

APPROVED by Council
Date: April 14, 2016
Clerk's Office: /s/ S. Cornelio

MINUTES
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
February 24, 2016
7:00 P.M.

1. CALL TO ORDER Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:07 p.m.

ROLL CALL

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos
Council Member Gloria Torres
Council Member Ruben Walshe

OTHERS PRESENT: Tadeo De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Ralph Velez, City Consultant
Alfredo Campa, Police Department
Andrea Ruiz, Court Administrator
Angelica Cifuentes, Procurement & Budget Compliance Officer
Angel Ramirez, Fire Department
Belem Kasid, Court
Carlos Pacheco, Police Department
Chris Kasid, Parks and Recreation Director
Craig Higgins, Chief of Police
Derek Dueñas, I.T. Manager
Edgardo Carbajal, Human Resources Specialist
Elizabeth Aranda, Court Clerk
Enrique Lopez, Fire Department
Eulogio Vera, Public Works Director
Gilberto Torres, Waste Water Supervisor
Hank Green, Fire Chief
Jennifer Cisneros, Assistant Parks and Recreation Director
Jenny Hernandez, Pool Coordinator
Jenny Torres, Community Development Director
Joaquin Campa, Building Inspector
John Starkey, Building and Safety Director/Zoning Administrator
Jonathan Dumadag, I.T. Technician

Jose Huerta, Public Works Equipment Operator
Jose Guzman, Assistant Planner
Josue Aranda, Court Compliance Officer
Kay Macuil, City Attorney
Kassandra Ramirez, Human Resources Technician
Ketie St. Louis, Finance Director
Lizeth Chavez, Recreation Coordinator
Manuel Rojas, Assistant Public Works Director
Marco Santana, Police Department
Margarita Dominguez, Accounts Payable Clerk
Maria Sabori, Human Resources Senior Analyst
Olivia Jenkins, Utilities Director
Omar Heredia, H.R. Training and Program Coordinator
Ramon Dueñas, Highway Users
Rick Bauermann, Fire Department
Rosendo Morales, Court Magistrate
Victor Figueroa, Police Department
Xochitl Lopez, Public Works Office Support Specialist
Yolanda Dueñas, Facilities/Fleet Manager
Liz Locorto, Public Sector Personnel
Bob Longmeyer, Public Sector Personnel
Javier Morales, Regional Center for Border Health
Caty Navarro, Regional Center for Border Health
Luz Hoyos, Translator
Cesar Neyoy, Reporter
Lucy Lopez, Reporter
Pamela Green, Resident
Jose Ponce, Resident

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Gloria Torres.

3. INVOCATION

The invocation was made by Mr. Hank Green, Fire Chief

4. PROCLAMATION

-Police Canine, Denis, Official Mascot

Ms. Sonia Cornelio, City Clerk, read the Proclamation in its entirety.

Mayor Gerardo Sanchez stated he and the City Council are very proud of the Police Canines and the Police Officers that work with them.

5. CONSENT AGENDA

5. A. MINUTES OF

-Regular Council meeting held January 13, 2016

5. B. DISBURSEMENTS FROM FEBRUARY 1, 2016 TO FEBRUARY 12, 2016

TOTAL DISBURSEMENTS \$582,931.50

(Five Hundred Eighty-Two Thousand, Nine Hundred Thirty-One Dollars and Fifty Cents)

5. C. Discussion and possible action on any and all matters regarding waiver of impact fees and all associated building permit fees for the construction of an affordable housing project, San Luis Prudential Youthbuild USA. (Jenny Torres, Community Development Director)

5. D. Discussion and possible action on any and all matters regarding Resolution No. 1131. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving an Intergovernmental Agreement between the City of San Luis and the Superior Court in Yuma County for the purpose of a field trainer to provide training and uniformity of automation systems and business practices with the Courts in Yuma County including the San Luis Municipal Court. (Kay Marion Macuil, City Attorney)

MOTION: Council Member Gloria Torres/ Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the approval and acceptance for filing the Comprehensive Annual Financial Report for the City of San Luis, fiscal year ended June 30, 2015. (Lumbard & Associates)

Mr. Kenneth Pin, Pin Group in association with Lumbard & Associates presented a PowerPoint presentation of the 2015 Comprehensive Annual Financial Report.

Mayor Gerardo Sanchez asked what some recommendations were.

Ms. Lisa Lumbard, Lumbard & Associates, stated that they had identified a weakness in internal controls over financial reporting. She suggested better communication between the Magistrate Court and the Finance Department. Ms. Lumbard also suggested a segregation of duties so that one (1) person is not in charge of two (2) different functions.

MOTION: Vice-Mayor Matias Rosales/Council Member Mario Buchanan Jr. to approve and accept for filing the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year which ended on June 30, 2015 as presented February 24, 2016. Motion passed unanimously.

6. B. Discussion and possible action on any and all matters regarding Resolution No. 1133. A resolution of the Mayor and Council of the City of San Luis, Arizona, declaring as a public record the document filed with the City Clerk and entitled “City of San Luis Position Classification and FY 2016 Salary Plan”; adopting the position classification plan portion of said document and directing preparation of a proposed salary plan for fiscal year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager and Public Sector Personnel Consultants)

Mr. Tadeo De La Hoya, Interim City Manager, stated that the City of San Luis with recommendations from Human Resources Senior Analyst, Maria Sabori, conducted a survey with Public Sector Personnel Consultants.

Ms. Liz Locoto, Vice President of Public Sector Personnel Consultants, presented the results of the position classification and compensation studies. Ms. Locoto explained that with the position classification employees completed a questionnaire describing their current job duties and responsibilities. She recommended thirty (30) title changes to better reflect the employee’s job duties and for the City of San Luis to update its current pay range assignment to realign with the surrounding cities pay schedule.

Mayor Gerardo Sanchez asked how a median was found.

Ms. Locoto explained that job classification had nothing to do with the salary range assignment.

Council Member Gloria Torres commented that she is uncomfortable approving a plan where employees are unhappy with the changes.

Council Member Ruben Walshe commented that the presentation should have been done with the employees to provide them with more information.

Mr. De La Hoya responded that individual meetings were held and prior to the surveys, Public Sector did a presentation for employees. He added that once they received the results, employees who were being reclassified had one on one meetings where employees were given the whole document to them by the department head last week.

Mr. Bob Longmeyer, Public Sector Personnel, explained that at the presentation for employees, they were informed about the process and the possible outcomes.

Mayor Gerardo Sanchez explained that it is a working document. He too explained it is a recommendation and not a law.

Ms. Kay Macuil, City Attorney, stated that for legal clarification the study was conducted to be in step with the market and region. She added that there is no legal right to what the position is.

Mr. De La Hoya stated that the resolution is to declare the salary survey as a public record, to adopt the classifications, and to direct staff to propose a salary plan through

the budget process. Mr. De La Hoya read Resolution No. 1133 in its entirety for clarification.

Council Member Africa Luna-Carrasco commented that she believes employees need a raise but after looking at the numbers she does not think it is fair for everyone.

Council Member Gloria Torres suggested Human Resources to talk to employees to allow questions to be asked.

Mayor Gerardo Sanchez responded that before action is made, it must be approved to make the document a public record.

MOTION: Council Member Mario Buchanan Jr./ Vice Mayor Matias Rosales to approve and adopt Resolution No. 1133. Motion did not pass with three (3) aye votes and four (4) nay votes from Council Member Gloria Torres, Council Member Africa Luna-Carrasco, Council Member Maria Cecilia Ramos, and Council Member Ruben Walshe.

Ms. Kay Macuil, City Attorney, stated that a motion can be made to make the Position Classification and Salary Plana public record.

MOTION: Mayor Gerardo Sanchez/ Council Member Africa Luna-Carrasco to declare the document a public record. Motion passed with five (5) aye votes and two (2) nay votes from Council Member Gloria Torres and Council Member Maria Cecilia Ramos.

6. C. Discussion and possible action on any and all matters regarding the appointment of two City of San Luis citizens to serve as Commission Members on the City of San Luis Planning and Zoning Commission. (John Starkey, Zoning Administrator)

Mr. John Starkey, Zoning Administrator/ Building Safety Director, stated that one (1) commission member resigned and one (1) commission member's term expired but wishes to be reappointed.

MOTION: Council Member Maria Cecilia Ramos/Council Member Africa Luna-Carrasco to reappoint Javier Barraza to the City of San Luis Planning and Zoning Commission with a term expiration of January 31, 2020. Motion passed unanimously.

MOTION: Vice Mayor Matias Rosales/ Council Member Mario Buchanan Jr. to appoint Jose A. Ponce to the City of San Luis Planning and Zoning Commission with a term expiration of January 31, 2020. Motion passed unanimously.

6. D. Discussion and possible action on any and all matters regarding Healthy Sister Cities Border Initiatives by Regional Center for Border Health, Inc. (Javier Morales, Director of Public Health Initiatives)

Mr. Javier Morales, Director of Public Health Initiatives, provided a PowerPoint presentation on the Healthy Sisters Cities Border initiative that will provide a framework to improve the health of the U.S. and Mexico border residents. Mr. Morales added that he wishes Council to consider placement of a Healthy San Luis street banners with the City of San Luis logo on it.

Mayor Gerardo Sanchez thanked Mr. Morales and Border Health for thinking of the City of San Luis.

Council Member Africa Luna-Carrasco thanked Border Health for bringing the initiative to the City of San Luis.

MOTION: Council Member Gloria Torres/ Council Member Maria Cecilia Ramos to approve placement of Regional Center for Border Health, Inc. "Healthy San Luis" street banners with the logo of the City of San Luis, Arizona. Motion passed unanimously.

6. E. Discussion and possible action on any and all matters regarding Resolution No. 1130. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving Intergovernmental Agreement regarding joint use of recreational facilities at Yuma Union High School District #70 (San Luis High School) and the City of San Luis. (Jenny Torres, Community Development Director, Chris Kasid, Parks and Recreation Director)

Ms. Jenny Torres, Community Development Director, stated that during the last Work Session the concept of an Intergovernmental Agreement with the Yuma Union High School District #70 to use some of their sports field for a possible sports complex for the City of San Luis was discussed. The agreement was sent out and there were no changes. Ms. Torres is recommending the approval of Resolution No. 1130 and the agreement to get started on the sports complex.

Mayor Gerardo Sanchez stated that this was a big accomplishment.

MOTION: Council Member Gloria Torres/ Council Member Africa Luna-Carrasco to approve and adopt Resolution 1130. Motion passed unanimously.

6. F. Discussion and possible action on any and all matters regarding Resolution No. 1132. A resolution of the Mayor and Council of the City of San Luis, Arizona approving promotion of the City of San Luis through sponsorship of the Fifth Annual Off-Road Expo 2016. (Kay Marion Macuil, City Attorney and Lizeth Chavez, Off-Road Expo Coordinator)

Mr. Manuel Rojas, Off-Road Expo Coordinator, stated that the event was moved to October to promote more visitors to the event, the proceeds for the event will go

towards the Miss San Luis Scholarship Organization. He stated that the Off-Road EXPO would like to partner with the City of San Luis for a sponsorship.

Mayor Gerardo Sanchez also thanked Mr. Rojas for changing the date to October that would generate more visitors

Council Member Maria Cecilia Ramos commented that they are doing an awesome job and are always thinking of ideas on how to improve.

Ms. Lizeth Chavez, Off-Road Expo Coordinator, stated that the event requires a lot of funds that is why they ask the City of San Luis to be one of the strongest sponsors. Ms. Chavez also stated that the City of San Luis and Yuma County will be impressed with the event.

MOTION: Council Member Mario Buchanan Jr./ Vice-Mayor Matias Rosales to approve Resolution No. 1132. Motion passed unanimously.

7. SUMMARY OF CURRENT EVENTS

Vice-Mayor Matias Rosales stated that he attended the inauguration of the 2016 Dodge Ball season and the 2016 Softball season inauguration with Council Member Maria Cecilia Ramos. Vice-Mayor Matias Rosales commented that the Parks and Recreation Department is doing a great job with the leagues.

Mayor Gerardo Sanchez reminded everyone that the 24 hour Sentri lane would be open on March 6, 2016. He asks of staff and the Police Department to offer their services and assistance to the Port of Entry if it is needed.

Council Member Maria Cecilia Ramos commented that she attended the R-TAC meeting on February 22 adding that there is more support of the ratings of the funds.

8. CALL TO THE PUBLIC

Ms. Lizeth Chavez, 1493 N. Nydia Ave, is asking Mayor and Council for the opportunity to express their concerns in regards to the effects of the salary plan. She commented that she would like to see the opportunity for those employees.

9. EXECUTIVE SESSION

MOTION: Vice Mayor Matias Rosales/Council Member Ruben Walshe to go to Executive Session at approximately 8:58 p.m. Motion passed unanimously.

9. A. Discussion and possible action to hold an executive session pursuant to A.R.S. §38-1431.03(A)(1), A.R.S. §38-431.003(A)(3), and A.R.S. §38-431.03(A)(4) to discuss or consider on any and all matters relating to the appointed position of Magistrate including retirement, expiration of the current contract, renewal of the current contract, appointment of pro-tem, appointment of another Magistrate or other matters regarding the position such as employment, assignment,

appointment, and salaries as well as discussion or consultation for legal advice with the City Attorney or attorneys. (Council Member Maria Cecilia Ramos, Council Member Gloria Torres, and Vice Mayor Matias Rosales)

10. MOTION TO GO BACK TO REGULAR SESSION

MOTION: Council Member Africa Luna-Carrasco/ Council Member Mario Buchanan Jr. to go back to Regular Session at approximately 11:16 p.m. Motion passed unanimously.

11. DISCUSISON AND POSSIBLE ACTION ITEM:

11. A. Discussion and possible action following Executive Session regarding any and all matters regarding the position of the Magistrate. (Council Member Maria Cecilia Ramos, Council Member Gloria Torres, and Vice Mayor Matias Rosales)

No action was taken by the City Council.

12. ADJOURNMENT

MOTION: Council Member Africa Luna-Carrasco/ Council Member Mario Buchanan Jr. to adjourn the Regular Council Meeting at approximately 11:16 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council meeting of the San Luis City Council held on February 24, 2016. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Special Council meeting held on April 14, 2016.

Dated this 15th day of April, 2016.

/s/ Sonia Cornelio, City Clerk