

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
November 18, 2015
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:34 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Gloria Torres
Council Member Maria Cecilia Ramos
Council Member Africa Luna-Carrasco

ABSENT: Council Member Ruben Walshe
Council Member Mario Buchanan Jr.

OTHERS PRESENT: Tadeo A. De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Kay Macuil, City Attorney
Geraldine Gutierrez, PIO/Assistant to the City Council
Hank Green, Fire Chief
Jennifer Cisneros, Asst. Parks & Recreation Director
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Jose Guzman, Assistant Planner
Olivia Jenkins, Utilities Director
Rosendo Morales, Magistrate
Victor Figueroa, Acting Chief of Police
Rick Bauermann, Fire Engineer
Johnathan Dumadag, IT Technician
Andrea Ruiz, Court
Josue Aranda, Court
Jose de la Vara, City Prosecutor
Joel Saucedo, Police Department
Pamela Green, Visitor
Omar Velasquez, Parks Supervisor
Luis Ramirez, Ramirez Advisor Inter-National

2. ACTION ITEMS:

2.A. Discussion on any and all matters regarding approval and ratification of Beach Street change order no. 1-4 in the amount of \$53,085.00 for Cemex Construction Contract. (Jenny Torres)

Ms. Jenny Torres, Community Development Director, informed that this item is related to the Community Development Block Grant (CDBG) #132-15, Beach Street project. She mentioned that Cemex Construction was the contractor awarded. She stated that due to unforeseen items, staff executed four (4) change orders totaling \$53,085.00. She added that change order no. 4 triggered the \$35,000.00 procurement code limitation and requires Council ratification. Furthermore, she added that staff is expecting one more change order by the end of the project. She informed that most of the funding will be paid with CDBG funds, with \$15,455.00 to be covered by Public Works Department. Ms. Torres informed that by staff not approving the change orders, the project was going to be delayed, causing interruption in service to residents.

2.B. Discussion on any and all matters regarding the modification of existing parking restrictions and associated parking meters and signs on Second Avenue and adjacent side streets. (Eulogio Vera, Director of Public Works)

Mr. John Starkey, Zoning Administrator, informed that the parking meters on Second Avenue have not been successful, but businesses would like to see some kind of control, for this reason staff have installed in some areas a 1-hour or 2-hour parking restriction signs. He added that the Legal department has been working with the Public Works Department to get some of these issues resolved. He stated that some of the changes needed required Council's approval.

Ms. Kay Macuil, City Attorney, mentioned that the change on the ordinance will come before Council in a future item.

Vice-Mayor M. Rosales asked if this will help address the problem of parking in residential zones all day.

Mr. Starkey replied that with the adoption of the ordinance, staff will be allowed to make the changes as deemed necessary to better serve the community. He stated that one of the problems is the agricultural buses, but staff is currently working with the companies to find other places to pick up and drop off people.

Mayor Gerardo Sanchez asked staff to follow all guidelines, rules and regulations. He thanked Mr. Starkey for the great job that staff is doing.

2.C. Discussion on any and all matters regarding Resolution No. 1123. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving the Intergovernmental Agreement between the City of San Luis, Arizona and Yuma County for roadway maintenance. (Eulogio Vera, Director of Public Works)

Mr. John Starkey, Zoning Administrator, informed that Yuma County has offered their services with roadway maintenance for the City, when time is allowable for a small fee. He stated that maintenance work may include chip seal and scrub seal.

2.D. Discussion and possible action on any and all matters regarding First Reading of Ordinance No. 345. An Ordinance of the Mayor and Council of the City of San Luis, Arizona, amending Section 34.05(E) of the City Code relating to Municipal Court Probation fees; repealing any conflicting provisions; and providing for severability. (Rosendo Morales Jr., Magistrate).

Mr. Rosendo Morales Jr., Magistrate, informed that this ordinance is to amend and change the ordinance, so that it conforms to state statute. This ordinance is designed to reflect current trends in probation practices and the proposed fees will off-set the cost of carrying out services to probationers. He informed that staff is proposing changing the fees as stated in proposed Ordinance No. 345.

3. DISCUSSION ITEMS:

3.A. Discussion on any and all matters regarding the City Clean-Up Campaign. (Council Member Africa Luna-Carrasco)

Council Member Africa Luna-Carrasco stated that it is very important to keep up with the City clean-up campaign, especially in downtown. She suggested doing a clean-up campaign and allow organizations to adopt a street.

Mayor Gerardo Sanchez mentioned that this will be a great idea to adopt. He added that the public needs to be educated to keep the City clean.

Council Member Africa Luna-Carrasco, informed that she will be getting together with Officer Luis Marquez and other key people to get this project going. She stated that it will be a good idea that Council sets the example by being the first to start the clean-up campaign. She mentioned that she would like to see the merchants involve on this project by keeping their front areas clean.

Ms. Kay Macuil, City Attorney, informed that she is working on searching for information on the Adopt-A-Street project, as this was something that was requested a while back, but for some reason it was stopped. She stated that once this is done, it will be brought before Council.

**3.B. Discussion on any and all matters regarding City organized family events.
(Council Member Africa Luna-Carrasco)**

Council Member Africa Luna-Carrasco stated that the City should be holding more events, as there are families that are economically in disadvantage. She added that it will be helpful that the City organizes events to get the families involved. She mentioned that by doing this, it will promote a healthy lifestyle and it will connect the community. She added that staff should consider planning something for the future and budget for those events.

Mayor Gerardo Sanchez mentioned that the City of Yuma and the City of Somerton are having a family oriented event every weekend. He stated that it is possible to start planning events. He mentioned that it is not necessary to spend lots of money on those events.

Council Member Africa Luna-Carrasco stated that advertising will be the key to get those events promoted.

Ms. Jennifer Cisneros, Assistant Parks and Recreation Director, informed that there are several events coming up for Main Street, staff is just waiting to get that street transferred to the City in order to get those events going. She mentioned that staff has plans to do cultural events and also a yearly event, which will take place in March. Ms. Cisneros mentioned that the smaller events in other cities are being hosted by local organizations. She added that staff should start working with those organizations and assist them.

Council Member Africa Luna-Carrasco stated that advertig will be the key factor in getting those events to be a success.

**3.C. Discussion on any and all matters regarding the Veteran's Memorial Project.
(Council Member Africa Luna-Carrasco)**

Council Member Africa Luna-Carrasco stated that a few years ago, City staff discussed a Veteran's Memorial Project.

Ms. Jennifer Cisneros, Assistant Parks and Recreation Director, informed that she met with Acting Chief of Police, Victor Figueroa and Jenny Torres, Community Development Director, regarding this project. Staff looked at two (2) different places for this project. She informed that staff will be meeting after the Christmas Festival, as there are several ideas for the park.

Mayor Gerardo Sanchez mentioned that he believes that every City should have a Veteran's Memorial Park. He stated that he would like to see a wall with plaques and some military hardware for this park.

Mr. Victor Figueroa, Acting Chief of Police, stated that in order to obtain equipment for this park, staff will have to talk to the military to see if they can donate some surplus equipment and the City will have to be responsible for putting up signs not allowing people to climb on the equipment. He mentioned that anything can be put in the park, as long as enough time is given so that staff can start the process to request the equipment.

Mayor Gerardo Sanchez mentioned that this park can be an eye catcher for visitors. He asked staff to continue working with this project and not let it die.

3. Adjournment

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to adjourn the meeting at approximately 7:21 p.m. Motion passed unanimously.