

**MINUTES**  
**Regular Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**March 23, 2016**  
**7:00 P.M.**

<b>APPROVED</b> by Council <b>Date:</b> May 11, 2016 <b>Clerk's Office:</b> /s/ S. Cornelio
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**1. CALL TO ORDER** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:06 p.m.

**ROLL CALL**

**PRESENT:** Mayor Gerardo Sanchez  
Vice-Mayor Matias Rosales  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Maria Cecilia Ramos  
Council Member Gloria Torres  
Council Member Ruben Walshe

**OTHERS PRESENT:** Tadeo De La Hoya, Interim City Manager  
Ralph Velez, City Consultant  
Sonia Cornelio, City Clerk  
Alfredo Campa, Police Department  
Aracely De La Hoya, Senior Services Director  
Chris Hagan, Management Analyst  
Chris Higgins, Chief of Police  
Derek Dueñas, I.T. Manager  
Ely Bonilla, Police Department Admin. Coordinator  
Ernesto Prieto, Police Department  
Eulogio Vera, Public Works Director  
Gerardo Zaragoza, Police Department  
Hank Green, Fire Chief  
Jennifer Cisneros, Asst. Parks and Recreation Director  
Jenny Torres, Community Development Director  
John Starkey, Building Safety Director  
Jose Guzman, Assistant Planner  
Joselyn Medina, PIO/ Assistant to Council  
Kay Macuil, City Attorney  
Ketie St. Louis, Finance Director  
Luis Marquez, Police Department  
Maria Sabori, Human Resources Senior Analyst  
Nigel Reynoso, Police Department  
Olivia Jenkins, Utilities Director

Rick Bauermann, Fire Department  
Victor Figueroa, Police Department  
Yolanda Dueñas, Fleet/ Facilities Manager  
Eduardo Garcia, Factor Sales  
Cesar Neyoy, Reporter  
Lucy Lopez, Reporter  
Maria Esparza, Resident  
Francisca Guzman, Translator  
Pamela Green, Visitor

## **2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Mario Buchanan Jr.

## **3. INVOCATION**

The invocation was led by Mr. Hank Green, Fire Chief.

## **4. OATH OF OFFICE & SWEARING-IN CEREMONY OF**

### **- Chief of Police Craig Higgins**

Magistrate Juan M. Guerrero officiated the Oath of Office to Mr. Craig Higgins as the new Chief of Police.

Mayor Gerardo Sanchez thanked Mr. Higgins for thinking of the City of San Luis.

Mr. Craig Higgins, Chief of Police, thanked everyone and stated that he is extremely proud of the City of San Luis Police Department.

## **5. PRESENTATIONS**

### **5. A. Presentation by Dr. Carlos Sanchez on Sonortica DENT ALL GROUP services. (Dr. Carlos Sanchez)**

Dr. Carlos Sanchez, Sonortica DENT ALL GROUP San Luis Mexico, provided information through a PowerPoint presentation.

Mayor Gerardo Sanchez, thanked Dr. Sanchez for the information and stated the item would be put in a Work Session meeting for further discussion.

## **6. CONSENT AGENDA**

### **6. A. MINUTES OF**

- Regular Council meeting held February 10, 2016
- Work Session held February 17, 2016

## **6. B. DISBURSEMENTS FROM FEBRUARY 29, 2016 THROUGH MARCH 11, 2016**

Total Disbursements \$524,542.74

(Five-Hundred Twenty-Four Thousand, Five-Hundred Forty-Two Dollars and Seventy-Four Cents)

**MOTION:** Vice-Mayor Matias Rosales/ Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

## **7. DISCUSSION AND POSSIBLE ACTION ITEMS:**

### **7. A. Discussion and possible action on any and all matters regarding the location of the 2016 Employee Annual Picnic at Waylon's Water Park, purchase of food, use of amenities and waiver of purchasing procedures as permitted under San Luis City Code Section 36.01 (H). (Maria Sabori, Human Resources Senior Analyst)**

Ms. Maria Sabori, Human Resources Senior Analyst, stated that as part of the City of San Luis Human Resources they would like to request a waiver of \$8,750.00 to cover food and amenities for the 2016 Employee Annual Picnic to be held May 21, 2016. Ms. Sabori explained that this year there will be grills set up to decrease the wait time for food, as it was a problem last year. She added that the event is budgeted for a total of three-hundred and fifty (350) attendees.

Mayor Gerardo Sanchez stated that it was a good idea.

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Africa Luna-Carrasco to approve waiver of purchasing procedures as permitted under City Code Section 36.01(H) for purchase of food and use of amenities for the 2016 Employee Picnic as presented. Motion passed unanimously.

### **7. B. Discussion and possible action on any and all matters regarding the purchase of artificial turf for the conversion of the old Joe Orduño tennis court to a futsal soccer field. (Chris Kasid, Parks and Recreation Director)**

Mr. Chris Kasid, Parks and Recreation Director, stated that there are currently over eighty (80) youth and adult soccer leagues at the City of San Luis. Mr. Kasid explained that Field Turf would be the one working on the artificial turf and will be done under a national state contract. The size of the field would be similar to the size of the basketball field.

Council Member Mario Cecilia Ramos asked how long the turf would last.

Mr. Kasid replied that the turf has a twenty (20) year warranty. He also stated that the turf is designed to hold up with the dry hot weather in the City of San Luis.

Vice-Mayor Matias Rosales stated that the best spot for the futsal soccer field would be in the back in the basketball court. Vice Mayor Matias Rosales added that if it does grow it would be the easiest spot to expand the field.

Mayor Gerardo Sanchez asked where they are planning on getting the extra \$10,000.00 as it would cost \$170,000.00 and only \$160,000.00 are budgeted.

Mr. Kasid replied that there is extra money in the budget.

Mayor Gerardo Sanchez suggested to continue the item to the next council meeting.

**MOTION:** Vice-Mayor Matias Rosales/ Council Member Ruben Walshe to continue item to next scheduled meeting for April 6, 2016. Motion passed unanimously.

**7. C. Discussion and possible action on any and all matters regarding acceptance proposal for audit services and approval of contract to the highest-scoring proposal by Heinfeld, Meech & Co., PC. (Katie St. Louis, Finance Director)**

Ms. Katie St. Louis, Finance Director, stated that the contract with Lumbard and Associates expired the previous fiscal year. Ms. St. Louis explained that a Request for Proposals (RFP) was placed and three (3) replies were received. She stated that Heinfeld, Meech & Co was selected after the company received the highest total score. Ms. St. Louis added that the contract is for a total of five (5) years with two (2) one (1) year renewals.

**MOTION:** Council Member Gloria Torres/ Council Member Mario Buchanan Jr. to accept the audit services proposal of Heinfeld and Meech and authorize the appropriate staff to take all actions necessary to execute the contract with Heinfeld & Meech. Motion passed unanimously.

**7. D. Public Hearing followed by discussion and possible action on any and all matters regarding Resolution No. 1136. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, authorizing the submission of an application for Fiscal Year 2015 State Community Development Block Grant State Special Projects Funds, certifying that said application meets the community's previously identified housing and community development needs and the requirements of the State Community Development Block Grant Program, and authorizing all actions necessary to implement and complete the activities outlined in said application. (Jenny Torres, Community Development Director)**

## **A. Open Public Hearing**

**MOTION:** Council Member Mario Buchanan Jr./ Vice-Mayor Matias Rosales to open Public Hearing. Motion passed unanimously.

Ms. Jenny Torres, Community Development Director, stated that Merrill Avenue has had drainage issues for several years. While there are several retention basins in the area that due to the clay material do not drain as prompt. Ms. Torres explained that the City of San Luis is taking a look at the drainage and the connection to an existing Yuma County Water Users line. She explained that a public hearing was held on September 2015 where this area came up as a potential project. Phase I of this project consists of work from Juan Sanchez Boulevard, between Villa Street and Aquila Street. Ms. Torres stated that this project will be submitted to the Arizona Department of Housing as a State Special Projects application which is due in April. She added that the design of Phase I has been completed and plans to use RA funding to complete the remaining improvements is being considered.

Council Member Ruben Walshe asked if the first part of the project will go from Juan Sanchez Boulevard to Aquila Street.

Ms. Torres confirmed the streets; she added that there is an existing Yuma County Water Users drain that has not been used in the past twenty-five (25) years, they will be asking for authorization to use it.

Mr. Eulogio Vera, Public Works Director, stated that the pipe that they will be connecting to is called the Merrill Canal that was once an open channel that has never been used. Mr. Vera explained that the paving will be done between Villa Street and Aquila Street with retention basin connection at Rio Sonora Street to the existing canal.

Mayor Gerardo Sanchez asked if the project was ready to go.

Ms. Jenny Torres, replied that April 15<sup>th</sup>, 2016 is the deadline for the grant submission and Resolution No. 1136 is the final item pending.

## **B. Close Public Hearing**

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Africa Luna-Carrasco to close Public Hearing. Motion passed unanimously.

## **C. Action on Resolution No. 1136**

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Maria Cecilia Ramos to approve Resolution No. 1136. Motion passed unanimously.

**7. E. Discussion and possible action on any and all matters regarding Resolution No. 1137. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, committing local funds as leverage for a Fiscal Year 2015 Community Development Block Grant application. (Jenny Torres, Community Development Director)**

Ms. Jenny Torres, Community Development Director, stated that the engineer's cost estimate is \$406,561.00; the application only funds \$300,000.00. Ms. Torres explained that the money will help complete Phase I of the project and will make the City of San Luis more competitive.

**MOTION:** Council Member Gloria Torres/ Council Member Maria Cecilia Ramos to approve Resolution No. 1137. Motion passed unanimously.

**7. F. Discussion and possible action on any and all matters regarding the Second Reading of Ordinance No. 348. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis Tax Rate Code 2014 by adding Subsection 35-840 (d) relating to Sales Tax Rate for Retail Sales of Tangible Personal Property; establishing an effective date; and providing for severability. (Kay M. Macuil, City Attorney)**

Ms. Kay Macuil, stated that Ordinance No. 348 would keep the sale tax rate at 4% on sales. Ms. Macuil added that items equal to or over \$2,500.00 the sale tax rate would be lowered to 1.5%.

Mayor Gerardo Sanchez asked when the ordinance will be in effect.

Ms. Macuil responded that it would be in effect on June 1, 2016 as it still has to be reviewed and published by other organizations.

**A. Approval of Second Reading of Ordinance No. 348 by title only.**

**MOTION:** Vice-Mayor Matias Rosales/ Council Member Mario Buchanan Jr. to adopt the Second Reading of Ordinance No. 348 by title only. Motion passed unanimously.

Ms. Sonia Cornelio, City Clerk, read Ordinance No. 2348 by title only.

**B. Approval and Adoption of Ordinance No. 348.**

**MOTION:** Vice-Mayor Matias Rosales/ Council Member Mario Buchanan Jr. to approve and adopt Ordinance No. 348. Motion passed unanimously.

**8. SUMMARY OF CURRENT EVENTS**

Council Member Maria Cecilia Ramos stated that on March 19, 2016 she attended the Miss San Luis Pageant adding that it was a great and beautiful. Council Member Maria Cecilia Ramos also stated that on the ASCE the state of Arizona scored a D+ on their roads and is hoping that something could be done.

Vice Mayor Matias Rosales stated that the RC Club had their first tournament in the City of San Luis.

Mr. Chris Kasid, Parks and Recreation Director, reported that there were sixty (60) cars participating; being one of the largest group the City of San Luis has had. Mr. Kasid added there were several visitors from out of state.

Council Member Maria Cecilia Ramos also stated that Mr. Ralph Velez, City Consultant, Mr. Tadeo De La Hoya, Interim City Manager, Ms. Joselyn Medina, PIO/Assistant to Council, and herself attended the League of Cities conference in Washington D.C. from March 5<sup>th</sup> to March 9<sup>th</sup>.

Mayor Gerardo Sanchez stated that he went to Washington D.C. with Vice-Mayor Matias Rosales, Mayor Martin Porchas of Somerton and Mayor Doug Nicholls of Yuma where they attended several meetings relating to Port of Entry I and II. During the meeting they were told that GSA would be performing a feasibility study for Port of Entry I and II. Mayor Gerardo Sanchez also stated that the Primary Presidential Elections were held on March 22, 2016 at the City Hall of San Luis, there were a total of five (5) machines available with only three (3) working due to lack of paper. Mayor Gerardo Sanchez added that he plans on filing a formal complaint with the County because it is not fair for the residents to only have three (3) functional voting machines.

#### **9. CALL TO THE PUBLIC**

There were no comments from the public.

#### **10. EXECUTIVE SESSION(S)**

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Africa Luna-Carrasco to go to Executive Session at approximately 8:44 p.m. Motion passed unanimously.

**10. A. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §§38-431.03(A)(3) and 38-431.03(A)(4) on any and all matters relating to the City's litigation with Arizona Public Service (APS) and related contracts for discussion or consultation for legal advice with the City Attorney or the City's Attorneys and in order to consider the City's position and instruct its Attorneys regarding the City's position. (Kay Marion Macuil, City Attorney)**

**10. B. Discussion and possible action to hold and Executive Session pursuant to A.R.S. §§38-431.03(A)(3) and 38-431.03(A)(4) for consultation for legal advice with the City Attorney and/or Attorneys for the City and to consider instructing the City Attorney on any and all matters regarding the San Luis Regional Detention Center and related contracts that are subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation. (Kay Marion Macuil, City Attorney)**

#### **11. MOTION TO GO BACK INTO REGULAR SESSION**

**MOTION:** Vice Mayor Matias Rosales/ Council Member Mario Buchanan Jr. to go back to Regular Session at approximately 10:27 p.m. Motion passed unanimously.

#### **12. ADJOURNMENT**

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Gloria Torres to adjourn the Regular Council Meeting at approximately 10:27 p.m. Motion passed unanimously.



## **Certification of Council Minutes**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council meeting of the San Luis City Council held on March 23, 2016. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on May 11, 2016.

Dated this 12<sup>th</sup> day of May, 2016.

/s/ Sonia Cornelio, City Clerk