.84	8.16	95	.00
80025	Travel and Per Diem	3,800.00	1,780.00	5,580.00	.00	.00	5,409.90	170.10	97	4,613.25
80027	Conferences / Registration Fees	1,000.00	360.00	1,360.00	10.00	.00	1,367.74	(7.74)	101	13,353.70
80035	Tuition Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	25.00
80036	Non - degree seeking / Certifications	7,000.00	.00	7,000.00	.00	.00	6,450.00	550.00	92	.00



Expense Budget Performance Report

Fiscal Year to Date 06/30/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Department 182 - Fire Department										
EXPENSE										
80045	Land Lines	2,800.00	.00	2,800.00	244.84	.00	2,831.67	(31.67)	101	2,758.08
80046	Cell Phones & Others Devices	7,000.00	(2,270.00)	4,730.00	753.68	.00	4,516.84	213.16	95	3,232.87
80050	Utilities Electricity	34,980.00	.00	34,980.00	1,734.55	.00	27,877.90	7,102.10	80	34,059.20
80051	Solar Power	.00	.00	.00	1,401.54	.00	10,446.55	(10,446.55)	+++	.00
80055	Utilities Water & Sewer	7,300.00	.00	7,300.00	466.19	.00	5,083.08	2,216.92	70	6,453.76
EXPENSE TOTALS		\$2,486,980.00	\$16,660.00	\$2,503,640.00	\$343,367.66	\$0.00	\$2,526,025.54	(\$22,385.54)	101%	\$1,938,149.78
Department 182 - Fire Department Totals		\$2,486,980.00	\$16,660.00	\$2,503,640.00	\$343,367.66	\$0.00	\$2,526,025.54	(\$22,385.54)	101%	\$1,938,149.78
Fund 100 - General Fund Totals		\$2,486,980.00	\$16,660.00	\$2,503,640.00	\$343,367.66	\$0.00	\$2,526,025.54	(\$22,385.54)		\$1,938,149.78
Grand Totals		\$2,486,980.00	\$16,660.00	\$2,503,640.00	\$343,367.66	\$0.00	\$2,526,025.54	(\$22,385.54) ✓		\$1,938,149.78



Expense Budget Performance Report

Fiscal Year to Date 06/30/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Department 730 - Fleet Services										
EXPENSE										
50000	Salaries	176,300.00	17,665.00	193,965.00	22,420.55	.00	201,092.73	(7,127.73)	104	205,200.61
50006	Taxable Travel	.00	300.00	300.00	.00	.00	329.00	(29.00)	110	.00
50010	Overtime	1,500.00	.00	1,500.00	43.86	.00	1,746.98	(246.98)	116	1,477.78
50015	Salary Adjustment	18,270.00	(18,270.00)	.00	.00	.00	.00	.00	+++	.00
50110	Vision	490.00	.00	490.00	45.86	.00	476.79	13.21	97	516.12
50115	Medfica	2,580.00	275.00	2,855.00	325.71	.00	2,953.41	(98.41)	103	2,996.68
50120	Fica	11,030.00	1,135.00	12,165.00	1,392.80	.00	12,596.44	(431.44)	104	12,813.93
50125	Medical Insurance	31,730.00	.00	31,730.00	2,796.78	.00	27,752.94	3,977.06	87	26,826.40
50130	State Retirement	20,630.00	1,950.00	22,580.00	2,595.54	.00	22,317.12	262.88	99	23,746.47
50135	State Unemployment	1,070.00	110.00	1,180.00	126.57	.00	1,178.92	1.08	100	2,448.64
50140	Life Insurance	1,490.00	120.00	1,610.00	127.22	.00	1,533.51	76.49	95	1,668.24
50145	Worker's Compensation	4,460.00	440.00	4,900.00	834.03	.00	5,385.01	(485.01)	110	4,647.21
50155	Dental	1,260.00	.00	1,260.00	97.48	.00	1,142.75	117.25	91	1,710.86
60000	Office Supplies	500.00	.00	500.00	.00	.00	470.94	29.06	94	125.10
60005	Other Supplies	500.00	.00	500.00	18.15	.00	510.20	(10.20)	102	595.14
60006	External Printing	190.00	.00	190.00	146.81	.00	146.81	43.19	77	.00
60020	Dues/Subscriptions	40.00	.00	40.00	93.00	.00	93.00	(53.00)	232	17.01
60025	Uniforms/Other	3,000.00	.00	3,000.00	170.45	.00	2,973.46	26.54	99	2,940.42
60030	Postage	40.00	.00	40.00	.00	.00	2.20	37.80	6	63.11
60035	Minor Tools/Equipment Supplies	13,470.00	(400.00)	13,070.00	3,667.61	.00	10,996.70	2,073.30	84	11,633.78
70000	Vehicle Maintenance	3,000.00	.00	3,000.00	419.77	.00	2,823.78	176.22	94	2,997.45
70005	Gas/Oil	5,340.00	.00	5,340.00	491.22	.00	4,536.60	803.40	85	5,546.33
70025	Maintenance/Other	1,000.00	.00	1,000.00	100.00	.00	350.13	649.87	35	727.80
70035	Equipment Maintenance	2,000.00	400.00	2,400.00	(84.06)	.00	2,028.17	371.83	85	1,917.31
70040	Software Support	4,600.00	.00	4,600.00	.00	.00	4,527.42	72.58	98	4,275.08
80000	Contractual Services	3,500.00	.00	3,500.00	695.06	.00	3,189.78	310.22	91	3,554.96
80025	Travel and Per Diem	1,000.00	(390.00)	610.00	.00	.00	572.32	37.68	94	76.00
80027	Conferences / Registration Fees	500.00	.00	500.00	.00	.00	379.80	120.20	76	532.77
80045	Land Lines	2,600.00	.00	2,600.00	219.53	.00	2,449.30	150.70	94	2,585.28
80046	Cell Phones & Others Devices	2,000.00	(975.00)	1,025.00	96.42	.00	595.39	429.61	58	1,210.46
80050	Utilities Electricity	6,430.00	.00	6,430.00	1,388.20	.00	9,123.36	(2,693.36)	142	6,713.20
80055	Utilities Water & Sewer	6,350.00	.00	6,350.00	476.48	.00	8,153.28	(1,803.28)	128	7,074.97
84000	Cost Alloc Charge Back Neg Hurf									
84000.200	Cost Alloc Charge Back Neg Hurf	(88,260.00)	.00	(88,260.00)	(88,260.00)	.00	(88,260.00)	.00	100	(80,793.39)
84000.300	Cost Alloc Charge Back Neg Water	(16,340.00)	.00	(16,340.00)	(16,340.00)	.00	(16,340.00)	.00	100	(16,831.96)
84000.301	Cost Alloc Charge Back Neg Utility	(3,270.00)	.00	(3,270.00)	(3,270.00)	.00	(3,270.00)	.00	100	(6,732.78)
84000.310	Cost Alloc Charge Back Neg WW	(22,880.00)	.00	(22,880.00)	(22,880.00)	.00	(22,880.00)	.00	100	(37,030.30)



Expense Budget Performance Report

Fiscal Year to Date 06/30/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Department 730 - Fleet Services										
	EXPENSE									
84000	Cost Alloc Charge Back Neg Hurf									
84000.320	Cost Alloc Charge Back Neg SW	(55,570.00)	.00	(55,570.00)	(55,570.00)	.00	(55,570.00)	.00	100	(53,862.26)
	84000 - Cost Alloc Charge Back Neg Hurf Totals	(\$186,320.00)	\$0.00	(\$186,320.00)	(\$186,320.00)	\$0.00	(\$186,320.00)	\$0.00	100%	(\$195,250.69)
	EXPENSE TOTALS	\$140,550.00	\$2,360.00	\$142,910.00	(\$147,614.96)	\$0.00	\$146,108.24	(\$3,198.24)	102%	\$141,388.42
	Department 730 - Fleet Services Totals	\$140,550.00	\$2,360.00	\$142,910.00	(\$147,614.96)	\$0.00	\$146,108.24	(\$3,198.24)	102%	\$141,388.42
	Fund 100 - General Fund Totals	\$140,550.00	\$2,360.00	\$142,910.00	(\$147,614.96)	\$0.00	\$146,108.24	(\$3,198.24)		\$141,388.42
	Grand Totals	\$140,550.00	\$2,360.00	\$142,910.00	(\$147,614.96)	\$0.00	\$146,108.24	(\$3,198.24) ✓		\$141,388.42



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. E.

Meeting Date: 08/12/2015

Department Head: Glenn Gimbut, City Attorney, Attorney's Office

Submitted By: Kay Macuil, Assistant City Attorney, Attorney's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 1105. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving an Addendum to the the Intergovernmental Agreement (IGA) between the City of San Luis and Yuma County for the purpose of providing mandated Weekend and Holiday Municipal Court Services. **(Rosendo Morales, Jr., Municipal Court Judge)**

SUMMARY:

The City of San Luis has entered into an intergovernmental agreement (IGA) with Yuma County and its Justice Court to provide for weekend and holiday coverage for the municipal court. Under Rule 4.1 of the Arizona Rules of Criminal Procedure, if a person is arrested, it is mandated that person must be brought before a judge within 24 hours even on weekends and holidays. So, under this IGA Yuma County helps with coverage on weekends and holidays as needed to have a judge and other necessary personnel such as Court Interpreter etcetera as well as materials to conduct the hearings. The current contract started in the year 2011 for costs in the 2010-2011 fiscal year and the City has approved the costs yearly since then. Under the contract, the City pays the County based on case loads calculated during the fiscal year. The cost started at \$2,187.11 in 2011 and has stayed under \$2,500.00. The County is requesting that Council approve the Addendum for the cost calculated for last fiscal year in the amount of \$2,313.08.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION 1105.

Supporting information not attached to the Agenda Item Review Form:

N/A (Attached to the Agenda Item are the Addendum, Invoice, Requisition and Unexecuted IGA)

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: City

TOTAL: \$2,314.00

BUDGETED: Yes

AVAILABLE TO TRANSFER: Not Applicable

ACCOUNT #/REMAINING BALANCE:

100-160-80000

FISCAL IMPACT STATEMENT:

Total budgeted under 100-160-80000 (Court contractual Services Line) for 2014-2015 is \$2,314.00.

Attachments

Resolution No. 1105

Letter-Weekend and Holiday Court Services

Addendum, Invoice, Requisition

IGA for Weekend & Holiday Court Svcs



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

RESOLUTION NO. 1105

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA APPROVING AN ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF SAN LUIS, ARIZONA AND YUMA COUNTY FOR THE PURPOSE OF PROVIDING MANDATED WEEKEND AND HOLIDAY COURT SERVICES.

Whereas, the City of San Luis desires to enter into an intergovernmental agreement with Yuma County for the provision of mandated weekend and holiday court services; and

Whereas, the parties to the Intergovernmental Agreement desire to enter said agreement; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of San Luis, State of Arizona, as follows:

Section 1: That the addendum to the intergovernmental agreement (IGA), as attached hereto as Exhibit "A", is hereby ratified.

Section 2: That the appropriate City officials are hereby authorized and directed to enter into said agreement on behalf of the City and take any all actions as may be necessary to effectuate said agreement, including but not limited to payment not to exceed \$2,314.00.

PASSED AND ADOPTED by the Mayor and Common Council of the City of San Luis, Arizona, this _____ day of _____, 2015.

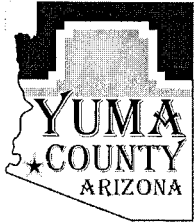
Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Glenn Gimbut, City Attorney



JUSTICE COURT

1st Precinct, County of Yuma, State of Arizona

250 W. 2nd Street, Suite A

Yuma, Arizona 85364

Phone: (928)-817-4100

Fax: (928) 817-4101

Gregory S. Stewart
Justice of the Peace

Yolanda V. Torok
Judge Pro-Tempore

June 17, 2015

ANDREA RUIZ,
Court Administrator
San Luis Municipal Court

Re: Interpreter, weekend and holiday Court coverage

Please find the attached invoice for interpreter, weekend and holiday Court services, supplies and forms. Using a formula based on the number of cases seen by the Initial Appearance Master for each Court, it was determined that the cost shared for San Luis Municipal Court is \$2,313.08. The FY 2014/15 amount will be reflected on the addendum Intergovernmental Agreement that went before the Board of Supervisors on June 15, 2015. Please sign attached Addendum to IGA and return to me at your earliest convenience.

The Yuma County Justice Court will continue to collaborate with the City of San Luis Municipal Court in offering weekend interpreter, weekend and holiday Court Coverage.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink that reads "Martin A. Mendez".


Martin A. Mendez
Court Operations Manager
Yuma County Justice Court Precinct 1
250 W. 2nd Street
Yuma, AZ 85364
Mmende2@Courts.Az.Gov
928-817-4118 ofc
928-817-4101 fax
928-246-7923 cell

ADDENDUM TO INTERGOVERNMENTAL AGREEMENT
BETWEEN
YUMA COUNTY AND CITY OF SAN LUIS
FOR
Weekend and Holiday Municipal Court Coverage

Pursuant to paragraph 2 of the original intergovernmental agreement dated April 4, 2011 and recorded with the Yuma County Recorder for the provision of weekend and holiday municipal court coverage, it is hereby agreed upon by the parties to exercise the option to extend said agreement for an additional one year period beginning July 1, 2014 and terminating on June 30, 2015. The City shall pay the County \$2,313.08 for the period covered under this extension. All of the terms and conditions contained in the original intergovernmental agreement remain in full force and effect during the extended term.

IN WITNESS WHEREOF, the parties hereto have executed this addendum on the dates written below.

YUMA COUNTY:

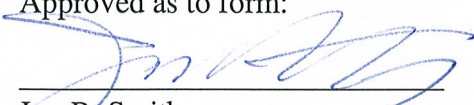


RUSSELL, McCLOUD, Chairman
Yuma County Board of Supervisors

6/15/15

Date

Approved as to form:



Jon R. Smith
Yuma County Attorney

6-15-2015

Date

City of San Luis:

~~Ralph Velez~~ Robert A. Eads

San Luis City Administrator

Date

Attest:

gc Sonia Cuello Cornelio

San Luis City Clerk

Date

Approved as to form:

Kay Marisol Maciel
for Glen Gimbut

San Luis City Attorney

8-5-2015

Date

KEGH 015 3500

Justice Court 1st Precinct

INVOICE

250 W. 2nd Street, Suite A
Yuma Arizona 85364
Phone 928-817-4100 Fax 928-817-4101

INVOICE #1
DATE: JUNE 17, 2015

TO: ANDREA RUIZ
City of San Luis
San Luis Municipal Court
P.O. Box 1670
San Luis, Arizona 85349-0429

FOR:
Weekend and Holiday Court services
Weekend Interpreter

DESCRIPTION	AMOUNT
Weekend and Holiday Court services (George Hofer & Alicia Aguirre)	\$19,995.00
Weekend interpreter services	\$2,083.14
Supplies and forms	\$1,052.70
Total	\$23,130.84
San Luis Municipal Court Percentage 10%	\$2,313.08
TOTAL	\$2,313.08

ARUIZ

Make all checks payable to Yuma County Justice Court, 1st Precinct
Payment is due within 30 days.
If you have any questions concerning this invoice, contact Martin A. Mendez, Justice Court, Court Operations Manager, 817-4100, Mmende2@Courts.az.gov

Thank you for your business!

Ship To
City of San Luis
Municipal Court
767 North 1st Avenue
San Luis, Arizona 85349

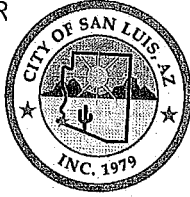
Bill To
City of San Luis
Finance
P.O. Box 7740
San Luis, Arizona 85349

Requisition
No: 2015-00003306

DATE 07/09/2015

VENDOR 7145 - YUMA COUNTY JUSTICE COUR

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE 1 of 1
ORIGINATOR Andrea Ruiz



Contact

YUMA COUNTY JUSTICE COURT
250 W. 2ND ST., STE. A
YUMA, AZ 85364

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	EACH	CONTRACTUAL SERVICES - weekend interpreter services/supplies and forms/10% SLMC 100-160-80000 - Contractual Services 2,313.08	2,313.0800	2,313.08
				\$2,313.08

Special Instructions

INTERGOVERNMENTAL AGREEMENT
BETWEEN
YUMA COUNTY AND CITY OF SAN LUIS
FOR
Weekend and Holiday Municipal Court Coverage

This Intergovernmental Agreement ("IGA" or "Agreement") is between Yuma County, a body politic and corporate of the State of Arizona, hereinafter referred to as "County" and the City of San Luis, Arizona, a body politic and corporate of the State of Arizona, hereinafter referred to as "City." In consideration of the mutual promises contained herein, the parties agree as follows:

Recitals:

- A. WHEREAS County and City may contract for services and enter into agreements with one another for joint or cooperative action pursuant to A.R.S. § 11-951, et seq.; and
- B. WHEREAS City is required to establish a Municipal Court pursuant to A.R.S. § 22-402 (A); and
- C. WHEREAS pursuant to A.R.S. § 22-402 (C) (1) a city may enter into an intergovernmental agreement to provide the services of a Municipal Court with a Justice of the Peace in whose jurisdiction the City is located and the County in which the City is located; and
- D. WHEREAS City desires to have a County Justice of the Peace preside over all Municipal Court initial appearances occurring on weekends and holidays.

NOW THEREFORE, City and County, pursuant to the above recitals, and in consideration of the matters and things hereinafter set forth, do mutually agree as follows:

1. PURPOSE AND SCOPE:

The purpose of this IGA is to set forth the responsibilities of the parties for coverage by a County Justice of the Peace for all Municipal Court initial court appearances occurring on weekends and holidays pursuant to Arizona Rules of Criminal Procedures 4.2 and 7.2.

2. TERMS:

This IGA shall commence on July 1, 2005, and shall be recorded with the Yuma County Recorder. Except as otherwise provided in this IGA. This IGA shall terminate on June 30, 2006. Upon mutual consent of the parties, this IGA may be extended for up to four (4) additional one (1) year periods, or any portion thereof. Any modification or time extension of this IGA shall be by formal written amendment and executed by the parties hereto.

3. The parties agree as follows:

A. COUNTY:

The County Justice of the Peace will prepare and process all required paperwork for initial appearance of defendants brought before the Court on weekends and holidays on violations to be adjudicated in the San Luis Municipal Court. The initial appearances will be conducted in accordance to the Arizona Rules of Criminal Procedures 4.2 and 7.2.

B. CITY:

1. The City shall pay County \$ 1,359.95 for period July 1, 2005 thru June 30, 2006, for court services rendered pursuant to this IGA. The payment of such fees is not contingent upon the occurrences of any particular number of initial appearances processed by County on behalf of City on any given weekend or holiday.
2. Payment will be remitted to the County within thirty (30) days of receipt of County's invoice.

C. TERMINATIONS/ NOTICES:

This IGA may be terminated for any reason by either party upon sixty (60) days written notice by either party, or by mutual written agreement of the parties. All notices required or permitted under this IGA shall be given by registered or certified U.S. mail, postage prepaid or personally delivered, at the address shown below. Notices will be deemed received at the time of actual receipt, evidenced by a receipted copy (in the case of notices that are personally delivered) or by the Postal Service receipt; or ten (10) calendar days after mailing, whichever comes first, in the case of notices that are mailed.

CITY OF SAN LUIS ADDRESS

YUMA COUNTY ADDRESS

D. RESPONSIBILITY:

Each party agrees to be responsible for the conduct of it's operations and performance of contract obligations and for any accidents or injuries to persons or property arising out of acts or omissions by it's officers, agents or employees acting in the course or scope of their employment while performing duties undertaken pursuant to this IGA.

E. CANCELLATION FOR CONFLICT OF INTEREST:

This IGA may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

F. NON-ASSIGNABILITY:

Neither party may assign a duty or responsibility under this IGA without the prior written consent of the other party.

G. COMPLIANCE WITH NON-DISCRIMINATION LAWS:

To the extent applicable, the parties shall comply with all laws and regulations, including, but not limited to, title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act and the State Executive Order No. 75-5 which mandates that all persons, regardless of race, religion, handicap, color, age, sex, political affiliation or national origin shall have equal access to employment opportunities. All parties shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap, with all federal regulations regarding equal employment opportunity, with relevant orders issued by the U.S. Secretary of Labor and with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. § 12101-12213) and all applicable Federal Regulations under the Act, including 28 C.F.R. Parts 35 and 36.

H. RIGHTS/ OBLIGATIONS OF PARTIES ONLY:

The terms of this IGA are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties in favor of any potential third party beneficiary or other person, agency or organization. Nothing expressed herein, shall affect the legal liability of either party to this IGA by imposing any standard of care different from the standard of care imposed by law.

I. ENTIRE IGA:

This IGA contains the entire understanding of the parties hereto. There are no representations or other provisions other than those contained herein, and any amendment or modification of this IGA shall be made in writing and signed by the parties to this IGA.

J. SEVERABILITY:

The parties agree that should any part of this IGA be held to be invalid or void by a court of law, the remainder of the IGA shall remain in full force and effect with those offending portions omitted.

K. COMPLIANCE WITH GOVERNING LAW:

The parties shall comply with all federal, state and local laws, rules and regulations, standards and Executive Orders without limitation to that designated within this IGA. The laws and regulations of the State of Arizona shall govern the rights of the parties, the performance of this IGA and any disputes hereunder. This IGA shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing the intergovernmental agency agreements and mandatory contract provisions of the state agencies required by statute or Executive Order.

L. NON-APPROPRIATION:


Notwithstanding any other provision in this IGA, this IGA may be terminated, if for any reason City's governing body does not appropriate sufficient monies for the purpose of maintaining this IGA. A failure to appropriate sufficient monies will not, however, relieve City of its statutory responsibilities under Arizona law.

M. NO JOINT VENTURE:

It is not intended by this IGA to, and nothing contained in this IGA shall be construed to, create any partnership, joint venture, or employment relationship between County and City employees, or between City and County employees. Neither party shall be liable for any debts, accounts, obligations nor other liabilities whatsoever of the other, including, without limitation, the other party's obligation to withhold social security and income taxes for itself or any of it's employees.

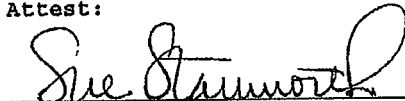
IN WITNESS WHEREOF, the parties hereto have executed this IGA on the dates written below.

YUMA COUNTY:


Casey Prochaska, Chairman
Yuma County Board of Supervisors

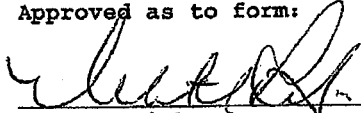
7/5/05
Date

Attest:


Sue Stallworth
Clerk of the Board of Supervisors

7/5/05
Date

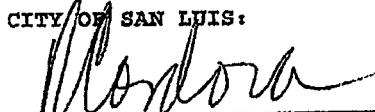
Approved as to form:



Jon R. Smith *For*
Yuma County Attorney

7-11-05
Date


CITY OF SAN LUIS:



Rosa Alicia Cordova
San Luis City Administrator

8/24/05
Date

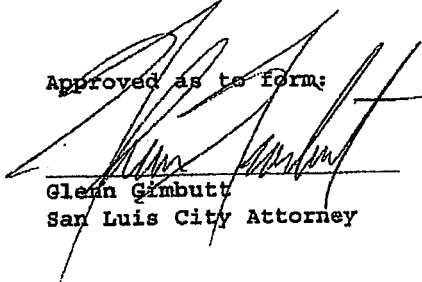
Attest:



Sonia Sanchez
San Luis City Clerk

8/24/05
Date

Approved as to form:



Glenn Gimbutt
San Luis City Attorney

8/24/05
Date



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6. F.

Meeting Date: 08/12/2015

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

Action Requested: Motion
Ordinance - 1st Reading
Public Hearing

ITEM:

Public hearing followed by discussion on any and all matters concerning Rezoning Case No. 2015-0218 and possible action to approve First Reading of Ordinance No. 340. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of lots 1 thru 10 (approximately 26.32 acres of real property) located at San Luis Plaza Subdivision from Neighborhood Commercial(C-1) to Community Commercial (C-2); repealing any conflicting provisions; and providing for severability. **(John Starkey- Zoning Administrator)**

- A. Open public hearing
- B. Close public hearing
- C. Action on First Reading of Ordinance No. 340

SUMMARY:

Lots 1 thru 10 of San Luis Plaza Subdivision, 26.32 acres total, are generally located along the west side of San Luis Plaza Drive south of Juan Sanchez Boulevard.

The Main Drain Canal borders the properties on the west side, across the canal is Moctezuma Park and a residential subdivision zoned as Medium-High Density Residential (R-2). East of San Luis Plaza Drive there is a hillside. On top of the hillside, there are mainly commercial uses zoned as Community Commercial (C-2), part of the commercial area of downtown. On the north side, across Juan Sanchez Boulevard, there are residential uses zoned as Medium Density Residential (R1-6). The south is zoned as Rural Area Residential (RA-10) and it is undeveloped land, own by the Bureau of Land Management (BLM), with the levee protecting the Colorado River.

The address, legal description, assessor's parcel number and acreage of the ten properties, proposed to be rezoned, are listed below:

ADDRESS	LEGAL DESCRIPTION	ASSESSOR'S PARCEL NO.	APPROXIMATE ACREAGE
552 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 1 Section: 12 Township: 11S Range: 25W	775-45-193	0.69
580 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 2 AMENDED Section: 12 Township: 11S Range: 25W	775-45-194	6.78

624 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 3 Section: 12 Township: 11S Range: 25W	775-45-013	0.9
656 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 4 Section: 12 Township: 11S Range: 25W PARCEL NUMBER CHANGED FROM: 1410260014008	775-45-195	4.82
698 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 5 Section: 12 Township: 11S Range: 25W	775-45-196	0.84
710 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA PT OF LOTS 6 & 7 AKA LOT 7A DOLLAR GENERAL LOT SPLIT 20/85 Section: 12 Township: 11S Range: 25W	775-37-022	3.68
722 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 6 PT OF LOT 7 AKA LOT 6A OF DOLLAR GENERAL LOT SPLIT 20/85, PT OF LOT 7 AKA LOT 6A OF DOLLAR GENERAL LOT SPLIT 20/85 Section: 12 Township: 11S Range: 25W	775-37-021	1.01
764 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 8 Section: 12 Township: 11S Range: 25W PARCEL NUMBER CHANGED FROM: 1410260018000	775-37-018	2.96
786 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 9 Section: 12 Township: 11S Range: 25W PARCEL NUMBER CHANGED FROM: 1410260019003	775-37-019	0.72
850 SAN LUIS PLAZA DR.	Subdivision: SAN LUIS PLAZA Lot: 10 Section: 12 Township: 11S Range: 25W	775-37-020	3.92
		TOTAL	26.32

Analysis

The properties are currently zoned as Neighborhood Commercial Zoning District (C-1). This zoning district is intended to provide a location for well-designed small scale (4,000 max. building size) retail shops and services in convenient locations to meet the daily needs of families in the immediate residential neighborhood.

The proposed zoning is Community Commercial Zoning District (C-2). This zoning district is intended to allow for larger (50,000 max. building size) and more intense commercial uses to satisfy the broader retail and business needs of the community at-large while providing for a broad range of commercial activities.

The four properties north along San Luis Plaza Drive are undeveloped and listed for sale. Two properties, that have existing buildings, were used as a retail store (General Dollar) and a fast food restaurant (KFC) and are currently listed for sale or lease. The six properties previously mentioned are listed by the same real estate company, A. T. Pancrazi Real Estates Services, Inc., as they commented; this zoning change will make this commercial center more attractive for interested businesses by allowing

more commercial uses.

The remaining four properties are built and currently used as a call center (ACT), general retail store (Del Sol), restaurant with outside seating (Pizza Hut), and an auto parts store (O'Reilly). All the existing uses are not permitted in the C-1 zoning; by changing the zoning to C-2, all existing uses will be in compliance with the current City of San Luis Zoning Ordinance. Additionally, this rezoning will allow more commercial uses promoting the development in that area.

General Plan

This area is designated as Activity Center in the City of San Luis 2020 General Plan. The Activity Center Land Use designation allows all types of commercial development and some medium-high and high residential districts. The proposed commercial zoning will be consistent with the general plan land use designation.

Agency Review

As a part of the review process, all land use cases are reviewed by various City and outside agencies.

As required by State Statute, City staff sent out 56 letters to adjacent property owners within 300 feet and posted the request in the local newspaper. The City received the following comments:

1. A.T. Pancrazi Real Estates Services, Inc. (07-08-15 letter attached)

The City has not received any significant concerns or objections from the various review agencies, adjacent property owners or the general public.

Citizen Review Meeting

As required by State statute (A.R.S. §9-462.03) and City of San Luis Zoning Ordinance (Section 3.0-C), a Citizen Review meeting was held at City Hall on July 7, 2015.

The purpose of the citizen review meeting is to provide adjacent landowners and other potentially affected citizens an opportunity to ask questions and express any issues or concerns that they may have with the proposed rezoning or specific plan application prior to the public hearing.

Two people from the public were present and they expressed their support for this rezoning, stating that this rezoning will promote more development in that area.

Planning and Zoning Commission Meeting

A Public Hearing was held on July 14, 2015 by the Planning and Zoning Commission. One member of the public was present. The Planning and Zoning Commission forwarded the request to the City Council concurring with the staff recommendation of approval.

The request to rezone San Luis Plaza Subdivision from Neighborhood Commercial (C-1) to Community Commercial (C-2) is appropriate for this area and is consistent with the City of San Luis 2020 General Plan.

City staff recommends giving First Reading of Ordinance No. 340 to rezone 10 lots located in San Luis Plaza Subdivision from C-1 (Neighborhood Commercial) to C-2 (Community Commercial) and amending the zoning map to conform thereto.

RECOMMENDATION / SUGGESTED MOTION:

- 1. I MOVE TO OPEN THE PUBLIC HEARING.**
- 2. I MOVE TO CLOSE THE PULBIC HEARING.**
- 3. I MOVE TO APPROVE FIRST READING OF ORDINANCE 340 BY TITLE ONLY**

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED: N/A
AVAILABLE TO TRANSFER: N/A
ACCOUNT #/REMAINING BALANCE: N/A
FISCAL IMPACT STATEMENT:
N/A

Attachments

Ordinance No. 340

Location Map

Pictures of Location

Letter from A.T. Pancrazi Real Estate Services, Inc. (7-8-15)

Zoning Ordinance Section 7.1 and 7.2- C-1&C-2 Zoning Districts



Ordinance

NO. 340

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SAN LUIS BY CHANGING THE ZONING CLASSIFICATION OF LOTS 1 THRU 10 (APPROXIMATELY 26.32 ACRES OF REAL PROPERTY) LOCATED AT SAN LUIS PLAZA SUBDIVISION FROM NEIGHBORHOOD COMMERCIAL(C-1) TO COMMUNITY COMMERCIAL (C-2); REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

Whereas, the Mayor and City Council of the City of San Luis desire to amend the City of San Luis Official Zoning District Map (the "Zoning Map") pursuant to A.R.S. §9-462.04 to change the zoning classification for 26.32 acres of real property located on Assessor Parcel ID # 775-45-193, Assessor Parcel ID # 775-45-194, Assessor Parcel ID # 775-45-013, Assessor Parcel ID # 775-45-195, Assessor Parcel ID # 775-45-196, Assessor Parcel ID # 775-37-022, Assessor Parcel ID # 775-37-021, Assessor Parcel ID # 775-37-018, Assessor Parcel ID # 775-35-019, and Assessor Parcel ID # 775-37-020 ; and

Whereas, the aforementioned change in zoning classification is consistent with the General Plan of the City of San Luis; and

Whereas, all due and proper notices of public hearings on the Zoning Map Amendment have been given and proper public hearings have been held, and a recommendation has been given regarding the Zoning Map Amendment by the Planning and Zoning Commission of the City of San Luis recommending approval of the change in zoning classification; as attached hereto as "Exhibit A"

BE IT ORDAINED by the Mayor and Council of the City of San Luis, Arizona, as follows:

Section 1: That the above recitals are hereby incorporated as though fully set forth herein.

Section 2: That the Official Zoning Map of the City of San Luis is hereby amended in by changing the zoning classification of the Properties more fully described as

Subdivision: SAN LUIS PLAZA Lot: 1 Section: 12 Township: 11S Range: 25W

Subdivision: SAN LUIS PLAZA Lot: 2 AMENDED Section: 12 Township: 11S Range: 25W

Subdivision: SAN LUIS PLAZA Lot: 3 Section: 12 Township: 11S Range: 25W

Subdivision: SAN LUIS PLAZA Lot: 4 Section: 12 Township: 11S Range: 25W PARCEL NUMBER CHANGED FROM: 1410260014008

Subdivision: SAN LUIS PLAZA Lot: 5 Section: 12 Township: 11S Range: 25W

Subdivision: SAN LUIS PLAZA PT OF LOTS 6 & 7 AKA LOT 7A DOLLAR GENERAL LOT SPLIT 20/85 Section: 12 Township: 11S Range: 25W

Subdivision: SAN LUIS PLAZA Lot: 6 PT OF LOT 7 AKA LOT 6A OF DOLLAR GENERAL LOT SPLIT 20/85, PT OF LOT 7 AKA LOT 6A OF DOLLAR GENERAL LOT SPLIT 20/85 Section: 12 Township: 11S Range: 25W

Subdivision: SAN LUIS PLAZA Lot: 8 Section: 12 Township: 11S Range: 25W PARCEL NUMBER CHANGED FROM: 1410260018000

Subdivision: SAN LUIS PLAZA Lot: 9 Section: 12 Township: 11S Range: 25W PARCEL NUMBER CHANGED FROM: 1410260019003

Subdivision: SAN LUIS PLAZA Lot: 10 Section: 12 Township: 11S Range: 25W

Section 3: In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this Ordinance shall govern.

Section 4: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court or competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis,

Arizona, this _____ day of _____, 2015.

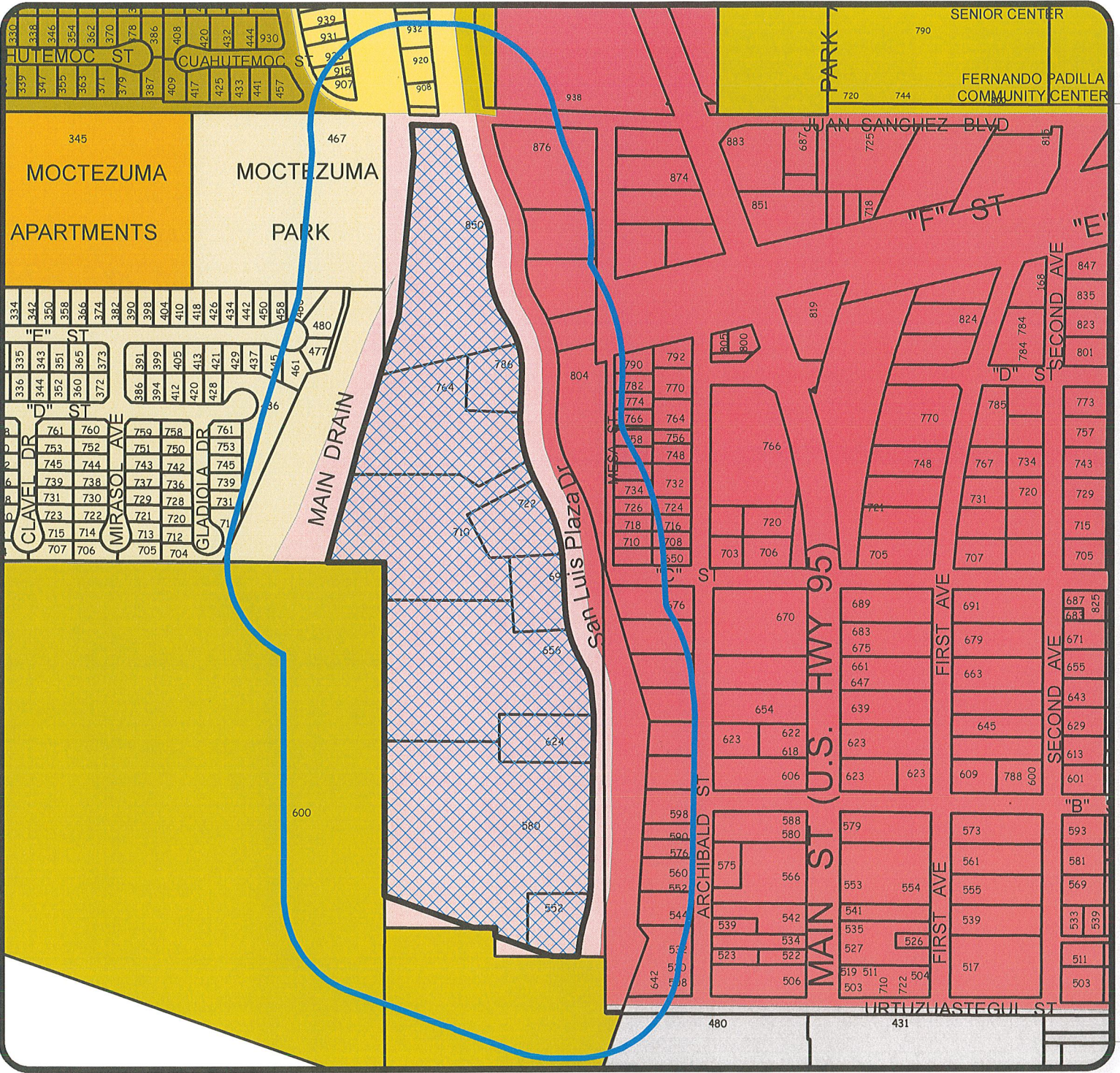
Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, Assistant City Attorney



Location Map

REZONING

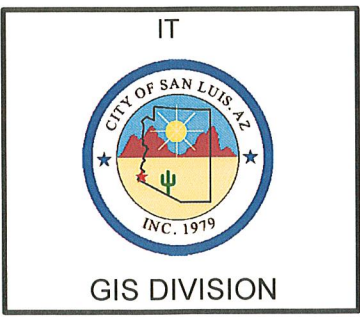
 Location of subject properties to be rezoned from C1 to C2

 300 ft Buffer

Zoning Legend

- COMMERCIAL ZONING DISTRICTS
 -  C-1
 -  C-2
- MANUFACTURED HOME ZONING DISTRICTS
 -  MH
- MULTIPLE RESIDENCE ZONING DISTRICTS
 -  R-2
 -  R-3
- SINGLE RESIDENCE ZONING DISTRICTS
 -  SA-10

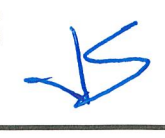
Date:
6/16/2015



Prepared By:
IG

Case No.
2015-0218


Checked By:


Revised :










Location Map

REZONING

 Location of subject properties to be rezoned from C1 to C2

 300 ft Buffer

Zoning Legend

- COMMERCIAL ZONING DISTRICTS
 -  C-1
 -  C-2
- MANUFACTURED HOME ZONING DISTRICTS
 -  MH
- MULTIPLE RESIDENCE ZONING DISTRICTS
 -  R-2
 -  R-3
- SINGLE RESIDENCE ZONING DISTRICTS
 -  RA-10

Date:
6/16/2015

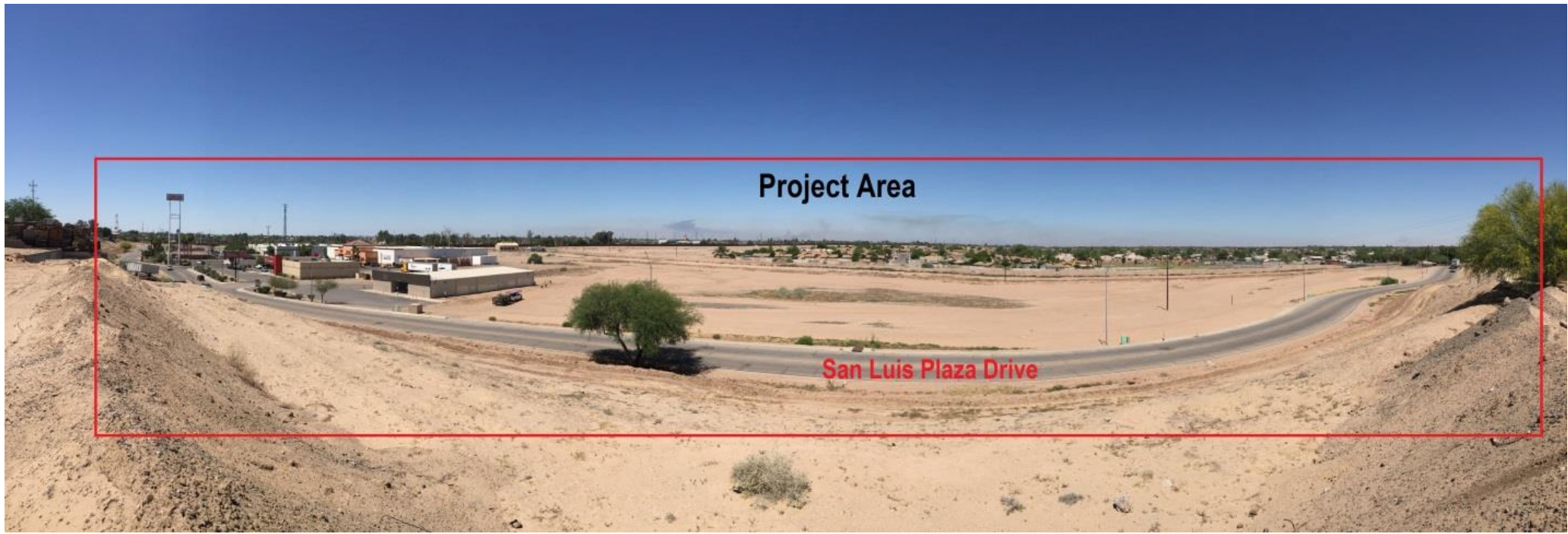
Checked By:
JS



Prepared By:
IG

Revised:
JAG

Case No.:
2015-0218





Project Area

Colorado River Levee

San Luis Plaza Drive



Since 1923

July 8, 2015

Via Email: (jtorres@cityofsanluis.org)

City of San Luis
Attn: Jenny Torres, Community Development Director
1090 E. Union Street
San Luis, AZ 85349

Re: Rezoning of San Luis Plaza

Dear Ms. Torres:

I am writing to express this office's support to the City of San Luis in its efforts to rezone San Luis Plaza from C-1 (Neighborhood Commercial Zoning District) to C-2 (Community Commercial Zoning District).

As a result of our marketing efforts to lease the former Dollar General building, it has become very clear to us in recent months that the existing C-1 zoning will make it very difficult to lease or sell existing buildings located within San Luis Plaza, in large part, because of the narrow pool of prospects that can operate based on the uses permitted under the existing code, which will only hinder the future development of this commercial plaza. However, rezoning San Luis Plaza to C-2, will expand the pool of potential users by permitting all of the general business and commercial uses that are customarily found in similar commercial centers in Yuma County, which will help spur additional growth in the City of San Luis.

We frequently work with retail and commercial operators who are considering San Luis for their business operations, so we are very pleased that City staff has made the decision to move forward with the rezoning of San Luis Plaza, which will make this commercial center a more attractive and feasible consideration for prospective operators.

Thank you in advance for your thoughtful consideration to this rezoning case and if you have any questions or if our office can be of any further service that would assist you in your decision making process in any way, please don't hesitate to contact our office.

Best Regards,

A handwritten signature in blue ink that reads 'Mark J. Banach'. The signature is written in a cursive, slightly slanted style.

Mark J. Banach

Article 2-6, Chapter 7 – Commercial Zoning Districts

Section 7.0 General Requirements - Commercial Zoning Districts.

- A. Purpose.** The commercial zoning districts are designed to provide a range of commercial land uses. The purpose of these districts is to provide for commercial development in locations, which are suitable and appropriate, taking into consideration existing conditions, future land use needs, the availability of public services, and the goals and objectives of the City of San Luis General Plan. It is intended that these districts accommodate a variety of uses including professional office, neighborhood retail and services, general retail and services, and mixed use commercial/residential. The Commercial Districts are further delineated in the following categories:
- “C-1” Neighborhood Commercial.
 - “C-2” Community Commercial.
 - “MU” Mixed Use.
- B. Criteria for Establishment.** The minimum land area required to establish “C-1” or “C-2” zoning shall be one (1) acre or if adjoining a parcel/lot that is similarly zoned commercial.
- C. Review Process.** All commercial development and construction shall require Site Plan Review, by the Zoning Administrator, prior to the applicant’s submittal for building or grading permits. All applications for Site Plan Review shall comply with the submittal requirements outlined in Section 3.6 of this Ordinance. The required fee shall accompany all applications.
- D. Development Standards.** The development regulations for each of the commercial zoning districts are outlined in Table No. 7. These standards provide certainty to property owners, developers, and neighbors about the limits of what is allowed.
- E. Compliance with Other Provisions.**
1. General Provisions. The general provisions in Chapter 14 herein shall apply.
 2. Parking Regulations. The parking regulations in Chapter 15 herein apply.
 3. Signs. All signage shall comply with Chapter 16 herein.
 4. Outdoor Lighting. All outdoor lighting shall comply with Chapter 17 herein.
 5. Landscape Regulations. The landscaping shall comply with Chapter 18 herein.

Section 7.1 “C-1” Neighborhood Commercial Zoning District.

- A. Purpose.** The purpose of this Zoning District is to provide a location for well designed small scale retail shops and services in convenient locations to meet the daily needs of families in the immediate residential neighborhood. It is intended that this district accommodate a restricted range of uses that must be compatible with and integrated into the

adjoining residential neighborhood. Residential uses shall be incidental to the primary commercial development.

B. Permitted Uses - “C-1” Zoning District. Uses shall be restricted to a maximum building size of 4,000 square feet and limited to:

1. Residential units, when located above the first floor or behind the commercial frontage and incidental to the primary commercial development. The residential use shall be excluded when calculating the maximum building size.
2. Child care centers, provided that:
 - a. The facility provides the required outdoor play area.
 - b. The facility is licensed by the State of Arizona Department of Health Services.
3. Personal and household services, including but not limited to; apparel, clothing alteration, seamstress shop, shoe repair shops, beauty and barber shops, jewelry and watch repair, small appliance repairs, bank or credit union (without drive-thru window), travel agency, launderette, and dry cleaners (without processing), therapeutic massage, printing and copy shop, florist and catering service.
4. Retail stores, including but not limited to; the sale of stationery, cards, gifts, bookstore, bakery, delicatessen, candy shop, coffee house, ice cream shop, art supply shop, photo shop, pet shop, and tobacco store.
5. Professional, administrative and general offices.
6. Medical, dental, chiropractic and clinical offices (excluding laboratory or pharmacy facilities).
7. Art galleries, art studios for the production and teaching of fine art, music schools, karate and dance studios, and photography studios.
8. Music store, video store, and bicycle shop.
9. Convenience market without the sale or dispensing of gasoline.
10. Café, restaurants, and taverns; excluding drive-in and drive-through facilities and live entertainment.
11. Club or lodge
12. Vocational schools: including but not limited to barber or beauty, business, dramatic, handicraft, painting or sculpture.
13. Grocery store, fruit or vegetable store, butcher shop (no slaughtering), hardware store, general retail or variety store.
14. Religious Institutions

C. Conditional Uses - “C-1” Zoning District.

1. Retail uses over 4,000 square feet but under 25,000 square feet.
2. Mixed use neighborhood center for permitted retail, service or office use; each business tenant space not to exceed 4,000 square feet with the total center not to exceed 25,000 square feet with no drive-through window facilities.
3. Live entertainment and outdoor dining associated with a café, restaurant, and/or tavern; excluding drive-in and drive-through facilities.
4. Parking lot for passenger vehicles only; but not for overnight parking.
5. Banks with drive-thru facilities if the bank is located along an arterial street.
6. Wireless communication towers and antennas in accordance with the requirements of Chapter 19 of this Ordinance.

D. Temporary Uses - “C-1” Zoning District.

1. Holiday or seasonal sales activities such as; pumpkin sales lots and Christmas tree sales lots. Permanent structures shall not be permitted under a temporary use permit. Seasonal lots may need additional zoning clearance and/or a building permit. A temporary residential use of a travel trailer by the seasonal tenant may be permitted on-site for security purposes for the seasonal sales activity provided it is located within the buildable area of the lot. Appropriate dust control abatement shall be provided.

E. Site Design Standards - “C-1” Zoning District.

1. Link structures to the public sidewalk where possible with hard surfaced pavement and landscaping.
2. Outdoor patios, display areas and seating areas are encouraged in order to add to the pedestrian environment at the street.
3. The required off-street parking spaces should be located in the rear or to the side of the structures rather than in the front to avoid the interruption to the rhythm of the established streetscape and to maximize the business visibility from public streets. The required off-street parking may only be located in front of the structure through approval of a conditional use permit.
4. Trash and refuse collection containers shall be screened with a six (6) foot decorative wall. Trash and refuse containers shall be located such that they are not the visual focal point of a driveway or parking area, or cannot be viewed from a public street. If the refuse containers can only be located in a highly visible location then latching gates, for screening the containers, at the opening to the enclosure shall be required.

5. Mechanical equipment and similar utility devices, whether ground level or roof mounted, shall be screened from public view and designed to appear as an integral part of the building. The mechanical equipment screening shall be included in the overall building height. Mechanical equipment shall be treated to be non-reflective. Electrical meters, service components, and SES cabinets shall be screened from public view and designed to appear as an integral part of the building.

F. Recommended Architectural Standards - “C-1” Zoning District.

1. All exterior elevations (360° architecture) should provide architectural detailing; not just the front elevation.
2. Exterior building design, as well as architectural details related to color, patterning, finish, type and application of materials and building form should be coordinated for all elevations of a building to achieve harmony and continuity of design on all elevations.
3. The building materials of a project should be durable, require low maintenance, and be of a substantial quality. The City strongly encourages all new buildings to meet LEED (Leadership in Energy and Environmental Design) certification standards.
4. Roof access should be from within the building.
5. Subtler, less intense colors should be used on larger, more plain-looking buildings, while the use of a greater variety and intensity of color should be reserved for smaller structures. The use of accent colors is encouraged to provide a festive and lively streetscape. Color should be used to accent entryways and special architectural features of a building.
6. Full roof architecture utilizing simple and varied roof forms is encouraged for all new commercial development; while long, continuous mansard roofs, false mansard roofs, large expanses of flat roofs and veneer (false-front) parapets are discouraged. Parapet walls should be designed and constructed in a manner to appear as a solid, three-dimensional form rather than a veneer.

G. Open Space Standards - “C-1” Zoning District.

1. Open space shall be required for all new developments, based on the net area of the development, as delineated in Table No. 6. The required on-site parking areas/lot and the required parking lot landscaping shall not be calculated as open space. However, building setbacks, street frontage and on-site retention areas may be calculated as open space if those areas are landscaped.

Section 7.2 “C-2” Community Commercial Zoning District.

- A. **Purpose.** The purpose of this Zoning District is to provide a location for general business and commercial uses. The intent of this district is to allow for larger and more intense commercial uses to satisfy the broader retail and business needs of the community at-large while providing for a broad range of commercial activities.
- B. **Permitted Uses - “C-2” Zoning District.** Uses shall be restricted to a maximum building

Zoning Ordinance - May 2012

size of 50,000 square feet and limited to:

1. Those uses permitted by right in the “C-1” Neighborhood Commercial Zoning District.
2. Child care centers, provided that:
 - a. The facility provides the required outdoor play area.
 - b. The facility is licensed by the State of Arizona Department of Health Services.
3. Medical, dental, and clinical offices including laboratories and associated pharmacy facilities.
4. Conference center or community center.
5. Small-animal hospitals or clinics, confined to a completely enclosed sound-attenuated building with no outdoor kennels or exercise runs.
6. Mortuaries; excluding crematories.
7. Professional, administrative, general office uses and governmental facilities and offices.
8. Community service agency facilities and offices.
9. Drive-through window facilities.
10. Bank and financial institutions with drive-through windows and outdoor teller facilities.
11. Restaurants (including drive-in and drive-through facilities), taverns, bars, nightclubs, and outdoor dining (when ancillary to restaurant use).
12. Parking lot for passenger vehicles, taxicab stands.
13. Outdoor sales, displays, and vending machines only if one (1) or more of the following conditions are present:
 - a. Products and services displayed outdoors are customary, accessory, and incidental to those sold and displayed in a primary business being conducted in a permanent building on the property.
 - b. Outdoor sales and displays do not interfere with pedestrian access ways, fire lanes, required parking spaces, driveways, landscape areas, or traffic visibility at driveway entries and street intersections.
 - c. The combined outdoor sales and display areas do not exceed fifty (50%) percent of the business’s gross square footage.
14. Dry-cleaning facility.

15. Hotels and motels.
16. Indoor entertainment and amusement facilities such as; movie theaters, dance halls, bowling alleys, billiard parlors, skating rinks, video and game arcade.
17. Health club, fitness or exercise facility and tennis and racket clubs.
18. Household, sickroom or office equipment rental and services.
19. Car wash facilities, auto part stores, auto service stations and convenience market with the sale or dispensing of gasoline.
20. Outdoor display areas for the sale of new or used automobiles, trucks, boats, trailers, and recreational vehicles and for the rental of such vehicles provided all sales, repair and rental activities are conducted within a building.
21. General auto repair, including auto painting and body repair, provided all repair operations are conducted within a building. May include an outside vehicle storage area to be used only for vehicles under repair which shall be screened from any street or surrounding property.
22. Nurseries, flower and plant sales, provided all incidental equipment and supplies including fertilizer and empty cans, are kept within a completely enclosed building or within an area enclosed on all sides by a solid fence or wall at least six (6) feet in height and no goods, materials or objects are stacked higher than the fence or wall.
23. Mobile Food Vendors provided that such uses may not be located within any portion of the public right-of-way (including sidewalks).
24. Mobile Vendors provided that such uses may not be located within any portion of the public right-of-way (including sidewalks).
25. Religious Institutions.

C. Conditional Uses - “C-2” Zoning District.

1. Those uses permitted by right in the “C-2” Community Commercial Zoning District with a gross floor area greater than 50,000 square feet.
2. Large retail establishment with a gross floor area greater than twenty-five thousand (25,000) square feet; provided the site has direct frontage onto a roadway that is designated in the San Luis General Plan – Transportation Element as a major arterial roadway or greater.
3. Hospital and outpatient clinics.
4. Public or private substance abuse, detoxification and treatment centers, and recovery centers.
5. Outdoor entertainment and amusement facilities such as; drive-in theaters, game arcade, miniature golf, batting cages, go-cart tracks and similar uses.

6. Retail sales conducted outdoors as a primary use, such as but not limited to; swap meets, flea markets and auctions.
7. Parking lot for farm worker buses, tour buses and semi-truck rigs; but not for the parking of semi-trailers.
8. Wireless communication towers and antennas in accordance with the requirements of Chapter 19 of this Ordinance.
9. Medical marijuana dispensary offsite cultivation location, subject to the requirements found in Section 14.15 Medical Marijuana Uses.

D. Temporary Uses - "C-2" Zoning District.

1. Holiday or seasonal sales activities such as; pumpkin sales lots and Christmas tree sales lots. Permanent structures shall not be permitted under a temporary use permit. Seasonal lots may need additional zoning clearance and/or a building permit. A temporary residential use of a travel trailer by the seasonal tenant may be permitted on-site for security purposes for the seasonal sales activity provided it is located within the buildable area of the lot. Appropriate dust control abatement shall be provided.
2. Temporary uses such as revivals, carnivals, circus and auctions provided that the temporary uses do not displace required parking for the permitted "C-2" uses. Appropriate dust control abatement shall be provided.

E. Site Design Standards - "C-2" Zoning District.

1. All new multi-building commercial developments (subdivisions) shall be subject to requirements set forth in the San Luis Subdivision Ordinance.
2. Parking areas adjacent to the required front yard shall be screened by a decorative wall or landscape berm or combination thereof to a height not to exceed three (3) feet in order to adequately screen the parked vehicles.
3. Parking areas other than in front of the principal building is strongly encouraged.
4. Trash and refuse collection containers shall be screened with a six (6) foot decorative wall. Trash and refuse containers shall be located such that they are not the visual focal point of a driveway or parking area, or cannot be viewed from a public street. Projects which provide on-site daily management and maintenance personnel (i.e. service stations and convenience markets), and which have refuse enclosures at highly visible locations, shall provide latching gates for screening the opening to the enclosure.
5. Equipment such as, but not limited to, vending machines should be placed in an area designed for their use and situated in a manner so as not to block vehicular or pedestrian traffic, reduce any required parking, or block the sidewalk.
6. Service and loading bays (car wash, automotive service, tire, etc) should be oriented

away from adjacent residential zoning district and are encouraged to design these areas not to front onto the public street.

7. Outside storage areas shall be screened from the public street view and adjacent residences, office, and other commercial uses to a height of at least six (6) feet with a decorative wall; except for outdoor landscape/garden centers. Materials shall not be stacked, piled, or stored in such a manner as to project above the screen wall.
8. Drive-through windows should not face the primary street.
9. Link structures to the public sidewalk where possible with pavement, landscaping, street furniture and canopies.
10. A perimeter decorative wall, a minimum of six (6) feet in height, shall be required along and adjacent to the side or rear property line of a commercial development that abuts a residential district whether separated by an alley or not. Any access gates shall be constructed of opaque material to provide effective site screening.
11. The exterior side of perimeter walls shall be decoratively treated to match the architectural style and design of the commercial building.
12. Building site details related to utility boxes, transformers, generators, chiller farms, mailboxes, trash bins and air conditioning units shall be integrated into the overall design of the building and/or development and screened from view, yet remain accessible for servicing.
13. Mechanical equipment and similar utility devices, whether ground level or roof mounted, shall be screened from public view and designed to appear as an integral part of the building. The mechanical equipment screening shall be included in the overall building height. Mechanical equipment shall be treated to be non-reflective. Electrical meters, service components, and SES cabinets shall be screened from public view and designed to appear as an integral part of the building.

F. Recommended Architectural Standards – “C-2” Zoning District.

1. All exterior elevations (360° architecture) shall provide architectural detailing; not just the front elevation.
2. Exterior building design, as well as architectural details related to color, patterning, finish, type and application of materials and building form, shall be coordinated for all elevations of a building to achieve harmony and continuity of design on all elevations.
3. The building materials of a project shall be durable, require low maintenance, and be of a substantial quality. The City strongly encourages all new buildings to meet LEED (Leadership in Energy and Environmental Design) certification standards.
4. Roof access shall be from within the building.
5. Subtler, less intense colors should be used on larger, more plain-looking buildings, while the use of a greater variety and intensity of color should be reserved for smaller structures. The use of accent colors is encouraged to provide a festive and

lively streetscape. Color should be used to accent entryways and special architectural features of a building.

6. Full roof architecture utilizing simple and varied roof forms is encouraged for all new commercial development; while long, continuous mansard roofs, false mansard roofs, large expanses of flat roofs and veneer (false-front) parapets are discouraged. Parapet walls should be designed and constructed in a manner to appear as a solid, three-dimensional form rather than a veneer.

G. Additional Requirements for Large Retail Establishments.

1. All large retail establishments and commercial centers with a building area over 50,000 square feet shall provide a pedestrian shopping design with sidewalks, seating, trees, lighting, pedestrian scale signage, and connectivity to and through the parking areas. At least one significant pedestrian amenity, such as an outdoor seating area or a courtyard shall be provided.
2. Parking areas shall be distributed around the large scale retail buildings in order to shorten the distance to other buildings and public sidewalks and to reduce the overall scale of the paved surface. No more than fifty (50) percent of the off-street parking area for the entire property should be located between the front façade of the principal building(s) and the primary abutting street.
3. Pedestrian walkways within the commercial centers shall be differentiated from driving surfaces through a change of materials.
4. All buildings on the same site shall be architecturally unified. This provision shall apply to new construction, additions and remodeling. Architectural unity means that buildings shall be related in architectural style, color scheme, and building materials but that does not mean identical.
5. Flat, monolithic facades are not permitted. The building façade shall incorporate both horizontal and vertical elements.
6. Display windows, awnings, entry areas, and arcades must total at least 60% of the large scale retail building facade length abutting a public street.
7. Storefronts with no windows and small doors are not permitted.
8. A variety of roof types are permitted. Distinct and interesting rooflines instead of flat roofed structures shall be encouraged. A substantial cornice should be used at the top of a parapet wall or roof edge, providing a distinctive cap to the building facade.
9. Large scale retail uses that have outdoor storage areas shall incorporate the outdoor storage area into the architecture of the primary building. Screening materials and colors shall be consistent with the overall theme of the building.

H. Open Space Standards – “C-2” Zoning District.

1. Open space shall be required for all new developments, based on the net area of the development, as delineated in Table No. 6. The required on-site parking areas/lot

and the required parking lot landscaping shall not be calculated as open space. However, building setbacks, street frontage and on-site retention areas may be calculated as open space if those areas are landscaped.

2. A commercial development, developed as a commercial subdivision, shall provide the minimum net acreage, as delineated in Table No. 6, on a subdivision basis through the subdivision process.

Section 7.3 “MU” Mixed Use Zoning District.

A. Purpose. The purpose of this Zoning District is to provide a location for small scale, well designed, professional offices, personal services, limited retail, and residential within a mixed use environment. It is intended that this district accommodate a range of uses that encourages and allows both residential and commercial development either as the primary use or secondarily in either a vertical mixture or horizontal mixture if attached, and as adjacent uses if detached.

B. Permitted Uses - “MU” Zoning District. Commercial uses shall be restricted to a maximum tenant space size of 4,000 square feet.

1. Professional, administrative and general offices.
2. Residential units, either single or multi-residential in nature, developed as either attached or detached units or in combination with any other permitted use; excluding mobile homes and manufactured homes.
3. Bed and breakfast establishments.
4. Retail stores, including but not limited to, the sale of apparel, stationery, cards, gifts, bookstore, bakery, delicatessen, candy shop, coffee house, ice cream shop, art supply shop, photo shop and tobacco store.
5. Personal and household services, including but not limited to, clothing alteration, dry cleaning (without processing), laundromats, seamstress shop, beauty and barber shops, bank or credit union (without drive-thru window), therapeutic massage, travel agency, printing and copy shop, florist and catering service.
6. Music store, video store, bicycle shop, sporting goods store and apparel store.
7. Restaurants and taverns and ancillary outdoor dining; excluding drive-in and drive-through facilities.
8. Child care centers, provided that:
 - a. The facility provides the required outdoor play area.
 - b. The facility is licensed by the State of Arizona Department of Health Services.
9. Art galleries, art studios for the production and teaching of fine art, music schools and dance studios.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

7. A.

Meeting Date: 08/12/2015

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

Action Requested: Motion
Public Hearing
Board of Adjustment

ITEM:

Public hearing followed by discussion and possible action concerning Variance Case No. 2014-0333. A request by Adrian Saavedra, property owner, for a variance to reduce the side yard setback from 7-feet to 0-feet to allow an existing structure on property located at 1405 E. Monreal Lane, San Luis, AZ. (Item continued from November 12, 2014) **(John Starkey, Zoning Administrator)**

- A. Open public hearing
- B. Close public hearing
- C. Action on Variance Case No. 2014-0333.

SUMMARY:

This request was first presented to the Board of Adjustment during the regular Council meeting of November 12, 2014. The item was continued to the work session of November 19, 2014 for further discussion. No action/motion was made regarding this case, which is why this request is back on the agenda.

The property in question is located in Bienestar Estates No.3- Medium Density Residential (R1-6) Zoning District. The parcel number is 1477649270, which have a total of 6,797 sq. ft.

The applicant is requesting to allow 0-feet side setback instead of the 7-feet required by the City of San Luis Zoning Ordinance-Section 5.3 Table No. 3. The reason for the request is to keep an existing structure that was constructed without a building permit; which is in violation of the City of San Luis Zoning Ordinance (Section 1.3-C) and Building Code (IRC03 Section 105.1).

Building Safety sent code violation letters to several properties with structures built without a permit. This is the first property owner who submitted an application for a variance. He received a code violation letter in September 17, 2014.

CRITERIA FOR APPROVAL: All requests for a Variance from the City of San Luis Zoning Ordinance must meet the criteria for a Variance as set forth in the City of San Luis Zoning Ordinance. A variance is not a right. It may be granted to an applicant only if the applicant establishes compliance with all of the hardship criteria established in A.R.S. §9-462.06 and in Sec 3.5 (C.) of this Ordinance. In all cases, the application shall address all of the following hardship criteria:

1. There exist special circumstances or conditions regarding the land or building referred to in the application, which do not apply to other properties in the zoning district.
2. The above special circumstances or conditions are preexisting and are not created or self-imposed by the owner or applicant.

3. The variance is necessary for the preservation of substantial property rights. Without a variance the property cannot be used for purposes otherwise allowed in this zoning district.
4. The authorizing of the variance will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, or to the neighborhood or the public welfare.

The Arizona Revised Statutes (§9-462.069-462.06 Board of Adjustment) further state that the Board may not:

1. Make any changes in the uses permitted in any zoning classification or zoning district.
2. Grant a variance if the special circumstances applicable to the property are self-imposed by the property owner.

Violation of Codes: In addition to not being in compliance with the Zoning Ordinance this shade structure is also in violation of the Building and Fire Codes:

International Residential Code 2003: *The purpose of this code is to provide minimum requirements to safeguard the public safety, health and general welfare, through affordability, structural strength means of egress facilities, stability, sanitation, light and ventilation, energy conservation and safety to life and property from fire and other hazards attributed to the built environment.*

- IRC03 Section R302.1-Exterior Walls: *“Exterior walls with a fire separation distance less than 3 feet (914mm) shall have not less than a one-hour fire-resistive rating with exposure from both sides. Projections shall not extend to a point closer than 2feet . (610 mm) from the line used to determine the fire separation distance... Projections extending into the fire separation distance shall have not less than one-hour fire-resistive construction on the underside...”*
- IRC03 Section R104.1-Alternative materials, design and methods of construction and equipment. *“...An alternative material, design or method of construction shall be approved where the building official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code...”*
 - R104.11.1-Tests. *“Whenever there is insufficient evidence of compliance with the provisions of this code, or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the building official shall have the authority to require tests as evidence of compliance to be made at no expense of the jurisdiction.”* (Building Safety Division requires this type of structure to be certified by a registered structural engineer as evidence that the material and method conform to this code).

NFPA 1: Uniform Fire Code 2003: *The purpose of this Code is to prescribe minimum requirements necessary to establish a reasonable level of fire and life safety and property protection from the hazards created by fire, explosion, and dangerous conditions.*

- NFPA1 2003 Section 25.5.2.1- *“The design, materials, and construction of the building shall be based on plans and specifications prepared by a licensed architect or engineer knowledgeable in tensioned-membrane construction.”*
- NFPA1 2003 Section 25.5.2.2- *“Material loads and strength shall be based on physical properties of the materials verified and certified by an approved testing laboratory.”*

As provided by the Arizona Revised Statutes (§9-462.06-G.1) and the Zoning Ordinance (Section 2.2-B.1): the Board of Adjustment has the power and duty to hear and decide requests for variances from the terms of the Zoning Ordinance, only if the criteria for approval is met (A.R.S. §9-462.06).

This means that even if the request for this variance is approved, the existing structure will still be in violation of the Building and Fire Codes. This variance is to allow the existing structure in the same location, but it will still be required to comply with other applicable regulations adopted by the City.

COMMENTS: As with all Variance requests, this was distributed to various review agencies. We received only one comment, attached, from the City of San Luis Fire Department (10-9-14).

BOARD OF ADJUSTMENT MEETING: The Board of Adjustment held a meeting on November 12, 2014 at City Hall Council Chambers at 7:00 PM . The item was continued, for further discussion, to the City Council Work Session Meeting held on November 19, 2014. The minutes of both meetings are attached.

ANALYSIS: The staff has reviewed this request and has determined that the request does not meet the criteria for granting a Variance from the Zoning Ordinance.

1. There exist special circumstances or conditions regarding the land or building referred to in the application, which do not apply to other properties in the zoning district.

The majority of lots in this subdivision are the same configuration. This request is not unique or a special circumstance.

2. The above special circumstances or conditions are preexisting and are not created or self-imposed by the owner or applicant.

There are no unique or special circumstances existing. This situation was self-imposed by the owner.

3. The variance is necessary for the preservation of substantial property rights. Without a variance the property cannot be used for purposes otherwise allowed in this zoning district.

Staff does not find that the existing structure with reduced setback is necessary to the preservation of substantial property rights. The property without the structure will still be usable as a dwelling unit with a carport.

4. The authorizing of the variance will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, or to the neighborhood or the public welfare.

Any reduction of setbacks increases the potential fire spread between structures. There is insufficient evidence that the material or method of construction of this structure conforms to the requirements of the Fire and Building Code.

City staff recommends denial of this request to reduce side yard setback from 7-feet to 0-feet on property located at 1405 E. Monreal Ln., San Luis, AZ. The reason for this recommendation is that the applicant does not meet the four required criteria for a Variance as required by City of San Luis Zoning Ordinance and by the Arizona Revised Statutes.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO FIND THE APPLICATION IN CASE NUMBER 2014-0333 DOES NOT MEET THE CRITERIA FOR A VARIANCE UNDER THE ZONING CODE AND DENY THE VARIANCE REQUEST.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A
FISCAL IMPACT STATEMENT:	
N/A	

Attachments

[Location Map](#)

[Site Plan](#)

[Picture of Existing Structure](#)

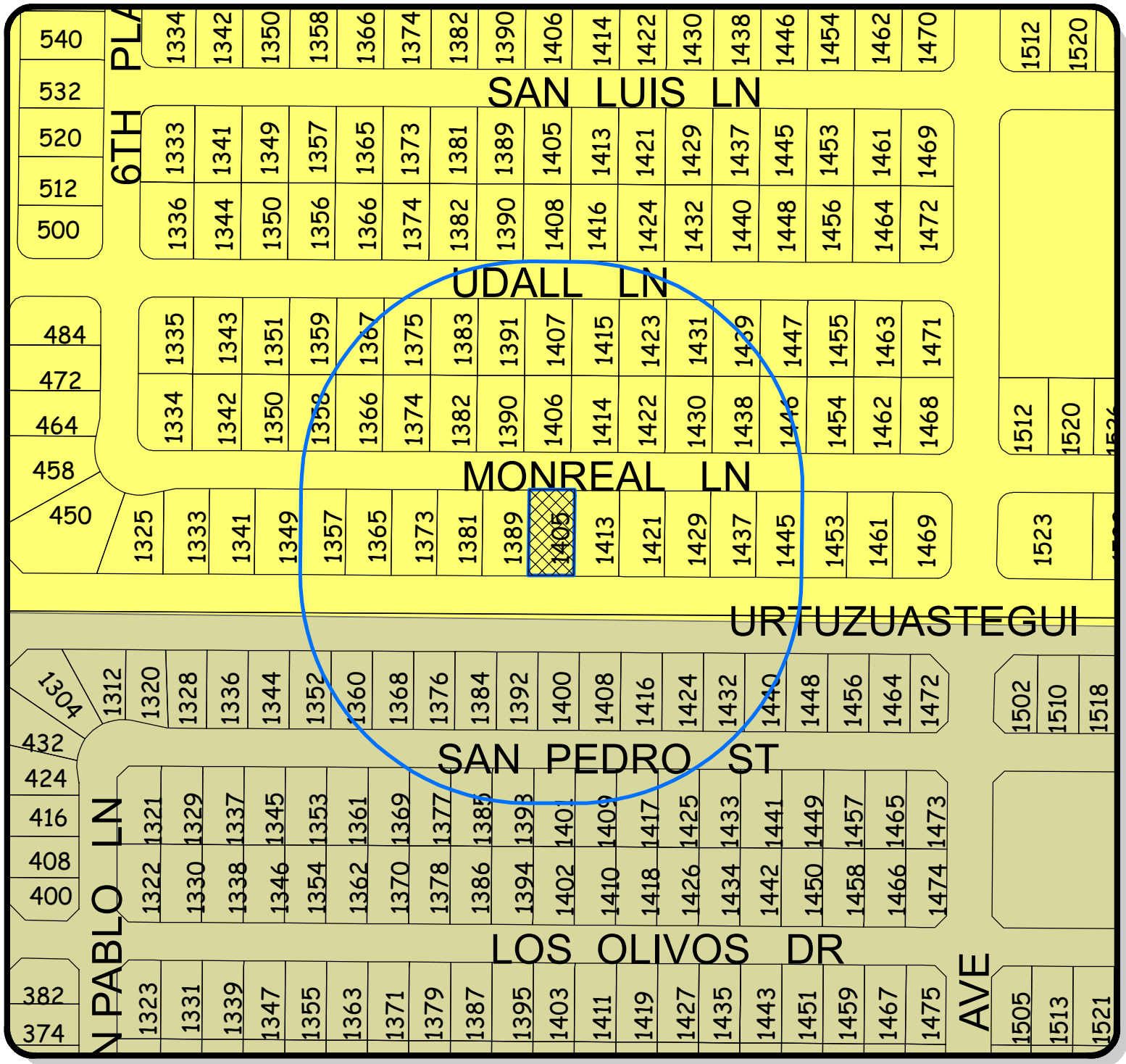
[Letter of request from property owner](#)

[Board of Adjustment Meeting Minutes of 11-12-15 \(Pg.5\)](#)

[Board of Adjustment Work Session Minutes of 11-19-14 \(Pg.2-4\)](#)

[Code Violation Letter from Building Safety \(9-17-14\)](#)



[City of San Luis Fire Department Comments](#)



Location Map

Variance

 1405 E MONREAL LN

Zoning
 R-1-6
 R-2

 300ft BUFFER

Date:
10/7/2014



Prepared By:
IG

Checked By:
JAG

APPROVED BY:
JS

Case No.
2014-0333

Property Line 60 F

35 F

35 F

45 F

Ramada

Property Line

House existing

Ramada

New Addition

55 F

Property Line

6 F 8"

14 F 8 1/2"

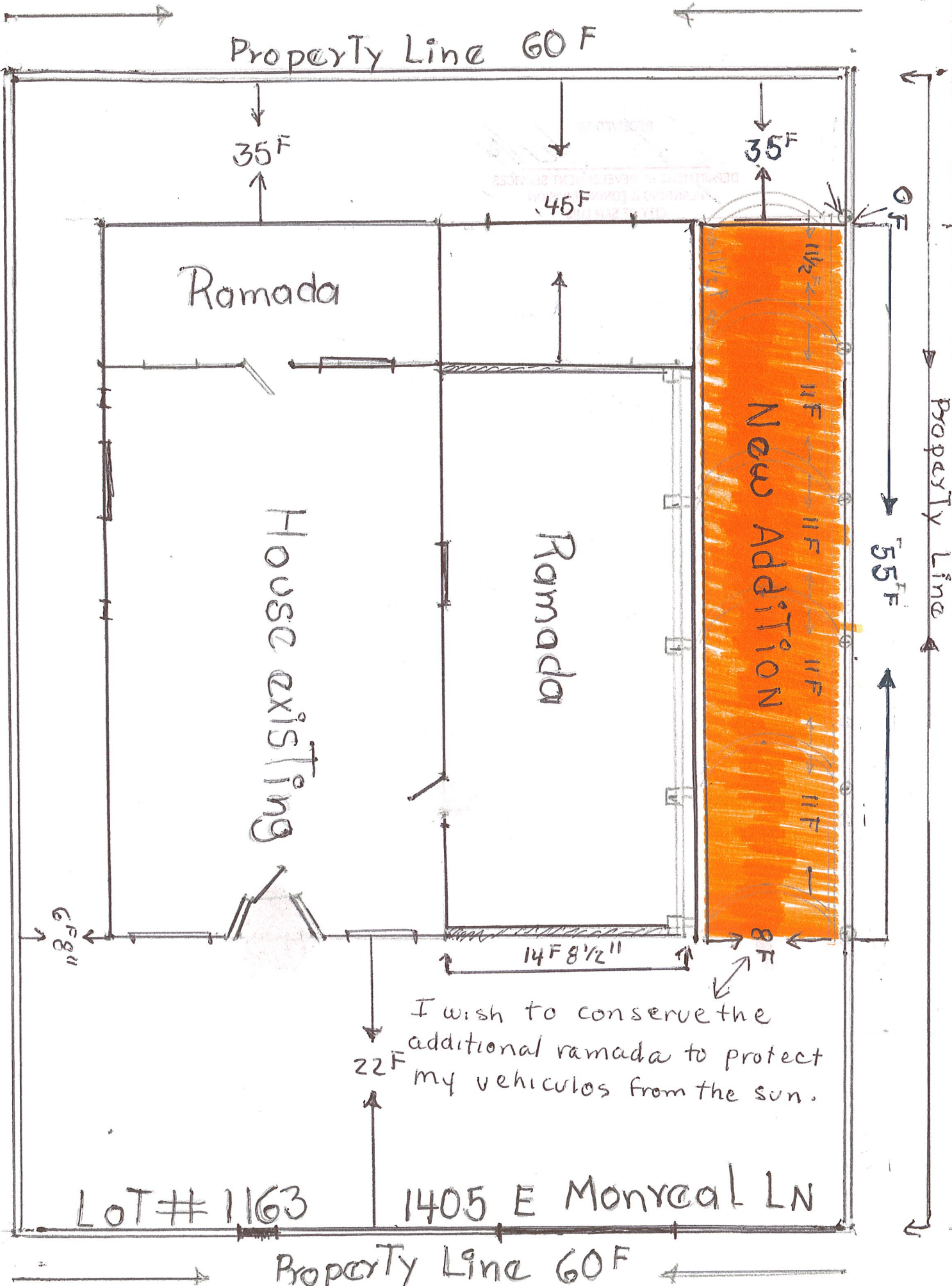
8"

I wish to conserve the additional ramada to protect my vehiculos from the sun.

Lot # 1163

1405 E Montreal LN

Property Line 60 F





RECEIVED BY
9/24/14
DEPARTMENT OF DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
CITY OF SAN LUIS

9/24/2014

Quisiera que se quedara la sombra
asi como esta pegada ala barda de
OF para proteccion del sol para
mis baiculos por seguridad del
Tragua de Trabajo

atentamente al propietario
Adrian Saavedra Gracias



9/24/2014

I would like for my sun shade to stay the way it is, attached to the wall fence, at 0ft. This is to protect my vehicle from the sun and security for my work truck.

Best regards, Property Owner,

Adrian Saavedra, Thank you.

MOTION: Council Member J. Harper/Council Member M.A. Pinzon to approve item as presented. Motion passed unanimously.

Mayor G. Sanchez stated that before the City Council continues with the next item he wanted to comment something on it. He read the item and this is one (1) of possibly over hundred (100) cases that will be coming before the City Council. Mayor G. Sanchez asked the City Council to continue this item to a Work Session for discussion in depth.

MOTION: Council Member M.A. Pinzon/Council Member A. Luna-Carrasco to continue item to the next scheduled Work Session. Motion passed unanimously.

MOTION FOR CITY COUNCIL TO ADJOURN AS CITY COUNCIL AND CONVENE AS BOARD OF ADJUSTMENT

BOA1. Public hearing followed by discussion and possible action on any and all matters regarding Variance Case No. 2014-0333. A request by Adrian Saavedra, property owner, for a Variance to reduce the side yard setback from 7 feet to 0 feet to allow an existing structure on property located at 1405 E. Monreal Lane, San Luis, Arizona. (John Starkey)

- A. Open public hearing
- B. Close public hearing
- C. Action on Variance Case No. 2014-0333

MOTION FOR CITY COUNCIL TO ADJOURN AS BOARD OF ADJUSTMENT AND CONVENE AS CITY COUNCIL

6. Public hearing on any and matters regarding General Plan Amendment Case No. 2014-184 followed by discussion and possible action to adopt Resolution No. 1076. A resolution of the Mayor and City Council of the City of San Luis City Council amending the San Luis 2020 General Plan to change the Land Use Designation of approximately 8.58 acres of land located on the southwest corner of Avenue F and San Luis Lane (County 23 ½ Street) from Neighborhood to Business; repealing any conflicting provisions; and providing for severability. (John Starkey)

- A. Open public hearing

MOTION: Vice Mayor M. Rosales/Council Member J. Harper to open the public hearing. Motion passed unanimously.

Mr. Jose Guzman, Assistant Planner, explained that this is a request to change the land designation on the major amendment. The land designation shows what zoning districts are allowed in a specific plan. After the land designation is approved, one has to apply for a rezoning and Staff does not feel comfortable with light industrial zoning next to the residential for the request for the self-storage unit. There were two (2) options at the time of the rezoning which are to condition the rezoning on the specific self-storage plan or do the text amendment allowing self-storage units on C-2.

25th Street. He informed that Mr. Loo has decided that he wants to keep the agreement that he already has and he does not wish to development that water main now. Furthermore, he added that Robert Pickels, Yuma County Administrator, has asked that the City to develop that main if possible. Mr. Gimbut stated that the City has water impact fees available that could cover this cost. He added that it will be possible to recover those funds back from the lands that benefit from this, which will be Mr. Loo's land.

Mayor G. Sanchez asked if this was explained to Mr. Loo and is he was aware that eventually he will have to pay these funds back.

Mr. Gimbut replied that he and Jenny Torres, Community Development Director, spoke with Mr. Loo and explained to him. He added that the reason that he has decided to not go forward at this time is that he personally sees that the Gary Magrino Industrial Park is a competitor and he does not wish to help his competitor.

Mayor Sanchez asked once the money is recovered will it go back to water impact fees or can it be used in other area.

Mr. Gimbut explained that once the funds are recovered they will be recovered as enterprise funds in the water/utilities area. He informed that if this project is not done the grants will be lost; the grants are in the amount of approximately \$1 million.

Council Member J. Harper commented that this is an opportunity to develop this industrial park. He added that there are people looking to purchase land in that area.

2. Discussion concerning Variance Case No. 2014-0333. A request by Adrian Saavedra, property owner, for a Variance to reduce the side yard setback from 7-feet to 0-feet to allow an existing structure on property located at 1405 E. Monreal Lane, San Luis, AZ. (This item was continued from the Regular Council meeting held November 12, 2014)

Mr. John Starkey, Building Safety Director, provided Mayor and Council with a list of illegal structures that have been built over the past several months. He informed that most of the illegal shades were built by an unlicensed contractor from San Luis R.C. Sonora, Mexico. He mentioned that without an engineered review the City does not issued any permits, even if it is built in a legal spot, most of the structures are in a zoning violation in addition to be in a building code violation, because they are metal structure and by definition metal structures are to be engineering by a licensed structure engineer. Mr. Starkey informed that staff has sent out 12 letters from the 66 noted in the list. He added that there are people that already applied for variances from which one was denied and one was removed the structure.

Council Member J. Harper asked if a structure engineer is required for residential projects.

Mr. Starkey replied it is required because it is a metal frame structure, because these are no prescriptive designs in the building code for metal structures.

Mayor G. Sanchez asked why did staff waited so long to do something about this structures. He added that this is the main reason this item is been discussed; he mentioned that by not putting a stop on this issue, a huge problem was created. Furthermore, he added that he knows that there are more than 66 structures and no one has taken accountability.

Mr. Glenn Gimbut, City Attorney, mentioned that in 2010 he was asked to develop forms to enforce this problem. He added that he trained staff on how to handle this problem if needed to take it to court. He mentioned that in 2011, 2012 and 2013 the same was done and nothing got resolved. Furthermore he mentioned that this problem is getting bigger and bigger and do not know how to handle the issue, but it is a problem that needs to be solved.

Council Member M.A. Pinzon suggested putting a notice in the paper so that people are aware that these types of structures need to be approved by the City. He asked if there are any in the list that can be helped.

Mr. Starkey replied that there is one in the list that can be helped because is the rear property line and the rear property line is a street right-of-way. They don't need to have a setback, but they would still need an engineer for the structure.

Mr. Gimbut stated that these shades are unsafe structures as defined by the building code. And that code provide that when the owner does not do something about it then the City can and put a lien to recover the cost.

Mr. Starkey stated that if a variance is given to a structure, then the city will have to condition it to that structure.

Mayor G. Sanchez stated that now that staff has identified the problem, now a solution should be found.

Council Member M.A. Pinzon asked if staff has made contact with the person that is installing the metal structures.

Mr. Starkey replied that staff has made contact with this person and has informed him that he needs to obtain building permits for these structures.

Council Member M. Ramos asked if staff has made contact with the residents about this problem.

Mr. Starkey replied that staff has contacted them about this issued and has informed them that the structures are illegal, but sometimes they still continue to build them.

Council Member M. Ramos stated that staff should continue to notify the residents, so that they are aware that these structures are illegal to be built without a permit.

Council Member A. Luna-Carrasco asked what is going to happen if people refuse to take them down or to comply with the requirement.

Mr. Starkey replied that then this people will be referred to the Municipal Court.

Mayor G. Sanchez suggested that staff enforce this issued, by going to every single block and identify every structure and send them a letter and give them six months to remove the structures, after six months then staff starts enforcing, because it took staff six months to bring this issue to Council, this will be fair and they will have time to think about restructuring, re-engineering or going to court. He stated that staff should start working on this issue and do not wait so long to start working in enforcing this issue.

Mr. Starkey commented that his recommendation to Council is to send out notices to the resident and deal with a case by case basis.

Council Member A. Luna-Carrasco suggested notifying every resident so that they are aware that this structures need a building permit.

Mr. Ralph Velez, City Attorney, stated that this can be done through Facebook, City Website, newspaper, etc.

3. Adjournment

MOTION: Vice-Mayor M. Rosales/Council Member A. Luna-Carrasco to adjourn the meeting at approximately



City of San Luis

Building Safety

September 17, 2014

SAAVEDRA ADRIAN & MARGARITA JT
PO BOX 7873
SAN LUIS, AZ 85349

Re: Property located at: **1405 E Monreal Lane**

Dear Property Owner(s),

Records available to this department indicate that you are the owners of the above referenced property. There is a construction on your property of a shade structure that was built without a building permit and is violating setback requirements of the City of San Luis Zoning Ordinance. You are in violation of the IRC03 *Section 105.1* and *City of San Luis Zoning Ordinance Section 5.0 C Table 3 (R 1-6) or Section 6.0 C Table 5 (R-2/R-3)*.

You have fifteen (15) days from the date of this letter to remove this structure or contact our offices to obtain a building permit. If you fail to respond to this notice after the time allotted, this matter will be referred to the San Luis Municipal Court for further administrative action.

If you have any questions, please call us at (928) 341-8565 or stop by our office located at 1090 E. Union Street, San Luis, AZ.

Sincerely,

John Starkey
Building Safety Director



Jose A. Guzman

From: Hank Green
Sent: Monday, November 03, 2014 10:56 AM
To: Jose A. Guzman
Cc: Richard Bauermann; Roman Pacheco
Subject: RE: Request for Comments for Variance Case No. 2014-0333

Jose,

As is stated previously, I feel that the material used will fail when subject to direct contact of flame or fire and will not allow for fire to spread to or from the requestor's property. I believe that this addresses the spirit of the Fire Code.

I believe the issue is more correctly a Zoning Ordinance and Building Safety issue because the structure was built without a permit.

Be Safe
Hank

Hank Green, EFO, CPM
Fire Chief
City of San Luis Fire Department
P.O. Box 445
1165 North McCain Avenue
San Luis, AZ 85349-0445
(928) 341-8550
(928) 627-1426 fax
(928) 446-1535 cell
hgreen@cityofsanluis.org

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From: Jose A. Guzman
Sent: Thursday, October 30, 2014 4:31 PM
To: Hank Green
Cc: Richard Bauermann; Roman Pacheco
Subject: FW: Request for Comments for Variance Case No. 2014-0333

Good Afternoon Chief,

The request for Variance Case No. 2014-0333, 1405 E. Monreal Ln., is to allow the existing structure as it is.

The structure was built without a permit and is in violation of the Zoning Ordinance and the Building Code. Building Safety sent code violation letters to several properties with illegal structures similar to this case. Please find attached the Code Violation Letter sent to Mr. Saavedra, Picture of existing structure, and Comments from SLFD.

Let me know if you have any additional comments for the staff report. Thank You

From: Roman Pacheco
Sent: Thursday, October 30, 2014 3:31 PM
To: Jose A. Guzman
Subject: FW: Request for Comments for Variance Case No. 2014-0333

From: Hank Green
Sent: Thursday, October 09, 2014 6:21 PM
To: Roman Pacheco
Cc: Richard Bauermann
Subject: RE: Request for Comments for Variance Case No. 2014-0333

SLFD comments

Be Safe
Hank

Hank Green, EFO, CPM
Fire Chief
City of San Luis Fire Department
P.O. Box 445
1165 North McCain Avenue
San Luis, AZ 85349-0445
(928) 341-8550
(928) 627-1426 fax
(928) 446-1535 cell
hgreen@cityofsanluis.org

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From: Roman Pacheco
Sent: Thursday, October 09, 2014 12:55 PM
Subject: Request for Comments for Variance Case No. 2014-0333

Good afternoon-

Please find attached request for comment form, location map, site plan, and picture of subject property for your review. If you have any questions concerning this request, please contact the office of Development Services.

Thank you.

Roman Pacheco
Planning Technician
Development Services Department
City of San Luis
1090 E. Union Street | P.O. Box 3750
San Luis, Arizona 85349
928.341.8563 Ext. 2047
928.341.8599 Fax
www.cityofsanluis.org



October 9, 2014

VARIANCE CASE NUMBER: 2014-0333

CASE SUMMARY: A request by Adrian Saavedra, property owner, for a Variance to allow a decrease in the required minimum Side Yard Setback from 7-feet to 0-feet as required by Article 2-6, Chapter 5 of Section 5.3 and Table No. 3 of the City of San Luis Zoning Ordinance in a Medium Density Residential Zoning District (R1-6), Assessor's Parcel No. 1477649270, located on 1405 E. Monreal Lane, San Luis Arizona.

PUBLIC HEARING: November 12, 2014

COMMENTS DUE: [October 16, 2014](#)

Your comments on this case will help us prepare an accurate and timely staff report. Your conditions on this case will be inserted as is into the staff report with your name, department, and telephone number, should the applicant have any questions. Your conditions are a public record and will be available to the public, media, and the applicant, in addition to the Board hearing this case. Please complete the section below and return via e-mail. For additional information please contact me at 928-341-8563, extension 2013, or at Jstarkey@cityofsanluis.org.

Thank you,

John Starkey
Zoning Administrator

Attachment: Location Map, Site Plan, and Picture

COMMENTS NO COMMENTS

Enter Comments below:

Additional information is needed before the City of San Luis Fire Department can accurately comment on this request.

- (1) Will the existing canopy type shade structure be removed and replaced with a different structure or is the occupant requesting this variance for the existing canopy, after the fact?
- (2) If this is an after the fact request, then the City of San Luis Fire Department has no objection to allow the EXISTING CANOPY to remain, based upon the following conditions; (a) the canopy material is apparently a combustible material which if exposed to fire from the requester's property will melt and/or fail within existing property lines and setbacks prior to spreading to the neighbor's property or (b) will melt and/or fail when exposed to fire from the neighbor's property prior to fire extension to the requestor's structure and (c) the requestor is putting their property at risk since regardless

- of the point of origin of the fire, the requestor's canopy will be damaged to the point of limiting the spread of fire to the neighbor's property and any requestor's property under the fabric canopy will be damaged, the effect of this request to alter setback dimensions.
- (3) The City of San Luis Fire Department cannot support any reduction of the side yard setback if the existing structure it going to be removed and replaced with a permanent structure, unless the owner is willing to construct the structure elements at the property line such that it has a one hour rating and is without un-protected openings (windows). Such a structure may present other considerations and concerns regarding drainage and run-off, but that would be a Building Code or a Planning and Zoning issue.

Date:

2014-10-09

Agency:

City of San Luis Fire Department

Phone:

928-341-8550

Return to: Rpacheco@cityofsanluis.org