NOTICE OF REGULAR COUNCIL MEETING

In accordance with Section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m. Wednesday, January 13, 2016. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS APPROVED BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo a la Seccion 38-431.01 de los Estatutos Revisados del Estado de Arizona, se le informa a los Miembros del Cabildo y al publico en general que el Alcalde y el Concilio de San Luis, Arizona, tendran una Junta Regular a las 7:00 p.m. el dia Miercoles, 13 de Enero del 2016. La junta se llevara a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349, el publico esta cordialmente invitado.

De acuerdo con el Acta de Americanos con Discapacidades y la Seccion 504 del Acta de Rehabilitacion del 1973, la Ciudad de San Luis no discrimina por causa de discapacidad la admision y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para mas informacion referente a derechos y provisiones del Acta de Americanos con Discapacidades o Seccion 504, o para solicitar adaptaciones que sean razonables para la participacion en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Seccion 504, Departamento de Recursos Humanos de la Ciudad de San Luis, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos Revisados del Estado de Arizona, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar o no dar el consentimiento antes que el Estado o alguna subdivision politica grabe a un menor de edad, ya sea en audio o video. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el concentimiento por escrito con la Secretaria de la Ciudad a tal grabacion, o tomar accion personal para asegurarse que su hijo/hija menor no este presente cuando la grabacion se lleve a cabo. Si un menor de edad esta presente en el momento de la grabacion, la Ciudad asumira que los padres de familia estan cediendo los derechos sobre una posible grabacion de acuerdo con el Estatuto Revisado del Estado de Arizona §1-602.A.9.

ESTE AVISO ES APROBADO POR:

/f/ Sonia Cornelio, Actuaria de la Ciudad

AMENDED AGENDA
1/12/2016

AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
January 13, 2016
7:00 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. PRESENTATIONS

4. A. Presentation and donation of art pieces by the U.S. Post Office in San Luis, Arizona to the San Luis Cesar Chavez Cultural Center. **(Christopher Kasid/Lizeth Chavez, Parks and Recreation Department)**

4. B. Presentation and recognition of employees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. **(Isaac Gutierrez, ERAP Chair/G.I.S. Technician)**

4. C. Presentation of plaque to former Police Officer, Joe Johnson, in recognition of his years of service to the City of San Luis.
(Maria Sabori, Senior HR Analyst/Victor Figueroa, Acting Chief of Police)

5. CONSENT AGENDA
All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. A. MINUTES OF
-Work Session held November 18, 2015
-Special Council meeting held November 24, 2015
-Regular Council meeting held December 9, 2015
-Special Council meeting held December 16, 2015

5. B. DISBURSEMENTS FROM NOVEMBER 30, 2015 THROUGH DECEMBER 31, 2015
Total Disbursements $1,956,239.99
(One Million, Nine Hundred Fifty-Six Thousand, Two Hundred Thirty-Nine Dollars and Ninety-Nine Cents)

5. C. Discussion and possible action on any and all matters regarding the Beach Street Improvements Project and additional engineering costs. **(Eulogio Vera, Public Works Director)**

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0435, a request by Michelle Lamoureux, Pinnacle Consulting, applicant representative of Sun State Towers, on behalf of Bienestar Apartments Phase II, LLC, owner, for a Conditional Use Permit to install a telecommunications monopole at 690 N. 10th Avenue in San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open Public Hearing
B. Close Public Hearing
C. Action on Conditional Use Permit Case No. 2015-0435

6. B. Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0420, a request by Mario D. Buchanan, owner, for a Conditional Use Permit to allow a medical marijuana dispensary on a Community Commercial (C-2) zoned property located at 702 N. Mesa Street, San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open public hearing
B. Close public hearing
C. Action on Conditional Use Permit Case No. 2015-0420

6. C. Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0493, a request by Mark Maydahl, Ozvest, Inc., owner, for a Conditional Use Permit to allow a medical marijuana dispensary on a General Industrial (H-I) zoned property located at 2801 N. Main Street, San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open Public Hearing
B. Close Public Hearing
C. Action on Conditional Use Permit Case No. 2012-0493

6. D. Public Hearing followed by discussion and possible action on any and all matters regarding recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Ruben Alberto Walshe on behalf of La Bodega located at 1950 E. Juan Sanchez Boulevard, Suite L, San Luis, Arizona. **(Sonia Cornelio, City Clerk)**

A. Open public hearing
B. Close public hearing
C. Action on recommendation of the Liquor License Application to the Arizona Department of Liquor Licenses and Control for La Bodega.

6. E. Discussion and possible action on any and all matters regarding adoption of Resolution No. 1125. A resolution of the Mayor and City Council of San Luis, Arizona to receive funding for the replacement of police radios by approving an Intergovernmental Agreement and authorizing execution of the Subgrantee Agreement-Reallocation between the State of Arizona through the Arizona Department of Homeland Security and the City of San Luis, Arizona through the San Luis Police Department. **(Victor Figueroa, Acting Chief of Police)**

6. F. Discussion and possible action on any and all matters regarding First Reading of Ordinance No. 344. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, pertaining to the Planning and Zoning Commissioner's requirement as to the number of votes to pass a motion by amending the San Luis City Code §152.026(G)(3) from four (4) votes to a majority of a quorum; repealing any conflicting provisions; and providing for severability. **(John Starkey, Building and Safety Director/Zoning Administrator)**

A. Approval of First Reading of Ordinance No. 344 by title only

6. G. Discussion and possible action on any and all matters regarding the Second Reading of Ordinance No. 345. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending Section 34.05(E) of the City Code relating to Municipal Court Probation Fees; repealing any conflicting provisions; and providing for severability. **(Rosendo Morales, Jr., Court Magistrate)**

A. Approval of Second Reading of Ordinance No. 345 by title only
B. Approval and adoption of Ordinance No. 345

6. H. Public Hearing followed by discussion and possible action on any and all matters regarding First Reading of Ordinance No. 347. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations, §152.061, §152.075, §152.078, §152.090, §152.091, §152.092 relating to minimum lot size for residential lots; repealing any conflicting provisions; and providing for severability. **(John Starkey, Zoning Administrator)**

A. Open public hearing
B. Close public hearing
C. Approval of First Reading or Ordinance No. 347 by title only

7. BOARD OF ADJUSTMENT
MOTION TO ADJOURN AS CITY COUNCIL AND CONVENE AS BOARD OF ADJUSTMENT

7. A. Public Hearing followed by discussion and possible action on any and all matters regarding Variance Case No. 2015-0599. A request by Thomas N. Smith, AIA, on behalf of Michael Zaczek, owner, for a variance to reduce the required parking spaces from 55 to 31 in a Community Commercial (C-2) zoned property located at 722 N. San Luis Plaza Drive, San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open public hearing
B. Close public hearing
C. Action on Variance Case No. 2015-0599

8. MOTION TO ADJOURN AS BOARD OF ADJUSTMENT AND RECONVENE AS CITY COUNCIL

9. SUMMARY OF CURRENT EVENTS
Events by Mayor, Council Members, City Manager, and/or City Staff pursuant to A.R.S. §38-431.02 (K).

10. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

11. ADJOURNMENT

PRESENTATION

Regular City Council Meeting **4. A.**

Meeting Date: 01/13/2016

Presentation Topic/Summary:

Presentation and donation of art pieces by the U.S. Post Office in San Luis, Arizona to the San Luis Cesar Chavez Cultural Center. **(Christopher Kasid/Lizeth Chavez, Parks and Recreation Department)**

PRESENTATION

Regular City Council Meeting **4. B.**

Meeting Date: 01/13/2016

Presentation Topic/Summary:

Presentation and recognition of employees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. **(Isaac Gutierrez, ERAP Chair/G.I.S. Technician)**

Attachments

Yearly Awards List

2015 – Yearly Awards List

Rookie of the Year

Omar Heredia – Training and Programs Coordinator, Human Resources

Employee of the Year

Domingo Sosa – Graphic Arts Specialist, Information Technology Department

PRESENTATION

Regular City Council Meeting **4. C.**

Meeting Date: 01/13/2016

Presentation Topic/Summary:

Presentation of plaque to former Police Officer, Joe Johnson, in recognition of his years of service to the City of San Luis.

(Maria Sabori, Senior HR Analyst/Victor Figueroa, Acting Chief of Police)

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. A.**

Meeting Date: 01/13/2016

Summary

MINUTES OF

-Work Session held November 18, 2015
-Special Council meeting held November 24, 2015
-Regular Council meeting held December 9, 2015
-Special Council meeting held December 16, 2015

Attachments

11/18/2015 WS

11/24/2015 SCM

12/9/2015 RCM

12/16/2015 SCM

M I N U T E S
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
November 18, 2015
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:34 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Gloria Torres
Council Member Maria Cecilia Ramos
Council Member Africa Luna-Carrasco

ABSENT: Council Member Ruben Walshe
Council Member Mario Buchanan Jr.

OTHERS PRESENT: Tadeo A. De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Kay Macuil, City Attorney
Geraldine Gutierrez, PIO/Assistant to the City Council
Hank Green, Fire Chief
Jennifer Cisneros, Asst. Parks & Recretion Director
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Jose Guzman, Assistant Planner
Olivia Jenkins, Utilities Director
Rosendo Morales, Magistrate
Victor Figueroa, Acting Chief of Police
Rick Bauermann, Fire Engineer
Johnathan Dumadag, IT Technician
Andrea Ruiz, Court
Josue Aranda, Court
Jose de la Vara, City Prosecutor
Joel Sauceda, Police Department
Pamela Green, Visitor
Omar Velasquez, Parks Supervisor
Luis Ramirez, Ramirez Advisor Inter-National

2. ACTION ITEMS:

2.A. Discussion on any and all matters regarding approval and ratification of Beach Street change order no. 1-4 in the amount o $53,085.00 for Cemex Construction Contract. (Jenny Torres)

Ms. Jenny Torres, Community Development Director, informed that this item is related to the Community Development Block Grant (CDBG) #132-15, Beach Street project. She mentioned that Cemex Construction was the contractor awarded. She stated that due to unforseen items, staff executed four (4) change orders totaling $53,085.00. She added that change order no. 4 triggered the $35,000.00 procurement code limitation and requires Council ratification. Furthermore, she added that staff is expecting one more change order by the end of the project. She informed that most of the funding will be paid with CDBG funds, with $15,455.00 to be covered by Public Works Department. Ms. Torres informed that by staff not approving the change orders, the project was going to be delayed, causing interruption in service to residents.

2.B. Discussion on any and all matters regarding the modification of existing parking restrictions and associated parking meters and signs on Second Avenue and adjacent side streets. (Eulogio Vera, Director of Public Works)

Mr. John Starkey, Zoning Administrator, informed that the parking meters on Second Avenue have not been sucessful, but businesses would like to see some kind of control, for this reason staff have installed in some areas a 1-hour or 2-hour parking restriction signs. He added that the Legal department has been working with the Public Works Department to get some of these issues resolved. He stated that some of the changes needed required Council's approval.

Ms. Kay Macuil, City Attorney, mentioned that the change on the ordinance will come before Council in a future item.

Vice-Mayor M. Rosales asked if this will help address the problem of parking in residential zones all day.

Mr. Starkey replied that with the adoption of the ordinance, staff will be allowed to make the changes as deemed necessary to better serve the community. He stated that one of the problems is the agricultural buses, but staff is currently working with the companies to find other places to pick up and drop off people.

Mayor Gerardo Sanchez asked staff to follow all guidelines,rules and regulations. He thanked Mr. Starkey for the great job that staff is doing.

2.C. Discussion on any and all matters regarding Resolution No. 1123. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving the Intergovernmental Agreement between the City of San Luis, Arizona and Yuma County for roadway maintenance. (Eulogio Vera, Director of Public Works)

Mr. John Starkey, Zoning Administrator, informed that Yuma County has offered their services with roadway maintenance for the City, when time is allowable for a small fee. He stated that maintenance work may include chip seal and scrub seal.

2.D. Discussion and possible action on any and all matters regarding First Reading of Ordinance No. 345. An Ordinance of the Mayor and Council of the City of San Luis, Arizona, amending Section 34.05(E) of the City Code relating to Municipal Court Probation fees; repealing any conflicting provisinos; and providing for severability. (Rosendo Morales Jr., Magistrate).

Mr. Rosendo Morales Jr., Magistrate, informed that this ordinance is to amend and change the ordinance, so that it conforms to state statute. This ordinance is designed to reflect current trends in probation practices and the proposed fees will off-set the cost of carrying out services to probationers. He informed that staff is proposing changing the fees as stated in proposed Ordinance No. 345.

3. DISCUSSION ITEMS:

3.A. Discussion on any and all matters regarding the City Clean-Up Campaign. (Council Member Africa Luna-Carrasco)

Coucil Member Africa Luna-Carrasco stated that it is very important to keep up with the City clean-up campaing, especially in downtown. She suggested doing a clean-up campaing and allow organizations to adopt a street.

Mayor Gerardo Sanchez mentioned that this will be a great idea to adopt. He added that the public needs to be educated to keep the City clean.

Council Member Africa Luna-Carrasco, informed that she will be getting together with Officer Luis Marquez and other key people to get this project going. She stated that it will be a good idea that Council sets the example by being the first to start the clean-up campaign. She mentioned that she would like to see the merchants involve on this project by keeping their front areas clean.

Ms. Kay Macuil, City Attorney, informed that she is working on searching for information on the Adopt-A-Street project, as this was something that was requested a while back, but for some reason it was stoped. She stated that once this is done, it will be brought before Council.

3.B. Discussion on any and all matters regarding City organized family events. (Council Member Africa Luna-Carrasco)

Council Member Africa Luna-Carrasco stated that the City should be holding more events, as there are families that are econmically in disadvantage. She added that it will be helpful that the City organizes events to get the families involved. She mentioned that by doing this, it will promote a healthy lifestyle and it will connect the community. She added that staff should consider planning something for the future and budget for those events.

Mayor Gerardo Sanchez mentioned that the City of Yuma and the City of Somerton are having a family oriented event every weekend. He stated that it is possible to start planning events. He mentioned that it is not necessary to spend lots of money on those events.

Council Member Africa Luna-Carrasco stated that advertising will be the key to get those events promoted.

Ms. Jennifer Cisneros, Assistant Parks and Recreation Director, informed that there are several events coming up for Main Street, staff is just waiting to get that street transferred to the City in order to get those events going. She mentioned that staff has plans to do cultural events and also a yearly event, which will take place in March. Ms. Cisneros mentioned that the smaller events in other cities are being hosted by local organizations. She added that staff should start working with those organizations and assist them.

Council Member Africa Luna-Carrasco stated that adverting will be the key factor in getting those events to be a success.

3.C. Discussion on any and all matters regarding the Veteran's Memorial Project. (Council Member Africa Luna-Carrasco)

Council Member Africa Luna-Carrasco stated that a few years ago, City staff discussed a Veteran's Memorial Project.

Ms. Jennifer Cisneros, Assistant Parks and Recreation Director, informed that she met with Acting Chief of Police, Victor Figueroa and Jenny Torres, Communty Development Director, regarding this project. Staff looked at two (2) different places for this project. She informed that staff will be meeting after the Christmas Festival, as there are serveral ideas for the park.

Mayor Gerardo Sanchez mentioned that he believes that every City should have a Veteran's Memoral Park. He stated that he would like to see a wall with plaques and some military hardware for this park.

Mr. Victor Figueroa, Acting Chief of Police, stated that in order to obtain equipment for this park, staff will have to talk to the military to see if they can donate some surplus equipment and the City will have to be respondible for putting up signs not allowing people to climb on the equipment. He mentioned that anything can be put in the park, as long as enough time is given so that staff can start the process to request the equipment.

Mayor Gerardo Sanchez mentioned that this park can be an eye catcher for visitors. He asked staff to continue working with this project and not let it die.

3. Adjourment

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to adjourn the meeting at approximately 7:21 p.m. Motion passed unanimously.

MINUTES
Special Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
November 24, 2015
7:00 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

CALL TO ORDER Mayor Gerardo Sanchez called the Special City Council meeting to order at approximately 7:03 p.m.

ROLL CALL

PRESENT:
Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Ruben Walshe
Council Member Gloria Torres
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos

OTHERS PRESENT:
Tadeo A. De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Kay Macuil, City Attorney
Aracely De La Hoya, Senior Center Director
Chris Kasid, Parks & Recreation Director
Dereck Dueñas, I.T. Department
Eulogio Vera, Public Works Director
Geraldine Gutierrez, P.I.O./Assistant to the City Council
Hank Green, Fire Chief
Jennifer Cisneros, Assistant Parks & Recreation Director
Jenny Torres, Community Development Director
Joel Sauceda, Police Department
John Starkey, Building Safety Director
Johnathan Dumadag, I.T. Department
Ketie St. Louis, Finance Director
Manuel Rojas, Assistant Public Works Director
Victor Figueroa, Acting Chief of Police
Yolanda Dueñas, Fleet/Facilities Department
Cesar Neyoy, Bajo el Sol Reporter
Emma Torres, Campesinos Sin Fronteras

Liliana Arroyo, Campesinos Sin Fronteras
Rosa Varela, Resident
Ralph Velez, Visitor

2. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Council Member Ruben Walshe

3. INVOCATION
The invocation was performed by Mr. Hank Green, Fire Chief

4. PROCLAMATION
4. A. Dia Del Campesino (Farm Worker's Day) - December 5, 2015

Ms. Emma Torres, Campesinos Sin Fronteras, thanked Mayor Gerardo Sanchez and City Council for proclaiming December 5, 2015 as Dia Del Campesino and for the support given to the organization throughout the past fifteen (15) years. Ms. Torres invited the Elected Officials to be present at the park to personally thank the farm workers for their hard work and contribution they make to the families of this community.

Mayor Gerardo Sanchez stated that he is proud that Dia Del Campesino is proclaimed yearly as this is unique for the City of San Luis. Furthermore, Mayor Gerardo Sanchez thanked Campesinos Sin Fronteras for organizing and recognizing Dia Del Campesino.

5. CONSENT AGENDA

5. A. MINUTES OF
-Work Session held October 21, 2015

5. B. DISBURSEMENTS FROM NOVEMBER 2, 2015 TO NOVEMBER 13, 2015
Total Disbursements $622,021.76
(Six Hundred, Twenty-Two Thousand, Twenty-One Dollars and Seventy-Six Cents)

5. C. Discussion and possible action on any and all matters regarding approval and ratification of Beach Street change orders for the Community Development Block Grant (CDBG) Cemex Construction Contract. (Jenny Torres, Community Development Director)

5. D. Discussion and possible action on any and all matters regarding Resolution No. 1123. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving the Intergovernmental Agreement (IGA) between the City of San Luis, Arizona and Yuma County for roadway maintenance. (Eulogio Vera, Director of Public Works)

Council Member Maria Cecilia Ramos said that she had questions on the disbursements and asked that they be removed from the Consent Agenda for clarification.

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to approve the Consent Agenda without the disbursements. Motion passed unanimously.

6. SUMMARY OF CURRENT EVENTS
Events by Mayor, Council Members, City Manager, and/or City Staff pursuant to A.R.S. §38-431.02 (K).

Council Member Maria Cecilia Ramos reported that she attended the Auxilary Arizona dinner & meeting and was happy she did as the City is preparing to promote the region and added that this type of session brings legislators to meet and see the problems going on with the Port of Entry including the traffic congestion. Ms. Ramos added that Mr. Luis Ramirez from Ramirez International provided a presentation with the City of San Luis' needs in regards to the Port of Entry and corrected the lady who provided wrong/outdated data on the City of San Luis with recent numbers and information.

Council Member Gloria Torres reported that she attend a WACOG meeting where Headstarts' issues were discussed; she will provide a report to the Mayor and City Council once it is available.

Mayor Gerardo Sanchez stated that he and Vice Mayor Matias Rosales met with Mayor Enrique Reyna from San Luis Rio Colorado, Sonora, his staff and the different agencies in charge of the border from Mexico and the U.S.A. and an important topic discussed was the Port of Entry II/private vehicles as well as the 24 hour SENTRI. Both parties agreed that it needed to happen. Mayor Gerardo Sanchez elaborated on the issues and responses received from the interested entities present at that meeting. They are also pushing for Port of Entry I as it is deteriorating; the maintenance is becoming an issue and the building is not adequate. He added that the City of Nogales was discussed and stated that they have different ports and the total number of pedestrians and vehicular traffic among the three (3) ports is less than the total number of the port at the City of San Luis with eight (8) lanes. Mayor Gerardo Sanchez mentioned that he is trying to organize a trip to Washington, D.C. composed of all Mayors in Yuma County as they know the importance of Port of Entry II and private vehicles. He also added that the issue on the post office is still going and will work on this matter.

On a separate note, Mayor Gerardo Sanchez reminded and invited everyone present about the Christmas tree light ceremony on December 3 at 7:00 p.m. on Main Street and D Street.

Vice Mayor Matias Rosales reported that he will be attending the Border Trade Alliance meeting in Washington, D.C. and will also be meeting with some of the CBP/GSA in regards to the Ports of Entries.

7. CALL TO THE PUBLIC

No comments from the public were obtained.

8. EXECUTIVE SESSION
Vote to hold and Executive Session pursuant to A.R.S. §38-431.03(A)(1) and A.R.S. §38-431.03(A)(3)

8. A. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(1) and A.R.S. §38-431.03(A)(3) on any and all matters relating to the wages for the Interim City Manager, and/or discussion and legal advice with the attorney or attorneys of the City regarding the same. (Mayor Gerardo Sanchez)

8. B. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(1) and A.R.S. §38-431.03(A)(3) on any and all matters relating to the position of City Manager and the possibility of an independent contractor as consultant to the Interim City Manager and City Council, the terms of the consultant contract, and/or discussion and legal advice with the attorney or attorneys of the City regarding the same. (Mayor Gerardo Sanchez)

MOTION: Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to go into Executive Session at approximately 7:21 p.m. Motion passed unanimously.

9. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Council Member Mario Buchanan Jr./Vice Mayor Matias Rosales to go back into Regular Session at approximately 8:45 p.m. Motion passed unanimously.

10. DISCUSSION AND POSSIBLE ACTION ITEMS:

10. A. Discussion and possible action on any and all matters relating to the wages of the Interim City Manager. (Mayor Gerardo Sanchez)

MOTION: Council Member Africa Luna-Carrasco/Vice Mayor Matias Rosales to authorize an adjustment to the Interim City Manager's wages for an increase of 15.5% starting on September 28, 2015 and terminating once the City Manager's vacancy is filled. Motion passed unanimously.

10. B. Discussion and possible action regarding any and all matters related to the position of City Manager and a Consultant to the Interim City Manager and to City Council. (Mayor Gerardo Sanchez)

MOTION: Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to approve the proposed contract for Ralph Velez, an independent contractor as consultant to the Interim City Manager and to the City Council to begin on November 25, 2015. Motion passed unanimously.

11. ADJOURNMENT

MOTION: Vice Mayor Matias Rosales/Council Member Mario Buchanan Jr. to adjourn the meeting at approximately 8:48 pm. Motion passed unanimously.

MINUTES
Regular Meeting
San Luis City Council
San Luis Council
Chambers
1090 E. Union Street
San Luis, AZ 85349
December 9, 2015
7:00 P.M.

1. **CALL TO ORDER** Mayor G. Sanchez called the Regular City Council meeting to order at approximately 7:02 p.m.

ROLL CALL

PRESENT:
Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos
Council Member Ruben Walshe

ABSENT:
Council Member Gloria Torres

OTHERS PRESENT:
Tadeo De La Hoya, Interim City Manager
Ralph Velez, City Consultant
Sonia Cornelio, City Clerk
Alfredo Campa, Police Department
Andrea Moreno, Police Department
Angel Ramirez, Fire Department
Angelica Cifuentes, Procurement and Budget Compliance Officer
Chris Kasid, Parks and Recreation Director
Eulogio Vera, Public Works Director
Glenn Gimbut, Assistant City Attorney
Hank Green, Fire Chief
Isidro Lopez, Fire Department
Jennifer Cisneros, Assistant Parks and Recreation Director
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Johnathan Dumadag, I.T. Technician
Jose Guzman, Assistant Planner
Josue Aranda, Court Compliance Officer
Kay Macuil, City Attorney
Ketie St. Louis, Finance Director
Luis Marquez, Police Department
Manuel Rojas, Assistant Public Works Director

Maria Sabori, Human Resources Senior Analyst
Olivia Jenkins, Utilities Director
Omar Heredia, Human Resource Training and Programs Coordinator
Omar Velasquez, Parks Supervisor
Rick Bauermann, Fire Department
Rosendo Morales, Court Magistrate
Victor Figueroa, Acting Chief of Police
Pamela Green, Visitor
Francisca Guzman, Translator

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Maria Cecilia Ramos

3. INVOCATION

The invocation was made by Mr. Hank Green, Fire Chief.

4. PRESENTATIONS

4. A. Presentation of Awards for the City of San Luis Founders' Day Parade held Saturday October 31, 2015. (Christopher Kasid, Parks and Recreation Director)

Mr. Chris Kasid, Parks and Recreation Director recognized participants of the San Luis Founders' Day Parade.

4. B. Presentation of plaque to former City Attorney, Glenn Gimbut, in recognition of his years of service to the City of San Luis. (Maria Sabori, HR Senior Analyst)

Mayor Gerardo Sanchez presented Mr. Glenn Gimbut, Assistant City Attorney, with a plaque in recognition of his years of service to the City of San Luis. Mayor Gerardo Sanchez also stated that Mr. Gimbut is an asset to the City of San Luis.

Mr. Glenn Gimbut, Assistant City Attorney, stated that it was an honor to serve the City of San Luis.

4. C. Presentation of awards to City of San Luis employees on behalf of the Employee Recognition and Awards Program. (Omar Heredia, Human Resources)

Mr. Omar Heredia, Human Resources, presented Years of Service and ERAP awards for the 4th Quarter.

Mayor Gerardo Sanchez thanked all the employees for their hard work.

5. CONSENT AGENDA

5. A. MINUTES OF

-Special Council meeting held November 10, 2015

5. B. DISBURSEMENTS

-From November 2, 2015 to November 13, 2015 – Total Disbursements $622,021.76 **(DISBURSEMENTS PULLED FROM THE CONSENT AGENDA FROM THE SPECIAL COUNCIL MEETING HELD NOVEMBER 24, 2015)** and
-From November 16, 2015 to November 27, 2015 – Total Disbursements $974,114.008

5. C. Discussion and possible action on any and all items regarding payment of claim to BLM for the placement of the solar panels at City Hall, Police Station, and Fire Station. (Kay Macuil, City Attorney)

MOTION: Council Member Mario Buchanan Jr./ Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the authorization to expand Capital project funds to purchase Assistance to Firefighter Grant items. (Hank Green, Fire Chief)

Mr. Hank Green, Fire Chief, stated that the San Luis Fire Department was the recipient of the Assistance to Firefighters Grant and the San Luis Fire Department had used the money to purchase requested equipment. Mr. Green explained that there was a surplus of over $38,000.00 and through an amendment to the agreement with FEMA Assistance to Firefighter Grant, they will be able to purchase the rest of the needed items, attached to the agenda packet. Mr. Green added that the San Luis Fire Department will be responsible for 10% of the purchase.

Mayor Gerardo Sanchez stated that the equipment asked for is reasonable and would complete the package.

MOTION: Council Member Mario Buchanan Jr./Council Member Maria Cecilia Ramos to approve transfer of funds in an amount not to exceed $3,000.00 from line item account for Grant YRCS for portable mobile radios to the line item account for Assistance to Firefighters Grant in order to purchase the equipment as presented. Motion passed unanimously.

6. B. Discussion and possible action on any and all matters regarding the appointment of a member to serve on the Yuma County Intergovernmental Public Transportation Authority (YCIPTA). (Tadeo De La Hoya, Interim City Manager)

Mr. Tadeo De La Hoya, Interim City Manager, stated that with the resignation of former City Manager Robert Eads the City of San Luis has to appoint a representative to serve

on the Yuma County Intergovernmental Public Transportation Authority board. Mr. De La Hoya stated that it was recommended to appoint Mr. Ralph Velez, City Consultant, to the board.

Mayor Gerardo Sanchez commented that the vast majority of the residents of Yuma County that are using the YCAT are from San Luis, Arizona. Mayor Gerardo Sanchez added that it is very important to be involved in the YCIPTA committee.

MOTION: Council Member Africa Luna-Carrasco/Vice-Mayor Matias Rosales to appoint Ralph Velez to the Yuma County Intergovernmental Public Transportation Authority. Motion passed unanimously.

6. C. Discussion and possible action on any and all matters regarding the appointment of a member to serve on the Management Committee of the Western Arizona Council of Government (WACOG). (Tadeo De La Hoya, Interim City Manager)

Mr. Tadeo De La Hoya, Interim City Manager, stated that with the departure of Mr. Robert Eads, the City of San Luis has to appoint a representative to serve on the Management Committee of the Western Arizona Council of Government Board. Mr. De La Hoya stated it was recommended to appoint Mr. Ralph Velez, City Consultant.

MOTION: Vice-Mayor Matias Rosales/Council Member Mario Buchanan Jr. to appoint Ralph Velez to the Management Committee of WACOG Board. Motion passed unanimously.

6. D. Discussion and possible action on any and all matters regarding the presentation and adoption of the San Luis Focused Future II Economic Development Strategic Plan. (Jenny Torres, Community Development Director)

Ms. Jenny Torres, Community Development Director, stated that an update on the Focused Future Economic Development Plan was approved by APS for sponsorship. Ms. Torres explained that the Focused Future Plan creates a roadmap for the community on economic development and will guide the City of San Luis to set up a vision, goals, and strategies. Ms. Torres provided a PowerPoint and oral presentation on the Economic Development Strategic Plan.

Mayor Gerardo Sanchez commented that it was a great plan.

Council Member Africa Luna-Carrasco commented that the key points mentioned are truly needed.

MOTION: Council Member Mario Buchanan Jr./ Council Member Ruben Walshe to adopt the 2015 Focused Future II Economic Development Plan for the City of San Luis. Motion passed unanimously.

6. E. Public hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0289, a request by Alberto Geraldo, on behalf of Comite De Bien Estar, Inc., owner, for a Conditional Use Permit to allow the establishment of a religious institution at 1050 E. Arizona Street in San Luis, Arizona. (Item continued form October 28, 2015 Regular Council Meeting) (John Starkey, Zoning Administrator)

A. Open public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to open public hearing. Motion passed unanimously.

Mr. Jose Guzman, Assistant Planner, stated that Mr. Geraldo requested the Conditional Use Permit to allow church community members at 1050 E. Arizona Street in San Luis, Arizona that was previously used by Comite De Bien Estar for a food program. Mr. Guzman added that the applicant would provide required parking, landscape, retention basins, and necessary changes for the building to be up to code.

Mayor Gerardo Sanchez asked how the trailer ended up at the location.

Mr. Guzman responded that it was part of the subdivision when it was constructed.

Mr. John Starkey, Zoning Administrator, stated that it is a factory building and was installed by Comite de Bien Estar fifteen (15) years ago.

Mr. Alberto Geraldo, Inglesia De Cristo, stated that there are thirty-five (35) members in his church and have been gathering in a rented area for a few years. Mr. Geraldo also stated that it would be a benefit for both parties if they were to be allowed to rent the area leaving a positive impact.

Mr. Jesus Moreno, 1405 E. San Francisco Street, stated that he works with the youth of the church and has seen a benefit on the youth's participation.

Ms. Ana Leticia Duarte, 1301 Babbit Lane, stated she is a biblical teacher for the youth at the church and supports Mr. Geraldo on his request.

B. Close public hearing

MOTION: Council Member Mario. Buchanan Jr./Vice-Mayor Matias. Rosales to close public hearing. Motion passed unanimously.

C. Action on Conditional use Permit Case No. 2015-0289

MOTION: Vice-Mayor Matias Rosales/Council Member Maria Cecilia Ramos to approve Conditional Use Permit case number 2015-0289. Motion passed unanimously.

6. F. Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0335. A request by Jesus A. Ortiz, property owner, for a Conditional Use Permit as per Article 2-6 Chapter 7 Section 7.1-C.3 of the City of San Luis Zoning Ordinance to allow outdoor dining at El Navegante Restaurant in a Neighborhood Commercial (C-1) zoning district, Assessor's Parcel No. 775-38-109, located at 8401 E. D Street, San Luis, Arizona. (Item continued from October 28, 2015 Regular Council Meeting) (John Starkey, Zoning Administrator)

A. Open public hearing

MOTION: Vice-Mayor Matias Rosales/Council Member Africa Luna-Carrasco to open public hearing.

Mr. John Starkey, Zoning Administrator, stated that Mr. Ortiz's business was originally located at the corner of B Street and 2nd Avenue; two (2) years ago he bought the location at 840 E. D Street and was allowed to move his food truck and have temporary dinning until a permanent building was built. Mr. Starkey stated that Mr. Ortiz has submitted a set of plans that were approved for construction of a metal shade structure, a permit for the shade structure cannot be given to Mr. Ortiz until Council's approval is obtained.

Mr. Jesus Ortiz, El Navegante Restaurant Owner, stated that from the beginning his plan was to grow and have his business look well. Mr. Ortiz stated that his plan was to close the building and to have air conditioning for the summer. He added that for the moment the engineer will construct a metal shade structure with the permission of the City of San Luis. In a year he plans to remove what is currently in place he too will convert the house to a kitchen and better the garden to attract customers.

Vice-Mayor Matias Rosales asked about the letter, if it would be a year commitment from the date on the letter or a year from when the conditional use permit would be approved.

Mr. Ortiz stated it would be a year from the date of Council's approval.

Mr. Jose Villa, 733 Cesar Chavez Avenue, stated that the only problem he has with Mr. Ortiz's business is that there is not enough parking for the business. Mr. Villa added that he is uncomfortable with people using his driveway to make u-turns.

B. Close public hearing

MOTION: Vice-Mayor Matias Rosales/Council Member Ruben Walshe to close public hearing. Motion passed unanimously.

C. Action on Conditional Use Permit No. 2015-0335

MOTION: Council Member Ruben Walshe/Council Member Mario Buchanan Jr. to approve Conditional Use Permit case number 2015-0335 subject to the conditions that the applicant complies with the Zoning Compliance Agreement as presented and with all applicable regulations of the City of San Luis within a one (1) year time period from December 10, 2015. Motion passed with five (5) aye votes and one (1) nay vote from Council Member Africa Luna-Carrasco.

6. G. Discussion and possible action on any and all matters regarding Resolution No. 1121. A resolution of the Mayor and Council of the City of San Luis, Arizona approving the authorization to enter into agreement with the City of Yuma through the Yuma Police Department to share access to criminal justice databases. (Victor Figueroa, Acting Chief of Police and Monica Ruiz, Communications Supervisor)

Ms. Monica Ruiz, Communications Supervisor, stated that San Luis Police Department is requesting to go into agreement with the City of Yuma to provide shared access of the Arizona Criminal Justice Information Service Interface. The access will allow the San Luis Police Department to continue providing functions while complying with Criminal Justice Information System Security I.T. policies.

MOTION: Council Member Maria Cecilia Ramos/Vice Mayor Matias Rosales to approve Resolution No. 1121. Motion passed unanimously.

6. H. Discussion and possible action on any and all matters regarding Resolution No. 1124. A resolution of the Mayor and Council of the City of San Luis, Arizona in support of a Legislative Proposal to revise Arizona Revised Statute §42-6106, granting an Intergovernmental Public transportation Authority (IPTA) which has the same boundaries as the county in which it resides, the same authority as a Regional Transportation Authority (RTA) to levy one-half cent transportation excise tax if approved by the voters. (Tadeo De La Hoya, Interim City Manager)

Mr. Tadeo De La Hoya, Interim City Manager, stated that the item was requested by Yuma County Administrator in support of a Legislative Proposal for them to apply for the one-half cent transportation excise tax.

Mayor Gerardo Sanchez expressed his concerns and asked if the City of San Luis would see benefits.

Mr. De La Hoya responded that if it is approved someone would be appointed to serve on the Public Directors of the RTA.

MOTION: Council Member Africa Luna-Carrasco/ Vice-Mayor Matias Rosales to approve Resolution No. 1124. Motion passed unanimously.

6. I. Discussion and possible action on any and all matters regarding the First Reading of Ordinance No. 345. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending Section 34.05(E) of the City Code relating to Municipal Court probation Fees; repealing any conflicting provisions; and providing for severability. (Magistrate Rosendo Morales, Jr.)

Mr. Rosendo Morales, Court Magistrate, stated that in the proposed changes to the City Code relating to Municipal Court Probation Fees, it reflects current trends and models of probations. Mr. Morales added that at the moment there is a $65.00 fee in every state, the City of San Luis will be charging $15.00. He added that if the City of San Luis does not increase the charges they would have to provide the extra funding, for that not to happen a proposed mechanism would be in place.

MOTION: Council Member Maria Cecilia Ramos/Council Member Mario Buchanan Jr. to approve the First Reading of Ordinance No. 345 by title only. Motion passed unanimously.

Ms. Sonia Cornelio, City Clerk, read Ordinance No. 345 by title only.

6. J. Discussion and possible action on any and all matters regarding Ordinance No. 346. An ordinance of the Mayor and Council of the City of San Luis, Arizona, relating to San Luis Code of Ordinances as it pertains to traffic control by amending Title VII, Traffic Code, and Title XI, Business Regulations, of the Code of Ordinances of the City of San Luis by amending Chapter 70 General Provisions, Chapter 71 Traffic Control, Chapter 72 Parking, and Chapter 112 Transportation Business Regulations, by amending Section 71.04 Traffic Control Devices to Authority to Install Traffic Control Devices, Signs, Signals, Crosswalks, Safety Zones, and Mark Traffic Lanes; amending Section 71.05 to be Uniform Traffic Control Devices; amending Subsection 71.07 (A) regarding Authority to Place Restricted Turn Signs; adding Section 71.10 Obedience to Traffic Control Devices, adding Section 71.11 Unauthorized Painting of Curbs, Sidewalks, or Streets, Highways and Freeways; amending Section 72.04 to be Parking Upon Public Property; amending Subsections 72.07 (A) and 72.07 (B), repealing Subsection 72.07 (C) and renumbering Subsections 72.07 (D) and 72.07 (E) regarding Buses and Taxis; amending Section 72.10 to be establishment of rates for Parking Control Devices or Parking Meters; amending the definitions of Bus Stand, Taxi Stand, and Taxi Waiting Stand as contained at Section 112.02; amending Subsection 112.03(B) to Provide for Liveries; amending Section 112.07 to Provide for Liveries, Providing Penalties for Violations by amending Section 70.99 Traffic Code Penalty and amending Section 72.99 Penalty; repealing any conflicting provisions; providing for severability; and declaring an emergency. (Kay Marion Macuil, City Attorney)

Mr. Glenn Gimbut, Assistant City Attorney, stated that when the City of San Luis was incorporated, Mr. Bob Clark copied the City Code of Winslow. Mr. Gimbut added that compared to having five (5) different methods they want to have one (1) uniformed method that dealt with traffic control that is both safe and flexible. Mr. Gimbut explained that the Police Chief in conjunction with the Public Works Director, City Engineer and the Fire Chief would be involved in making traffic control decisions.

Ms. Kay Macuil, City Attorney, added that theCity Council will choose where one-way streets would be located and how much will be charged on the parking meters.

Council Member Africa Luna-Carrasco added that she likes the parking meters on Main Street and the fee of $.50 for an hour is reasonable.

Mr. Victor Figueroa, Acting Chief of Police, stated that the company from where the meters are from, allows the City to program the price and time on the meters by location.

MOTION: Vice-Mayor Matias Rosales/Council Member Mario Buchanan Jr. to approve Reading of Emergency Ordinance No. 346 by title only. Motion passed unanimously.

Ms. Sonia Cornelio, City Clerk, read Ordinance No. 346 by title only.

MOTION: Council Member Mario Buchanan Jr./Council Member Maria Cecilia Ramos to approve Ordinance No.346 and declare an emergency. A roll call vote was held as follows:

Council Member Mario Buchanan Jr. Aye

Council Member Africa Luna-Carrasco. Aye

Council Member Maria Cecilia Ramos. Aye

Council Member Ruben Walshe. Aye

Vice-Mayor Matias Rosales. Aye

Mayor Gerardo Sanchez. Aye

Motion passed unanimously with six (6) aye votes.

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez thanked everyone that took part in El Dia Del Campesino festival. Mayor Gerardo Sanchez added that after the festival he and other Council Members headed to El Golfo for the donation of the surplus items, their teams where very thankful. Firefighters of El Golfo commented they would like training from the San Luis Fire Department.

Mr. Hank Green, Fire Chief, agreed to provide volunteered weekend trainings at the San Luis Arizona Fire Department.

Mr. Tadeo De La Hoya, Interim City Manager, thanked and congratulated the Public Works Department and Parks and Recreation for their work on the Christmas tree on Main Street. Mr. De La Hoya added that he has received several positive comments.

Vice-Mayor Matias Rosales commented that Ms. Jenny Torres, Community Development Director, Mr. Ralph Velez, City Consultant, and he attended the Border Trade Alliance Conference in Washington D.C. adding that it was a positive experience.

8. CALL TO THE PUBLIC

There were no comments from the public.

9. EXECUTIVE SESSION

MOTION: Council Member Africa Luna-Carrasco/ Council Member Maria Cecilia Ramos to go to Executive Session at approximately 8:57 p.m. Motion passed unanimously.

9. A. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(3) for legal advice and to consider the City's position and instruct its attorney with respect to options regarding waste water line maintenance. (Mayor Gerardo Sanchez)

9. B. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §§38-431.03(A)(3) and 38-431.03(A)(4) for presentation, discussion and legal advice as to any and all matters concerning the San Luis Regional Detention Center, its operations, possible modification of existing operating and management agreements with Emerald Correctional Management and the San Luis Facilities Development Corporation, and matters regarding pending litigations involving the San Luis Regional Detention Center. (Kay Marion Macuil, City Attorney)

10. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Vice-Mayor Matias Rosales/Council Member Mario Buchanan Jr. to go back to Regular Session at approximately 11:01 p.m. Motion passed unanimously.

11. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to adjourn the Regular Council meeting at approximately 11:02 p.m. Motion passed unanimously.

MINUTES
Special Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
December 16, 2015
7:00 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

1. CALL TO ORDER/ROLL CALL-Mayor Gerardo Sanchez called the Special Council meeting to order at approximately 7:00 p.m.

ROLL CALL

PRESENT:	Mayor Gerardo Sanchez Vice Mayor Matias Rosales Council Member Ruben Walshe Council Member Gloria Torres Council Member Mario Buchanan Jr. Council Member Africa Luna-Carrasco Council Member Maria Cecilia Ramos
OTHERS PRESENT:	Tadeo A. De La Hoya, Interim City Manager Sonia Cornelio, City Clerk Kay Macuil, City Attorney Dereck Dueñas, I.T. Department Eulogio Vera, Public Works Director Jenny Torres, Community Development Director Johnathan Dumadag, I.T. Department Maria Sabori, Human Resources Department Ralph Velez, City Consultant

2. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Vice Mayor Matias Rosales

3. DISCUSSION AND POSSIBLE ACTION ITEM:

3.A. Discussion and possible action on any an all matters regarding contract to Core Engineering Group, PLLC to provide design services associated with the improvements on Juan Sanchez Boulevard and the intersections with 4th and 1st

Avenue, which will be funded out of the HURF Capital Outlay Budget. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, explained that the traffic study which analyzed the traffic flow on Juan Sanchez Boulevard with the intersection of 1st Avenue and 4th Avenue was finalized late September by CORE Engineering. The City of San Luis has received the proposal with the scope of the City's needs and staff is ready to move into the design phase to obtain the portions built with the current fiscal year's budget. Mr. Vera provided details on the construction for this project that included the pedestrian crossing, getting a new profile and repaving Juan Sanchez Boulevard between Main Street and 1st Avenue. The approximate total cost will be $59,903.00 to provide design services associated with the proposed roadway improvements on Juan Sanchez Boulevard and the intersection on 4th Avenue and 1st Avenue. Furthermore, Mr. Vera added that he is presenting this item to the Mayor and City Council to prevent a higher cost of the project if it is not done prior to June 30, 2016 due to an impact in the construction schedule.

Mayor Gerardo Sanchez thanked Mr. Vera and CORE Engineering for being proactive. Council Member Maria Cecilia Ramos stated that she is happy that this project will be finally done.

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to approve the design contract for road improvements on Juan Sanchez Boulevard and the intersections at 4th and 1st Avenues in the amount of $59,903.00 as presented. Motion passed unanimously.

Ms. Kay Macuil, City Attorney, added that the City of San Luis has a list of engineers that went to the bidding process to do multiple contracts and CORE Engineering is one of the engineers under this bidding process.

Mr. Vera said that it is more state law qualifications rather than a bidding process, therefore one selects from the list the most qualified engineers.

4. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to adjourn the meeting at approximately 7:09 pm. Motion passed unanimously.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. B.**

Meeting Date: 01/13/2016

Summary

DISBURSEMENTS FROM NOVEMBER 30, 2015 THROUGH DECEMBER 31, 2015

Total Disbursements $1,956,239.99

(One Million, Nine Hundred Fifty-Six Thousand, Two Hundred Thirty-Nine Dollars and Ninety-Nine Cents)

Attachments

Disbursements 1/13/2016

City of San Luis
Finance Department

COUNCIL MEETING January 13, 2016
Disbursement Reports from 11/30/2015 to 12/31/2015

Bank Accounts	Check Date	Amounts	Schedule
AP Check Account	12/1/2015	$36,663.65	Schedule A
Payroll Check Account	12/2/2015	$246,192.12	Schedule B
AP Check Account	12/3/2015	$43,957.57	Schedule C
AP Check Account	12/3/2015	$3,746.52	Schedule D
AP Check Account	12/3/2015	$931.00	Schedule E
AP Check Account	12/7/2015	$25,229.13	Schedule F
AP Check Account	12/7/2015	$91.00	Schedule G
AP Check Account	12/8/2015	$3,516.75	Schedule H
AP Check Account	12/9/2015	$273.00	Schedule I
AP Check Account	12/10/2015	$30,154.60	Schedule J
AP Check Account	12/10/2015	$281,635.75	Schedule K
AP Check Account	12/10/2015	$7,209.35	Schedule L
Payroll Check Account	12/15/2015	$4,422.92	Schedule M
Payroll Check Account	12/16/2015	$232,824.00	Schedule N
AP Check Account	12/16/2015	$3,362.02	Schedule O
AP Check Account	12/17/2015	$13,541.74	Schedule P
AP Check Account	12/17/2015	$5,580.55	Schedule Q
AP Check Account	12/17/2015	$398,771.36	Schedule R
AP Check Account	12/17/2015	$19,357.90	Schedule S
AP Check Account	12/22/2015	$296.42	Schedule T
AP Check Account	12/23/2015	$65,445.81	Schedule U
Payroll Check Account	12/28/2015	$265,321.61	Schedule V
AP Check Account	12/30/2015	$38,040.00	Schedule W
AP Check Account	12/30/2015	$229,675.22	Schedule X
Total Disbursements		**$1,956,239.99**	

RECEIVED
2016 JAN -5 PM 12: 20
CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

Please contact K. St. Louis prior to the meeting if additional information is needed.

Prepared by Maura Gonzalez: Maura Gonzalez

Verified by Finance Director: Kelli St Louis

For Council approval on: _____

City of San Luis

Finance Department

COUNCIL MEETING January 13, 2016
Disbursement Reports from 11/30/2015 to 12/31/2015

Mayor:_____

Council:_____

_____

_____

_____

_____

_____

• P.O. Box 7740 • 1090 East Union Street • San Luis, AZ 85349 • Ph (928) 341-8520 • Fax (928) 341-8549 •

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Schedule A

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	8525		10/23/2015	SANITATION 0937	50.00	
Check	12/01/2015	73468	Accounts Payable	RANGEL , FRANCISCO		16.90
	Invoice		Date	Description	Amount	
	TR201501158		12/01/2015	OVERPAYMENT	16.90	
Check	12/01/2015	73469	Accounts Payable	RIVERA , MARIA ELENA		75.00
	Invoice		Date	Description	Amount	
	CR201500022		12/01/2015	RESTITUTION PAYMENT	75.00	
Check	12/01/2015	73470	Accounts Payable	SIGN MASTERS		60.71
	Invoice		Date	Description	Amount	
	39027		11/03/2015	SIGN FOR DISPATCH	60.71	
Check	12/01/2015	73471	Accounts Payable	TRANSWESTERN INSURANCE ADMIN		299.40
	Invoice		Date	Description	Amount	
	2016-00000500		12/01/2015	INSURANCE FOR DECEMBER 2015	299.40	
Check	12/01/2015	73472	Accounts Payable	YOUNG PEST CONTROL LLC		510.00
	Invoice		Date	Description	Amount	
	2016-00000496		11/24/2015	PEST CONTROL SERVICES FOR VARIOUS DEPARTMENTS	510.00	
Check	12/01/2015	73473	Accounts Payable	YUMA WINNELSON CO.		536.64
	Invoice		Date	Description	Amount	
	265350 00		11/12/2015	FIRE HYDRANT INSTALLATION@720 J. SANCHEZ BLVD	536.64	
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 24		$36,663.65
	Checks:	24	$36,663.65			

Prepared By: Maggie Dominguez
Date: 12/1/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/01/2015	73450	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		75.00

Invoice	Date	Description	Amount
2142	11/22/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/01/2015	73451	Accounts Payable	AUTOZONE STORES, INC		5,220.94

Invoice	Date	Description	Amount
2756050709	09/16/2015	WW 9341 EE180	26.25
2756051236	09/16/2015	SW 3270 EE180	14.35
2756052933	09/18/2015	HWY USER 5470 EE180	4.42
2756052735	09/18/2015	PD 6612 EE180	6.33
2756056210	09/21/2015	HWY USER 1342 EE180	12.53
2756056302	09/21/2015	HWY USER 6772 EE180	26.43
2756055798	09/21/2015	HWY USER 6772 EE180	125.20
2756055801	09/21/2015	HWY USER 2487 EE180	10.01
2756056282	09/21/2015	HWY USER 6772 EE180	50.13
2756056305	09/21/2015	CREDIT	(31.71)
2756055804	09/21/2015	SENIOR CENTR 6287 EE180	11.33
2756056890	09/22/2015	HWY 2934 EE180	314.40
2756058046	09/23/2015	PD 7759 EE180	341.35
2756057896	09/23/2015	SW 3270 EE180	189.70
2756058373	09/23/2015	FLEET SERVICES 2104 EE180	12.93
2756060197	09/25/2015	PD 8859 EE180	5.28
2756059587	09/25/2015	WATER 6243 EE180	6.33
2756060235	09/25/2015	PD 4625 EE180	20.48
2756062990	09/28/2015	PD 5714 EE180	6.73
2756063965	09/29/2015	PD 4494 EE180	18.12
2756064404	09/29/2015	PD 0567 EE180	9.51
2756064403	09/29/2015	PD 8661 EE180	5.28
2756072909	10/07/2015	SW 3796 EE180	124.38
2756072972	10/07/2015	WW 5806 EE180	43.16
2756073050	10/07/2015	WW 5806 EE180	9.84
2756072897	10/07/2015	PD 0566 EE180	9.51

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2756074094	10/08/2015	PD 2586 EE180		99.95
		2756074096	10/08/2015	PD 2586 EE180		4.42
		2756074619	10/09/2015	WW 5806 EE180		4.35
		2756074620	10/09/2015	CREDIT		(4.26)
		2756074616	10/09/2015	WW 5806 EE180		17.18
		2756074618	10/09/2015	PARKS 4059 EE180		33.83
		2756078812	10/13/2015	FIRE 9272 EE180		36.08
		2756079937	10/14/2015	COURT 4121 EE180		257.97
		2756081110	10/15/2015	WW 4835 EE180		30.01
		2756080953	10/15/2015	PARKS 1912 EE180		13.49
		2756080715	10/15/2015	COURT 4645 EE180		3.90
		2756080756	10/15/2015	COURT DEPT 4645 EE180		9.51
		2756080718	10/15/2015	SENIOR CENTER 6839 EE180		33.23
		2756081811	10/16/2015	FACILITIES 9005 EE180		4.96
		2756082157	10/16/2015	FACILITIES 9005 EE180		51.80
		2756086093	10/20/2015	WATER DEPT 4832 EE180		127.21
		2756086087	10/20/2015	PD 3205 EE180		9.51
		2756087296	10/21/2015	SW 3796 EE180		55.36
		2756087550	10/21/2015	HWY 4838 EE180		15.18
		2756088202	10/22/2015	PD 1521 EE180		10.43
		2756089176	10/23/2015	PARKS 9932 EE180		19.21
		2756089172	10/23/2015	PARKS DEPT 9932 EE180		157.20
		2756089702	10/23/2015	HWY USER 4838 EE180		16.27
		2756094340	10/27/2015	PARKS 4152 EE180		9.51
		2756095016	10/28/2015	COURT DEPT 5346 EE180		26.41
		2756095038	10/28/2015	COURT DEPT 5346 EE180		28.47
		2756095036	10/28/2015	CREDIT		(26.41)
		2756096265	10/29/2015	HWY 1342 EE180		7.39
		2756096802	10/30/2015	PARKS 0992 EE180		3.90
		2756102962	11/04/2015	HWY 2935 EE180		40.16
		2756102525	11/04/2015	PD 5714 EE180		178.24
		2756102694	11/04/2015	PD 5714 EE180		6.33
		2756102544	11/04/2015	PARKS 5460 EE180		109.59
		2756102991	11/04/2015	PD 4625 EE180		18.33
		2756103403				

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
			11/05/2015	HWY 5204 EE180		42.06
		2756104467	11/06/2015	PARKS 9077 EE180		47.04
		2756104679	11/06/2015	HWY 1754 EE180		225.92
		2756104862	11/06/2015	SW 0487 EE180		17.25
		2756104468	11/06/2015	HWY 8356 EE180		10.43
		2756108010	11/09/2015	PD 6612 EE180		6.33
		2756109138	11/10/2015	COURT 5346 EE180		116.68
		2756111329	11/12/2015	PD 8859 EE180		32.13
		2756112863	11/13/2015	SW 3796 EE180		27.68
		2756112414	11/13/2015	PD 3203 EE180		4.96
		2756113219	11/13/2015	SW 3796 EE180		42.06
		2756113220	11/13/2015	HWY 5942 EE180		25.86
		2756112688	11/13/2015	PARKS 0987 EE180		4.96
		2756112689	11/13/2015	PD 1072 EE180		6.33
		2756116291	11/16/2015	PARKS 2599 EE180		4.35
		2756115858	11/16/2015	SW 9938 EE180		5.38
		2756116319	11/16/2015	PARKS 2599 EE180		4.35
		2756116499	11/16/2015	PARKS 2599 EE180		96.98
		2756116259	11/16/2015	PD 5521 EE180		7.39
		2756116318	11/16/2015	CREIDT		(4.35)
		2756116295	11/16/2015	FIRE 5571 EE180		139.49
		2756116296	11/16/2015	CRDIT		(139.49)
		2756115855	11/16/2015	PD 6226 EE180		6.33
		2756116297	11/16/2015	FIRE 5571 EE180		139.49
		2756115859	11/16/2015	WATER 2933 EE180		344.51
		2756116269	11/16/2015	PARKS 2599 EE180		29.59
		2756116924	11/17/2015	PD 7159 EE180		157.20
		2756117307	11/17/2015	PARKS 9933 EE180		4.42
		2756116950	11/17/2015	WATER 8025 EE180		4.42
		2756117303	11/17/2015	FACILITIES 1337 EE180		4.42
		2756117034	11/17/2015	FIRE 3237 EE180		34.81
		2756118105	11/18/2015	WATER 4833 EE180		15.75
		2756117975	11/18/2015	FACILITIES 1336 EE180		18.17
		2756118104	11/18/2015	PD 8757 EE180		13.40
		2756119275				

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
			11/19/2015	ADMIN 3640 EE180	4.42	
	2756119264		11/19/2015	WATER 4833 EE180	120.48	
	2756119581		11/19/2015	WATER 4833 EE180	30.84	
	2756119646		11/19/2015	HWY USER 1844 EE180	15.53	
	2756119649		11/19/2015	HWY 4946 EE180	5.45	
	2756119269		11/19/2015	HWY USER 4946 EE180	99.70	
	2756120403		11/20/2015	HWY USER 4946 EE180	131.74	
	2756120341		11/20/2015	CITY CLERK 3359 EE180	4.35	
	2756120322		11/20/2015	CITY CLERK 3359 EE180	3.90	
	2756119145		11/19/2015	WATER 4833 EE180	527.25	
Check	12/01/2015	73452	Accounts Payable	CAMARENA, CORNELIUS		800.00
	Invoice		Date	Description	Amount	
	4725		11/17/2015	ATTORNEY FEES	400.00	
	4713		11/17/2015	ATTORNEY FEES	400.00	
Check	12/01/2015	73453	Accounts Payable	CDWG		669.34
	Invoice		Date	Description	Amount	
	BCZ2679		11/09/2015	TONER FOR FINANCE PHASER 6130	226.49	
	BBR0623		11/02/2015	TONER FOR FINANCE PHASER 6130	216.37	
	BCG4914		11/04/2015	TONER FOR FINANCE PHASER 6130	226.48	
Check	12/01/2015	73454	Accounts Payable	CENTURYLINK		63.28
	Invoice		Date	Description	Amount	
	2016-00000498		12/01/2015	LONG DISTANCE PHONE SERVICE - OCTOBER 2015	63.28	
Check	12/01/2015	73455	Accounts Payable	CENTURYLINK		6,975.98
	Invoice		Date	Description	Amount	
	2016-00000497		12/01/2015	LOCAL PHONE SERVICE - NOVEMBER 2015	6,706.56	
	2016-00000499		12/01/2015	SERVICES FOR THE BUSINESS INCUBATOR	269.42	
Check	12/01/2015	73456	Accounts Payable	CSC OF YUMA		294.05
	Invoice		Date	Description	Amount	
	000489913		10/26/2015	HWY USER 3447 EE610	294.05	
Check	12/01/2015	73457	Accounts Payable	DOI/BLM		1,133.44

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount	
	2016001279		10/21/2015	RIGHT OF WAY RENTAL -YUMA CO. SEWER FORCE MAIN 1/1/16-12/31/16	1,133.44	
Check	12/01/2015	73458	Accounts Payable	EDUCATIONAL SERVICES INC		7,242.72
	Invoice		Date	Description	Amount	
	2016-00000495		12/01/2015	EMPLOYEE COST AGREEMENT FOR J. DELAVARA PPE 110715	7,242.72	
Check	12/01/2015	73459	Accounts Payable	ESPARZA , MARIA		140.60
	Invoice		Date	Description	Amount	
	2016-00000494		10/21/2015	FLYERS AND BANNER FOR AUCTION	140.60	
Check	12/01/2015	73460	Accounts Payable	EXCEPTIONAL WATER SYSTEMS, LLC		955.00
	Invoice		Date	Description	Amount	
	4247		11/30/2015	PUMP EVALUATION FOR AQUATIC CENTER- PERFORMS FULL CHEMISTRY	955.00	
Check	12/01/2015	73461	Accounts Payable	HAJOCA CORPORATION		197.85
	Invoice		Date	Description	Amount	
	S146476995.001		11/05/2015	PURCHASE DELTA CLASSIC METER VALVES FOR P.D. & FIRE SINK FAUCETS	197.85	
Check	12/01/2015	73462	Accounts Payable	MES-ARIZONA		816.40
	Invoice		Date	Description	Amount	
	00669852_SNV		09/16/2015	CLASS A FOAM PHOS CHK 5GAL	816.40	
Check	12/01/2015	73463	Accounts Payable	O'REILLY AUTO PARTS		7,090.47
	Invoice		Date	Description	Amount	
	2771-338861		08/17/2015	PARKS 0377 EE610	100.27	
	2771-340167		08/27/2015	PARKS 0848 EE610	232.44	
	2771-340209		08/28/2015	FACILITIES 6087 EE610	15.05	
	2771-341013		09/03/2015	HWY USER 3580	132.84	
	2771-341088		09/04/2015	FIRE DPT 5571EE328	7.86	
	2771-341614		09/08/2015	FIRE 8923 EE10	112.86	
	2771-341761		09/09/2015	SW 3270 EE610	311.51	
	2771-341818		09/10/2015	FIRE DPT 8923	186.06	
	2771-341991		09/11/2015	PD 5855 EE610	26.66	
	2771-341950		09/11/2015	PD 0568 EE610	85.81	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2771-342452	09/15/2015		FACILITIES 1338 EE610		31.71
	2771-342510	09/16/2015		PD 8695 EE328		5.73
	2771-342509	09/16/2015		PD 3276 EE328		6.63
	2771-342559	09/16/2015		WW 4839 EE328		102.43
	2771-342617	09/17/2015		SW 3270 EE610		24.88
	2771-342618	09/17/2015		FLEET SERVICES 0893 EE180		15.49
	2771-342723	09/18/2015		HWY USER 4946 EE610		107.16
	2771-342724	09/18/2015		SW 9938 EE610		13.14
	2771-343052	09/21/2015		FACILITIES 5727		96.56
	2771-343176	09/22/2015		HWY USER 6772 EE610		22.13
	2771-343175	09/22/2015		HWY USER EE610		9.60
	2771-343246	09/22/2015		PD GENERATOR EE610		27.67
	2771-343247	09/22/2015		PD GENERATOR EE610		27.67
	2771-343249	09/22/2015		SW 9937 EE610		230.85
	2771-343205	09/22/2015		HWY 4837 EE328		102.43
	2771-343177	09/22/2015		SW 3270 EE610		101.86
	2771-343219	09/22/2015		SW 3270 EE610		264.38
	2771-343178	09/22/2015		SW 3270 EE610		36.68
	2771-343341	09/23/2015		PD 7759		24.33
	2771-343340	09/23/2015		PD 7759 EE180		56.43
	2771-343343	09/23/2015		WW 4489 EE610		42.10
	2771-343425	09/24/2015		HWY USER 2934 EE610		43.90
	2771-343480	09/24/2015		SENIOR CNTR 6287 EE328		36.84
	2771-343571	09/25/2015		HWY USER 2591 EE610		18.57
	2771-343568	09/25/2015		PD 6226 EE610		6.63
	2771-343586	09/25/2015		PARKS 9932 EE610		5.52
	2771-343608	09/25/2015		PD 4625 EE610		108.48
	2771-343605	09/25/2015		PD 4625 EE610		220.36
	2771-343569	09/25/2015		PD 4625 EE610		157.75
	2771-343566	09/25/2015		WW 4489 EE610		60.25
	2771-344021	09/29/2015		SW 3796 EE180		155.44
	2771-344145	09/30/2015		FLEET SERVICES 2104		24.56
	2771-344823	10/06/2015		CREDIT		(27.67)
	2771-344810	10/06/2015		CREDIT		(27.67)
	2771-344807					

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
			10/06/2015	CREDIT		(26.66)
		2771-344803	10/06/2015	CREDIT		(18.57)
		2771-344801	10/06/2015	CREDIT		(9.60)
		2771-344966	10/07/2015	SW 9938 EE180		218.14
		2771-345145	10/08/2015	PD 2586 EE610		13.27
		2771-345140	10/08/2015	FIRE 5571		36.01
		2771-345924	10/15/2015	HWY 1342 EE610		642.12
		2771-345964	10/15/2015	PD 5713 EE610		6.63
		2771-346009	10/16/2015	FIRE DEPT 6467 EE610		150.63
		2771-346431	10/20/2015	WATER 4832 EE180		6.08
		2771-346645	10/22/2015	HWY USER 2935 EE610		328.78
		2771-346784	10/23/2015	SW 4813 EE610		58.07
		2771-346816	10/23/2015	PD 2586 EE610		6.63
		2771-347171	10/26/2015	FLEET SERVICES EE610		55.34
		2771-347257	10/27/2015	CREDIT		(55.34)
		2771-347445	10/28/2015	SW 3796 EE180		39.79
		2771-347447	10/28/2015	PARKS 4152 EE610		89.86
		2771-347531	10/29/2015	FLEET 2104 EE328		159.29
		2771-347553	10/29/2015	FLEET 2104 EE328		262.38
		2771-347563	10/29/2015	HWY 2723 EE610		113.79
		2771-349206	11/12/2015	PD 0055 EE328		9.75
		2771-349209	11/12/2015	PARKS 4055 EE328		36.00
		2771-348341	11/05/2015	HWY 1754 EE180		11.22
		2771-348467	11/06/2015	PARKS 4055 EE328		132.19
		2771-348069	11/03/2015	FLEET 2104 EE328		38.10
		2771-348265	11/04/2015	HWY 2935 EE610		77.28
		2771-348833	11/09/2015	PD 4012 EE610		183.22
		2771-348828	11/09/2015	PD 8859 EE328		79.42
		2771-348148	11/03/2015	FLEET 0892 EE610		155.54
		2771-348260	11/04/2015	PD 5714 EE610		28.32
		2771-348126	11/03/2015	HWY USER 2935 EE610		32.08
		2771-348289	11/04/2015	HWY USER 2935 EE610		132.19
		2771-349929	11/17/2015	FIRE DPT 5571 EE180		36.01
		2771-349871	11/17/2015	SW 0487 EE180		230.85
		2771-350138				

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
			11/19/2015	WATER 4344 EE610	86.53	
	2771-348125		11/03/2015	HWY USER 2935 EE610	400.95	
Check	12/01/2015	73464	Accounts Payable	OFFICE DEPOT		2,421.58

Invoice	Date	Description	Amount
800925406001	10/22/2015	OFFICE SUPPLIES FOR COURT	185.38
800975620001	10/22/2015	OFFICE SUPPLIES FOR COURT	291.18
801243404001	10/22/2015	OFFICE SUPPLIES FOR COM DEV	28.88
798951891001	10/28/2015	OFFICE SUPPLIES FOR WATER DIV	31.21
798950112001	10/28/2015	OFFICE SUPPLIES FOR WW DIV	93.64
803062437001	11/03/2015	OFFICE SUPPLIES FOR PW	169.16
803062026001	11/03/2015	OFFICE SUPPLIES FOR PW	189.38
803062439001	11/03/2015	OFFICE SUPPLIES FOR PW	23.65
803062438001	11/03/2015	OFFICE SUPPLIES FOR PW	20.45
803062440001	11/03/2015	OFFICE SUPPLIES FOR PW	6.49
803063074001	11/03/2015	OFFICE SUPPLIES FOR WW DIV	124.04
803063061001	11/03/2015	OFFICE SUPPLIES FOR WW DIV	189.69
804364233001	11/10/2015	OFFICE SUPPLIES FOR CITY CLERK	93.70
804364416001	11/11/2015	OFFICE SUPPLIES FOR CITY CLERK	28.14
805305391001	11/11/2015	OFFICE SUPPLIES FOR UTILITIES	105.17
805302850001	11/12/2015	OFFICE SUPPLIES FOR UTILITIES	192.37
805305390001	11/12/2015	OFFICE SUPPLIES FOR UTILITIES	29.73
805481013001	11/18/2015	OFFICE SUPPLIES FOR FINANCE	500.49
807428255001	11/17/2015	OFFICE SUPPLIES FOR COM DEV	89.62
807464118001	11/17/2015	OFFICE SUPPLIES FOR COM DEV	29.21

Type	Date	Number	Source	Payee Name		
Check	12/01/2015	73465	Accounts Payable	PHOENIX UNIFORMS		920.00

Invoice	Date	Description	Amount
235400	10/27/2015	UNIFORM BOOTS FOR NEW FFS	920.00

Type	Date	Number	Source	Payee Name		
Check	12/01/2015	73466	Accounts Payable	PITNEY BOWES CREDIT CORP		98.35

Invoice	Date	Description	Amount
9432825-NV15	12/01/2015	MAILING SYSTEM FOR COURT - NOVEMBER 2015	98.35

Type	Date	Number	Source	Payee Name		
Check	12/01/2015	73467	Accounts Payable	QUINONES TIRE LLC		50.00

Invoice	Date	Description	Amount

Pay Day Register Report

Pay Date Range 11/14/15 - 11/27/15

Pay Batch 201524

Schedule B

U.S. MEX DENTAL - EE &	416.85	.00	WASHINGTON FEDERAL		1,991.20
U.S. MEX DENTAL - EE &	99.25	.00	Wells Fargo		50,782.78
UNITED WAY	33.00	.00	Total		$219,364.32
US & MEX DENTAL= FAMILY	669.06	.00			
US & MEX HEALTH = C	6,042.79	.00	Check		$26,827.80
US & MEX HEALTH = FAMILY	3,439.36	.00			
US & MEX HEALTH = SP	1,405.30	.00			
VSP - VISION FAMILY	602.55	.00			
Net	$246,192.12				

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/03/2015

Schedule C

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2016-00000511		12/02/2015	705 - UNITED WAY		
Check	12/03/2015	73483	Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		33.00
	Invoice		Date	Description		620.50
	2016-00000512		12/02/2015	543 - IAFF- FIRE DEPT		Amount
Check	12/03/2015	73484	Accounts Payable	ZIONS FIRST NATIONAL BANK		620.50
	Invoice		Date	Description		85.00
	2016-00000513		12/02/2015	533 - GARNISHMENT		Amount
						85.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 11		$43,957.57
	Checks:	11	$43,957.57			

Meg 12/3/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/03/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	12/03/2015	73474 Accounts Payable	ARIZONA DEPARTMENT OF REVENUE		189.66
	Invoice	Date	Description		Amount
	RP 1/4 RP	12/02/2015	RP 1/4 RP		189.66
Check	12/03/2015	73475 Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		164.31
	Invoice	Date	Description		Amount
	2016-00000507	12/02/2015	532 - GARNISHMENT - CHILD SUPPORT		164.31
Check	12/03/2015	73476 Accounts Payable	FOP/ALC		251.00
	Invoice	Date	Description		Amount
	2016-00000508	12/02/2015	714 - FOP/ALC		251.00
Check	12/03/2015	73477 Accounts Payable	INTERNAL REVENUE SERVICE		50.00
	Invoice	Date	Description		Amount
	2016-00000509	12/02/2015	711 - GARNISHMENT		50.00
Check	12/03/2015	73478 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		947.89
	Invoice	Date	Description		Amount
	psprs PPE 112715	12/02/2015	PSPRS PPE 112715		947.89
Check	12/03/2015	73479 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		38,380.89
	Invoice	Date	Description		Amount
	PSPRS112715 R	12/02/2015	PSPRS 112715 R		38,380.89
Check	12/03/2015	73480 Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		345.00
	Invoice	Date	Description		Amount
	2016-00000510	12/02/2015	539 - ASK COPS - SLPD		345.00
Check	12/03/2015	73481 Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		2,890.32
	Invoice	Date	Description		Amount
	CS PPE 112715	12/02/2015	CS PPE 112715		2,890.32
Check	12/03/2015	73482 Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		33.00
	Invoice	Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/03/2015

Schedule D

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
						$3,746.52
	Checks:	8		$3,746.52		

12/3/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/03/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	12/03/2015	73485 Accounts Payable	AL-SAIHATI , TERRILL		1,000.00
	Invoice	Date	Description		Amount
	2112	11/28/2015	PETTING ZOO PLUS CAMEL FOR XMAS FESTIVAL EVENT 2015 ON DEC 12.		1,000.00
Check	12/03/2015	73486 Accounts Payable	CARRILLO , ANTONIO C.		1,000.00
	Invoice	Date	Description		Amount
	CIVICCON11302015	11/30/2015	Sponsorship for Blazing Desert ComiCon 2015		1,000.00
Check	12/03/2015	73487 Accounts Payable	CATERING BY DESIGN		586.80
	Invoice	Date	Description		Amount
	011042015	11/04/2015	CATERING SERVICE FOR ED SUMMIT		586.80
Check	12/03/2015	73488 Accounts Payable	GLOVER'S EASY SCORE, INC.		287.50
	Invoice	Date	Description		Amount
	K9594-A	11/06/2015	PURCHASE OF SCOREBOOK FOR BASEBALL/SOFTBALL LEAGUES		287.50
Check	12/03/2015	73489 Accounts Payable	LOPEZ , JAVIER		200.00
	Invoice	Date	Description		Amount
	1142015	11/04/2015	FOLKLORIC DANCE FOR ED SUMMIT		200.00
Check	12/03/2015	73490 Accounts Payable	SECRETARY OF STATE		43.00
	Invoice	Date	Description		Amount
	11242015	11/24/2015	NOTARY APPLICATION TO SECRETARY OF STATE		43.00
Check	12/03/2015	73491 Accounts Payable	SOUTHWEST SANITATION SERVICES, LLC		460.00
	Invoice	Date	Description		Amount
	20165	11/01/2015	RENTED PORTABLE TOILETS FOR DIA DE LOS MUERTOS EVENT 2015		230.00
	20166	11/01/2015	RENTED PORTABLE TOILETS FOR DIA DE LOS MUERTOS EVENT 2015		230.00
Check	12/03/2015	73492 Accounts Payable	UNITED RENTALS (NORTH AMERICA), INC.		169.22
	Invoice	Date	Description		Amount
	133275344-001	11/19/2015	PURCHASED RECTIFIER/REGULAR FOR WIRING/ELECTRICITY DUTIES F/PARK		169.22
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 8		

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/03/2015

Schedule E

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	12/03/2015	73493 Accounts Payable	GONZALEZ , ANDREI		213.00
	Invoice	Date	Description		Amount
	2016-00000520	12/03/2015	GONZALEZ.A 12/3/2015		213.00
Check	12/03/2015	73494 Accounts Payable	GONZALEZ, MIGUEL		209.00
	Invoice	Date	Description		Amount
	2016-00000518	12/03/2015	GONZALEZ.M 12/3/2015		209.00
Check	12/03/2015	73495 Accounts Payable	LOPEZ, ALBERTO		100.00
	Invoice	Date	Description		Amount
	2016-00000516	11/28/2015	LOPEZ.A 12/3/2015		100.00
Check	12/03/2015	73496 Accounts Payable	MCGREW, JORGE		209.00
	Invoice	Date	Description		Amount
	2016-00000517	12/03/2015	MCGREW.J 12/3/2015		209.00
Check	12/03/2015	73497 Accounts Payable	SANDOVAL, SALVADOR		100.00
	Invoice	Date	Description		Amount
	2016-00000515	11/27/2015	SANDOVAL.S 12/3/2015		100.00
Check	12/03/2015	73498 Accounts Payable	VANEGAS, HECTOR		100.00
	Invoice	Date	Description		Amount
	2016-00000514	11/23/2015	VANGAS.H 12/3/2015		100.00
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 6		$931.00
	Checks:	6	$931.00		

12/3/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/07/2015

Schedule F

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/07/2015	73499	Accounts Payable	DOWNTOWN DECORATIONS, INC		25,000.00
	Invoice		Date	Description		Amount
	25824		11/24/2015	MAIN STREET CHRISTMAS TREE AND DECOR		25,000.00
Check	12/07/2015	73500	Accounts Payable	LOPEZ, JESUS E.		149.00
	Invoice		Date	Description		Amount
	2016-00000521		12/07/2015	TRAVEL - 2015 NATIONAL SWIMMING POOL FOUNDATION CERTIFIED OP		149.00
Check	12/07/2015	73501	Accounts Payable	PACHECO, ROMAN		80.13
	Invoice		Date	Description		Amount
	REIMB120315		12/03/2015	REIMB GARNISH 120315		80.13
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 3		$25,229.13

Checks: 3 $25,229.13

Prepared By: Maggie Dominguez
Date: 12/07/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/07/2015

Schedule C

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/07/2015	73502	Accounts Payable	LARA, PAULINO		91.00

Invoice	Date	Description	Amount
LARA 120715	12/07/2015	TRAVEL - REGIONAL AUTO THEFT TRAINING	91.00

1BYPAYABLE 1st BY Accounts Payable Totals:		Transactions: 1	$91.00
Checks:	1	$91.00	

Prepared By: Maggie Dominguez
Date: 12/7/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/08/2015

Schedule H

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/08/2015	73503	Accounts Payable	REDDY RENTS		2,319.75

Invoice	Date	Description	Amount
1-466563-12	11/02/2015	RENT OF GENERATORS AND LIGHT TOWERS FOR HALLOWEEN FESTIVAL & DIA	2,319.75

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/08/2015	73504	Accounts Payable	YUMA SUN, INC		1,197.00

Invoice	Date	Description	Amount
00073158	11/01/2015	POLICE OFFICER AD	399.00
00073643	11/01/2015	POLICE RECRUIT AD	399.00
00073646	11/01/2015	ADMINISTRATIVE ASSISTANT AD	399.00

1BYPAYABLE 1st BY Accounts Payable Totals:		Transactions: 2	$3,516.75
Checks:	2	$3,516.75	

Prepared By:
Maggie Dominguez
Date: 12/08/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/09/2015

Schedule I

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/09/2015	73505	Accounts Payable	ALVAREZ, MIGUEL		91.00

Invoice	Date	Description	Amount
ALVAREZ 121015	12/09/2015	TRAVEL - TASER TECHNOLOGY SUMMIT	91.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/09/2015	73506	Accounts Payable	FIGUEROA, VICTOR		91.00

Invoice	Date	Description	Amount
FIGUEROA 121015	12/09/2015	TRAVEL - AZ LEADERSHIP PROGRAM 17	91.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/09/2015	73507	Accounts Payable	REYNOSO, NIGEL		91.00

Invoice	Date	Description	Amount
REYNOSO 121015	12/09/2015	TRAVEL - TASER TECHNOLOGY SUMMIT	91.00

1BYPAYABLE 1st BY Accounts Payable Totals:		Transactions: 3	$273.00
Checks:	3	$273.00	

Prepared By:
Maggie Dominguez
Date: 12/09/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Schedule J

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	VELAZQUEZ 121015		12/10/2015	REIMBURSEMENT - STEEL TOE BOOTS		100.00
Check	12/10/2015	73523	Accounts Payable	YUMA COUNTY WATER USERS		3.25
	Invoice		Date	Description		Amount
	2016-00000529		12/09/2015	COPIES OF WATER CONVERSION CONTRACTS		3.25
Check	12/10/2015	73524	Accounts Payable	YUMA ELECTRIC MOTORS & PUMPS		13,477.07
	Invoice		Date	Description		Amount
	16159		12/04/2015	EMERGENCY REPAIR: SUBMERSIBLE PUMP #1 REPAIR@LS #300		13,477.07
Check	12/10/2015	73525	Accounts Payable	ZATARAIN, EDUARDO		100.00
	Invoice		Date	Description		Amount
	ZATARAIN 121015		12/10/2015	REIMBURSEMENT - STEEL TOE BOOTS		100.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 18		$30,154.60

Checks: 18 $30,154.60

Prepared By:
Maggie Dominguez
Date: 12/10/15

12/10/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/10/2015	73508	Accounts Payable	24 KARAT JEWELERS		54.21
	Invoice		Date	Description		Amount
	1418		12/03/2015	PURCHASE OF AWARDS FOR INTRUCTORS FOR END OF COURSE		54.21
Check	12/10/2015	73509	Accounts Payable	ARIZONA BOUNCE AROUND		4,998.57
	Invoice		Date	Description		Amount
	215903		11/30/2015	SNOW STORM MACHINE FOR XMAS FESTIVAL EVENT 2015		4,998.57
Check	12/10/2015	73510	Accounts Payable	BORDER FITNESS GYM		950.00
	Invoice		Date	Description		Amount
	11		12/01/2015	NOVEMBER MONTHLY SERVICE FEE		950.00
Check	12/10/2015	73511	Accounts Payable	CATERING BY DESIGN		6,846.00
	Invoice		Date	Description		Amount
	2016-00000537		12/09/2015	CATERING SERVICES FOR CHRISTMAS PARTY 2015		6,846.00
Check	12/10/2015	73512	Accounts Payable	GARCIA , JESUS		430.00
	Invoice		Date	Description		Amount
	2016-00000538		12/09/2015	SERVICES RENDERED OF REFEREE FOR ADULT FLAG FOOTBALL LEAGUE 2015		180.00
	2016-00000540		12/09/2015	MC SERVICES & SONG PLAYLIST FOR XMAS FESTIVAL 2015		250.00
Check	12/10/2015	73513	Accounts Payable	GUERRA , RUTH		500.00
	Invoice		Date	Description		Amount
	107		12/04/2015	TRANSLATING SERVICES FOR COURT - 113015-120415		500.00
Check	12/10/2015	73514	Accounts Payable	JANKOWSKI , ROBERT		250.00
	Invoice		Date	Description		Amount
	2016-00000539		12/09/2015	WASTE MANAGEMENT SERVICES FOR XMAS FESTIVAL DEC 12, 2015		250.00
Check	12/10/2015	73515	Accounts Payable	JENKINS, OLIVIA		108.00
	Invoice		Date	Description		Amount
	JENKINS 121515		12/10/2015	TRAVEL - ASU MLI SUCCESSION PLANNING		108.00
Check	12/10/2015	73516	Accounts Payable	JOHNSON , RICKEY		500.00
	Invoice		Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2016-00000548		12/09/2015	MUSIC BAND WILL PERFORM @ XMAS FESTIVAL 2015 ON DEC 12	500.00	
Check	12/10/2015	73517	Accounts Payable	MAGALLANES , CESAR		100.00
	Invoice		Date	Description		Amount
	MAGALLANES121015		12/10/2015	REIMBURSEMENT - STEEL TOE BOOTS		100.00
Check	12/10/2015	73518	Accounts Payable	QUINONEZ , FRANCISCO		1,075.00
	Invoice		Date	Description		Amount
	112415		11/24/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	24705		11/24/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		250.00
	24908		11/28/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	24983		11/29/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	24796		11/25/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	24799		11/26/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	24981		11/29/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	25295		12/03/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	24985		12/09/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	25384		12/05/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	25405		12/05/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	25489		12/06/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	12/10/2015	73519	Accounts Payable	SLHS BASEBALL BOOSTER CLUB		500.00
	Invoice		Date	Description		Amount
	2016-00000531		12/09/2015	CIVIC CONTRIBUTION		500.00
Check	12/10/2015	73520	Accounts Payable	TORRES , CARLOS		100.00
	Invoice		Date	Description		Amount
	TORRES 121015		12/10/2015	REIMBURSEMENT - STEEL TOE BOOTS		100.00
Check	12/10/2015	73521	Accounts Payable	TORRES , JOSE		62.50
	Invoice		Date	Description		Amount
	TORRES 121015		12/10/2015	REIMBURSEMENT - STEEL TOE BOOTS		62.50
Check	12/10/2015	73522	Accounts Payable	VELAZQUEZ, OMAR		100.00
	Invoice		Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Scheduler

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
				LS		
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 72		$281,635.75
	Checks:	72		$281,635.75		

Prepared By:
Maggie Dominguez
Date: 12/10/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/10/2015	73526	Accounts Payable	24 KARAT JEWELERS		758.58
	Invoice		Date	Description		Amount
	1408		12/02/2015	PURCHASE OF AWARDS FOR FOUNDER'S DAY PARADE 2015 WINNERS		758.58
Check	12/10/2015	73527	Accounts Payable	AGRI-TREND		150.00
	Invoice		Date	Description		Amount
	8880		10/27/2015	REQUIRED LAB SAMPLES@WS#7 & NEW 16" WATER MAIN LINE		90.00
	8864		10/13/2015	REQUIRED LAB SAMPLES@WS#7 MANGANESE PROJECT		60.00
Check	12/10/2015	73528	Accounts Payable	ALBERT HOLLER & ASSOCIATES		2,200.00
	Invoice		Date	Description		Amount
	NOVEMBER 2015		11/30/2015	SALES TAX AUDITOR - NOVEMBER 2015		2,200.00
Check	12/10/2015	73529	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		675.00
	Invoice		Date	Description		Amount
	2052		11/27/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	2053		11/27/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	2144		11/25/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	2149		11/27/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	2150		11/27/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	2148		11/26/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	2051		11/27/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1876		01/03/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1877		12/04/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	12/10/2015	73530	Accounts Payable	ARIZONA FURNISHINGS		426.49
	Invoice		Date	Description		Amount
	92941		11/23/2015	BOOKCASE F/ EE# 766 E.VERA OFFICE		426.49
Check	12/10/2015	73531	Accounts Payable	ARIZONA GLOVE AND SAFETY		526.17
	Invoice		Date	Description		Amount
	7381998		11/19/2015	SAFETY GEAR (JACKETS) FOR WASTEWATER OPERATORS		526.17
Check	12/10/2015	73532	Accounts Payable	ARIZONA PUBLIC SERVICE		161.30

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	719801282NOV15		11/23/2015	ELECTRICITY - BORDER FRIENDSHIP LIGHTS		161.30
Check	12/10/2015	73533	Accounts Payable	ARIZONA STATE TREASURER		28,277.59
	Invoice		Date	Description		Amount
	2016-00000535		12/09/2015	FUNDS COLLECTED FOR NOVEMBER 2015		28,277.59
Check	12/10/2015	73534	Accounts Payable	ARIZONA STATE UNIVERSITY		1,290.00
	Invoice		Date	Description		Amount
	1676415-87961422		12/08/2015	THIRD CPM ONLINE SESSION FOR J. MORRIS		645.00
	1676415-87960090		12/08/2015	THIRD CPM ONLINE SESSION FOR J. HUMPHREY		645.00
Check	12/10/2015	73535	Accounts Payable	ARIZONA SUPREME COURT		100.00
	Invoice		Date	Description		Amount
	ESD-2016-188		10/29/2015	REGISTRATION FEE FOR JUDGE MORALES		100.00
Check	12/10/2015	73536	Accounts Payable	AUTOZONE STORES, INC		794.12
	Invoice		Date	Description		Amount
	2756117970		11/18/2015	PURCHASE BATTERY FOR WASTEWATER #8812 GENERATOR/RIO SECO		147.24
	2756097462		10/30/2015	CREDIT		(44.27)
	2756097457		10/30/2015	PURCHASE TWO CIRCUIT TESTER-LCD FOR C.ARCIGA & J.SANCHEZ AT SHOP		132.82
	2756125767		11/25/2015	SW 3796 EE180		70.75
	2756123684		11/23/2015	ADMIN 3937 EE180		177.13
	2756125617		11/25/2015	CREDIT		(177.13)
	2756123848		11/23/2015	WATER 4833 EE180		68.36
	2756123849		11/23/2015	CREDIT		(68.36)
	2756125817		11/25/2015	PD 3206 EE180		4.96
	2756126203		11/25/2015	FIRE 3237 EE180		22.52
	2756123851		11/23/2015	WATER 7519 EEMUELA		17.11
	2756123604		11/23/2015	ADMIN 3937 EE180		12.17
	2756124879		11/24/2015	PARKS 0848 EE180		15.53
	2756135034		12/04/2015	WW 1680 EE180		19.12
	2756139989		12/08/2015	PD 0223 EE180		4.42
	2756135499		12/04/2015	PD 7758 EE180		3.90
	2756132087		12/01/2015	PD 3204 EE180		157.20

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2756132101		12/01/2015	PD 2916 EE180		9.51
	2756133666		12/02/2015	PD 2917 EE180		9.51
	2756132326		12/01/2015	PD 3204 EE180		22.52
	2756135188		12/04/2015	REC 5652 EE180		4.96
	2756132455		12/01/2015	PD 4625 EE180		127.31
	2756135495		12/04/2015	WW 0593 EE180		4.42
	2756135384		12/04/2015	REC 0992 EE180		18.87
	2756135408		12/04/2015	REC 0992 EE180		5.45
	2756135409		12/04/2015	UTILITIES 4836 EE180		15.75
	2756139125		12/07/2015	WW 5806 EE180		12.35
Check	12/10/2015	73537	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		276.00
	Invoice		Date	Description		Amount
	Y08109-20151125		11/27/2015	INMATE LABOR PROJECT		276.00
Check	12/10/2015	73538	Accounts Payable	BILL ALEXANDER FORD		616.60
	Invoice		Date	Description		Amount
	316024		12/08/2015	HWY USER 2934 EE180		4.53
	315801		12/03/2015	FIRE DEPT 9272 EE180		15.02
	315477		11/25/2015	PARKS 0848 EEMUELA		597.05
Check	12/10/2015	73539	Accounts Payable	BINGHAM EQUIPMENT CO		814.74
	Invoice		Date	Description		Amount
	P01806		12/01/2015	PURCHASE OF SUPPLIES FOR KUBOTA/BOBCAT SERVICE		814.74
Check	12/10/2015	73540	Accounts Payable	BIOLOGICAL SOLUTIONS LLC		3,580.05
	Invoice		Date	Description		Amount
	5940		11/17/2015	CHEMICALS TO TREAT ODOR CONTROL@LAKIN & GADSDEN LIFTSTATIONS		3,580.05
Check	12/10/2015	73541	Accounts Payable	BORDER CONSTRUCTION SPECIALTIES		166.48
	Invoice		Date	Description		Amount
	INV-4933748		11/25/2015	NEW WATER COOLERS FOR HIGHWAY USERS CREW		166.48
Check	12/10/2015	73542	Accounts Payable	BORDER TRADE ALLIANCE		5,000.00
	Invoice		Date	Description		Amount
	3568-I		10/23/2015	SPONSORSHIP SILVER LEVEL FY 2014-2015		5,000.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73543	Accounts Payable	CANYON TELECOM INC.		351.50
	Invoice		Date	Description		Amount
	10532		11/18/2015	OFFICE IP PHONE FOR FLEET SERVICES		351.50
Check	12/10/2015	73544	Accounts Payable	CATERING BY DESIGN		1,251.84
	Invoice		Date	Description		Amount
	2016-00000532		12/09/2015	CATERING FOR CULTURAL CENTER CLASSES END OF COURSE 2015		1,251.84
Check	12/10/2015	73545	Accounts Payable	CDWG		42.56
	Invoice		Date	Description		Amount
	ZR36787		10/14/2015	NEW KEYBOARD/MOUSE FOR EE#199 X. LOPEZ		42.56
Check	12/10/2015	73546	Accounts Payable	CHAPMAN FORD LLC		62,923.26
	Invoice		Date	Description		Amount
	160893F		12/09/2015	PURCHASED 2016 SUPER DUTY F-254WD REGCAB F/PARKS DEPT - VIN 3031		35,810.94
	160901F		12/09/2015	PURCHASED 2016 FORD EXPLORER FOR IT DEPT - VIN 3844		27,112.32
Check	12/10/2015	73547	Accounts Payable	CRAFCO INC.		3,063.11
	Invoice		Date	Description		Amount
	00388497		10/30/2015	PURCHASE OF ALT/GENERATOR FOR HWY USER DEPT 8098		535.38
	00388542		11/04/2015	PURCHASE OF PAKSTAT W/INTRLOCK FOR HWY USER DEPT VIN#8098		143.99
	00388586		11/06/2015	PURCHASE OF ELECTRIC HOSE AND ELBOW CORD FOR HWY USER VIN#8098		2,383.74
Check	12/10/2015	73548	Accounts Payable	CSC OF YUMA		623.45
	Invoice		Date	Description		Amount
	000493210		11/17/2015	PURCHASE HOSE CRIMPING VISE TOOL FOR CITY SHOP		213.44
	000493580		11/19/2015	SW 4813 EE610		38.84
	000494530		11/25/2015	PURCHASE OF AUTOMOTIVE PARTS FOR PARKS DEPT VIN #4152		371.17
Check	12/10/2015	73549	Accounts Payable	DETROIT INDUSTRIAL TOOL		4,307.45
	Invoice		Date	Description		Amount
	531756		11/25/2015	REPLACEMENT BLADES F/ SAW EQUIPMENT USED TO CUT ASPHALT/CONCRETE		4,307.45
Check	12/10/2015	73550	Accounts Payable	DOI/BLM		83.44
	Invoice		Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name / Description	EFT Bank/Account	Transaction Amount
	2015010460		12/09/2015	RENEWAL RIGHT-OF-WAY RENTAL APPLICATION AZA 018267	83.44	
Check	12/10/2015	73551	Accounts Payable	EDUCATIONAL SERVICES INC		7,242.72
	Invoice		Date	Description	Amount	
	004487		12/04/2015	EMPLOYEE COST AGREEMENT FOR J. DELAVARA PPE 112115	7,242.72	
Check	12/10/2015	73552	Accounts Payable	FACTOR SALES, INC.		398.24
	Invoice		Date	Description	Amount	
	9900		11/25/2015	PURCHASE (5) BUCKETS OF WATERPROOFING FOR ROOF AT ACT	398.24	
Check	12/10/2015	73553	Accounts Payable	FISHER CHRYSLER		499.05
	Invoice		Date	Description	Amount	
	363885		11/17/2015	PURCHASE OF SEATBELT FOR BUILDING SAFETY VIN #3098	163.92	
	363922		11/10/2015	PURCHASE PARTS FOR BUILDING SAFETY VIN #3098	59.30	
	363806		11/05/2015	PURCHASE PARTS FOR BUILDING SAFETY VIN #3098	275.83	
Check	12/10/2015	73554	Accounts Payable	FLEET FUELING		499.65
	Invoice		Date	Description	Amount	
	43146435		11/30/2015	FUEL FOR VARIOUS DEPARTMENTS FOR THE MONTH OF NOVEMBER 2015	499.65	
Check	12/10/2015	73555	Accounts Payable	GERARDO FELIX /SAN LUIS FIRE EXTINGUISHER		1,395.36
	Invoice		Date	Description	Amount	
	0229		11/10/2015	FIRST AID RESTOCK FOR UTILITIES, FINANCE, HR AND COM DEV	190.40	
	0231		11/10/2015	MEDICATION CABINET REFILL	264.57	
	0242		11/17/2015	RESTOCK FIRST AID KIT/SAFETY SUPPLIES FOR WATER DIVISION	240.22	
	0228		11/10/2015	FIRST AID KIT SUPPLIES FOR CITY ADMIN WING	211.99	
	0230		11/10/2015	FIRST AID SUPPLIES FOR IT DEPT	150.55	
	0241		11/17/2015	RESTOCK FIRST AID KIT/SAFETY SUPPLIES F/ HWY USERS & SW CREW	212.54	
	0244		11/17/2015	FIRST AID SUPPLIES FOR COURT DEPT	125.09	
Check	12/10/2015	73556	Accounts Payable	GUARDIAN MEDICAL PRODUCTS, LLC		795.07
	Invoice		Date	Description	Amount	
	5640609		12/01/2015	MEDICAL SUPPLIES FOR SLFD	503.35	
	5638867		11/20/2015	MEDICAL SUPPLIES FOR SLFD	291.72	
Check	12/10/2015	73557	Accounts Payable	HILL BROTHERS CHEMICAL CO.		5,766.98

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	4413748		11/17/2015	BLEACH TO DISINFECT EFFLUENT DISCHARGE@EAST WWTP		1,153.40
	4413747		11/17/2015	BLEACH TO DISINFECT EFFLUENT DISCHARGE@WEST WWTP		4,613.58
Check	12/10/2015	73558	Accounts Payable	JAMES DAVEY AND ASSOCIATES		7,898.40
	Invoice		Date	Description		Amount
	2015208		12/03/2015	WATER SYSTEM MASTER PLAN		3,394.40
	2015210		12/03/2015	LAKIN DR IMPROVEMENTS		4,504.00
Check	12/10/2015	73559	Accounts Payable	L.N. CURTIS & SONS		259.39
	Invoice		Date	Description		Amount
	5040809-00		11/06/2015	ORDERED GASKETS TO REPAIR SLFD HOSE		259.39
Check	12/10/2015	73560	Accounts Payable	LOOMIS		1,105.75
	Invoice		Date	Description		Amount
	11708021		10/31/2015	ARMORED CAR SERVICE, FUEL & INSURANCE FEES		1,105.75
Check	12/10/2015	73561	Accounts Payable	LOU'S GLOVES, INC		546.00
	Invoice		Date	Description		Amount
	011353		11/24/2015	SAFETY GLOVES USED FOR LAB WORK		546.00
Check	12/10/2015	73562	Accounts Payable	MCNEECE BROS. OIL COMPANY, INC		20,128.27
	Invoice		Date	Description		Amount
	514813		11/25/2015	PURCHASE DIESEL EXHAUST FLUID FOR SOLID WASTE VIN #3796		116.80
	832737		11/30/2015	FUEL FOR CITY VEHICLES - NOVEMBER 2015		20,011.47
Check	12/10/2015	73563	Accounts Payable	NAPA AUTO PARTS		444.07
	Invoice		Date	Description		Amount
	207617		12/01/2015	SUPPLIES USED TO SECURE ROLLER COMPACTOR WHEN TRANSPORTED		201.39
	206317		11/25/2015	NEW GREASE GUNS USED FOR VARIOUS EQUIPMENT		242.68
Check	12/10/2015	73564	Accounts Payable	O'REILLY AUTO PARTS		1,119.26
	Invoice		Date	Description		Amount
	2771-348384		11/05/2015	PURCHASE OF 5 GAL HYDROLIC OIL FOR SOLID WASTE VIN#4813		101.83
	2771-350685		11/24/2015	COURT DEPT 2017 EE328		54.74

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2771-350695		11/24/2015	CREDIT		(25.15)
	2771-351705		12/03/2015	POLICE DEPT 8757 EE610		146.66
	2771-352287		12/08/2015	COURT DEPT 2017 EE610		23.33
	2771-351613		12/02/2015	WW 1460 EE610		453.43
	2771-351649		12/02/2015	PD 3201 EE610		8.40
	2771-352291		12/08/2015	PD 5806 EE610		27.68
	2771-352286		12/08/2015	WATER 4833 EE610		52.80
	2771-352276		12/08/2015	WATER 8302 EE180		145.02
	2771-352289		12/08/2015	PD 1605 EE610		87.02
	2771-352282		12/08/2015	WW 1680 EE180		10.40
	2771-352283		12/08/2015	PD 0051 EE610		9.75
	2771-352434		12/09/2015	PD 3202 EE180		15.06
	2771-350085		11/19/2015	WW 1680 WE610		8.29
Check	12/10/2015	73565	Accounts Payable	POLAR ICE		316.08
	Invoice		Date	Description		Amount
	63558		11/15/2015	ICE MACHINE LEASE - FACILITIES		150.01
	63559		11/15/2015	ICE MACHINE LEASE - PUBLIC WORKS		166.07
Check	12/10/2015	73566	Accounts Payable	POSITIVE PROMOTIONS		325.00
	Invoice		Date	Description		Amount
	05342443		10/05/2015	PURCHASE OF BAGS FOR KIDS FOR HALLOWEEN EVENT 2015		325.00
Check	12/10/2015	73567	Accounts Payable	PROFESSIONAL PEST CONTROL LLC		40.00
	Invoice		Date	Description		Amount
	1183		10/21/2015	PIGEON SERVICE- ATC BLDG		40.00
Check	12/10/2015	73568	Accounts Payable	R.J. SAFETY SUPPLY CO. INC.		720.00
	Invoice		Date	Description		Amount
	350473-1		10/28/2015	PURCHASE OF GATORADES POWDER FOR PARKS EMPLOYEES		720.00
Check	12/10/2015	73569	Accounts Payable	RAMON MOSQUEDA		416.24
	Invoice		Date	Description		Amount
	4939		11/24/2015	LOGO & NAME ON JACKETS FOR FACILITIES EMPLOYEES		117.07
	4988		12/07/2015	EMBROIDERING SERVICES FOR UNIFORMS		99.18

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name / Description	EFT Bank/Account	Transaction Amount
	4987		12/07/2015	EMBROIDERY SERVICES FOR G. RODRIGUEZ	43.90	
	4989		12/07/2015	UNIFORM EMBROIDERY FOR A. CIFUENTES	52.03	
	4419		07/21/2015	EMBROIDERY SERVICES FOR IT DEPT	104.06	
Check	12/10/2015	73570	Accounts Payable	REDBURN TIRE COMPANY		1,058.36
	Invoice		Date	Description	Amount	
	11016269		11/24/2015	PURCHASE TWO TIRES FOR SOLID WASTE VIN #9937	671.45	
	11016262		11/06/2015	PURCHASE TIRE FOR POLICE VIN #2916	151.39	
	11015992		11/03/2015	ALIGNMENT AND TRUCK MOUNT FOR FIRE DEPT VIN#6467	235.52	
Check	12/10/2015	73571	Accounts Payable	RON TURLEY ASSOCIATES INC.		816.81
	Invoice		Date	Description	Amount	
	45182		10/29/2015	RTA HOSTING SERVICES FOR FLEET SERVICES	816.81	
Check	12/10/2015	73572	Accounts Payable	SAM'S CLUB		2,984.21
	Invoice		Date	Description	Amount	
	008001		10/27/2015	WATER FOR HAUNTED HOUSE VOLUNTEERS/PD EXPLORERS	89.70	
	001372		10/27/2015	CANDIES/MAKEUP FOR HAUNTED HOUSE EVENT 2015	705.51	
	999999999		10/29/2015	ANNUAL MEMBERSHIP FEES FOR AUTHORIZED BUYERS	130.08	
	004573		10/29/2015	COFFEE SUPPLIES/WATER DISPENSER FOR UTILITIES	465.67	
	001903		11/05/2015	COFFEE AND PLASTIC SILVERWARE SUPPLIES FOR CITY ADMIN WING	147.35	
	005012		11/16/2015	COFFEE SUPPLIES FOR SENIOR CENTER	1,089.18	
	003722		10/22/2015	COFFEE SUPPLIES FOR PD	372.98	
	0070254CM		11/02/2015	CASH TO CREDIT UNAPPLIED	(16.26)	
Check	12/10/2015	73573	Accounts Payable	SAN LUIS SPEAR POINT SOLAR I, LLC		62,959.74
	Invoice		Date	Description	Amount	
	000369		11/30/2015	SOLAR POWER DELIVERED - NOVEMBER 2015	19,172.66	
	000340		08/31/2015	SOLAR POWER DELIVERED - AUGUST 2015	21,762.93	
	000330		10/31/2015	SOLAR POWER DELIVERED - OCTOBER 2015	22,024.15	
Check	12/10/2015	73574	Accounts Payable	SIRCHIE FINGER PRINT LABORATORIES		676.77
	Invoice		Date	Description	Amount	
	0232473-IN		11/30/2015	EVIDENCE SUPPLIES	676.77	
Check	12/10/2015	73575	Accounts Payable	SMITH, RALPH E. SR.		750.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	23586		11/30/2015	NOVEMBER 2015 - MICROBIOLOGICAL ANALYSIS - COMPLIANCE TESTING		750.00
Check	12/10/2015	73576	Accounts Payable	SOLAR STATE ELECTRIC LLC		1,553.36
	Invoice		Date	Description		Amount
	2016-00000528		11/30/2015	PULL (4) NEW DEDICATED CIRCUITS AT FIRE STATION BAY		1,553.36
Check	12/10/2015	73577	Accounts Payable	SOUTH YUMA COUNTY LANDFILL		20,874.68
	Invoice		Date	Description		Amount
	7425		11/01/2015	LANDFILL FEES FROM 101615-103015		10,986.03
	7517		11/15/2015	LANDFILL FEES FROM 110215-111315		9,888.65
Check	12/10/2015	73578	Accounts Payable	SOUTHWEST SANITATION SERVICES, LLC		1,100.00
	Invoice		Date	Description		Amount
	20188		12/07/2015	RENTED PORTABLE TOILETS FOR DIA DEL CAMPESINO EVENT 2015		550.00
	20189		12/09/2015	RENT OF PORTABLE TOILETS FOR XMAS FESTIVAL EVENT 2015 AT JOE		550.00
Check	12/10/2015	73579	Accounts Payable	SUN RENTAL AND SALES INC.		1,365.94
	Invoice		Date	Description		Amount
	167616		11/30/2015	REPLACE OLD SAW USED TO CUT ASPHALT		1,365.94
Check	12/10/2015	73580	Accounts Payable	TASER INTERNATIONAL INC.		1,396.79
	Invoice		Date	Description		Amount
	SI1420224		12/01/2015	TASER BATTERIES		1,396.79
Check	12/10/2015	73581	Accounts Payable	THE HOME DEPOT		436.80
	Invoice		Date	Description		Amount
	42130		11/10/2015	PURCHASE OF LINCOLN ELEC CUT WLDER KIT FOR PARKS MAINTENANCE		324.15
	4042293		11/16/2015	PURCHASE OF LINCOLN ELEC CUT WLDER KIT FOR PARKS MAINTENANCE		112.65
Check	12/10/2015	73582	Accounts Payable	TIME WARNER CABLE		1,735.66
	Invoice		Date	Description		Amount
	3153 NOV15		12/09/2015	ISP FOR CITY HALL AND REMOTE SITES		104.99
	2598 NOV15		12/09/2015	ISP FOR CITY HALL AND REMOTE SITES		1,565.86
	0383 DEC15		12/09/2015	MONTHLY SERVICE 11/30 TO 12/29/2015		64.81

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73583	Accounts Payable	ULINE, INC.		144.32

Invoice	Date	Description	Amount
72117537	11/10/2015	PURCHASE SAFETY GLASSES FOR FACILITIES EMPLOYEES	144.32

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73584	Accounts Payable	UNIVERSAL BACKGROUND SCREENING		177.00

Invoice	Date	Description	Amount
201511001962	11/30/2015	NEW HIRE BACKGROUNDS	177.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73585	Accounts Payable	USA BLUE BOOK		131.58

Invoice	Date	Description	Amount
804835	11/17/2015	COATS FOR J.PEREZ	131.58

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73586	Accounts Payable	WAXIE SANITARY SUPPLY		2,870.08

Invoice	Date	Description	Amount
75590164	10/26/2015	PURCHASE OF JANITORIAL SUPPLIES FOR PARKS RESTROOMS	71.09
75593340	10/27/2015	PURCHASE OF JANITORIAL SUPPLIES FOR PARKS RESTROOMS	2,798.99

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73587	Accounts Payable	YUMA AUTOGLASS SPECIALIST LLC		215.17

Invoice	Date	Description	Amount
1153	11/25/2015	REPLACE WINDSHIELD FOR FIRE VIN #8923	215.17

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73588	Accounts Payable	YUMA COUNTY ADULT DETENTION CENTER		345.10

Invoice	Date	Description	Amount
2016-00000536	12/09/2015	INCARCERATION FEES COLLECTED FOR NOVEMBER 2015	345.10

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73589	Accounts Payable	YUMA COUNTY RECORDER'S OFFICE		83.00

Invoice	Date	Description	Amount
15-17502	11/02/2015	RECORDING FEES FOR CITY CLERK	24.50
15-17782	11/05/2015	RECORDING FEES FOR UTILITIES	24.00
15-18914	11/25/2015	RECORDING FEES FOR CITY CLERK	34.50

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73590	Accounts Payable	YUMA COUNTY TREASURER		145.52

Invoice	Date	Description	Amount
2016-00000534	12/09/2015	FUNDS COLLECTED FOR NOVEMBER 2015	145.52

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73591	Accounts Payable	YUMA COUNTY WATER USERS		2,686.38

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	1246-9		11/21/2015	O&M SPECIAL ASSESSMENT-ADVANCED CALL CENTER		652.68
	1246-3		11/21/2015	ANNUAL PYMT/OPERATION & MAINTENANCE F/ LS#300 & PARKS		570.36
	1677-1		11/21/2015	O & M SERIAL#1677-1 CO.23RD ST-CO.22ND ST (US 95)		392.99
	2016-00000533		11/25/2015	ST JUDE CHURCH SEWER PROJECT/INSPECTION FEE (PERMIT)		1,070.35
Check	12/10/2015	73592	Accounts Payable	YUMA NURSERY SUPPLY		1,500.98
	Invoice		Date	Description		Amount
	276817		11/24/2015	PURCHASE OF SPRINKLERS SUPPLIES FOR PARKS MAINTENANCE		963.60
	277058		12/02/2015	DECORATIVE ROCK F/ CHRISTMAS TREE PROJECT ON MAIN ST & 'D' ST		537.38
Check	12/10/2015	73593	Accounts Payable	YUMA OFFICE EQUIPMENT		2,406.82
	Invoice		Date	Description		Amount
	2016-00000546		12/10/2015	CONTRCT: 768, 769, 1188, 1046, 1162, 1104, 1105, 1103,1209,1347		2,406.82
Check	12/10/2015	73594	Accounts Payable	YUMA OVERHEAD DOOR CO. INC		430.42
	Invoice		Date	Description		Amount
	55611		08/13/2015	UPGRADING TO 894LT GATE & BAY GARAGE REMOTES		430.42
Check	12/10/2015	73595	Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.		599.47
	Invoice		Date	Description		Amount
	7975		12/02/2015	CHRISTMAS PARTY INVITATIONS		96.04
	7033		06/18/2015	BUSINESS CARDS FOR COM DEV		394.58
	7931		11/24/2015	NEW BUSINESS CARDS FOR EE#312 M. ROJAS		108.85
Check	12/10/2015	73596	Accounts Payable	YUMA SUN, INC		3,531.00
	Invoice		Date	Description		Amount
	00072137		10/16/2015	PUBLICITY & ADVERTISEMENT FOR DIA DE LOS MUERTOS & FOUNDERS DAY		599.00
	00072138		10/23/2015	PUBLICITY & ADVERTISEMENT FOR DIA DE LOS MUERTOS & FOUNDERS DAY		1,384.00
	00072139		10/30/2015	PUBLICITY & ADVERTISEMENT FOR DIA DE LOS MUERTOS & FOUNDERS DAY		599.00
	00072140		10/30/2015	PUBLICITY & ADVERTISEMENT FOR DIA DE LOS MUERTOS & FOUNDERS DAY		949.00
Check	12/10/2015	73597	Accounts Payable	YUMA WINLECTRIC CO.		284.53
	Invoice		Date	Description		Amount
	471022 00		11/27/2015	MATERIAL TO INSTALL COMPRESSOR@WEST WWTP & FUSES F/LOS ALAMOS		284.53

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/10/2015

Schedule L

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/10/2015	73598	Accounts Payable	STANDARD INSURANCE CO.		6,404.60

Invoice	Date	Description	Amount
LIFE INS1115	11/30/2015	LIFE INS 1115	6,404.60

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/10/2015	73599	Accounts Payable	SUSY'S PARTY SUPPLIES LLC		804.75

Invoice	Date	Description	Amount
SU49-144	12/10/2015	RENT OF TRAIN FOR XMAS FESTIVAL 2015 @ JOE ORDUNO PARK ON DEC 12	804.75

1BYPAYABLE 1st BY Accounts Payable Totals:		Transactions: 2	$7,209.35
Checks:	2	$7,209.35	

Prepared By:
Maggie Dominguez
Date: Maggie D. 12/10/15

Pay Day Register Report

Pay Date Range 12/01/15 - 12/31/15
Pay Batch 201512M

Schedule M

Pay Batch 201512M Total

Employees in Pay Batch 7
Female Employees in Pay Batch 3

Hours Description	Hours	Gross
102 - SALARY	.0000	7,550.00
806 - TELEPHONE STIPEND	.0000	200.00
Total	0.0000	$7,750.00

Withholdings and Deductions		Gross Base
Gross	7,750.00	
FEDERAL TAX WITHHOLDING	37.05	5,365.81
SOCIAL SECURITY TAX	480.49	7,750.00
MEDICARE	112.41	7,750.00
STATE WITHHOLDING	137.71	5,365.81
ASRS Council	102.15	.00
ASRS LTD Council	1.08	.00
EODCRS - COUNCIL	72.00	.00
EODCRS - DISABILITY	1.13	.00
EORP COUNCIL RETIREMENT	747.50	.00
U.S. MEX DENTAL COUNCIL -	79.40	.00
U.S. MEX DENTAL COUNCIL -	99.12	.00
US & MEX HEALTH COUNCIL =	562.10	.00
US & MEX HEALTH COUNCIL = F	859.84	.00
VSP - VISION COUNCIL	35.10	.00
Net	$4,422.92	

Benefits	Amount
ASRS Council	102.15
ASRS LTD Council	1.08
EODCRS - COUNCIL	54.00
EODCRS - DISABILITY	1.13
EORP - LEGACY RATE COUNCIL	157.50
EORP COUNCIL RETIREMENT	1,351.25
U.S. MEX DENTAL COUNCIL - CHILD	51.04
U.S. MEX DENTAL COUNCIL - FAM	63.70
US & MEX DENTAL COUNCIL= EE	97.83
US & MEX HLTH COUNCIL = C	1,686.26
US & MEX HLTH COUNCIL = EE ONLY	1,625.19
US & MEX HLTH COUNCIL = F	2,579.54
VISION - COUNCIL SINGLE	40.72
VSP VISION- COUNCIL	30.54
Total	$7,841.93

Direct Deposits	Amount
1st Bank Yuma	713.70
Chase Bank	787.11
Federal Credit Union	860.31
REALTORS FED CRED UNION	551.35
Sunbank	413.45
Wells Fargo	381.70
Total	$3,707.62

Check	$715.30

Pay Day Register Report

Pay Date Range 11/28/15 - 12/11/15

Pay Batch 201525

Schedule N

U.S. MEX DENTAL - EE &	416.85	.00	NetSpend Corporation DD	100.00
U.S. MEX DENTAL - EE &	99.25	.00	Sunbank	1,751.57
UNITED WAY	33.00	.00	THE FOOTHILLS BANK	1,728.31
US & MEX DENTAL= FAMILY	669.06	.00	WASHINGTON FEDERAL	1,955.83
US & MEX HEALTH = C	5,902.26	.00	Wells Fargo	47,839.68
US & MEX HEALTH = FAMILY	3,439.36	.00	Total	$206,265.55
US & MEX HEALTH = SP	1,405.30	.00		
VSP - VISION FAMILY	602.55	.00	Check	$26,558.45
Net	$232,824.00			

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/16/2015

Schedule O

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	TORRES 121615		12/15/2015	REIMBURSEMENT - STEEL TOE BOOTS		100.00
Check	12/16/2015	73609	Accounts Payable	VELEZ , RALPH G		1,929.10
	Invoice		Date	Description		Amount
	2016-00000555		12/15/2015	CONSULTANT EXPENSE FOR NOV. 30 TO DEC. 4, 2015		1,929.10
Check	12/16/2015	73610	Accounts Payable	VELEZ , RALPH G		588.20
	Invoice		Date	Description		Amount
	2016-00000556		12/15/2015	CONSULTANT EXPENSE FOR DEC. 7 TO DEC. 10, 2015 P/CONTRACT		588.20
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 11		$3,362.02

Checks: 11 $3,362.02

Prepared By:
Maggie Dominguez
Date: 12/16/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/16/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/16/2015	73600	Accounts Payable	DUENAS, YOLANDA		108.00
	Invoice		Date	Description		Amount
	DUENAS 121615		12/15/2015	TRAVEL - ASU MLI SUCCESSION PLANNING		108.00
Check	12/16/2015	73601	Accounts Payable	HEREDIA , OMAR		100.00
	Invoice		Date	Description		Amount
	HEREDIA 121615		12/15/2015	ERAP - ROOKIE OF THE YEAR AWARD		100.00
Check	12/16/2015	73602	Accounts Payable	KASID, CHRISTOPHER		100.00
	Invoice		Date	Description		Amount
	KASID 121615		12/15/2015	ERAP - EMPLOYEE OF THE QUARTER AWARD - 4TH QTR		100.00
Check	12/16/2015	73603	Accounts Payable	MACUIL , KAY		50.00
	Invoice		Date	Description		Amount
	MACUIL 121615		12/15/2015	ERAP - EXCELLENCE AWARD - 4TH QUARTER		50.00
Check	12/16/2015	73604	Accounts Payable	MARQUEZ, LUIS		50.00
	Invoice		Date	Description		Amount
	MARQUEZ 121615		12/15/2015	ERAP - EXCELLENCE AWARD - 4TH QUARTER		50.00
Check	12/16/2015	73605	Accounts Payable	RAMIREZ, ANGEL		50.00
	Invoice		Date	Description		Amount
	RAMIREZ 121615		12/15/2015	ERAP - EXCELLENCE AWARD - 4TH QUARTER		50.00
Check	12/16/2015	73606	Accounts Payable	RODRIGUEZ , OSVALDO		86.72
	Invoice		Date	Description		Amount
	RODRIGUEZ 121615		12/15/2015	REIMBURSEMENT - STEEL TOE BOOTS		86.72
Check	12/16/2015	73607	Accounts Payable	SOSA , DOMINGO		200.00
	Invoice		Date	Description		Amount
	SOSA 121615		12/15/2015	ERAP - EMPLOYEE OF THE YEAR		200.00
Check	12/16/2015	73608	Accounts Payable	TORRES, GILBERTO		100.00
	Invoice		Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Scheduled

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	EORP DEC 2015		12/16/2015	EORP DEC 2015		2,098.75
Check	12/17/2015	73620	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		157.50
	Invoice		Date	Description		Amount
	EORP LEGACY12		12/16/2015	EORP LEGACY12		157.50
Check	12/17/2015	73621	Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		345.00
	Invoice		Date	Description		Amount
	2016-00000583		12/16/2015	539 - ASK COPS - SLPD		345.00
Check	12/17/2015	73622	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		2,890.32
	Invoice		Date	Description		Amount
	121115cs		12/16/2015	CS 121115		2,890.32
Check	12/17/2015	73623	Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		33.00
	Invoice		Date	Description		Amount
	2016-00000584		12/16/2015	705 - UNITED WAY		33.00
Check	12/17/2015	73624	Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		620.50
	Invoice		Date	Description		Amount
	2016-00000585		12/16/2015	543 - IAFF- FIRE DEPT		620.50
Check	12/17/2015	73625	Accounts Payable	ZIONS FIRST NATIONAL BANK		85.00
	Invoice		Date	Description		Amount
	2016-00000586		12/16/2015	533 - GARNISHMENT		85.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 15		$13,541.74

Checks: 15 $13,541.74

Prepared By:
Maggie Dominguez
Date: 12/17/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/17/2015	73611	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE		189.66
	Invoice		Date	Description		Amount
	G RP 1468317		12/16/2015	G RP 1468317		189.66
Check	12/17/2015	73612	Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		164.31
	Invoice		Date	Description		Amount
	2016-00000580		12/16/2015	532 - GARNISHMENT - CHILD SUPPORT		164.31
Check	12/17/2015	73613	Accounts Payable	FOP/ALC		251.00
	Invoice		Date	Description		Amount
	2016-00000581		12/16/2015	714 - FOP/ALC		251.00
Check	12/17/2015	73614	Accounts Payable	INTERNAL REVENUE SERVICE		50.00
	Invoice		Date	Description		Amount
	2016-00000582		12/16/2015	711 - GARNISHMENT		50.00
Check	12/17/2015	73615	Accounts Payable	NATIONWIDE RETIREMENT SOLUTIONS		126.00
	Invoice		Date	Description		Amount
	12112015		12/16/2015	121115 NATION		126.00
Check	12/17/2015	73616	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		5,580.55
	Invoice		Date	Description		Amount
	PSPRS 120415		12/15/2015	PSPRS 120415 SOM		< 5,471.20
	RW 121115		12/16/2015	RW 121115		109.35 >
Check	12/17/2015	73617	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY	VOIDED - 2 separate checks.	947.89
	Invoice		Date	Description		Amount
	121115 ALT		12/16/2015	121115 ALT		947.89
Check	12/17/2015	73618	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		2.26
	Invoice		Date	Description		Amount
	EODCRS DIS CONT		12/16/2015	EODCRS DIS CONT		2.26
Check	12/17/2015	73619	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		2,098.75

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Schedule Q

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/17/2015	73626	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		5,471.20

Invoice	Date	Description	Amount
PSPRS 120415	12/15/2015	PSPRS 120415 SOM	5,471.20

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/17/2015	73627	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		109.35

Invoice	Date	Description	Amount
RW 121115	12/16/2015	RW 121115	109.35

1BYPAYABLE 1st BY Accounts Payable Totals:		Transactions: 2	$5,580.55
Checks:	2	$5,580.55	

Prepared By:
Maggie Dominguez
Date: Maggie D. 12/17/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Schedule R

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	CR201500058	12/16/2015		RESTITUTION PAYMENT		50.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 106		$398,771.36
	Checks:	106	$398,771.36			

Prepared By:
Maggie Dominguez
Date: 12/17/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/17/2015	73628	Accounts Payable	AAED		595.00

Invoice	Date	Description	Amount
200004931	11/30/2015	REGISTRATION FEE FOR D.CASTILLO	595.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/17/2015	73629	Accounts Payable	ALSCO, INC		1,459.54

Invoice	Date	Description	Amount
LYUM1014125	11/06/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	108.82
LYUM1016034	11/13/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	102.43
LYUM1018011	11/20/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	102.43
LYUM1019929	11/27/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	102.43
LYUM1014130	11/06/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	92.15
LYUM1016039	11/13/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	86.08
LYUM1018016	11/20/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	86.08
LYUM1019934	11/27/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	86.08
LYUM1014123	11/06/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	31.66
LYUM1016032	11/13/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	29.89
LYUM1018009	11/20/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	29.89
LYUM1019927	11/27/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	29.89
LYUM1014124	11/06/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	89.33
LYUM1016033	11/13/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	84.69
LYUM1018010	11/20/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	84.69
LYUM1019928	11/27/2015	UNIFORM SERVICE FOR PW PERSONNEL - NOVEMBER 2015	84.69
LYUM1018015	11/20/2015	UNIFORM SERVICE FOR PARKS	61.06
LYUM1016038	11/13/2015	UNIFORM SERVICE FOR PARKS	61.06
LYUM1019511	11/26/2015	UNIFORM SERVICE FOR UTILITIES	17.89
LYUM1019931	11/27/2015	UNIFORM SERVICES - FLEET SERVICES	32.58
LYUM1019932	11/27/2015	UNIFORM SERVICES - FACILITIES SERVICES	55.72

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/17/2015	73630	Accounts Payable	AMERICA'S TRANSMISSIONS		1,006.21

Invoice	Date	Description	Amount
5900	12/04/2015	REPAIR TRANSMISSION RR FOR HWY USER DEPT VIN #2702	1,006.21

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/17/2015	73631	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		300.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	2176		10/12/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1879		12/07/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1880		12/07/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1881		12/08/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	12/17/2015	73632	Accounts Payable	APS		189.00
	Invoice		Date	Description		Amount
	TR201401091		12/16/2015	RESTITUTION PAYMENT		189.00
Check	12/17/2015	73633	Accounts Payable	ARIZONA BRAKE & CLUTCH SUPPLY		987.02
	Invoice		Date	Description		Amount
	34362		12/08/2015	PURCHASE OF AUTOMOTIVE PARTS FOR WASTEWATER VIN#1680		507.25
	34563		12/15/2015	PURCHASE OF GLOVES FOR CITY SHOP		47.66
	34381		12/08/2015	WW 1680 EE180		432.11
Check	12/17/2015	73634	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE / TPT		28,969.47
	Invoice		Date	Description		Amount
	NOVEMBER 2015		12/17/2015	SALES TAX - NOVEMBER 2015		28,969.47
Check	12/17/2015	73635	Accounts Payable	ARIZONA MUNICIPAL RISK		101,629.00
	Invoice		Date	Description		Amount
	9750		12/08/2015	QTRLY CITY INSURANCE PREMIUM		5,554.00
	9751		12/08/2015	QTRLY CITY INSURANCE PREMIUM		96,075.00
Check	12/17/2015	73636	Accounts Payable	ARIZONA PUBLIC SERVICE		1,184.22
	Invoice		Date	Description		Amount
	245918289DEC15		12/08/2015	ELECTRICITY - 707 N 1ST AVE		596.93
	685728287DEC15		12/09/2015	ELECTRICITY - 415 INDUSTRIAL AVE		389.96
	014832287DEC15		12/07/2015	ELECTRICITY - 1170 N LAKIN DR SLIFT		71.91
	097522284DEC15		12/08/2015	ELECTRICITY - 788 W BST		125.42
Check	12/17/2015	73637	Accounts Payable	ARIZONA WESTERN COLLEGE		190.78
	Invoice		Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name / Description	EFT Bank/Account	Transaction Amount
	002073571		12/16/2015	WORKSTUDY PAYROLL	190.78	
Check	12/17/2015	73638	Accounts Payable	ARREOLA , LUIS M		1,995.00
	Invoice		Date	Description	Amount	
	2016-00000597		12/10/2015	LABOR & MATERIAL TO FABRICATE & INSTALL ALUMINUM GLASS FRAMES	1,995.00	
Check	12/17/2015	73639	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		222.00
	Invoice		Date	Description	Amount	
	Y08109 20151210		12/16/2015	INMATE LABOR PROJECT	222.00	
Check	12/17/2015	73640	Accounts Payable	BERMUDEZ , NOE		100.00
	Invoice		Date	Description	Amount	
	2016-00000620		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73641	Accounts Payable	BORDER CONSTRUCTION SPECIALTIES		41.60
	Invoice		Date	Description	Amount	
	INV-4939237		12/04/2015	NEW WATER COOLERS FOR HIGHWAY USERS CREW	41.60	
Check	12/17/2015	73642	Accounts Payable	CAMARENA, CORNELIUS		800.00
	Invoice		Date	Description	Amount	
	4731		12/01/2015	ATTORNEY FEES	400.00	
	4703		12/09/2015	ATTORNEY FEES	400.00	
Check	12/17/2015	73643	Accounts Payable	CARDENAS , ERNESTO		100.00
	Invoice		Date	Description	Amount	
	2016-00000600		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73644	Accounts Payable	CARRILLO , PALOMA		120.00
	Invoice		Date	Description	Amount	
	2016-00000574		12/16/2015	SERVICES RENDERED OF SCOREKEEPER FOR CO-ED VOLLEYBALL LEAGUE	120.00	
Check	12/17/2015	73645	Accounts Payable	CAZAREZ , KATHYA		140.00
	Invoice		Date	Description	Amount	
	2016-00000567		12/16/2015	SERVICES RENDERED OF SCOREKEEPER FOR MEN'S BASKETBALL FALL SEAS	140.00	
Check	12/17/2015	73646	Accounts Payable	CDWG		10,024.87
	Invoice		Date	Description	Amount	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	BKH1653		12/07/2015	CAMERAS FOR INCUBATOR	3,944.27	
	BKT9769		12/08/2015	IPAD AIR 2 FOR Y.DUENAS	770.75	
	BLD9686		12/10/2015	IPAD REPLACEMENT WARRANTY	192.04	
	BBT3023		11/03/2015	INK CARTRIDGES FOR DISPATCH PRINTERS	124.37	
	ZD61814		09/19/2015	3YR WARRANTY REPAIR	160.37	
	XR90631		08/29/2015	3YR REPAIR WARRANTY	187.57	
	XM36368		08/19/2015	3YR REPAIR WARRANTY FOR TV	62.35	
	WX71441		07/25/2015	3YR REPAIR WARRANTY FOR COMP	32.66	
	BBT4447		11/03/2015	TONER FOR COURT	212.34	
	BBM4228		11/02/2015	KEYBOARDS FOR DISPATCH	170.23	
	ZR43926		10/14/2015	HARD DRIVE FOR S.SANDOVAL	83.99	
	ZV12933		10/21/2015	NUANCE SOFTWARE FOR IT	2,965.10	
	BKC9498		12/04/2015	TONER FOR DISPATCH	212.34	
	BGW5961		11/23/2015	LAPTOP CASE FOR PARKS	59.39	
	BGF5958		11/18/2015	LAPTOP FOR PARKS	659.02	
	BGS5755		11/20/2015	3YR REPAIR WARRANTY	188.08	
Check	12/17/2015	73647	Accounts Payable	CEMEX		107,689.05
	Invoice		Date	Description	Amount	
	2016-00000557		12/16/2015	PAYMENT APPLICATION NO. 3 FOR CDBG #132-15	107,689.05	
Check	12/17/2015	73648	Accounts Payable	CIVICPLUS		11,034.97
	Invoice		Date	Description	Amount	
	157188		12/16/2015	YEAR 3 PREMIUM WEBSITE SETUP FEES	11,034.97	
Check	12/17/2015	73649	Accounts Payable	CSC OF YUMA		375.43
	Invoice		Date	Description	Amount	
	000494712		11/30/2015	PURCHASE PARTS TO REPAIR PARKS DEPT VIN #4152	375.43	
Check	12/17/2015	73650	Accounts Payable	CUEN , ERIC		162.00
	Invoice		Date	Description	Amount	
	2016-00000568		12/16/2015	SERVICES RENDERED OF REFEREE FOR MEN'S BASKETBALL FALL LEAGUE 15	162.00	
Check	12/17/2015	73651	Accounts Payable	D & H ELECTRIC INC.		1,310.00
	Invoice		Date	Description	Amount	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	6874		08/13/2015	INSTALL OF HYDRORANGER@LS#300	570.00	
	6541		02/26/2015	INSTALL OMNISITE SYSTEM@MERRILL LS	500.00	
	6534		02/23/2015	ELECTRICAL ISSUES@WEST WWTP & MERRILL LS	240.00	
Check	12/17/2015	73652	Accounts Payable	DAMAGE RECOVERY UNIT		150.00
	Invoice		Date	Description	Amount	
	TR201500433		12/16/2015	RESTITUTION PAYMENT	150.00	
Check	12/17/2015	73653	Accounts Payable	DESERT VALLEY SERVICES, INC		637.05
	Invoice		Date	Description	Amount	
	367783		12/03/2015	JANITORIAL SUPPLIES	160.62	
	367384		12/01/2015	JANITORIAL SUPPLIES	476.43	
Check	12/17/2015	73654	Accounts Payable	DUENAS , RAMON R		100.00
	Invoice		Date	Description	Amount	
	2016-00000619		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73655	Accounts Payable	ESPARZA , JUAN		775.50
	Invoice		Date	Description	Amount	
	2016-00000560		12/12/2015	PURCHASE OF SHIRTS FOR SOFTBALL & BASKETBALL LEAGUES WINNERS	368.50	
	2016-00000561		12/12/2015	BANNER FOR XMAS FESTIVAL 2015	407.00	
Check	12/17/2015	73656	Accounts Payable	FIGUEROA, VICTOR		100.00
	Invoice		Date	Description	Amount	
	2016-00000601		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73657	Accounts Payable	FLORES , JAZMIN		90.00
	Invoice		Date	Description	Amount	
	2016-00000565		12/16/2015	SERVICES RENDERED OF SCOREKEEPER FOR MEN'S SOFTBALL LEAGUE 2015	90.00	
Check	12/17/2015	73658	Accounts Payable	FLORES, PATRICIA		100.00
	Invoice		Date	Description	Amount	
	2016-00000575		12/16/2015	ORDER OF CUPCAKES FOR SAN LUIS YOUTH CENTER XMAS PARTY 2015	100.00	
Check	12/17/2015	73659	Accounts Payable	GALVAN , AURELIO JR		100.00
	Invoice		Date	Description	Amount	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2016-00000602		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73660	Accounts Payable	GARCIA , JESUS		200.00
	Invoice		Date	Description	Amount	
	2016-00000563		12/16/2015	SERVICES RENDERED OF UMPIRE FOR MEN'S SOFTBALL LEAGUE 2015	200.00	
Check	12/17/2015	73661	Accounts Payable	GUERRA , RUTH		500.00
	Invoice		Date	Description	Amount	
	108		12/11/2015	TRANSLATING SERVICES FOR COURT - 120715-121115	500.00	
Check	12/17/2015	73662	Accounts Payable	GUEVARA, ALAN		100.00
	Invoice		Date	Description	Amount	
	2016-00000603		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73663	Accounts Payable	HERNANDEZ , SAMUEL		100.00
	Invoice		Date	Description	Amount	
	2016-00000617		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73664	Accounts Payable	IBARRA , JOSE		100.00
	Invoice		Date	Description	Amount	
	2016-00000604		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73665	Accounts Payable	ICMA		627.16
	Invoice		Date	Description	Amount	
	2016-00000577		12/16/2015	ICMA MEMBERSHIP RENEWAL FOR TADEO A. DE LA HOYA	627.16	
Check	12/17/2015	73666	Accounts Payable	ILIENT LTD		440.00
	Invoice		Date	Description	Amount	
	OP-0453654		12/10/2015	ANNUAL SOFTWARE MAINTENANCE AND ADDITIONAL ASSETS	440.00	
Check	12/17/2015	73667	Accounts Payable	JACUINDE , ANITA		100.00
	Invoice		Date	Description	Amount	
	2016-00000566		12/16/2015	SERVICES RENDERED OF SCOREKEEPER FOR MEN'S SOFTBALL LEAGUE 2015	100.00	
Check	12/17/2015	73668	Accounts Payable	JAMES DAVEY AND ASSOCIATES		3,689.60
	Invoice		Date	Description	Amount	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	00002015209		12/03/2015	ENGINEERING SERVICES FOR CDBG #132-15	3,689.60	
Check	12/17/2015	73669	Accounts Payable	JANKOWSKI , ROBERT		250.00
	Invoice		Date	Description	Amount	
	2016-00000579		12/16/2015	WASTE MANAGEMENT SERVICES FOR EMPLOYEE RECOGNITION EVENT	250.00	
Check	12/17/2015	73670	Accounts Payable	JCG TECHNOLOGIES INC.		534.36
	Invoice		Date	Description	Amount	
	5049		12/01/2015	SUPPORT SERVICES PACKAGE RENEWAL	534.36	
Check	12/17/2015	73671	Accounts Payable	JUAREZ, PEDRO		100.00
	Invoice		Date	Description	Amount	
	2016-00000605		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73672	Accounts Payable	KANAWHA INSURANCE CO.		1,124.94
	Invoice		Date	Description	Amount	
	2016-00000589		12/17/2015	INSURANCE FOR NOVEMBER 2015	562.51	
	2016-00000590		12/17/2015	INSURANCE FOR DECEMBER 2015	562.43	
Check	12/17/2015	73673	Accounts Payable	LEON, LAURA		128.73
	Invoice		Date	Description	Amount	
	LEON 121715		12/17/2015	REIMBURSEMENT - LODGING FOR LIQUOR LICENSE TRAINING	128.73	
Check	12/17/2015	73674	Accounts Payable	LOPEZ , JAVIER		1,587.50
	Invoice		Date	Description	Amount	
	12212015		12/16/2015	DECORATIONS FOR CULTURAL CENTER INSTRUCTORS XMAS PARTY 2015	500.00	
	2016-00000588		12/16/2015	CHRISTMAS PARTY EVENT PLANNER/DECORATIONS - FINAL PYMT	1,087.50	
Check	12/17/2015	73675	Accounts Payable	LOPEZ , ROCIO S		150.00
	Invoice		Date	Description	Amount	
	2016-00000559		12/16/2015	ORDER OF TAMALES FOR THE 2015 YOUTH CENTER XMAS PARTY	150.00	
Check	12/17/2015	73676	Accounts Payable	LOPEZ, ENRIQUE		100.00
	Invoice		Date	Description	Amount	
	2016-00000613		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73677	Accounts Payable	LOWE'S HIW, INC.		325.24

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	925935		11/03/2015	CREDIT		(325.24)
	925934		11/03/2015	MATERIAL TO REPAIR STREET SIGNS CITYWIDE		325.24
	925936		11/03/2015	MATERIAL TO REPAIR STREET SIGNS CITYWIDE		325.24
Check	12/17/2015	73678	Accounts Payable	LUMBARD & ASSOCIATES P.L.L.C.		21,030.00
	Invoice		Date	Description		Amount
	2015-1206		12/03/2015	PROGRESS BILLING No.3 FOR SINGLE AUDIT PERFORMED FOR FYE 6/30/15		21,030.00
Check	12/17/2015	73679	Accounts Payable	MACUIL , KAY		100.00
	Invoice		Date	Description		Amount
	2016-00000598		12/17/2015	PERFECT ATTENDANCE AWARD		100.00
Check	12/17/2015	73680	Accounts Payable	MARTINEZ, JOSE ALFREDO		280.00
	Invoice		Date	Description		Amount
	2016-00000573		12/16/2015	SERVICES RENDERED OF REFEREE FOR CO-ED VOLLEYBALL LEAGUE FALL 15		280.00
Check	12/17/2015	73681	Accounts Payable	MASSMUTUAL FINANCIAL GROUP		120.00
	Invoice		Date	Description		Amount
	2016-00000591		12/17/2015	INSURANCE FOR OCTOBER 2015		60.00
	2016-00000592		12/17/2015	INSURANCE FOR NOVEMBER 2015		60.00
Check	12/17/2015	73682	Accounts Payable	MCCURLEY, DOYLE		1,225.20
	Invoice		Date	Description		Amount
	CR201500162		12/16/2015	BOND REFUND		1,225.20
Check	12/17/2015	73683	Accounts Payable	MEJIA HERNANDEZ , FREDDY		252.00
	Invoice		Date	Description		Amount
	2016-00000569		12/16/2015	SERVICES RENDERED OF REFEREE FOR MEN'S BASKETBALL FALL SEASON 15		252.00
Check	12/17/2015	73684	Accounts Payable	MEMBERSHIP LOCKBOX 4047		1,861.00
	Invoice		Date	Description		Amount
	117157		12/04/2015	DIRECT MEMBER DUES FOR MEMBER #0000002860		1,861.00
Check	12/17/2015	73685	Accounts Payable	METRO MARKETING, INC.		450.00
	Invoice		Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	1331-18		11/10/2015	MARKETING AD FOR J.TORRES	450.00	
Check	12/17/2015	73686	Accounts Payable	MEZA , JESUS		100.00
	Invoice		Date	Description	Amount	
	2016-00000599		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73687	Accounts Payable	MORENO , ANDREA		100.00
	Invoice		Date	Description	Amount	
	2016-00000606		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73688	Accounts Payable	NEBLINA , LEOBARDO		2,000.00
	Invoice		Date	Description	Amount	
	0010008		11/06/2015	MUSIC PERFORMANCE FOR CHRISTMAS PARTY	2,000.00	
Check	12/17/2015	73689	Accounts Payable	NEW YORK LIFE INSURANCE CO.		169.12
	Invoice		Date	Description	Amount	
	2016-00000595		12/17/2015	INSURANCE FOR NOVEMBER 2015	169.12	
Check	12/17/2015	73690	Accounts Payable	NORIEGA , GRECIA		50.00
	Invoice		Date	Description	Amount	
	2016-00000558		12/16/2015	RENT OF ROCKOLA FOR THE 2015 YOUTH CENTER XMAS PARTY FOR MEMBERS	50.00	
Check	12/17/2015	73691	Accounts Payable	ON TRACK OVERHEAD DOORS		1,273.30
	Invoice		Date	Description	Amount	
	3636		12/09/2015	LABOR & MATERIAL TO REPAIR GATE DOOR AT COURT	506.58	
	3632		12/09/2015	PURCHASE TWO 893 LM REMOTES FOR CITY HALL	110.00	
	3634		12/09/2015	SERVICE COMMERCIAL-LEVERS ENTRANCE & EXIT-ADMIN,POLICE,FIRE	375.00	
	3635		12/09/2015	PURCHASE LM-893 CONTROL FOR STORAGE ROOM DOOR	45.00	
	3633		12/09/2015	SERVICE COMMERCIAL & INSTALL (4)STRUSTS ON DOORS AT FIRE STATION	236.72	
Check	12/17/2015	73692	Accounts Payable	ONE SOURCE DISTRIBUTOR		4,198.85
	Invoice		Date	Description	Amount	
	S4845718.001		10/20/2015	REPLACE/UPGRADE PANEL VIEW FOR PLC SYSTEM@WEST WWTP	(2,021.67)	
	S4845718.002		10/21/2015	REPLACE/UPGRADE PANEL VIEW FOR PLC SYSTEM@WEST WWTP	6,220.52	
Check	12/17/2015	73693	Accounts Payable	ORNELAS , GABRIEL A		36.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount	
	2016-00000570		12/16/2015	SERVICES RENDERED OF REFEREE FOR MEN'S BASKETBALL LEAGUE 2015	36.00	
Check	12/17/2015	73694	Accounts Payable	PARRA , JOSE ANTONIO		36.00
	Invoice		Date	Description	Amount	
	2016-00000571		12/16/2015	SERVICES RENDERED OF REFEREE FOR MEN'S BASKETBALL FALL LEAGUE	36.00	
Check	12/17/2015	73695	Accounts Payable	PIERCE COLEMAN PLLC		1,507.50
	Invoice		Date	Description	Amount	
	20370		12/04/2015	LEGAL SERVICES-GENERAL EMPLOYMENT	1,507.50	
Check	12/17/2015	73696	Accounts Payable	PREPAID LEGAL SERVICES		221.28
	Invoice		Date	Description	Amount	
	2016-00000593		12/17/2015	INSURANCE FOR NOVEMBER 2015	110.64	
	2016-00000594		12/17/2015	INSURANCE FOR DECEMBER 2015	110.64	
Check	12/17/2015	73697	Accounts Payable	PRIETO, ERNESTO		100.00
	Invoice		Date	Description	Amount	
	2016-00000607		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73698	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		39,356.81
	Invoice		Date	Description	Amount	
	psprs 121115		12/17/2015	psprs 121115	39,356.81	
Check	12/17/2015	73699	Accounts Payable	QUINONES TIRE LLC		10.00
	Invoice		Date	Description	Amount	
	8579		11/13/2015	REPAIRS AND/OR MAINTENANCE FOR PW VEHICLES & EQUIPMENT	10.00	
Check	12/17/2015	73700	Accounts Payable	RAMIREZ , ALEJANDRO		100.00
	Invoice		Date	Description	Amount	
	2016-00000608		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73701	Accounts Payable	RANGEL , FRANCISCO		50.00
	Invoice		Date	Description	Amount	
	TR-201501158		12/16/2015	RESTITUTION PAYMENT	50.00	
Check	12/17/2015	73702	Accounts Payable	RDO EQUIPMENT CO.		109.87

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	P04958		12/11/2015	PURCHASE OF FUEL PUMP FOR HIGHWAY USER DEPT VIN#2118		109.87
Check	12/17/2015	73703	Accounts Payable	REAL PURIFIED WATER LLC		184.94
	Invoice		Date	Description		Amount
	11110		12/01/2015	WATER SERVICES AT SENIOR CENTER		92.15
	11094		12/17/2015	WATER SERVICES AT SENIOR CENTER		8.13
	10495		10/21/2015	WATER SERVICES AT SENIOR CENTER		8.13
	10083		09/23/2015	WATER SERVICES AT SENIOR CENTER		8.13
	10928		11/04/2015	DRINKIN WATER FOR FIRE DEPARTMENT FOR THE MONTH OF NOVEMBER 2015		9.00
	10633		11/05/2015	DRINKIN WATER FOR FIRE DEPARTMENT FOR THE MONTH OF NOVEMBER 2015		13.50
	11034		11/12/2015	DRINKIN WATER FOR FIRE DEPARTMENT FOR THE MONTH OF NOVEMBER 2015		15.00
	11093		11/18/2015	DRINKIN WATER FOR FIRE DEPARTMENT FOR THE MONTH OF NOVEMBER 2015		4.50
	11254		11/19/2015	DRINKIN WATER FOR FIRE DEPARTMENT FOR THE MONTH OF NOVEMBER 2015		12.00
	11289		11/25/2015	DRINKIN WATER FOR FIRE DEPARTMENT FOR THE MONTH OF NOVEMBER 2015		14.40
Check	12/17/2015	73704	Accounts Payable	REDBURN TIRE COMPANY		456.32
	Invoice		Date	Description		Amount
	11016422		12/08/2015	PURCHASE OF TIRE FOR HWY USER DEPT VIN #1754		456.32
	11016260		11/24/2015	PD TIRES		151.39
	11016473		12/11/2015	CREDIT FOR PD TIRES		(151.39)
Check	12/17/2015	73705	Accounts Payable	REDDY RENTS		1,594.75
	Invoice		Date	Description		Amount
	1-467626-04		12/07/2015	RENT OF GENERATORS & HEATERS FOR XMAS FESTIVAL EVENT 2015		825.02
	1-467625-05		12/08/2015	BLACK PANELFOR PARKS		769.73
Check	12/17/2015	73706	Accounts Payable	REYES , LUZ		397.80
	Invoice		Date	Description		Amount
	2016-00000576		12/16/2015	TUITION REIMBURSEMENT		397.80
Check	12/17/2015	73707	Accounts Payable	REYNOSO, NIGEL		100.00
	Invoice		Date	Description		Amount
	2016-00000609		12/17/2015	PERFECT ATTENDANCE AWARD		100.00
Check	12/17/2015	73708	Accounts Payable	ROJAS, MANUEL		100.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount	
	2016-00000615		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73709	Accounts Payable	ROMO, OSCAR		100.00
	Invoice		Date	Description	Amount	
	2016-00000610		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73710	Accounts Payable	SANDOVAL, ANTONIO		100.00
	Invoice		Date	Description	Amount	
	2016-00000618		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73711	Accounts Payable	SANTANA, MARCO		100.00
	Invoice		Date	Description	Amount	
	2016-00000611		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73712	Accounts Payable	SAUCEDA, JOEL		100.00
	Invoice		Date	Description	Amount	
	2016 00000612		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73713	Accounts Payable	SILLAS , JESUS A		100.00
	Invoice		Date	Description	Amount	
	2016-00000614		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73714	Accounts Payable	SMART MANAGEMENT		600.00
	Invoice		Date	Description	Amount	
	12212015		12/15/2015	BAND SERVICES FOR CHRISTMAS CELEBRATION - SENIOR CENTER	600.00	
Check	12/17/2015	73715	Accounts Payable	SOUTH YUMA COUNTY LANDFILL		11,780.84
	Invoice		Date	Description	Amount	
	7597		12/01/2015	LANDFILL FEES FROM - 111615-113015	11,780.84	
Check	12/17/2015	73716	Accounts Payable	SOUTHWESTERN STEEL & SUPPLY CO		1,404.46
	Invoice		Date	Description	Amount	
	38619		11/03/2015	REPLACE DAMAGED ROOF HATCH F/ WATER STORAGE TANK@WS#1	1,404.46	
Check	12/17/2015	73717	Accounts Payable	STANDARD INSURANCE CO.		1,430.30

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	2016-00000596		12/17/2015	INSURANCE FOR NOVEMBER 2015		1,430.30
Check	12/17/2015	73718	Accounts Payable	THOMSON WEST PUBLISHING CO.		771.35
	Invoice		Date	Description		Amount
	2016-00000578		12/16/2015	INTERNET SERVICES FOR ATTORNEY		771.35
Check	12/17/2015	73719	Accounts Payable	TIME WARNER CABLE		4,035.20
	Invoice		Date	Description		Amount
	1733DEC15		12/16/2015	ISP FOR CITY HALL AND REMOTE SITES		782.67
	2556DEC15		12/16/2015	ISP FOR CITY HALL AND REMOTE SITES		777.67
	2549DEC15		12/16/2015	ISP FOR CITY HALL AND REMOTE SITES		999.86
	2531DEC15		12/16/2015	ISP FOR CITY HALL AND REMOTE SITES		1,475.00
Check	12/17/2015	73720	Accounts Payable	TOPLINE ENTERPRISE LLC		8,198.26
	Invoice		Date	Description		Amount
	0290		12/04/2015	INSTALLATION OF VAPEX ODOR CONTROL UNIT@LIFTSTATION #300		8,198.26
Check	12/17/2015	73721	Accounts Payable	TORRES , CRISTIAN		224.00
	Invoice		Date	Description		Amount
	2016-00000562		12/16/2015	RENTED CHAIRS FOR XMAS FESTIVAL EVENT 2015 @ JOE ORDUNO PARK		224.00
Check	12/17/2015	73722	Accounts Payable	URQUIJO LASTRA, SALVADOR		180.00
	Invoice		Date	Description		Amount
	2016-00000564		12/16/2015	SERVICES RENDERED OF UMPIRE FOR MEN'S SOFTBALL LEAGUE 2015		180.00
Check	12/17/2015	73723	Accounts Payable	VALDEZ , JENNIFER		40.00
	Invoice		Date	Description		Amount
	TR-201303405		12/16/2015	RESTITUTION PAYMENT		40.00
Check	12/17/2015	73724	Accounts Payable	VARGAS , HECTOR A		600.00
	Invoice		Date	Description		Amount
	TR- 201200257		12/16/2015	RESTITUTION PAYMENT		600.00
Check	12/17/2015	73725	Accounts Payable	VARGAS, HERIBERTO		100.00
	Invoice		Date	Description		Amount

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2016-00000616		12/17/2015	PERFECT ATTENDANCE AWARD	100.00	
Check	12/17/2015	73726	Accounts Payable	VERIZON WIRELESS MESSAGING SVC		7,283.35
	Invoice		Date	Description	Amount	
	9756084971		11/23/2015	MONTHLY STATEMENT CHARGES FOR ACC#342064499-00001 MDC	1,458.46	
	975585387		11/19/2015	MONTHLY STATEMENT CHARGES FOR ACC#771777273-00001 DATA	2,209.78	
	9756050264		11/22/2015	MONTHLY STATEMENT CHARGES FOR ACC#865746092-00001 CELL	3,615.11	
Check	12/17/2015	73727	Accounts Payable	VILLEGAS , RICARDO		40.00
	Invoice		Date	Description	Amount	
	2016-00000572		12/16/2015	SERVICES RENDERED OF REFEREE FOR CO-ED VOLLEYBALL LEAGUE 2015	40.00	
Check	12/17/2015	73728	Accounts Payable	WAL-MART RESTITUTION RECOVERY		97.43
	Invoice		Date	Description	Amount	
	CR201300518		12/16/2015	RESTITUTION PAYMENT	60.00	
	CR201300485		12/16/2015	RESTITUTION PAYMENT	27.81	
	CR201400594		12/16/2015	RESTITUTION PAYMENT	9.62	
Check	12/17/2015	73729	Accounts Payable	WAXIE SANITARY SUPPLY		497.77
	Invoice		Date	Description	Amount	
	75655884		12/01/2015	JANITORIAL SUPPLIES	497.77	
Check	12/17/2015	73730	Accounts Payable	YUMA AUTOGLASS SPECIALIST LLC		215.17
	Invoice		Date	Description	Amount	
	1177		12/11/2015	PURCHASE OF WINDSHIELD FOR WASTEWATER VIN #5806	215.17	
Check	12/17/2015	73731	Accounts Payable	YUMA COUNTY RECORDER'S OFFICE		24.00
	Invoice		Date	Description	Amount	
	2016-00000587		12/16/2015	RECORDING AND COPIES FOR NOTICES OF CLAIM FOR WW LIEN - GAD	24.00	
Check	12/17/2015	73732	Accounts Payable	YUMA WINLECTRIC CO.		293.25
	Invoice		Date	Description	Amount	
	471705 01		12/14/2015	PURCHASE PWRSONIC SEALED 12V BATTERIES FOR ALARM SYSTEMS	293.25	
Check	12/17/2015	73733	Accounts Payable	ZARAGOZA , MARIA L		50.00
	Invoice		Date	Description	Amount	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/17/2015

Schedule S

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/17/2015	73734	Accounts Payable	PHOENIX UNIFORMS		19,357.90

Invoice	Date	Description	Amount
050221	12/07/2015	UNIFORMS FOR POLICE RECRUITS	785.00
158427	12/04/2015	POLICE UNIFORMS	17,362.10
050220	12/01/2015	POLICE BADGES	1,210.80

1BYPAYABLE 1st BY Accounts Payable Totals: Transactions: 1 $19,357.90

Checks: 1 $19,357.90

Prepared By:
Maggie Dominguez
Date: 12/17/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 12/22/2015

Schedule T

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	12/22/2015	73735 Utility Management Refund	A&M AZ SERVICES LLC		1.20
	Account Type		Account Number	Transaction Date	Transaction Type
	Residential		33081-001	12/14/2015	Refund - Account Credit
Check	12/22/2015	73736 Utility Management Refund	GONZALES , MARIO		133.50
	Account Type		Account Number	Transaction Date	Transaction Type
Check	12/22/2015	73737 Utility Management Refund	TODD , ELVIN BRAXTON , III		68.43
	Account Type		Account Number	Transaction Date	Transaction Type
Check	12/22/2015	73738 Utility Management Refund	VAZQUEZ , LUIS & JORGE		93.29
	Account Type		Account Number	Transaction Date	Transaction Type
1BYPAYABLE 1st BY Accounts Payable Totals			Transactions: 4		$296.42
	Checks:	4	$296.42		

Olivia D. 12/22/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Schedule V

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	273566		09/22/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		281.61
	273298		09/16/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		376.37
	272904		09/03/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		474.05
	275510		10/29/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		243.93
Check	12/23/2015	73783	Accounts Payable	YUMA WINLECTRIC CO.		203.74

Invoice	Date	Description	Amount
472286 00	12/21/2015	REPLACE OLD ELECTRICAL WIRE FOR WELL #7@WS#3	203.74

1BYPAYABLE 1st BY Accounts Payable Totals: Transactions: 45 $65,445.81

Checks. 45 $65,445.81

Prepared By:
Maggie Dominguez
Date: 12/23/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	12/23/2015	73739	Accounts Payable	24 KARAT JEWELERS		757.43
	Invoice		Date	Description		Amount
	1421		12/05/2015	YEARLY AWARDS CELEBRATION AWARD PLAQUES		757.43
Check	12/23/2015	73740	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		225.00
	Invoice		Date	Description		Amount
	1891		12/17/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1892		12/17/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1853		12/19/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	12/23/2015	73741	Accounts Payable	ARIZONA PUBLIC SERVICE		10,129.26
	Invoice		Date	Description		Amount
	782358283DEC15		12/15/2015	ELECTRICITY - 661 W URTUZUASTEGUI ST		100.69
	059775282DEC15		12/11/2015	ELECTRICITY - 415 INDUSTRIAL AVE (7LOCATIONS)		410.16
	470828286DEC15		12/22/2015	ELECTRICITY - 101 W JUAN SANCHEZ BLVD		9,554.62
	059775282DEC15		12/16/2015	ELECTRICITY - 802 N MAIN ST		63.79
Check	12/23/2015	73742	Accounts Payable	ARIZONA SOUTHWEST UNIFORMS LLC		24.25
	Invoice		Date	Description		Amount
	15-1203		12/03/2015	BIKE POLICE SHIRT PATCHES ALTERATIONS		24.25
Check	12/23/2015	73743	Accounts Payable	AWC SBDC		349.00
	Invoice		Date	Description		Amount
	1001		12/23/2015	REGISTRATION FEE FOR R.MARTINEZ		349.00
Check	12/23/2015	73744	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		327.00
	Invoice		Date	Description		Amount
	Y08109 20151106		11/16/2015	INMATE LABOR PROJECT		327.00
Check	12/23/2015	73745	Accounts Payable	BLT ASPHALT LLC		1,647.41
	Invoice		Date	Description		Amount
	A656722		10/30/2015	ASPHALT USED TO REPAIR STREETS CITYWIDE		552.55
	A656657		10/27/2015	ASPHALT USED TO REPAIR STREETS CITYWIDE		552.55

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Type	Date	Number	Source	Payee Name / Description	EFT Bank/Account	Transaction Amount
	A656575		10/23/2015	ASPHALT USED TO REPAIR STREETS CITYWIDE	542.31	
Check	12/23/2015	73746	Accounts Payable	BLT READY MIX CONCRETE LLC		592.86
	Invoice		Date	Description	Amount	
	656576		10/21/2015	CONCRETE USED TO REPAIR SIDEWALKS CITYWIDE	592.86	
Check	12/23/2015	73747	Accounts Payable	BORDER CONSTRUCTION SPECIALTIES		335.06
	Invoice		Date	Description	Amount	
	INV-4882516		09/28/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRACE CONSTRUCTION	335.06	
Check	12/23/2015	73748	Accounts Payable	CDWG		963.39
	Invoice		Date	Description	Amount	
	BLS7929		12/12/2015	LAPTOP/ACCESSORIES FOR M.VELEZ	160.37	
	BLK8815		12/10/2015	LAPTOP/ACCESSORIES FOR M.VELEZ	857.16	
	BFF8391		11/13/2015	CREDIT	(108.29)	
	XZ23365		09/11/2015	MONITOR MOUNT FOR FIRE DEPT	54.15	
Check	12/23/2015	73749	Accounts Payable	DESERT WATER		332.17
	Invoice		Date	Description	Amount	
	60995		11/02/2015	WATER FOR PW PERSONNEL- NOVEMBER 2015	66.42	
	61091		11/10/2015	WATER FOR PW PERSONNEL- NOVEMBER 2015	55.36	
	61164		11/17/2015	WATER FOR PW PERSONNEL- NOVEMBER 2015	55.37	
	61731		11/24/2015	WATER FOR PW PERSONNEL- NOVEMBER 2015	55.36	
	61732		11/24/2015	BULK DRINKING WATER FOR VARIOUS DEPTS	33.22	
	61797		12/01/2015	BULK DRINKING WATER FOR VARIOUS DEPTS	33.22	
	61853		12/08/2015	BULK DRINKING WATER FOR VARIOUS DEPTS	33.22	
Check	12/23/2015	73750	Accounts Payable	EDUCATIONAL SERVICES INC		7,242.73
	Invoice		Date	Description	Amount	
	2016-00000623		12/22/2015	EMPLOYEE COST AGREEMENT FOR J. DELAVARA PPE 120515	7,242.73	
Check	12/23/2015	73751	Accounts Payable	FREIGHTLINER STERLING WESTERN		285.07
	Invoice		Date	Description	Amount	
	X001394839:01		12/15/2015	PURCHASE OF VARIOUS AUTOMOTIVE PARTS OF HWY USER DEPT VIN#3580	285.07	
Check	12/23/2015	73752	Accounts Payable	GARCIA , JESUS		195.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description	Amount	
	2016-00000624		12/23/2015	SERVICES RENDERED OF REFERE FOR FLAG FOOTBALL FALL SEASON 2015	195.00	
Check	12/23/2015	73753	Accounts Payable	GERARDO FELIX /SAN LUIS FIRE EXTINGUISHER		919.91
	Invoice		Date	Description	Amount	
	0243		11/17/2015	PURCHASE OF FIRE-FIRST AID EQUIPMENT FOR FLEET SERVICES DEPT	179.33	
	0236		11/12/2015	FIRST AID KIT SUPPLIES FOR RECREATION GYM AREA	483.76	
	0238		11/12/2015	FIRST AID KIT SUPPLIES FOR YOUTH CENTER DEPT	256.82	
Check	12/23/2015	73754	Accounts Payable	GUERRA , RUTH		500.00
	Invoice		Date	Description	Amount	
	109		12/18/2015	TRANSLATING SERVICES FOR COURT - 121415-121815	500.00	
Check	12/23/2015	73755	Accounts Payable	JAMES DAVEY AND ASSOCIATES		4,448.00
	Invoice		Date	Description	Amount	
	2015218		12/03/2015	MERRILL AVE IMPROVEMENTS PROJECT	4,448.00	
Check	12/23/2015	73756	Accounts Payable	JAUREGUI, CESAR		100.00
	Invoice		Date	Description	Amount	
	JAUREGUI 122315		12/22/2015	REIMBURSEMENT - STEEL TOE BOOTS	100.00	
Check	12/23/2015	73757	Accounts Payable	KALLEN , CID RIGEL		9,000.00
	Invoice		Date	Description	Amount	
	2179		11/25/2015	ATTORNEY FEES	400.00	
	2178		11/25/2015	ATTORNEY FEES	400.00	
	2177		11/25/2015	ATTORNEY FEES	400.00	
	2176		11/25/2015	ATTORNEY FEES	400.00	
	2175		11/25/2015	ATTORNEY FEES	400.00	
	2174		11/25/2015	ATTORNEY FEES	400.00	
	2173		11/25/2015	ATTORNEY FEES	400.00	
	2171		11/25/2015	ATTORNEY FEES	400.00	
	2170		11/25/2015	ATTORNEY FEES	400.00	
	2169		11/25/2015	ATTORNEY FEES	400.00	
	2172		11/25/2015	ATTORNEY FEES	400.00	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	2168		11/24/2015	ATTORNEY FEES	200.00	
	2013		10/20/2015	ATTORNEY FEES	400.00	
	2014		10/20/2015	ATTORNEY FEES	400.00	
	2015		10/20/2015	ATTORNEY FEES	400.00	
	2016		10/20/2015	ATTORNEY FEES	400.00	
	2017		10/20/2015	ATTORNEY FEES	400.00	
	2018		10/20/2015	ATTORNEY FEES	400.00	
	2019		10/20/2015	ATTORNEY FEES	400.00	
	2194		12/21/2015	ATTORNEY FEES	400.00	
	2195		12/21/2015	ATTORNEY FEES	400.00	
	2196		12/21/2015	ATTORNEY FEES	400.00	
	2197		12/21/2015	ATTORNEY FEES	400.00	
Check	12/23/2015	73758	Accounts Payable	LA PEQUENA		965.00
	Invoice		Date	Description	Amount	
	214		12/23/2015	PURCHASE OF TROPHIES FOR RECREATION FALL LEAGUES 2015	965.00	
Check	12/23/2015	73759	Accounts Payable	LINAREZ MORENO , ALEJANDRO		249.40
	Invoice		Date	Description	Amount	
	TR201300031		12/23/2015	BO	249.40	
Check	12/23/2015	73760	Accounts Payable	LOGICAL CONCEPTS, INC		55.96
	Invoice		Date	Description	Amount	
	47124		11/01/2015	WIRELESS SERVICE FOR OMNISITE SYSTEM@LOS OLIVOS & SLHS LS	55.96	
Check	12/23/2015	73761	Accounts Payable	MCCURLEY, DOYLE		545.40
	Invoice		Date	Description	Amount	
	IA201500009		12/23/2015	BOND REFUND	545.40	
Check	12/23/2015	73762	Accounts Payable	MOLINA , JOSE		100.00
	Invoice		Date	Description	Amount	
	MOLINA 122315		12/22/2015	REIMBURSEMENT - STEEL TOE BOOTS	100.00	
Check	12/23/2015	73763	Accounts Payable	NEWMAN TRAFFIC SIGNS		2,418.66
	Invoice		Date	Description	Amount	
	TI-0293103		12/09/2015	REPLACEMENT OF DAMAGES TRAFFIC STREET SIGNS CITYWIDE	2,418.66	

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/23/2015	73764	Accounts Payable	OFFICE DEPOT		1,289.48

Invoice	Date	Description	Amount
800079708001	10/19/2015	OFFICE SUPPLIES FOR RISK MGMT	25.95
807870567001	11/25/2015	OFFICE SUPPLIES FOR UTILITIES	83.53
805440787001	11/25/2015	OFFICE SUPPLIES FOR UTILITIES	202.50
807758718001	11/25/2015	OFFICE SUPPLIES FOR DDS	468.93
807758678001	11/25/2015	OFFICE SUPPLIES FOR DDS	132.53
809954961001	12/03/2015	OFFICE SUPPLIES FOR FINANCE	119.61
809955271001	12/04/2015	OFFICE SUPPLIES FOR FINANCE	9.56
809513279001	12/04/2015	OFFICE SUPPLIES FOR CITY ATTORNEY	97.45
809513517001	12/03/2015	OFFICE SUPPLIES FOR CITY ATTORNEY	67.38
810340535001	12/08/2015	OFFICE SUPPLIES FOR DDS	82.04

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/23/2015	73765	Accounts Payable	ONE SOURCE DISTRIBUTOR		1,124.67

Invoice	Date	Description	Amount
S4947532.001	12/02/2015	REPLACE OLD BATTERIES FOR ALL MTU CPU's AT ALL WELL SITES	1,124.67

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/23/2015	73766	Accounts Payable	ORTIZ , JOHNNY		348.00

Invoice	Date	Description	Amount
TR201102390	12/23/2015	BOND REFUND	348.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/23/2015	73767	Accounts Payable	QUINONES TIRE LLC		105.00

Invoice	Date	Description	Amount
8643	12/16/2015	MAINTENANCE FOR PW VEHICLES	80.00
8245	06/18/2015	MAINTENANCE FOR PW VEHICLES	25.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/23/2015	73768	Accounts Payable	QUINONEZ , FRANCISCO		825.00

Invoice	Date	Description	Amount
25591	12/07/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00
25595	12/07/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00
25885	12/10/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00
25892	12/11/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00
25891	12/11/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00
26463	12/17/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00
26427	12/17/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	26494		12/18/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00	
	26638		12/19/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00	
	26603		12/19/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00	
	26732		12/21/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES	75.00	
Check	12/23/2015	73769	Accounts Payable	RAMIREZ , JONATHAN A		47.30
	Invoice		Date	Description	Amount	
	TR201500355		12/23/2015	OVERPAYMENT	47.30	
Check	12/23/2015	73770	Accounts Payable	RAMON MOSQUEDA		32.52
	Invoice		Date	Description	Amount	
	5057		12/21/2015	EMBROIDERY- CITY LOGO	32.52	
Check	12/23/2015	73771	Accounts Payable	ROMERO , TEODORO		66.39
	Invoice		Date	Description	Amount	
	ROMERO 122315		12/22/2015	REIMBURSEMENT - STEEL TOE BOOTS	66.39	
Check	12/23/2015	73772	Accounts Payable	SANCHEZ , BRAULIO S		3,200.00
	Invoice		Date	Description	Amount	
	162		12/08/2015	ATTORNEY FEES	400.00	
	165		12/08/2015	ATTORNEY FEES	400.00	
	166		12/08/2015	ATTORNEY FEES	400.00	
	167		12/08/2015	ATTORNEY FEES	400.00	
	168		12/08/2015	ATTORNEY FEES	400.00	
	169		12/08/2015	ATTORNEY FEES	400.00	
	170		12/08/2015	ATTORNEY FEES	400.00	
	171		12/08/2015	ATTORNEY FEES	400.00	
Check	12/23/2015	73773	Accounts Payable	SHUCK DRILLING COMPANY LLC		1,155.06
	Invoice		Date	Description	Amount	
	7638		11/03/2015	IMPELLER F/ BOOSTER PUMP/MTU@WS#3	1,155.06	
Check	12/23/2015	73774	Accounts Payable	SIGN MASTERS		78.60
	Invoice		Date	Description	Amount	
	39263		12/18/2015	PURCHASE OF VARIOUS LETTERING AND LOGOS FOR IT DEPT VIN# 3844	78.60	
Check	12/23/2015	73775	Accounts Payable	SIMS MURRAY, LTD.		1,480.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/23/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	13992		12/07/2015	LANDFILL PROJECT SERVICES		1,480.00
Check	12/23/2015	73776	Accounts Payable	SOLIS , JENNIFER		200.00
	Invoice		Date	Description		Amount
	2016-00000625		12/23/2015	PURCHASE OF DECORATIVE XMAS MASON JARS FOR CC INSTRUCTORS		200.00
Check	12/23/2015	73777	Accounts Payable	THE PIN CENTER		737.50
	Invoice		Date	Description		Amount
	1115087		11/16/2015	CITY LOGO LAPEL PINS		737.50
Check	12/23/2015	73778	Accounts Payable	TOSHIBA FINANCIAL SERVICES		1,334.90
	Invoice		Date	Description		Amount
	2016-00000621		12/22/2015	CONTRACT #: 0288609, 0289723, 0373070, 0398771, 04585969		1,334.90
Check	12/23/2015	73779	Accounts Payable	US BANK EQUIPMENT FINANCE		2,323.38
	Invoice		Date	Description		Amount
	2016-00000622		12/22/2015	CONTRACT: 500-0380583, 500-0408239, 500-0413948, 500-0448410		2,323.38
Check	12/23/2015	73780	Accounts Payable	VALLEY SAND & GRAVEL		2,694.48
	Invoice		Date	Description		Amount
	96644		09/25/2015	LANDSCAPING ROCK USED FOR R/W AT JOE ORDUNO PARK		2,694.48
Check	12/23/2015	73781	Accounts Payable	VELEZ , RALPH G		1,176.40
	Invoice		Date	Description		Amount
	2016-00000626		12/23/2015	CONSULTANT EXPENSE PER DIEM FOR R. VELEZ		1,176.40
Check	12/23/2015	73782	Accounts Payable	YUMA NURSERY SUPPLY		4,315.43
	Invoice		Date	Description		Amount
	274634		11/14/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		540.56
	274638		10/14/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		223.00
	274705		10/15/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		605.75
	273599		09/23/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		689.38
	273600		09/23/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		803.77
	275272		10/26/2015	MATERIAL FOR JOE ORDUNO PARK MAIN ENTRANCE CONSTRUCTION		77.01

Pay Day Register Report

Pay Date Range 12/12/15 - 12/25/15
Pay Batch 201526

Pay Batch 201526 Total
Employees in Pay Batch 227
Female Employees in Pay Batch 63

Hours Description	Hours	Gross
100 - REGULAR	13,702.6188	253,321.03
1000 - ADMIN LEAVE	40.0000	980.30
1005 - BEREAVEMENT LEAVE	30.0000	1,634.40
1009 - PART TIME	398.8334	4,297.79
1011 - SAFER- FIRE EE'S	843.8334	11,900.10
201 - OVERTIME	883.2164	21,504.77
202 - OP STONE GARDEN- O.T.	53.0000	1,752.07
203 - DUI ABATEMENT	10.3333	398.97
205 - OP STONE GARDEN-	.3333	7.91
300 - VACATION EARNED	973.8933	.00
301 - VACATION USED	852.3334	17,292.15
400 - SICK EARNED	825.6600	.00
401 - SICK USED	494.9999	8,283.35
500 - ON CALL PAY	.0000	900.00
701 - HOLIDAY	2,298.0000	44,169.36
704 - FIRE HOLIDAY EARNED	318.0000	.00
809 - RETRO PAY	4.0000	78.64
900 - COMPENSATION EARNED	16.8000	.00
901 - COMPENSATION USED	45.3333	930.05
920 - STEP	3.5000	69.48
921 - STEP OVERTIME	74.5001	2,428.93
Total	21,869.1886	$369,949.30

Withholdings and Deductions		Gross Base
Gross	369,949.30	
FEDERAL TAX WITHHOLDING	25,211.96	327,914.47
SOCIAL SECURITY TAX	22,781.74	367,447.84
MEDICARE	5,364.05	369,949.30
STATE WITHHOLDING	8,487.69	327,914.47
AZ STATE RETIREMENT	25,900.04	228,194.02
AZ STATE RETIREMENT	94.68	.00
AZ STATE RETIREMENT	49.90	.00
DEFERRED COMPENSATION	845.00	.00
DROP PSPRS POLICE	233.86	2,007.35
HUMANA PRE TAX	7.09	.00
LONG TERM DISABILITY	273.90	228,194.02
MISCELLANEOUS	239.66	.00
PSPRS FIRE	7,406.64	63,576.23
PSPRS POLICE	7,731.48	66,364.57
Net	$265,321.61	

Benefits	Amount
ASRS ALTERNATE CONTRIBUTION RATE	275.03
AZ STATE RETIREMENT	25,900.04
LONG TERM DISABILITY	273.90
PSPRS - ALTERNATE CONTRIBUTION	947.89
PSPRS- PENSION- FIRE	8,392.09
PSPRS- PENSION- POLICE	13,246.38
Total	$49,035.33

Direct Deposits	Amount
1st Bank Yuma	25,369.87
Bank of America	642.76
BANK OF AMERICA ALISO	1,515.36
Chase Bank	103,592.62
CHASE BANK CA	1,741.93
Federal Credit Union	31,263.56
FIRST CREDIT UNION	2,324.85
HUGHES FCU	160.00
National Bank	650.00
Navy Federal	3,665.32
NetSpend Corporation DD	100.00
Sunbank	2,239.17
THE FOOTHILLS BANK	1,843.99
WASHINGTON FEDERAL	2,088.56
Wells Fargo	56,364.08
Total	$233,562.07

Check $31,759.54

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 12/30/2015

Schedule W

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	12/30/2015	73784 Accounts Payable	ARIZONA DEPARTMENT OF REVENUE		189.66
	Invoice	Date	Description		Amount
	RP 12302015 S	12/30/2015	RP 12302015S		189.66
Check	12/30/2015	73785 Accounts Payable	INTERNAL REVENUE SERVICE		50.00
	Invoice	Date	Description		Amount
	RP 12302015	12/30/2015	RP 12302015		50.00
Check	12/30/2015	73786 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		947.89
	Invoice	Date	Description		Amount
	123015 alt ACR	12/30/2015	123015 ALT ACR		947.89
Check	12/30/2015	73787 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		36,852.45
	Invoice	Date	Description		Amount
	psprs 12312015 r	12/30/2015	PSPRS 12312015 R		36,852.45
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 4		$38,040.00

Checks: 4 $38,040.00

12/30/15

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 12/30/2015

Schedule X

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice	Date	Description		Amount
	26016	12/12/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	26015	12/12/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	26123	12/14/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	26772	12/21/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	26817	12/22/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	26861	12/22/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	27083	12/25/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	27227	12/27/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	27226	12/27/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	12/30/2015	73796 Accounts Payable	RAMON MOSQUEDA		34.68
	Invoice	Date	Description		Amount
	5031	12/17/2015	HATS FOR T. DE LA HOYA		34.68
Check	12/30/2015	73797 Accounts Payable	RIVERA , MARIA ELENA		75.00
	Invoice	Date	Description		Amount
	L170570	12/22/2015	restitution pmt/def alma dulia zamudio CR2015-22		75.00
Check	12/30/2015	73798 Accounts Payable	ROSALES , MATIAS		137.92
	Invoice	Date	Description		Amount
	2016-00000627	12/30/2015	ROSALES, MATIAS REIMBURSEMENTS		137.92
Check	12/30/2015	73799 Accounts Payable	THOMSON WEST PUBLISHING CO.		2,604.74
	Invoice	Date	Description		Amount
	833116009	12/04/2015	Subscription Product Charges, 2015 Invoice # 833116009*		2,604.74
Check	12/30/2015	73800 Accounts Payable	TRANSWESTERN INSURANCE ADMIN		299.40
	Invoice	Date	Description		Amount
	2016-00000628	12/30/2015	INSURANCE FOR JANUARY 2016		299.40
Check	12/30/2015	73801 Accounts Payable	VALLEY SAND & GRAVEL		1,120.48
	Invoice	Date	Description		Amount
	96743	10/02/2015	LANDSCAPING ROCK USED FOR R/W AT JOE ORDUNO PARK		1,120.48
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 14		$229,675.22

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 12/30/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	12/30/2015	73788 Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		375.00
	Invoice	Date	Description		Amount
	1885	12/13/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1888	12/14/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1854	12/22/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	1897	12/23/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
	2076	12/24/2015	TOW SERVICES FOR SLPD IMPOUNDED VEHICLES		75.00
Check	12/30/2015	73789 Accounts Payable	CENTURYLINK		3,752.14
	Invoice	Date	Description		Amount
	2016-00000629	12/30/2015	LOCAL PHONE SERVICE DECEMBER 2015		3,752.14
Check	12/30/2015	73790 Accounts Payable	CITY OF YUMA		7,461.73
	Invoice	Date	Description		Amount
	2016-00000031	10/06/2015	YRCS QUARTELY RADIO FEES/PS SOTWARE MAINTENANCE		7,461.73
Check	12/30/2015	73791 Accounts Payable	CLARIDGE , JEREMY J.		1,200.00
	Invoice	Date	Description		Amount
	20287	12/21/2015	attorney fee/invoice#20287		400.00
	20288	12/21/2015	attorney fee/invoice#20288		400.00
	20289	12/21/2015	attorney fee/invoice#20289		400.00
Check	12/30/2015	73792 Accounts Payable	GREEN D. HENRY		260.00
	Invoice	Date	Description		Amount
	204109	11/30/2015	Public Safety Personnel Retirement System Reimbursement		260.00
Check	12/30/2015	73793 Accounts Payable	GUERRA , RUTH		400.00
	Invoice	Date	Description		Amount
	110	12/25/2015	translating services for court/invoice#110		400.00
Check	12/30/2015	73794 Accounts Payable	INTEGRATED WATER SERVICES, INC		211,279.13
	Invoice	Date	Description		Amount
	10	10/25/2015	WS#7 MANGANESE REMOVAL PROJECT-PAYMENT APP. #10 & CO#5		211,279.13
Check	12/30/2015	73795 Accounts Payable	QUINONEZ , FRANCISCO		675.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 12/30/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Checks:	14		$229,675.22		

12/30/15

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **5. C.**

Meeting Date: 01/13/2016

Department Head: Eulogio Vera, Public Works Director, Public Works Department

Submitted By: Eulogio Vera, Public Works Director, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the Beach Street Improvements Project and additional engineering costs. **(Eulogio Vera, Public Works Director)**

SUMMARY:

Beach Street Improvements Project was funded by Community Development Block Grant (CDBG) and City funds. Project started back in September and as excavation progressed for the sewer main reconstruction, unforeseen conditions were encountered with the existing integrity of the sewer services that generated additional work for the contractor and for the inspector. To optimize the use of the funds we eliminated a wall reconstruction bid item and used those funds to do more paving and fixing an intersection that had problems with storm-water ponding. Walls still are getting built and costing us only a fifth of the cost. All additional work was essential to make the project successful but did extend the project contract time by 24 days requiring more inspections and more assistance from the Engineer. Requested compensation is reasonable for the services provided.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE ADDITIONAL COMPENSATION TO JAMES DAVEY AND ASSOCIATES AS INVOICED IN THE ATTACHMENT TO THIS AGENDA ITEM.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	7820
BUDGETED:	YES
AVAILABLE TO TRANSFER:	0
ACCOUNT #/REMAINING BALANCE:	0

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

GL # 310-311-80000 Contractual Services to pay for additional engineering services

Attachments

Project Layout
Additonal Work Summary
Additional Compensation Request

N

Beach Street

Street paving in the original project scope is approximately 1000' of Street. Additional repairs included 14 sewer services and 100' of 8" sewer main.

Escondido Street

Main Street

Additional Street Paving (Approximately 480'). New Valley Gutter and Curbing at Intersection.

Juan Sanchez Blvd

© 2015 Google
© 2015 INEGI

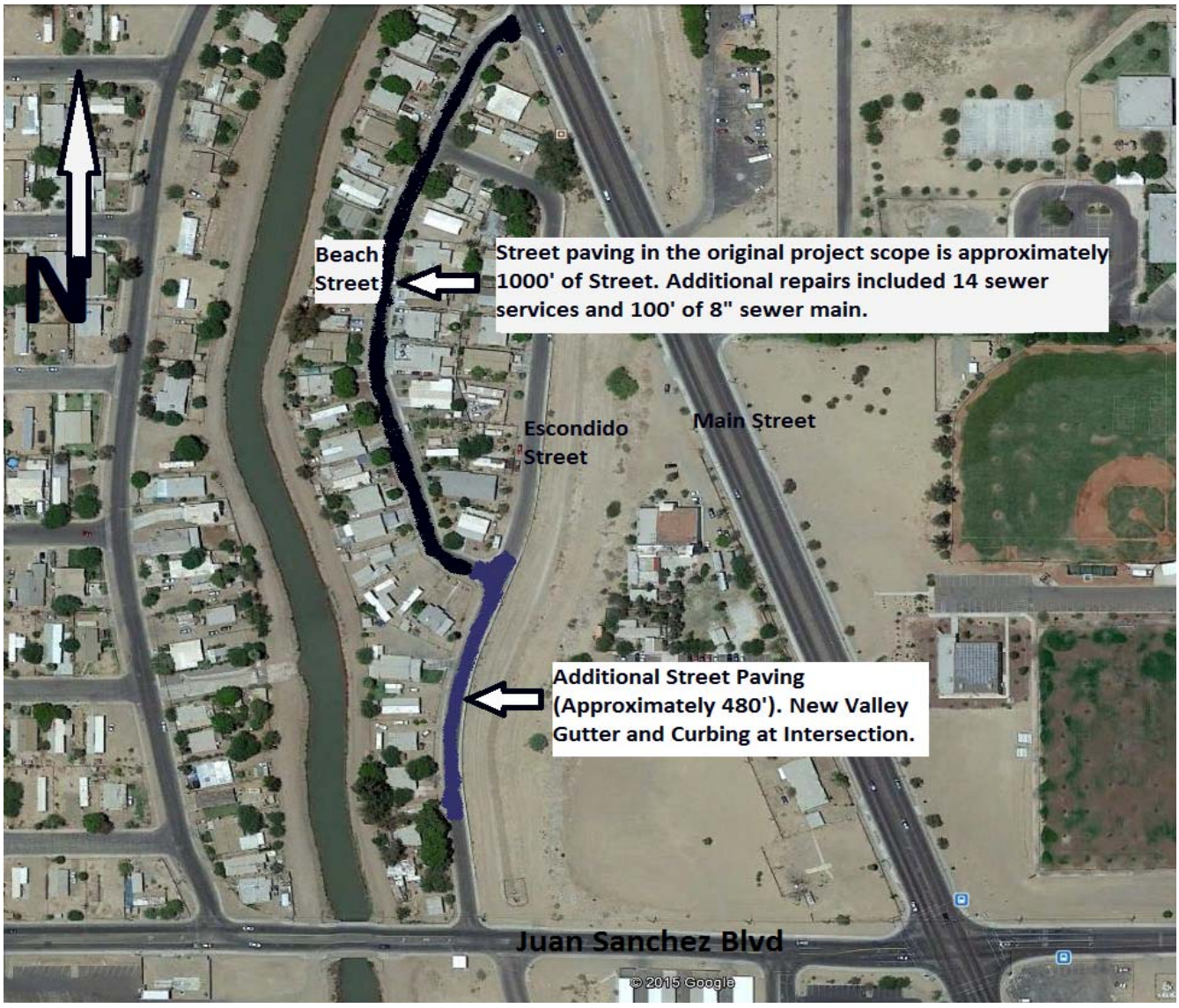
Google earth

Beach Street Reconstruction Project - Summary

Contractor	**CEMEX**
Original Contact Amount	**$239,674**
Contract Time	**90 Days**
Engineer/Inspector	**James Davey and Associates, Inc.**
Original Contract Amount	**$22,264**
Requested Additonal Compensation	**$7,820**

Project Scope Changes During Construction

Contract Time Extension	**24 Days**
Additional Sewer Main	**100 Lineal Feet**
Additional Sewer Services	**14 Sewer Services**
Additional Paving	**1,196 Square Yards (Approximately 480 feet of street)**
Final Contractor Due Amount	**$288,948**



Eulogio Vera

From: Kay Macuil
Sent: Monday, December 28, 2015 4:34 PM
To: Eulogio Vera
Cc: Jenny Torres; Manuel Rojas; Tadeo A. DeLaHoya; Ralph Velez
Subject: RE: Beach Street Construction Administration

Hello Eulogio,

This is only a 3% change, looking at the entire project which initially was about $239,000. Legally, in my opinion, Council approval is not required where the change is this small. However, I consulted Ralph and he would like it on the consent agenda for January 13 for Council's Consideration in order to keep Council up-dated with this project. Given the unexpected work on the sewer line and the change in extra paving, I agree these costs the Engineer incurred are reasonable. As part of the match for the Community Development Block Grant (CDBG) the City was to provide contract administration, so the expense is appropriate.

Kay Marion Macuil
San Luis City Attorney
P.O. Box 1170
San Luis, AZ 85349
(928) 314-9117
Fax (928) 722-0263

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From: Eulogio Vera
Sent: Monday, December 28, 2015 4:00 PM
To: Kay Macuil <kmacuil@cityofsanluis.org>; Tadeo A. DeLaHoya <tdelahoya@cityofsanluis.org>
Cc: Jenny Torres <jtorres@cityofsanluis.org>; Manuel Rojas <MRojas@cityofsanluis.org>
Subject: FW: Beach Street Construction Administration

Hello Kay,

Below is an email from Jim Davey for additional compensation for services provided that were not part of their scope in their original contract. I feel it is reasonable as inspection time was substantially more than anticipated due to the change orders dealing with the sewer services as well as the additional survey, design, and staking required to make drainage work on the Beach and Escondido intersection (which is beyond the original limits of the project). We extended street pavement at least 200' beyond the original scope.

Below is the work session item and the cm item when approved in consent agenda. Should this go to council again? Original contract was just over 22k. Change is over 7k.

Thanks
Eulogio

AMENDED AGENDA
MAY 12, 2015

AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chamber
1090 E. Union Street
May 13, 2015
7:00 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

PROCLAMATIONS/PRESENTATIONS

- Proclamation – National Police Week May 11-17, 2015
- Presentation of Years of Service plaque to retired employee, Noe Martinez, commending his 25 years commitment to the City of San Luis. **(Maria Sabori)**
- Recognition of San Luis Police Athletic League (P.A.L.) Boxing Program Athletes and Coaches who participated in the 2015 State Championship Junior Olympics. **(Jennifer Cisneros)**
- Presentation by the San Luis Police Department to Border Patrol Agents Ryan Ward, Matthew Arruda and Jesse Ring for their life saving service involving an incident on April 5, 2015. **(Victor Figueroa)**

CONSENT AGENDA
All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

MINUTES OF
- Regular Council meeting held April 8, 2015
- Regular Council meeting held April 22, 2015

DISBURSEMENTS from April 13, 2015 to May 1, 2015
Total disbursements $1,082,549.91
(One Million, Eighty-Two Thousand, Five-Hundred, Forty-Nine Dollars and Ninety-One-Cents)

---

1. Discussion and possible action to award a contract to James Davey and Associates, Inc. to provide construction management associated with the improvements on Beach Street (CDBG-SSP Project #132-15). **(Jenny Torres)**

DISCUSSION AND POSSIBLE ACTION ITEMS:

2. Discussion and possible action on any and all matters regarding the appointment of a

MINUTES
Work Session
San Luis City Council
San Luis Council Chamber
1090 E. Union Street
May 6, 2015
6:30 p.m.

CALL TO ORDER/ROLL CALL
Mayor Gerardo Sanchez called the Work Session to order at approximately 6:34 p.m.

ROLL CALL

3. Discussion on any and all matters to award a contract to James Davey and Associates, Inc. in the amount of $22,264.00 to provide construction management associated with the improvements on Beach Street (CDBG-SSP Project #132-15).

Ms. Jenny Torres, Community Development Director, informed that her department submitted an application to the Arizona Department of Housing State Special Project (SSP) account. The City of San Luis received a grant for $299,928.00. The project is intended for street and sewer improvements along Beach Street between Hwy. 95 and Escondido Street. As part of the contract the City hired James Davey and Associates to do the design. She mentioned that James Davey and Associates will received the construction/administration funding, since they did the design and the cost estimate. The total amount of the contract is $22,264.00.

From: Jim Davey [mailto:jdavey@jdacivil.com]
Sent: Thursday, December 24, 2015 1:09 PM
To: Eulogio Vera <evera@cityofsanluis.org>
Subject: Beach Street Construction Administration

Eulogio,

For the Beach Street project, as we discussed briefly, with the additional sewer and roadway work included in the project during its construction phase JDA had considerable additional construction administration expenses.

These additional expenses consist of the following:

1. Additional topographic survey and design for the reconstruction of the Beach and Escondido Intersection.
   8.5 Hours – Project Engineer at $120/hour = $1020
   4.0 Hours – Engineering Technician at $80/hour = $320
2. Additional Construction Staking for the reconstruction of the Beach Street and Escondido Intersection and Escondido Paving.
   7.0 Hours – Survey Crew at $160/hour = $1120
3. Additional Material Testing by GTS (sewer trench compaction tests and curb, subgrade and paving tests on Escondido.)
   GTS Additional Expenses = $1280
4. Additional construction inspection and administration time for the preparation of change orders and inspection services for the additional sewer services and sewer main replacements and additional curb and gutter and sidewalk work (which altogether added about 12 to 15 extra inspection trips to the project.)
   3.0 Hours – Principal Engineer @ $140/hour = $420
   30.5 Hours – Project Engineer @ $120/hour = $3660

Total additional services - $7820

I hope this request for additional compensation is acceptable. If it were just a few small changes, I would not ask for additional, but with this project considerable changes were made during construction which greatly increased our costs.

Please let me know if you have any questions or need any additional information regarding the request.

Jim Davey

James V. Davey, PE RLS

James Davey and Associates, Inc.
1025 W. 24th Street, Suite 2
Yuma AZ 85364
928-782-7926

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. A.**

Meeting Date: 01/13/2016

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

Action Requested: Motion
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0435, a request by Michelle Lamoureux, Pinnacle Consulting, applicant representative of Sun State Towers, on behalf of Bienestar Apartments Phase II, LLC, owner, for a Conditional Use Permit to install a telecommunications monopole at 690 N. 10th Avenue in San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open Public Hearing
B. Close Public Hearing
C. Action on Conditional Use Permit Case No. 2015-0435

SUMMARY:

The applicant is requesting a Conditional Use Permit to install an 80 feet telecommunications monopole on a leased area, northwest corner inside of the property, at 690 N. 10 th Avenue. The property is zoned as High Density Residential (R-3) and it is currently used as an apartment complex.

The adjacent properties to the north and south are developed as residential and are zoned Manufactured Home (MH) and Medium-High Density Residential (R-2) respectively. The properties to the west are developed as a church and a preschool and are zoned as High Density Residential (R-3). The property located to the east is zoned Rural Area Residential (RA-10) and is undeveloped land.

The required setback for any structure in the High Density Residential District (R-3) is 10 feet side and 10 feet rear. However, provided in Section 19.3-C, “towers shall be set back a distance equal to at least one hundred percent (100%) of the height of the tower from any adjoining lot line.” The tower should provide a “fall zone” of its height, in other words, if the tower shall fail, it would fall entirely on the property on which is located. The proposed tower is 80 feet and as the site plan shows, it complies with the required setbacks. There will be an 8 foot high screen wall, painted to match existing buildings, around the tower covering the 670.06 square feet leased area.

Sun State Towers proposes to provide and enhance wireless communication network in an area experiencing deficiencies. The proposed tower will be a multicarrier monopole thereby reducing the need for an additional wireless communication facility in that area. As of right now Verizon Wireless is committed to this site but other carriers can use this monopole. The monopole will have four Verizon Wireless antennas per sector and there will be three sectors. The proposed location is critical due to the Mexican treaty regarding maximum allowed RSSI (Received Signal Strength Indicator) across the border. A site in this location allows carriers to meet the needs of the residential areas south of Juan Sanchez Blvd. without violating the treaty. The proposed 80 feet monopole tower will improve wireless coverage and increase network capacity in the area for Verizon Wireless.

TELECOMMUNICATIONS ACT OF 1996:
This federal legislation established certain standards for local review of various types of antennas and other communication devices. Local governments may consider standards such as height, appearance, screening, stealth design, planting, and public safety issues (other than radiation). The local government may not discriminate between service providers, prohibit wireless services or have the effect of prohibiting wireless services, regulate on the basis of electromagnetic radiation if the facility complies with FCC standards, make land use decisions without substantial evidence and a written record of the proceedings, or unreasonably delay decision making on proposed applications.

CITIZEN REVIEW MEETING:
The Citizen Review Meeting was held on December 1, 2015 at City Hall Council Chambers at 6:00 p.m. The intent of this meeting was to allow the public to learn about the project, ask questions, and express comments. There was no public present.

PLANNING AND ZONING COMMISSION MEETING:
The Planning and Zoning Commission held a meeting on December 8, 2015.There was one question from the public, whether the City can require certain design of the tower (for example a design to look like a palm tree) for aesthetic purposes. The Commission recommends approval of this request with the condition that the legal department will look into the question made by the member of the public.

AGENCY REVIEW:
As part of the review process, all land use cases are reviewed by various City and outside agencies. We have received the attahed comments from the following agencies:

1. City of San Luis Fire Department (10-3-15)
2. Marine Corps Airs Station (11-4-15)

As required by state law, staff sent notification letters to property owners within 300 feet of the proposed project (74 letters). The City has not received any other significant concerns or objections from the various review agencies or adjacent property owners.

STAFF REVIEW:
The applicant has provided the information and materials necessary for review of the Conditional Use Permit.

The Conditional Use Permit is to allow a telecommunications monopole tower on property located at 690 N. 10th Avenue. It will still be required to comply with all applicable regulations adopted by the City.

Staff recommends approval of the Conditional Use Permit Case No. 2015-0435.

RECOMMENDATION / SUGGESTED MOTION:

1. I MOVE TO OPEN PUBLIC HEARING.
2. I MOVE TO CLOSE PUBLIC HEARING.
3. I MOVE TO APPROVE THE CONDITIONAL USE PERMIT AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

N/A

Fiscal Impact

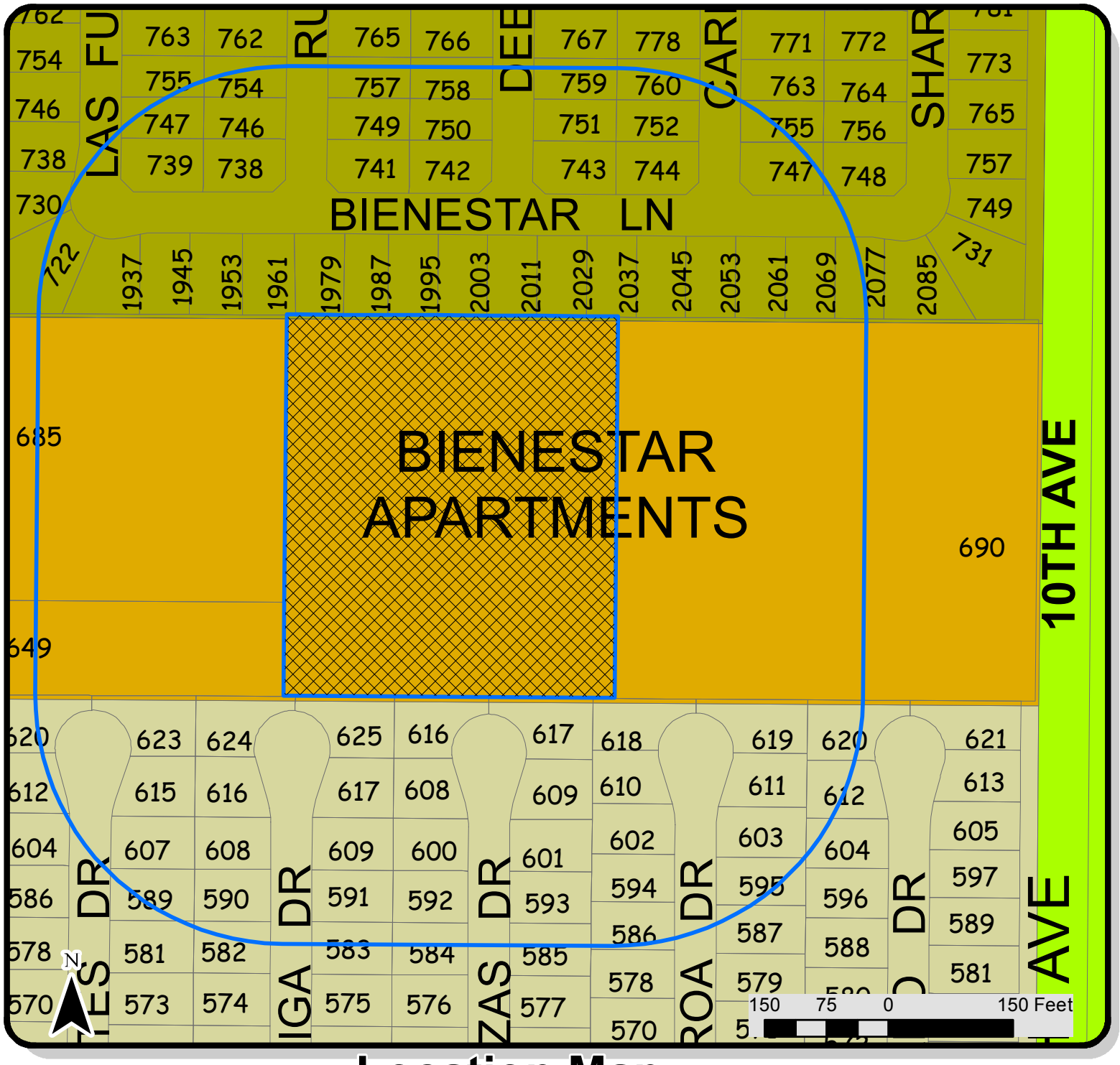
IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Location Map
Pictures of Location
Site Plan
CIty of San Luis Fire Department Comments (10-3-15)
US Marine Corps Air Station Yuma comments (11-4-15)
Verizon Wireless current and expected coverage



Location Map

Location of subject property
776-44-012- 690 N 10th Ave

300ft Buffer

Legend-ZONING

MANUCTURED HOME ZONING DISTRICTS
MH
MULTIPLE RESIDENCE ZONING DISTRICTS
R-2
R-3
SINGLE RESIDENCE ZONING DISTRICTS
RA-10

Conditional Use Permit

Date: 10/14/2015	IT GIS DIVISION	**Prepared By:** IG	**Case No.** 2015-0435 AZ15-030 BAJA
Checked By: JG		**Approved By:** JS	


Project Leased Area



SUN STATE TOWERS

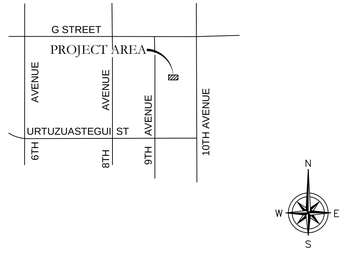
AZ015-030 BAJA

APN: 776-44-012
690 N. 10TH AVE
SAN LUIS, AZ 85350
YUMA COUNTY

SITE DIRECTIONS

DEPART 126 W GEMINI DR, TEMPE, AZ 85283 ON W GEMINI DR (EAST). TURN RIGHT (SOUTH) ONTO S MAPLE AVE. TURN RIGHT (WEST) ONTO W GUADALUPE RD. TURN RIGHT (NORTH) ONTO S KYRENE RD. TURN LEFT (WEST) ONTO W BASELINE RD. TURN RIGHT (NORTH) ONTO RAMP. TAKE RAMP (LEFT) ONTO I-10 [MARICOPA FWY]. AT EXIT 112, TURN RIGHT ONTO RAMP. ROAD NAME CHANGES TO AZ-85 [S OGLESBY RD]. MERGE ONTO I-8 BLVD [AZ-85]. TAKE RAMP (RIGHT) ONTO I-8. AT EXIT 3, TURN RIGHT ONTO RAMP. ROAD NAME CHANGES TO LOCAL ROAD(S). TURN LEFT (SOUTH) ONTO AZ-280 [S AVENUE 3 E]. TURN LEFT (EAST) ONTO LOCAL ROAD(S). TAKE RAMP ONTO I-8. AT EXIT 7, TURN RIGHT ONTO RAMP. TURN RIGHT (SOUTH) ONTO AZ-195 [S ARABY RD]. TURN LEFT (SOUTH) ONTO N 10TH AVE. ARRIVE 690 N 10TH AVE, SAN LUIS, AZ 85349.

VICINITY MAP



PROJECT DESCRIPTION

THE PROJECT CONSISTS OF THE PLACEMENT OF A PROPOSED PREMANUFACTURED STATE APPROVED OUTDOOR EQUIPMENT CABINET MOUNTED WITHIN A PROPOSED SUN STATE TOWERS COMPOUND - (12) PROPOSED ANTENNAS MOUNTED ON 80' HIGH MONOPOLE WITHIN A SUN STATE TOWERS LEASE AREA AND ASSOCIATED GROUND EQUIPMENT.
DEVELOPMENT AND CONSTRUCTION OF THIS PROJECT WILL COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES.

THIS PROJECT DOES NOT INCLUDE WATER OR SEWER.

EXISTING PARKING IS NOT AFFECTED BY THIS PROJECT.

SHEET INDEX

- T-1 PROJECT INFORMATION AND DATA
- LS-1 SITE SURVEY
- LS-2 SITE SURVEY
- A-1 SITE PLAN
- A-2 ENLARGED SITE PLAN AND ANTENNA PLAN
- A-3 ELEVATIONS
- A-4 ELEVATIONS

CLIENT

VERIZON WIRELESS
126 W. GEMINI DR.
TEMPE, AZ 85283
CONTACT: DIEGO TORRESS
PHONE: (602) 819-2949

PROPERTY OWNER

-

TOWER OWNER

SUN STATE TOWERS
1426 N. MARVIN STREET #101
CONTACT: TODD DAOUST
GILBERT, AZ 85233
PHONE: (602) 549-9054

SITE ACQUISITION

SUN STATE TOWERS
1426 N. MARVIN STREET #101
CONTACT: TODD DAOUST
GILBERT, AZ 85233
PHONE: (602) 549-9054

DESIGNER

SUN STATE TOWERS
1426 N. MARVIN STREET #101
CONTACT: TODD DAOUST
GILBERT, AZ 85233
PHONE: (602) 549-9054

PROJECT DATA

ZONING:	-
APN:	776-44-012
USE:	COMMERCIAL/ TELECOMUNICATION FACILITY
PARENT PARCEL:	184,764.62 SQ. FT
PROPOSED LEASE AREA:	670.06 SQ. FT
JURISDICTION:	COUNTY OF YUMA
BUILDING CODES:	2006 IBC W/ COUNTY AMENDMENTS 2006 IMC W/ COUNTY AMENDMENTS 2005 NEC W/ COUNTY AMENDMENTS 2006 IFC W/ COUNTY AMENDMENTS

PROPOSED MONOPOLE LOCATION

LATITUDE 32° 29' 26.228" NORTH (NAD83)
LONGITUDE 114° 45' 17.679" WEST (NAD83)
ELEVATION @ GROUND= 152.1' (NAVD88)

GENERAL NOTES

1. THIS WIRELESS TELECOMMUNICATIONS FACILITY WILL MEET THE HEALTH AND SAFETY STANDARDS FOR ELECTROMAGNETIC FIELD EMISSIONS AS ESTABLISHED BY THE FEDERAL COMMUNICATIONS COMMISSION OR ANY SUCCESSOR THEREOF, AND ANY OTHER FEDERAL OR STATE AGENCY.
2. THIS WIRELESS TELECOMMUNICATIONS FACILITY WILL MEET THE REGULATIONS OF THE FEDERAL COMMUNICATIONS COMMISSION REGARDING PHYSICAL AND ELECTROMAGNETIC INTERFERENCE.
3. LIGHTING OR SIGNS WILL BE PROVIDED ONLY AS REQUIRED BY FEDERAL OR STATE AGENCIES.

APPROVALS

(RF): _____ DATE:_____

(CONST.): _____ DATE:_____

(RE): _____ DATE:_____

LANDLORD: _____ DATE:_____

PREPARED FOR:
verizonwireless
126 W. GEMINI DR. TEMPE, AZ 85283
PHONE: (480) 777-4360
FAX: (480) 777-4391

CONSULTING FIRM
SUN STATE TOWERS
1426 NORTH MARVIN STREET #101
GILBERT, AZ 85233
PHONE: 480-664-9588 - FAX 480-664-9850

PROJECT NO:	0000
DRAWN BY:	CH
CHECKED BY:	GH

REV	DATE	DESCRIPTION
A	9/06/15	90% ISSUE FOR REVIEW

FOR REVIEW ONLY
NOT FOR CONSTRUCTION

AZ015-030 BAJA

690 N. 10TH AVE
SAN LUIS, AZ 85350
YUMA COUNTY

SHEET TITLE
PROJECT INFORMATION AND DATA

SHEET NUMBER
T-1

LESSOR'S LEGAL DESCRIPTION (APN: 776-44-012)

PARCEL NO. 1
THE WEST 400.00 FEET OF THE EAST 944.00 FEET OF THE SOUTH 461.91 FEET OF THE NORTH 1724.61 FEET OF THE EAST HALF OF THE NORTHEAST QUARTER OF THE SECTION 7, TOWNSHIP 11 SOUTH, RANGE 24 WEST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER OF SECTION 7, THENCE SOUTH 00° 33' 48" WEST ALONG THE WEST LINE OF SAID NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 1724.61 FEET; THENCE SOUTH 89° 38' 47" EAST PARALLEL TO AND 1724.61 FEET SOUTHERLY OF THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 1696.84 FEET TO THE TRUE POINT OF BEGINNING, THENCE NORTH 00° 30' 30" A DISTANCE OF 461.91 FEET, THENCE SOUTH 89° 38' 47" EAST, A DISTANCE OF 400.00 FEET TO A POINT WHICH LIES 544.00 FEET WESTERLY OF THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION 7, THENCE SOUTH 00° 30' 30" WEST PARALLEL TO AND 544.00 FEET WESTERLY OF SAID EAST LINE OF THE NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 461.91 FEET, THENCE NORTH 89° 38' 47" WEST, A DISTANCE OF 400.00 FEET TO THE TRUE POINT OF BEGINNING,

PARCEL NO. 2:
AN ACCESS AND UTILITY EASEMENT OVER THE SOUTH 25 FEET OF THE NORTH 52 FEET AND THE NORTH 25 FEET OF THE SOUTH 52 FEET AND A UTILITY EASEMENT OVER THE WEST 20.0 FEET OF THE EAST 202.50 FEET OF THE SOUTH 27.0 FEET OF THE FOLLOWING DESCRIBED PROPERTY:
THE EAST 544.00 FEET OF THE SOUTH 451.91 FEET OF THE NORTH 1724.51 FEET OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 11 SOUTH, RANGE 24 WEST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER OF SECTION 7; THENCE SOUTH 00° 33' 48" WEST ALONG THE WEST LINE OF SAID NORTHEAST QUARTER OF SECTION 7, A DISTANCE OF 1724.61 FEET; THENCE SOUTH 89° 38' 47" EAST PARALLEL TO AND 1724.61 FEET SOUTHERLY OF THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 2096.84 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 00° 30' 30" EAST A DISTANCE OF 461.91 FEET; THENCE SOUTH 89° 38' 47" EAST A DISTANCE OF 544.00 FEET TO A POINT ON THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION 7; THENCE SOUTH 00° 30' 30" WEST ALONG SAID EAST LINE OF THE NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 451.91 FEET; THENCE NORTH 89° 38' 47" WEST A DISTANCE OF 544.00 FEET TO THE TRUE POINT OF BEGINNING, AS CREATED BY INSTRUMENT RECORDED IN FEE NO. 98-33199, RECORDS OF YUMA COUNTY, ARIZONA.

LESSOR'S LEGAL DESCRIPTION (APN: 776-44-389)

THE EAST 544.00 FEET OF THE SOUTH 401.91 FEET OF THE NORTH 1724.61 FEET OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 11 SOUTH, RANGE 24 WEST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER OF SECTION 7; THENCE SOUTH 00° 33' 48" WEST ALONG THE WEST LINE OF SAID NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 1724.61 FEET; THENCE SOUTH 89° 38' 47" EAST PARALLEL TO AND 1724.61 FEET SOUTHERLY OF THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 2096.84 FEET TO THE TRUE POINT OF BEGINNING;

THENCE NORTH 00° 30' 30" EAST A DISTANCE OF 461.91 FEET; THENCE SOUTH 89° 38' 47" EAST A DISTANCE OF 544.00 FEET TO A POINT ON THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION 7; THENCE SOUTH 00° 30' 30" WEST ALONG SAID EAST LINE OF THE NORTHEAST QUARTER OF SECTION 7 A DISTANCE OF 461.91 FEET; THENCE NORTH 89° 38' 47" WEST A DISTANCE OF 544.00 FEET TO THE TRUE POINT OF BEGINNING;

EXCEPT THE EAST 50.00 FEET THEREOF CONVEYED TO THE CITY OF SAN LUIS IN WARRANTY DEED RECORDED NOVEMBER 7, 2000 AS FEE NO. 2000-27978 OF OFFICIAL RECORDS.

LINE TABLE		
LINE	LENGTH	BEARING
L1	41.17	S0° 29' 05"W
L2	763.04	N89° 31' 06"W
L3	47.81	S0° 00' 00"E
L4	27.90	N90° 00' 00"W
L5	6.44	S68° 48' 04"E
L6	7.61	N90° 00' 00"E
L7	6.12	N0° 25' 23"E
L8	8.88	S89° 34' 36"E
L9	9.75	N0° 00' 00"E
L10	12.00	N90° 00' 00"E
L11	14.00	S0° 00' 00"E
L12	2.91	N90° 00' 00"W
L13	28.19	S0° 25' 23"W
L14	11.12	N89° 34' 37"W
L15	14.09	N28° 47' 43"W
L16	13.95	N0° 25' 23"E

11° 08'
MAGNETIC
DECLINATION
NORTH

GRAPHIC SCALE
20 0 10 20 40 80
(IN FEET)
1 inch = 20 ft.

SCHEDULE B EXCEPTIONS (APN: 776-44-012)

13. AN EASEMENT FOR ELECTRICAL LINES AND ALL OTHER MATTERS AS SET FORTH THEREIN, RECORDED IN FEE NO. 2005-37600 OF OFFICIAL RECORDS.

ITEMS 1 THRU 12, AND 14 THRU 18 OF THE CLIENT PROVIDED TITLE REPORT DO NOT CONTAIN GRAPHICALLY PLOTTABLE EASEMENTS, SETBACKS, RESTRICTIONS OR OTHER ENCUBRANCES. THE SURVEYOR CANNOT GUARANTEE THAT NON-PLOTTABLE ENCUMBRANCES DO NOT EXIST THAT MAY AFFECT THE SUBJECT LEASED PREMISES.

SCHEDULE B EXCEPTIONS (APN: 776-44-389)

8. AN EASEMENT FOR UTILITIES AND ALL OTHER MATTERS AS SET FORTH THEREIN, RECORDED IN FEE NO. 1998-33199 OF OFFICIAL RECORDS. (REFERENCED)

18. AN EASEMENT FOR UTILITIES AND ALL OTHER MATTERS AS SET FORTH THEREIN, RECORDED IN FEE NO. 2000-24577 OF OFFICIAL RECORDS. (REFERENCED)

19. AN EASEMENT FOR WATER PIPE LINE OR CONDUIT AND ALL OTHER MATTERS AS SET FORTH THEREIN, RECORDED IN FEE NO. 2000-27979 OF OFFICIAL RECORDS. (REFERENCED)

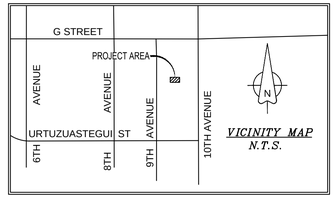
ITEMS 1 THRU 7, 9 THRU 17, 20 THRU 24 OF THE CLIENT PROVIDED TITLE REPORT DO NOT CONTAIN GRAPHICALLY PLOTTABLE EASEMENTS, SETBACKS, RESTRICTIONS OR OTHER ENCUBRANCES. THE SURVEYOR CANNOT GUARANTEE THAT NON-PLOTTABLE ENCUMBRANCES DO NOT EXIST THAT MAY AFFECT THE SUBJECT LEASED PREMISES.

SURVEYOR NOTES

1. ALL TITLE INFORMATION IS BASED UPON A COMMITMENT FOR TITLE INSURANCE PREPARED BY GREAT AMERICAN TITLE AGENCY, ORDER NO.: 21503138 EFFECTIVE DATE: 07/10/2015, AND ORDER NO.: 21503139 EFFECTIVE DATE: 07/10/2015.
2. SURVEYOR HAS NOT PERFORMED A SEARCH OF PUBLIC RECORDS TO DETERMINE ANY DEFECT IN TITLE.
3. THE BOUNDARY SHOWN HEREON IS PLOTTED FROM RECORD INFORMATION AND DOES NOT CONSTITUTE A BOUNDARY SURVEY OF THE PROPERTY.
4. SURVEYOR DOES NOT GUARANTEE THAT ALL UTILITIES ARE SHOWN OR THEIR LOCATIONS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND DEVELOPER TO CONTACT BLUE STAKE AND ANY OTHER INVOLVED AGENCIES TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. REMOVAL, RELOCATION AND/ OR REPLACEMENT IS THE RESPONSIBILITY OF THE CONTRACTOR.

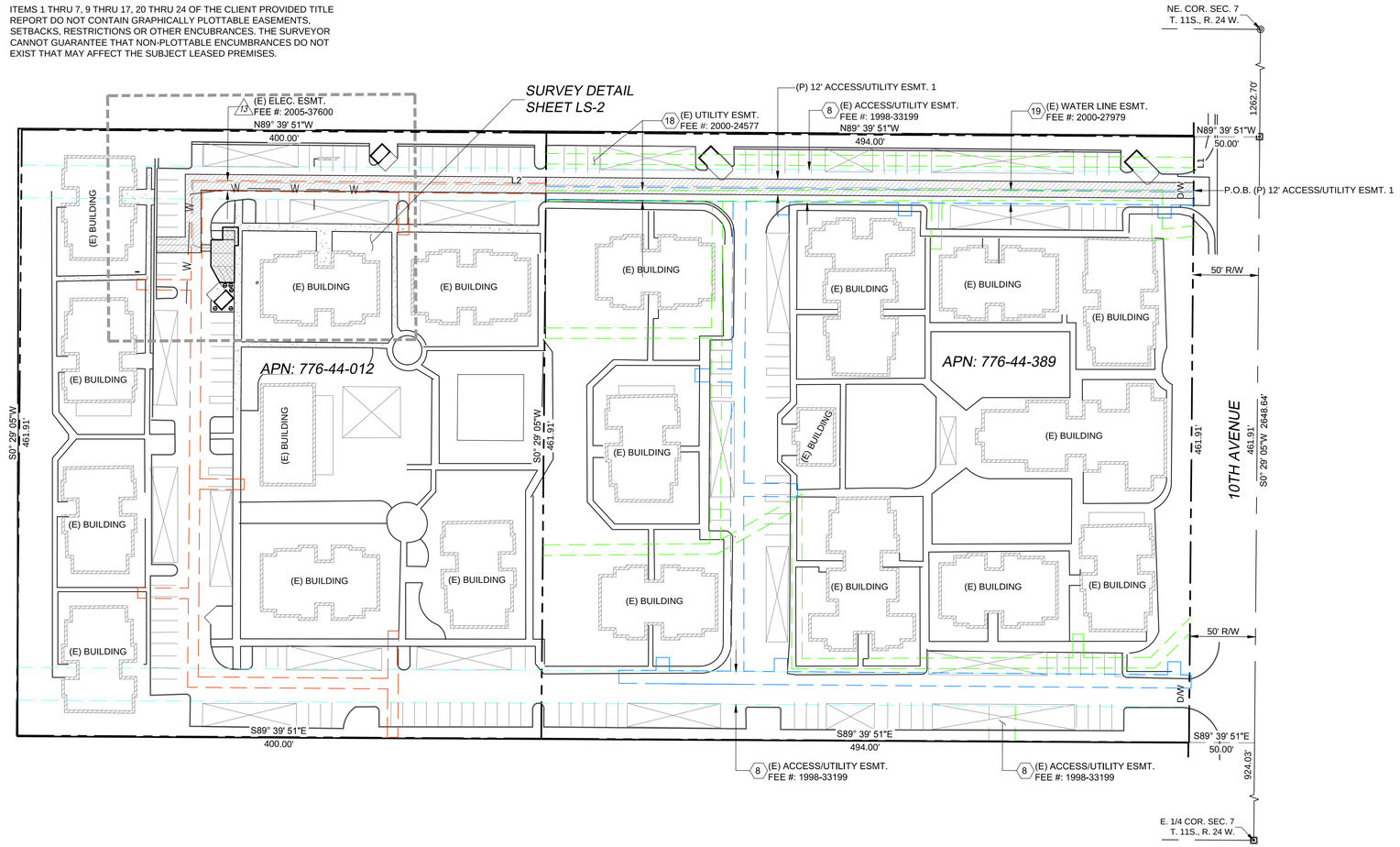
PROJECT META DATA

1. ELEVATIONS SHOWN HEREON ARE REPRESENTED IN *NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)* ESTABLISHED FROM GPS DERIVED ELLIPSOID HEIGHTS, APPLYING GEOID 09 SEPARATIONS CONSTRAINING TO NGS CORS STATIONS PROVIDED IN THE "ONLINE POSITIONING USER SERVICE" (OPUS) SOLUTION FOR THIS SPECIFIC SITE.
2. BEARINGS SHOWED HEREON ARE BASED UPON U.S. STATE PLANE NAD83 COORDINATE SYSTEM *ARIZONA STATE PLANE COORDINATE ZONE WEST*, DETERMINED BY GPS OBSERVATIONS.
3. FIELD WORK FOR THIS PROJECT WAS PERFORMED ON 08/11/15.



POSITION OF GEODETIC COORDINATES

LATITUDE 32° 29' 26.228" NORTH (NAD83)
LONGITUDE 114° 45' 17.679" WEST (NAD83)
ELEVATION @ GROUND= 152.1' (NAVD88)



LESSEE ACCESS/UTILITY EASEMENT 1 DESCRIPTION

A 12.00 FOOT WIDE STRIP OF LAND BEING A PORTION OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 11 SOUTH, RANGE 24 WEST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA, LYING 6.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 7 FROM WHICH THE EAST QUARTER OF SAID SECTION 7 BEARS SOUTH 0°29'05" WEST 2648.64 FEET; THENCE SOUTH 0°29'05" WEST ALONG THE EAST LINE OF SAID SECTION 7 1262.70 FEET; THENCE NORTH 89°39'51" WEST 50.00 FEET TO THE WESTERLY RIGHT OF WAY LINE OF 10TH AVENUE; THENCE SOUTH 00°29'05" WEST ALONG THE WEST RIGHT OF WAY LINE OF 10TH AVENUE, 41.17 FEET TO THE POINT OF BEGINNING;

THENCE DEPARTING SAID RIGHT OF WAY LINE NORTH 89°31'06" WEST, 763.04 FEET; THENCE SOUTH 00°00'00" EAST, 47.81 FEET; THENCE NORTH 90°00'00" WEST, 27.90 FEET TO THE POINT OF TERMINUS.

SIDELINES SHALL BE LENGTHENED OR SHORTENED TO FORM ONE CONTIGUOUS PARCEL.

LESSEE ACCESS/UTILITY EASEMENT 2 DESCRIPTION

A 5.00 FOOT WIDE STRIP OF LAND BEING A PORTION OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 11 SOUTH, RANGE 24 WEST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA, LYING 2.50 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 7 FROM WHICH THE EAST QUARTER OF SAID SECTION 7 BEARS SOUTH 0°29'05" WEST 2648.64 FEET; THENCE SOUTH 0°29'05" WEST ALONG THE EAST LINE OF SAID SECTION 7 1262.70 FEET; THENCE NORTH 89°39'51" WEST 50.00 FEET TO THE WESTERLY RIGHT OF WAY LINE OF 10TH AVENUE; THENCE SOUTH 00°29'05" WEST ALONG THE WEST RIGHT OF WAY LINE OF 10TH AVENUE, 41.17 FEET; THENCE DEPARTING SAID RIGHT OF WAY LINE NORTH 89°31'06" WEST, 763.04 FEET; THENCE SOUTH 00°00'00" EAST, 47.81 FEET; THENCE SOUTH 68°48'04" EAST, 6.44 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 90°00'00" EAST, 7.61 FEET TO THE POINT OF TERMINUS.

SIDELINES SHALL BE LENGTHENED OR SHORTENED TO FORM ONE CONTIGUOUS PARCEL.

LESSEE LEASE AREA DESCRIPTION

A PORTION OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 11 SOUTH, RANGE 24 WEST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, YUMA COUNTY, ARIZONA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 7 FROM WHICH THE EAST QUARTER OF SAID SECTION 7 BEARS SOUTH 0°29'05" WEST 2648.64 FEET; THENCE SOUTH 0°29'05" WEST ALONG THE EAST LINE OF SAID SECTION 7 1262.70 FEET; THENCE NORTH 89°39'51" WEST 50.00 FEET TO THE WESTERLY RIGHT OF WAY LINE OF 10TH AVENUE; THENCE SOUTH 00°29'05" WEST ALONG THE WEST RIGHT OF WAY LINE OF 10TH AVENUE, 41.17 FEET; THENCE DEPARTING SAID RIGHT OF WAY LINE NORTH 89°31'06" WEST, 763.04 FEET; THENCE SOUTH 00°00'00" EAST, 47.81 FEET; THENCE SOUTH 68°48'04" EAST, 6.44 FEET; THENCE NORTH 90°00'00" EAST, 7.61 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 00°25'23" EAST, 6.12 FEET; THENCE SOUTH 89°34'36" EAST, 8.88 FEET; THENCE NORTH 00°00'00" EAST, 9.75 FEET; THENCE NORTH 90°00'00" EAST, 12.00 FEET; THENCE SOUTH 00°00'00" EAST, 14.00 FEET; THENCE NORTH 90°00'00" WEST, 2.91 FEET; THENCE SOUTH 00°25'23" WEST, 28.19 FEET; THENCE NORTH 89°34'37" WEST, 11.12 FEET; THENCE NORTH 28°47'43" WEST, 14.09 FEET; THENCE NORTH 00°25'23" EAST, 13.95 FEET TO THE POINT OF BEGINNING.

SUN STATE TOWERS
1426 NORTH MARVIN STREET #101
GILBERT, AZ 85233
PHONE: 480-664-9588 - FAX 480-664-9850

PINNACLE CONSULTING, INC.
Construction - Project Management - Site Development
1426 N. MARVIN STREET # 101
GILBERT, AZ 85233

FIELD BY:	JMM
DRAWN BY:	ABM
CHECKED BY:	RLF

REVISIONS

NO.	DATE	DESCRIPTION
3	09/09/15	FINAL-ABM
2	08/21/15	TITLE REVIEW-JTJ
1	08/19/15	PRELIMINARY

RLF CONSULTING
LAND SURVEY • MAPPING SOLUTIONS
1214 N. STADEM DR. • TEMPE AZ 85281
WWW.RLFCONSULTING.COM • 480-445-9180

REGISTERED LAND SURVEYOR
CERTIFICATE NO.
44007
RYAN L.
FIDLER
09/08/15
ARIZONA, U.S.A.
EXPIRES 03/31/18

REUSE OF DOCUMENT
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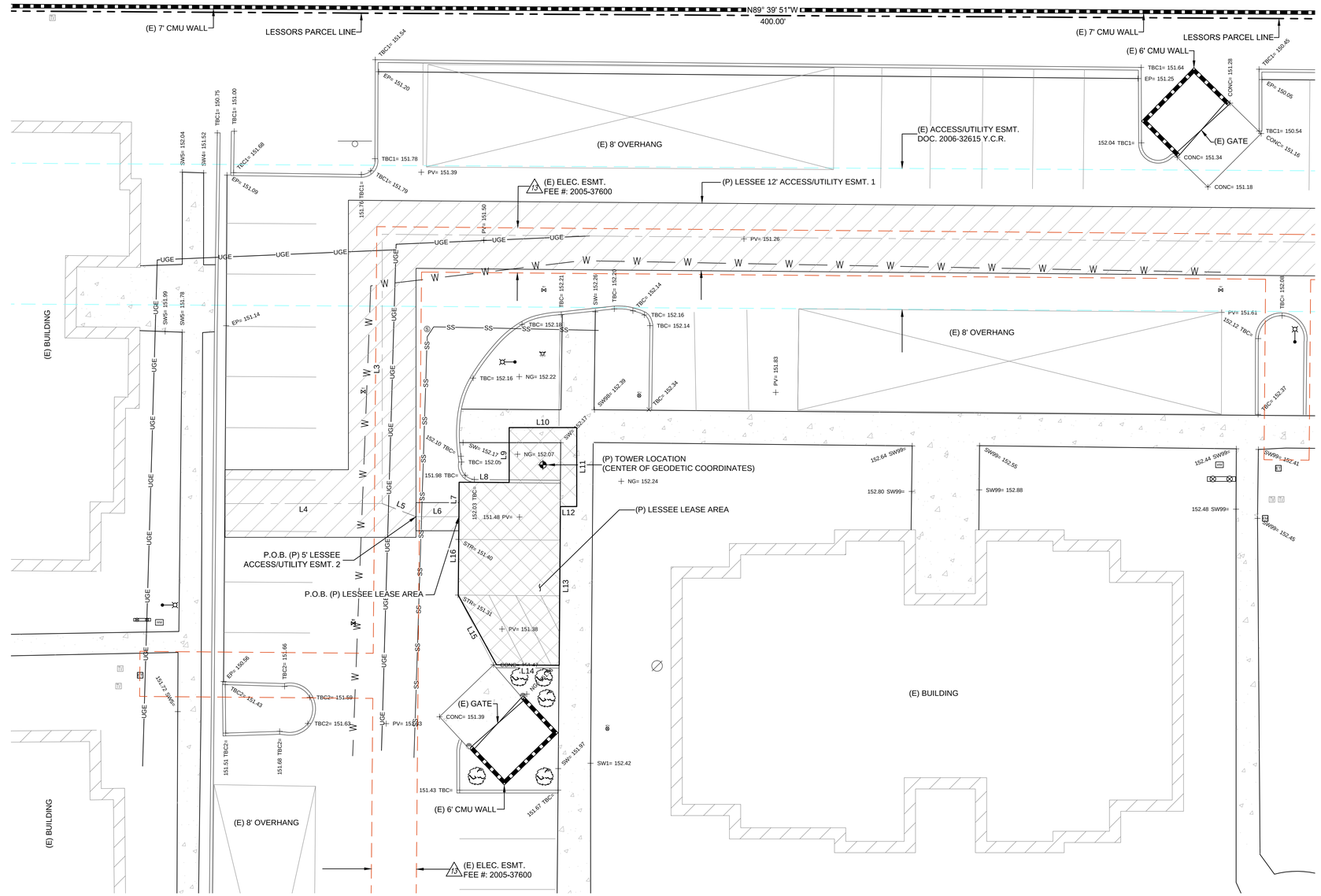
PROJECT No.
10008217

SITE NAME:
AZ15-030 BAJA

SITE ADDRESS:
690 N. 10TH AVE.
SAN LUIS, AZ 85350

SHEET TITLE:
BOUNDARY DETAIL

SHEET NO.	REVISION:
LS-1	



LEGEND

NG	NATURAL GRADE
TBC	TOP BACK OF CURB
PV	ASPHALT
D/W	ACCESS DRIVEWAY
SW	SIDEWALK
CMU	CONCRETE MASONRY UNIT
CS	CONCRETE
YCR	YUMA COUNTY RECORDER
1419.18	SPOT ELEVATION
FS	FINISHED SURFACE
EL	ELEVATION
	ELECTRICAL PULL BOX
	ELECTRIC METER
ET	ELECTRICAL TRANSFORMER
S	SANITARY SEWER MANHOLE
	SANITARY SEWER CLEANOUT
TV	TELEVISION RISER
	STREET LIGHT W/ MAST ARM
	FIRE HYDRANT
	WATER VALVE
WM	WATER METER
	BACKFLOW PREVENTER
	IRRIGATION CONTROL VALVE
	SIGN
	BOLLARD
	HANDICAP
	BREAKLINE
#	SCHEDULE B HEX
	POSITION OF GEODETIC COORDINATES
	PROPERTY LINE
	PROPERTY LINE (OTHER)
	RIGHT-OF-WAY LINE
	MONUMENT LINE
	CENTERLINE
	EASEMENT LINE
	LEASE LINE
UGE	U/G ELECTRIC LINE
SS	SANITARY SEWER LINE
W	WATER LINE

POSITION OF GEODETIC COORDINATES

LATITUDE 32° 29' 26.228" NORTH (NAD83)
LONGITUDE 114° 45' 17.679" WEST (NAD83)
ELEVATION @ GROUND= 152.1' (NAVD88)

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FIELD BY:	JMM
DRAWN BY:	ABM
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REVISIONS

NO.	DATE	DESCRIPTION
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2	08/21/15	TITLE REVIEW-JTJ
1	08/19/15	PRELIMINARY

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PROJECT No.
10008217

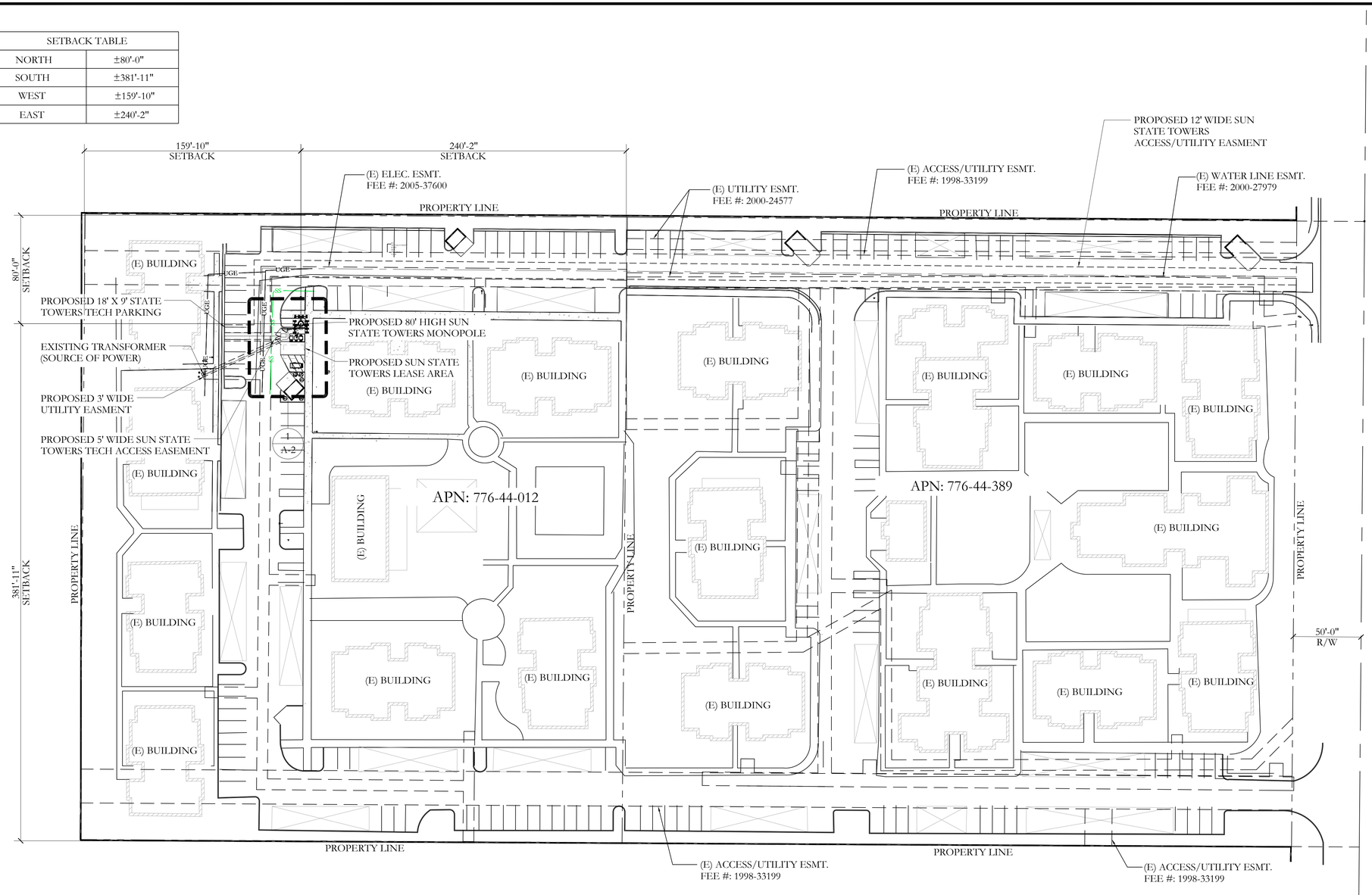
SITE NAME:
AZ15-030 BAJA

SITE ADDRESS:
690 N. 10TH AVE
SAN LUIS, AZ 85350

SHEET TITLE:
SURVEY DETAIL

SHEET NO.	REVISION:
LS-2	

SETBACK TABLE	
NORTH	±80'-0"
SOUTH	±381'-11"
WEST	±159'-10"
EAST	±240'-2"



N
W E
S

SITE PLAN

24"x36" SCALE: 1" = 40'-0"
11"x17" SCALE: 1" = 80'-0"
40' 20' 0" 40'

1

PREPARED FOR:

verizonwireless

126 W. GEMINI DR. TEMPE, AZ 85283
PHONE: (480) 777-4360
FAX: (480) 777-4391

CONSULTING FIRM

SUN STATE TOWERS

1426 NORTH MARVIN STREET #101
GILBERT, AZ 85233
PHONE: 480-664-9588 - FAX 480-664-9850

PROJECT NO:	0000
DRAWN BY:	CH
CHECKED BY:	GH

REV	DATE	DESCRIPTION
A	9/06/15	90% ISSUE FOR REVIEW

FOR REVIEW ONLY NOT FOR CONSTRUCTION

AZ015-030 BAJA

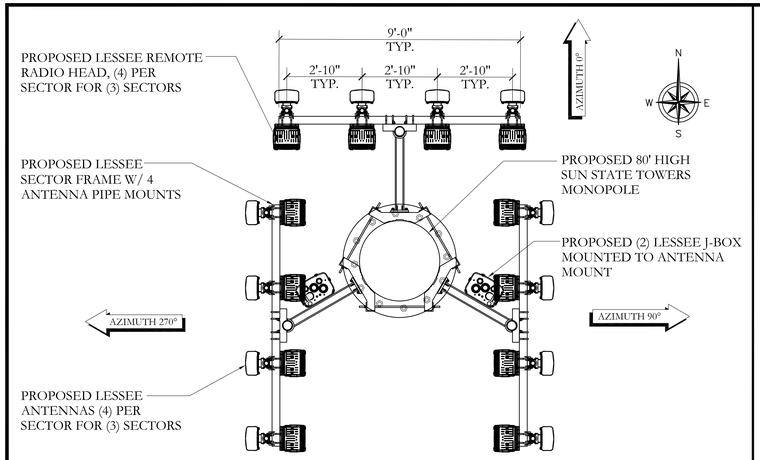
690 N. 10TH AVE
SAN LUIS, AZ 85350
YUMA COUNTY

SHEET TITLE

SITE PLAN

SHEET NUMBER

A-1



ANTENNA PLAN

24"x36" SCALE: 3/8" = 1'-0"
11"x17" SCALE: 3/16" = 1'-0"
2' 1' 0" 2'

2

PROPOSED COAXIAL CABLE TABLE					
SECTOR	AZIMUTH	LENGTH	NO.	SIZE.	TYPE
ALPHA	0°	±91'-0"	-	-	-
BETA	90°	±91'-0"	(2)	-	HYBRIFLEX
GAMMA	270°	±91'-0"	-	-	-

LENGTHS ARE ESTIMATES; CONTRACTOR AND/OR CONSTRUCTION MANAGER SHALL FIELD VERIFY PRIOR TO ORDERING.

NOTE:
ALL AZIMUTHS SHOWN ARE RELATIVE TO TRUE NORTH, UNLESS NOTED OTHERWISE

*IT SHALL BE THE CONTRACTORS RESPONSIBILITY TO VERIFY AZIMUTHS DEPICTED HEREIN WITH RF DEPARTMENT PRIOR TO INSTALLING ANTENNAS.

COAX CABLE TABLE

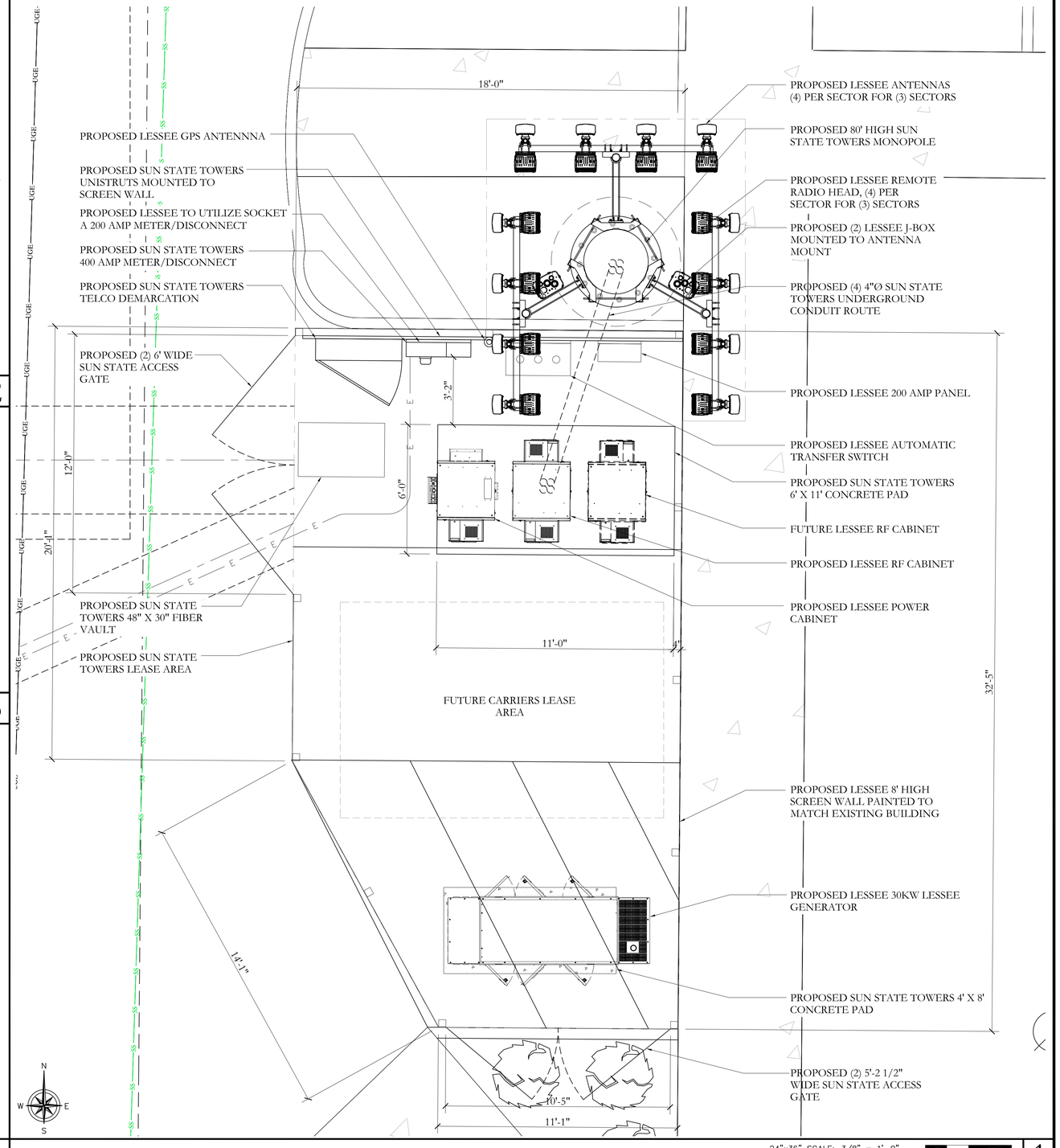
3

PROPOSED ANTENNA SPECIFICATIONS					
MAKE	MODEL	HEIGHT	WIDTH	DEEP	SECTOR
-	-	-	-	-	-
-	-	-	-	-	-

ANTENNA DETAIL

24"x36" SCALE: 3/8" = 1'-0"
11"x17" SCALE: 3/16" = 1'-0"
2' 1' 0" 2'

4



ENLARGED SITE PLAN

24"x36" SCALE: 3/8" = 1'-0"
11"x17" SCALE: 3/16" = 1'-0"
2' 1' 0" 2'

1

PREPARED FOR:

verizonwireless

126 W. GEMINI DR. TEMPE, AZ 85283
PHONE: (480) 777-4360
FAX: (480) 777-4391

CONSULTING FIRM

SUN STATE TOWERS

1426 NORTH MARVIN STREET #101
GILBERT, AZ 85233
PHONE: 480-664-9588 - FAX 480-664-9850

PROJECT NO:	0000
DRAWN BY:	CH
CHECKED BY:	GH

REV	DATE	DESCRIPTION
A	9/06/15	90% ISSUE FOR REVIEW

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AZ015-030 BAJA

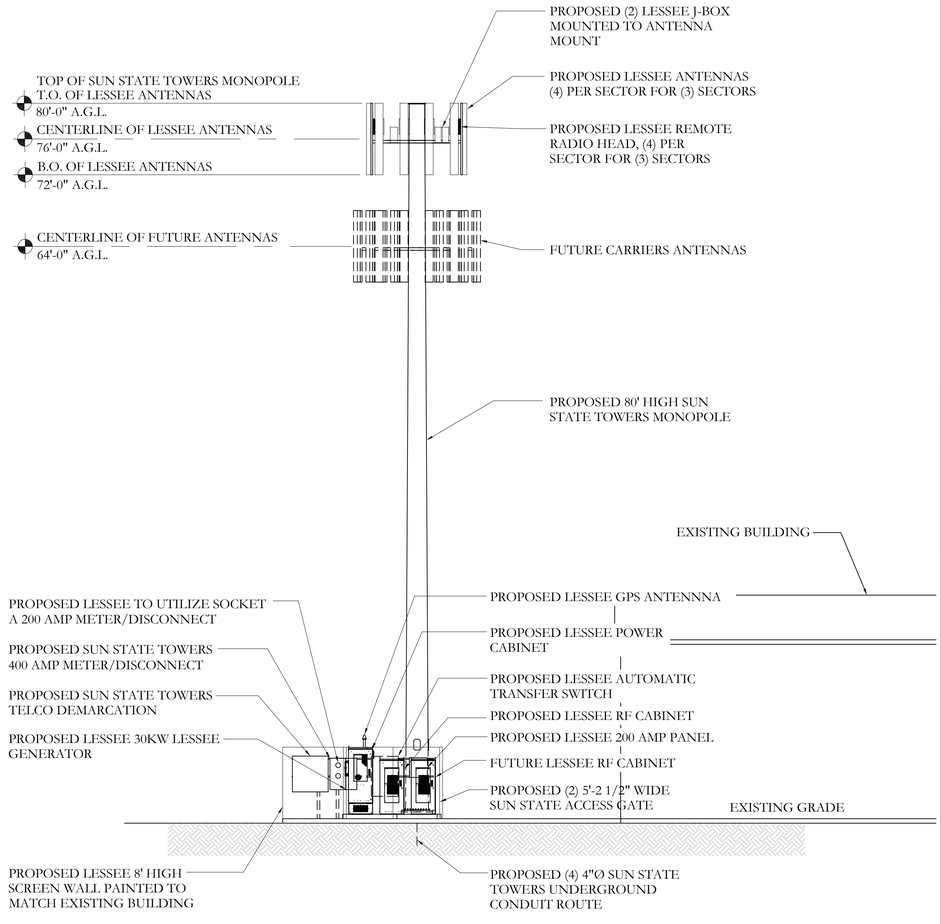
690 N. 10TH AVE
SAN LUIS, AZ 85350
YUMA COUNTY

SHEET TITLE

ENLARGED SITE PLAN

SHEET NUMBER

A-2

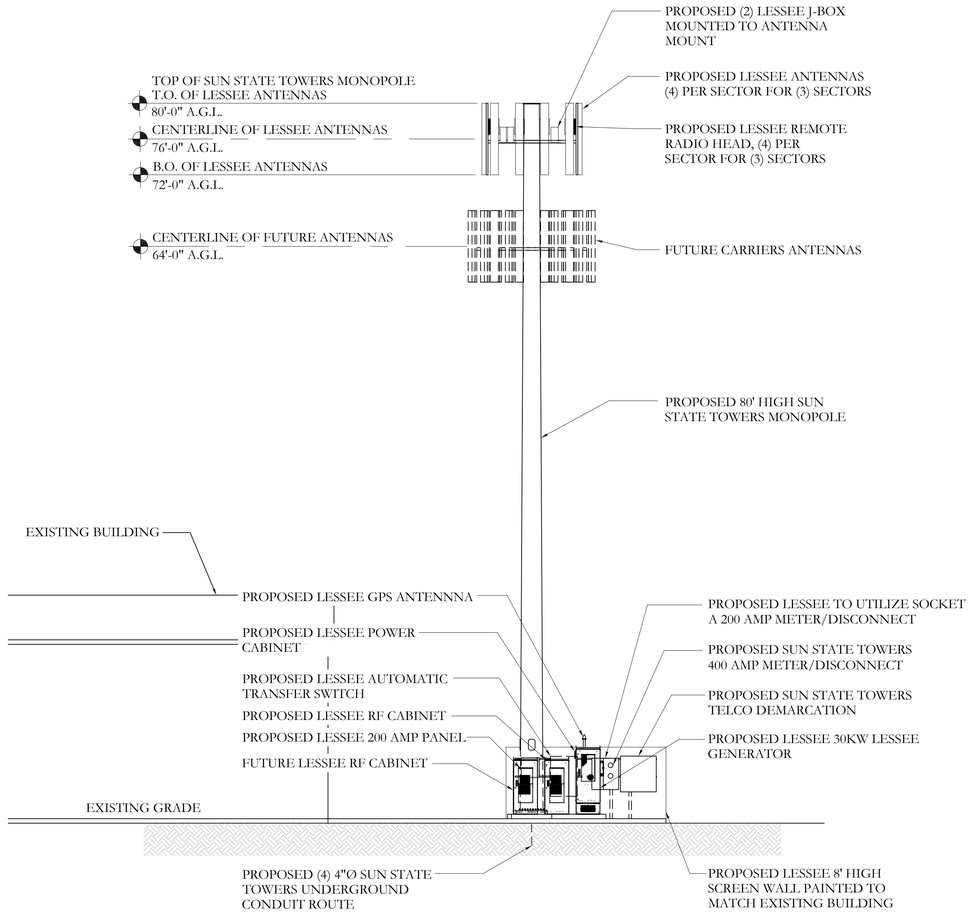


SOUTH ELEVATION

24"x36" SCALE: 1/8" = 1'-0"
11"x17" SCALE: 1/16" = 1'-0"

8' 6' 4' 2' 0" 8'

1



NORTH ELEVATION

24"x36" SCALE: 1/8" = 1'-0"
11"x17" SCALE: 1/16" = 1'-0"

8' 6' 4' 2' 0" 8'

2

PREPARED FOR:

verizonwireless

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AZ015-030 BAJA

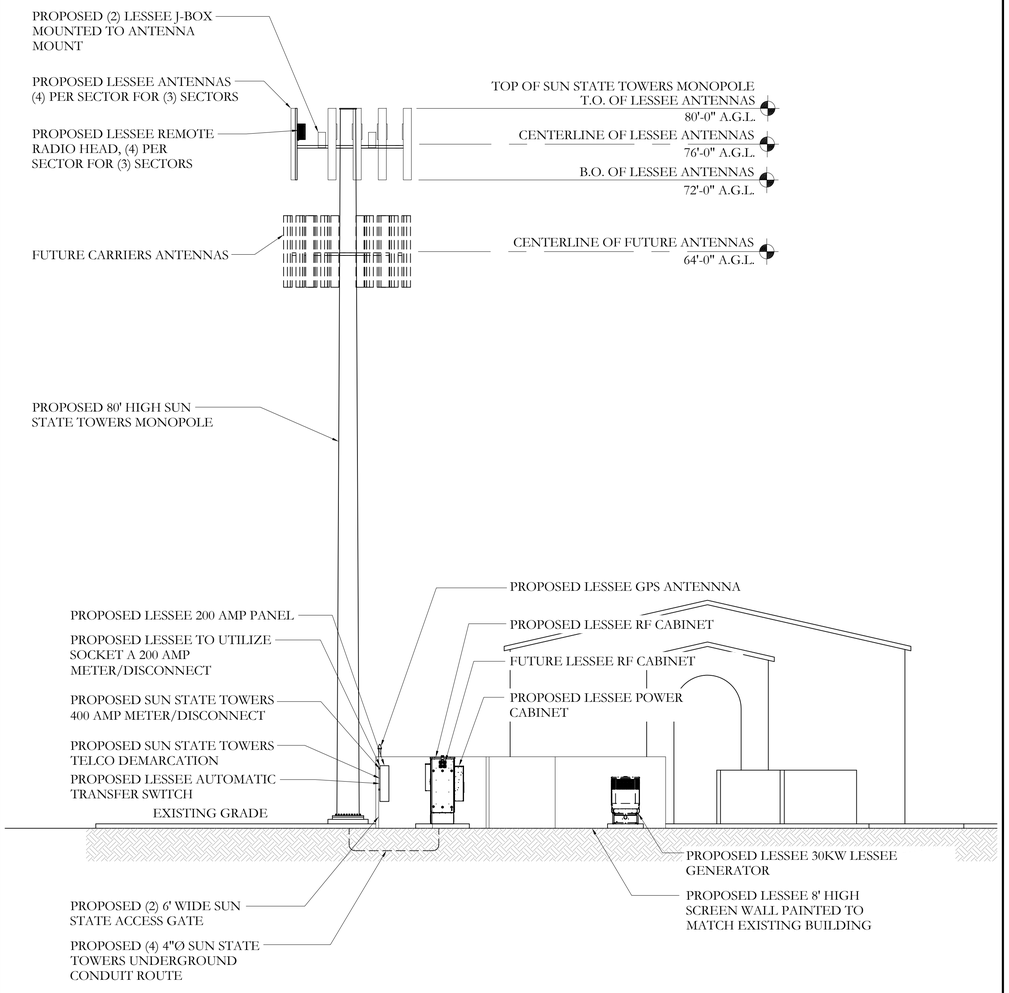
690 N. 10TH AVE
SAN LUIS, AZ 85350
YUMA COUNTY

SHEET TITLE

ELEVATIONS

SHEET NUMBER

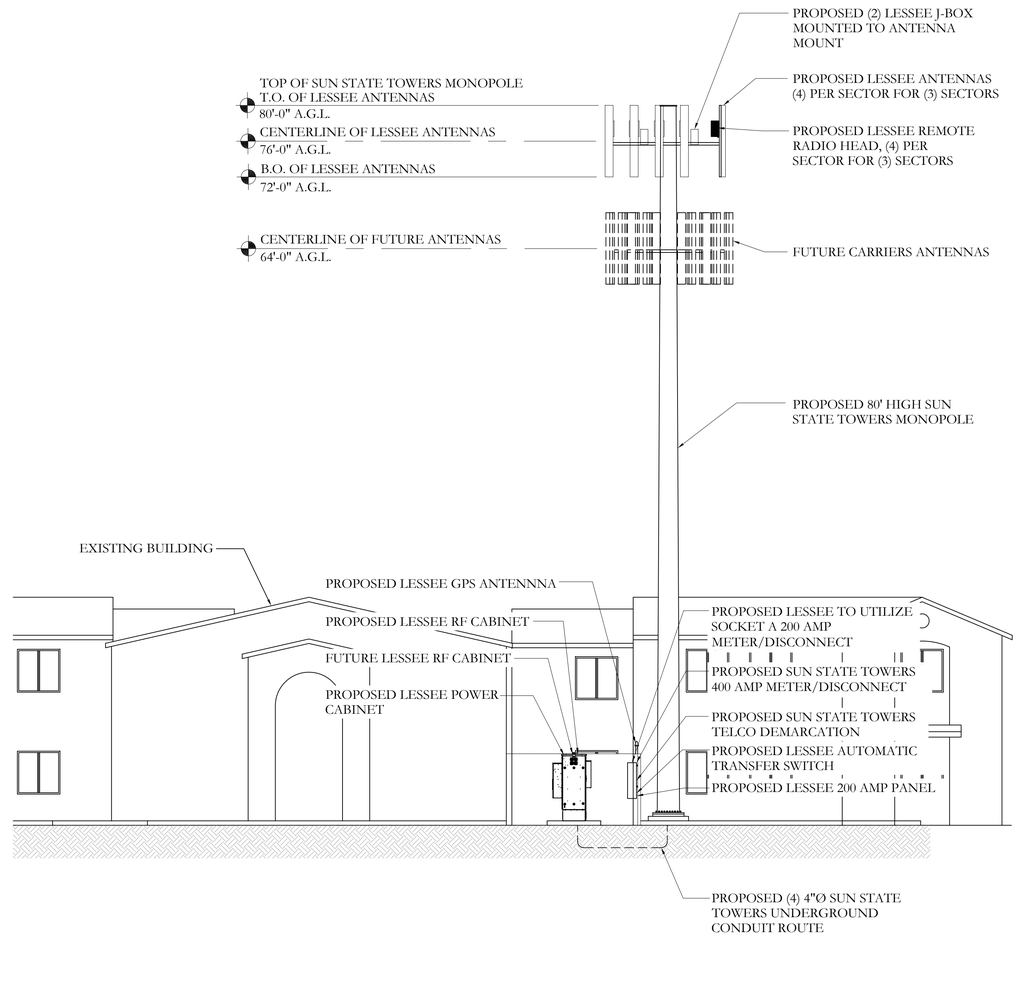
A-3



WEST ELEVATION

24"x36" SCALE: 1/8" = 1'-0"
11"x17" SCALE: 1/16" = 1'-0"
8' 6' 4' 2' 0" 8'

1



EAST ELEVATION

24"x36" SCALE: 1/8" = 1'-0"
11"x17" SCALE: 1/16" = 1'-0"
8' 6' 4' 2' 0" 8'

2

PREPARED FOR:

verizonwireless

126 W. GEMINI DR. TEMPE, AZ 85283
PHONE: (480) 777-4360
FAX: (480) 777-4391

CONSULTING FIRM

SUN STATE TOWERS

1426 NORTH MARVIN STREET #101
GILBERT, AZ 85233
PHONE: 480-664-9588 - FAX 480-664-9850

PROJECT NO:	0000
DRAWN BY:	CH
CHECKED BY:	GH

REV	DATE	DESCRIPTION
A	9/06/15	90% ISSUE FOR REVIEW

FOR REVIEW ONLY
NOT FOR CONSTRUCTION

AZ015-030 BAJA

690 N. 10TH AVE
SAN LUIS, AZ 85350
YUMA COUNTY

SHEET TITLE

ELEVATIONS

SHEET NUMBER

A-4

November 3, 2015

CONDITIONAL USE PERMIT CASE NUMBER: 2015-0435

CASE SUMMARY: A request by Michelle Lamoureux, Pinnacle Consulting applicant representative of Sun State Towers (Applicant) on behalf of Bienestar Apartments Phase II, LLC, owner, for a Conditional Use Permit as per Chapter 7 Section 7.2 –C.8 of the City of San Luis Zoning Ordinance to allow the placement of a proposed premanufactured state approved outdoor equipment cabinet mounted within a proposed Sun State Towers, the wireless communication facility will consist of an 80' tall monopole in a High Density Residential (R-3) zoning district, Assessor's Parcel No. 776-44-012, located at 690 N. 10th Avenue, San Luis Arizona.

PUBLIC HEARING: DECEMBER 8, 2015

COMMENTS DUE: NOVEMBER 11, 2015

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted "as is" into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing on this case. Please complete the section below and return via e-mail. For additional information please contact me at 341-8563, extension 2013, or at Jstarkey@cityofsanluis.org .

Thank you,
John Starkey
Zoning Administrator
Attachment: Location Map, & Site Plan

☑ COMMENTS ☐ NO COMMENTS

Enter Comments *below*:
The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals.
Date:
10/03/15
Agency:
City of San Luis Fire Department
Phone:
928/341-8550
Return to: rpacheco@cityofsanluis.org

November 3, 2015

CONDITIONAL USE PERMIT CASE NUMBER: 2015-0435

CASE SUMMARY: A request by Michelle Lamoureux, Pinnacle Consulting applicant representative of Sun State Towers (Applicant) on behalf of Bienestar Apartments Phase II, LLC, owner, for a Conditional Use Permit as per Chapter 7 Section 7.2 –C.8 of the City of San Luis Zoning Ordinance to allow the placement of a proposed premanufactured state approved outdoor equipment cabinet mounted within a proposed Sun State Towers, the wireless communication facility will consist of an 80' tall monopole in a High Density Residential (R-3) zoning district, Assessor's Parcel No. 776-44-012, located at 690 N. 10th Avenue, San Luis Arizona.

PUBLIC HEARING: DECEMBER 8, 2015

COMMENTS DUE: NOVEMBER 11, 2015

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted "as is" into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing on this case. Please complete the section below and return via e-mail. For additional information please contact me at 341-8563, extension 2013, or at Jstarkey@cityofsanluis.org .
Thank you,

John Starkey
Zoning Administrator
Attachment: Location Map, & Site Plan

XX ☐ COMMENTS ☐ NO COMMENTS

Enter Comments *below*:

The Marine Corps Air Station has reviewed this request for an 80' tall monopole at the site and we do not object to the approval of this request, as long as, the tower is lit according to FAA guidance. The frequencies for the antenna to be placed on the tower were not given. The Marine Corps Air Station has a protected frequency band of 1710-1755 MHz and it is recommended that antenna frequencies avoid this spectrum band. Once the antenna are chosen, it is requested that the Marine Corps be given the opportunity to review and make comments on this addition to the tower. Thank you for the opportunity to comment.

Date: 11/4/2015

Agency:

Paula L. Backs, MCAS YUMA AZ

Phone:

(928) 269-2103

Return to: rpacheco@cityofsanluis.org

Roman Pacheco

From: Michelle Lamoureux <michelle.lamoureux@pinnacleco.net>
Sent: Thursday, November 19, 2015 1:54 PM
To: Roman Pacheco
Subject: FW: CUP CASE NO. 2015-0435 / AZ15-030 Baja Sun State Towers

Good afternoon Roman,

Please see response below for the MCAS. Also I did not receive your email in regards to the change of date from the 12/23 meeting.

Thank you,
Michelle Lamoureux
Pinnacle Consulting, Inc
1426 N Marvin St, Suite 101
Gilbert, AZ 85233
M: 480-907-4265
O:480-664-9588 ext. 230
F: 480-664-9850
E: michelle.lamoureux@pinnacleco.net

From: Teixido, Liber [mailto:Liber.Teixido@VerizonWireless.com]
Sent: Thursday, November 19, 2015 11:57 AM
To: Michelle Lamoureux <michelle.lamoureux@pinnacleco.net>; Brown, Brandon C <Brandon.Brown@VerizonWireless.com>
Subject: RE: CUP CASE NO. 2015-0435 / AZ15-030 Baja Sun State Towers/ AZ4 Almendra

Hi Michelle,
These are the frequencies we will use at this site:

- Transmit = [746-757]&[869-894]&[2115-2130] MHz
- Receive = [776-787]&[824-849] MHz

Note: we will install AWS antennas for AWS A2B license. However, we will start only using the Transmit block [2115-2130] MHz. The Marine Corps Air Station has a protected frequency band of [1710-1755] MHz. Our receive AWS frequency band [1715-1730] MHz will then remain unused until obtaining approval from the Department of Defense (DoD). VZW Regulatory Group is currently engaged in negotiations with DoD regarding this matter.

Thanks

From: Michelle Lamoureux [mailto:michelle.lamoureux@pinnacleco.net]
Sent: Wednesday, November 18, 2015 8:06 AM
To: Teixido, Liber
Subject: FW: CUP CASE NO. 2015-0435 / AZ15-030 Baja Sun State Towers/ AZ4 Almendra

Good morning,

Please see attached comments from the Marine base located close to our proposed site. Will you please answer them at your earliest convenience?

Thank you,
Michelle Lamoureux
Pinnacle Consulting, Inc
1426 N Marvin St, Suite 101
Gilbert, AZ 85233
M: 480-907-4265
O:480-664-9588 ext. 230
F: 480-664-9850
E: michelle.lamoureux@pinnacleco.net

PINNACLE CONSULTING, INC

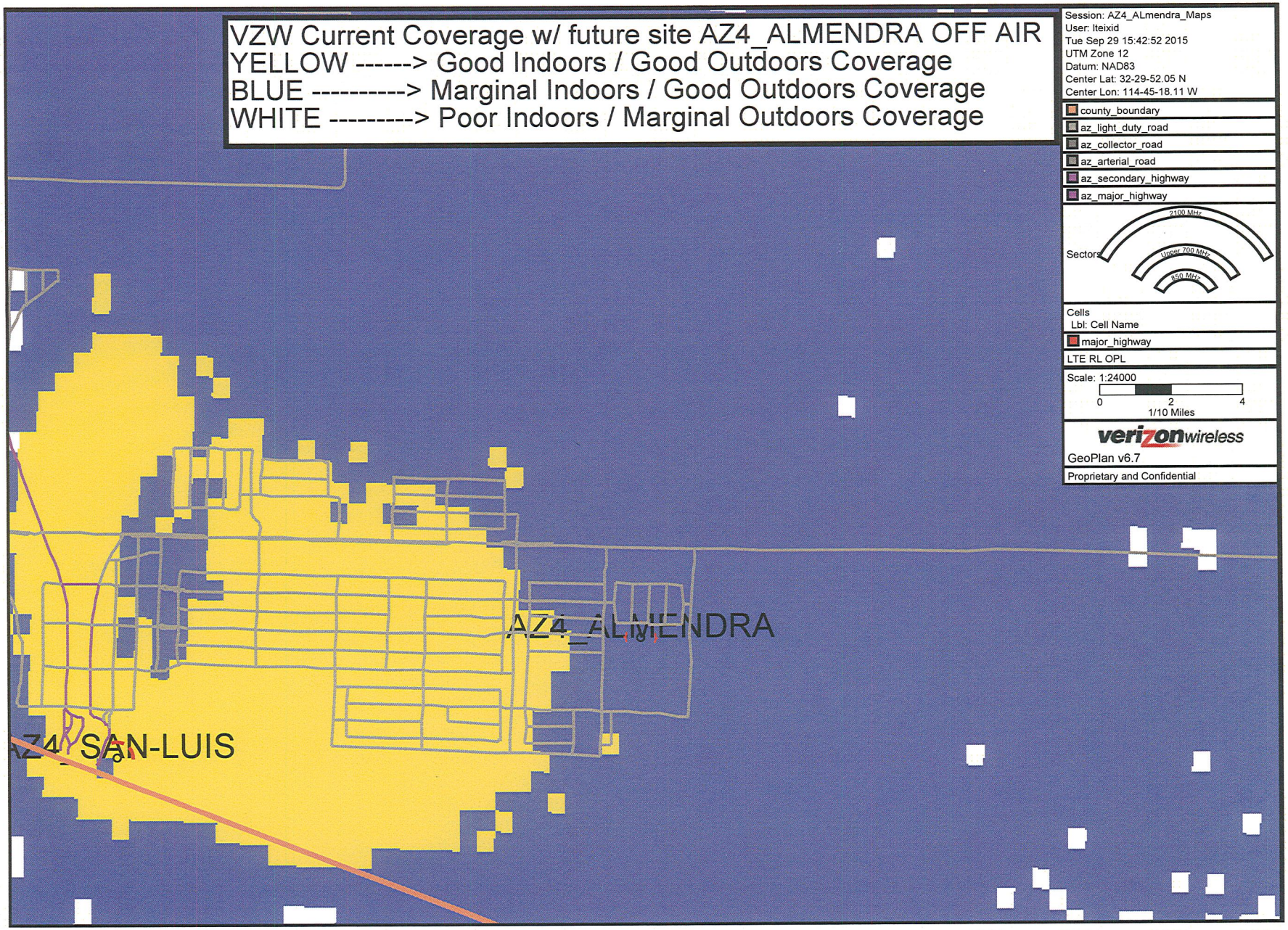
From: Roman Pacheco [mailto:RPacheco@cityofsanluis.org]
Sent: Monday, November 09, 2015 5:48 PM
To: Michelle Lamoureux <michelle.lamoureux@pinnacleco.net>
Subject: CUP CASE NO. 2015-0435 / AZ15-030 Baja Sun State Towers

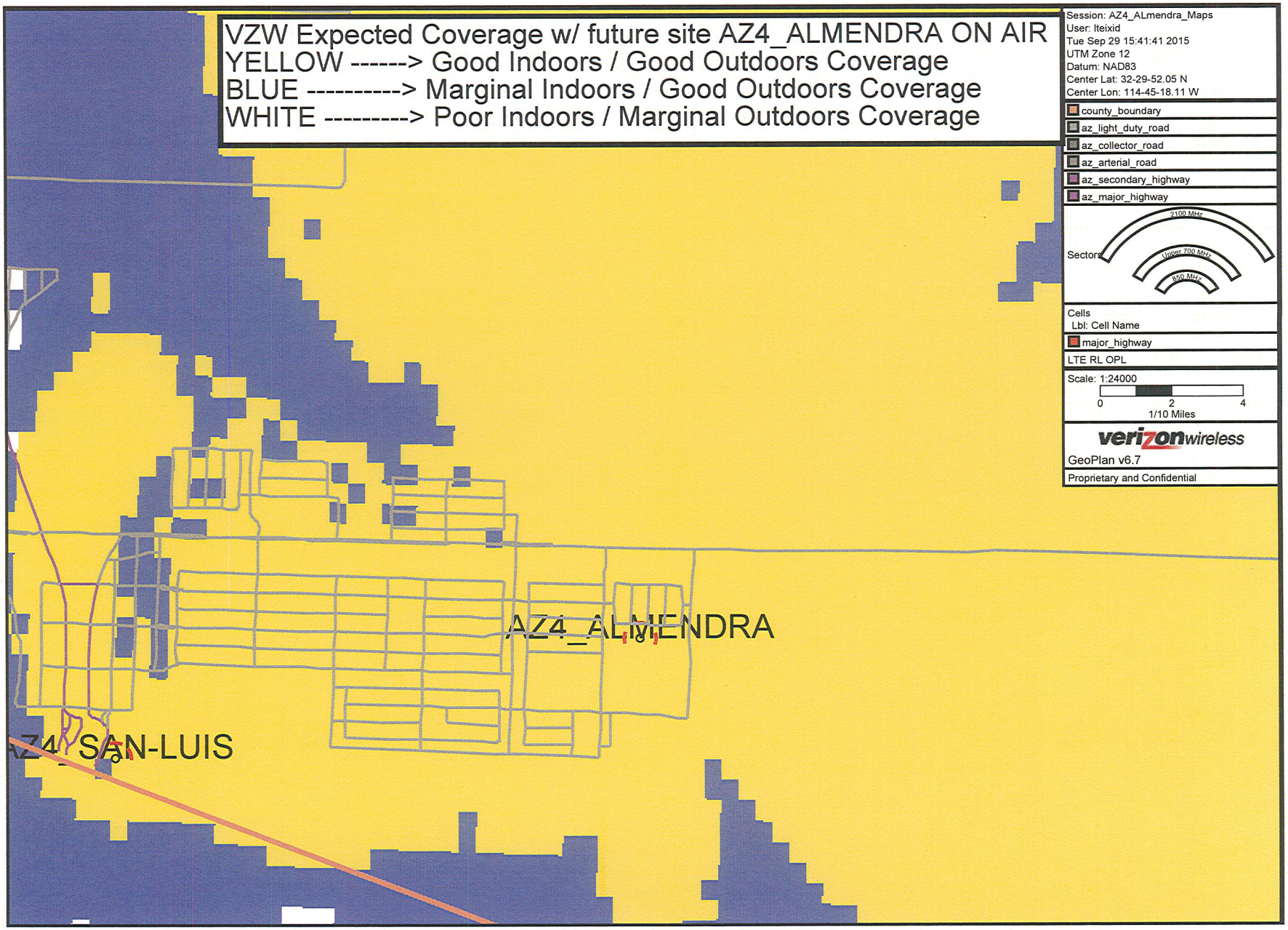
Hello Michelle-

I received comments from MCAS (see attachment). They are requesting for you to provide the frequencies for the antenna to be place on the tower for their review. Let me know if you have any questions.

Thanks.

Roman Pacheco
Planning Technician
Development Services Department
City of San Luis
1090 E. Union Street | P.O. Box 3750
San Luis, Arizona 85349
928.341.8563 Ext. 2047
928.341.8599 Fax
www.cityofsanluis.org


VZW Current Coverage w/ future site AZ4_ALMENDRA OFF AIR
YELLOW ------> Good Indoors / Good Outdoors Coverage
BLUE ----------> Marginal Indoors / Good Outdoors Coverage
WHITE ---------> Poor Indoors / Marginal Outdoors Coverage
Session: AZ4_ALmendra_Maps
User: lteixid
Tue Sep 29 15:42:52 2015
UTM Zone 12
Datum: NAD83
Center Lat: 32-29-52.05 N
Center Lon: 114-45-18.11 W
county_boundary
az_light_duty_road
az_collector_road
az_arterial_road
az_secondary_highway
az_major_highway
Sectors
2100 MHz
Upper 700 MHz
850 MHz
Cells
Lbl: Cell Name
major_highway
LTE RL OPL
Scale: 1:24000
0
2
4
1/10 Miles
verizonwireless
GeoPlan v6.7
Proprietary and Confidential
AZ4_ALMENDRA
AZ4_SAN-LUIS


VZW Expected Coverage w/ future site AZ4_ALMENDRA ON AIR
YELLOW ------> Good Indoors / Good Outdoors Coverage
BLUE ----------> Marginal Indoors / Good Outdoors Coverage
WHITE ---------> Poor Indoors / Marginal Outdoors Coverage
AZ4_ALMENDRA
AZ4_SAN-LUIS
Session: AZ4_ALmendra_Maps
User: lteixid
Tue Sep 29 15:41:41 2015
UTM Zone 12
Datum: NAD83
Center Lat: 32-29-52.05 N
Center Lon: 114-45-18.11 W
county_boundary
az_light_duty_road
az_collector_road
az_arterial_road
az_secondary_highway
az_major_highway
Sectors
2100 MHz
Upper 700 MHz
850 MHz
Cells
Lbl: Cell Name
major_highway
LTE RL OPL
Scale: 1:24000
0
2
4
1/10 Miles
verizonwireless
GeoPlan v6.7
Proprietary and Confidential

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. B.**

Meeting Date: 01/13/2016

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

Action Requested: Motion
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0420, a request by Mario D. Buchanan, owner, for a Conditional Use Permit to allow a medical marijuana dispensary on a Community Commercial (C-2) zoned property located at 702 N. Mesa Street, San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open public hearing
B. Close public hearing
C. Action on Conditional Use Permit Case No. 2015-0420

SUMMARY:

The applicant is requesting a Conditional Use Permit to allow a medical marijuana dispensary at 702 N. Mesa Street (alley). The property is zoned as Community Commercial (C-2) and is located on the northwest corner of Mesa Street and C Street. The company that will be managing this dispensary is Sun City Capital Investments, Inc., a nonprofit business. Sun City Capital Investments, Inc. currently operates medical marijuana dispensaries and cultivation locations in El Mirage, Lake Havasu, Quartzsite, Prescott Valley, Las Vegas and Los Angeles.

The conditional use permit is required by the City of San Luis Zoning Ordinance and is needed prior to applying for a dispensary registration certificate. After receiving the dispensary registration certificate from the state, the application will go through the City of San Luis's building permit and business license process. During the process the applicant must comply with all current regulations adopted the City of San Luis.

With this application, the city has received a a total of three applications for a conditional use permits to allow a medical marijuana dispensary. The City may receive several applications for dispensaries but the Arizona Department of Health Services (ADHS) only issues one dispensary registration certificate per Community Health Analysis Area (CHAA).

A CHAA zone is a type of geographic unit sectioned out by the Arizona Department of Health Services. There are a total of 126 CHAA zones in the state, and candidates can apply to open a dispensary in either one of them if they stand up to all the necessary criteria. One (1) medical marijuana license will be issued per CHAA zone, with the limit being a total of 126 dispensaries statewide.

If there are several applications for a CHAA zone that are complete and in compliance, the ADHS issues one (1) certificate using a random selection process, and in case there is only one qualifying application for a given CHAA zone it will be automatically approved.

There are two CHAA zones within the City limits of San Luis because the Somerton CHAA crosses over

the City limits of San Luis.

However, this conditional use application is within the San Luis CHAA. There has been one other application within the San Luis CHAA which was approved by City Council. If the Council approves the conditional use application before it today, only one of the two will be approved by the state.

A qualifying patient may grow their own marijuana, up to 12 plants, in an enclosed, locked facility if they live more than 25 miles from a licensed dispensary. By allowing a medical marijuana dispensary in the City, no one will be able to grow at home within the City limits of San Luis thereby giving the City better control over the growing of medical marijuana.

State law dictates that cities must allow medical marijuana cultivation and dispensary facilities.The state law requires that medical marijuana cultivation and dispensary facilities be located within certain distances of schools. San Luis chose to adopt Zoning Regulations that require medical marijuana cultivation and dispensary facilities to be located away from day care centers, churches, and parks. Because of the prevalence of those facilities toward the center of the City where this application is located, the locations where medical marijuana facilities would be allowed are limited.(Marijuana Buffer Map attached).

CITIZEN REVIEW MEETING:
The Citizen Review Meeting was held on November 10, 2015 at City Hall Multi-Purpose Room at 6:00 PM. The intent of this meeting was to allow the public to learn about the project, ask questions, and express comments. There was no public present.

PLANNING AND ZONING COMMISSION MEETING:
The Planning and Zoning Commission held a public hearing on November 17, 2015. Five members of the commission were present and one declared a conflict of interest and appropriately abstained from voting.

The main concern from the Commission was the parking spaces available for this request. The commission asked the applicant to provide a more detailed site plan (Attached).

A motion was made to approve the application with two votes in favor and two against. The motion did not carry. According to the Zoning Ordinance Section 2.1-G.3, "The affirmative vote of four members shall be required to pass a motion…" The City Council will not have jurisdiction on the conditional use application until the Planning and Zoning Commission makes a motion with the required four votes to recommend either approval or denial of this application. Because the motion made did not pass, the item was returned to the Commission for action for the next meeting. The Public Hearing was continued to December 8, 2015.

The Commission also requested a more detailed site plan for the proposed project, the updated site plan submitted is attached.

On December 4, 2015, staff received a letter from the applicant representative stating that they are willing to comply with all codes and ordinances adopted by the City. If they require more parking, they are willing to look into leasing adjacent property for additional parking.

At the meeting of December 8, 2015, there were five members of the commission present and one member withdrew due to conflict of interest. There was a motion to approve the conditional use which failed due to a tie 2 to 2. A second motion was made to deny the conditional use permit which passed 4 to 0.

AGENCY REVIEW:
As part of the review process, all land use cases are reviewed by various City and outside agencies. We have received comments from the following:

1. City of San Luis Fire Department (10-14-15) Please see attachment.

SURROUNDING PROPERTY OWNERS:
As required by state law, staff sent notification letters to property owners within 300 feet of the proposed project (25 letters). The City has not received any other significant concerns or objections from the various review agencies or adjacent property owners.

STAFF REVIEW:
The applicant has provided the information and materials necessary for review of the request for a Conditional Use Permit.

The Conditional Use Permit is to allow a medical marijuana dispensary on property located at 702 N. Mesa Street. It will still be required to comply with all applicable regulations adopted by the City.

Staff recommends approval of Conditional Use Permit Case No. 2015-0420. Approval subject to the "Conditions of Approval" attached which state:
1. This Conditional Use Permit shall only become effective upon the applicant providing proof that the Dispensary is State-approved, certified and registered with the Arizona Department of Health Services pursuant to Arizona Revised Statutes, Title 36, Chapter 28.1

2. The Medical Marijuana Dispensary Use and the subject site shall comply with all City of San Luis regulations as well as all requirements identified under Section 14.15 of the Zoning Ordinance.

3. Restriction on signage to allow only a green cross making the dispensary less conspicuous in the area.

RECOMMENDATION / SUGGESTED MOTION:

1. I MOVE TO OPEN PUBLIC HEARING.
2. I MOVE TO CLOSE PUBLIC HEARING.
3. I MOVE TO APPROVE CONDITIONAL USE PERMIT CASE NO. 2015-0420 WITH THE STAFF CONDITIONS.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

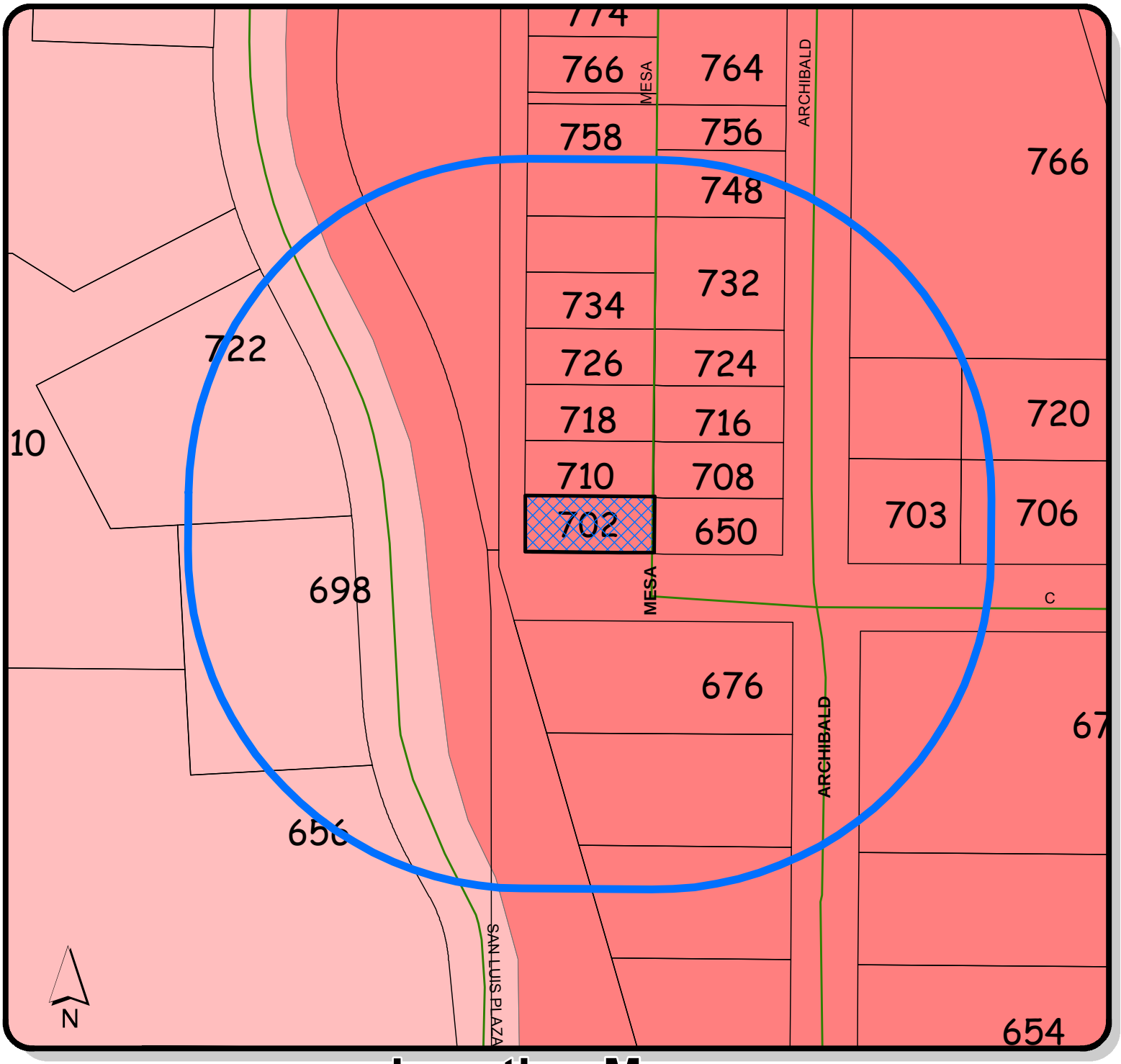
Conditions of Approval
Location Map
Picture of Location
Site Plan
Letter from applicant representative Mr. Michael Gaida (12-3-15)
Medical Marijuana Buffer Map
Zoning Ordinance Section 14.15 Medical Marijuana Uses
Fire Dept Comment

CONDITIONS OF APPROVAL

1. This Conditional Use Permit shall only become effective upon the applicant providing proof that the Dispensary is State-approved, certified and registered with the Arizona Department of Health Services pursuant to Arizona Revised Statutes, Title 36, Chapter 28.1.

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Location Map

CONDITIONAL USE PERMIT

Location of subject property
702 N MESA ST

300ft Buffer

Legend-ZONING

COMMERCIAL ZONING DISTRICTS

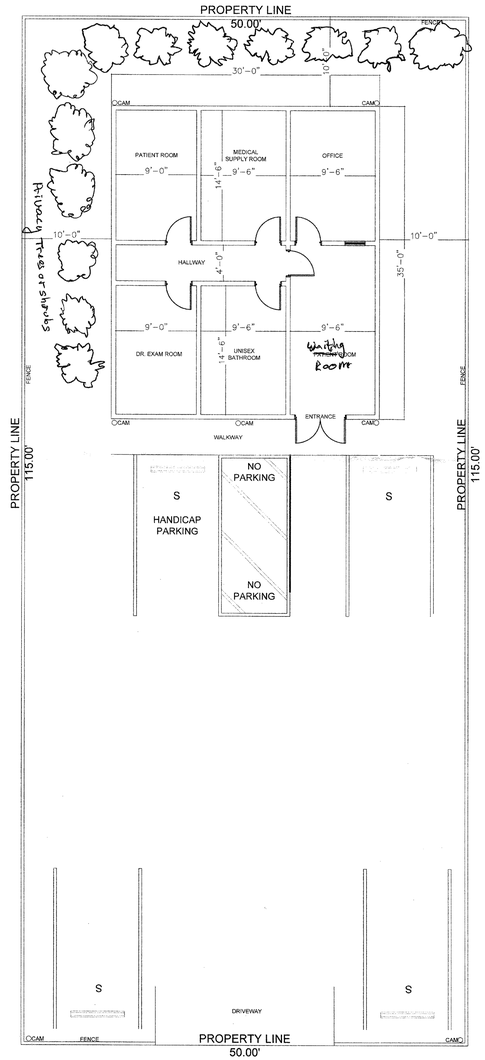
C-1

C-2

Date: 10/6/2015	IT GIS DIVISION	**Prepared By:** IG	**Case No.** 2015-0420 MMD
Checked By: JG		**Approved By:** JS	


DEL SOL
702
710
02
2

NORTH



NORTH MESA DRIVE

REVISIONS	BY

NEW MEDICAL OFFICE
ADDRESS: 702 MESA DRIVE
YUMA COUNTY, ARIZONA
OWNER:

SITE PLAN

DATE:12/01/2015
DRAWN: SM
SCALE: 1/8"=1'
JOB:
SHEET:
A-1
OF

Sperry Van Ness
Commercial Real Estate Advisors

RECEIVED BY
12/7/15
DEPARTMENT OF DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
CITY OF SAN LUIS

December 3, 2015

City of San Luis
Attn: Chairman Javier Barraza
1090 East Union Street
San Luis, Arizona 85349

Dear Mr. Barraza and Distinguished Council Members;

During the Special P&Z Commission Meeting held Tuesday November 17, 2015, we discussed 702 E Mesa Drive as a suitable location for a medical marijuana dispensary. The vote on allowing the condition use permit was a split decision, 2 for and 2 against. The Hon. Chairman said the site-plan was the main reason for voting against the CUP and suggested we re-submit a more detailed and proper site plan.

Since our last meeting, a site plan was created to show the required 10-foot setbacks, detailed parking and location of security cameras. This site plan was submitted to Mr. Roman Pacheco who has packed it up for the Council review.

I will not be present at this current zoning meeting since most of the questions raised on this particular parcel were asked and answered in the Nov. 17th meeting. If the San Luis City Council has any new questions or concerns pertaining to this CUP or new drawings, I will be available to answer any of them by phone call during the time of the special review meeting December 8, 2016. I will be present for the next Regular City Council Meeting and open Public Forum held sometime in January 2016.

One of the biggest concerns that the Council has raised was parking. The dispensary will have 2 employees and a security guard posted during business hours. Additional parking is needed. The following are a few alternatives to the limited parking situation at the parcel.

1. Lease the empty lot adjacent to the North for parking.
2. Create an arrangement to use the land adjacent to the South of the parcel. There is enough room for at least 4 or 5 parking spaces.
3. Allow for over-flow parking on the street. I understand the City has classified this road as an alley easement, however, automobiles park along this street daily.

Please understand that my clients will work with the City and Fire Department to ensure all building codes and ordinances are met under the City and State requirements. However, we need to be awarded with the certificate for medical marijuana dispensary first before the detailed process may begin.

We look forward to working with the City of San Luis.

Thank you and regards,

Michael Gaida
Sperry Van Ness, LLC
3200 E. Camelback Road, Ste 280
Phoenix, AZ 85018

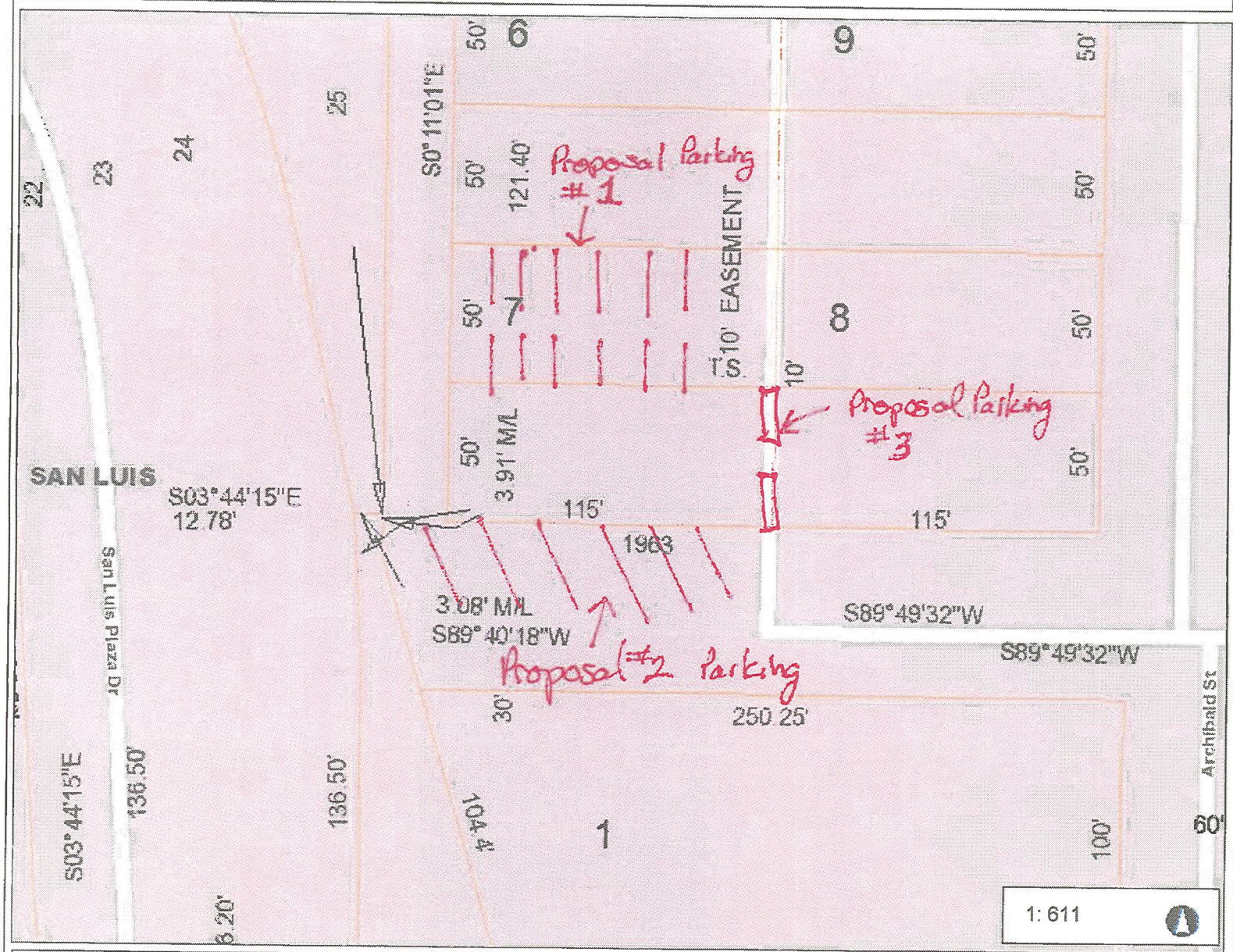
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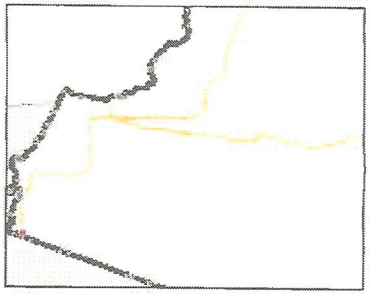


Google earth

feet 200
meters 60

Yuma County GIS





Legend

- Parcel Anno Leader
- Easement Anno Leader
- Parcels
- Vicinities
- Municipalities (color filled)
  - SAN LUIS
  - SOMERTON
  - WELLTON
  - YUMA

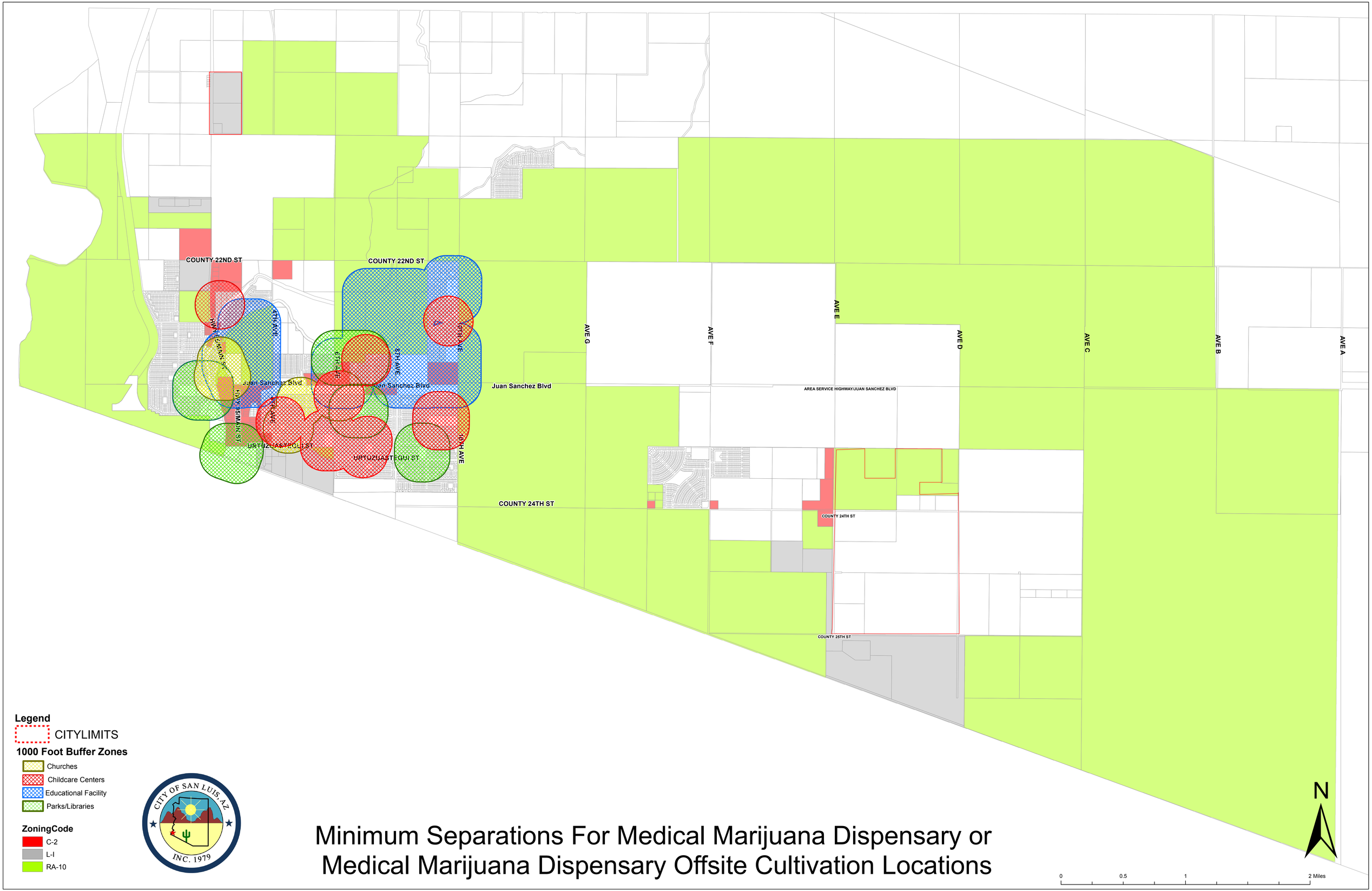
Notes

0.0 0 0.01 0.0 Miles

NAD_1983_StatePlane_Arizona_West_FIPS_0203_Feet

© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION



Minimum Separations For Medical Marijuana Dispensary or Medical Marijuana Dispensary Offsite Cultivation Locations

D. The parking or storage of any commercial vehicle having a gross vehicle weight rating (GVWR) exceeding one and one-half (1½) tons, or a tractor, semi-trailer, or bus is prohibited in any residential zoning districts except in the "RA-10" Zoning District when in association with a farming activity.

E. Parking and storage of commercial vehicles may be permitted within the screened storage area of an approved commercial or industrial use or where otherwise permitted and then under the specific conditions outlined within this Ordinance.

Section 14.13 Dumping and Disposal.

A. No person shall obstruct or reduce the capacity of any natural or man-made water way within the City by filling or dumping any earth, stone or other materials therein.

B. The use of land for the storing, dumping, or disposals of scrap iron, junk garbage, rubbish or other refuse, ashes, landscape wastes, or industrial wastes or by-products shall be prohibited in every zoning district except as specifically otherwise provided in this Ordinance.

Section 14.14 Mobile Vendors

A. Mobile Food Vendors shall obtain a County Health Certificate prior to applying for a city business license.

B. Mobile Vendors shall not occupy any portion of the public right-of-way including the sidewalk.

C. The business license application shall include:

1. The notarized written permission of the property owner;

2. A site plan on 8-1/2 x 11 paper showing the seating area (maximum 400 sq.ft.), location of the unit, hours of operation and access. Additional information may be required by the Building Safety Division or the Fire Department.

Section 14.15 Medical Marijuana Uses.

A. The minimum requirements of this section shall apply to all "medical marijuana dispensary" and "medical marijuana dispensary offsite cultivation location" uses located in any zoning district.

B. In addition to any other application requirements, an applicant for any "medical marijuana dispensary" or "medical marijuana dispensary offsite cultivation location" conditional use permit shall provide the following:

1. A notarized authorization executed by the property owner, acknowledging and consenting to the proposed use of the property as a medical marijuana dispensary or a medical marijuana dispensary offsite cultivation location, as applicable.

2. The legal name of the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location.

3. If the application is for a medical marijuana dispensary offsite cultivation location, the name and location of the medical marijuana dispensary with which it is associated.

4. The name, address, and birth date of each officer and board member of the nonprofit medical marijuana dispensary.

5. The name, address, birth date, and valid registry identification card number of each nonprofit medical marijuana dispensary agent.

6. A copy of the operating procedures adopted in compliance with A.R.S. §36-2804(B)(1)(c).

7. A notarized certification that none of the nonprofit medical marijuana dispensary officers or board members has been convicted of any of the following offenses:

    a. A violent crime as defined in A.R.S. §13-901.03(B) that was classified as a felony in the jurisdiction where the person was convicted.

    b. A violation of state or federal controlled substance law that was classified as a felony in the jurisdiction where the person was convicted except an offense for which the sentence, including any term of probation, incarceration or supervised release, was completed ten or more years earlier or an offense involving conduct that would be immune from arrest, prosecution or penalty under A.R.S. §36-2811 except that the conduct occurred before the effective date of that statute or was prosecuted by an authority other than the state of Arizona.

8. A notarized certification that none of the nonprofit medical marijuana dispensary officers or board members has served as an officer or board member for a medical marijuana dispensary that has had its registration certificate revoked.

9. A floor plan showing the location, dimensions and type of security measures demonstrating that the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location will be secured, enclosed, and locked as required by law.

10. A scale drawing depicting the property lines and the separations from the nearest property boundary of the parcel containing the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location to the property boundary of the parcel containing any existing uses listed in paragraph E below. If any of the uses are located within 50 feet of the minimum separation, the drawing, showing actual surveyed separations, shall be prepared by a registered land surveyor.

C. A medical marijuana dispensary shall have operating hours not earlier than 9:00 a.m. and not later than 5:00 p.m.

D. A medical marijuana dispensary or medical marijuana dispensary offsite cultivation location shall:

1. Be located in a permanent building and may not be located in a trailer, cargo container or motor vehicle.

2. Not have drive-through service.

3. Not emit dust, fumes, vapors or odors into the environment.

4. Not provide offsite delivery of medical marijuana.

5. Prohibit consumption of marijuana on the premises.

6. Not have outdoor seating areas.

7. Display a current City of San Luis business license applicable to medical marijuana uses.

E. A medical marijuana dispensary or medical marijuana dispensary offsite cultivation location shall meet the following minimum separations, measured in a straight line from the boundary of the parcel containing the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location to the property boundary of the parcel containing any existing uses listed below:

1. 2,000 feet from any other medical marijuana dispensary or medical marijuana dispensary offsite cultivation location.

2. 2,000 feet from a residential substance abuse diagnostic and treatment facility or other residential drug or alcohol rehabilitation facility.

3. 1,000 feet from a public, private, parochial, charter, dramatic, dancing, music, learning center, or other similar school or educational facility that caters to children.

4. 1,000 feet from a childcare center.

5. 1,000 feet from a public library or public park.

6. 1,000 feet from a church.

F. A medical marijuana dispensary offsite cultivation location not associated with a medical marijuana dispensary is prohibited, and only one medical marijuana dispensary offsite cultivation location shall be permitted for the single medical marijuana dispensary with which it is associated.

October 8, 2015

CONDITIONAL USE PERMIT CASE NUMBER: 2015-0420

CASE SUMMARY: A request by Mario D. Buchanan, owner, for a Conditional Use Permit as per Chapter 7 section 7.2 – C.9 of the City of San Luis Zoning Ordinance to allow a medical marijuana dispensary located on a Community Commercial (C-2) zoned district. The subject property is located at 702 N. Mesa Street, San Luis, AZ, Assessor's Parcel No. 775-37-201.

PUBLIC HEARING: November 10, 2015

COMMENTS DUE: October 19, 2015

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted "as is" into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing on this case. Please complete the section below and return via e-mail. For additional information please contact me at 341-8563, extension 2013, or at Jstarkey@cityofsanluis.org .

Thank you,

John Starkey
Zoning Administrator
Attachment: Location Map, Picture of property and site plan

☑ COMMENTS ☐ NO COMMENTS

Enter Comments *below*:
This property parcel is zoned C-2, which requires a commercial building with fire sprinklers. The floor plan submitted appears to be that of a single family residence and does not meet the required criteria. The City of San Luis Fire Department cannot support this request. We reserve comments on this project when subsequent submittals (construction, floor, and site plans) are received.

Date:
10/14/15
Agency:
City of San Luis Fire Department
Phone:
928/341-8550
Return to: rpacheco@cityofsanluis.org

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. C.**

Meeting Date: 01/13/2016

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

Action Requested: Motion
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2015-0493, a request by Mark Maydahl, Ozvest, Inc., owner, for a Conditional Use Permit to allow a medical marijuana dispensary on a General Industrial (H-I) zoned property located at 2801 N. Main Street, San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open Public Hearing
B. Close Public Hearing
C. Action on Conditional Use Permit Case No. 2012-0493

SUMMARY:

The applicant is requesting a Conditional Use Permit to allow a medical marijuana dispensary at 2801 N. Main Street. The property zoned as General Industrial (H-I) and is located in the north end of the City of San Luis along Highway 95. The existing metal building was developed as a manufacturing warehouse but it has been unused for a few years now. The same applicant applied for a Conditional Use Permit to allow a medical marijuana dispensary offsite cultivation location and it was approved by City Council. The dispensary is planned to be in the front part of the building facing Highway 95 and the cultivation facility in the back.

The company that will be managing this dispensary is Choice Cannabis LLC, a nonprofit business. Choice Cannabis currently operates 3 medical marijuana dispensaries, 1 cultivation site, 1 infusion kitchen, and 1 extraction lab, all licensed by the State of Arizona.

The conditional use permit is required by the City of San Luis Zoning Ordinance and it is needed prior to applying for an Arizona dispensary registration certificate. After receiving the dispensary registration certificate from the state, the application will go through the building permit and business license process. During the process the applicant must comply with all current regulations of the City of San Luis.

The City may receive several applications for dispensaries but the Arizona Department of Health Services (ADHS) only issues one dispensary registration certificate per Community Health Analysis Area (CHAA).

A CHAA zone is a type of geographic unit sectioned out by the Arizona Department of Health Services. There are a total of 126 CHAA zones in the state, and candidates can apply to open a dispensary in either one of them if they stand up to all the necessary criteria.

If there are several applications for a CHAA zone that are complete and in compliance, the ADHS issues one certificate using a random selection process, and in case there is only one qualifying application for a given CHAA zone it will be automatically approved.

The state grants only one dispensary registration certificate per CHAA zone. The City limits of San Luis encompasses two (2) CHAA zones, the San Luis CHAA and part of the Somerton CHAA. This proposed location is located within Somerton CHAA so it will be applying for the dispensary registration certificate of that CHAA. Even though it is in the Somerton CHAA the property is within San Luis City limits and requires a conditional use permit from San Luis.

A qualifying patient may grow their own marijuana, up to 12 plants, in an enclosed, locked facility if they live more than 25 miles from a licensed dispensary. By allowing a medical marijuana dispensary in the City, no one will be able to grow at home within the City limits of San Luis.

The state law requires that medical marijuana cultivation and dispensary facilities cannot be located within certain distances of schools (A.R.S. 36-2804) and the City Zoning Code requires the medical marijuana cultivation and dispensaries cannot be located within certain distances from other facilities such as churches, day-care centers, and parks. Because of the prevalence of schools, churches, day-care centers, and parks in San Luis, particularly toward the center of the City, the locations where medical marijuana facilities would be allowed are limited.

State law dictates that Cities must allow for medical marijuana cultivation and dispensary facilities.

CITIZEN REVIEW MEETING:
The Citizen Review Meeting was held on December 1, 2015 at City Hall Council Chambers at 6:00 p.m. The intent of this meeting was to allow the public to learn about the project, ask questions, and express comments. There was public present.

PLANNING AND ZONING COMMISSION MEETING:
The Planing and Zoning Commission held a public hearing on December 8, 2015. The Commission recommends approval of this request as presented by staff.

AGENCY REVIEW:
As part of the review process, all land use cases are reviewed by various City and outside agencies. As required by state law, staff sent notification letters to property owners within 300 feet of the proposed project (14 letters). The City has not received any significant concerns or objections from the various review agencies or adjacent property owners.

STAFF REVIEW:
The applicant has provided the information and materials necessary for review of the request for a Conditional Use Permit.

The Conditional Use Permit is to allow a medical marijuana dispensary on property located at 2801 N. Main Street. It will still be required to comply with all applicable regulations adopted by the City.

Staff recommends approval of Conditional Use Permit Case No. 2015-0493. Approval subject to the following conditions:

1. The Conditional Use Permit shall only become effective upon the applicant providing proof that the Dispensary is State-approved, certified and registered with the Arizona Department of Health Services pursuant to Arizona Revised Statutes, Title 36, Chapter 28.1.

2. The Medical Marijuana Dispensary Use and the subject site shall comply with all City of San Luis regulations as well as all requirements identified under the City Code, Zoning Regulation Section 152.225 (Section 14.15 of the Zoning Ordinance).

3. Restriction on signage to allow only a green cross making the dispensary less conspicuous in the area.

RECOMMENDATION / SUGGESTED MOTION:

1. I MOVE TO OPEN PUBLIC HEARING.
2. I MOVE TO CLOSE PUBLIC HEARING.
3. I MOVE TO APPROVE CONDITIONAL USE PERMIT CASE NO. 2015-0493 WITH THE CONDITIONS RECOMMENDED BY STAFF.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

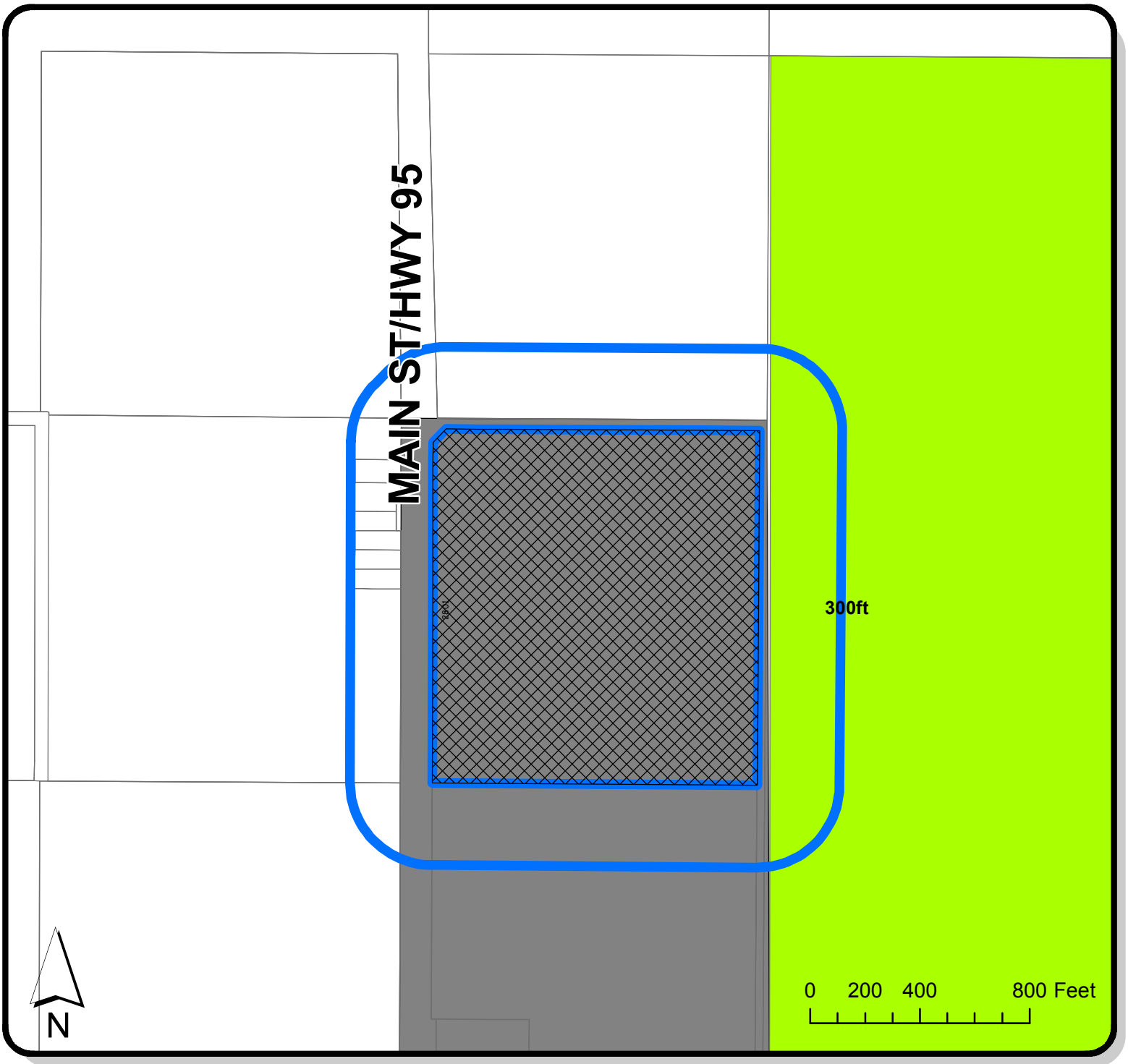
Conditions of Approval
Location Map
Picture of Location
Site Plan
Medical Marijuana Buffer Map
Zoning Ordinance Section 14.15 Medical Marijuana Uses
San Luis and Somerton CHAA map

CONDITIONS OF APPROVAL

1. This Conditional Use Permit shall only become effective upon the applicant providing proof that the Dispensary is State-approved, certified and registered with the Arizona Department of Health Services pursuant to Arizona Revised Statutes, Title 36, Chapter 28.1.

2. The Medical Marijuana Dispensary Use and the subject site shall comply with all City of San Luis regulations as well as all requirements identified under Section 14.15 of the Zoning Ordinance.

3. Restriction on signage to allow only a green cross making the dispensary less conspicuous in the area.



LOCATION OF PROPERTY

Location Map

CONDITIONAL USE PERMIT
MEDICAL MARIJUANA

2801 N MAIN ST

300ft Buffer

ZONING

INDUSTRIAL ZONING DISTRICTS

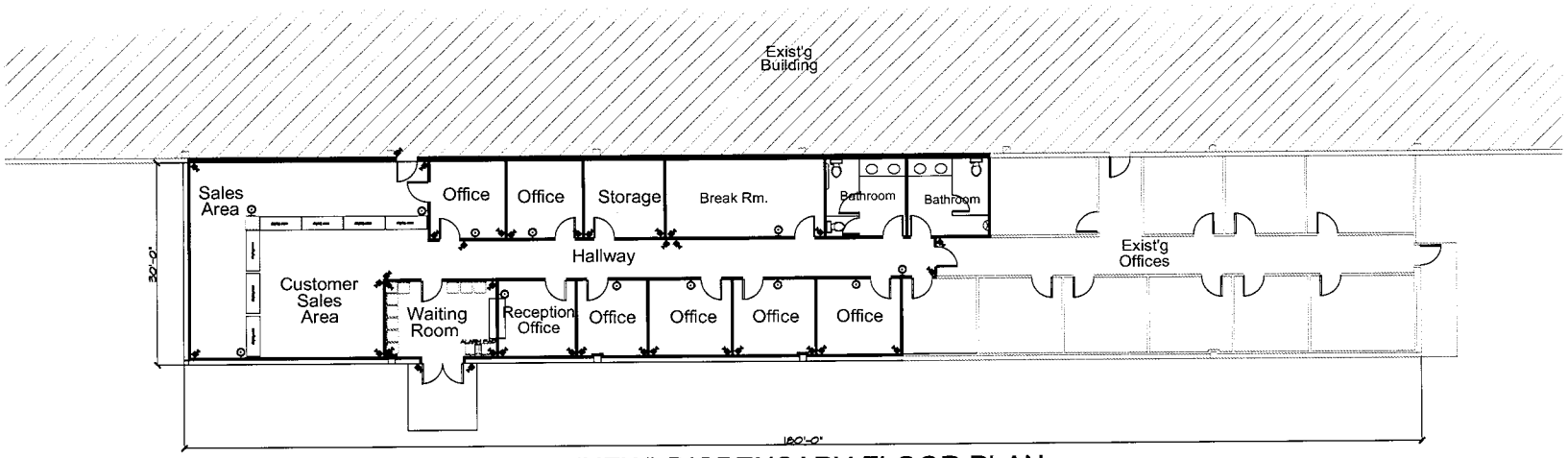
HI

SINGLE RESIDENCE ZONING DISTRICTS

RA-10

Date: 11/17/2015	IT GIS DIVISION	**Prepared By:** IG	**Case No.** 2015-0493 CHOICE CANNABIS LLC
Approved By: JS		**Revised :** JG	


Project Area



(NEW) DISPENSARY FLOOR PLAN

SCALE: 1/8" = 1'-0"

BUILDING DATA:

SQUARE FOOTAGE DATA:

Sales Area:	936.0 sf
Waiting Area:	360.0 sf
Reception Area:	180.0 sf
Office Area:	864.0 sf
Bathroom Area:	240.0 sf
Storage Area:	144.0 sf
Break Room Area:	267.0 sf
Hallway Area:	468.0 sf
Total :	5,259.0 sf

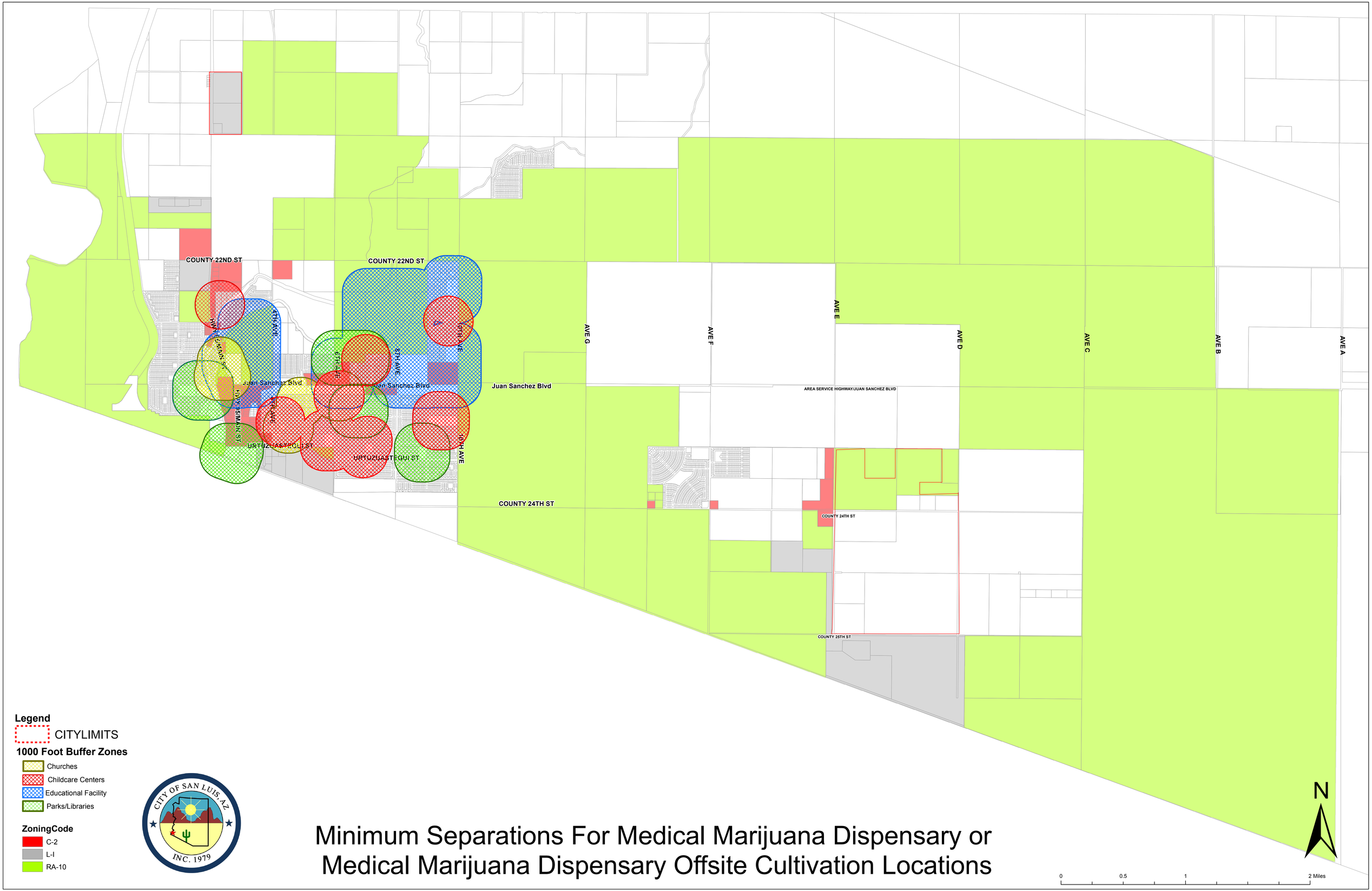
LEGEND OF SYMBOLS

	WALL MOUNTED SECURITY CAMERA
	CEILING MOUNTED SECURITY CAMERA
	PANIC BUTTON
	WALL LIGHT
	ALARM PAD
	34"x96" FLUORESCENT LIGHT
	CEILING FAN

JOB: 15-
SCALE: N.T.S.
DATE: 10-09-15

(NEW) FLOOR PLAN

SHEET A1.1 OF 3



Minimum Separations For Medical Marijuana Dispensary or Medical Marijuana Dispensary Offsite Cultivation Locations

D. The parking or storage of any commercial vehicle having a gross vehicle weight rating (GVWR) exceeding one and one-half (1½) tons, or a tractor, semi-trailer, or bus is prohibited in any residential zoning districts except in the "RA-10" Zoning District when in association with a farming activity.

E. Parking and storage of commercial vehicles may be permitted within the screened storage area of an approved commercial or industrial use or where otherwise permitted and then under the specific conditions outlined within this Ordinance.

Section 14.13 Dumping and Disposal.

A. No person shall obstruct or reduce the capacity of any natural or man-made water way within the City by filling or dumping any earth, stone or other materials therein.

B. The use of land for the storing, dumping, or disposals of scrap iron, junk garbage, rubbish or other refuse, ashes, landscape wastes, or industrial wastes or by-products shall be prohibited in every zoning district except as specifically otherwise provided in this Ordinance.

Section 14.14 Mobile Vendors

A. Mobile Food Vendors shall obtain a County Health Certificate prior to applying for a city business license.

B. Mobile Vendors shall not occupy any portion of the public right-of-way including the sidewalk.

C. The business license application shall include:

1. The notarized written permission of the property owner;

2. A site plan on 8-1/2 x 11 paper showing the seating area (maximum 400 sq.ft.), location of the unit, hours of operation and access. Additional information may be required by the Building Safety Division or the Fire Department.

Section 14.15 Medical Marijuana Uses.

A. The minimum requirements of this section shall apply to all "medical marijuana dispensary" and "medical marijuana dispensary offsite cultivation location" uses located in any zoning district.

B. In addition to any other application requirements, an applicant for any "medical marijuana dispensary" or "medical marijuana dispensary offsite cultivation location" conditional use permit shall provide the following:

1. A notarized authorization executed by the property owner, acknowledging and consenting to the proposed use of the property as a medical marijuana dispensary or a medical marijuana dispensary offsite cultivation location, as applicable.

2. The legal name of the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location.

3. If the application is for a medical marijuana dispensary offsite cultivation location, the name and location of the medical marijuana dispensary with which it is associated.

4. The name, address, and birth date of each officer and board member of the nonprofit medical marijuana dispensary.

5. The name, address, birth date, and valid registry identification card number of each nonprofit medical marijuana dispensary agent.

6. A copy of the operating procedures adopted in compliance with A.R.S. §36-2804(B)(1)(c).

7. A notarized certification that none of the nonprofit medical marijuana dispensary officers or board members has been convicted of any of the following offenses:

    a. A violent crime as defined in A.R.S. §13-901.03(B) that was classified as a felony in the jurisdiction where the person was convicted.

    b. A violation of state or federal controlled substance law that was classified as a felony in the jurisdiction where the person was convicted except an offense for which the sentence, including any term of probation, incarceration or supervised release, was completed ten or more years earlier or an offense involving conduct that would be immune from arrest, prosecution or penalty under A.R.S. §36-2811 except that the conduct occurred before the effective date of that statute or was prosecuted by an authority other than the state of Arizona.

8. A notarized certification that none of the nonprofit medical marijuana dispensary officers or board members has served as an officer or board member for a medical marijuana dispensary that has had its registration certificate revoked.

9. A floor plan showing the location, dimensions and type of security measures demonstrating that the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location will be secured, enclosed, and locked as required by law.

10. A scale drawing depicting the property lines and the separations from the nearest property boundary of the parcel containing the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location to the property boundary of the parcel containing any existing uses listed in paragraph E below. If any of the uses are located within 50 feet of the minimum separation, the drawing, showing actual surveyed separations, shall be prepared by a registered land surveyor.

C. A medical marijuana dispensary shall have operating hours not earlier than 9:00 a.m. and not later than 5:00 p.m.

D. A medical marijuana dispensary or medical marijuana dispensary offsite cultivation location shall:

1. Be located in a permanent building and may not be located in a trailer, cargo container or motor vehicle.

2. Not have drive-through service.

3. Not emit dust, fumes, vapors or odors into the environment.

4. Not provide offsite delivery of medical marijuana.

5. Prohibit consumption of marijuana on the premises.

6. Not have outdoor seating areas.

7. Display a current City of San Luis business license applicable to medical marijuana uses.

E. A medical marijuana dispensary or medical marijuana dispensary offsite cultivation location shall meet the following minimum separations, measured in a straight line from the boundary of the parcel containing the medical marijuana dispensary or medical marijuana dispensary offsite cultivation location to the property boundary of the parcel containing any existing uses listed below:

1. 2,000 feet from any other medical marijuana dispensary or medical marijuana dispensary offsite cultivation location.

2. 2,000 feet from a residential substance abuse diagnostic and treatment facility or other residential drug or alcohol rehabilitation facility.

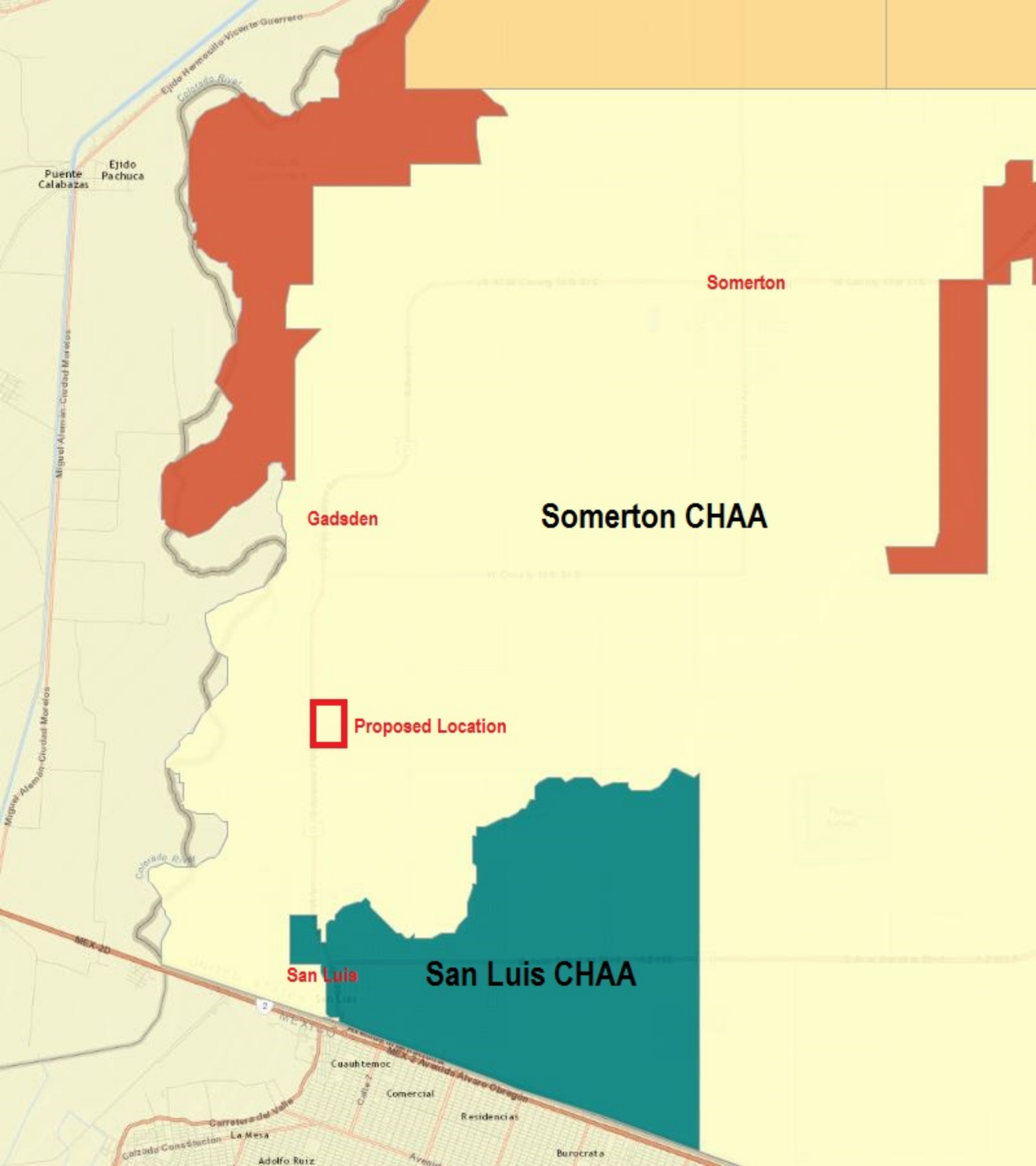
3. 1,000 feet from a public, private, parochial, charter, dramatic, dancing, music, learning center, or other similar school or educational facility that caters to children.

4. 1,000 feet from a childcare center.

5. 1,000 feet from a public library or public park.

6. 1,000 feet from a church.

F. A medical marijuana dispensary offsite cultivation location not associated with a medical marijuana dispensary is prohibited, and only one medical marijuana dispensary offsite cultivation location shall be permitted for the single medical marijuana dispensary with which it is associated.


Somerton
Somerton CHAA
Gadsden
Proposed Location
San Luis
San Luis CHAA
Puente Calabazas
Ejido Pachuca
Ejido Hermosillo-Vicente Guerrero
Miguel Alemán-Ciudad Morelos
Colorado River
MEX-2D
Cuauhtemoc
Comercial
Residencias
Burocrata
La Mesa
Adolfo Ruiz
Carretera del Valle
Calzada Constitucion

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. D.**

Meeting Date: 01/13/2016

Department Head: Sonia Cornelio, City Clerk, Office of the City Clerk

Submitted By: Sonia Cornelio, City Clerk, Office of the City Clerk

Action Requested: Motion
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding recommendation of the Liquor License Application submitted to the Arizona Department of Liquor Licenses and Control by Ruben Alberto Walshe on behalf of La Bodega located at 1950 E. Juan Sanchez Boulevard, Suite L, San Luis, Arizona. **(Sonia Cornelio, City Clerk)**

A. Open public hearing
B. Close public hearing
C. Action on recommendation of the Liquor License Application to the Arizona Department of Liquor Licenses and Control for La Bodega.

SUMMARY:

Mr. Ruben Alberto Walshe submitted a Liquor License application to the Arizona Department of Liquor Licenses and Control. The notice of the application was posted in a conspicuous place at the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days pursuant to A.R.S. §4-201. The Office of the City Clerk has not received any comments in favor of or against it. Staff recommends approval of the recommendation to the Arizona Department of Liquor Licenses and Control for La Bodega.

RECOMMENDATION / SUGGESTED MOTION:

1. I MOVE TO OPEN PUBLIC HEARING.

2. I MOVE TO CLOSE PUBLIC HEARING.

3. I MOVE TO RECOMMEND APPROVAL OF THE LIQUOR LICENSE APPLICATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL FOR LA BODEGA AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Liquor License Application-LA BODEGA

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: December 7, 2015 Date of Posting Removal: December 30, 2015

Applicant's Name: Walshe (Last) Ruben (First) alberto (Middle)

Business Address: 1950 E. Juan Sanchez Blvd. Ste. L (Street) San Luis (City) 85349 (Zip)

License #: 12148217

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Sonia Cornelio	city clerk	928.341.8520
Print Name of City/County Official	Title	Phone Number

Signature 12/30/2015 Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

Individuals requiring ADA accommodations please call (602)542-9027

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: December 7, 2015

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

City of San Luis Council

PLACE 1090 E. Union St. San Luis, AZ 85349 **DATE/TIME** January 13, 2016 @ 7:00 p.m.

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 928.341.8520

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE

STATE LIQUOR BOARD: **800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789**

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: City of San Luis @ 928.341.8520 STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602) 542-5141

Application for Liquor License
Type or Print with Black Ink

SECTION 1 This application is for a:
- ☐ Interim Permit (Complete Section 5)
- ☒ New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
- ☐ Person Transfer (Complete Section 2, 3, 4, 12, 13, 14,16)
- ☐ Location Transfer (Bars and Liquor Stores Only) (Complete Section 2, 3, 4, 11, 13, 14, 16)
- ☐ Probate/ Will Assignment/ Divorce Decree (Complete Sections 2, 3, 4, 9, 13, 14, 16) (Fee not required)
- ☐ Government (Complete Sections 2, 3, 4, 10, 13, 16)
- ☐ Seasonal

SECTION 2 Type of Ownership:
- ☐ J.T.W.R.O.S. (Complete Section 6)
- ☒ Individual (Complete Section 6)
- ☐ Partnership (Complete Section 6)
- ☐ Corporation (Complete Section 7)
- ☐ [illegible]nited Liability Co (Complete Section 7)
- ☐ Club (Complete Section 8)
- ☐ Government (Complete Section 10)
- ☐ Trust (Complete Section 6)
- ☐ Tribe (Complete Section 6)
- ☐ Other (Explain) _____

15 NOV 30 AM 11:28 RECEIVED

SECTION 3 Type of license **LICENSE #** 12143217

1. Type of License: Series 12

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE
A service fee of $25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 4 Applicants

1. Individual Owner/Agent's Name: WALSHE (Last) Ruben (First) Alberto (Middle)
2. Owner Name: Ruben A. WALSHE (Ownership name for type of ownership checked on section 2)
3. Business Name: LA BODEGA (Exactly as it appears on the exterior of premises)
4. Business Location Address: 1950 E. Juan Sanchez Blvd Ste L San Luis, AZ 85349 Yuma (Do not use PO Box) (Street) (City) (State) (Zip Code) (County)
5. Mailing Address: P.O. Box 1523 San Luis, AZ. 85349 (All correspondence will be mailed to this address) (Street) (City) (State) (Zip Code)
6. Business Phone: 928-261-0032 Daytime Contact Phone: 928-261-0032
7. Email Address: ruberwalshe80@gmail.com
8. Is the Business located within the incorporated limits of the above city or town? ☒ Yes ☐ No
9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation? ☐ Yes ☒ No
   If Yes, what City, Town or Tribal Reservation is this Business located in: _____
10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) $ _____

Department Use Only

Fees: 100 (Application) _____ (Interim Permit) 50 (Site Inspection) 22 1/3 (Finger Prints) $ 185 (Total of All Fees)

Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? ☒ Yes ☐ No

Accepted by: M.S. Date: 11/30/2015 License # 12143217

Individuals requiring ADA accommodations please call (602)542-9027

SECTION 5 Interim Permit

- If you intend to operate business when your application is pending you will need an interim permit pursuant to ARS § 4-203.01
- There **MUST** be a valid license of the same type you are applying for currently issued to the location or for the replacement of a Hotel/Motel license with a Restaurant license pursuant to A.R.S. § 4-203.01.

1. Enter license number currently at the location: N/A
2. Is the license currently in use? ☐ Yes ☐ No If no, how long has it been out of use? N/A

Attach a copy of the license currently issued at this location to this application.

I, Ruben Alberto Walshe declare that I am the CURRENT OWNER, AGENT, OR CONTROLLING PERSON on the stated license and location.

(Print Full Name)

X _____

(Signature)

State AZ County of Yuma

The foregoing instrument was acknowledged before me this 25th day of NOV. 2015

Notary Public State of Arizona
Yuma County
Ana K Apodaca
My Commission Expires 10/11/2017

Day Month Year

My Commission Expires on: 10/11/17
Date

_____
(Signature of Notary Public)

SECTION 6 Individual, Partnership, J.T.W.R.O.S, Trust, Tribe Ownerships

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND $22 PROCESSING FEE FOR EACH CARD.

Individual

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
Walshe	Ruben	Alberto	100	P.O. Box 1523	San Luis	Az	85349

Is any person other than above, going to share in profit/losses of the business? ☐ Yes ☒ No

If Yes, give name, current address, and telephone number of person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City	State	Zip Code	Phone #

Partnership

Name of Partnership: _____

General-Limited	Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
☐ ☐								
☐ ☐								
☐ ☐								
☐ ☐								

J.T.W.R.O.S (Joint Tenant with Rights of Survivorship)

Name of J.T.W.R.O.S: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

SECTION 6 - continued

TRUST

Name of Trust: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

TRIBE

Name of Tribal Ownership: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

SECTION 7 Corporations/ Limited Liability Co

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE AN "APPLICANT" TYPE FINGERPRINT CARD AND $22 PROCESSING FEE FOR EACH CARD.

☐ **Corporation** **Complete Questions 1, 2, 3, 4, 5, 6, and 7**

☒ **L.L.C.** **Complete Questions 1, 2, 3, 4, 5, 6, and 7**

1. Name of Corporation/ L.L.C: LA BODEGA,

2. Date Incorporated/Organized: _____ State where Incorporated/Organized: Arizona

3. AZ Corporation or AZ L.L.C File No: _____ Date authorized to do Business in AZ: _____

4. Is Corp/L.L.C. Non Profit? ☐ Yes ☒ No

5. List Directors, Officers, Members in Corporation/L.L.C:

Last	First	Middle	Title	Mailing Address	City	State	Zip Code
Walshe,	Ruben	A.	Owner	P.O. Box 1523	San Luis,	AZ.	85349

(Attach additional sheet if necessary)

6. List all Stockholders / percentage owners who own 10% or more:

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code

(Attach additional sheet if necessary)

7. If the corporation/ L.L.C are owned by another entity, attach an Organizational **FLOWCHART** showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.

SECTION 8 Club Applicants

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD, AND $22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: N/A
2. Is Club non-profit? ☐ Yes ☒ No
3. List all controlling members (minimum of four (4) requested)

Last	First	Middle	Mailing Address	City	State	Zip Code
N/A						

(Attach additional sheet if necessary)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Liquor License

1. Current Licensee's Name: N/A
(Exactly as it appear on the license) Last First Middle

2. Assignee's Name: _____
Last First Middle

3. License Type: _____ License Number: _____

ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE.

SECTION 10 Government (for cities, towns, or counties only)

1. Government Entity: N/A
2. Person/Designee: _____ _____
First Last Middle Day time Contact Phone #

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISE FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Location to Location Transfer: Series 6 Bar, Series 7 Beer & Wine Series 9 Liquor Stores only)

1. Current Business: Name: N/A
Address: _____
(Exactly as it appears on license)

2. New Business: Name: _____
Address: _____

3. License Type: _____ License Number: _____

SECTION 12 Person to Person Transfer

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

1. Individual Owner / Agent Name: N/A _____ Entity: _____
Last First Middle (Individual, Agent, Etc)

2. Ownership Name: _____
(Exactly as it appears on license)

3. Business Name: _____
(Exactly as it appears on license)

4. Business Location Address: _____
Street City State Zip

5. License Type: _____ License Number: _____

6. Current Mailing Address: _____
Street City State Zip

7. Have all creditors, lien holders, interest holders, etc. been notified? ☐ Yes ☐ No

8. Does the applicant intend to operate the business while this application is pending? ☐ Yes ☐ No
If yes, complete Section 5 (**Interim Permit**) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) _____ hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) _____, declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

X _____
(Signature of CURRENT Individual Owner/Agent)

N/A

NOTARY

State of _____ County of _____
State County

The foregoing instrument was acknowledged before me this _____ day of _____, _____.
Day Month Year

My commission expires on _____ _____
Day/ Month/Year Signature of NOTARY PUBLIC

Individuals requiring ADA accommodations please call (602)542-9027

SECTION 13 Proximity to Church or School

Questions to be completed by all in-state applicants EXCLUDING those applying for a Series 5 Government, Series 11 Hotel/Motel, and Series 12 Restaurant licenses.

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

a) Restaurant license (§ 4-205.02)
b) Hotel/motel license (§ 4-205.01)
c) Government license (§ 4-205.03)
d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest School: 860' (if less than one (1) mile note footage)
Name of School: Harvest Prep Academy
Address: 1044 10th Ave.

2. Distance to nearest Church: 467' (if less than one (1) mile note footage)
Name of Church: Vino Nuevo
Address: 1964 Juan Sanchez Blvd

SECTION 14 Business Financials

1. I am the: ☒ Lessee ☐ Sub-lessee ☐ Owner ☐ Purchaser ☐ Management Company
2. If the premise is leased give lessors: Name: Riedel Holdings LLC
Address: 1950 Juan Sanchez Blvd San Luis Az 85349 (Street / City / State / Zip)
3. Monthly Rent/ Lease Rate: $ 1552.50
4. What is the remaining length of the lease? 1 yrs _____ months
5. What is the penalty if the lease is not fulfilled? $ None or other: _____
(Give details-attach additional sheet if necessary)
6. Total money borrowed for the Business not including lease? $ None 0.00
Please List Lenders/People you owe money to for business.

Last	First	Middle	Amount Owed	Mailing Address	City	State	Zip

(Attach additional sheet if necessary)

7. What type of business will this license be used for (be specific)?
Restaurant - Pizza, Wings, Salad and Sandwiches

8. Has a license or a transfer license for the premises on this application been denied by the state with in the past (1) year? ☐ Yes ☒ No If yes, attach explanation.
9. Does any spirituous liquor manufacture, wholesaler, or employee have an interest in your business? ☐ Yes ☒ No
10. Is the premises currently license with a liquor license? ☐ Yes ☒ No

If yes, give license number and licensee's name:
License #: _____ Individual Owner /Agent Name: _____
(Exactly as it appears on license)

SECTION 15 Restaurant or hotel/motel license applicants

1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location? ☐ Yes ☒ No

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02. (H)(2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this ☒ Restaurant ☐ Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.

(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.

R. W.

(Applicant's Initials)

SECTION 16 Diagram of Premises
Check ALL boxes that apply to your business:

☒	Entrances/Exits	☒	Liquor storage areas	**Patio:** ☒	Contiguous
☐	Walk-up windows	☐	Drive-through windows	☐	Non Contiguous

1. Is your licensed premises currently closed due to construction, renovation or redesign? ☐ Yes ☒ No
   If yes, what is your estimated completion date? _____
   Month/Day/Year
2. **Restaurants and Hotel/Motel** applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.
3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).
4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.

R. W.

(Applicant's Initials)

SECTION 16 Diagram of Premises – continued

6. On the diagram please show only the areas where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, hi-top tables, dining tables, dining chairs, dance floor, stage, game room, and the kitchen. DO NOT include parking lots, living quarters, etc. When completing diagram, North is up ↑.

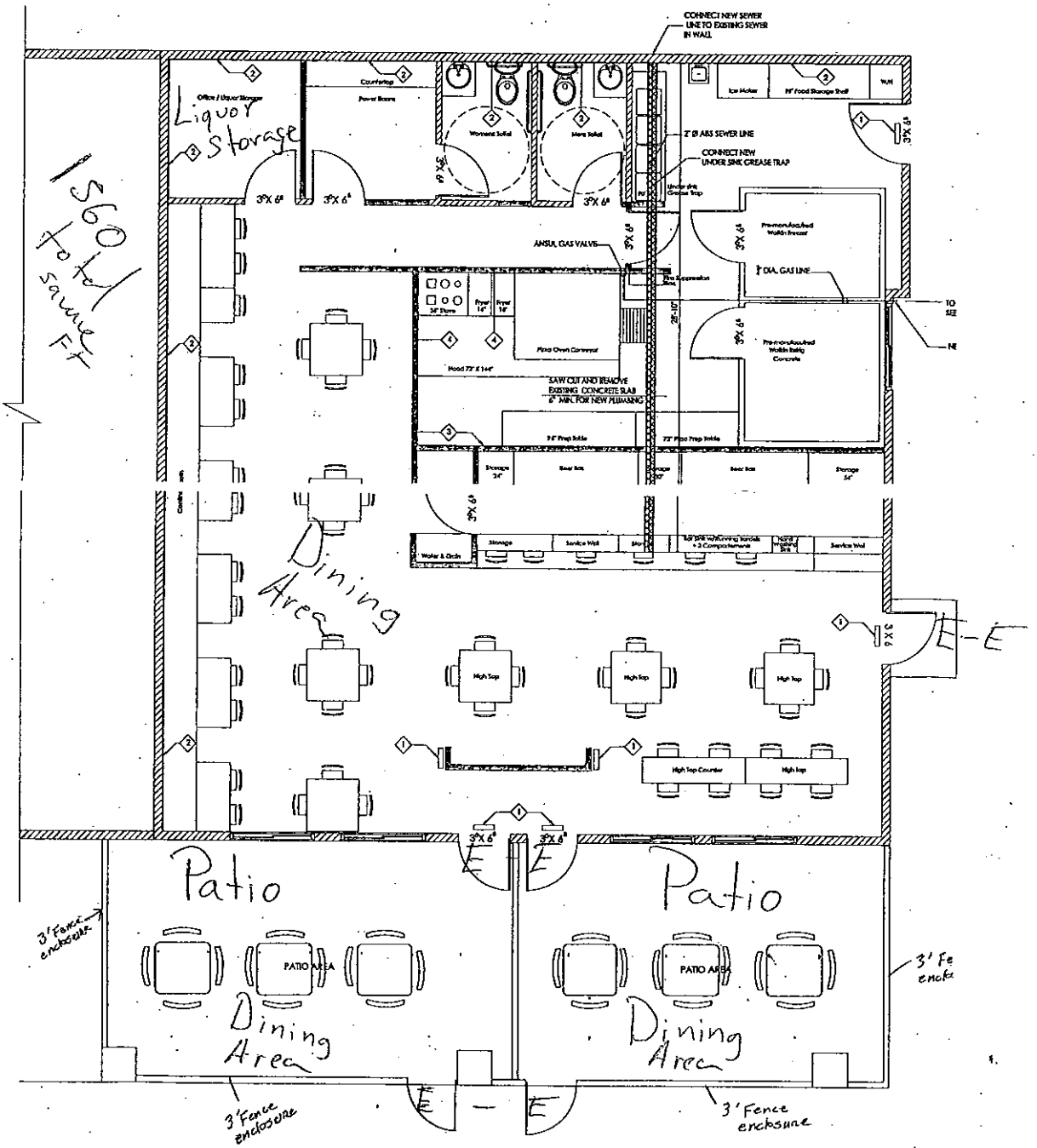
If a legible copy of a rendering or drawing of your diagram of the premises is attached to this application, please write the words "DIAGRAM ATTACHED" in the box provided for the diagram on the application.

DIAGRAM OF PREMISES

Diagram Attached

LA BODEGA

1950 E. JUAN SANCHEZ BLVD., SUITE L
SAN LUIS, AZ.


CONNECT NEW SEWER LINE TO EXISTING SEWER IN WALL
Liquor Storage
1560 total square Ft
Dining Area
Patio
Patio
3' Fence enclosure
3' Fence enclosure
3' Fence enclosure
PATIO AREA
PATIO AREA
SAW CUT AND REMOVE EXISTING CONCRETE SLAB 6" MIN. FOR NEW PLUMBING
ANSUL GAS VALVE
2" DIA. GAS LINE
2" Ø ABS SEWER LINE
CONNECT NEW UNDER SINK GREASE TRAP
Pizza Oven Conveyor
Hood 72" X 144"
Pre-manufactured Walk-in Freezer
Pre-manufactured Walk-in Refrig Concrete
Ice Maker
96" Food Storage Shelf
Womens Toilet
Mens Toilet
Counter
Power Doors
Fire Suppression
Water & Drain
Service Well
High Top
High Top Counter
3'X6'
3'X6"
3'X6"
3'X6"

SECTION 17 SIGNATURE BLOCK Alberto R.W.

I, (Print Full Name) Ruben A. Walshe, hereby declare that I am the Owner/Agent filing this application as stated in Section 4 # 1. I have read this application and verify all statements to be true, correct and complete.

X (Signature) _____

State of AZ County of Yuma

Notary Public State of Arizona
Yuma County
Ana K Apodaca
My Commission Expires 10/11/2017

The foregoing instrument was acknowledged before me this

25th of Nov., 2015

Day Month Year

My commission expires on: 10/11/17

_____
Signature of NOTARY PUBLIC

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. E.**

Meeting Date: 01/13/2016

Department Head: Victor Figueroa, Acting Chief of Police, Police Department

Submitted By: Andrea Moreno, Police Administrator, Police Department

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding adoption of Resolution No. 1125. A resolution of the Mayor and City Council of San Luis, Arizona to receive funding for the replacement of police radios by approving an Intergovernmental Agreement and authorizing execution of the Subgrantee Agreement-Reallocation between the State of Arizona through the Arizona Department of Homeland Security and the City of San Luis, Arizona through the San Luis Police Department. **(Victor Figueroa, Acting Chief of Police)**

SUMMARY:

The Arizona Department of Homeland Security awarded $21,600.00 for the Police Department to replace police radios under the FY 2014 Homeland Security Grant Program Award-REALLOCATION. The approval of the Intergovernmental Agreement and adoption of this resolution will support the mission to protect Arizona from terrorism and all hazards, natural or man-made from a well-rounded approach that considers every aspect of a disaster from prevention, to mitigation, response and recovery.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 1125.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	State
TOTAL:	21,600
BUDGETED:	Yes
AVAILABLE TO TRANSFER:	Yes
ACCOUNT #/REMAINING BALANCE:	250-181-90100.135

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The SLPD will receive $21,600 for 5 portable radios under grant #140430-03.

Attachments

Resolution No. 1125
Subgrantee Agreement-Reallocation
Award Letter
Project Admin Page
NIMS Compliance Certification

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

No. 1125

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF SAN LUIS, ARIZONA TO RECEIVE FUNDING FOR THE REPLACEMENT OF POLICE RADIOS BY APPROVING AN INTERGOVERNMENTAL AGREEMENT AND AUTHORIZING EXECUTION OF THE SUBGRANTEE AGREEMENT-REALLOCATION BETWEEN THE STATE OF ARIZONA THROUGH THE ARIZONA DEPARTMENT OF HOMELAND SECURITY AND THE CITY OF SAN LUIS, ARIZONA THROUGH THE SAN LUIS POLICE DEPARTMENT.

WHEREAS, the City of San Luis desires to replace inoperable Police Department radios to strengthen police communication capabilities;

WHEREAS, the Arizona Department of Homeland Security has awarded reimbursement funds to replace Police Department radios; and

WHEREAS, the Arizona Department of Homeland Security has prepared an Intergovernmental Agreement which provides for all the conditions of acceptance of the funds including that these funds shall not be used to supplant other funding of the San Luis Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of San Luis, State of Arizona as follows:

Section 1: That the Intergovernmental Agreement titled "SUBGRANTEE AGREEMENT-REALLOCATION 14-AZDOHS-HSGP-140430-03 Between The Arizona Department of Homeland Security And San Luis Police Department" [sic] and the grant application titled "FY15 Interoperability Replacement Program" both attached to this resolution is approved.

Section 2: That the appropriate City officials are hereby authorized and directed to enter into said agreement on behalf of the City and take any and all actions as may be necessary to effectuate said agreement.

PASSED AND ADOPTED BY THE Mayor and Council of the City of San Luis, Arizona this 13th day of January, 2016.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Marion Macuil, City Attorney

SUBGRANTEE AGREEMENT-REALLOCATION

14-AZDOHS-HSGP-140430-03

Between

The Arizona Department of Homeland Security
And

San Luis Police Department

WHEREAS, A.R.S. § 41-4254 charges the Arizona Department of Homeland Security (AZDOHS) with the responsibility of administering funds.

THEREFORE, it is agreed that the AZDOHS shall provide funding to the

San Luis Police Department

(subrecipient) for services under the terms of this Grant Agreement.

I. **PURPOSE OF AGREEMENT**
The purpose of this Agreement is to specify the responsibilities and procedures for the subrecipient's role in administering homeland security grant funds.

II. **TERM OF AGREEMENT, TERMINATION AND AMENDMENTS**
This Agreement shall become effective on **January 1, 2016** and shall terminate on **July 31, 2016**. The obligations of the subrecipient as described herein will survive termination of this agreement.

III. **DESCRIPTION OF SERVICES**
The subrecipient shall provide the services for the State of Arizona, Arizona Department of Homeland Security as approved in the grant application titled
"FY15 Interoperability Replacement Program"

and funded at **$21,600** (as may have been modified by the award letter).

IV. **MANNER OF FINANCING**
The AZDOHS shall:

a) Provide up to **$21,600** to the subrecipient for services provided under Paragraph III.

b) Payment made by the AZDOHS to the subrecipient shall be on a reimbursement basis only and is conditioned upon receipt of proof of payment and applicable, accurate and complete reimbursement documents, as deemed necessary by the AZDOHS, to be submitted by the subrecipient. A listing of acceptable documentation can be found at *www.azdohs.gov*. Payments will be contingent upon receipt of all reporting requirements of the subrecipient under this Agreement.

V. FISCAL RESPONSBILITY

It is understood and agreed that the total amount of the funds used under this Agreement shall be used only for the project as described in the application. Any modification to quantity or scope of work must be preapproved in writing by the AZDOHS. Therefore, should the project not be completed, the subrecipient shall reimburse said funds directly to the AZDOHS immediately. If the project is completed at a lower cost than the original budget called for, the amount reimbursed to the subrecipient shall be for only the amount of dollars actually spent by the subrecipient in accordance with the approved application. For any funds received under this Agreement for which expenditure is disallowed by an audit exemption or otherwise by the AZDOHS, the State, or Federal government, the subrecipient shall reimburse said funds directly to the AZDOHS immediately.

VI. FINANCIAL AUDIT/PROGRAMATIC MONITORING

The subrecipient agrees to terms specified in A.R.S. § 35-214 and § 35-215.

a) In addition, in compliance with the Federal Single Audit Act (31 U.S.C. par. 7501-7507), as amended by the Single Audit Act Amendments of 1996 (P.L. 104 to 156), the subrecipient must have an annual audit conducted in accordance with OMB Circular #A-133 ("Audits of States, Local Governments, and Non-profit Organizations") if the subrecipient expends more than $500,000 from Federal awards. If the subrecipient has expended more than $500,000 in Federal dollars, a copy of the subrecipient's audit report for the previous fiscal year and subsequent years within the period of performance is due annually to AZDOHS within nine (9) months of the subrecipients fiscal year end.

b) Subrecipients will be monitored periodically by the AZDOHS staff, both programmatically and financially, to ensure that the project goals, objectives, performance requirements, timelines, milestone completion, budgets, and other related program criteria are being met. Monitoring will be accomplished through a combination of office-based reviews and on-site monitoring visits. Monitoring can involve aspects of the work involved under this contract including but not limited to the review and analysis of the financial, programmatic, equipment, performance, and administrative issues relative to each program and will identify areas where technical assistance and other support may be needed.

VII. APPLICABLE FEDERAL REGULATIONS

The subrecipient must comply with the Funding Opportunity Announcement (FOA), Office of Management and Budget (OMB) Circulars, Code of Federal Regulations (CFR) and other Federal guidance including but not limited to:

a) 44 CFR Chapter 1, Federal Emergency Management Agency, Department of Homeland Security at *www.gpo.gov/fdsys/pkg/CFR-2007-title44-vol1/content-detail.html*

b) 2 CFR 225 Cost Principles for State, Local & Indian Tribal Governments (A-87 OMB Circular), at *www.gpo.gov/fdsys/pkg/CFR-2007-title2-vol1/content-detail.html*.
Cost Principles: 2 CFR Part 225, State and Local Governments; 2 CFR Part 220, Educational Institutions; 2 CFR Part 230, Non-Profit Organizations; Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations.OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, at *www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf.*

c) 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (formerly OMB Circular A-102), at origin *www.gpo.gov/fdsys/pkg/CFR-2010-title44-vol1/pdf/CFR-2010-title44-vol1-part13.pdf* . U.S.

Department of Homeland Security Authorized Equipment List (AEL), at www.llis.dhs.gov/knowledgebase/authorizedequipmentlist.

d) 2 CFR Part 215, Uniformed Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations.

e) 28 CFR applicable to grants and cooperative agreements, including Part 18, Office of Justice Programs Hearing and Appeal Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 42, Non-discrimination; Equal Employment Opportunities; Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Part 66, Uniform Administrative Requirements for Grants and Co-operative Agreements to State and local Government. This CFR can be found at http://www.gpo.gov/fdsys/pkg/CFR-2001-title28-vol1/content-detail.html.

f) Where applicable and with prior written approval from AZDOHS/DHS/FEMA, program subgrantees using funds for construction projects must comply with the *Davis-Bacon Act* (40 U.S.C. 3141 *et seq.*). Subrecipients must ensure that their contractors or subcontractors for construction projects pay workers employed directly at the work-site no less than the prevailing wages and fringe benefits paid on projects of a similar character. Additional information, including Department of Labor (DOL) wage determinations, is available from the following website http://www.dol.gov/compliance/laws/comp-dbra.htm.

Included within the above mentioned guidance documents are provisions for the following:

National Incident Management System (NIMS)
The subrecipient agrees to remain in compliance with National Incident Management System (NIMS) implementation initiatives as outlined in the applicable Funding Opportunity Announcement (FOA).

Environmental Planning and Historic Preservation
The subrecipient shall comply with all applicable Federal, State, and Local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898).Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of AZDOHS/FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Procurement and construction activities shall not be initiated prior to the full environmental and historic preservation review and approval.

Consultants/Trainers/Training Providers
Billings for consultants/trainers/training providers must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Consultant/trainer/training provider costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement

policies of the subrecipient and 44 CFR Chapter 1, Part 13; and shall not exceed the maximum of $450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS. In addition to the per day $450 maximum amount, the consultant/trainer/training provider may be reimbursed reasonable travel, lodging, and per diem not to exceed the state rate. Itemized receipts are required for lodging and travel reimbursements. The subrecipient will not be reimbursed costs other than travel, lodging, and per diem on travel days for consultants/trainers/training providers.

Contractors/Subcontractors
The subrecipient may enter into written subcontract(s) for performance of certain of its functions under the contract in accordance with terms established in the OMB Circulars, Code of Federal Regulations, DHS Guidance/FOA, and DHS Program Guidance. The subrecipient agrees and understands that no subcontract that the subrecipient enters into with respect to performance under this Agreement shall in any way relieve the subrecipient of any responsibilities for performance of its duties. The subrecipient shall give the AZDOHS immediate notice in writing by certified mail of any action or suit filed and prompt notice of any claim made against the subrecipient by any subcontractor or vendor which in the opinion of the subrecipient may result in litigation related in any way to the Agreement with the AZDOHS.

Personnel and Travel Costs
All grant funds expended for personnel, travel, lodging, and per diem must be consistent with the subrecipient's policies and procedures; and the State of Arizona Accounting Manual (SAAM); must be applied uniformly to both federally financed and other activities of the agency; and will be reimbursed at the most restrictive allowability and rate. At no time will the subrecipient's reimbursement(s) exceed the State rate established by the Arizona Department of Administration, General Accounting Office Travel Policies: *www.gao.az.gov*.

Procurement
The subrecipient shall comply with all internal agency procurement rules/policies and must also comply with Federal procurement rules/policies as outlined in section VII and all procurement must comply with Arizona State procurement code and rules. The Federal intent is that all Homeland Security Funds are awarded competitively. The subrecipient shall not enter into a Noncompetitive (Sole or Single Source) procurement agreement, unless prior written approval is granted by the AZDOHS. The Noncompetitive Procurement Request Form and instructions are located on the AZDOHS website, *www.azdohs.gov/grants/*.

Training and Exercise
The subrecipient agrees that any grant funds used for training and exercise must be in compliance with the applicable FOA. All training must be approved through the ADEM/AZDOHS training request process prior to execution of training contract(s). All exercises must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit for exercise design, development and scheduling. Subrecipient agrees to:

a) Submit the HSEEP Toolkit Exercise Summary to AZDOHS with all Exercise Reimbursement Requests.
b) Post all exercises, documentation and After Action Reports/Improvement Plans via the HSEEP Toolkit.
c) Within 60 days of completion of an exercise, or as prescribed by the most recent HSEEP guidance, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.

Nonsupplanting Agreement

The subrecipient shall not use funds to supplant State or Local funds or other resources that would otherwise have been made available for this program/project. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within thirty (30) days. If the vacancy is not filled within thirty (30) days, the subrecipient must stop charging the grant for the new position. Upon filling the vacancy, the subrecipient may resume charging for the grant position.

E-Verify

Compliance requirements for A.R.S. § 41-4401—immigration laws and E-Verify requirement.

a) The subrecipient warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A. (That subsection reads: "After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program).

b) A breach of a warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of the contract and the subrecipient may be subject to penalties up to and including termination of the Agreement.

c) The AZDOHS retains the legal right to inspect the papers of any employee who works on the Agreement to ensure that the subrecipient is complying with the warranty under paragraph (a) above.

Property Control

Effective control and accountability must be maintained for all property. The subrecipient must adequately safeguard all such property and must assure that it is used for authorized purposes as described in the FOA, grant application, and Code of Federal Regulations (44 CFR 13.32). The subrecipient shall exercise caution in the use, maintenance, protection and preservation of such property.

a) Equipment shall be used by the subrecipient in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by federal grant funds. Theft, destruction, or loss of property shall be reported to the AZDOHS immediately.

b) Nonexpendable Property and Capital Assets:

   1. Nonexpendable Property is property which has a continuing use, is not consumed in use, is of a durable nature with an expected service life of one or more years, has an acquisition cost of $300 (Three Hundred Dollars) or more, and does not become a fixture or lose its identity as a component of other equipment or systems.

   2. A Capital Asset is any personal or real property, or fixture that has an acquisition cost of $5,000 (Five Thousand Dollars) or more per unit and a useful life of more than one year.

c) A Property Control Form (if applicable) shall be maintained for the entire scope of the program or project for which property was acquired through the end of its useful life and/or disposition. All Nonexpendable Property and Capital Assets must be included on the Property Control Form. The subrecipient shall provide AZDOHS a copy of the Property Control Form with the final quarterly programmatic report. A Property Control Form can be located at www.azdohs.gov/Grants/. The subrecipient agrees to be subject to equipment monitoring and auditing by state or federal authorized representatives to verify information.

d) A physical inventory of the Nonexpendable Property and Capital Assets must be taken and the results reconciled with the Property Control Form at least once every two years.

1. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated and reported to AZDOHS.

2. Adequate maintenance procedures must be developed to keep the property in good condition.

e) When Nonexpendable Property and/or Capital Assets are no longer in operational use by the subgrantee, an updated Property Control Form must be submitted to AZDOHS immediately. The disposition of equipment shall be in compliance with the AZDOHS Disposition Guidance. If the subgrantee is requesting disposition of Capital Assets for reasons other than theft, destruction, or loss, the subgrantee must submit an Equipment Disposition Request Form and receive approval prior to the disposition. The Equipment Disposition Request Form can be found at *www.azdohs.gov/Grants/*.

Allowable Costs

The allowability of costs incurred under this agreement shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable OMB Circulars, Code of Federal Regulations, authorized equipment lists and guidance documents referenced above.

a) The subrecipient agrees that grant funds are not to be expended for any indirect costs that may be incurred by the subrecipient for administering these funds.
b) The subrecipeint agrees that grant funds are not to be expended for any Management and Administrative (M&A) costs that may be incurred by the subrecipient for administering these funds unless explicitly applied for and approved in writing by the AZDOHS and shall be in compliance with the applicable FOA.

VIII. DEBARMENT CERTIFICATION

The subrecipient agrees to comply with the Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions."

IX. FUNDS MANAGEMENT

The subrecipient must maintain funds received under this Agreement in separate ledger accounts and cannot mix these funds with other sources. The subrecipient must manage funds according to applicable Federal regulations for administrative requirements, costs principles, and audits. The subrecipient must maintain adequate business systems to comply with Federal requirements. The business systems that must be maintained are:

- Financial Management
- Procurement
- Personnel
- Property
- Travel

A system is adequate if it is 1) written; 2) consistently followed – it applies in all similar circumstances; and 3) consistently applied – it applies to all sources of funds.

X. REPORTING REQUIREMENTS

Regular reports by the subrecipient shall include:

a) Programmatic Reports

The subrecipient shall provide quarterly programmatic reports to the AZDOHS within fifteen (15) working days of the last day of the quarter in which services are provided. The subrecipient shall use the form provided by the AZDOHS to submit quarterly programmatic reports. The report shall contain such information as deemed necessary by the AZDOHS. The subrecipient shall use the Quarterly Programmatic Report form, which is posted at *www.azdohs.gov/Grants/*. If the scope of the project has been fully completed and implemented, and there will be no further updates, then the quarterly programmatic report for the quarter in which the project was completed will be sufficient as the final report. The report should be marked as final and should be inclusive of all necessary and pertinent information regarding the project as deemed necessary by the AZDOHS. Quarterly programmatic reports shall be submitted to the AZDOHS until the entire scope of the project is completed

b) Quarterly Programmatic Reports are due:
January 15 (period October 1– December 31)
April 15 (period January 1 – March 31)
July 15 (period April 1 – June 30)
October 15 (period July 1 – September 30)

c) Final Quarterly Report:
The final quarterly report is due no more than fifteen (15) days after the end of the performance period. The Property Control Form and Grant Funded Typed Resource Report are due with the final quarterly report (if applicable).

d) Property Control Form – if applicable:
The subrecipient shall provide AZDOHS a copy of the Property Control Form with the final quarterly report.

   a. In case of equipment disposition:
   The Property Control Form shall be updated and a copy provided to AZDOHS no more than forty-five (45) calendar days after equipment disposition, if applicable. The disposition of equipment must be in compliance with the AZDOHS Disposition Guidance.

e) The Grant Funded Typed Resource Report – if applicable:
The subrecipient shall email the AZDOHS Strategic Planner a copy of the Grant Funded Typed Resource Report with the final quarterly report. The Grant Funded Typed Resource Report and instructions are located at *www.azdohs.gov/Grants/*.

f) Financial Reimbursements
The subrecipient shall provide as frequently as monthly but not less than quarterly requests for reimbursement. Reimbursements requests are only required when expenses have been incurred. Reimbursements shall be submitted with the Reimbursement Form provided by the AZDOHS staff. The subrecipient shall submit a final reimbursement for expenses received and invoiced prior to the end of the termination of this Agreement no more than **forty-five (45) calendar days** after the end of the Agreement. Requests for reimbursement received later than the forty-five (45) days after the Agreement termination will not be paid. The final reimbursement request as submitted shall be marked FINAL.

The AZDOHS requires that all requests for reimbursement are submitted via U.S. mail (United States Postal Service), FedEx, UPS, etc...or in person. Reimbursements submitted via fax or by any electronic means will not be accepted.

The AZDOHS reserves the right to request and/or require any supporting documentation it feels necessary in order to process reimbursements.

All reports shall be submitted to the contact person as described in Paragraph XL, NOTICES, of this Agreement.

XI. ASSIGNMENT AND DELEGATION

The subrecipient may not assign any rights hereunder without the express, prior written consent of both parties.

XII. AMENDMENTS

Any change in this Agreement including but not limited to the Description of Services and budget described herein, whether by modification or supplementation, must be accomplished by a formal Agreement amendment signed and approved by and between the duly authorized representative of the subrecipient and the AZDOHS. The AZDOHS shall have the right to immediately amend this Agreement so that it complies with any new legislation, laws, ordinances, or rules affecting this Agreement.

Any such amendment shall specify: 1) an effective date; 2) any increases or decreases in the amount of the subrecipient's compensation if applicable; 3) be titled as an "Amendment," and 4) be signed by the parties identified in the preceding sentence. The subrecipient expressly and explicitly understands and agrees that no other method of communication, including any other document, correspondence, act, or oral communication by or from any person, shall be used or construed as an amendment or modification or supplementation to this Agreement.

XIII. US DEPARTMENT OF HOMELAND SECURITY AGREEMENT ARTICLES

Article A – Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.

Article B - Compliance with Funding Opportunity Announcement

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the applicable FOA.

Article C - DHS Specific Acknowledgements and Assurances

All recipients of financial assistance must acknowledge and agree—and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree—to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.

2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.

3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.

4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.

6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

   The United States has the right to seek judicial enforcement of these obligations.

Article D - Use of DHS Seal, Logo and Flags
All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article E - USA Patriot Act of 2001
All recipients must comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c. Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

Article F - Trafficking Victims Protection Act of 2000
All recipients of financial assistance will comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104), located at 2 CFR Part 175. This is implemented in accordance with OMB Interim Final Guidance, Federal Register, Volume 72, No. 218, November 13, 2007.

In accordance with the statutory requirement, in each agency award under which funding is provided to a private entity, Section 106(g) of the TVPA, as amended, requires the agency to include a condition that authorizes the agency to terminate the award, without penalty, if the recipient or a subrecipient —

1. Engages in severe forms of trafficking in persons during the period of time that the award is in effect;

2. Procures a commercial sex act during the period of time that the award is in effect; or

3. Uses forced labor in the performance of the award or subawards under the award.

Full text of the award term is provided at 2 CFR § 175.15.

Article G - Non-supplanting Requirement
All recipients must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Applicants or award recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

Article H - Lobbying Prohibitions
All recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

Article I - Hotel and Motel Fire Safety Act of 1990
In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. §2225(a), all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, 15 U.S.C. §2225.

Article J - Fly America Act of 1974
All recipients must comply with Preference for U.S. Flag Air Carriers: Travel supported by U.S. Government funds requirement, which states preference for the use of U.S. flag air carriers (air carriers holding certificates under 49 U.S.C. §41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

Article K - Federal Debt Status
All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and form SF-424, item number 17 for additional information and guidance.

Article L - False Claims Act and Program Fraud Civil Remedies
All recipients must comply with the requirements of 31 U.S.C. § 3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

Article M - Duplication of Benefits
State, Local and Tribal recipients must comply with 2 CFR Part §225, Appendix A, paragraph (C)(3)(c), which provides that any cost allocable to a particular Federal award or cost objective under the principles provided for in this authority may not be charged to other Federal awards to overcome fund deficiencies.

Article N - Drug-Free Workplace Regulations
All recipients must comply with the Drug-Free Workplace Act of 1988 (412 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. These regulations are codified at 2 CFR 3001.

Article O - Debarment and Suspension
All recipients must comply with Executive Orders 12549 and 12689, which provide protection against waste, fraud, and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

Article P - Copyright
All recipients must affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information

that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).

Article Q - Best Practices for Collection and Use of Personally Identifiable Information (PII)
All award recipients who collect PII are required to have a publicly-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. Award recipients may also find as a useful resource the DHS Privacy Impact Assessments guidance and template located at:
http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf
and
http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_template.pdf, respectively.

Article R - Activities Conducted Abroad
All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article S - Acknowledgement of Federal Funding from DHS
All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

Article T - Assurances, Administrative Requirements and Cost Principles
Recipients of DHS federal financial assistance must complete OMB Standard Form 424B Assurances – Non-Construction Programs. Certain assurances in this form may not be applicable to your project or program, and the awarding agency may require applicants to certify to additional assurances. Please contact the program awarding office if you have any questions.

The administrative requirements that apply to DHS award recipients originate from two sources:

- Office of Management and Budget (OMB) Circular A-102, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (also known as the "A-102 Common Rule"). These A-102 requirements are also located within DHS regulations at Title 44, Code of Federal Regulations (CFR) Part 13.

- OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations, relocated to 2 CFR Part 215.

The cost principles that apply to DHS award recipients through a grant or cooperative agreement originate from one of the following sources:

- OMB Circular A-21, Cost Principles for Educational Institutions, relocated to 2 CFR Part 220.

- OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, relocated to 2 CFR Part 225.

- OMB Circular A-122, Cost Principles for Non-Profit Organizations, relocated to 2 CFR Part 230.

The audit requirements for State, Local and Tribal recipients of DHS awards originate from:

- OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

Article U - Age Discrimination Act of 1975
All recipients must comply with the requirements of the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

Article V - Americans with Disabilities Act of 1990
All recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101–12213).

Article W - Title VI of the Civil Rights Act of 1964
All recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), codified at 6 CFR Part 21 and 44 CFR Part 7, which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Article X - Civil Rights Act of 1968
All recipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 CFR Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features (see 24 CFR § 100.201).

Article Y - Limited English Proficiency (Civil Rights Act of 1964, Title VI)
All recipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. In order to facilitate compliance with Title VI, recipients are encouraged to consider the need for language services for LEP persons served or encountered in developing program budgets. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 76 Fed. Reg. 21755-21768,
(April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance *https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-accesspeople-limited* and additional resources on *http://www.lep.gov*.

Article Z - SAFECOM
Recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article AA - Title IX of the Education Amendments of 1975 (Equal Opportunity in Education Act)
All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance.
These regulations are codified at 6 CFR Part 17 and 44 CFR Part 19.

Article AB - Rehabilitation Act of 1973
All recipients of must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

XIV. OFFSHORE PERFORMANCE OF WORK PROHIBITED
Due to security and identity protection concerns, all services under this Agreement shall be performed within the borders of the United States. All storage and processing of information shall be performed within the borders of the United States. This provision applies to work performed by subcontractors at all tiers.

XV. AGREEMENT RENEWAL
This Agreement shall not bind nor purport to bind the AZDOHS for any contractual commitment in excess of the original Agreement period.

XVI. RIGHT TO ASSURANCE
If the AZDOHS in good faith has reason to believe that the subrecipient does not intend to, or is unable to perform or continue performing under this Agreement, the AZDOHS may demand in writing that the subrecipient give a written assurance of intent to perform. If the subrecipient fails to provide written assurance within the number of days specified in the demand, the AZDOHS at its option may terminate this Agreement.

XVII. CANCELLATION FOR CONFLICT OF INTEREST
The AZDOHS may, by written notice to the subrecipient, immediately cancel this Agreement without penalty or further obligation pursuant to A.R.S. § 38-511 if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Agreement on behalf of the State or its subdivisions (unit of Local Government) is an employee or agent of any other party in any capacity or a consultant to any other party to the Agreement with respect to the subject matter of the Agreement. Such cancellation shall be effective when the parties to the Agreement receive written notice from the AZDOHS, unless the notice specifies a later time.

XVIII. THIRD PARTY ANTITRUST VIOLATIONS
The subrecipient assigns the State of Arizona any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to subrecipient toward fulfillment of this Agreement.

XIX. AVAILABILITY OF FUNDS

Every payment obligation of the AZDOHS under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligations. If the funds are not allocated and available for the continuance of this Agreement, the AZDOHS may terminate this Agreement at the end of the period for which funds are available. No liability shall accrue to the AZDOHS in the event this provision is exercised, and the AZDOHS shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph, including purchases and/or contracts entered into by the subrecipient in the execution of this Agreement.

XX. FORCE MAJEURE

If either party hereto is delayed or prevented from the performance of any act required in this Agreement by reason of acts of God, strikes, lockouts, labor disputes, civil disorder, or other causes without fault and beyond the control of the party obligated, performance of such act will be excused for the period of the delay.

XXI. PARTIAL INVALIDITY

Any term or provision of this Agreement that is hereafter declared contrary to any current or future law, order, regulation, or rule, or which is otherwise invalid, shall be deemed stricken from this Agreement without impairing the validity of the remainder of this Agreement.

XXII. ARBITRATION

In the event of any dispute arising under this Agreement, written notice of the dispute must be provided to the other party within thirty (30) days of the events giving the rise to the dispute. The subrecipient agrees to terms specified in A.R.S. § 12-1518.

XXIII. GOVERNING LAW AND CONTRACT INTERPRETATION

a) This Agreement shall be governed and interpreted in accordance with the laws of the State of Arizona.

b) This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms in this document.

c) Either party's failure to insist on strict performance of any term or condition of the Agreement shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object.

XXIV. ENTIRE AGREEMENT

This Agreement and its Exhibits constitute the entire Agreement between the parties hereto pertaining to the subject matter hereof and may not be changed or added to except by a writing signed by all parties hereto in conformity with Paragraph XII, AMENDMENTS. The subrecipient agrees to comply with any such amendment within ten (10) business days of receipt of a fully executed amendment. All prior and contemporaneous agreements, representations, and understandings of the parties, oral, written, pertaining to the subject matter hereof, are hereby superseded or merged herein.

XXV. RESTRICTIONS ON LOBBYING

The subrecipient shall not use funds made available to it under this Agreement to pay for, influence, or seek to influence any officer or employee of a State or Federal government.

XXVI. LICENSING

The subrecipient, unless otherwise exempted by law, shall obtain and maintain all licenses, permits, and authority necessary to perform those acts it is obligated to perform under this Agreement.

XXVII. NON-DISCRIMINATION

The subrecipient shall comply with all State and Federal equal opportunity and non-discrimination requirements and conditions of employment, including the Americans with Disabilities Act, in accordance with A.R.S. title 41, Chapter 9, Article 4 and Executive Order2009-09.

XXVIII. SECTARIAN REQUESTS

Funds disbursed pursuant to this Agreement may not be expended for any sectarian purpose or activity, including sectarian worship or instruction in violation of the United States or Arizona Constitutions.

XXIX. SEVERABILITY

The provisions of this Agreement are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Agreement.

XXX. ADVERTISING AND PROMOTION OF AGREEMENT

The subrecipient shall not advertise or publish information for commercial benefit concerning this Agreement without the written approval of the AZDOHS.

XXXI. OWNERSHIP OF INFORMATION, PRINTED AND PUBLISHED MATERIAL

The AZDOHS reserves the right to review and approve any publications funded or partially funded through this Agreement. All publications funded or partially funded through this Agreement shall recognize the AZDOHS and the U.S. Department of Homeland Security. The U.S. Department of Homeland Security and the AZDOHS shall have full and complete rights to reproduce, duplicate, disclose, perform, and otherwise use all materials prepared under this Agreement.

The subrecipient agrees that any report, printed matter, or publication (written, visual, or sound, but excluding press releases, newsletters, and issue analyses) issued by the subrecipient describing programs or projects funded in whole or in part with Federal funds shall contain the following statement:

> "This document was prepared under a grant from U.S. Department of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of the U.S. Department of Homeland Security."

The subrecipient also agrees that one copy of any such publication, report, printed matter, or publication shall be submitted to the AZDOHS to be placed on file and distributed as appropriate to other potential subrecipients or interested parties. The AZDOHS may waive the requirement for submission of any specific publication upon submission of a request providing justification from the subrecipient.

The AZDOHS and the subrecipient recognize that research resulting from this Agreement has the potential to become public information. However, prior to the termination of this Agreement, the subrecipient agrees that no research-based data resulting from this Agreement shall be published or otherwise distributed in any form without express written permission from the AZDOHS and possibly the U.S. Department of Homeland Security. It is also agreed that any report or printed

matter completed as a part of this agreement is a work for hire and shall not be copyrighted by the subrecipient.

XXXII. CLOSED-CAPTIONING OF PUBLIC SERVICE ANNOUNCEMENTS

Any television public service announcement that is produced or funded in whole or in part by the subrecipient shall include closed captioning of the verbal content of such announcement.

XXXIII. INDEMNIFICATION

Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. The State of Arizona, (State Agency) is self-insured per A.R.S. 41-621.

In addition, should subrecipient utilize a contractor(s) and subcontractor(s) the indemnification clause between subrecipient and contractor(s) and subcontractor(s) shall include the following:

Contractor shall defend, indemnify, and hold harmless the (insert name of other governmental entity) and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Additionally on all applicable insurance policies, contractor and its subcontractors shall name the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as an additional insured and also include a waiver of subrogation in favor of the State.

XXXIV. TERMINATION

a) All parties reserve the right to terminate the Agreement in whole or in part due to the failure of the subrecipient or the grantor to comply with any term or condition of the Agreement, to acquire and maintain all required insurance policies, bonds, licenses, and permits or to make satisfactory progress in performing the Agreement. The staff of either party shall provide a written thirty (30) day advance notice of the termination and the reasons for it.

b) If the subrecipient chooses to terminate the contract before the grant deliverables have been met then the AZDOHS reserves the right to collect all reimbursements distributed to the subrecipient.

c) The AZDOHS may, upon termination of this Agreement, procure, on terms and in the manner that it deems appropriate, materials or services to replace those under this Agreement. The subrecipient shall be liable to the AZDOHS for any excess costs incurred by the AZDOHS in procuring materials or services in substitution for those due from the subrecipient.

XXXV. CONTINUATION OF PERFORMANCE THROUGH TERMINATION

The subrecipient shall continue to perform, in accordance with the requirements of the Agreement, up to the date of termination, as directed in the termination notice.

XXXVI. PARAGRAPH HEADINGS

The paragraph headings in this Agreement are for convenience of reference only and do not define, limit, enlarge, or otherwise affect the scope, construction, or interpretation of this Agreement or any of its provisions.

XXXVII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, copies, or duplicate originals. Each such counterpart, copy, or duplicate original shall be deemed an original, and collectively they shall constitute one agreement.

XXXVIII. AUTHORITY TO EXECUTE THIS AGREEMENT

Each individual executing this Agreement on behalf of the subrecipient represents and warrants that he or she is duly authorized to execute this Agreement.

XXXIX. SPECIAL CONDITIONS

a) The subrecipient must comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit requirements

b) The subrecipient acknowledges that the U.S. Department of Homeland Security and the AZDOHS reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes: (a) the copyright in any work developed under an award or sub-award; and (2) any rights of copyright to which a subrecipient purchases ownership with Federal support. The subrecipient shall consult with the AZDOHS regarding the allocation of any patent rights that arise from, or are purchased with, this funding.

c) The subrecipient agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: **"Purchased with funds provided by the U.S. Department of Homeland Security."**

d) The subrecipient agrees to cooperate with any assessments, state/national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this agreement.

e) The subrecipient is prohibited from transferring funds between programs (State Homeland Security Program, Urban Area Security Initiative, Citizen Corps Program, Operation Stonegarden, and Metropolitan Medical Response System).

XL. NOTICES

Any and all notices, requests, demands, or communications by either party to this Agreement, pursuant to or in connection with this Agreement shall be in writing, be delivered in person, or shall be sent to the respective parties at the following addresses:

Arizona Department of Homeland Security
1700 West Washington Street, Suite 210
Phoenix, AZ 85007

The subrecipient shall address all programmatic and reimbursement notices relative to this Agreement to the appropriate AZDOHS staff; contact information at www.azdohs.gov.

The AZDOHS shall address all notices relative to this Agreement to:

Enter Title, First & Last Name above

Enter Agency Name above

Enter Street Address

Enter City, State, ZIP

XLI. IN WITNESS WHEREOF

The parties hereto agree to execute this Agreement.

FOR AND BEHALF OF THE

Enter Agency Name above

Authorized Signature above

Print Name & Title above

Enter Date above

FOR AND BEHALF OF THE

Arizona Department of Homeland Security

Gilbert M. Orrantia
Director

Date

APPROVED AS FORM:

Kay Marion Macuil

Kay Marion Macuil, City Attorney

(Please be sure to complete and mail two original documents to the Arizona Department of Homeland Security.)

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

PLEASE FILL OUT THE APPLICANT AND PROJECT TITLE BLANKS ONLY

Grant #: | **Applicant:** San Luis Police Department

Project Title: FY15 Interoperability Replacement Program

The following document(s) have been completed and submitted with the application.

Check if Completed

Grant Application

- [x] -Project Administrative Page (Questions 1-8)
- [x] -Project Narrative (Questions 9-11)
- [x] -Project Justification (Questions 12-14)
- [x] -Core Capabilities (Questions 15 & 16)
- [x] -Milestones (Question 17)

Please be sure to only complete the following worksheets that pertain to your project.

- [x] -Equipment Budget Narrative
  - [x] -Equipment Description & Utilization
- [ ] -Training Budget Narrative & Detail Worksheet
- [ ] -Exercise Budget Narrative & Detail Worksheet
- [ ] -Planning Budget Narrative & Detail Worksheet
- [ ] -Organization Budget Narrative & Detail Worksheet
- [ ] -M&A Budget Narrative & Detail Worksheet
- [ ] -Memorandum of Understanding (if applicable)

Please check the following boxes if

- [x] -Your agency is NIMS Compliant
- [x] -Your agency is registered with and participating in E-Verification Program

For more information on E-Verify

www.uscis.gov/E-Verify

The following tabs MUST be completed

- [x] -Standard Data Collection Form
- [x] -Financial System Survey
- [x] -Project Summary
- [x] -FFATA Summary

The due date for this application is Monday, March 2, 2015 by 5:00PM. No late applications will be accepted. No incomplete applications will be accepted. There will be no opportunity for clarifications once the application has been submitted. To submit an application please click on the link below:

http://www.azdohs.gov/Application2015.asp

Central, East, South Regions, & Phoenix UASI		State Agencies		North and West Regions
Jake Kelly (602) 542-7062 jkelly@azdohs.gov		Susan Dzbanko (602) 542-1777 sdzbanko@azdohs.gov		David Elenes (602) 542-7012 delenes@azdohs.gov

Grant Timeline

March 2, 2015 no later than 5:00 PM (Arizona Time) - Application due to AZDOHS.

March 3 - March 20, 2015 AZDOHS reviews grant applications.

March 23- April 16, 2015 Applicable applications will be reviewed by Working Groups as necessary. Regional Advisory Councils will provide recommendations to the Director of AZDOHS.

TBD - AZDOHS Applications due to Federal DHS.
On or before September 2015 - Awards will be made to local jurisdictions and state agencies.

Grant Period - Start date will be determined by the date on the official award notice to Arizona. from U.S. DHS. The local jurisdictions grant award period will not exceed 12 months.

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

FOR THIS SECTION BE SURE TO CHOOSE A PROGRAM

Grant #: | Applicant: San Luis Police Department

Project Title: FY15 Interoperability Replacement Program

Grant Program: SHSGP - STATE HOMELAND SECURITY GRANT PROGRAM

PROJECT ADMINISTRATIVE PAGE

1. Applicant: San Luis Police Department

Applicant Address:

Mailing Address: P.O. Box 3720

City/State/Zip: San Luis | AZ | 85349-3720

City | State | Zip-4 Code

https://tools.usps.com/go/ZipLookupAction!input.action

Head of Agency: Chief of I | James | Neujahr

Title | First Name | Last Name

Phone #: 928-341-2420

E-Mail Address: jneujahr@cityofsanluis.org

Agency's Point of Contact Information: Police Ac | Andrea | Moreno

Title | First Name | Last Name

Phone #: 928-341-2420

Cell Phone #: 928-919-2655

E-Mail Address: amoreno@cityofsanluis.org

2. Organization Type: Municipality

3. Region or Entity: South Region

Program Initiatives

4a. Initiatives: Strengthen Interoperable Communications Capabilities

4b. Is this LETPA? No

5. Total Dollar Amount Requested: $64,300

6. Does this project support a NIMS Typed Resource? If so, list the NAME and ID of the typed resources from the Resource Type Library Tool. You MUST enter the NIMS Typed Resouce ID.
Example: Yes; HazMat Entry Team; 4-508-1123. The Resource Type Library Tool can be found here:

NIMS Typed Resource Library Tool

Yes; Mobile Communications Unit (Law/Fire); 4-508-1128

7. Is this project new or ongoing? If the project is ongoing, identify the corresponding projects and funding amounts for each year as applicable. Also, please identify any requests for funding from other sources during this grant cycle (i.e. EOC, EMPG, HHS, etc).

This is a new project. There are no other requests for funding from other sources.

8. Please list the multiple jurisdictions and/or disciplines served by this project. Include POC information for each partnering agency.

All agencies and districts serviced by the Yuma Regional Communications System.

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #: | **Applicant:** San Luis Police Department

Project Title: FY15 Interoperability Replacement Program

PROJECT NARRATIVE

9. Provide a scope of work/description for this project as well as a description of the need. How will this project support and enhance jurisdictional capabilities that are directly related to the Initiative identified on the previous tab under item 4. The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.

This grant request proposes to replace 15 portable radios per year over the next three years that are set to be discontinued by the manufacturer. We have been notified by Motorola that our current radios, purchased in 2006, will be discontinued and no longer supported with parts or service from Motorola. Without this grant the City of San Luis does not have the resources to replace these radios. Without this grants support we will not be able to maintain our current status of interoperability with other county public safety agencies under the Yuma Regional Communications System.

10. What is the sustainability plan for this project/equipment?

We will begin to set aside funds each fiscal year to plan for the replacement of these radios should Motorola discontinue manufacturing/supporting the requested radios.

11. Can partial funding be accepted for this project? If so, what specific items, dollar amount(s), and quantities? If you indicate you can accept partial funding, you MUST list priorities (including items, dollar amounts, and quantities).

The replacement of these radios is the first priority of our department. Any radios that can be replaced this grant cycle will be less radios to be replaced in the future. Any assistance the State Homeland Security Grant Program can provide us will continue to support us with interoperability with the other agencies in our county, YRCS.

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #: | Applicant: San Luis Police Department

Project Title: FY15 Interoperability Replacement Program

PROJECT JUSTIFICATION

12. Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project and explain how this project supports the State Homeland Security Strategy.

To learn more about the State Homeland Security Strategy, refer to the following website:
http://www.azdohs.gov/Grants/SHSS.asp

YRCS is a regional communication public safety grade radio system that is formed from the multiple partnerships that include local, state, tribal and federal agencies. The system provides operable and interoperable communications between its users for information sharing and officer safety. This project will strenghten interoperable communication by upgrading our existing unsupported radios to maintain interoperable communications with other YRCS agencies. This project aligns itself with Objective 1.1.0 and action item 1.1.3.

13. Include how this project fits into one (or more) of the State Initiatives. Please refer to the "PROJECT ADMIN PAGE" under Item 4. Provide any additional justification that supports this project. The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.

Strengthen Interopeable Communications Capabilities - In 2006 our agency became a part of the YRCS this gave us the necessary radio coverage for public safety interoperability, users will have access to the systemwide interoperavle talkgroups in an area they could not before. Our original radios have now come to the end of their life and will no longer be manufactured or supported by Motorola. The City of San Luis does not have the resources to replace these valuable pieces of equipment. If these radios are not replaced, we will be required to drop from the YRCS and move to a stand alone system. It is our priority to maintain interoperability communications with all county agencies. With funding from this grant opportunity, this will allow for multiple jurisdictions to assist on an incident knowing that their interoperability will work. Radio communications is the lifeline of the public safety community.

14. Describe in detail the goals and objectives of the proposed project. Be sure to address what your organization's current capabilities are, and how the current capabilities of your organization will be impacted or enhanced as a result of this grant. The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.

Our goal is to maintain interoperable communications with all county agencies. Presently, all officers and vehicles have interoperable communications with all county agencies. Our current communications system is no longer being supported or manufactured by Motorola. Without the help of this funding we will not be able to maintain our current state of readiness. If we do not purchase new radios we will no longer have communications with the other public safety agencies in Yuma County. The City of San Luis does not have the resources to purchase this equipment on our own and must rely on the assistance of this grant. With funding from this grant opportunity, this will allow for multiple jurisdictions to assist on an incident knowning that their interoperability will work. Radio communications is the lifeline of the public safety community. By upgrading to the newer supported radios, our agency will have increased reliability, interoperability, and service ability.

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CORE CAPABILITIES

15. From the 31 Core Capabilities please identify, from the drop down menu, no more than three Core Capabilities supported by this project in priority order. After selecting the capability, enter the proposed amount of funding to be obligated for each Core Capability from this project. To access the Core Capabilities List click on the link below.

http://www fema.gov/pdf/prepared/npg.pdf

http://www fema.gov/pdf/prepared/crosswalk.pdf

Operational Communications	Enter Amount:	$64,760
Choose Core Capabilities	Enter Amount:	$0
Choose Core Capabilities	Enter Amount:	$0

This amount should equal the total amount being requested for this project. [redacted]

16. For each Core Capability selected, list the gap number as identified in the State Preparedness Report (SPR) that this project will address (Example gap number: Operational Communications, Equipment, 1. Data communications). For each gap listed, provide a description of HOW this project will addresses that gap within your jurisdiction and/or region. NOTE: THE SPR GAPS HAVE CHANGED FOR THE 2014 SPR. YOU MUST OBTAIN A NEW COPY OF THE 2014 SPR IN ORDER TO COMPLETE THIS SECTION OF THE APPLICATION. To request a 2014 SPR, click the link below:

2014 State Preparedness Report

Operational Communications, Equipment 1 - Acquire, maintain and sustain equipment.
Our current radios used for interoperability communication are no longer being supported or manufactured by Motorola. The purchase of new radios using the citys procurement procedures will allow our department to purchase, maintain, and sustain interoperability with other county agencies.

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2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

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MILESTONES

17. Provide specific milestones for the project during the course of the performance period. Each milestone (up to 4) should provide a clear description of the projected outcome. Note: If this grant is awarded, the milestones, as identified below, are required to be fulfilled as part of the grant requirement. You will use these milestones in your quarterly programmatic report should your project be awarded funding. The grant performance period is 12 months and the projected funding cycle is October 2015 - September 2016. Extensions will only be considered under extenuating circumstances, and additional supporting documentation will be required. Do not use any special characters such as hyphens or apostrophes.

Milestone 1

Description:	Start Date	End Date
Consult with YRCS Technicians to determine the specifications of the radio types best utilized by our agency in order to continue in the YRCS interoperable communication system.	10/01/2015	12/31/2015

Milestone 2

Description:	Start Date	End Date
Complete and submit AZDOHS non-competitive procurement request form to purchase 15 new portable radios.	01/01/2016	03/31/2016

Milestone 3

Description:	Start Date	End Date
Deliver received radios to the YRCS Technicians for programming and testing.	04/01/2016	06/30/2016

Milestone 4

Description:	Start Date	End Date
Replace unsupported radios with the new enhanced radios.	07/01/2016	09/30/2016

STATE OF ARIZONA
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EQUIPMENT - BUDGET NARRATIVE

Include any and all items that can be found on the AEL. Equipment cost estimates must be listed; installation, shipping and taxes should be included in the per item cost. For each item of equipment, list the Authorized Equipment List (AEL) Item Number. If "Other Authorized Equipment" was annotated, specify the equipment here. All equipment associated with this grant must be listed on this page only. If you have any questions regarding the AEL, contact Michael Stidham at mstidham@azdohs.gov or (602) 542-7041.

The AEL can be found at the following link:

Authorized Equipment List

What is the detailed description and utilization of the equipment?

15 portable radios, P25 Portable 700/800 MHz radios for use in interoperable communications with other county public safety agencies. To replace 15 unsupported portable radios.

AEL #	Unique Equipment Description- DO NOT copy and paste AEL description	Quantity Requested	Cost	Total Cost
06CP-01-PORT	P25 Portable 700/800 MHz radio	15	$4,320	$64,800
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
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1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
1 - Select AEL #		0	$0	$0
			Total	$64,800

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #: | Applicant: San Luis Police Department

Project Title: FY15 interoperability Replacement Program

TRAINING - BUDGET NARRATIVE AND BUDGET DETAIL WORKSHEET

All training must be in accordance with and approved by the State Training POC, prior to any contracted services with training provider. Any grant funds used for Communications Unit Training must be in compliance with the Arizona Communications Unit Training Coordination Procedure.
More information can be found at:
http://azpsic.gov/library/standards/default.htm

FEMA approved training class, course number, title and/or conference/training event, include specific conference event:
https://www.firstrespondertraining.gov

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, phone number and website, 5) estimated number of participants from your jurisdiction.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Mission Area: Choose Mission Area | Training Level: Choose Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
0	$0	$0	$0	$0	$0	
Total Cost for All Deliveries	$0	$0	$0	$0	$0	$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue $500 and 100 exercise manuals $20/each = $2,000 Total Supplies = $2,500

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0	$0	$0	$0	$0	$0	
Total Cost for All Deliveries	$0	$0	$0	$0	$0	Total $0

If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue $500 and 100 exercise manuals $20/each = $2,000 Total Supplies = $2,500

TOTAL TRAINING COSTS	$0	$0	$0	$0	$0	$0

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Grant #: | Applicant: San Luis Police Department

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EXERCISE - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

Must be conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

HSEEP Information

Each Exercise event must be explained in detail. Personnel dollar amounts must list out fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. **(Medicare is NOT a reimbursable cost for personnel Backfill/Overtime).** All Equipment assosciated with Exercise must be listed on the "Equipment Budget Narrative" page only.
Travel, Lodging and Per Diem rates based on the Arizona Accounting Manual, that can be found at the following website:

State of Arizona Accounting Manual

EXERCISE LEVEL: (Table Top, Functional, Full Scale)

EXERCISE DESCRIPTION: Provide a description of this exercise event. Each allowable exercise expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Supplies, etc. If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue $500 and 100 exercise manuals $20/each = $2,000 Total Supplies = $2,500)

Backfill Overtime	Contractors/ Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
$0	$0	$0	$0	$0	$0	$0

EXERCISE LEVEL: (Table Top, Functional, Full Scale)

EXERCISE DESCRIPTION: Provide a description of this exercise event. Each allowable exercise expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Supplies, etc. If requesting supplies, you must provide a list and corresponding dollar amount for all consummable supplies requested. (Example: Wood for technical rescue $500 and 100 exercise manuals $20/each = $2,000 Total Supplies = $2,500)

Backfill Overtime	Contractors/ Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
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Backfill Overtime	Contractors/ Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
$0	$0	$0	$0	$0	$0	$0

Backfill Overtime	Contractors/ Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
$0	$0	$0	$0	$0	$0	$0

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

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PLANNING - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

Each Planning activity must be explained in detail. **Refer to the link below for additional guidance and detailed information on allowable planning expenses/activities.** Personnel dollar amounts must list fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. **(Medicare is NOT a reimbursable cost for personnel Backfill/Overtime)**. All Equipment associated with Planning must be listed on the "Equipment Budget Narrative" page only. ***The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.***
http://www.azdohs.gov/Documents/Grants/HSGP_MAandPlanning1210.pdf

Travel, Lodging and Per Diem rates based on the Arizona Accounting Manual, that can be found at the following website:
State of Arizona Accounting Manual

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel (# of employees, estimated hours of work, etc), Travel, and Materials, etc. If requesting conferences and workshops, provide the name and description of the conference(s) or workshop(s) requested. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
$0	$0	$0	$0	$0	$0

Select Associated Staff, Contractor, or Consultant Costs: Choose Planning Cost For Staff, Contractors, Consultants

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel (# of employees, estimated hours of work, etc), Travel, and Materials, etc. If requesting conferences and workshops, provide the name and description of the conference(s) or workshop(s) requested. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
$0	$0	$0	$0	$0	$0

Select Associated Staff, Contractor, or Consultant Costs: Choose Planning Cost For Staff, Contractors, Consultants

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel (# of employees, estimated hours of work, etc), Travel, and Materials, etc. If requesting conferences and workshops, provide the name and description of the conference(s) or workshop(s) requested. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
$0	$0	$0	$0	$0	$0

Select Associated Staff, Contractor, or Consultant Costs: Choose Planning Cost For Staff, Contractors, Consultants

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel (# of employees, estimated hours of work, etc), Travel, and Materials, etc. If requesting conferences and workshops, provide the name and description of the conference(s) or workshop(s) requested. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
$0	$0	$0	$0	$0	$0

Select Associated Staff, Contractor, or Consultant Costs: Choose Planning Cost For Staff, Contractors, Consultants

PLANNING SUBTOTALS					Total
$0	$0	$0	$0	$0	$0

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Grant #: | Applicant: San Luis Police Department

Project Title: FY15 Interoperability Replacement Program

ORGANIZATION - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

Each Organization activity must be explained in detail. Personnel dollar amounts must list fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. **(Medicare is NOT a reimbursable cost for personnel Backfill/Overtime)**. All Equipment associated with Organization must be listed on the "Equipment Budget Narrative" page only. ***The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.***

Travel, Lodging and Per Diem rates based on the Arizona Accounting Manual, that can be found at the following website:

State of Arizona Accounting Manual

Provide a description of this Organization activity. Each allowable Organization expense category must be listed along with how it will be utilized.

Overtime for Information, Investigative and Intelligence Sharing Activities	Select Operational Expenses Associated with Increased Security Measures at CI Sites as Declared by Federal DHS.	New Staff Positions, Contractors, or Consultants for Participation in Information, Intelligence Analysis and Sharing Groups or Fusion Center Activities
$0	$0	$0

Provide a description of this Organization activity. Each allowable Organization expense category must be listed along with how it will be utilized.

Overtime for Information, Investigative and Intelligence Sharing Activities	Select Operational Expenses Associated with Increased Security Measures at CI Sites as Declared by Federal DHS.	New Staff Positions, Contractors, or Consultants for Participation in Information, Intelligence Analysis and Sharing Groups or Fusion Center Activities
$0	$0	$0

Provide a description of this Organization activity. Each allowable Organization expense category must be listed along with how it will be utilized.

Overtime for Information, Investigative and Intelligence Sharing Activities	Select Operational Expenses Associated with Increased Security Measures at CI Sites as Declared by Federal DHS.	New Staff Positions, Contractors, or Consultants for Participation in Information, Intelligence Analysis and Sharing Groups or Fusion Center Activities
$0	$0	$0

TOTAL ORGANIZATION COSTS	$0	$0	$0
TOTAL COSTS			$0

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Grant #: | Applicant: San Luis Police Department

Project Title: FY15 Interoperability Replacement Program

MANAGEMENT AND ADMINISTRATION - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

M&A COSTS ARE LIMITED TO 5% OF THE TOTAL AMOUNT OF THE PROJECT AWARD.
M&A COSTS ARE NOT APPLICABLE FOR STATE AGENCIES.

Each M&A activity must be explained in detail. **Refer to the link below for additional guidance and detailed information on allowable M&A expenses/activities.** Personnel dollar amounts must list fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. **(Medicare is NOT a reimbursable cost for personnel Backfill/Overtime). M&A must be reasonable and prudent.** All Equipment associated with M&A must be listed on the "Equipment Budget Narrative" page only. ***The character limit for this section is 1,000. Do not use any special characters such as hyphens or apostrophes.***

Management & Administration and Planning Information:

http://www.azdohs.gov/Documents/Grants/FundingRestrictionsMA.pdf

State of Arizona Accounting Manual

Provide a description of each M&A expense activity. Each allowable M&A expense category must be listed and provide a brief description of that category. Estimated costs must be listed: Personnel, Travel, etc. If requesting materials, you must provide a list of all consumable materials requested, including quantity and dollar amount.

Backfill Overtime	Personnel Contractors Consultants	Collection Plan Development for DHS Data Calls	Travel Lodging Per Diem	Meeting Expenses	Materials	Recurring Equipment Fees	Total
$0	$0	$0	$0	$0	$0	$0	$0

Provide a description of each M&A expense activity. Each allowable M&A expense category must be listed and provide a brief description of that category. Estimated costs must be listed: Personnel, Travel, etc. If requesting materials, you must provide a list of all consumable materials requested, including quantity and dollar amount.

Backfill Overtime	Personnel Contractors Consultants	Collection Plan Development for DHS Data Calls	Travel Lodging Per Diem	Meeting Expenses	Materials	Recurring Equipment Fees	Total
$0	$0	$0	$0	$0	$0	$0	$0

								Total
M & A SUBTOTALS:	$0	$0	$0	$0	$0	$0	$0	$0

STATE OF ARIZONA
Department of Homeland Security

2015 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant: San Luis Police Department

Project Title: FY15 Interoperability Replacement Program

APPLICATION - SUMMARY

FUNDING CATEGORIES	TOTAL
EQUIPMENT	$64,800
TRAINING	$0
EXERCISE	$0
PLANNING	$0
ORGANIZATION	$0
M & A	$0
APPLICATION TOTAL	$64,800

Grant Number:

Application Number:

Arizona Department of Homeland Security
1700 West Washington Street, Suite 210
Phoenix, AZ 85007

Project Summary

Local Unit of Government:	San Luis Police Department
Award Amount:	$64,800
Project Title:	FY15 Interoperability Replacement Program
Project Description:	This grant request proposes to replace 15 portable radios per year over the next three years that are set to be discontinued by the manufacturer. We have been notified by Motorola that our current radios, purchased in 2006, will be discontinued and no longer supported with parts or service from Motorola. Without this grant the City of San Luis does not have the resources to replace these radios. Without this grants support we will not be able to maintain our current status of interoperability with other county public safety agencies under the Yuma Regional Communications System.
Project Type:	**Strengthen Interoperability Communications Capabilities**
Primary Core Capability:	**Operational Communications**
HSGP Investment Supported:	**Strengthen Interoperability Communications Capabilities**
HSGP Primary Goal:	**Enhance Arizonas Common Capabilities**
HSGP Objective:	**Bolster Arizonas Communication Capability in Interoperable Voice Communications Radios**
Phoenix UASI Investment Supported:	Choose Primary Investment Supported
Phoenix UASI Primary Goal:	Choose a Phoenix UASI Goal
Phoenix UASI Objective:	Choose a Phoenix UASI Objective
Funding Source:	SHSGP - STATE HOMELAND SECURITY GRANT PROGRAM

Arizona Department of Homeland Security
Financial Systems Survey

Name of Organization: San Luis Police Department

Person completing survey: Andrea Moreno

Date: 2/23/2015 Email: amoreno@cityofsanluis.org

PLEASE ANSWER EVERY QUESTION BY CHECKING THE APPROPRIATE BOX. ATTACH MATERIALS AND DOCUMENT Comments AS REQUIRED.

As stewards of federal and state funds, the Arizona Department of Homeland Security (AZDOHS) prefers to award funds to organizations (regardless of how small or large) that are both capable of achieving project goals/objectives and upholding their responsibility for properly managing funds as they achieve those objectives.

This survey will be used primarily for initial monitoring of the organization. This survey may also be used in evaluating the financial capability of the organization in the award process. Deficiencies should be addressed for corrective action and the organization should consider procuring technical assistance in correcting identified problems.

A. GENERAL INFORMATION

1. Has your organization received a Federal or State Grant within the last two years?
☑ Yes ☐ No

2. Has your organization received funding from the Arizona Department of Homeland Security within the past two years? If yes, specify the grant contract numbers (for OSGP awards prior to FFY08 simply state "Stonegarden" in the blank provided): SHSGP 444403-03
☑ Yes ☐ No Yes, the SLPD received funding for overtime, mileage and equipment. Contract numbers 999444-01, 999444-02, 888428-03, 130422-01 and 130422-02

3. Has your organization been audited by an independent Certified Public Accountant within the past two years?
☑ Yes ☐ No

4. Has your organization completed an A-133 Single Audit within the past two years?
☑ Yes ☐ No

5. Has your organization been granted tax-exempt status by the Internal Revenue Service?
☐ Yes ☑ No

6. If you answered YES to question #5 under what section of the IRS code?
☐ 501 C (3) ☐ 501 C (4) ☐ 501 C (5) ☐ 501 C (6) ☐ Other

7. Does your organization have established policies related to salary scales, fringe benefits, travel reimbursement and personnel policies?
☑ Yes ☐ No

B. FUNDS MANAGEMENT

8. Which of the following describes your organization's accounting system?
☐ Manual ☑ Automated ☐ Combination

9. How frequently do you post to the General Ledger?
☑ Daily ☐ Weekly ☐ Monthly ☐ Other

10. Does the accounting system completely and accurately track the receipt and disbursements of funds by each

☑ Yes ☐ No

11. Does the accounting system provide for the recording of actual costs compared to budgeted costs for each budget line item?
☑ Yes ☐ No

12. Are time and effort distribution reports maintained for employees working fully or partially on state or federal grant programs which account for 100% of each employee's time?
☑ Yes ☐ No

13. Is your organization familiar with Federal Cost Principles (i.e. OMB Circular A-87, A-122 or A-21)?
☑ Yes ☐ No

C. INTERNAL CONTROLS

14. Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?
☑ Yes ☐ No

15. Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment and the preparation of payroll?
☑ Yes ☐ No

16. Are all accounting entries and payments supported by source documentation?
☑ Yes ☐ No

17. Are cash or in-kind matching funds supported by source documentation?
☑ Yes ☐ No

18. Are employee time sheets supported by appropriately approved/signed documents?
☑ Yes ☐ No

19. Does the organization maintain policies which include procedures for assuring compliance with applicable Code of Federal Regulations and terms of each grant award?
☑ Yes ☐ No

D. PROCUREMENT

20. Does the organization maintain written codes of conduct for employees involved in awarding or administering procurement contracts?
☑ Yes ☐ No

21. Does the organization conduct purchases in a manner that encourages open and free competition among vendors?
☑ Yes ☐ No

22. Does the organization complete some level of cost or price analysis for every purchase?
☑ Yes ☐ No

23. Does the organization maintain files and other source documentation sufficient to detail the history of each purchase?
☑ Yes ☐ No

24. Does the organization maintain a system of contract administration to ensure contractor conformance with the terms and conditions of each contract?
☑ Yes ☐ No

25. Does the organization maintain written procurement policies and procedures?
☑ Yes ☐ No

Arizona Department of Homeland Security
Financial Systems Survey

Name of Organization: San Luis Police Department

Person completing survey: Andrea Moreno

Date: 2/23/2015 Email: amoreno@cityofsanluis.org

PLEASE ANSWER EVERY QUESTION BY CHECKING THE APPROPRIATE BOX. ATTACH MATERIALS AND DOCUMENT Comments AS REQUIRED.

As stewards of federal and state funds, the Arizona Department of Homeland Security (AZDOHS) prefers to award funds to organizations (regardless of how small or large) that are both capable of achieving project goals/objectives and upholding their responsibility for properly managing funds as they achieve those objectives.

This survey will be used primarily for initial monitoring of the organization. This survey may also be used in evaluating the financial capability of the organization in the award process. Deficiencies should be addressed for corrective action and the organization should consider procuring technical assistance in correcting identified problems.

A. GENERAL INFORMATION

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2. Has your organization received funding from the Arizona Department of Homeland Security within the past two years? If yes, specify the grant contract numbers (for OSGP awards prior to FFY08 simply state "Stonegarden" in the blank provided): SHSGP 444403-03
☑ Yes ☐ No Yes, the SLPD received funding for overtime, mileage and equipment. Contract numbers 999444-01, 999444-02, 888428-03, 130422-01 and 130422-02

3. Has your organization been audited by an independent Certified Public Accountant within the past two years?
☑ Yes ☐ No

4. Has your organization completed an A-133 Single Audit within the past two years?
☑ Yes ☐ No

5. Has your organization been granted tax-exempt status by the Internal Revenue Service?
☐ Yes ☑ No

6. If you answered YES to question #5 under what section of the IRS code?
☐ 501 C (3) ☐ 501 C (4) ☐ 501 C (5) ☐ 501 C (6) ☐ Other

7. Does your organization have established policies related to salary scales, fringe benefits, travel reimbursement and personnel policies?
☑ Yes ☐ No

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☑ Yes ☐ No

11. Does the accounting system provide for the recording of actual costs compared to budgeted costs for each budget line item?
☑ Yes ☐ No

12. Are time and effort distribution reports maintained for employees working fully or partially on state or federal grant programs which account for 100% of each employee's time?
☑ Yes ☐ No

13. Is your organization familiar with Federal Cost Principles (i.e. OMB Circular A-87, A-122 or A-21)?
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D. PROCUREMENT

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24. Does the organization maintain a system of contract administration to ensure contractor conformance with the terms and conditions of each contract?
☑ Yes ☐ No

25. Does the organization maintain written procurement policies and procedures?
☑ Yes ☐ No

Grant Number:

Application Number:

Arizona Department of Homeland Security

Standard Data Collection Form

A. Agency Information

Project Title *(if applicable)*: FY15 Interoperability Replacement Program

Agency: San Luis Police Department

Amount Requested: $64,800

Project Description: This grant request proposes to replace 15 portable radios per year over the next three years that are set to be discontinued by the manufacturer. We have been notified by Motorola that our current radios, purchased in 2006, will be discontinued and no longer supported with parts or service from Motorola. Without this grant the City of San Luis does not have the resources to replace these radios. Without this grants support we will not be able to maintain our current status of interoperability with other county public safety agencies under the Yuma Regional Communications System.

Address: P.O. Box 3720

San Luis *(City)* AZ *(State)* 85349-3720 *(Zip code)*

County: Yuma

Authorized Individual:

Name: James *(First Name)* Neujahr *(Last Name)*

Position / Title: Chief of Police

Email: jneujahr@cityofsanluis.org

Phone: 928-341-2429 Ext.

Fax:

Employer Identification Number: 860376164 DUNS Number: 89-9102684

Agency Classification *(This is based on your selection on the Project Administrative Page)*: Municipality

Have you previously conducted business with the State using this Employer Identification Number? Yes

If No, Please go to the following website to download and complete the State of Arizona Substitute W-9 form. Please be sure to submit this form with y application.

https://gao.az.gov/sites/default/files/AZ_subw-9_010713-S%26S.pdf

In which Congressional (Federal) District is your agency headquartered? Enter District #: 3

http://www.azredistricting.org

In which Legislative (State) District is your agency headquartered? Enter District # : 4

http://www.azredistricting.org

Approximately how much FEDERAL funding will your organization expend in your current fiscal year? 75,000

What is your organization's fiscal year-end date? MM 06 DD 30

Does your organization undergo an annual independent audit in accordance with OMB Circular A-133? Yes

Please provide contact information of the audit firm conducting your audit:

Agency: Lumbard & Associates, P.L.L.C.

Address: 4143 N. 12th Street, Suite 100 *(Address Line 1)*

(Address Line 2) Phoenix *(City)* AZ *(State)* 85014 *(Zip code)*

Phone Number: 602-274-9966

Fax: 602-265-0021

Arizona Department of Homeland Security

Standard Data Collection Form

B. Contact Information (Please copy this portion as many times as needed.)

Program Agency - Indicates person with primary contact with the Arizona Department of Homeland Security and is directly responsible for ensuring tha program plan is implemented. All future program correspondence will be sent to this person.
Fiscal Agency - Indicates person responsible for financial matters pertaining to this grant.
Collaborator - Indicates all persons/agencies that have been identified as a collaborator, partner, or host site as a requirement of this grant.

Agency Contact Type : **Program Agency**

Agency: San Luis Police Department
Address: 1030 E. Union St. *(Address Line 1)*
P.O.Box 3720 *(Address Line 2)* | San Luis *(City)* | AZ *(State)* | 85349 *(Zip code)*
County: Yuma
Contact Person: Andrea *(First Name)* Moreno *(Last Name)*
Position/Title: Police Administrator
Email: amoreno@cityofsanluis.org
Phone Number: 928-341-2420 Ext. 2235
Fax: 928-627-5446

Agency Contact Type : **Fiscal Agency**

Agency: City of San Luis
Address: 1090 E. Union St. *(Address Line 1)*
P.O. Box 3720 *(Address Line 2)* | San Luis *(City)* | AZ *(State)* | 85349 *(Zip code)*
County: Yuma
Contact Person: Ketie *(First Name)* St. Louis *(Last Name)*
Position/Title: Finance Director
Email: kstlouis@cityofsanluis.org
Phone Number: 928-341-8520 Ext. 2010
Fax: 928-341-8549

Agency Contact Type : **Select Contact Type**

Agency:
Address: *(Address Line 1)*
(Address Line 2) | *(City)* | AZ *(State)* | *(Zip code)*
County: Select County
Contact Person: *(First Name)* *(Last Name)*
Position/Title:
Email:
Phone Number: Ext.
Fax:

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Grant Number:

Application Number:

Arizona Department of Homeland Security

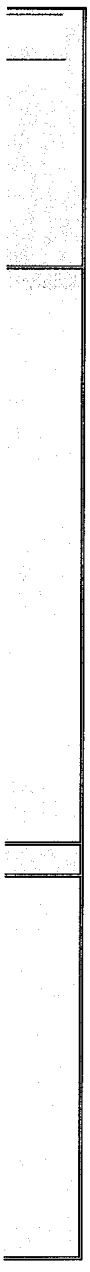
FFATA (Federal Funding Accountability and Transparency Act) Reporting Requirements

Name of Entity Receiving Award:	San Luis Police Department
Requested Amount:	$64,800
Awarded Amount:	(AZDOHS use only)
Funding Agency:	Arizona Department of Homeland Security
CFDA Number:	97.067
Project Title:	FY15 Interoperability Replacement Program
Location: City:	San Luis
State:	AZ
Congressional District	3
	http://www.azredistricting.org
10-digit Zip+4 (99999-9999):	85349-3720
DUNS Number:	89-9102684
1) Is 80% or more of your annual gross revenues from Federal Awards?	No
2) Do you receive $25 Million or more annually from Federal Awards?	No

If you answered YES to BOTH questions, you MUST provide the following:

Names and Total Compensation of Top Five paid executives:

1:	Name		Total Compensation	
2:	Name		Total Compensation	
3:	Name		Total Compensation	
4:	Name		Total Compensation	
5:	Name		Total Compensation	



STATE OF ARIZONA
Department of Homeland Security
2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Points of Contact

Address Your State Homeland Security Grant Program Management Questions to the Individuals Listed Below

AZDOHS

Assistant Director of Planning and Preparedness
Susan Dzbanko
(602) 542-1777
sdzbanko@azdohs.gov

Assistant Director of Finance and Administration
Terry Riordan
(602) 542-7056
Triordan@azdohs.gov

Assistant Director of Community Preparedness
Cheryl Bowen Kennedy
(602) 542-7077
Cbowen@azdohs.gov

Equipment Specialist
Michael Stidham
(602) 542-7041
Mstidham@azdohs.gov

NIMS COMPLIANCE (ADEM)
Mariano Gonzalez
(602) 464-6327
Mariano.gonzalez@azdema.gov

REGIONAL STRATEGIC PLANNERS AND FINANCE SPECIALISTS

Central, East, South Regions & Phoenix UASI
Jake Kelly
Strategic Planner
Office: (602) 542-7062
Cell: (602) 531-7226
jkelly@azdohs.gov

State Agencies
Susan Dzbanko
Assistant Director
(602) 542-1777
Cell: (602) 319-8837
sdzbanko@azdohs.gov

North and West Regions
David Elenes
Strategic Planner
Office: (602) 542-7012
Cell: (602) 568-2973
delenes@azdohs.gov

State Agencies, Central and Phx UASI
Kevin Mancino
Budget Manager
(602) 542-1716
kmancino@azdohs.gov

East, West & South Regions
Nicole Elmer
Project Specialist
(602) 542-7036
nelmer@azdohs.gov

North Region
Simone Courter
Grant & Finance Specialist I
(602) 542-7037
Scourter@azdohs.gov

ADEM (Training & Exercise)

Homeland Security Training Coordinator
Kathy Hassett
Office: (602) 464-6264
katherine.hassett@azdema.gov

Exercise Branch Manager
Jan Lindner
Office: (602) 464-6218
jan.lindner@azdema.gov

Exercise Coordinator
Dan Varner
Office: (602) 464-6444
dan.varner@azdema.gov

Exercise Coordinator
Nichole Fortson
Office: (602) 464-6514
Nichole.fortson@azdema.gov

Arizona Department of Homeland Security

FFY 2013

State Homeland Security Grant Program (SHSGP)

Regional Advisory Council (RAC) Scoring Tool*

Region _____

Reviewer _____

Score All projects using the following scale	
2	Project Fully Meets Criterion
1	Project Partially Meets Criterion
0	Project Does Not Meet Criterion

Project #	The overall application is complete	Project is multi-discipline (1) or multi-jurisdictional (2)	Project Narrative is fully described and sustainability (if applicable) is outlined	Provides linkage between project and State Homeland Security Strategy and objective identified	Project describes current capabilities, how this project will enhance capabilities, and provides method of how to determine success. Supports SPR gaps. (value double weighted)	Milestones are achievable and provide clear description of the activities from start to finish and are presented in a clear sequence	Budget Narratives are descriptive of all project requirements (includes FEMA Course #s, AEL #s, etc.)	Funding Plan is appropriate for activities or services	
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0

*This is tool is to assist the RACs in their review and recommendation process.

Governor Douglas A. Ducey

State of Arizona

Department of Homeland Security

Director Gilbert M. Orrantia

December 18, 2015

Acting Chief Victor Figueroa
San Luis Police Department
P.O. Box 3720
San Luis, AZ 85349-3720

Subject: FFY 2014 Homeland Security Grant Program Award-REALLOCATION
Subgrantee Agreement Number: **140430-03**
Project Title: **FY15 Interoperability Replacement Program**

Dear Acting Chief Victor Figueroa:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been partially awarded. The project titled "**FY15 Interoperability Replacement Program**" has been **partially funded** under the STATE HOMELAND SECURITY GRANT PROGRAM for **$21,600.** The grant performance period is **January 1, 2016 through July 31, 2016. Enclosed are modified Budget Narrative pages that identify approved funding elements.** This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance). Your application will be kept on file for additional funding consideration if fallout funding becomes available.

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Two Subgrantee Agreements (enclosed).
2. Project Administration Page (enclosed).
3. NIMS Compliance Certification (enclosed).
4. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).

These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, 3 and 4 (if applicable) above is not signed and received by AZDOHS on or before February 29, 2016 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

- Quarterly programmatic reports must be submitted on the most recent form/template.
- If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.
- Subgrantees must adhere to the Title VI of the Civil Rights Act of 1964 requirements.
- Subgrantees are either required to submit an electronic copy of their annual A133 Audit or a statement stating that they were not required to complete an audit to AZDOHS each year. The AZDOHS reserves the right to manage this agreement in any way it deems necessary, including withholding of reimbursement payments, or future subgrantee agreements, until the A133 Audit or statement has been received and, if applicable, an approved action plan for compliance has been completed.
- Reimbursements are limited to approved quantities and funding thresholds.
- All radio equipment purchased with Homeland Security funds should be P25 capable, comply with SAFECOM Guidance, comply to the Land Mobile Radio Minimum Equipment Standards as approved by the Statewide

Interoperability Executive Committee (SIEC), and be programmed in accordance with the Arizona State Interoperable Priority Programming Guide also as approved by the SIEC.

- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.

- Consultants/Trainers/Training Providers costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of the subrecipient and 44 CFR Chapter 1, Part 13; and shall not exceed the maximum of $450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS.

- All projects that support exercises must be:
    - In compliance with grant guidance and the subgrantee agreement.
    - Must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit.
    - All exercises, documentation and After Action Reports/Improvement Plans (AAR/IP) must be posted via the HSEEP Toolkit within 60 days after completion of an exercise.
    - Within 60-days of completion of an exercise, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.

- Terrorism Liaison Officer (TLO) Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Vehicles purchased with Department of Homeland Security Grant Program funding must be assigned to and used by certified TLOs working with the Arizona Counter Terrorism Information Center (ACTIC).
    - Persons receiving TLO vehicles shall be available to respond to incidents and events on a "call out" basis and shall be available for regional and statewide deployment for TLO operations and training.
    - TLO equipment and/or services purchased or maintained with Department of Homeland Security Grant Program funding will be assigned to and used by certified TLOs working with the ACTIC TLO Program. This equipment may include: radios, computers, cell phones, cellular and satellite service fees, open source data services, cameras, GPS devices and any other equipment needed to complete the TLO mission.

- Subgrantees are subject to the AZDOHS Site Monitoring Program

- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.

- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,

Gilbert M. Orrantia
Director

Cc: Police Administrator Andrea Moreno

Attachments: Project Administration Page, EHP Designation Letter, Application Summary Page, Budget Narrative page(s)

Project Administration Page

Grant #: **140430-03** Sub-Recipient: **San Luis Police Department**

Project Title: **FY15 Interoperability Replacement Program**

Grant Program: **STATE HOMELAND SECURITY GRANT PROGRAM**

1. Unit of Government: **San Luis Police Department**

   Point of Contact: **Police Administrator Andrea Moreno**

   Sub-recipient Address:
   Street: **P.O. Box 3720**

   City/State/Zip: **San Luis, AZ 85349-3720**

   Head of Agency: **Acting Chief Victor Figueroa**
   Authorized individual has delegated authority to make application on behalf of the agency.

   Phone#: **928-341-2420**

   E-mail Address: **vfigueroa@cityofsanluis.org**

2. Organizational Type: **Local Government / Municipality**

3. Region or Entity: **South Region**

4. Initiative Title: **Strengthen Interoperable Communications Capabilities**

5. Total Dollar Amount Requested: **$64,800** Total Dollar Amount Awarded: **$21,600**

This form is to be signed and returned.

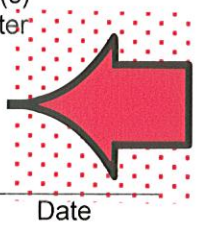
Project Administration Page

Grant #: **140430-03** Sub-Recipient: **San Luis Police Department**

Project Title: **FY15 Interoperability Replacement Program**
Grant Program: **STATE HOMELAND SECURITY GRANT PROGRAM**

APPROVAL PROCESS

The signatures below verify the submission/approval process. All parties signify that all aspects of this project are allowable, reasonable and justifiable in accordance with published federal grant guidelines and the Subgrantee Agreement. The signatures confirm the acceptance that the funding amounts and quantities are limited to the amounts and quantities approved and awarded on the Application Summary and Budget Narrative page(s) (Equipment, Training, Exercise, Planning, Organization, M&A, if applicable) as provided in the award letter attachments.



Project Point of Contact	Police Administrator Andrea Moreno		
	Print Name	Signature	Date
Strategic Planner or Assistant Director Planning & Preparedness			
	Print Name	Signature	Date

Award Funded as follows:

	Requested Totals	Recommended Totals	Awarded Totals
Equipment	$64,800	$21,600	$21,600
Training	$ 0	$ 0	$ 0
Exercise	$ 0	$ 0	$ 0
Planning	$ 0	$ 0	$ 0
M & A	$ 0	$ 0	$ 0
Organization	$ 0	$ 0	$ 0
Award Total	$64,800	$21,600	$21,600

This form is to be signed and returned.

STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM

PROJECT DETAIL

San Luis Police Department 140430-03

Application Summary

Award Funded As Follows:

	Requested Amounts	*Recommended Amounts*	*Awarded Amounts*
Equipment	$64,800.00	$21,600.00	$21,600.00
Training	$0.00	$0.00	$0.00
Exercise	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00
M & A	$0.00	$0.00	$0.00
Organization	$0.00	$0.00	$0.00
Award Totals	$64,800.00	$21,600.00	$21,600.00

STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM

PROJECT DETAIL

San Luis Police Department **140430-03**

Equipment - Budget Narrative

Budget Description: List each item from your budget worksheet pages in the same order in which they are listed on the proceeding page. For Equipment, each Allowable Equipment Category (PPE, Interoperable Communications, Detection, etc.) must be listed. Under the federal guidelines "Equipment" has been defined as any single item that has a value of more than 5,000 and a life expectancy greater than a year. However, for this budget narrative please be sure to include any and all items that can be found on the AEL. Please be sure to provide a brief description of each item and how each item will be utilized. Equipment cost estimates must be listed. For each item of equipment, list the Authorized Equipment List (AEL) Item Number. The most current AEL can be found on line at the Responder Knowledge Base at the following website: www.rkb.us. If "Other Authorized Equipment" was annotated, specify the equipment here. All equipment associated with this grant must be listed on this page only. If you have any questions or concerns regarding the AEL, please feel free to contact Michael Stidham at mstidham@azdohs.gov.

Brief Description and Utilization:	15 portable radios, P25 Portable 700/800 MHz radios for use in interoperable communications with other county public safety agencies. To replace 15 unsupported portable radios.

AEL #	*Item Description*	*Quantity*	*Cost*	*Total Cost*	*AZDOHS Approved*	*Approved Quantity*	*Approved Cost*
06CP-01-PORT	P25 Portable 700/800 MHz radio	15	$4,320.00	$64,800.00	Nicole Schwegler	5	$21,600.00

Totals For San Luis Police Department Contract Number 140430-03 *Requested* $64,800.00 *Approved* $21,600.00

NIMS Compliance Certification

Subgrantee Information

Subgrantee Agreement Number: 140430-03

Agency: San Luis Police Department

Please complete this form, sign and return to AZDOHS with award packet materials.

1.a. Select your jurisdiction type:

☐ Tribal Nation ☐ County/Parish/Township/Borough ☑ City/Urban Area ☐ Other:

If you marked other, please explain:

1.b. If all components of your jurisdiction are not accounted for, please explain:

2. Has your jurisdiction formally adopted and/or maintained adoption of the National Incident Management System as your all-hazards incident management system for Fiscal Year (FY) 2014? ☑ Yes ☐ No

3. Has your jurisdiction reviewed and revised the following types of plans to incorporate NIMS components, principles, and policies?

Emergency Operations Plans	☑ Yes	☐ No	*Mitigation Plan*	☑ Yes	☐ No
Standard Operating Procedures	☑ Yes	☐ No	*Training Plan*	☑ Yes	☐ No
Standard Operation Guidelines	☑ Yes	☐ No	*Continuity Plan*	☑ Yes	☐ No
All Hazard Plan	☑ Yes	☐ No			

4. Has your jurisdiction established (and/or have in development) the following types of mutual aid agreements, compacts, and/or assistance agreements?

Intrastate Agreements			*Interagency and Interstate Agreements*		
Throughout the State/Territory?	☐ Yes	☑ No	*Throughout the jurisdiction?*	☑ Yes	☐ No
That include the Private Sector?	☐ Yes	☑ No	*That include the Private Sector?*	☐ Yes	☑ No
That include NGOs?	☐ Yes	☑ No	*That include NGOs?*	☑ Yes	☐ No
That include Tribal Nations?	☐ Yes	☑ No	*That include Tribal Nations?*	☐ Yes	☑ No

5.a. Have NIMS concepts and principles been incorporated into appropriate training within your jurisdiction?

☑ Yes, all appropriate training ☐ Yes, some appropriate training ☐ No

5.b. If yes, which of the following has been incorporated?

☑ Interoperable and Compatible Communications, Technology, and Information Management
☐ Resource Management, Typing, and Credentialing
☑ Mutual Aid or Assistance Agreements
☑ Incident Command System
☑ Multiagency Coordination System
☑ Public Information

6. Has your jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel, as identified in the NIMS Training Program, receive NIMS training in accordance with their incident management responsibilities?

☑ Yes ☐ No

7. Which, if any, of the following are priorities for your jurisdiction to incorporate into training in the coming year? Please choose up to three options from the list below.

☑ Interoperable and Compatible Communications, Technology, and Information Management
☐ Resource Management, Typing, and Credentialing
☐ Mutual Aid or Assistance Agreements
☑ Incident Command System
☑ Multiagency Coordination System
☐ Public Information

Other (please specify):

NIMS Compliance Certification

8.a. Have NIMS concepts and principles been incorporated into appropriate exercises within your jurisdiction?

☑ Yes, all appropriate exercises ☐ Yes, some appropriate exercises ☐ No

8.b. If yes, which of the following has been incorporated?

☑ Interoperable and Compatible Communications, Technology, and Information Management
☐ Resource Management, Typing, and Credentialing
☑ Mutual Aid or Assistance Agreements
☑ Incident Command System
☑ Multiagency Coordination System
☑ Public Information

9. Which, if any, of the following are priorities for your jurisdiction to incorporate into exercises in the coming year? Please choose up to three options from the list below.

☑ Interoperable and Compatible Communications, Technology, and Information Management
☐ Resource Management, Typing, and Credentialing
☑ Mutual Aid or Assistance Agreements
☑ Incident Command System
☑ Multiagency Coordination System
☑ Public Information

Other (please specify):

10. Does your jurisdiction maintain an inventory of its response resources and assets? ☑ Yes ☐ No

11. Does your jurisdiction use an interoperable tool, such as the Incident Resource Inventory System (IRIS), to inventory response resources and assets? ☐ Yes ☑ No

12. Has your jurisdiction typed and inventoried your response resources and assets consistently with available national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool at http://www.fema.gov/resource-management? ☐ Yes ☑ No

13. Does your jurisdiction have a process to determine availability of response resources and assets in accordance with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool at http://www.fema.gov/resource-management? ☐ Yes ☑ No

14. What priorities has your jurisdiction identified to enhance your implementation of NIMS in the coming year? Please check up to three.

☐ Incorporate NIMS concepts and principles into existing plans and/or planning efforts.
☑ Update training to ensure all applicable NIMS concepts and principles are incorporated.
☐ Incorporate additional NIMS concepts and principles into exercises.
☐ Make communication and information management practices consisten with NIMS.
☐ Increase efforts to inventory all response assets consistently with available NIMS national resource typing definitions
☐ Increase adoption of the Incident Command System.
☑ Increase adoption of Multiagency Coordination Systems
☑ Make public information practices consistent with NIMS.

Other (please specify):

15. Does your jurisdiction have an access and re-entry plan in order to control the flow of resources and personnel into the area of an incident? ☐ Yes ☑ No

16. Please list any tools, training, guidance, or support that would be helpful in further enhancing your jurisdiction's implementation of NIMS:

The San Luis Police Department is currently up to date in all training records and working with the Yuma County Emergency Management to ensure our department meets the minimum NIMS requirements for training. The SLPD hopes to incorporate resource typing in the future for our personnel and equipment.

Authorized Signature

Print Name and Title

Date

State of Arizona
Department of Homeland Security

Governor Douglas A. Ducey

Director Gilbert M. Orrantia

FFY 2014 Reallocation

Dear Stakeholder:

The project that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded.

Please be advised, your project required an Environmental and Historic Preservation review. It has been reviewed and your project has been determined to have no potential impact to environmental or historic concerns. No further EHP review is required unless you modify the project and it is approved by AZDOHS. If you need further clarification please contact Michael Stidham (602) 542-7041 or mstidham@azdohs.gov with AZDOHS for further information regarding the EHP specific requirements for your award.

As stated in the subgrantee agreement:

> The subrecipient shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898).Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of AZDOHS/FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources arc discovered, the subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Construction activities shall not be initiated prior to the full environmental and historic preservation review.

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. F.**

Meeting Date: 01/13/2016

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Ordinance - 1st Reading
Public Hearing

ITEM:

Discussion and possible action on any and all matters regarding First Reading of Ordinance No. 344. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, pertaining to the Planning and Zoning Commissioner's requirement as to the number of votes to pass a motion by amending the San Luis City Code §152.026(G)(3) from four (4) votes to a majority of a quorum; repealing any conflicting provisions; and providing for severability. **(John Starkey, Building and Safety Director/Zoning Administrator)**

A. Approval of First Reading of Ordinance No. 344 by title only

SUMMARY:

Staff is recommending that the Zoning Regulation in City Code, §152.026(G)(3), requiring four (4) affirmative votes to pass a motion be amended to require only a majority of the quorum to pass a motion. The Planning and Zoning Commission is made up of seven (7) members. Applications before the Planning and Zoning Commission have been delayed under the current regulation. Because even with a quorum of four (4) present, they have been unable to pass a motion due to the requirement that all four (4) must vote the same under the current regulation. Making this change will remedy the delays due to the lack of four (4) votes when there is a majority of the quorum. This change will allow three (3) votes to pass a motion with four (4) or five (5) members present.

The Planning and Zoning Commission meeting is scheduled for January 12, 2016 and their recommendation will be presented to City Council at the Council Meeting of January 13, 2016.

RECOMMENDATION / SUGGESTED MOTION:

1. I MOVE TO OPEN THE PUBLIC HEARING.
2. I MOVE TO CLOSE THE PUBLIC HEARING.
3. I MOVE TO APPROVE THE FIRST READING OF ORDINANCE NO. 344 BY TITLE ONLY.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The change as to the number of votes required for the Planning and Zoning Commission to pass a motion has no fiscal impact.

Attachments

Ordinance No. 344

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Ordinance

No. 344

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, PERTAINING TO THE PLANNING AND ZONING COMMISSION'S REQUIREMENT AS TO THE NUMBER OF VOTES TO PASS A MOTION BY AMENDING THE SAN LUIS CITY CODE §152.026(G)(3) FROM FOUR (4) VOTES TO A MAJORITY OF A QUORUM; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the City of San Luis desires to expedite processing of land use applications before the Planning and Zoning Commission;

WHEREAS, the current regulation of the Planning and Zoning Commission require the affirmative vote of four (4) members under §152.026(G)(3) of the San Luis City Code;

WHEREAS, Four (4) members constitute a quorum of the Planning and Zoning Commission under City Code §152.026(G)(3);

WHEREAS, applications to the Planning and Zoning Commission have been delayed because even with a quorum of four (4) present, four (4) affirmative votes on a motion were not possible and a new motion had to be presented on a later date when more members could be present;

WHEREAS, the City of San Luis desires to remedy this situation by changing the required vote to a majority of the quorum to pass a motion.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AS FOLLOWS:

Section 1. Section 152.026(G)(3) of the San Luis City Code is hereby amended to read as follows:

Quorum. Four members of the Commission shall constitute a quorum for the transaction of business. No matter may be considered by the Commission unless there are four or more members present who are eligible/qualified to vote on the matter. ~~**The affirmative vote of four members shall be required to pass a motion.**~~ **The affirmative vote of the majority of the members present shall be required to pass a motion.** If a member has been present for the entire presentation of an issue that member may abstain from voting only because they have a conflict of interest. If a member has a

conflict of interest, he/she shall declare the conflict of interest prior to the presentation and shall abstain from all discussion and deliberation on the matter in question.

Section 2. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, regulation, or policy within the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or said reference regulations.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____day of _____, 2016.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM

_____
Kay Marion Macuil, City Attorney

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. G.**

Meeting Date: 01/13/2016

Department Head: Rosendo Morales, Municipal Judge, Court

Submitted By: Andrea Ruiz, Court Administrator, Court

Action Requested: Motion
Ordinance - 2nd Reading

ITEM:

Discussion and possible action on any and all matters regarding the Second Reading of Ordinance No. 345. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending Section 34.05(E) of the City Code relating to Municipal Court Probation Fees; repealing any conflicting provisions; and providing for severability. **(Rosendo Morales, Jr., Court Magistrate)**

A. Approval of Second Reading of Ordinance No. 345 by title only
B. Approval and adoption of Ordinance No. 345

SUMMARY:

The supporting attachments are:
1. a table showing a summary of the changes,
2. the proposed Ordinance No. 345, and
3. the current City Codes.
Here also is a link to the City Code for comparison:
http://library.amlegal.com/nxt/gateway.dll/Arizona/sanluis_az/cityofsanluisarizonacodeofordinances?f=templates$fn=default.htm$3.0$vid=amlegal:sanluis_az

The ordinance is designated to reflect current trends in probation practices and with the proposed fees will off-set the cost of carrying out services to probationers. The Court will impose these fees as a condition of probation unless under City Code procedures the Court determines the inability of the probationer to pay and imposes a lesser fee or in the case of extreme hardship, no fee at all. Compliance Officers will ensure that probationers will comply with their conditions of probation as imposed by the Court.

RECOMMENDATION / SUGGESTED MOTION:

1. MOTION TO APPROVE SECOND READING OF ORDINANCE NO. 345 BY TITLE ONLY.

2. MOTION TO ADOPT AND APPROVE ORDINANCE NO. 345.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	n/a
CITY/STATE/FEDERAL FUNDS:	n/a
TOTAL:	n/a
BUDGETED:	n/a
AVAILABLE TO TRANSFER:	n/a
ACCOUNT #/REMAINING BALANCE:	n/a

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

This Ordinance is expected to assist the Court to pay for some of the costs of its probation programs.

Attachments

Summary of Changes
Ordinance No. 345
Code of Ordinance

Reason for Change	Purpose of Fee	Frequency of Fee	Amount
Note: All fees may be adjusted based on a probationer's financial hardship.			
All Probationers			
Clarification of the Frequency of Charge	Both unsupervised and supervised Probationers Probation Qualification Fee	1 time per case	$25.00 (No change in the fee amount)
Unsupervised Probationers			
Change in the State Law, the Court can no longer charge monthly administrative fees	Unsupervised probationers Administration Fee	1 time per case (change was monthly)	$50.00 1 time per case (Change from $10.00 monthly)
To clarify that the fee is for unsupervised probation and that it is the responsibility of the Court Compliance Officer to do the verification of completion.	Unsupervised Probationers For the cost of verifying the completion of the conditions of probation	1 time per case	$20.00 (No change in the fee amount)
Supervised Probationers			
Change in the State Law requiring (for those who can pay) a minimum charge of $65.00 for monitoring fees. The State Law still gives the Court discretion to impose a lesser fee or even no fee for probationers who are unable to pay.	Supervised Probationers Monitoring Fee	Monthly	$65.00 (Change from $15.00)
Need to have a realistic charge to cover actual costs of drug testing	Drug testing when part of the probationer's conditions	1 time per case	$50.00 (Change from $5.00)
To clarify that it is the responsibility of the Court Compliance Officer to do the verification of completion.	Supervised Probationers For the cost of verifying the completion of the conditions of probation	1 time per case	$20.00 (No change in the fee amount)

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Ordinance

No. 345

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING SECTION 34.05(E) OF THE CITY CODE RELATING TO MUNICIPAL COURT PROBATION FEES; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

WHEREAS, the San Luis Municipal Court administers multiple programs and services including probation which includes among other things screening for eligibility, monitoring, conducting alcohol and drug tests when appropriate, and verifying for compliance for completing probation; and

WHEREAS, the cost of administering such programs and services which benefit defendants is a substantial burden on this Court; and

WHEREAS, in sentencing misdemeanors, the court has discretion to suspend imposition of sentences and execution of sentences by defendants' acceptance of probation under ARS § 13-901(A); and

WHEREAS, for unsupervised probationers, A.R.S. § 13-901(A) now prohibits monthly fees from municipal courts; and

WHEREAS, for supervised probationers, A.R.S. §13-901(A) now requires a monthly fee of not less than sixty-five ($65.00) unless the court determines that the probationer is unable to pay; and

WHEREAS, the City Code for court fees needs to be amended from time to time to keep up with court costs and changes in the law; and

WHEREAS, A.R.S. §22-404 (E) allows the Mayor and Council to set municipal court fees for court programs and services;

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the City of San Luis, Arizona as follows:

Section 1. That Section 34.05 (E) is hereby amended and shall read as follows:

§34.05 MUNICIPAL COURT FEES

The following court fees will be assessed unless under the procedures of §34.03 of the San Luis City Code, the Magistrate determines a lesser amount based on the person's inability to pay.

[. . .]

(E) *Probation Fees.*

1. Any person ~~accepting sentenced to~~ **whose sentence or execution of a sentence is suspended by acceptance of** probation and who is ordered to be screened for probation qualification shall pay the cost of such screening to be conducted by a court compliance officer of this ~~c~~**C**ourt; the ~~fee~~ **Probation Qualification Fee** shall be twenty-five dollars ($25.00) **once per case**.

Unsupervised Probation

The San Luis Municipal Court shall assess each defendant ~~placed on~~ **whose sentence or execution of a sentence is suspended by acceptance of** unsupervised probation an Administrative Fee of **fifty dollars ($50.00) which will be assessed once per case.** ~~ten dollars ($10.00) to be paid for each month that the defendant remains on probation.~~ A twenty-dollar ($20.00) ~~c~~**C**ompletion ~~v~~**V**erification ~~f~~**F**ee shall be assessed at the successful completion of **unsupervised** probation. **A court compliance officer shall verify compliance for completion for unsupervised probationers.**

2. ***Standard/Supervised Probation***

The San Luis Municipal Court shall assess each defendant placed on standard probation a ~~m~~**M**onitoring ~~f~~**F**ee of ~~fifteen dollars ($15.00)~~ **sixty-five dollars ($65.00)** to be paid for each month that the defendant remains on probation. Monitoring will include **activities designed to verify whether or not the probationer is successfully complying with sentencing**, **which may include alcohol** breath tests ~~(alcohol)~~ and drug test**s**. ~~On drug tests~~ **For those cases which the court has ordered drug testing as part of the standard probation,** the court will assess a ~~five dollar ($5.00)~~ **fifty dollar**

($50.00) Drug Test ~~f~~Fee **which will be assessed once per case.** A twenty-dollar ($20.00) ~~c~~Completion ~~v~~Verification ~~f~~Fee shall be assessed at the successful completion of probation. **A court compliance officer shall conduct monitoring including alcohol breath tests, and drug tests as appropriate, and shall verify compliance for completion for standard probationers.**

3. Any and all fees collected under this section shall be deposited into the San Luis Municipal Court's enhancement fund.

Section 2. In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded and replaced, and the provisions of this Ordinance shall govern.

Section 3. If any section, subsection, sentence, clause or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona this ____ day of _____, 2015

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

_____
Kay Marion Macuil, City Attorney

AMERICAN LEGAL Publishing Corporation

Quick Search:

TOC ADA Compatible View

Document Search Results

Start Over Prev Doc Next Doc Prev Match

- Arizona
- San Luis, AZ Code of Ordinance
  - CITY OF SAN LUIS, ARIZONA CODE OF ORDINANCES
  - ADOPTING ORDINANCE
  - TITLE I: GENERAL PROVISIONS
  - TITLE III: ADMINISTRATION
    - CHAPTER 30: MAYOR AND COUNCIL
    - CHAPTER 31: CITY OFFICERS
    - CHAPTER 32: POLICE DEPARTMENT
    - CHAPTER 33: FIRE DEPARTMENT
    - CHAPTER 34: MAGISTRATE
    - CHAPTER 35: FINANCES
    - CHAPTER 36: PURCHASING
    - CHAPTER 37: CITY POLICIES
    - CHAPTER 38: EMERGENCY SERVICES
  - TITLE V: PUBLIC WORKS
  - TITLE VII: TRAFFIC CODE
  - TITLE IX: GENERAL REGULATIONS
  - TITLE XI: BUSINESS REGULATIONS
  - TITLE XIII: GENERAL OFFENSES
  - TITLE XV: LAND USAGE
  - TABLE OF SPECIAL ORDINANCES
  - PARALLEL REFERENCES

CHAPTER 34: MAGISTRATE

Section

General Provisions

34.01 Magistrate Court established; jurisdiction
34.02 Proceedings of Court
34.03 Waiver of costs for indigents
34.04 Municipal Court Fund
34.05 Municipal Court fees
34.06 Court collection service fees

Presiding Officer

34.20 City Magistrate
34.21 Assistant City Magistrate
34.22 Powers and duties of City Magistrate

GENERAL PROVISIONS

§ 34.01 MAGISTRATE COURT ESTABLISHED; JURISDICTION.

There is hereby established in the city a Magistrate's court which shall have jurisdiction of all violations of this Code, and jurisdiction concurrently with justices of the peace of precincts in which the city is located of violation of laws of the state committed within the limits of the city.

(Prior Code, Art. 5-1) (Ord. 21, passed 12-23-1981)

§ 34.02 PROCEEDINGS OF COURT.

The proceedings shall be conducted in accordance with the state constitution, the applicable state statutes and rules of the State Supreme Court pertaining to police courts. The proceedings shall also be conducted in accordance with the Rules of Criminal Procedure for the Superior Court, unless otherwise prescribed, and providing this Code and resolutions of the city are not in conflict

Print

San Luis, AZ Code of Ordinance

§ 34.05 MUNICIPAL COURT FEES.

(A) *Municipal Court enhancement fee.* Persons convicted of criminal traffic or misdemeanor offenses, or found responsible for civil traffic offenses, with an offense date of the effective date of this ordinance or after, shall pay a Municipal Court enhancement fee plus surcharges for each offense.

(B) *Municipal Court default cost recovery fee.* A default cost recovery fee shall be imposed on each default judgment entered for failure to appear in a civil traffic case, or for failure to satisfy in full a civil sanction imposed in a civil traffic case.

(C) *Municipal Court warrant cost recovery fee.* When a City Magistrate issues a warrant for noncompliance with court orders, failure to pay a fine, or failure to pay any other fees, the City Magistrate shall impose a Municipal Court warrant cost recovery fee upon the person for whom the arrest warrant is issued, and this fee shall be added to the amount set forth in the arrest warrant.

(D) *Municipal Court deferred prosecution cost recovery fee.* A deferred prosecution fee shall be imposed on each criminal charge for which the court defers prosecution pursuant to Rule 38 of the State Rules of Criminal Procedure (or its substitute).

(E) *Probation fees.*

(1) Any person accepting probation and ordered to be screened for probation qualification shall pay the cost of such screening to be conducted by a court compliance officer of this court; the fee shall be $25.

(2) The San Luis Municipal Court shall assess each defendant placed on unsupervised probation a fee of $10 to be paid for each month that the defendant remains on probation. A $20 completion verification fee shall be assessed at the successful completion of probation.

(3) The San Luis Municipal Court shall assess each defendant placed on standard probation a monitoring fee of $15 to be paid for each month that the defendant remains on probation. Monitoring will include home and place of employment visits, breath tests (alcohol) and drug test. On drug tests the court will assess a $5 fee. A $20 completion verification fee shall be assessed at the successful completion of probation.

(4) Any and all fees collected under this section shall be deposited into the San Luis Municipal Court's enhancement fund.

(F) *Fees.* All fees established by divisions (A) through (E) above shall be as prescribed by City Council as it deems appropriate.

(Ord. 157, § 5-2-6, passed 5-12-1999; Ord. 235, passed 11-9-2005; Ord. 255, passed 11-28-2007; Ord. 308, passed 9-28-2011)

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **6. H.**

Meeting Date: 01/13/2016

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

Action Requested: Motion
Ordinance - 1st Reading
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding First Reading of Ordinance No. 347. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations, §152.061, §152.075, §152.078, §152.090, §152.091, §152.092 relating to minimum lot size for residential lots; repealing any conflicting provisions; and providing for severability. **(John Starkey, Zoning Administrator)**

A. Open public hearing
B. Close public hearing
C. Approval of First Reading or Ordinance No. 347 by title only

SUMMARY:

Staff is recommending changes to the City's zoning code for minimum lot size of 6,000 square feet. There is interest in encouraging development of bigger lots from both professionals who would be interested in locating to San Luis as well as from the developers of self-help affordable housing for our current residents who are not home owners.

Staff has prepared a proposed Ordinance No. 347. The R1-5 Zoning District which allows single family homes on 5,000 square feet lots is eliminated from future development. Single residential detached homes will no long be allowed in R-2 and R-3 Zoning Districts. In order to encourage small businesses, 4,000 square feet are allowed for commercial districts with residence involved in C-1, C-2, and Mixed Use districts.

The majority of lots in the city are less than 6000 sq. ft. in size. The demand of bigger homes has created a problem for developers because it is hard to fit a house with more square footage in a small lot. Last year the City received more than 10 applications for variances to allow reduction of setbacks for new construction of homes. With this text amendment, future subdivision will be developed with lots at least 6000 square feet which will allow a decent size home without any problem.

CITIZEN REVIEW MEETING:
The Citizen Review Meeting was held on January 5, 2016 at City Hall Council Chambers at 6 PM. The intent of this meeting was to allow the public to learn about the project, ask questions, and express comments. There were no members of the public present.

Staff recommends giving the First Reading of Ordinance No. 347 an amendment of the City Code relating to minimum lot size for residential lots.

The Planning and Zoning Commission meeting is scheduled for January 12, 2016 and their

recommendation will be presented to City Council at the Council Meeting of January 13, 2016.

RECOMMENDATION / SUGGESTED MOTION:

1. I MOVE TO OPEN THE PUBLIC HEARING.

2. I MOVE TO CLOSE THE PUBLIC HEARING.

3. I MOVE TO APPROVE THE FIRST READING OF ORDINANCE NO. 347 BY TITLE ONLY.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Ordinance No. 347

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Ordinance

No. 347

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE SAN LUIS CITY CODE, CHAPTER 152 ZONING REGULATIONS, §152.061, §152.075, §152.078, §152.090, §152.091, AND §152.092 RELATING TO MINIMUM LOT SIZE FOR RESIDENTIAL LOTS; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, there are currently in the City of San Luis an abundance of small residential lots;

WHEREAS, the houses built on small residential lots fill the lots up to the minimally required set-backs, which has resulted in numerous instances of improper construction within said set-backs;

WHEREAS, in Southern Yuma County the City of Somerton has set the minimum standard of 6,000 square feet for a lot for a single detached dwelling unit;

WHEREAS, maintaining an appropriate minimum size lot enhances and maintains economic value for the housing stock of the community; and

WHEREAS, it is the intent of the City Council, by this ordinance, to eliminate R1-5 zoning districts and to eliminate the creation of lots for single family detached dwellings in the multiple and high density zoning districts.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AS FOLLOWS:

Section 1. Section 152.061(A) of the Code of Ordinances of the City of San Luis, Arizona, is hereby amended to read as follows:

152.061 ESTABLISHMENT OF ZONING DISTRICTS.

(A) *Zoning districts.* In accordance with the requirements of the Zoning Enabling Act (A.R.S. § 9-462.01(B)) that zoning regulations be by districts, the City of San Luis, as shown on the zoning map(s) accompanying this chapter and incorporated herein by this reference, is hereby divided into the following zoning districts and overlay districts:

(1) *Single residence zoning districts:* (§§152.075 through 152.078).

(a) "RA-10" Rural Area - minimum ten acres/dwelling unit.

(b) "SR-5" Suburban Ranch - minimum five acres/dwelling unit.
(c) "SR-2" Suburban Ranch - minimum two acres/dwelling unit.
(d) "R1-35" Low Density - minimum 35,000 square feet/dwelling unit.
(e) "R1-20" Low Density - minimum 20,000 square feet/dwelling unit.
(f) "R1-12" Medium Density - minimum 12,000 square feet/dwelling unit.
(g) "R1-8" Medium Density - minimum 8,000 square feet/dwelling unit.
(h) "R1-6" Medium Density - minimum 6,000 square feet/dwelling unit.
~~(i) "R1-5" Medium Density - minimum 5,000 square feet/dwelling unit.~~

(2) *Multiple residence zoning districts:* (§§ 152.090 through 152.092).

(a) "R-2" Medium-High Density Residential - maximum ten dwelling units/acre. **Single detached dwelling units shall not be permitted in such district from and after March 1, 2016.**

(b) "R-3" High Density Residential -maximum 20 dwelling units/acre. **Single detached dwelling units shall not be permitted in such district from and after March 1, 2016.**

(3) *Commercial zoning districts:* (§§ 152.105 through 152.108).

(a) "C-1" Neighborhood Commercial.

(b) "C-2" Community Commercial.

(c) "MU" Mixed Use.

(4) *Industrial zoning districts:* (§§ 152.120 through 152.122).

(a) "L-I" Light Industrial.

(b) "H-I" General Industrial

(5) "R-PUD" Residential Planned Unit Development (§§ 152.135, 152.136).

(6) "MH" Manufactured Home Zoning District (§§ 152.150 through 152.154).

(7) "RV" Recreational Vehicle Zoning District (§§ 152.165 through 152.168).

(8) *Open space zoning districts:* (§§ 152.180 through 152.182).

(a) "OSC" Open Space Conservation.

(b) "OSR" Open Space Recreational.

(9) *Overlay zoning districts:* (§§ 152.195 through 152.199).

(a) "AP" Airport Overlay.

(b) "FP" Floodplain Overlay.

(c) "AO" Aesthetic Overlay.

(d) "P" Public Overlay.

(B) *Additional districts.* Additional zoning districts may be added from time to time upon the recommendation of the Planning and Zoning Commission to the City Council. Proposed changes to the zoning district regulations or the official zoning map, including the addition of new districts, may be submitted by the Planning and Zoning Commission, city staff, City Council, or any other interested party.

Section 2. Section 152.075(A) of the Code of Ordinances of the City of San Luis, Arizona, is hereby amended to read as follows:

152.075 GENERAL REQUIREMENTS - SINGLE RESIDENCE ZONING DISTRICTS.

(A) *Purpose.* The single residence districts are designed to provide for a range of single-dwelling neighborhoods. The purpose of these districts is to protect the stability of existing land uses, existing neighborhoods, and to encourage new residential developments that encompass the many lifestyles and areas of the city. It is also the intent of these districts to accommodate the needs of single residence neighborhoods by providing for associated, limited, non-residential uses. The single residence districts are further delineated in the following categories:

(1) "RA-10" Rural Area Residential;

(2) "SR-5", "SR-2" Suburban Ranch Residential;

(3) "R1-35", "R1-20" Low Density Residential; and

(4) "R1-12", "R1-8", **and** "R1-6", ~~"R1-5"~~ Medium Density Residential. **Lots of less than 6,000 square feet per dwelling unit shall not be permitted from and after March 1, 2016.**

(B) *Review process.* All non-residential construction within any single residence zoning district shall require site plan review by the Zoning Administrator prior to the applicant's submittal for building or grading permits. All applications for site plan review shall comply with the submittal requirements outlined in § 152.046. The required fee shall accompany all applications.

(C) *Development standards.* The development regulations required for each specific single residence zoning districts are outlined in Table No. 3 contained herein. These standards provide certainty to property owners, developers, and neighbors about the limits of what is allowed.

(D) *Compliance with other provisions.*

(1) *General provisions.* The general provisions in §§ 152.210 through 152.226 shall apply.

(2) *Parking regulations.* The parking regulations in §§ 152.240 through 152.244 shall apply.

(3) *Signs.* All signage proposed shall comply with §§ 152.255 through 152.262.

(4) *Outdoor lighting.* All outdoor lighting shall comply with §§ 152.275 through 152.282.

Section 3. Section 152.078 of the Code of Ordinances of the City of San Luis, Arizona, is hereby amended to eliminate reference to "R1-5" zoning districts and to read as follows:

152.078 "R1-35", "R1-20", "R1-12", "R1-8", AND "R1-6" ~~AND "R1-5"~~ LOW AND MEDIUM DENSITY RESIDENTIAL ZONING DISTRICTS.

(A) *Purpose.*

(1) *"R1-35" and "R1-20" low density residential zoning districts.* The purpose of these zoning districts is to provide for low density single residence development in areas where adequate public facilities and services are available. The intent of these districts is to encourage a large lot neighborhood environment where more amenities can be provided privately on the individual lots.

(2) *"R1-12", "R1-8", **and** "R1-6" ~~and "R1-5"~~ medium density residential zoning districts.* The purpose of these zoning districts is to provide for detached single residence development on urban sized lots in areas where adequate public facilities and services are available. The intent of these districts is to encourage a traditional neighborhood environment where amenities and open space are provided more on a neighborhood basis rather than on the smaller individual lots. **Lots of less than 6,000 square feet per dwelling unit shall not be permitted from and after March 1, 2016.**

(B) *Permitted uses - "R1-35", "R1-20", "R1-12", "R1-8" **and** "R1-6" ~~and "R1-5"~~ zoning districts.*

(1) One single-dwelling unit per lot of record.

(2) New duplex unit or an attached two unit condominium on a corner lot provided the lot and the dwelling units meet the following standards:

(a) The area of the corner lot is 8,000 square feet or larger in size; and

(b) Each dwelling unit must have its address and main entrance oriented towards a separate street frontage.

(3) Public and private parks and playgrounds.

(4) Public and private open space preserves.

(5) Public and Private recreational amenities and facilities.

(6) Public and private utility installations for gas, electric, water, wastewater or communications including booster stations and lift stations.

(7) Child care, home-based. Home-based child care shall comply with the State of Arizona Department of Health Services regulations for licensing.

(8) Home occupations as prescribed in §§ 152.210 through 152.226.

(9) Assisted living facilities and group care homes for the elderly and handicapped, provided that:

(a) No such home is located on a lot that is within 1,200 feet of another group home for the handicapped and elderly care;

(b) No such home contains more than six residents;

(c) Such home is licensed by the State of Arizona Department of Health Services; and

(d) Such home is licensed with, and administratively approved by the city, as to compliance with the standards of this chapter.

(10) Accessory buildings and accessory uses as prescribed in §§ 152.210 through 152.226.

(C) *Conditional uses - "R1-35", "R1-20", "R1-12", "R1-8"* ***and*** *"R1-6"* ~~*and "R1-5"*~~ *zoning districts.*

(1) One accessory dwelling unit on a residential lot provided the lot and the accessory dwelling unit meets the following standards:

(a) The area of the lot is 8,000 square feet or larger in size;

(b) The accessory dwelling unit may not exceed 50% of the gross square footage of the livable area of the primary dwelling unit;

(c) The addition of the accessory dwelling unit may not cause the lot to be split; rather the lot remains as one lot under the same ownership as that of the primary dwelling unit;

(d) The accessory dwelling unit shall be located in the buildable area of the lot.

(e) A single common driveway shall serve both the principal residence and the accessory dwelling unit; and

(f) The accessory dwelling unit must be connected to all of the primary structure's utilities; with the exception of phone and cable services.

(g) The accessory dwelling unit may not be used for any commercial or non-residential uses.

(2) Commercial retail use provided the lot meets the following standards:

(a) The minimum area of the lot must be 8,000 square feet or larger;

(b) The lot must be a corner lot with frontage onto a roadway that is designated in the San Luis General Plan – Transportation Element as an arterial or collector roadway;

(c) The building shall comply with all setback and development standards of the residential zoning district; and

(d) The building size and permitted uses shall be limited to those allowed in the "MU" Zoning District as outlined in § 152.108.

(3) Public schools (K-12).

(4) Private schools, including charter schools, with a curriculum substantially the same as customarily offered in public schools.

(5) Religious institutions.

(6) Publicly owned or operated library, museum, fire station, police station.

(7) Amateur (ham) radio towers and antennas.

(8) Wireless communication towers and antennas as approved in accordance with the requirements of §§ 152.315 through 152.322.

(D) *Temporary uses - "R1-35", "R1-20", "R1-12", "R1-8" **and** "R1-6" ~~and "R1-5"~~ zoning districts.*

(1) Model homes or temporary sales office pertaining to the sale of homes being constructed in the immediate subdivision. In the review for a model home or sales office, the city may consider lighting, landscaping, hours of operation, signage, parking, duration, and neighborhood impact. Approval may be granted for a two year period, or until all lots in the subdivision are sold, whichever occurs first.

(2) Temporary construction site trailer pertinent to the construction of the homes and public improvements within the immediate subdivision.

(3) Temporary uses such as revivals, carnivals, circus, auctions, holidays or seasonal boutiques or tree lots in conjunction with appropriate dust control abatement.

(4) Garage sales are limited to three consecutive days conducted no more frequently than three times per year per residential location. Sales of this nature occurring beyond these limits are prohibited.

(E) *Design standards - "R1-35", "R1-20", "R1-12", "R1-8" **and** "R1-6" ~~and "R1-5"~~ zoning districts.*

(1) All new residential developments (subdivisions) shall be subject to all requirements set forth in the San Luis Subdivision Ordinance.

(2) The residential structure should have a strong relationship to the neighborhood street. A walkway from the street to the front entry is strongly encouraged.

(3) Housing should foster a sense of neighborhood among nearby residents and a sense of community through linkage with surrounding neighborhoods.

(4) Propane tanks, water filters and similar mechanical or utility equipment shall be installed at ground level or wall mounted and shall be screened from public view and designed to appear as an integral part of the building.

(5) The residence shall have a permanent foundation and a garage or carport the design and materials of which shall be compatible with the main structure.

(6) Front porches and courtyards are strongly encouraged and should provide a pedestrian connection, other than the driveway, to the street.

(7) All residential developments, at the time of subdivision development and on a subdivision basis, within the "R1-35", "R1-20", "R1-12", "R1-8"

and "R1-6" ~~and "R1-5"~~ zoning districts shall provide the minimum net acreage of open space as delineated in Table No. 2 herein. Net acres shall be defined as the total acres exclusive of the area required for arterial or collector street right-of-way dedications, any commercial or industrial lands, and school/public site reservations.

TABLE No. 2

Open Space Requirements – Single Residence Zoning Districts

(see Open Space definitions in § 152.013)

Zoning District	Open Space Percentage
"RA-10"	0%
"SR-5"	0%
"SR-2"	0%
"R1-35"	2%
"R1-20"	2%
"R1-12"	5%
"R1-8"	5%
"R1-6"	5%
~~"R1-5"~~	~~5%~~

TABLE No. 3

Development Standards – Single Residence Zoning Districts

Zoning District	Minimum Lot Size (ac./sq ft)	Minimum Lot Width (feet)	Maximum Bldg. Height (feet)	Minimum Yard Setback (feet)					Maximum Lot Coverage
				Front	Garage Entrance	Side	Street Side	Rear	
"RA-10"	10 acres	330	35(b)	50	40	30 & 30	50	50	10%
"SR-5"	5 acres	220	35(b)	40	40	30 & 30	40	40	15%
"SR-2"	2 acres	120	35(b)	30	30	30 & 30	30	40	20%
"R1-35"	35,000 sf	100	30	30	30	15 & 15	30	40	30%

"R1-20"	20,000 sf	100	30	25	20	10 & 10(c)	15	30(c)	40%
"R1-12"	12,000 sf	80(a)	30	20	18	7 & 7(c)	10	25(c)	45%
"R1-8"	8,000 sf	70(a)	30	20	18	7 & 7(c)	10	20(c)	50%
"R1-6"	6,000 sf	60(a)	30	20	18	7 & 7(c)	10	10(c)	50%
~~"R1-5"~~	~~5,000 sf~~	~~50(a)~~	~~20~~	~~15~~	~~18~~	~~5 & 5(c)~~	~~10~~	~~10(c)~~	~~50%~~

(a) Lot width on corner lots shall be increased by five feet.

(b) Accessory agricultural buildings may be permitted additional height in accordance with regulations in §§ 152.210 through 152.226.

(c) Increased setbacks for institutional uses allowed by C.U.P. shall be increased one foot for every two foot of building height, but in no case less than 20 feet.

Section 4. Section 152.090(A) of the Code of Ordinances of the City of San Luis, Arizona, is hereby amended to read as follows:

152.090 GENERAL REQUIREMENTS – MULTIPLE RESIDENCE ZONING DISTRICTS.

(A) *Purpose.* The purpose of the multiple residence districts is to provide for a range of different types and densities of multiple residential developments in locations which are suitable and appropriate, taking into consideration existing conditions, future land use needs, and the availability of public services. It is intended that these districts accommodate a variety of dwelling types, including apartments, townhouses or patio homes, duplexes, and condominiums. **These dwelling units shall be multiple residence dwellings and no detached single dwelling units shall be permitted effective as of March 1, 2016. Reference to "R-2" and "R-3" zoning districts shall not include detached single dwelling units from and after March 1, 2016. For all lots created prior to March 1, 2016 in a multiple residence district specifically for detached single residence dwelling units, all such detached single dwelling units shall be developed to the design standards of an "R1-6" zoning district. No detached single residence dwelling unit shall be built on a lot not specifically designed for detached single dwelling units.**

The multiple residence districts are further delineated in the following categories:

(1) "R-2" Medium-High Density Residential.

(2) "R-3" High Density Residential

(B) *Review process.* All new development (residential and non-residential) shall require site plan review, by the Zoning Administrator, prior to the applicant's

submittal for building or grading permits. All applications for site plan review shall comply with the submittal requirements outlined in § 152.046. The required fees shall accompany all applications.

(C) *Development standards.* The development regulations for each of the multiple residence zoning districts are outlined in Table No. 5. These standards provide certainty to property owners, developers, and neighbors about the limits of what is allowed.

(D) *Compliance with other provisions.*

(1) *General provisions.* The general provisions in §§ 152.210 through 152.226 shall apply.

(2) *Parking regulations.* The parking regulations in §§ 152.240 through 152.244 shall apply.

(3) *Signs.* All signage shall comply with §§ 152.255 through 155.262.

(4) *Outdoor lighting.* All outdoor lighting shall comply with §§ 152.275 through 152.282.

(5) *Landscape regulations.* The landscaping shall comply with §§ 152.295 through 152.300.

Section 5. Sections 152.091(A) and (B) of the Code of Ordinances of the City of San Luis, Arizona, are hereby amended to read as follows:

152.091 "R-2" MEDIUM-HIGH DENSITY RESIDENTIAL ZONING DISTRICT.

(A) *Purpose.* The purpose of this zoning district is to allow for a variety of building types, including duplex, townhouses, and apartments with varied project amenities. The "R-2" shall provide a balance of housing opportunities to serve the needs of the residents of San Luis. The intent of this district is to permit higher density urban development with a mixture of uses of a similar intensity. **Dwelling units shall be a multiple residences dwelling. No detached single residence dwelling unit shall be permitted from and after March 1, 2016. For all lots created for single detached residence dwelling units prior to March 1, 2016, all such single detached dwelling units shall be developed to the design standards of an "R1-6" zoning district.**

(B) *Permitted uses - "R-2" Zoning District.*

(1) Attached or detached single residence dwellings, including townhouses, provided the maximum density does not exceed ten dwelling units per acre. **No single detached residence dwelling units shall be permitted effective as of March 1, 2016. For lots for single detached residence units created prior to March 1, 2016 in a multiple residence**

zoning district, all single detached dwelling units shall be developed to the design standards of an "R1-6" zoning district.

(2) Multiple residential developments (maximum of ten dwelling units per acre).

(3) Public and private utility installations, but not including business offices, repair or storage facilities, wastewater treatment plants, booster stations, and generating plants.

(4) Child care, home-based. Home-based child care shall comply with the State of Arizona Department of Health Services regulations for licensing.

(5) Group care homes for the elderly and handicapped, provided that:

(a) No such home is located on a lot that is within 1,200 feet of another group home for the handicapped and elderly care;
(b) No such home contains more than 20 residents;
(c) Such home is licensed by the State of Arizona Department of Health Services; and
(d) Such home is licensed with, and administratively approved by the city, as to compliance with the standards of this chapter.

(6) Home occupations as prescribed in §§152.210 through 152.226.

(7) Accessory buildings and accessory uses as prescribed in §§ 152.210 through152.226.

(C) *Conditional uses - "R-2" Zoning District.*

(1) Public schools (K-12).

(2) Private schools or charter schools, with a curriculum substantially the same as customarily offered in public schools.

(3) Religious institutions.

(4) Bed and breakfast operations provided that the following standards shall apply:

(a) No more than four bedrooms per residence may be used for the business;

(b) No more than two adult persons per room; and

(c) One off-street, non-tandem parking space per bedroom.

(5) Wireless communication towers and antennas in accordance with the requirements of §§ 152.315 through 152.322.

(D) *Temporary uses - "R-2" Zoning District.*

(1) Temporary sales office pertaining to the sale of dwelling units being constructed in the immediate development. In the review for a sales office, the city may consider lighting, landscaping, hours of operation, signage, parking, duration, and neighborhood impact. Approval may be granted for a two year period, or until all units in the development are sold, whichever occurs first.

(2) Temporary construction site trailer pertinent to the construction of the residential units or buildings and public improvements within the immediate development.

(3) Temporary uses such as revivals, carnivals, circus, auctions, holidays or seasonal boutiques or tree lots with appropriate dust control abatement.

(E) *Site design standards - "R-2" Zoning District.* Multiple residential developments and buildings should compliement and enhance the built environment of the surrounding residential structures and neighborhood through the creative and imaginative application of architecture, landscape and site design standards.

(1) All new residential developments (subdivisions) shall be subject to all requirements set forth in the San Luis Subdivision Ordinance.

(2) Parking areas, if other than a driveway, that are adjacent to the required front yard shall be screened by a decorative wall or landscape berm or combination thereof to a height not to exceed three feet in order to adequately screen the parked vehicles.

(3) Trash and refuse collection containers shall be screened with a six foot decorative wall. Trash and refuse areas shall be located such that they are not the visual focal point of a driveway or parking area, or cannot be viewed from a public street.

(4) Mechanical equipment and similar utility devices, whether ground level or roof mounted, shall be screened from public view and designed to appear as an integral part of the building. The mechanical equipment screening shall be included in the overall building height. Mechanical

equipment shall be treated to be non-reflective. Electrical meters, service components, and SES cabinets should be screened from public view and designed to appear as an integral part of the building.

(5) All multiple residence developments having more than ten dwelling units shall include a recreational amenity for the residents use at the rate of one amenity per ten dwelling units. Examples of such amenities include, but are not limited to, swimming pool, tot lot, sport court, ramada with picnic tables and barbeque grill. The area utilized by the recreational amenity may be calculated as part of the overall open space required for the development.

(6) Every unit is encouraged to be developed with either a private patio or balcony a minimum of 150 square feet in size. If this private useable outdoor open space is provided it may be calculated as part of the overall open space required for the development.

(7) All multiple residential buildings shall provide covered parking in accordance with §§ 152.240 through 152.244. The required covered parking canopy shall provide motion sensor/detector light fixtures which are to be placed under the parking shade canopy.

(8) All multi-story buildings are encouraged to incorporate 360° architecture. A variety of massing and building heights, and stepping rooflines is strongly encouraged. Straight rooflines should be minimized by using offsets, differing heights, stepping, or different orientations to produce more variety within a development. Roof material shall not be wood shake shingles.

(9) Reflective building materials are prohibited. Mirrored surfaces or any treatment that changes ordinary glass into a mirrored surface are prohibited. Metallic surfaces, including roof materials, shall be chemically treated to be non-reflective.

(10) The building materials of a project shall be durable, require low maintenance, and be of the same or higher quality as surrounding developments. The city strongly encourages all new buildings to meet LEED (Leadership in Energy and Environmental Design) certification standards.

(F) *Open space standards - "R-2" Zoning District.*

(1) All new multiple residential developments, including but not limited to; apartments and condominiums shall be required to provide open space, provide buffering to adjacent developments, and provide landscaping.

(2) Open space shall be required for each development, as delineated in Table No. 4, regardless of whether it is a residential or non-residential development. Open space does not include parking areas.

(3) Open space may be left as landscaped open space or may be developed with recreational amenities for the use and enjoyment of the residents.

Section 6. Sections 152.092 of the Code of Ordinances of the City of San Luis, Arizona, are hereby amended to read as follows:

152.092 "R-3" HIGH DENSITY RESIDENTIAL ZONING DISTRICT.

(A) *Purpose.* The purpose of this zoning district is to provide for high-density attached residential development and destination tourism uses within designated activity centers where adequate public facilities and services are available. It is intended that this district accommodate multi-story residential and tourist developments incorporating unique design and exceptional amenities. **Detached single residence dwelling units shall not be permitted from and after March 1, 2016.**

(B) *Permitted uses - "R-3" Zoning District.*

(1) Multi-residential developments (maximum of 20 dwelling units per acre). **Detached single residence dwelling units shall not be permitted from and after March 1, 2016.**

(2) Cemeteries, crematoriums, columbaria and mausoleums including associated on-site mortuary.

(3) Tennis courts and golf courses including clubhouses located thereon and unlighted driving ranges but not including miniature golf courses.

(4) Public and private utility installations, but not including business offices, repair or storage facilities, wastewater treatment plants, booster stations, and generating plants.

(5) Child care, home-based. Home-based child care shall comply with the State of Arizona Department of Health Services regulations for licensing.

(6) Home occupations as prescribed in §§ 152.210 through 152.226.

(7) Accessory buildings and accessory uses as prescribed in §§ 152.210 through 152.226.

(C) *Conditional uses - "R-3" Zoning District.*

(1) Public schools (K-12).

(2) Private schools, charter schools, or boarding school with a curriculum substantially the same as customarily offered in public schools.

(3) Religious institutions.

(4) Child care center, provided that:

(a) The facility provides the required outdoor play area; and

(b) The facility is licensed by the State of Arizona Department of Health Services.

(c) Detached single residence dwelling units shall not be permitted from and after March 1, 2016.

(5) Resorts, but not hotels or motels, provided that the following standards shall apply:

(a) Each development shall have a minimum area of 20 acres;

(b) Each development shall provide a restaurant on-site;

(c) The resort shall provide outside recreational amenities, such as but not limited to, golf, horseback riding, tennis or swimming; and

(d) The resort development may include meeting rooms or a conference center, health club and spa facilities, beauty and retail shops accessible only from within the primary resort building.

(6) Time-share developments.

(7) Assisted living facilities, nursing homes, congregate care facilities, convalescent homes and homes for the aged provided that the following standards shall apply:

(a) A minimum of 25 square feet of useable outdoor open space shall be required per bed and may be calculated as part of the overall open space required for the development; and

(b) The facility is licensed by the State of Arizona Department of Health Services.

(8) Wireless communication towers and antennas in accordance with the requirements of §§ 152.315 through 152.322.

(D) *Temporary uses - "R-3" Zoning District.*

(1) Temporary sales office pertaining to the sale of dwelling units being constructed in the immediate development. In the review for a sales office, the city may consider lighting, landscaping, hours of operation, signage, parking, duration, and neighborhood impact. Approval may be granted for a two year period, or until all units in the development are sold, whichever occurs first.

(2) Temporary construction site trailer pertinent to the construction of the residential units or buildings and public improvements within the immediate development.

(3) Temporary uses such as revivals, carnivals, circus, auctions, holidays or seasonal boutiques or tree lots when uses are located on property with appropriate dust control abatement.

(E) *Site design standards - "R-3" Zoning District.* Multiple residential developments and construction should complement and enhance the built environment of the surrounding residential structures and neighborhood through the creative and imaginative application of architecture, landscape and site design standards.

(1) All new residential developments (subdivisions) shall be subject to all requirements set forth in the San Luis Subdivision Ordinance.

(2) Parking areas, if other than a driveway, that are adjacent to the required front yard shall be screened by a decorative wall or landscape berm or combination thereof to a height not to exceed three feet in order to adequately screen the parked vehicles.

(3) Trash and refuse collection containers shall be screened with a six foot decorative wall. Trash and refuse areas shall be located such that they are not the visual focal point of a driveway or parking area, or cannot be viewed from a public street.

(4) All multiple residence developments having more than ten dwelling units shall include a recreational amenity for the residents use at the rate of one amenity per ten dwelling units. Examples of such amenities include, but are not limited to, swimming pool, tot lot, sport court, ramada with picnic tables and barbeque grill. The area utilized by the recreational amenity may be calculated as part of the overall open space required for the development.

(5) Every unit is encouraged to be developed with either a private patio or balcony a minimum of 150 square feet in size. If this private useable outdoor open space is provided it may be calculated as part of the overall open space required for the development.

(6) All multiple residential buildings shall provide covered parking in accordance with §§ 152.240 through 152.244. The required covered parking canopy shall provide motion sensor/detector light fixtures which are to be placed under the parking shade canopy.

(7) Mechanical equipment and similar utility devices, whether ground level or roof mounted, shall be screened from public view and designed to appear as an integral part of the building. The mechanical equipment screening shall be included in the overall building height. Mechanical equipment shall be treated to be non-reflective. Electrical meters, service components, and SES cabinets should be screened from public view and designed to appear as an integral part of the building.

(8) All multi-story buildings shall incorporate 360° architecture. A variety of massing and building heights, and stepping rooflines is strongly encouraged. Straight rooflines should be minimized by using offsets, differing heights, stepping, or different orientations to produce more variety within a development. Roof material shall not be wood shake shingles.

(9) Reflective building materials are prohibited. Mirrored surfaces or any treatment that changes ordinary glass into a mirrored surface are prohibited. Metallic surfaces, including roof materials, shall be chemically treated to be non-reflective.

(10) The building materials of a project shall be durable, require low maintenance, and be of the same or higher quality as surrounding developments. The city strongly encourages all new buildings to meet LEED (Leadership in Energy and Environmental Design) certification standards.

(G) *Open space standards – "R-3" Zoning District.*

(1) All new multiple residential developments, including but not limited to; apartments and condominiums shall be required to provide open space, provide buffering to adjacent developments, and provide landscaping.

(2) Open space shall be required for each development, as delineated in Table No. 4, regardless of whether it is a residential or non-residential development. Open space does not include parking areas.

(3) Open space may be left as landscaped open space or may be developed with recreational amenities for the use and enjoyment of the residents.

TABLE No. 4

Open Space Requirements – Multiple Residence Zoning Districts

(see Open Space definitions in § 152.013)

Zoning District	*Open Space Percentage*
"R-2"	5%
"R-3"	5%

TABLE No. 5

Development Standards – Multiple Residence Zoning Districts

Zoning District	*Minimum Lot Size (Sq Ft)*	*Min. Area/DU Total Density*	*Minimum Lot Width (Feet)*	*Maximum Bldg. Height (Feet)*	*Minimum Yard Setback (Feet)*					*Maximum Lot Coverage*
					Front	*Garage Entrance*	*Side*	*Street Side*	*Rear*	
R-2	4,000 (e)	4,000 (e) 10 du/ac	40 (a)(e)	35 (d)	20	18	7(b)(c)(f)	10	10 (b)	50%
R-3	4,000	2,000/du 20 du/ac	30 (a)	60	20	18	10 (b)(c)(f)	10 (b)	10 (b)	50%

(du) means dwelling units.

(ac) means acre.

(a) Lot width on corner lots shall be increased by five feet.

(b) Or one-half the height of the building measured at the property line, whichever is the greater (except for single residence dwellings).

(c) Projections into required setbacks are not allowed.

(d) **For attached** ~~S~~**s**ingle residence dwellings~~, whether attached or detached,~~ shall be limited to **a height of** 20 feet.

(e) Lots for attached townhouses may be reduced to 2,500 square feet and 30 feet minimum lot width.

(f) Applies only to the perimeter units of an attached unit product.

Section 7. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, regulation, or policy within the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 8. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or said reference regulations.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____day of _____, 2016.

_____
Gerardo Sanchez, Mayor

ATTEST:

_____
Sonia Cornelio, City Clerk

APPROVED AS TO FORM

_____
Kay Marion Macuil, City Attorney

AGENDA ITEM REVIEW FORM

Regular City Council Meeting **7. A.**

Meeting Date: 01/13/2016

Department Head: John Starkey, Building Safety Director, Planning & Zoning/Building Safety

Submitted By: Jose A. Guzman, Assistant Planner, Planning & Zoning/Building Safety

Action Requested: Board of Adjustment
Motion
Public Hearing

ITEM:

Public Hearing followed by discussion and possible action on any and all matters regarding Variance Case No. 2015-0599. A request by Thomas N. Smith, AIA, on behalf of Michael Zaczek, owner, for a variance to reduce the required parking spaces from 55 to 31 in a Community Commercial (C-2) zoned property located at 722 N. San Luis Plaza Drive, San Luis, AZ. **(John Starkey, Zoning Administrator)**

A. Open public hearing
B. Close public hearing
C. Action on Variance Case No. 2015-0599

SUMMARY:

The property in question is located in San Luis Plaza Subdivision; parcel number 775-37-021 which was recently rezoned from Neighborhood Commercial (C-1) to Community Commercial (C-2). C-2 Zoning District is intended to allow larger and more intense commercial uses than C-1.

The exiting building was used as a retail store (General Dollar) and required only 30 spaces. Right now the building is unoccupied and the proposed new use of this building is a plasma collection facility, CSL Plasma, which will now require 55 parking spaces.
The applicant is requesting to allow 31 parking spaces instead of the 55 required in Chapter 16, Table No.15-Required Parking Spaces per Land Use of the City of San Luis Zoning Ordinance. The Zoning Ordinance requires 1 parking space per every 250 square feet G.F.A. (Gross Floor Area) plus 1 space per every 2 employees. The site plans submitted for review indicated that the building is 9,000 square feet (36 parking spaces required) and there were going to have 38 employees (19 parking spaces required) totaling in 55 required parking spaces.

GENERAL PLAN:
This area is designated as Activity Center in the City of San Luis 2020 General Plan. The Activity Center Land Use Designation allows all types of commercial development. The proposed use of this property will be consistent with the general plan land use designation.

COMMENTS:
As with all variance requests, this was distributed to various review agencies. We received only one comment, attached, from the City of San Luis Fire Department (12-14-15).

As required by state law, staff sent notification letters to property owners within 300 feet of the proposed project. The City has not received any other significant concerns or objections from the various review agencies or adjacent property owners.

CRITERIA FOR APPROVAL:
All requests for a variance from the City of San Luis Zoning Ordinance must meet the criteria for a variance as set forth in the City of San Luis Zoning Ordinance. A variance is not a right. It may be granted to an applicant only if the applicant establishes compliance with all of the hardship criteria established in A.R.S. §9-462.06 and in Sec 3.5 (C.) of this ordinance. In all cases, the application shall address all of the following hardship criteria:

1. There exist special circumstances or conditions regarding the land or building referred to in the application, which do not apply to other properties in the zoning district.
2. The above special circumstances or conditions are preexisting and are not created or self-imposed by the owner or applicant.
3. The variance is necessary for the preservation of substantial property rights. Without a variance the property cannot be used for purposes otherwise allowed in this zoning district.
4. The authorizing of the variance will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, or to the neighborhood or the public welfare.

The Arizona Revised Statutes (§9-462.069-462.06. Board of adjustment) further states that the Board may not:

1. Make any changes in the uses permitted in any zoning classification or zoning district.
2. Grant a variance if the special circumstances applicable to the property are self-imposed by the property owner.

ANALYSIS: Staff has reviewed this request and has determined that the request meets the criteria for granting a variance from the Zoning Ordinance.

1. There exist special circumstances or conditions regarding the land or building referred to in the application, which do not apply to other properties in the zoning district.

There are special circumstances that do not apply to other properties in this subdivision. All the lots in this subdivision went through a recent rezoning. The requirements for parking spaces are based on the use of the land or type of business. The new zoning allows for larger uses in this area. The previous use was in compliance with the parking requirements, based on the new proposed use the requirements changed and now requires 25 parking spaces more. The surrounding properties are either in compliance with parking requirements or are vacant lots big enough to construct businesses with the required parking spaces. The property is one of the smallest in the subdivision and does not have any space for additional parking.

2. The above special circumstances or conditions are preexisting and are not created or self-imposed by the owner or applicant.

The existing building was built with the required parking spaces based on the previous use. The new use requires 25 more spaces but there is no space for additional parking. The circumstances are preexisting and not self-imposed by the applicant.

3. The variance is necessary for the preservation of substantial property rights. Without a variance the property cannot be used for purposes otherwise allowed in this zoning district.

The ability to use the property as a commercial business is not compromised by disallowing fewer parking spaces. However, the property size and the available parking spaces limit the type of businesses in this lot. The variance is necessary to preserve the property rights and allow the same businesses as the other lots in the subdivision.

4. The authorizing of the variance will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, or to the neighborhood or the public welfare.

The property is located in a commercial plaza. The surrounding properties are either built with the required parking spaces or are vacant lots big enough to build their required parking spaces. Authorizing the variance will not be materially detrimental to the area.

Staff recommends APPROVAL of variance to reduce the required parking spaces from 55 to 31 on property located at 722 N. San Luis Plaza Drive, San Luis AZ.

The reason for this recommendation is that the applicant meets the four required criteria for a variance as required by City of San Luis Ordinance and by the Arizona Revised Statutes.

RECOMMENDATION / SUGGESTED MOTION:

1. **I MOVE TO OPEN PUBLIC HEARING.**
2. **I MOVE TO CLOSE PUBLIC HEARING.**
3. **I MOVE TO FIND THE CRITERIA FOR VARIANCE ARE MET FOLLOWING THE ANALYSIS OF STAFF AND I MOVE TO GRANT VARIANCE CASE NO. 2015-0599.**

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

N/A

Fiscal Impact

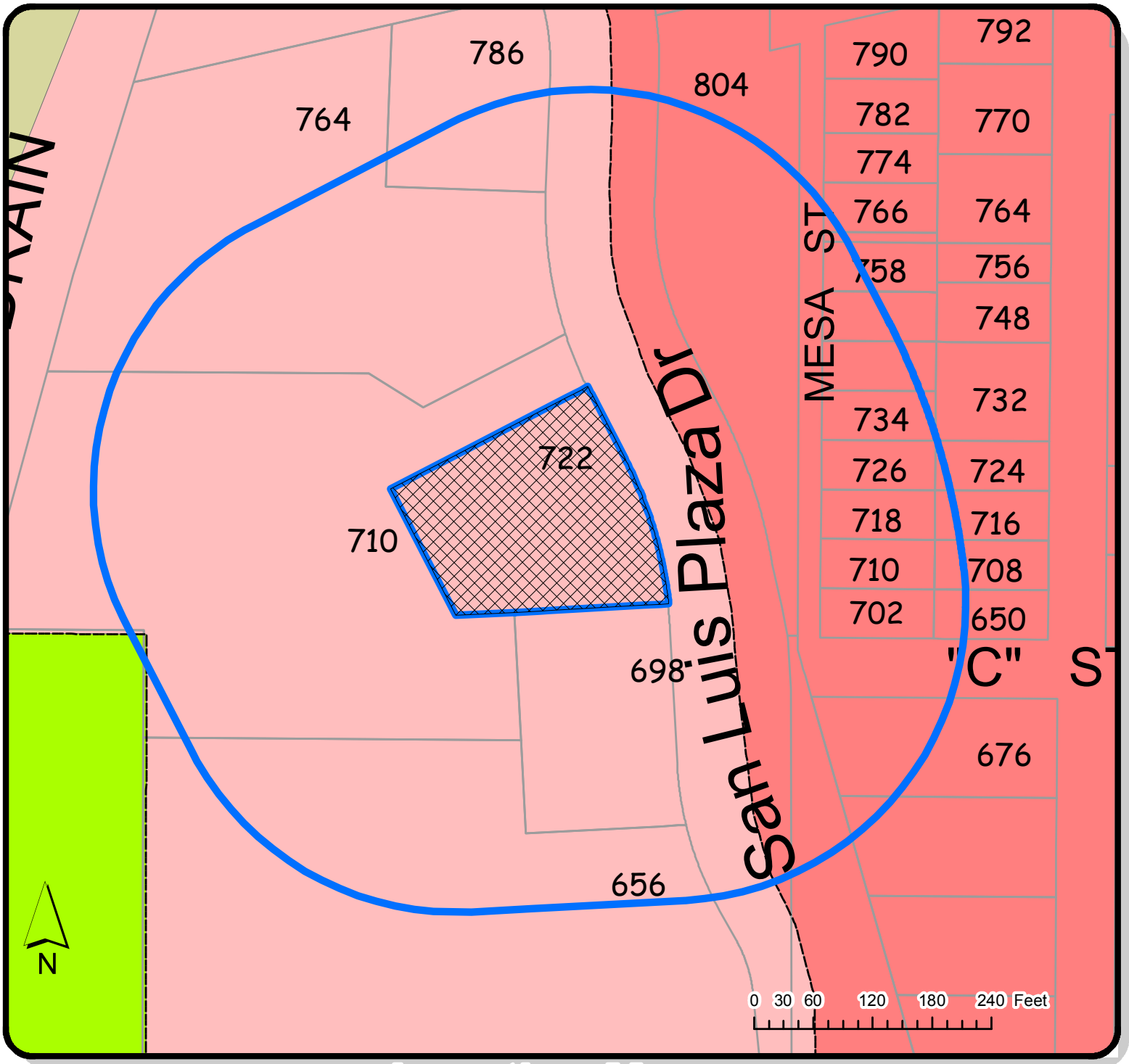
IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED:	N/A
AVAILABLE TO TRANSFER:	N/A
ACCOUNT #/REMAINING BALANCE:	N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Location Map
Pictures of Location
Site Plan
Letter of Request
CIty of San Luis Fire Department Comments (12-14-15)



Location Map

VARIANCE

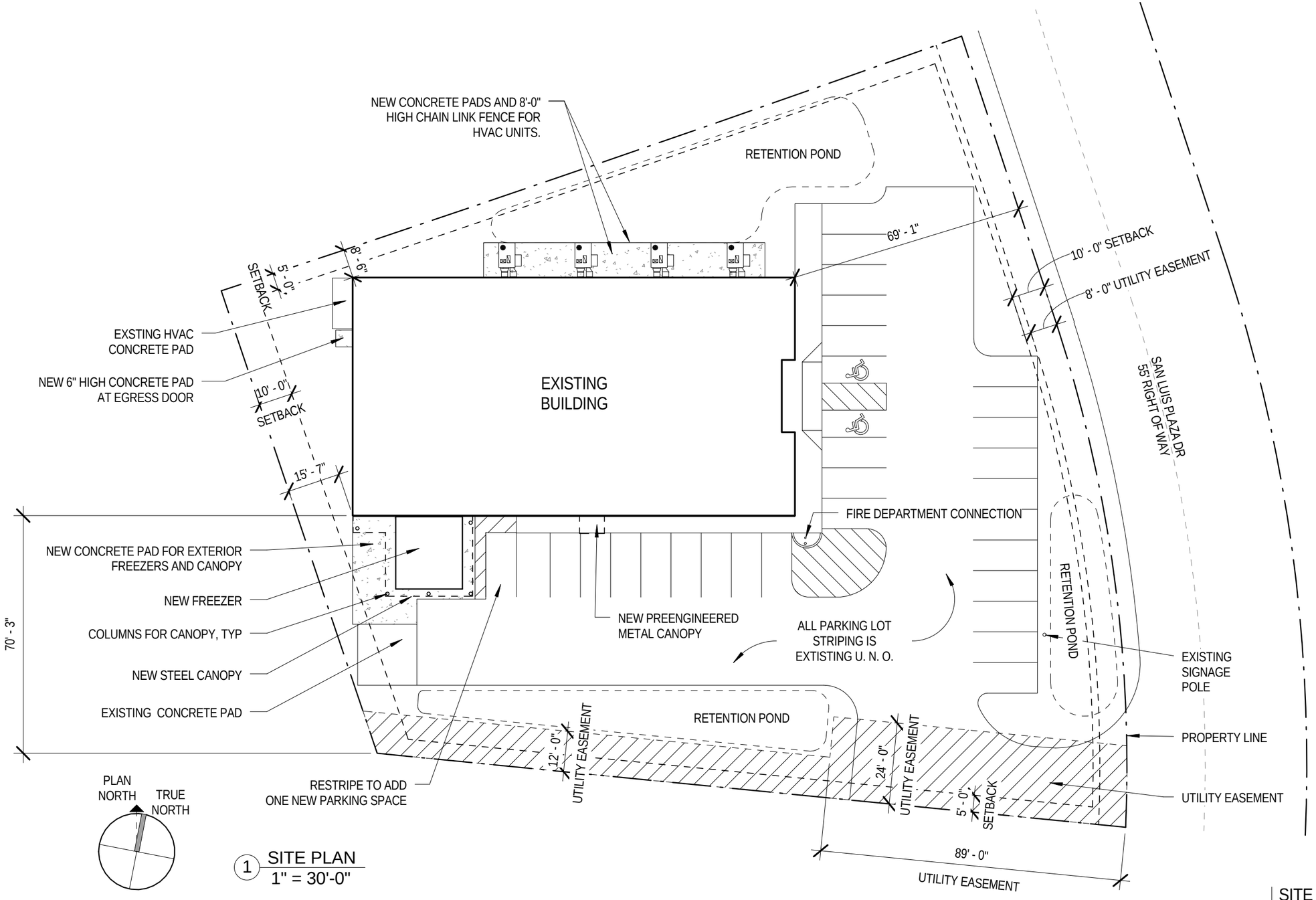
PROPOSED LOCATION
PARCEL:77537021
722 N SAN LUIS PLAZA DR

300 ft Notification Buffer

ZONING LEGEND
COMMERCIAL ZONING DISTRICTS
C-1
C-2
MULTIPLE RESIDENCE ZONING DISTRICTS
R-2
SINGLE RESIDENCE ZONING DISTRICTS
RA-10

Date: 12/14/2015	IT GIS DIVISION	**Prepared By:** IG	**Case No.** 2015-0599
Checked By: JG		**APPROVED BY:** JS	





1 SITE PLAN
1" = 30'-0"

SITE MAP

NOVUS ARCHITECTS

CSL Plasma

NEW CENTER - SAN LUIS, AZ
722 N. SAN LUIS PLAZA DR.
SAN LUIS, AZ 85349

NOVEMBER 24, 2015

NOVUS
ASHEVILLE + CHARLESTON
ARCHITECTS

November 30, 2015

City of San Luis
Department of Development Services
1090 E. Union Street
San Luis, AZ 85349

To whom it may concern:

This letter is provided as narrative statement of a variance request for the property located at 722 N. San Luis Plaza Drive, San Luis, AZ 85349. In response to building permit plan review comments received from the Department of Development Services on 11-18-15, variance is requested to allow a total of thirty-one parking spaces for the subject property.

This project consists of complete renovation of an existing 9000 sq. ft., pre-engineered metal building (formerly a Dollar General) into a blood plasma collection facility. Work is primarily to take place on the interior of the building, with an exterior freezer and steel canopy to be added. The existing site has thirty parking spaces (one additional space will be provided as part of the project), and plan review comments indicated that fifty-five spaces are required given the building area and number of employees anticipated for the new facility.

There exist special circumstances or conditions regarding the property which do not apply to other properties in the zoning district. As indicated in letter from John Starkey, Zoning Administrator, dated 09-08-14, zoning for this site was changed from C-1 (Neighborhood Commercial) to C-2 (Community Commercial). Also as indicated in same letter, a blood plasma collection facility is a permitted use in this zoning district. The zoning ordinance describes intent of the C-2 Zoning District as allowing for 'larger and more intense commercial uses to satisfy the broader retail and business needs of the community at large.' As a fairly unique use, a blood plasma collection facility certainly contributes to the intended broader range of commercial activities. However, it should be noted that this property, at one acre, is relatively small. Existing retention pond areas, the size of the building footprint (9000 sq. ft.), and configuration of existing parking lot do not allow for significant additional parking area.

The above special circumstances or conditions are pre-existing and are not created or self-imposed by the owner or applicant. The project involves an existing site and building.

The variance is necessary for the preservation of substantial property rights. Without a variance the property cannot be used for its approved use. Given the nature of the activities performed within a blood plasma collection facility, a relatively high ratio of staff to donors is required. It is anticipated that the ratio for a facility of this size is 95 donors to 25 staff. The site cannot accommodate significant additional parking, and limiting the number of occupants would make proper operation of a facility of this size infeasible.

It should be noted that a significant number of the donors for this facility are expected to visit from neighborhoods nearby or from the border crossing as pedestrians, or utilize public transportation. There is a bus stop near the site.

Thomas N Smith AIA
Debra M Chitwood AIA
Joshua C Allison AIA
Peggy J Smith CDA

Jerry L Traino AIA
Paul A Fields MCP
Paul R Massengill AIA
M Ashley McCormick
David J Greer RA
Ryan Jennings AIA

The authorizing of the variance will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, or to the neighborhood or the public welfare. While there are neighborhoods within walking distance, there are no homes immediately surrounding the site. Immediate neighboring sites are larger retail uses with adequate parking and access. This variance is limited to parking, and it is not anticipated that there will be any negative impact in terms of parking availability or site access for the adjacent properties or neighborhoods nearby.

Please contact us with questions, or let us know if further information is required. Thank you for your consideration.



Thomas N. Smith, AIA
Novus Architects, Inc.
Arizona License #37524

December 14, 2015

VARIANCE CASE NUMBER: 2015-0599 / CSL Plasma

CASE SUMMARY: A request by Thomas N. Smith, AIA on behalf of Michael Zaczek, owner, for a Variance to allow a decrease in the required vehicle parking from 55 spaces to 31spaces as required by Chapter 16 Table No. 15 – Required Parking Spaces Per Land Use of the City of San Luis Zoning Ordinance in a Community Commercial (C-2) Zoning District. Assessor's Parcel No. 775-37-021 located at 722 N. San Luis Plaza Drive, San Luis, Arizona.

PUBLIC HEARING: January 13, 2016

COMMENTS DUE: December 23, 2015

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted as is into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Board hearing this case. Please complete the section below and return via e-mail. For additional information please contact me at 928-341-8563, extension 2013, or at Jstarkey@cityofsanluis.org.

Thank you,

John Starkey
Zoning Administrator

Attachment: Location Map, and Site Plan

☑ COMMENTS ☐ NO COMMENTS

Enter Comments *below*:
The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals.
Date:
12/14/15
Agency:
City of San Luis Fire Department
Phone:
928/341-8550
Return to: Rpacheco@cityofsanluis.org