

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
August 3, 2016
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:35 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Ruben Walshe
Council Member Gloria Torres
Council Member Maria Cecilia Ramos
Council Member Mario Buchanan Jr.

ABSENT: Council Member Africa Luna-Carrasco

OTHERS PRESENT: Tadeo A. De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Kay Macuil, City Attorney
Aracely de la Hoya, Senior Services Director
Chris Hagen, Management Analyst
Craig Higgins, Chief of Police
Derek Dueñas, IT Manager
Eulogio Vera, Public Works Director
Jennifer Cisneros, Assistant Parks & Recreation Director
Jenny Torres, Community Development Director
John Starkey, Planning and Zoning Director
Jonathan Dumadag, IT Technician
Joselyn Medina, PIO/Assistant to Mayor and Council
Katie St. Louis, Finance Director
Lizandro Galaviz, Parks & Recreation Director
Manuel Rojas, Assistant Public Works Director
Olivia Jenkins, Utilities Director
Ralph Velez, City Consultant

Ric Bauermann, Fire Department
Victor Figueroa, Police Lieutenant
Yolanda Dueñas, Fleet Services/Facilities Manager

Miguel Alvarez, Police Lieutenant
Victor Olivares, Animal Control
Marco Santana, Police Department
Eduardo Garcia, Factor Sales, Inc.
Marco Pinzon, Resident
Lucy Lopez, San Luis AZ News Reporter
Cesar Neyoy, Bajo El Sol Reporter

2. AGENDA ITEMS:

2.A. Discussion on any and all matters regarding the agreement with Greater Yuma Economic Development Corporation for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo De La Hoya, Interim City Manager, informed that the agreement presented has the same terms of the agreement presented for Fiscal Year 2015-2016. He stated that Greater Yuma Economic Development Corporation provides services focused on attracting commerce and industry to the region and assist in developing the region's existing industry to its fullest potential. He mentioned that for Fiscal Year 2016-2017 Council approved an amount of \$40,000.00 for this organization.

2.B. Discussion on any and all matters regarding the contribution to the Greater Yuma Port Authority, Inc. for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo De La Hoya, Interim City Manager, informed that the agreement presented has the same terms of the agreement presented for Fiscal Year 2015-2016. He mentioned that for Fiscal Year 2016-2017 the approved budget amount is \$50,000.00. He stated that this agency provides master planning to the Port Authority's lands and capital for development of the same.

Mayor Gerardo Sanchez asked if the City of Yuma is part of the authority.

Mr. De La Hoya replied that the City of Yuma is not part of the Greater Yuma Port Authority and they are not voting members.

Vice-Mayor Matias Rosales informed that the City of Somerton is not part of the Port Authority, they have requested to be back to the authority, but it is still in discussions. He added that he is currently serving as the Chairman to the board.

2.C. Discussion on any and all matters regarding the proposed agreement with Portable Practical Education Preparation, Inc. (PPEP) for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that the contract and the amount remains the same as last fiscal year. This agency provides low-income youth education to obtain their GED, learn a job skill and leadership development, while serving their communities.

Mayor Gerardo Sanchez stated that this is one of the best investments the City has done. He stated that he was informed that this group is the number one in the nation on their category. He stated that what the City gives them is minimal for the impact they make to the community.

2.D. Discussion on any and all matters regarding the dues to Yuma Metropolitan Planning Organization (YMPO) for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that the amount had a slight change from last fiscal year. He added that this agency provides the City with regional transportation planning services through the cooperative efforts of their members.

2.E. Discussion on any and all matters regarding the Memorandum of Understanding with the Humane Society of Yuma for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that Humane Society provides kenneling, quarantine and euthanasia services. He stated that the contract is the same as last year in the amount of \$95,000.00.

Mayor Gerardo Sanchez asked if staff ever discussed cat services (kenneling).

Mr. De La Hoya replied that Human Society does not deal with cats.

Council Member Maria Cecilia Ramos stated that staff should start working with the agency in regard to the cat issues, as it is a big problem in the community.

2.F. Discussion on any and all matters regarding the contract with Ramirez Advisors Inter-National, LLC for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that Ramirez Advisors Inter-National, LLC assists the City in relation with the Federal, State and Bi-National entities to address the needs in the region. He added that the contract amount is \$50,000.00.

Mayor Gerardo Sanchez informed that Mr. Luis Ramirez from Ramirez Advisors Inter-National has been setting up meetings to discuss different topics such as the San Luis Ports of Entry I and II. He added that Mr. Ramirez has been working very hard in obtaining meetings in Washington D.C. with the different U.S. and Mexican Representatives. He mentioned that with his help the City will be able to find funding to solve the traffic problems on Main Street, San Luis Ports of Entry I and II.

Vice-Mayor Matias Rosales and Council Member Maria Cecilia Ramos both agreed with Mayor Gerardo Sanchez.

2.G. Discussion on any and all matters regarding the contract with Amberly's Place, Inc. for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that Amberly's Place provides a crisis response advocate for victims of sexual assault, domestic violence and child abuse. He mentioned that this advocate coordinates services and reduces trauma to all primary and secondary victims and their families referred by the San Luis Police Department on a twenty-four (24) hour per day, seven (7) days a week basis. The contribution is in the amount of \$41,808.00.

Mayor Gerardo Sanchez thanked Amberly's Place for providing their services to the community and being part of the community.

Council Member Maria Cecilia Ramos thanked Diane Umphress for her help in the community.

2.H. Discussion on any and all matters regarding approval of contract for the ComicCon event in San Luis, Arizona for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, stated that this contract is at the request of Mayor and Council during the budget retreat. This funding will go directly to

Arizona Western College Students through the Yuma Arts and Cultural Group to put on the Blazing Desert ComicCon. The contribution is in the amount of \$1,000.00.

2.I. Discussion on any and all matters regarding the contract with Yuma Community Food Bank for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that Yuma Community Food Bank provides food for people in need. He stated that the contract is the amount of \$15,000.00.

Ms. Shara Merten, President/CEO for Yuma Community Food Bank, informed that she has been with the Yuma Community Food Bank since 2013.

Mayor Gerardo Sanchez thanked Ms. Merten for the support the food bank provides to the community.

2.J. Discussion on any and all matters regarding the contract with Gethsemani Food Ministry, for Fiscal Year 2016-2017. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that the City entered into an agreement in the past and has budgeted \$3,000.00 to provide food for families going through an economic hardship in the City of San Luis.

Mayor Gerardo Sanchez thanked Gethsemani Food Ministry for the services they provide to the Community.

2.K. Discussion on any and all matters regarding Resolution No. 1153. A resolution of the Mayor and Council of the City of San Luis, Arizona approving contribution to transit fund for the Yuma County Area Transit (YCAT) public transportation services. (Tadeo A. De La Hoya, Interim City Manager)

Mr. Tadeo A. De La Hoya, Interim City Manager, informed that this item is an Intergovernmental Agreement with Yuma County Area Transit. The contract is in the amount of \$70,573.00.

Mayor Gerardo Sanchez informed that YCAT has made a tremendous impact in the City of San Luis and has changed how people commute to other communities and schools.

He added that San Luis, Arizona is the number one commute utilizing YCAT services in Yuma County.

2.L. Discussion on any and all matters regarding update on meeting with State Land Department to apply, fund, and construct the necessary improvements on right-of-way along Juan Sanchez Blvd, 4th Avenue, extension of 1st Avenue, and Union Street, as well as a possible partnership with Gadsden Elementary School District. (Jenny Torres, Community Development Director)

Ms. Jenny Torres, Community Development Director, informed that staff has met with Arizona State Land Department (ASLD) regarding an application to construct necessary improvements on right-of-way along Juan Sanchez Boulevard, 4th Avenue, the extension of 1st Avenue and Union Street. It was also discussed a possible partnership with Gadsden Elementary School District (GESD) to obtain the right-of-way on this area. She informed that staff conducted a traffic study of that area to determine the needs. She added that staff has negotiated with GESD that any improvements outside of the area, 1st and Juan Sanchez up to 4th Avenue to Union Street, which included the purchase the right-of-way from the ASLD, the improvements road and a signal light will be to the cost of the City. GESD's responsibility would be to acquire the land on Union Street, the extension of 1st Avenue and the building of a parking lot. Ms. Torres informed that the ASLD stated that they will meet with staff until the responsibilities from each entity are defined. She added that Mr. Eulogio Vera, Public Works Director, City Engineer and herself met with ASLD officials and presented them with a conceptual plan, with each entity's responsibilities. Furthermore, she added that an application to be processed by the ASLD takes approximately 9 to 12 months, if the rights of utilities are included then there is an additional 3 months, the cost for application which includes an archeological study and appraisal is approximately \$30,000.00 per application. She informed that the plan is to submit an application for the right-of-way, then the school will have to submit their application. Once the school completes their improvement, the land will go into the City's name, as the City is responsible for any public right of way in the City. She stated that the City is ready to proceed with the application, funding is available for the purchase of the land. She suggested doing some of the improvements during this fiscal year and continue until the next fiscal year to finish up the City's responsibilities. Ms. Torres informed that once the application is submitted, the ASLD gives 5 years to develop the land. She mentioned that ASLD suggested submitting one (1) application for the entire property and that the City negotiate an Intergovernmental Agreement (IGA) with GESD stating that they will be responsible for payment of their improvement in the area including the construction of a parking lot including maintenance and liabilities. She stated that ASLD is waiting the City Council's decision to proceed with the application.

Mayor Gerardo Sanchez asked if the City Council decides to go with the joint application, who will be responsible for paying the \$30,000.00 application fee.

Ms. Torres replied that if a joint application is submitted, then the fee will be split into the two entities. She informed that Mr. Ray Aguilera, GESD Superintendent, is already aware of the fee. She stated that she would like to get directions from the City Council as to what they want staff to do.

Mayor Gerardo Sanchez asked Ms. Torres what will be the best way to handle this application.

Ms. Torres replied that the City is ready to proceed with the improvements as portion of the funds are available during the current fiscal year and to finish with those improvements, staff will have to budget funds for the following fiscal year. She stated that the only concern will be if the City enters into an IGA with GESD to do their improvement within the five (5) years, but the question will be what will happen if the school does not commit at the end. She added that she will contact ASLD to find out what will happen to the application. She informed that it is very hard to make a recommendation, because staff does not know if GESD will have the funding or not. She stated that ASLD recommendation is to submit one application.

Mayor Gerardo Sanchez stated that he has no problem by submitting one application, but he would like to have the legal department from both sides involved. He mentioned that he understands that everybody's issue is funding. He added that this project should have been done 10-15 years ago, as in that location there are two (2) schools. He mentioned that he sees this as GESD and the City of San Luis fault; he added that a commitment needs to be made from each side. He stated that he understands that funding is the issue on this project, but GESD gets funding and should put aside other projects just like the City did.

Ms. Torres stated that she agrees with Mayor Gerardo Sanchez as the residents are the ones driving into an illegal area and unfortunately it is always the City's fault of this problem. She informed that Mr. Aguilera was informed that a presentation was going to be made to the City Council, but there was no response from his side.

Council Member Gloria Torres stated that she is in support that an agreement be made between the two entities to define responsibilities.

Mr. Eulogio Vera, Public Works Director, gave a brief report on the improvements on Juan Sanchez Blvd. He informed that the traffic study recommended additional turning

lanes on Juan Sanchez Blvd. and 4th Avenue and realignment on 1st Avenue and Juan Sanchez Blvd., those are part of the improvements that the City will be responsible for. One of the other responsibilities is a signal light on Juan Sanchez Blvd. and 4th Avenue. He informed that the City will be asking ASLD for approximately two (2) acres. He added that the improvements that will be required from the school will be access from Union Street and 1st Avenue, plus their proposed parking area and they will need eight (8) acres.

Vice-Mayor Matias Rosales asked if the IGA will have a clause that will protect the City for non-compliance from any side.

Ms. Torres replied that the IGA will include a phasing of the project that will define what will be done each year. The first phase will be the purchase of the land as no improvements can be made until the land has been purchased. The improvements have to be completed within the 5 year time period.

Council Member Gloria Torres commented that as a GESD School Board Member and Member of Council she is in favor of this project and will make sure that Mr. Raymond Aguilera complies with the IGA.

Council Member Maria Cecilia Ramos stated that when she became a Council Member, this was one of the main complaints. She mentioned that the improvements are very much needed, especially because of safety issues for residents and students utilizing this street daily. She urged staff to work with GESD on this project.

2.M. Discussion on any and all matters regarding Ordinance No. 358. An ordinance of the Mayor and City Council of the City of San Luis, Arizona amending the San Luis City Code Title IX, Chapter 95 relating to animals by adding Section 95.03, Personal Dog Kennels; repealing any conflicting provisions; establishing an effective date and providing for severability. (Marco Santana, Police Department Sergeant)

Mr. Marco Santana, Police Department Sergeant, made a power point presentation that explained why the adoption of Ordinance No. 358 is needed. He mentioned that by adopting this ordinance, residents with six (6) or more dogs will require a dog kennel. The fees will be pending on adoption of a resolution and staff will have to work on those fees. He informed that the permit will be valid for twelve (12) months and renewals will be available. He added that staff is looking for this ordinance to be in effect April 1, 2017. Furthermore, he added that the adoption of this ordinance will help in different

ways, one of them is that the excessive noise will be reduced, and also will eliminate the odors as the kennels will have to be maintained.

Mayor Gerardo Sanchez asked if by adopting this ordinance the City will be able to resolve the issues.

Mr. Santana replied that staff did some research with other cities in the area and the City of San Luis is not being strict just like the others. He mentioned that compared to the City of Yuma, they do not allow residents to have more than six (6) dogs and with the adoption of the proposed ordinance, San Luis residents will be able to have more than six (6) dogs, but they will need a kennel. He added that there are other cities within the state that allows only four (4) dogs. Furthermore, he informed that this ordinance does not set any citation, this is only to educate the community and have limitations.

Ms. Kay Marion Macuil, City Attorney, informed that the permits will be on a yearly basis and before 30 days it expires the enforcement officer will go out to check if the residents are in compliance.

Mayor Gerardo Sanchez asked if staff will be very specific as what a kennel will be and what will the requirements for a kennel be.

Council Member Maria Cecilia Ramos stated that she would like to have a maximum amount of dogs specified on the ordinance. She added that San Luis' home yards are not big enough to have too many dogs.

Ms. Macuil replied that staff can look at a maximum if that is what the City Council wishes to have.

Mayor Gerardo Sanchez commented that the fees can be sliding fees to charge more if they have more than permitted.

Council Member Mario Buchanan Jr. stated that residents that own more dogs than permitted will not come to register them.

Mayor Gerardo Sanchez replied that then it will be the animal control's responsibility to enforce this ordinance. He added that he understands that residents will have more than allowed, but it will be staff's responsibility to enforce.

Council Member Mario Buchanan Jr. stated that it will be better to set a limit of dogs permitted per home.

Vice-Mayor Matias Rosales asked if the dogs are limited per household, what is going to happen to those that have more than permitted by ordinance.

Mr. Santana replied that on those cases it will be animal control's responsibility to enforce.

Mr. Craig Higgins, Chief of Police, mentioned that the reason staff came out with the kennel option is because neighbors have been complaining about the issue of dogs, especially a house that had thirty (30) dogs.

Mr. Santana commented that restricting the amount of dogs and requiring a kennel will benefit the community.

Mr. Miguel Alvarez, Police Lieutenant, stated that this ordinance will educate the community and will make them responsible owners.

Council Member Maria Cecilia Ramos suggested starting with an educational period then after that period start enforcing the ordinance.

3. DISCUSSION ITEMS:

3.A. Discussion on any and all matters regarding bond projects. (Mayor Gerardo Sanchez)

Mayor Gerardo Sanchez stated that he would like to know the status of the \$6 million bonds, including dates of completion of the infrastructure projects.

Mr. Eulogio Vera, Public Works Director, informed that there are five (5) bond projects which includes the following items, cost and projected completion date:

1. Manganese filtration for the East Mesa Subdivision, the project was completed on February 2016 with a total cost of approximately \$2.2 million.
2. Waste Water System Expansion with a diversion lift station, the project is will be advertised for bids on August 6 and 13, 2016, with a projected completion date of May 2017; the total cost for this project is approximately \$2.5 million.
3. New Water Lines for the East Mesa, design starts August 2016, construction will start in October 2016, the projected completion date will be March 2017; the total cost for this project will be between \$750,000.00 to \$1 million.

4. Sewer Force Main Reconstruction, this project is estimated to cost approximately \$750,000.00, but staff did some inspection and it turned out that the damages are very minimal and still have a life of 20 plus years, this will start once the other projects are completed as projected; the cost of this project will be less than the projected amount which will be between \$60,000.00 to \$80,000.00.
5. New Water Line for 4th Avenue will change asbestos to PVC pipes, this project will start between February and March of 2017.

Mayor Gerardo Sanchez thanked Mr. Vera for his update and the completion of the very much needed manganese filtration system.

3.B. Discussion on any and all matters regarding Parks & Recreation future events and planning. (Mayor Gerardo Sanchez and Lizandro Galaviz, Parks & Recreation Director)

Mr. Lizandro Galaviz, Parks and Recreation Director, made a power point presented with the future events that the Parks and Recreation Department is planning and working on. Some of the events are a Poke Man Go Event; a baseball game between Aguilas de Mexicali vs. San Luis All Star Team on October 7-8, 2016, this game will revitalize the baseball program in San Luis and will be held annually with different teams coming; Safety Event on September 21, 2016 which is organized by the San Luis Police Department; the Parks and Recreation Department is partnering with the Mexican Consulate to put together a Health Fair; Disorder by the Border Boxing event which will be held October 15, 2016; Off Road Expo which will be held October 22, 2016; Halloween Fall Festival will be held October 31, 2016; Founders Day event is scheduled for November 5, 2016. Staff is working with Tourism Department from San Luis Rio Colorado, Sonora, Mexico, to bring some entertainers for the event, this event will consist of a block party style with a carnival and a parade. He stated that the reason staff is working with the Tourism Office in Mexico is that they will help promote the City of San Luis events, and the City of San Luis will help do the same to build relationships. Furthermore, he added that another event is the Film Festival scheduled for November 2016, the Dia Del Campesino event is scheduled for December 2016, and for this event he mentioned that he would like to hold this event at the Friendship Park to revitalize the area. He informed that he met with representatives from PPEP YouthBuild to work together to revitalize the park. He mentioned that they have started to paint and clean up the area to make it look like a park again. Mr. Galaviz informed that another project for December 2016 is to bring back the Lights Parade and also staff is working on a Holiday Village and Angeles del Barrio.

Mayor Gerardo Sanchez thanked Mr. Galaviz for the presentation. He mentioned that he has been approached by some residents complaining about some of the San Luis' parks that are poorly lighted and that they would like to see these areas with more illumination during the night. He suggested changing the light bulbs to LED lighting.

Mr. Galaviz replied that Parks crew is scheduled to start working in Los Olivos and Las Brisas subdivisions to change the lighting on those parks. He added that he has been looking to submit a request for a rebate that APS offers, last year the City spent approximately \$15,000.00 on LED lighting. He mentioned that after submission of the APS rebate the City will be able to get reimburse approximately \$10,000.00.

Vice-Mayor Matias Rosales also mentioned that he has received several complaints from residents from 9A and 9B subdivisions. He asked that if Parks is working on changing the lights on the parks, to not leave the residents without lighting at the park.

Mayor Gerardo Sanchez added that one of the other complaints is that people have asked why they have to pay a registration fee of \$30.00 a month to attend Zumba classes.

Mr. Galaviz replied that these classes are offered by instructors, from which the City have an agreement with. He added that from that fee the City receives a percentage for the use of the facilities. He mentioned that the fees are not from the City of San Luis, they are charged by the instructors.

Mayor Gerardo Sanchez suggested Mr. Galaviz to get together with each instructor to find out the percentage they pay the City. He also mentioned that the City should not be inclusive to only one instructor and allow other instructors to provide their services. Mayor Gerardo Sanchez stated that all programs should be revisited.

Mr. Galaviz replied that he will be working on those issues to provide more inexpensive services to the community. He added that he has seen that San Luis has a lot of soccer leagues; he mentioned that he met with some of the leaders of the competitive leagues and explained to them that if they conform to recreation league, then something can be worked out. He added that it is the duty of the City to provide soccer leagues for all ages and levels. Mr. Galaviz stated that the will be making some changes in the Parks and Recreation Department and there will be some league leaders that will not be too happy.

Mayor Gerardo Sanchez asked Mr. Galaviz to please provide a status on the San Luis Aquatic Center.

Mr. Galaviz informed that the pool is working great and that everything is set for the use of other agencies including the schools.

3.C. Discussion on any and all matters regarding the San Luis Police Department's projects. (Mayor Gerardo Sanchez and Craig Higgins, Chief of Police)

Mr. Craig Higgins, Chief of Police, made a power point presentation which included the cameras that were set up within the community and future purchase of the same; the other project is motorcycle dash cameras, this project was budgeted. These cameras will help the San Luis Police Department for record; the department is working on adding a newly equipped control vehicle and a marked patrol vehicle to be purchased with stone garden funds; he added that the Gang Task Force will be coming up with a program that all parents will be grateful for. Furthermore, he added that the Police Department is working on an Honor Guard, this guard will be available on December 2016.

Mayor Gerardo Sanchez asked what can be done to the speed limit on County 22nd Street.

Mr. Higgins replied that staff has been working on this project since March 2016.

Mr. Eulogio Vera, Public Works Director, replied that it is not doable to increase the speed limit on that area.

Mr. Marco Santana, Police Lieutenant, mentioned that in that area speed limits are set at 25 to 35 miles per hour as people tend to drive 5 to 10 miles above the limits. There has been people that have been driving that area at a speed of 60 miles per hour. He explained that the reason those areas have a very low speed limit such as 25 miles per hour is that it is a residential area.

Mr. Alejandro Ramirez, Corporal for the San Luis Police Department, presented to the Mayor and City Council with a formula used to set speed limits in the City. He mentioned that it is not recommended to increase the speed limit especially because it is a two (2) lane road.

Council Member Maria Cecilia Ramos stated that the City should push the expansion of County 22nd Street to a two (2) lane road.

Mr. John Starkey, Planning and Zoning Director, mentioned that a design concept report will have to be done and presented to Yuma Metropolitan Planning Organization to improve that road. He stated that in order to get this project going, the City will have to budget and start with phases just like the Juan Sanchez Boulevard Project, as there is no funds available at this time.

Mayor Gerardo Sanchez agreed with Council Member Maria Cecilia Ramos. He mentioned that with the congestion of traffic on Main Street, County 22nd Street became a main artery to traffic. He stated that this street is a big issue in the City and understands that there are some streets that the speed limits cannot be increased, but the City should find a way to solve the problems in that area.

Mr. Eulogio Vera, Public Works Director, informed that along County 22nd Street, there are some curbs that do not allow a vehicle to run more than 25 miles per hour. He added that the best way to increase the speed limit is to add additional lanes on this street to move traffic faster.

Mayor Gerardo Sanchez stated that another traffic issue is traffic congestion on Main Street. He mentioned that staff needs to start working on a plan.

Mr. Higgins replied that his staff will be working on these issues to reduce traffic on Main Street during the winter time.

4. ADJOURMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Ruben Walshe to adjourn the meeting at approximately 8:45 p.m. Motion passed unanimously.