



NOTICE OF SPECIAL COUNCIL MEETING

In accordance with section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Special City Council meeting at 7:00 p.m. Wednesday, December 16, 2015. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS APPROVED BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA ESPECIAL

De acuerdo a la Sección 38-431.01 de los Estatutos Revisados del Estado de Arizona, se le informa a los Miembros del Cabildo y al público en general que el Alcalde y el Cabildo de San Luis, Arizona, tendrán una Junta Especial a las 7:00 p.m. el día Miércoles, 16 de Diciembre del 2015. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos Revisados del Estado de Arizona, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar o no dar el consentimiento antes que el Estado o alguna subdivisión política grabe a un menor de edad, ya sea en audio o video. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden solicitar por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo/hija menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con el Estatuto Revisado del Estado de Arizona §1-602.A.9.

ESTE AVISO ES APROBADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Special Meeting
San Luis City Council
San Luis Council
Chambers
1090 E. Union Street
San Luis, AZ 85349
December 16, 2015
7:00 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DISCUSSION AND POSSIBLE ACTION ITEM:**
 - 3. A.** Discussion and possible action on any an all matters regarding contract to Core Engineering Group, PLLC to provide design services associated with the improvements on Juan Sanchez Boulevard and the intersections with 4th and 1st Avenue, which will be funded out of the HURF Capital Outlay Budget. **(Eulogio Vera, Public Works Director)**
- 4. ADJOURNMENT**



AGENDA ITEM REVIEW FORM

Special City Council Meeting

3. A.

Meeting Date: 12/16/2015

Department Head: Eulogio Vera, Public Works Director, Public Works Department

Submitted By: Eulogio Vera, Public Works Director, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any an all matters regarding contract to Core Engineering Group, PLLC to provide design services associated with the improvements on Juan Sanchez Boulevard and the intersections with 4th and 1st Avenue, which will be funded out of the HURF Capital Outlay Budget.

(Eulogio Vera, Public Works Director)

SUMMARY:

Core Engineering Group completed for the City the traffic study for the Juan Sanchez Boulevard and 4th/1st Avenue intersections in October 2015 and we are now ready to move on to the design phase, which will be followed by construction thereafter. Core Engineering Group is on the City's on-call list of professional engineers in compliance with Arizona Revised Statute 34-102 for multiple professional construction contracts. The contract amount of \$59,903.00 is to provide design services associated with the proposed roadway improvements on Juan Sanchez Boulevard and the intersections with 4th and 1st Avenue. Staff recommends approval of this contract as Core Engineering Group conducted the traffic study for these intersections and will provide continuity on the project and hopefully expedite the design process. The \$59,903.00 will be funded out of the HURF Capital Outlay Budget. The proposed contract is attached.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE DESIGN CONTRACT FOR ROAD IMPROVEMENTS ON JUAN SANCHEZ BOULEVARD AND THE INTERSECTIONS AT FOURTH AND FIRST AVENUES IN THE AMOUNT OF \$59,903.00 AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

Supporting Information is attached to this Agenda Item Review Form

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: HURF

TOTAL: \$59,903

BUDGETED: \$150,000

AVAILABLE TO TRANSFER: N/A

ACCOUNT #/REMAINING BALANCE: \$131,831

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Project is budgeted at 1st Avenue Improvements project.
Act# 200-210-90010.806

Attachments

Core Engineering Design Contract



Core Engineering Group, PLLC

200 E. 16th Street, Suite #150
Yuma, Arizona 85364

voice 928-344-5931

fax 928-344-5932

www.CoreEngineeringGroup.com

Mr. Eulogio Vera, PE
City of San Luis Public Works Department
1090 E. Union Street
San Luis, AZ 85349

Re: 4th Avenue / 1st Avenue and Juan Sanchez Boulevard Roadway Improvements
Scope and Fee Proposal

Dear Mr. Vera:

Per your request, the following is our scope of services for a roadway design of the 4th Avenue / 1st Avenue and Juan Sanchez Boulevard area near the Gadsden Elementary School District Campus (GESD). Enclosed please find the fee proposal for the construction documents as we discussed.

The scope includes three sections of roadway improvements. These improvements are guided by the traffic study recently completed.

The first section is the improvements of 1st Avenue from D Street to Juan Sanchez Boulevard. The scope shall perform pavement preservation activities on the older pavement and install a sidewalk on the west side of the street. The drainage pattern of the roadway will be analyzed and a local basin shall be design as needed. The north leg of 1st Avenue with Juan Sanchez Blvd shall be realigned to be perpendicular to Juan Sanchez. Only existing right-of-way shall be utilized; no new right-of-way will be acquired. This section shall also include the installation of the Rectangular Rapid Flashing Beacons crossing Juan Sanchez Blvd. per the traffic study recommendation. Pavement markings and any needed signage changes shall also be included.

The second section is the pavement preservation of Juan Sanchez Boulevard from Main Street to 1st Avenue. The full pavement section shall be replaced and a profile set that will work with future curb and gutter of this section. The western edge shall meet the improvements by the recent ADOT Main Street project. The east end will cover the 1st Avenue intersection at a minimum.

The third section is the widening of the Juan Sanchez Boulevard and 4th Avenue intersection and the design of a traffic signal. The design shall accommodate the ADOT DCR alignment of this intersection, increased to meet any additional information from the recent traffic study. CivTech will provide QA support on the traffic signal design. The traffic signal standards shall match the ADOT traffic signal design.

Common to each section shall be the development of details as well as right-of-way research on all segments, specifications, and cost estimate. Three meetings are assumed for the development of the project. Although the scope has been described in three sections, the construction documentation will be in two separate bid packages, first 2 segments in the first package and the third segment into the last bid package. The first package will be ready for bid by February 15th, 2016. The second package will proceed after the first package is ready

for bid. The scope of work shall include bidding assistance. Construction phase services shall be under separate contract at the discretion of the City of San Luis.

The first bid package will have a line-and-grade submittal, 95% submittal and a final signed and sealed submittal. The second bid package will have a 30% submittal, 95% submittal and a final sealed and signed submittal. No federal funding is anticipated for this contract.

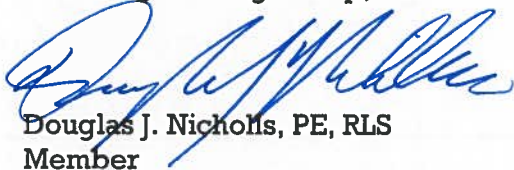
The project scope of work shall not include a lighting design, SWPPP, construction phasing, traffic control plans, geotechnical design, implementation of the ADOT DCR, the design of the north leg of 1st Avenue north of Juan Sanchez Boulevard, and pavement design. It is assumed that the pavement design from the ADOT Main Street project will be used for the 1st Avenue improvements and the pavement along Juan Sanchez Boulevard will be to match the existing thickness to County specification standards.

The proposed fee schedule is attached. Please do not hesitate to contact me if you have any questions or need further clarification.

The proposed project schedule is as follows:

- | | |
|-----------------------------------|---------------------|
| 1. Topo and Line and Grade Design | Jan 8 th |
| 2. 95% Submittal | Jan 31 |
| 3. Final PS&E Signed | Feb 15 |
| 4. Bids Opened | Feb 27 |
| 5. Construction Quick Start | Mar 14 |
| 6. Construction End | June 15 |

Sincerely,
Core Engineering Group, PLLC



Douglas J. Nicholls, PE, RLS
Member
attch

CORE ENGINEERING GROUP, PLLC

CONTRACT NO. _____
PROJECT NO. _____
New Contract: _____
Contract Mod: _____

JUAN SANCHEZ BLVD and 4th AVENUE ROADWAY PROJECT
DERIVATION OF COST PROPOSAL
(Round figures to the nearest \$1.00)

ESTIMATED DIRECT LABOR

Classification	Estimated Hours	Proposed Hourly Rate	Proposed Labor Cost
Project Manager	40	\$125.00	\$5,000
Senior Project Engineer	40	\$115.00	\$4,600
Project Engineer	255	\$100.00	\$25,500
Technician	302	\$75.00	\$22,650
Survey Crew	24	\$145.00	\$3,480
Clerical	29	\$45.00	\$1,305
Total Proposed Labor Cost:			\$57,535

ESTIMATED DIRECT EXPENSES

Reproduction	\$94
Communications	\$0
Survey Supplies	\$0
Transportation	\$164

Total Estimated Direct Expenses: \$258

ESTIMATED OUTSIDE SERVICES

Firm	Method Of Comp.	Cost
CivTech	T&M	\$2,110

Total Estimated Outside Services: \$2,110

Subtotal: \$59,903

TOTAL ESTIMATED COST: \$59,903


Signature

12/10/15
Date

STAFFHOUR ESTIMATE SUMMARY

Hour Estimate for JUAN SANCHEZ BLVD - MAIN STREET to 4TH AVENUE								
ROADWAY DESIGN								
CORE HOUR SUMMARY								
Work/Scope Item	PM	Sen Proj Eng	Proj Eng	Tech	Survey Crew	Admin	Totals	Sheets
1st AVE SOUTH - JSB to D ST	5	9	71	99	8	8	200	13
JSB - MAIN ST to 1st AVE	2	3	15	34	8	3	65	3
JSB and 4th AVENUE INTERSECTION	3	8	97	148	8	10	274	17
MANAGEMENT	30	20	72	21	0	8	151	0
TOTAL HOURS	40	40	255	302	24	29	690	33
Percent of Hours	6%	6%	37%	44%	3%	4%	100%	
1st AVE SOUTH - JSB to D ST								
Title Sheet	0	0	0	1	0	0	1	1
Topo Survey	0	0	1	16	8	1	26	2
Roadway Plans (S/W and Pave Pres)	1	2	18	16	0	1	38	2
Roadway Details	0	1	12	10	0	1	24	2
Drainage Review/Design	1	1	8	12	0	1	23	1
Intersection Realignment	1	2	10	12	0	1	26	1
RR Flashing Beacon	1	2	8	8	0	1	20	1
Pavement Marking and Signing Plan	1	1	6	8	0	1	17	1
Pavement Marking and Signing Details	0	0	8	16	0	1	25	2
TOTALS	5	9	71	99	8	8	200	13
JSB - MAIN ST to 1st AVE								
Topo Survey	0	0	1	12	8	1	22	1
Roadway Plans	1	1	8	12	0	1	23	1
Pavement Marking and Signing Plan	1	2	6	10	0	1	20	1
							0	
							0	
TOTALS	2	3	15	34	8	3	65	3
JSB and 4th AVENUE INTERSECTION								
Title Sheet	0	0	0	1	0	0	1	1
Topo Survey	0	0	1	16	8	1	26	3
Roadway Plans (Intersection Wid. & Pave Pre)	1	2	24	30	0	2	59	3
Roadway Details	0	1	6	4	0	0	11	1
Traffic Signal Plans	1	2	36	48	0	4	91	1
Traffic Signal Details	1	2	16	30	0	2	51	3
Pavement Marking and Signing Details	0	0	2	4	0	0	6	2
Pavement Marking and Signing Plan	0	1	12	16	0	1	30	4
TOTALS	3	8	97	148	8	10	274	17
MANAGEMENT								
30% Submittal	0	0	4	2	0	1	7	
95% Submittal	0	0	4	2	0	1	7	
100% Submittal	0	0	4	2	0	0	6	
Meetings (3 Mtgs)	9	3	12	3	0	1	28	
Right-Of-Way Research	0	1	2	12	0	0	15	
Specifications	2	6	18	0	0	2	28	
Propable Cost of Construction	1	2	12	0	0	1	16	
Bidding Assistance	8	8	16	0	0	1	33	
Management	10	0	0	0	0	1	11	
TOTALS	30	20	72	21	0	8	151	0

CORE ENGINEERING GROUP, PLLC

CONTRACT NO. _____
 PROJECT NO. _____
 New Contract: _____
 Contract Mod: _____

JUAN SANCHEZ BLVD and 4th AVENUE ROADWAY PROJECT
 BASIS FOR ESTIMATED DIRECT EXPENSES

REPRODUCTION

	No. of Sets	No. of Sheets	Each	Total
Photo Copies (8 1/2 x 11)	18	5	\$0.05	\$5
Photo Copies (11x17)	18	33	\$0.15	\$89
Mylars	0	33	\$5.00	\$0
Delivery	0	1	\$5.00	\$0
Federal Express	0	1	\$35.00	\$0
Recorded Document Copies	0	4	\$4.00	\$0

Subtotal \$94

COMMUNICATIONS

Telephone Charges	Months	Cost Per Month
	0	\$ -

Subtotal \$0

SURVEY SUPPLIES

	No. of Points	Each	Total
Aerial Panels	0	\$0.00	\$0
Potholing Supplies	0	\$10.00	\$0

Subtotal \$0

TRANSPORTATION

Mileage (Company Vehicle)
 \$0.585

	No. of Trips	Miles per Trip	Total Miles	Total Cost per Trip
Progress Meetings (San Luis)	3	40	120	\$70.20
Progress Meetings (Yuma)	0	4	0	\$0.00
Misc. Meetings / Deliveries (Yu)	0	0	0	\$0.00
Site Visits	0	4	0	\$0.00
City Reviews	0	4	0	\$0.00
Utility Coordination Meetings	0	1	0	\$0.00
Allowance for Survey	4	40	160	\$93.60
Subtotal			280	\$163.80

Per Diem

	No. of Trips	No. of Days per Trip	Cost per Day	Total Cost
Lodging	0	0	\$106.00	\$0.00
Subsistence	0	0	\$54.00	\$0.00
Subtotal				\$0.00

Subtotal \$164

Total Estimated Direct Expenses: \$258