



### **NOTICE OF WORK SESSION**

In accordance with Section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Work Session meeting at 6:30 p.m. Wednesday, September 16, 2015. The meeting will take place at the City Council Chambers, located at 1090 East Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 East Union Street, San Luis, Arizona 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

### **THIS NOTICE IS APPROVED BY:**

/s/ Sonia Cornelio, City Clerk

### **AVISO DE SESION DE TRABAJO**

De acuerdo a la Seccion 38-431.01 de los Estatutos Revisados del Estado de Arizona, se le informa a los Miembros del Cabildo y al publico en general que el Alcalde y el Concilio de San Luis, Arizona, tendran una Sesion de Trabajo a las 6:30 p.m. el dia Miercoles, Septiembre 16 del 2015. La junta se llevara a cabo en la Sala del Concilio, ubicada en el 1090 East Union Street, San Luis, Arizona, 85349, el publico esta cordialmente invitado.

De acuerdo con la Acta de Americanos con Discapacidades y la Seccion 504 del Acta de Rehabilitacion del 1973, la Ciudad de San Luis no discrimina por causa de discapacidad, la admision y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para mas informacion referente a derechos y provisiones del Acta de Americanos con Discapacidades o Seccion 504, o para solicitar adaptaciones que sean razonables para la participacion en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Seccion 504, Departamento de Recursos Humanos de la Ciudad de San Luis, 1090 East Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos Revisados del Estado de Arizona, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar o no dar el consentimiento antes que el Estado o alguna subdivision politica grabe a un menor de edad, ya sea en audio o video. Las juntas del Concilio se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden solicitar por escrito con la Secretaria de la Ciudad a tal grabacion, o tomar accion personal para asegurarse que su hijo/hija menor no este presente cuando la grabacion se lleve a cabo. Si un menor de edad esta presente en el momento de la grabacion, la Ciudad asumira que los padres de familia estan cediendo los derechos sobre una posible grabacion de acuerdo con el Estatuto Revisado del Estado de Arizona §1-602.A.9.

### **ESTE AVISO ES APROBADO POR:**

/f/ Sonia Cornelio, Actuaría de la Ciudad



**AMENDED AGENDA  
SEPTEMBER 14, 2015**

**AGENDA  
Work Session  
San Luis City Council  
San Luis Council Chamber  
1090 E. Union Street  
September 16, 2015  
6:30 P.M.**

**MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION**

- 1. CALL TO ORDER/ROLL CALL**
- 2. ACTION ITEMS:**
  - 2. A. Discussion of any and all matters concerning the San Luis Regional Detention Center. (Hull Youngblood, General Counsel of Emerald Companies)**
  - 2. B. Discussion on any and all matters regarding the City of San Luis Emergency Operations Plan: May 31, 2006. (Hank Green, Fire Chief)**
  - 2. C. Discussion regarding declaration and disposal of surplus items at City of San Luis Fire Department. (Hank Green, Fire Chief)**
  - 2. D. Discussion on any and all matters regarding the purchase of a new WACHS Water Valve Maintenance Trailer for Public Works Department - Water Division. (Manuel Rojas, Assistant Public Works Director)**
  - 2. E. Discussion only regarding Resolution No. 1112. A resolution of the Mayor and Council of the City of San Luis, Arizona to designate official places for posting the City's Public Notices. (Sonia Cornelio, City Clerk)**
- 3. DISCUSSION ITEMS:**
  - 3. A. Discussion on any and all matters regarding street names on the east mesa of the City. (John Starkey, Zoning Administrator)**
  - 3. B. Discussion on any and all matters regarding a possible text amendment to the City of San Luis Zoning ordinance allowing open carports in the front setback. (John Starkey, Zoning Administrator)**
  - 3. C. Discussion on any and all matters regarding the usage of Friendship Park and the parking lot within the Park, including possibly creating a new entrance and exit site. (Christopher Kasid, Parks and Recreation Director)**

- 3. D. Discussion on any and all matters regarding Factor Sales delivery schedule and usage of forklift on Archibald Street. **(Council Member Mario Buchanan Jr.)**
- 3. E. Discussion on any and all matters regarding southbound issues including vehicles cutting in line, roadway closings and other related concerns. **(Council Member Mario Buchanan Jr.)**
- 3. F. Update including discussion on any and all matters regarding hot water issues. **(Council Member Mario Buchahan Jr.)**
- 4. **ADJOURNMENT**

**IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL PUBLIC WORK SESSION MAY BE HELD.**



## AGENDA ITEM REVIEW FORM

### City Council Work Session

2. A.

**Meeting Date:** 09/16/2015

**Department Head:** Glenn Gimbut, City Attorney, Attorney's Office

**Submitted By:** Kay Macuil, Assistant City Attorney, Attorney's Office

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion of any and all matters concerning the San Luis Regional Detention Center. (Hull Youngblood, General Counsel of Emerald Companies)

### SUMMARY:

Hull Youngblood is the General Counsel of Emerald Companies. Emerald Companies is the operator of the the San Luis Regional Detention Center, which is owned by the municipal corporation, San Luis Facilities Development Corporation. Hull Youngblood will be giving an informational presentation regarding the Detention Center.

### RECOMMENDATION / SUGGESTED MOTION:

Discussion only, no motion.

### Supporting information not attached to the Agenda Item Review Form:

No attachments.

**Document to be Recorded?:** No

N/A

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** N/A

### FISCAL IMPACT STATEMENT:

There is no fiscal impact associated with this item. It is an informational presentation only.

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## AGENDA ITEM REVIEW FORM

### City Council Work Session

2. B.

**Meeting Date:** 09/16/2015

**Department Head:** Hank Green, Fire Chief, Fire Department

**Submitted By:** Hank Green, Fire Chief, Fire Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion on any and all matters regarding the City of San Luis Emergency Operations Plan: May 31, 2006. **(Hank Green, Fire Chief)**

### SUMMARY:

Earlier this year, Council member Carrasco-Luna asked the City of San Luis Fire Department the status of the existing City of San Luis Emergency Operations Plan; the copy at hand was dated May 31, 2006. Assistant Fire Chief Marc Holyfield has reviewed the document and has some recommendations for the plan, will request some direction regarding the wants, wishes, desires and expectations of the plan and suggest a program and schedule to provide training and orientation to Elected Officials, Department Heads and critical positions regarding their roles during declared disasters.

### RECOMMENDATION / SUGGESTED MOTION:

Discussion only item, no motion.

### Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to the Agenda Item Review Form.

**Document to be Recorded?:** No

N/A

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** Yes

**CITY/STATE/FEDERAL FUNDS:** City

**TOTAL:** undetermined at this time

**BUDGETED:** NO

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** External Printing: 182-000-60006

### FISCAL IMPACT STATEMENT:

Upon completion of updates and revisions to the Emergency Operations Plan, there will be costs associated with printing of the new EOP.

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### Attachments



# Legal Basis for ICS

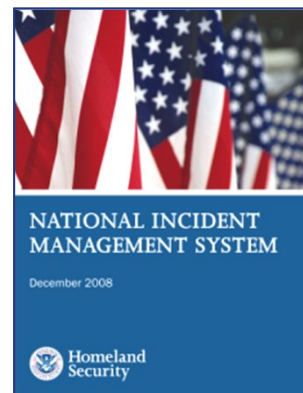
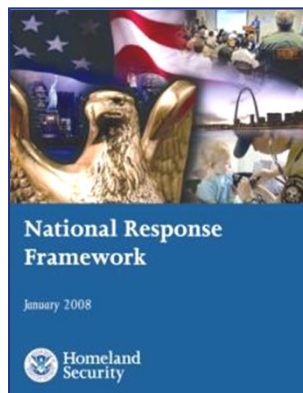
**HSPD-5**

**Management of Domestic Incidents**

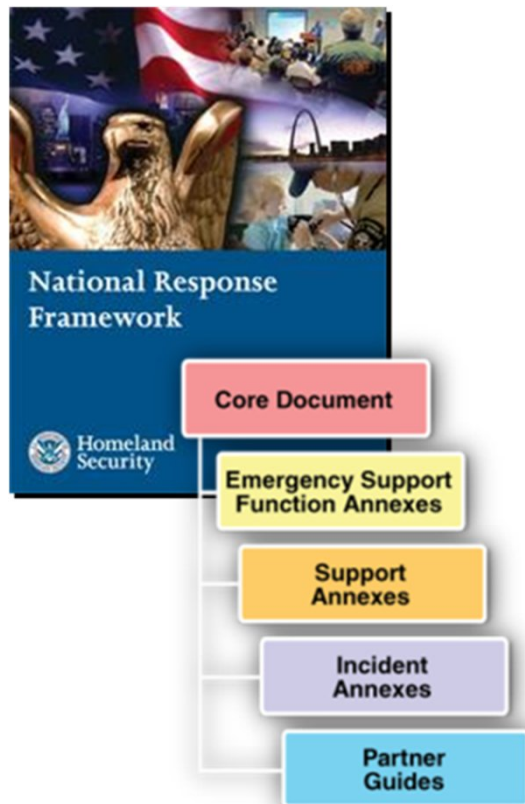
**PPD-8**

**National Preparedness**

Mandates



# National Response Framework (NRF)



- Establishes a comprehensive, national, all-hazards approach to domestic incident response.
- Presents an overview of key response principles, roles, and structures that guide the national response.
- Includes the Core Document, Annexes, and Partner Guides.
- Replaces the National Response Plan.

# NRF Emphasizes Partnerships

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**Federal Government Last Resort!**

**State Government Provides Support**

**Local Government First Response!**

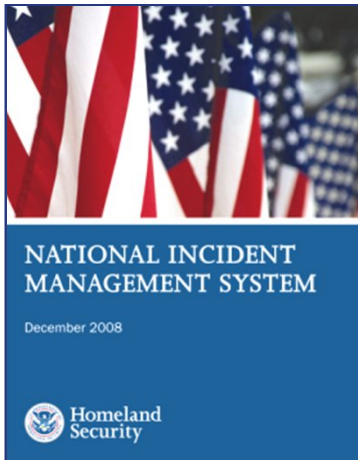
**Individuals and  
Households**

**Private  
Sector**

**Nongovernmental  
Organizations**

# National Incident Management System

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- **What? . . .** NIMS provides a consistent nationwide template . . .
- **Who? . . .** to enable Federal, State, tribal, and local governments, the private sector, and nongovernmental organizations to work together . . .
- **How? . . .** to prepare for, prevent, respond to, recover from, and mitigate the effects of incidents regardless of cause, size, location, or complexity . . .
- **Why? . . .** in order to reduce the loss of life and property, and harm to the environment.

# NIMS: What It Is/What It's Not

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## NIMS is . . .

- A flexible framework of:
  - Doctrine
  - Concepts
  - Principles
  - Terminology
  - Organizational processes
- Applicable to all hazards and jurisdictions

## NIMS is not . . .

- An operational incident management plan
- A resource allocation plan
- A terrorism/WMD-specific plan
- Designed to address international events

# Executives'/Senior Officials' Role & Responsibilities

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## Executives/Senior Officials:

- Provide policy guidance on priorities and objectives based on situational needs and the Emergency Plan.
- Oversee resource coordination and support to the on-scene command from the Emergency Operations Center (EOC) or through dispatch.



# Summary: Incident Management Roles

## Incident Commander's Role

The Incident Commander:

- Manages the incident at the scene.
- Keeps the EOC informed on all important matters pertaining to the incident.

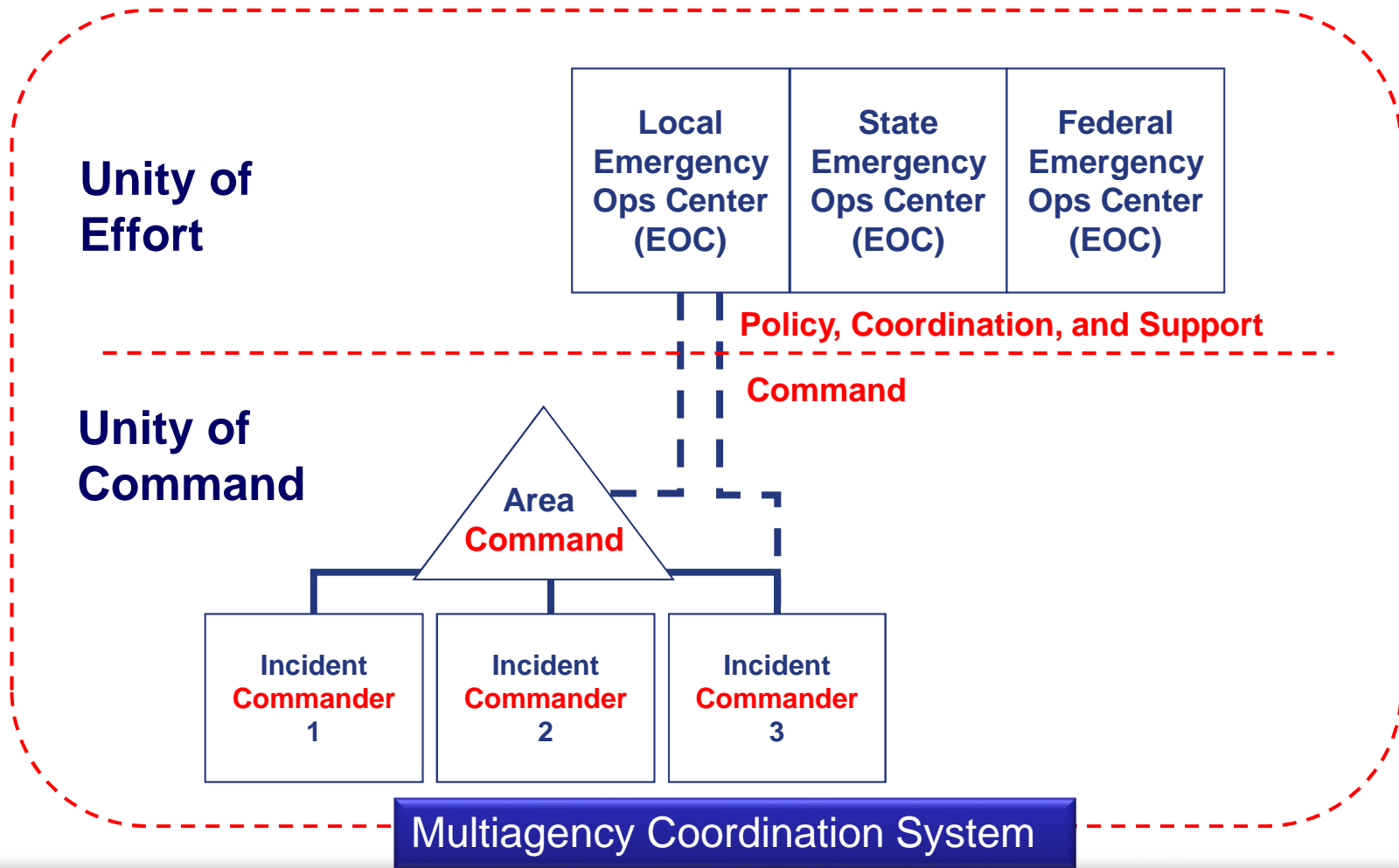
## Agency Executives'/Senior Officials' Role

These officials provide the following to the Incident Commander:

- Policy
- Mission
- Strategic direction
- Authority

To maintain unity of command and safety of responders, the chain of command must NOT be bypassed.

# Unity of Command & Unity of Effort



# Resource Request and Delivery Flow



National Response Framework



Joint Field Office  
Federal Agencies  
and Departments

Funding  
Expertise  
Resources  
and  
Equipment

Assistance

State  
EOC

Intrastate Mutual Aid  
Interstate Mutual Aid  
Private Sector/NGOs

Local  
EOCs

Local-to-Local  
Mutual Aid  
Private Sector/NGO

Requests

Coordination  
Command

Incident Command/Unified Command

Visual 5.9

Multiagency Coordination  
Version 2.0



## AGENDA ITEM REVIEW FORM

### City Council Work Session

2. C.

**Meeting Date:** 09/16/2015

**Department Head:** Hank Green, Fire Chief, Fire Department

**Submitted By:** Hank Green, Fire Chief, Fire Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion regarding declaration and disposal of surplus items at City of San Luis Fire Department.  
**(Hank Green, Fire Chief)**

### SUMMARY:

The City of San Luis Fire Department was the recipient of a FEMA Assistance to Firefighter Grant (AFG) to purchase new personal protective equipment (PPE) and self-contained breathing apparatus (SCBA). All items requested under this grant have been purchased, received and distributed to our personnel, resulting in the accumulation of the old gear and equipment. Some of this gear and equipment still has a service life and some must be taken out of service by FEMA grant criteria. We also have some equipment that is being taken out of service because of recent Capital Equipment purchases and have some service life to them, either with minimal service or repairs or could be utilized until a future maintenance issue would be cost prohibitive or preclude purchase of a critical part. SLFD is suggesting the following regarding the disposal of gear and equipment: **Bomberos de San Luis Rio Colorado, México.** 34 full sets of Turnouts

- Helmets
- Hoods
- Coats
- Pants & suspenders
- Boots
- Gloves

SCBA 22 complete units, 2216 psi.

- Back plate
- Compressed breathing air cylinder
- Regulator
- Mask

22 spare compressed breathing air cylinders, 2216 psi.

Miscellaneous equipment

- SCBA masks
- SCBA regulators
- Fire boots
- Fire helmets
- Fire coats
- Fire pants
- Fire hose

- Jaws of Life

**AWC Fire Academy**

SCBA

- 10 complete units, 4500 psi.
- Back plate
- Compressed breathing air cylinder
- Regulator
- Mask

Miscellaneous equipment

- Fire hose

**RECOMMENDATION / SUGGESTED MOTION:**

Discussion item only, no motion.

**Supporting information not attached to the Agenda Item Review Form:**

Supportin information NOT attached to the Agenda Item Review Form.

**Document to be Recorded?:** No

N/A

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**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** No

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** 0.00

**BUDGETED:** 0.00

**AVAILABLE TO TRANSFER:** 0.00

**ACCOUNT #/REMAINING BALANCE:** 0.00

**FISCAL IMPACT STATEMENT:**

All items considered for disposal are surplus equipment and is not serviceable by the City of San Luis Fire Department.

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## AGENDA ITEM REVIEW FORM

### City Council Work Session

2. D.

**Meeting Date:** 09/16/2015

**Department Head:** Eulogio Vera, Public Works Director, Public Works Department

**Submitted By:** Manuel Rojas, Assistant Public Works Director, Public Works Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion on any and all matters regarding the purchase of a new WACHS Water Valve Maintenance Trailer for Public Works Department - Water Division. **(Manuel Rojas, Assistant Public Works Director)**

### SUMMARY:

The new equipment purchase has been approved in the Budget FY 2015-2016. The WACHS Water Valve Maintenance Trailer LX will be replacing an existing damaged unit. The equipment would enable the City to run a more efficient and accountable water valve maintenance program. The trailer system is composed of a water main valve exercise machine, vacuum system, pressure washer and has GPS capabilities. If approved, the equipment will be purchased through Balar Equipment, Phoenix, AZ, the sole source. Balar Equipment is the factory direct dealer for E.H. WACHS in Arizona. Since this is a sole source provider, the bidding procedure does not apply under the City Purchasing Code §36.02. The total purchase price is \$63,593.76.

### RECOMMENDATION / SUGGESTED MOTION:

Discussion only, no motion.

### Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to the Agenda Item Review Form.

**Document to be Recorded?:** No

N/A

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** YES

**CITY/STATE/FEDERAL FUNDS:** Enterprise Funds

**TOTAL:** \$63,593.76

**BUDGETED:** \$60,180.00

**AVAILABLE TO TRANSFER:** \$3,414.00

**ACCOUNT #/REMAINING BALANCE:** 300-302-60035 \$72,448

**FISCAL IMPACT STATEMENT:**

WACHS trailer purchase is a budgeted item for FY2015-2016 under Capital Equipment 300-302-90000 in the amount of \$60,180. There is an increase in expected price, additional funds will be transferred from Minor Tools and Equipment Supplies 300-302-60035 if approved. We are currently replacing an existing, damage unit, subject new unit will enable us to be more efficient and minimize impact on other PW divisions when borrowing equipment such as vacuum truck and pressure washer.

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**Attachments**

E.H. WACHS

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**BALAR EQUIPMENT**

11023 N. 22ND AVE.  
 P.O. BOX 83118  
 PHOENIX, AZ 85029

**QUOTATION**

Quote Number: 115189  
 Quote Date: Jul 20, 2015  
 Page: 1

Voice: 602-944-1933  
 Fax: 602-944-9687

**Quoted To:**

CITY OF SAN LUIS  
 1090 EAST UNION STREET  
 P.O. BOX 7740  
 SAN LUIS, AZ 85349

CITY OF SAN LUIS  
 FLEET SERVICES  
 707 N 1ST AVE  
 SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
SAN LUIS, CITY OF	8/19/15	Net 10 Days	SH

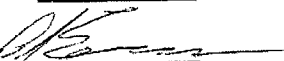
Quantity	Item	Description	Unit Price	Amount
1.00	WA-77-000-36	WACHS Standard LX(Gas)- Single turner Valve Maintenance Trailer;includes: * WACHS ERV750 EXTENDED REACH VALVE OPERATOR * TELESCOPING VALVE KEY-4' TO 9' DEPTH CAPACITY * HC-100 RUGGEDIZED CONTROLLER-NON SUBMETER GPS ENABLED * VITALS VALVE MAINTENANCE SOFTWARE * 27 HP GASOLINE KOHLER OVERHEAD CAM AIR COOLED ENGINE. PROVIDES AMPLE POWER FOR ALL CONTAINED FUNCTIONS * AUXILIARY HTMA CLASS II HYDRAULIC CIRCUIT; 10 GAL. RESERVOIR, FAN COOLED HEAT EXCHANGER, CONTINUOUS DUTY RATED FOR 8 GPM @1,800 PSI. * POSITIVE DISPLACEMENT BLOWER PROVIDES 500 -11 HG VACUUM * 250 GAL. STEEL SPOILS CONTAINMENT TANK WITH POWER HYDRAULIC	58,375.00	58,375.00

Subtotal	Continued
Sales Tax	Continued
Freight	
<b>TOTAL</b>	<b>Continued</b>

Salesman

*SH*

Owner



**BALAR EQUIPMENT**

11023 N. 22ND AVE.  
 P.O. BOX 83118  
 PHOENIX, AZ 85029

Voice: 602-944-1933  
 Fax: 602-944-9687

**QUOTATION**

Quote Number: 115189  
 Quote Date: Jul 20, 2015  
 Page: 2

**Quoted To:**

CITY OF SAN LUIS  
 1090 EAST UNION STREET  
 P.O. BOX 7740  
 SAN LUIS, AZ 85349

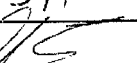

CITY OF SAN LUIS  
 FLEET SERVICES  
 707 N 1ST AVE  
 SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
SAN LUIS, CITY OF	8/19/15	Net 10 Days	SH

Quantity	Item	Description	Unit Price	Amount
1.00	WA-79-027-30	DUMP(REAR DISCHARGE) AND LATCHING REAR DOOR INCLUDES 2-1/2", 1-1/4" & 7/8" SUCTION WANDS. * 2.5 GPM @ 3000 PSI PRESSURE WASHER SYSTEM WITH 3 GAL. ANTI-FREEZE TANK AND 95 GAL. WATER TANK, WITH ONE EACH SHORT AND LONG WASH-DOWN GUNS * LX PACKAGE-THE LX PACKAGE BUNDLES THE LIGHT BAR WITH ARROW BOARD, 45' AUXILIARY HYDRAULIC HOSE REEL FOR OPERATION OF HYDRAULIC POWER TOOLS AND 24" X 18" X 18" ALUMINUM JOB BOX	170.00	170.00
1.00	WA-11-242-03	HYDRANT ADAPTER SOCKET FOR ERV750 1" DRIVE X HYDRANT KEY EXTENSION ADD ON-36" EXTENDS THE TELESCOPING KEY TO REACH ALL VALVES. FREIGHT INCLUDED	175.00	175.00
			Subtotal	58,720.00
			Sales Tax	4,873.76
			Freight	
			<b>TOTAL</b>	<b>63,593.76</b>

Salesman

Owner

*SH*  
  


2/4/2015

Re: E.H. Wachs Products Distribution

To whom it may concern,

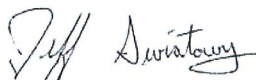
The E.H. Wachs Company is the original equipment manufacturer of all products manufactured under its brand name and registered trademarks. Many of E.H Wachs products are so unique that they are protected under multiple U.S. trade protections specifically related to valve exercising and pipe cutting machinery.

E.H. Wachs controls the distribution of their products through a team of factory direct salesmen, localized market dealers and select resellers; for your area Balar Equipment is the authorized agent for all products manufactured under the Wachs brand name and registered trademarks.

Steve Hirschfeld- Utility Sales Manager  
Balar Equipment Corporation  
(602) 944-1933 Office & (602)677-4750 Mobile

If you desire additional information, don't hesitate to contact me at 815-943-4785 at any time or visit our website at [www.turnvalves.com](http://www.turnvalves.com). Thank you for your interest in our products.

Yours Very Truly,



Jeff Swiatowy  
General Manager  
E.H. Wachs  
Utility Products Division  
(815) 943-4785



## AGENDA ITEM REVIEW FORM

### City Council Work Session

2. E.

**Meeting Date:** 09/16/2015

**Department Head:** Sonia Cornelio, City Clerk, Office of the City Clerk

**Submitted By:** Gloria Rodriguez, Legal Secretary, Attorney's Office

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion only regarding Resolution No. 1112. A resolution of the Mayor and Council of the City of San Luis, Arizona to designate official places for posting the City's Public Notices. **(Sonia Cornelio, City Clerk)**

### SUMMARY:

The last time the City Council acted on the officially designated posting places for the City's public notices was in July of 2006. Currently the official posting places are:

San Luis City Hall,  
San Luis Police Station, and  
The Fernando Padilla Community Center

In addition, the City has been posting public notices on the City's website. State statutes are starting to require postings of public notices on the Cities' websites. In order to up-date the City's posting practices, Staff recommends adding the City's website as another official posting place.

### RECOMMENDATION / SUGGESTED MOTION:

**DISCUSSION ONLY, NO MOTION.**

### Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to the Agenda Item Review Form.

**Document to be Recorded?:** No

N/A

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### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** No

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** N/A

**FISCAL IMPACT STATEMENT:**

There is no fiscal impact associated with this item.

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**Attachments**

Resolution 1112

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# Resolution

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

NO. 1112

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA TO DESIGNATE OFFICIAL PLACES FOR POSTING THE CITY'S PUBLIC NOTICES.**

BE IT RESOLVED, by the Mayor and Council of the City of San Luis, State of Arizona, as follows:

Section 1: The following posting places are hereby confirmed and designated as the only official posting places for the City of San Luis, Arizona public notices;

1. San Luis City Hall, at 1090 East Union Street, San Luis, Arizona;
2. San Luis Police Department, at 1030 East Union Street, San Luis Arizona;
3. Fernando Padilla Community Center, and
4. The City of San Luis website [www.cityofsanluis.org](http://www.cityofsanluis.org).

PASSED AND ADOPTED by the Mayor and Common Council of the City of San Luis, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Sonia Cornelio, City Clerk

\_\_\_\_\_  
City Attorney



## AGENDA ITEM REVIEW FORM

### City Council Work Session

3. A.

**Meeting Date:** 09/16/2015

**Department Head:** John Starkey, Building Safety Director, Planning & Zoning/Building Safety

**Submitted By:** Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

**Action Requested:** Discussion Item - No Action to be Taken

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#### ITEM:

Discussion on any and all matters regarding street names on the east mesa of the City. **(John Starkey, Zoning Administrator)**

#### SUMMARY:

Street name changes are not very common, due to the impact upon the public, including property owners along the street and the traveling public. However, sometimes there are good reasons for making a street name change. In this case, this will be the best time to start the process to create a street naming system, the reason being that this land is mostly undeveloped.

City of San Luis has a configuration where streets running north-south are numbered avenues going east. 10<sup>th</sup> Ave (Avenue H) is the last numbered avenue after that the city has the County's lettered avenues in one-mile intervals going east (Avenues G, F, E, D, C, and B).

In order to keep consistency with the city, the letter avenues must be changed to numbered avenues in four-avenue intervals changing Ave G to 14<sup>th</sup> Ave, Ave F to 18<sup>th</sup> Ave, Etc. (Attached Map).

Arterial and collector roads play a role in defining the broader character of the community. Streets going east-west do not have a defined pattern in the developed area of the city. A street name system is necessary to eliminate duplicate street names and reduce confusion in the delivery of emergency services for future development in this area. City staff asks the City Council on their input for street names system or pattern navigating east-west.

#### RECOMMENDATION / SUGGESTED MOTION:

Discussion only item, no motion.

#### Supporting information not attached to the Agenda Item Review Form:

N/A

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

<b>TOTAL:</b>	N/A
<b>BUDGETED:</b>	N/A
<b>AVAILABLE TO TRANSFER:</b>	N/A
<b>ACCOUNT #/REMAINING BALANCE:</b>	N/A
<b>FISCAL IMPACT STATEMENT:</b>	
N/A	

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**Attachments**

East Mesa Map

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10th Ave  
(Ave H)

14th Ave  
(Ave G)

18th Ave  
(Ave F)

22nd Ave  
(Ave E)

26th Ave  
(Ave D)

30th Ave  
(Ave C)





## AGENDA ITEM REVIEW FORM

### City Council Work Session

3. B.

**Meeting Date:** 09/16/2015

**Department Head:** John Starkey, Building Safety Director, Planning & Zoning/Building Safety

**Submitted By:** Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

**Action Requested:** Discussion Item - No Action to be Taken

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#### ITEM:

Discussion on any and all matters regarding a possible text amendment to the City of San Luis Zoning ordinance allowing open carports in the front setback. **(John Starkey, Zoning Administrator)**

#### SUMMARY:

Discussion on possible text amendment to allow open carports in the required front setback. Any reduction of setbacks increases the potential fire spread between structures. However, the front setback faces the street and is not a potential hazard for fire spread to adjacent properties.

Allowing open carports will let residents provide shade for their vehicles without putting in danger the safety of their neighbors. This proposed amendment would change the front setback to 0 feet with restrictions on type of construction, construction material, and allowing shade structures only in driveways with the 7 feet side setback required.

#### RECOMMENDATION / SUGGESTED MOTION:

Discussion only item, no motion.

#### Supporting information not attached to the Agenda Item Review Form:

N/A

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** N/A

**FISCAL IMPACT STATEMENT:**

N/A

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## AGENDA ITEM REVIEW FORM

### City Council Work Session

3. C.

**Meeting Date:** 09/16/2015

**Department Head:** Christopher Kasid, Parks & Recreation Director, Parks & Recreation Department

**Submitted By:** Christopher Kasid, Parks & Recreation Director, Parks & Recreation Department

**Action Requested:** Discussion Item - No Action to be Taken

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#### ITEM:

Discussion on any and all matters regarding the usage of Friendship Park and the parking lot within the Park, including possibly creating a new entrance and exit site. **(Christopher Kasid, Parks and Recreation Director)**

#### SUMMARY:

Friendship park currently does not have a convenient entrance nor exit road since the construction of the new downtown area. Staff is recommending moving the entrance and exit of Friendship Park west of the Archibald - U Street intersection. This would make Friendship Park available for parking again for the downtown businesses. Staff would put together a master plan for future park facilities to improve the area dramatically and to improve it's functionality along with new landscaping.

#### RECOMMENDATION / SUGGESTED MOTION:

Discussion only, no motion.

#### Supporting information not attached to the Agenda Item Review Form:

No attachments.

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** N/A

#### FISCAL IMPACT STATEMENT:

There is no fiscal impact associated at this moment.

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## AGENDA ITEM REVIEW FORM

### City Council Work Session

3. D.

**Meeting Date:** 09/16/2015

**Department Head:** Victor Figueroa, Acting Chief of Police, Police Department

**Submitted By:** Sonia Cornelio, City Clerk, Office of the City Clerk

**Action Requested:** Discussion Item - No Action to be Taken

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#### ITEM:

Discussion on any and all matters regarding Factor Sales delivery schedule and usage of forklift on Archibald Street. **(Council Member Mario Buchanan Jr.)**

#### SUMMARY:

Council Member Mario Buchanan Jr. requested that this item be placed on the Agenda for the Work Session for September 16, 2015.

#### RECOMMENDATION / SUGGESTED MOTION:

Discussion only, no motion.

#### Supporting information not attached to the Agenda Item Review Form:

N/A

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** N/A

**FISCAL IMPACT STATEMENT:**

N/A

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## AGENDA ITEM REVIEW FORM

### City Council Work Session

3. E.

**Meeting Date:** 09/16/2015

**Department Head:** Eulogio Vera, Public Works Director, Public Works Department

**Submitted By:** Sonia Cornelio, City Clerk, Office of the City Clerk

**Action Requested:** Discussion Item - No Action to be Taken

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#### ITEM:

Discussion on any and all matters regarding southbound issues including vehicles cutting in line, roadway closings and other related concerns. **(Council Member Mario Buchanan Jr.)**

#### SUMMARY:

Council Member Mario Buchanan Jr. requested that this item be placed on the Agenda for the Work Session for September 16, 2015.

#### RECOMMENDATION / SUGGESTED MOTION:

Discussion only, no motion.

#### Supporting information not attached to the Agenda Item Review Form:

N/A

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** N/A

**FISCAL IMPACT STATEMENT:**

N/A

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## AGENDA ITEM REVIEW FORM

### City Council Work Session

3. F.

**Meeting Date:** 09/16/2015

**Department Head:** Eulogio Vera, Public Works Director, Public Works Department

**Submitted By:** Sonia Cornelio, City Clerk, Office of the City Clerk

**Action Requested:** Discussion Item - No Action to be Taken

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#### ITEM:

Update including discussion on any and all matters regarding hot water issues. **(Council Member Mario Buchahan Jr.)**

#### SUMMARY:

Council Member Mario Buchahan Jr. requested that this item be placed on the Agenda for the Work Session for September 16, 2015.

#### RECOMMENDATION / SUGGESTED MOTION:

Discussion only, no motion.

#### Supporting information not attached to the Agenda Item Review Form:

N/A

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**ACCOUNT #/REMAINING BALANCE:** N/A

**FISCAL IMPACT STATEMENT:**

N/A

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