

RE: Vehicle Purchase- Utilities

Monday, November 28, 2016 2:24 PM

Subject	RE: Vehicle Purchase- Utilities
From	Angelica Cifuentes
To	Olivia Jenkins
Cc	Jorge Perez; Maria Munoz; Kay Macuil
Sent	Wednesday, November 16, 2016 4:11 PM

Hello Oli,

Sorry for not responding sooner as I have been busy with processing POs for tomorrow's check processing. I had to look back to previous emails to refresh my memory as to the reasoning behind seeking council approval. It was for the waiver of the procurement code since the Yuma dealer out bid the state contract and there was no third quote. The agenda that was presented and approved states that you do have 3 quotes and is just requesting that they authorize the purchase as presented and not requesting to waive the procurement code. I would suggest that it be placed back on the agenda and ask council to waive the procurement code but also include that the 3rd quote that you had mentioned you had did not have the specifications and that they are not able to provide them due to them not being able to order the 2016 model. Please see highlighted areas below from previous emails sent on 10/11 and 09/29. Let me know if you have any further questions or if you need anything else. Thank you

From: Angelica Cifuentes
Sent: Tuesday, October 11, 2016 5:45 PM
To: Olivia Jenkins <OJenkins@cityofsanluis.org>
Cc: Kay Macuil <kmacuil@cityofsanluis.org>; Glenn Gimbut <GGimbut@cityofsanluis.org>
Subject: RE: State Contract Price Match

Mrs. Olivia,

Please see e-mail below. As per an earlier conversation with both Kay and Glenn, it would be best to add the purchase of the vehicle on the next agenda. Reasoning of the waiving of the procurement code would be that the Yuma vendor is bidding lower than the state contract. The third quote provided does not have any specs listed other than the tinted windows so I am not able to compare apples to apples. I would request a new quote from the Yuma dealer without documents fees and cash down payments as we are not giving them a down payment and according to the dealer as a government entity we don't have to pay the document fees. Let me know if you have any questions.

Thank you

Angelica Cifuentes, CPP, CPM
Purchasing Agent III
Finance Department
(928) 341-8548 Direct Line
(928) 341-8549 Fax
acifuentes@cityofsanluis.org
www.cityofsanluis.org

From: Glenn Gimbut
Sent: Thursday, September 29, 2016 3:26 PM
To: Angelica Cifuentes <ACifuentes@cityofsanluis.org>
Cc: Kay Macuil <kmacuil@cityofsanluis.org>; Tadeo A. DeLaHoya <tdealahoya@cityofsanluis.org>
Subject: Re: State Contract Price Match

I can answer this better on Monday. In the past we took similar situations through Council. We used lower than state bid as the reason why bidding unlikely to generate a better price justifying council waiver.

Angelica Cifuentes, CPP, CPM

Purchasing Agent III
Finance Department
(928) 341-8548 Direct Line
(928) 341-8549 Fax
acifuentes@cityofsanluis.org
www.cityofsanluis.org

From: Olivia Jenkins
Sent: Wednesday, November 16, 2016 9:58 AM
To: Angelica Cifuentes <ACifuentes@cityofsanluis.org>; Kay Macuil <kmacuil@cityofsanluis.org>
Cc: Jorge Perez <jperez@cityofsanluis.org>; Maria Munoz <MMunoz@cityofsanluis.org>
Subject: Vehicle Purchase- Utilities

Hello Ms. A,

So I have a dilemma...attached is the vehicle details from Fisher and also the sales contract for the vehicle we wish to procure. However, the additional information needed from one of the vendors that provided a quote for us, is not able to provide us the additional information. See attached email.

I need to know if we need to start this process again, go back to council and rephrase request and motion (see attached agenda item), to proceed.

Your time and attention on the matter is greatly appreciated, thank you.

Olivia

From: gunny@itsafisher.com [<mailto:gunny@itsafisher.com>]

Sent: Monday, November 14, 2016 1:02 PM

To: Olivia Jenkins <OJenkins@cityofsanluis.org>

Subject: RE: [FWD: [Scan] 2016-09-14 08:25:18]

Here are the specs for the truck, the warranty is 3 years or 36,000 miles.

Will be faxing purchase order without the rebate.

Thank you

Gunny

----- Original Message -----

Subject: RE: [FWD: [Scan] 2016-09-14 08:25:18]

From: Olivia Jenkins <OJenkins@cityofsanluis.org>

Date: Mon, November 14, 2016 12:23 pm

To: Jorge Perez <jperez@cityofsanluis.org>, "gunny@itsafisher.com"

<gunny@itsafisher.com>

Cc: Juan Castillo <JCastillo@cityofsanluis.org>

Good afternoon Mr. Williams,

Hope all is well. We are still working on getting approval for 2016 Chev Colorado TK vehicle purchase. I'm contacting you, because our city procurement is requesting a full detailed quote, as we need this for our records and future reference.

City's procurement and legal department are advising us that the quote we received from your company cannot be used because it is not outlining the specifications, warranties, etc. in quote provided. Government/city purchases are strict and we have to demonstrate that the quote requested is for same item, and that it matches specifications, from all vendors contacted.

The purchase contract you faxed does not meet procurement guidelines...it includes transfer and title fees, which under state contract or other dealerships is not included for city vehicle purchases and the rebate is ok but it's listed as a down payment and we cannot show a down payment on city vehicle purchases.

Your prompt attention and time is greatly appreciated.

Thank you,

*Olivia Jenkins, Director
Municipal Utilities
Billing & Collections
P O Box 3750
1090 Union Street
San Luis, Arizona 85349*

(928) 341-8570
(928) 341-8549 Fax
ojenkins@cityofsanluis.org

From: Jorge Perez
Sent: Monday, November 14, 2016 10:06 AM
To: gunny@itsafisher.com
Cc: Juan Castillo <JCastillo@cityofsanluis.org>; Olivia Jenkins <OJenkins@cityofsanluis.org>
Subject: RE: [FWD: [Scan] 2016-09-14 08:25:18]

Good morning Gunny,

we finally received approval to move forward with the purchase of the Chevy Colorado. But per purchasing agent/procurement process we will need an updated quote that does not reflect document fees nor down payment. Per purchasing agent if document fees will be waived, they must not be shown on quote, same thing applies for down payment.

Could you please provide us with a new quote so that purchase order can be created and processed.

We are sorry for the delay on this matter, and very grateful with your help.

Thank you,

Jorge R. Perez, CPM

Water Meter Reader Tech | Utilities Billing & Collections
1090 E. Union Street | P.O. Box 3750 | San Luis, Az 85349
Office: (928) 341-8570 | Ext. 2028 | Fax: (928) 341-8549
jperez@cityofsanluis.org | www.cityofsanluis.org

From: Angelica Cifuentes
Sent: Thursday, September 29, 2016 7:21 AM
To: gunny@itsafisher.com
Cc: Jorge Perez <jperez@cityofsanluis.org>; Juan Castillo <JCastillo@cityofsanluis.org>
Subject: RE: [FWD: [Scan] 2016-09-14 08:25:18]

Good Morning,

Can you please provide me with a quote that does not reflect neither the document fees nor the down payment. The quote has to be as how we will be paying. Thanks

Angelica Cifuentes, CPP, CPM

Purchasing Agent III
Finance Department
(928) 341-8548 Direct Line
(928) 341-8549 Fax
acifuentes@cityofsanluis.org
www.cityofsanluis.org

From: Juan Castillo
Sent: Wednesday, September 14, 2016 9:02 AM
To: Angelica Cifuentes <ACifuentes@cityofsanluis.org>; Maria Munoz <MMunoz@cityofsanluis.org>
Cc: Jorge Perez <jperez@cityofsanluis.org>
Subject: FW: [FWD: [Scan] 2016-09-14 08:25:18]

FYI

"Originality thrives in seclusion free of outside influences beating upon us to cripple the creative mind. Be alone—that is the secret of invention: be alone, that is when ideas are

born."~ Nikola Tesla

From: gunny@itsafisher.com [<mailto:gunny@itsafisher.com>]

Sent: Wednesday, September 14, 2016 8:30 AM

To: Juan Castillo

Subject: [FWD: [Scan] 2016-09-14 08:25:18]

Juan, here is a purchase order that shows the taxes included, the tax is \$2,029.82 the down payment of \$449 is actually no money out of pocket, we charge every deal document fees but we waive the fees for Commercial customers.

Please let me know if you need anything else.

Thank you

Gunny

----- Original Message -----

Subject: [Scan] 2016-09-14 08:25:18

From: Gunny <thomas.h.williams@roadrunner.com>

Date: Wed, September 14, 2016 8:25 am

To: gunny@itsafisher.com

--

Sent with Genius Scan for iOS.

<http://dl.tglapp.com/genius-scan>

Sent from my iPhone