

MINUTES
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
October 26, 2016
7:00 P.M.

<p>APPROVED by Council Date: February 22, 2017 Clerk's Office: /s/ S. Cornelio</p>

1. CALL TO ORDER Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:00 p.m.

ROLL CALL

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales
Council Member Ruben Walshe
Council Member Gloria Torres
Council Member Maria Cecilia Ramos
Council Member Africa Luna-Carrasco
Council Member Mario Buchanan Jr.

OTHERS PRESENT: Tadeo De La Hoya, Interim City Manager
Ralph Velez, City Consultant
Sonia Cornelio, City Clerk
Aracely De La Hoya, Senior Center Director
Chris Hagen, Management Analyst
Craig Higgins, Chief of Police
Debora Luna, Finance Department
Derek Dueñas, IT Manager
Eulogio Vera, Public Works Director
Francia Alonso, City Administration
Francisco Orozco, IT Technician
Hank Green, Fire Chief
Jenny Torres, Community Development Director
John Starkey, Planning & Zoning Director
Jonathan Dumadag, IT Technician
Jorge Perez, Utilities Department
Lizandro Galaviz, Parks & Recreation Director
Manuel Rojas, Assistant Public Works Director
Maria Sabori, HR Senior Analyst
Noel Chavez, Fire Department
Ralph Velez, Consultant
Rodrigo Valencia, Fire Department
Yolanda Dueñas, Fleet/Facilities Manager
Francisca Guzman, Translator

Eduardo Garcia, Factor Sales, Inc.
Guillermina Fuentes, Resident
Jose Yopez, City of Somerton Mayor-Elect
Juan Carlos Cornelio, Resident
Lucy Lopez, San Luis AZ News
Nieves Riedel, Riedel Construction
Pamela Green, Visitor

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Mario Buchanan Jr.

3. INVOCATION

The Invocation was led by Mr. Hank Green, Fire Chief.

4. PRESENTATIONS

4. A. Presentation on the Josefina Yopez Cancer Foundation. (City of Somerton Mayor-Elect Jose Yopez)

Mr. Jose Yopez, City of Somerton Mayor-Elect, made a presentation and invited the Mayor and City Council to the Josefina Yopez Cancer Foundation 10th Annual Walk-A-Thon to be held November 26, 2016, the walk-a-thon will start at YMCA on 32nd Street in Yuma, AZ and will end at the entrance of Somerton, AZ. He informed that last year's event raised \$10,000.00 that were utilized by cancer patients. He mentioned that there is a great need in Yuma County. He thanked the City of San Luis' support. Mr. Yopez informed that he has been talking with the Mr. Lizandro Galaviz, Parks and Recreation Director, to organize a walk-a-thon in San Luis that will go from San Luis to Gadsden, these funds will be utilized for San Luis patients.

Mayor Gerardo Sanchez thanked Mr. Yopez and his organization for the work he has done to help those patients in need.

4. B. Presentation and recognition of employees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. (Omar Heredia, Training and Programs Coordinator)

Mr. Omar Heredia, Training and Programs Coordinator, introduced to the Mayor and City Council all those employees recognized by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis and also those employees recognized for their years of service.

Mayor Gerardo Sanchez thanked all employees for their service to the City of San Luis.

5. CONSENT AGENDA

5. A. MINUTES OF

-Work Session held August 17, 2016

5. B. DISBURSEMENTS FROM OCTOBER 1, 2016 TO OCTOBER 14, 2016

Total Disbursements \$489,698.72

(Four Hundred Eighty-Nine Thousand, Six Hundred Ninety-Eight Dollars and Seventy-Two Cents)

5.C. Discussion and possible action on any and all matters regarding authorization to award the Engineering Contract to James Davey and Associates for the Price Center Improvements. (Jenny Torres, Community Development Director)

5.D. Discussion and possible action on any and all matters regarding the Independent Contract Agreement with Mexes to provide professional services for the 4FrontED Binational Region. (Jenny Torres, Community Development Director)

5. E. Discussion and possible action on any and all matters regarding Resolution No. 1164. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving Intergovernmental Agreement of the 4-FrontED Bi-national Program to support Economic Development in the Greater Yuma Region and repealing Resolution No. 1155. (Jenny Torres, Community Development Director)

5. F. Discussion and possible action on any and all matters regarding Resolution No.1165. A resolution of the Mayor and Council of the City of San Luis, Arizona to authorize the City of San Luis Police Department to receive funding for the Impaired Driver/DUI Alcohol Enforcement and STEP/Selective Traffic Enforcement projects by approving Highway Safety Contracts 2017-PT-052 & 2017-II-013 between the City of San Luis, Arizona through the San Luis Police Department and the Governor's Office of Highway Safety. (Andrea Moreno, Police Administrator)

MOTION: Council Member Gloria Torres/Council Member Ruben Walshe to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.A. Discussion and possible action on any and all matters regarding the authorization to purchase the Public Safety Answering Point for the Communications Division from Century Link. (Andrea Moreno, Police Administrator)

Ms. Andrea Moreno, Police Administrator, informed that the San Luis Police Department is seeking authorization to purchase the Public Safety Answering Point for the Communications Division from Century Link. She stated that with this purchase the City will be obtaining rapid and efficient response during emergency calls. She mentioned that this purchase is a budgeted item, she asked the Mayor and City Council to authorize the purchase of this 911 system.

Mayor Gerardo Sanchez mentioned that this had been in discussion for many years and residents had been asking for this 911 system. He thanked staff for making this happen.

6. B. Discussion and possible action on any and all matters regarding the purchase of Brazos eCitation Solution Software from Tyler Technologies for the San Luis Police Department. (Andrea Moreno, Police Administrator)

Ms. Andrea Moreno, Police Administrator, stated that this purchase will allow officers to write citations electronically and the information will be uploaded directly into the court's records system. She mentioned that the San Luis Police Department (SLPD) will benefit with the eCitation software and will reduce the time officer spend during their traffic stops and will eliminate double data entry into the system. She informed that the total investment into this software is \$29,912.00 which includes set up fees, training and installation costs. Ms. Moreno informed that the SLPD will be utilizing their Yuma County Anti-Racketeering funds for the purchase of this equipment. She added that after the first year there will be a recurring fee of \$5,220.00 each year.

Mayor Gerardo Sanchez asked if the new software is compatible with the software that currently is being managed.

Mr. Eddie Carrera, City of Yuma I.T. Technician, replied that the software is compatible with the system currently in use, as the SLPD is part of the Yuma Regional Communications System (YRCS) which enables agencies in the YRCS to share information, by increasing first responder's safety, mobile field reporting, mobile messaging, automatic vehicle location and multi-jurisdictional record keeping. He informed that at this time the City of Yuma and the City of San Luis will be participating in this eCitation Software.

MOTION: Council Member Africa Luna-Carrasco/Council Member Maria Cecilia Ramos to approve the contract to purchase and install the Brazos eCitation Solution Software from Tyler Technologies in the amount of \$29,912.00. Motion passed unanimously.

6. C. Discussion and possible action on any and all matters regarding proposal and engagement letter to provide a water, wastewater, and solid waste rate analysis and long-term financial planning. (Eulogio Vera, Public Works Director and/or Olivia Jenkins, Utilities Director)

Mr. Eulogio Vera, Public Works Director, stated that staff is requesting authorization to enter into a contract with Willdan Financial Services/Economist.com to provide a water wastewater and solid waste rate analysis and long-term financial plan for the City of San Luis. He informed that in 2012 the City contracted with a consultant to conduct a utility rate study and adopted a five-year plan. He mentioned that the current rate plan will expire by the end of Fiscal Year 2017-2018. Furthermore, he informed that the review and analysis will assist City staff to ensure that the City's water, wastewater, solid waste services and infrastructure will continue to operate. He added that the study will also enable the City to identify and minimize the impact of any potential rate adjustments on the rate payers.

MOTION: Council Member Ruben Walshe/Council Member Africa Luna-Carrasco to approve the proposal of Willdan Financial Services/Economist.com and authorize the appropriate City official to execute the fee agreement and take action as may be necessary to effectuate the same. Motion passed unanimously.

6. D. Discussion and possible action on any and all matters regarding Resolution No.1166. A resolution of the City of San Luis declaring as a public record certain documents filed with the City Clerk entitled "Public Works Standards for Yuma County Volume III" as adopted by Yuma County on August 21, 2006, "Construction Standard Detail Drawings, February 2009 of the City of Yuma", "Uniform Standard Specifications for Public Works Construction as sponsored and distributed by the Maricopa Association of Governments 2015 Edition", and "City of San Luis Supplement to the 2015 MAG Uniform Standard Specifications for Public Works Construction and to the City of Yuma Construction Standard Detail Drawings." (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, stated that staff is requesting approval of Resolution No. 1166, with this resolution the City will be adopting the City of San Luis Supplement to the 2015 MAG Uniform Standard Specification for Public Works Construction, as well as the City of Yuma Standard Detail Drawings. He informed that the City has never adopted Public Works Standards but have been using the City of Yuma Standards. He stated that with the adoption of this document the City will have a

more consistent set of standards which will align with the City of Yuma and Yuma County. He informed that the City of Yuma recently updated their standards to the Maricopa Association of Governments Standards, which are the principle standards used throughout the state. The County of Yuma is updating their standards to conform to what Yuma has done. Mr. Vera stated that it is imperative to adopt these standards before the development of new subdivisions, otherwise the City will get substandard infrastructure.

MOTION: Council Member Mario Buchanan Jr. /Council Member Ruben Walshe to adopt Resolution No. 1166. Motion passed unanimously.

6. E. Discussion and possible action on any and all matters regarding Ordinance No. 359. An ordinance of the City of San Luis, amending the City Code of the City of San Luis, Arizona by adding Chapter 153 Public Works Standards, repealing any conflicting provisions, providing for severability, and declaring an emergency. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, informed that with this ordinance the City is adopting the Public Works Standards.

A. Adoption of Ordinance No. 359 by title only

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to adopt Ordinance No. 359 by title only. Motion passed unanimously.

Ms. Sonia Cornelio, City Clerk, read Ordinance No. 359 by title only.

B. Adoption and approval of Ordinance No. 359 and declaring an emergency

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to adopt and approve Resolution No. 359 and declare an emergency. Motion passed unanimously.

6.F. Public hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2016-0493. A request by Kevin Burge of Core Engineering Group, PLLC, on behalf of Page Misenhimer, Trustee of RL Jones Properties, LLC, property owner, for approval of a Conditional Use Permit to allow a warehouse and transfer facility for general freight to be located on 4832 E. Vaughan Street, San Luis, Arizona. (John Starkey, Planning and Zoning Director)

A. Open public hearing

MOTION: Council Member Mario Buchanan Jr. / Council Member Africa Luna-Carrasco to open the public hearing. Motion passed unanimously.

1. Staff Presentation and Applicant if available

Mr. John Starkey, Planning & Zoning Director, informed that this is for a conditional use permit for a warehouse in the Magrino Industrial Park east of the Port of Entry. The reason they are requesting a conditional use permit is because they are requesting a transfer facility for general freight. He added that this request has been approved by the Planning and Zoning Commission. He mentioned that the proposed building is 49,800 sq. ft. and is planned to be a warehouse transfer/custody and inspection facility, it will house approximately 13,000 sq. ft. of cooler/freezer space and 3,000 sq. ft. office with the balance being a warehouse/transfer facility which is contained within a fenced/secured site.

2. Call to the Public on this item

Vice-Mayor Matias Rosales asked if there were any conditions and if they were met.

Mr. Starkey replied that there were no conditions, the Zoning Ordinance is very detailed about how industrial development is required, so they will have to meet those requirements.

B. Close public hearing

MOTION: Council Member Mario Buchanan Jr. / Council Member Africa Luna-Carrasco to close the public hearing. Motion passed unanimously.

C. Action on Conditional Use Permit Case No. 2016-0493

MOTION: Council Member Mario Buchanan Jr. / Council Member Maria Cecilia Ramos to approve Conditional Use Permit Case No. 2016-0493 for a warehouse. Motion passed unanimously.

6. G. Discussion and possible action on any and all matters regarding Subdivision Case No. 2016-0423P&F. A request by Edais Engineering, Inc., on behalf of Riedel Holdings, LLC, property owner, for the final approval for Las Quintas de San Luis II Subdivision located south of County 22nd Street between the East Main Canal and Las Quintas Subdivision. (John Starkey, Planning and Zoning Director)

Mr. John Starkey, Planning and Zoning Director, informed that this is a subdivision that will contain approximately 27.58 acres located south of County 22nd Street between the East Main Canal and Las Quintas Subdivision. He mentioned that a comprehensive plan review was done in September 2016, correction letters and additional comments were sent. A meeting with the developer to discuss the comments was held, and it was taken to the Planning and Zoning Commission on October 2016. He stated that the preliminary and the final plat were taken to the commission, they agreed to forward it to the City Council. However, staff did not receive corrected plans until the morning, therefore staff did not have a chance to review the plans before this presentation. Mr. Starkey informed that per the City Attorney the final plat approval cannot be done until the engineering is in approval stage.

Mayor Gerardo Sanchez asked how many days will be required to review the plans.

Mr. Starkey replied that it will take approximately 10 working days. If all the corrections were made then staff will recommend approval, if not, a correction letter will be sent back to the developer.

Mayor Gerardo Sanchez asked what comments the Planning and Zoning had.

Mr. Starkey replied that the Planning and Zoning Commission's recommendation was to approve the plat and not the engineering comments, as it was thought that corrections were going to be received before the City Council meeting, but for some reason that did not happen, that is the reason this item was placed on the agenda.

Ms. Kay Marion Macuil, City Attorney, suggested continuing this meeting to a future agenda.

Mr. James Davey, Consulting Engineer, stated that the plans were previously reviewed and this morning the revised plans were received just before the meeting. He mentioned that they are making a good progress with some of the issues addressed. He stated that comments will be addressed with staff within the next four (4) days.

MOTION: Vice Mayor Matias Rosales / Council Member Mario Buchanan Jr. to continue the item to a future date. Motion passed unanimously.

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez informed that he participated during the Heart of Yuma event held October 25, 2016. He mentioned that this event recognizes people that volunteers, donates funds, hard work and dedication over the year. He informed that Officer Luis Marquez was recognized that night for the work that he has done in Yuma County.

Furthermore, he added that he was able to recognize the Yuma County Leader of 2016, Mr. Mike Ivers.

Vice-Mayor Matias Rosales informed that he attended the Border and Bridges Summit in San Diego, California. He stated that an update was given regarding Port of Entries and San Luis Port II being open to the public. He added that in regards to San Luis Port II, the feasibility study is still pending and should be ready by March 2017.

Council Member Ruben Walshe thanked Mr. Manuel Rojas and all staff that was involved in the organization of the Off-Road event.

Mayor Gerardo Sanchez informed that he received a lot of good feedback from Los Aguilas de Mexicali Baseball Tournament. He thanked all those people that helped with the organization of this event.

Council Member Maria Cecilia Ramos thanked the City of San Luis for the 1st Annual Domestic Dinner sponsorship.

8. CALL TO THE PUBLIC

Mr. Robert Spalding, 124 E. Cactus Street, Somerton, AZ, addressed the City Council regarding the issue of shopping carts being left on Main Street. He mentioned that he has spoken with Walmart regarding this matter but they have been uncooperative. He stated that he considers this problem as littering and the store is responsible for allowing this problem to happen. He mentioned that if this is considered littering, this could result on a citation to the store and will get the attention of the stores. Furthermore he added that there are stores in other cities that put a locking device on shopping carts that locks when the cart leaves their store premises. He stated that this will be an expensive tool, but the City has to do something to prevent this problem. He mentioned that he met with the Assistant Manager of Walmart and was informed that they hired a company that picks up the carts twice a week. He asked Mayor and City Council to look into this matter.

9. ADJOURMENT

MOTION: Council Member Mario Buchanan Jr. / Council Member Ruben Walshe to adjourn the meeting at approximately 7:57 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council meeting of the San Luis City Council held on October 26, 2016. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on February 22, 2017.

Dated this 27th day of February 2017.

/s/ Sonia Cornelio, City Clerk