

**MINUTES**  
**Special Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**April 14, 2016**  
**6:30 P.M.**

<b>APPROVED</b> by Council <b>Date:</b> June 8, 2016 <b>Clerk's Office:</b> /s/ S. Cornelio
---

1. **CALL TO ORDER** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 6:38 p.m.

**ROLL CALL**

**PRESENT:** Mayor Gerardo Sanchez  
Vice-Mayor Matias Rosales  
Council Member Africa Luna-Carrasco  
Council Member Maria Cecilia Ramos  
Council Member Gloria Torres arrived at approx. 7:00 p.m.  
Council Member Ruben Walshe

**ABSENT:** Council Member Mario Buchanan Jr.

**OTHERS PRESENT:** Tadeo De La Hoya, Interim City Manager  
Ralph Velez, City Consultant  
Sonia Cornelio, City Clerk  
Aracely De La Hoya, Senior Services Director  
Christine Hagen, Management Analyst  
Chris Kasid, Parks and Recreation Manager  
Craig Higgins, Chief of Police  
Derek Dueñas, I.T. Manager  
Eulogio Vera, Public Works Director  
Hank Green, Fire Chief  
Jennifer Cisneros, Asst. Parks and Recreation Director  
Jenny Torres, Community Development Director  
John Starkey, Building Safety Director  
Jonathan Dumadag, I.T. Specialist  
Joselyn Medina, PIO/Assistant to Council  
Kay Macuil, City Attorney  
Marc Holyfield, Fire Department  
Olivia Jenkins, Utilities Director  
Omar Velazquez, Parks Supervisor  
Victor Figueroa, Police Department  
Yolanda Dueñas, Fleet/ Facilities Manager  
Caty Navarro, Regional Center for Border Health  
Charles Gutierrez, Yuma Metropolitan Planning Organization

Diane Umphress, Amberly's Place Executive Director  
Eduardo Garcia, Factor Sales  
Javier Morales, Regional Center for Border Health

## **2. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Council Member Maria Cecilia Ramos.

## **3. INVOCATION**

The invocation was led by Mr. Hank Green, Fire Chief.

## **4. PRESENTATIONS**

### **4. A. Presentation on the San Luis Transit Route Circulation Study by Yuma Metropolitan Planning Organization (YMPO). (Charlene Fitzgerald, YMPO Executive Director)**

Mr. Charles Gutierrez, YMPO, stated that Alex Lane from Kimmely Horn and Charlie Krueger from YCIPTA would be discussing the San Luis Circulation that will be implemented within six (6) months and one (1) year. Mr. Lane explained that there are four (4) potential routes that would be beneficial to the City of San Luis that would be running from 5:00 a.m. to 10:00 p.m. Monday through Friday and from 5:00 a.m. to 6:00 p.m. on Saturday with sixty (60) minutes in between buses on a fixed route.

Ms. Shelly Kreger presented Mayor and Council with a pamphlet that includes general information of YCIPTA and YCAT. Ms. Kreger also provided more information about the circulator funding. (First name corrected from original May 25, 2016 Agenda.)

Mayor Gerardo Sanchez stated that he would personally like to see the correct numbers and asked for access to the survey conducted.

### **4. B. Presentation including video on Amberly's Place and Child Abuse Awareness month as well as the upcoming events in the community. (Diane Umphress, Executive Director of Amberly's Place)**

Ms. Diane Umphress, Executive Director of Amberly's Place, stated that April is child abuse awareness month and encourages others to report any child abuse incident. Ms. Umphress presented a video about child abuse awareness month and thanked Mayor and Council for their ongoing support.

## **5. PROCLAMATIONS**

### **5. A. Healthy Sister Cities Border Initiative**

Ms. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez thanked the Regional Center for Border Health for thinking of the City of San Luis.

### **5. B. National Public Safety Telecommunications Week- April 10 through April 16, 2016**

Ms. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez stated that the Public Safety Telecommunications are a critical part of the City of San Luis and thanked them for everything they do.

## **6. CONSENT AGENDA**

### **6. A. Minutes of**

-Regular Council Meeting held February 24, 2016

### **6. B. Disbursements from March 14, 2016 through April 1, 2016**

Total Disbursements \$765,272.72

(Seven Hundred Sixty-Five Thousand, Two Hundred Seventy-Two Dollars and Seventy-Two Cents)

**6. C. Discussion and possible action on any and all matters regarding the authorization to purchase ten (10) portable radios from Motorola through the Arizona Department of Homeland Security Grant. (Craig Higgins, Chief of Police)**

**6. D. Discussion and possible action on any and all matters regarding the transferring of funds from Council's Contingency account to the Capital Outlay General Fund account to purchase two (2) servers as well as software and software licensing. (Derek Dueñas, Acting I.T. Manager)**

**6. E. Discussion and possible action on any and all matters regarding the City of San Luis entering into contract with American Pavement Preservation for application of type 2 and type 3 slurry seal as part of the 2016 Pavement Preservation Project. (Eulogio Vera, Director of Public Works)**

**6. F. Discussion and possible action on any and all matters regarding the approval of Pace Advance Water Engineering contract for engineering design and construction services for the East Wastewater Treatment Plant Basin Repair Project. (Eulogio Vera, Director of Public Works)**

**6. G. Discussion and possible action on any and all matters regarding Resolution No. 1141. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring as a public record that certain document filed with the City Clerk and entitled "2015 S-2 Supplement to the Code of Ordinance of the City of San Luis, Arizona." (Kay Macuil, City Attorney)**

**MOTION:** Council Member Gloria Torres/Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

**7. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**7. A. Discussion and possible action on any and all matters regarding the purchase of artificial turf for the conversion of the old tennis court or basketball court at Joe Orduño Park to the futsal soccer field. (Chis Kasid, Parks and Recreation Director)**

Mr. Chis Kasid, Parks and Recreation Director, stated that new quote was received for a total of \$135,000.00 for turf to be installed on the basketball court. If the purchase is approved construction will be ready to go on the second or third week of May and will be finished in approximately one (1) week to ten (10) days.

Vice-Mayor Matias Rosales asked if the old tennis court is still planned to be converted into batting cages.

Mr. Kasid replied that it would be added to the budget and discussed during the Budget Retreat. He added that it would be a great idea and that the basketball court in the front is also in need of an update.

**MOTION:** Vice- Mayor Matias Rosales/Council Member Maria Cecilia Ramos approved the purchase of the artificial turf and installation in the amount of \$135,000.00 to be installed on a concrete basketball court slab on the east side as presented. Motion passed with five (5) aye votes and one (1) nay vote from Council Member Africa Luna-Carrasco.

**7. B. Discussion and possible action on any and all matters regarding First Reading of Ordinance No. 349 by title only. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, enacting and adopting a supplement to the Code of Ordinance for the City of San Luis, Arizona; repealing any conflicting provisions; and providing for severability. (Kay Macuil, City Attorney)**

Ms. Kay Macuil, City Attorney, stated that this Ordinance will be to add the remaining ordinances that have been adopted to the City Code book.

**A. Approval of First Reading of Ordinance No. 349 by title only.**

**MOTION:** Vice-Mayor Matias Rosales/Council Member Gloria Torres to approve the First Reading of Ordinance No. 349 by title only. Motion passed unanimously.

Ms. Sonia Cornelio, City Clerk, read Ordinance No. 349 by title only.

Mayor Gerardo Sanchez addressed the public that the next three items would be discussed at the same time as they are all related. Therefor the Public Hearing will be opened and closed just once.

**7. C. Public Hearing followed by discussion and possible action on any and all matters regarding Resolution No. 1138. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving and adopting the City of San Luis Title VI Implementation Plan Relating to Transportation Services. (Christine Hagen, Management Analyst)**

**A. Open Public Hearing**

**MOTION:** Council Member Gloria Torres/Council Member Africa Luna-Carrasco to open Public Hearing. Motion passed unanimously.

Ms. Christine Hagen, Management Analyst, stated that the City of San Luis, Arizona will be applying for Section 5310 Grant adding that part of the grant is to have a Title IV no discrimination policy.

Mayor Gerardo Sanchez, asked if a similar policy was already enforced at the City of San Luis.

Ms. Kay Macuil, City Attorney, replied that the City of San Luis complies with the law but there is nothing in writing.

Ms. Hagen added there is a strong need for this grant, as some of the City vehicles are more than sixteen (16) year old. She also stated that the wheelchair lift on the Senior Center buses do not work on a regular bases.

### **B. Close Public Hearing**

**MOTION:** Council Member Gloria Torres/Council Member Ruben Walshe to close Public Hearing. Motion passed unanimously.

### **C. Action on Resolution No. 1138**

**MOTION:** Council Member Ruben Walshe/Council Member Africa Luna-Carrasco to approve and adopt Resolution No. 1128. Motion passed unanimously.

**7. D. Public Hearing followed by discussion and possible action on any and all matters regarding Resolution No. 1139. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving and adopting the City of San Luis Limited English Proficiency Plan. (Christine Hagen, Management Analyst)**

### **A. Open Public Hearing**

This public hearing was opened and closed with the previous item.

### **B. Close Public Hearing**

### **C. Action on Resolution No. 1139**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Maria Cecilia Ramos to approve and adopt Resolution No. 1139. Motion passed unanimously.

**7. E. Public Hearing followed by discussion and possible action on any and all matters regarding Resolution No. 1140. A resolution of the Mayor and Council of the City of San Luis, Arizona, approving a grant application to obtain vehicles to enhance mobility of seniors and individuals with disabilities through the Arizona Department of Transportation for funds from the Federal Transit Administration Section 5310. (Christine Hagen, Management Analyst)**

### **A. Open Public Hearing**

### **B. Close Public Hearing**

This Public Hearing was opened and closed with the previous item.

### **C. Action on Resolution No. 1140**

**MOTION:** Council Member Ruben Walshe/Council Member Maria Cecilia Ramos to approve and adopt Resolution No. 1140. Motion passed unanimously.

### **8. SUMMARY OF CURRENT EVENTS**

Council Member Maria Cecilia Ramos stated that she attended the Girls All-Star Softball League on April 13, 2016 and thanked Parks and Recreation for their hard work and efforts.

Mayor Gerardo Sanchez stated that he and Vice Mayor Matias Rosales were part of a welcoming committee to welcome a group called ACE that represents different parts of the world. Mayor Gerardo Sanchez added that the Budget Retreat will be from April 15, 2016 to April 17, 2016.

Mr. Tadeo De La Hoya, Interim City Manager, added that the Budget Retreat will be streaming live from the City of San Luis Council Chambers.

### **9. CALL TO THE PUBLIC**

Mr. Javier Morales, Regional Center for Border Health, thanked the City of San Luis for having a proclamation designating the City of San Luis and San Luis Rio Colorado as Healthy Sisters Cities.

Mayor Gerardo Sanchez, on behalf of council and himself, thanked Mr. Chris Kasid for everything he has done for the City of San Luis and his hard work.

### **10. ADJOURNMENT**

**MOTION:** Council Member Gloria Torres/Council Member Ruben Walshe move to adjourn the Special Council Meeting at approximately 7:38 p.m.



## **Certification of Council Minutes**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Council meeting of the San Luis City Council held on April 14, 2016. I further certify the meeting was duly called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on June 8, 2016.

Dated this 8<sup>th</sup> day of June 2016.

/s/ Sonia Cornelio, City Clerk