

State of Arizona Department of Homeland Security



Governor Douglas A. Ducey

Director Gilbert M. Orrantia

October 31, 2016

Chief Craig Higgins
San Luis Police Department
1030 E. Union Street
San Luis, AZ 85349

Subject: FFY 2016 Operation Stonegarden Grant Program Award
Subrecipient Agreement Number: **160426-01**
Project Title: **OPSG Overtime and Mileage**

Dear Chief Higgins:

The Operations Order that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) and the United State Border Patrol (CBP/BP) for consideration under the Operation Stonegarden Grant Program (OPSG) has been awarded. The project titled "**OPSG Overtime and Mileage**" has been funded under the Operation Stonegarden Grant Program for **\$320,000**. The grant performance period is **November 1, 2016 through December 31, 2017**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Two Subrecipient Agreements - go to www.azdohs.gov, click on Grants and then FFY 2016 OPSG. Download **two** original OPSG Subrecipient Agreements (NOTE: they are specific to the "Overtime/Mileage" and "Equipment" grants):
 - a. Overtime/Mileage Subrecipient Agreement for an Overtime/Mileage grant
 - b. Equipment Subrecipient Agreement for an Equipment grant
2. OPSG Funding Addendum (enclosed)
3. Financial Forms - go to www.azdohs.gov, click on Grants and then FFY 2016 OPSG. Download this Excel document
4. NIMS Compliance Certification - go to www.azdohs.gov, click on Grants and then FFY 2016 OPSG. Download one original certification.
5. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).

Hard copies of the Subrecipient Agreements, Financial Forms, and the NIMS Compliance Certification will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, 3, 4 and 5 above (if applicable) is not signed and received by AZDOHS on or before January 31, 2017 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

- **Reimbursements for overtime are limited to 50% of the funded amount until FEMA approves the submitted PRICE Act Waiver request. After receipt of the approved waiver, AZDOHS will send a release for the remainder of the award.**
- All overtime deployments must be pre-coordinated with the Border Patrol in order for your agency to be eligible for reimbursement.
- Quarterly programmatic reports must be submitted on the most recent form/template available on the AZDOHS website.
- Per 2 CFR 200 Subpart F, Subrecipients who expend \$750,000 or more in Federal dollars in the previous fiscal year and subsequent years within the period of performance are required to submit an electronic copy of

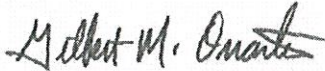
their annual Single Audit (formerly known as OMB Circular A-133 Audits of States, Local Governments and Nonprofit Organizations). Subrecipients shall submit their annual Single Audit to audits@azdohs.gov within 9 months after the close of the fiscal year. If a Subrecipient does not expend more than \$750,000 a statement must be submitted in writing to audits@azdohs.gov identifying that they did not meet the threshold and therefore do not have to conduct a Single Audit. The AZDOHS reserves the right to withhold reimbursement payments or future subrecipient agreements until the Single Audit or statement has been received and, if applicable, an approved action plan for compliance has been completed.

- Subrecipients are subject to the AZDOHS Site Monitoring Program.
- Reimbursements are limited to approved quantities and funding thresholds.
- AZDOHS reserves the right to request additional documentation at any time.
- The FFY 2016 federal award date as indicated in the U.S. DHS award package is 8/12/2016 with a total amount of funding of \$21,798,000. The Federal Award Identification Number is EMW-2016-SS-00119-S01.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Operation Stonegarden Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Andrea Moreno

Attachments: OPSG Funding Addendum, EHP Designation Letter

**FY 2016 Operation Stonegarden Grant Program
 Operations Order Funding Addendum
 Agency: San Luis Police Department
 Grant#: 160426-01**

The signatures below verify the submission/approval process. All parties signify that all aspects of this project are allowable, reasonable and justifiable in accordance with published federal grant guidelines. Subgrantee agrees to the funding shown here:

OVERTIME

OVERTIME	MILEAGE	TRAVEL	TOTAL AWARD
\$300,000	\$20,000		\$320,000

Project Point of Contact

Print Name

Signature

Date

Strategic Planner or
 Assistant Director Planning &
 Preparedness

William D. Seltzer

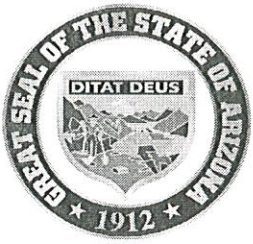
Print Name

Signature

Date



This form is to be signed and returned.



Governor Douglas A. Ducey

State of Arizona Department of Homeland Security



Director Gilbert M. Orrantia

FFY 2016

Dear OPSG Stakeholder:

The project that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Operation Stonegarden Grant Program has been awarded.

Please be advised, all projects require an Environmental and Historic Preservation review. Your project has been reviewed and it has been determined to have no potential impact to environmental or historic concerns. No further EHP review is required unless you modify the project and it is approved by AZDOHS. If you need further clarification please contact Michael Stidham at (602) 542-7041 or mstidham@azdohs.gov with AZDOHS for further information regarding the EHP specific requirements for your award.

As stated in the subrecipient agreement:

The subrecipient shall comply with Federal EHP regulations, laws and Executive Orders as applicable. Subrecipients proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in the DHS/FEMA EHP review process. The EHP review process involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation so that DHS/FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties. In some cases, DHS/FEMA is also required to consult with other regulatory agencies and the public in order to complete the review process. The EHP review process must be completed before funds are released to carry out the proposed project. DHS/FEMA will not fund projects that are initiated without the required EHP review.

Additionally, all recipients are required to comply with DHS/FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in FP 108-023-1, Environmental Planning and Historic Preservation Policy Guidance, and FP 108.24.4, Environmental Planning and Historical Preservation Policy.



State of Arizona Department of Homeland Security



Governor Douglas A. Ducey

Director Gilbert M. Orrantia

October 31, 2016

Chief Craig Higgins
San Luis Police Department
1030 E. Union Street
San Luis, AZ 85349

Subject: FFY 2016 Operation Stonegarden Grant Program Award
Subrecipient Agreement Number: **160426-01**
Project Title: **OPSG Overtime and Mileage**

Dear Chief Higgins:

The Operations Order that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) and the United State Border Patrol (CBP/BP) for consideration under the Operation Stonegarden Grant Program (OPSG) has been awarded. The project titled "**OPSG Overtime and Mileage**" has been funded under the Operation Stonegarden Grant Program for **\$320,000**. The grant performance period is **November 1, 2016 through December 31, 2017**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Two Subrecipient Agreements - go to www.azdohs.gov, click on Grants and then FFY 2016 OPSG. Download **two** original OPSG Subrecipient Agreements (NOTE: they are specific to the "Overtime/Mileage" and "Equipment" grants):
 - a. Overtime/Mileage Subrecipient Agreement for an Overtime/Mileage grant
 - b. Equipment Subrecipient Agreement for an Equipment grant
2. OPSG Funding Addendum (enclosed)
3. Financial Forms - go to www.azdohs.gov, click on Grants and then FFY 2016 OPSG. Download this Excel document
4. NIMS Compliance Certification - go to www.azdohs.gov, click on Grants and then FFY 2016 OPSG. Download one original certification.
5. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).

Hard copies of the Subrecipient Agreements, Financial Forms, and the NIMS Compliance Certification will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, 3, 4 and 5 above (if applicable) is not signed and received by AZDOHS on or before January 31, 2017 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

- **Reimbursements for overtime are limited to 50% of the funded amount until FEMA approves the submitted PRICE Act Waiver request. After receipt of the approved waiver, AZDOHS will send a release for the remainder of the award.**
- All overtime deployments must be pre-coordinated with the Border Patrol in order for your agency to be eligible for reimbursement.
- Quarterly programmatic reports must be submitted on the most recent form/template available on the AZDOHS website.
- Per 2 CFR 200 Subpart F, Subrecipients who expend \$750,000 or more in Federal dollars in the previous fiscal year and subsequent years within the period of performance are required to submit an electronic copy of

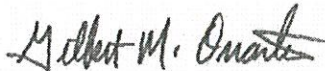
their annual Single Audit (formerly known as OMB Circular A-133 Audits of States, Local Governments and Nonprofit Organizations). Subrecipients shall submit their annual Single Audit to audits@azdohs.gov within 9 months after the close of the fiscal year. If a Subrecipient does not expend more than \$750,000 a statement must be submitted in writing to audits@azdohs.gov identifying that they did not meet the threshold and therefore do not have to conduct a Single Audit. The AZDOHS reserves the right to withhold reimbursement payments or future subrecipient agreements until the Single Audit or statement has been received and, if applicable, an approved action plan for compliance has been completed.

- Subrecipients are subject to the AZDOHS Site Monitoring Program.
- Reimbursements are limited to approved quantities and funding thresholds.
- AZDOHS reserves the right to request additional documentation at any time.
- The FFY 2016 federal award date as indicated in the U.S. DHS award package is 8/12/2016 with a total amount of funding of \$21,798,000. The Federal Award Identification Number is EMW-2016-SS-00119-S01.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Operation Stonegarden Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Andrea Moreno

Attachments: OPSG Funding Addendum, EHP Designation Letter