

MINUTES
Special Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
June 29, 2016
6:30 P.M.

APPROVED by Council Date: August 10, 2016 Clerk's Office: /s/ S. Cornelio
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1. **CALL TO ORDER** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 6: 36 p.m.

ROLL CALL

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos
Council Member Gloria Torres
Council Member Ruben Walshe

OTHERS PRESENT: Tadeo De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Aracely De La Hoya, Senior Services Director
Carlos Cortes, Assistant Finance Director
Derek Dueñas, I.T. Manager
Eulogio Vera, Public Works Director
Hank Green, Fire Chief
Jennifer Cisneros, Asst. Parks and Recreation Director
Jenny Torres, Community Development Director
John Starkey, Zoning Administrator
Jonathan Dumadag, I.T. Technician
Joselyn Medina, PIO/Assistant to Council
Kay Macuil, City Attorney
Katie St. Louis, Finance Director
Lizandro Galaviz, Parks and Recreation Director
Maria Sabori, Human Resources Senior Analyst
Ric Bauermann, Fire Department
Victor Figueroa, Police Department
Yolanda Dueñas, Fleet/Facilities Manager

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Mario Buchanan Jr.

3. INVOCATION

The Invocation was led by Council Member Maria Cecilia Ramos.

4. CONSENT AGENDA

4. A. MINUTES OF

-Work Session held May 3, 2016

-Work Session held May 4, 2016

4. B. DISBURSEMENTS FROM MAY 30, 2016 TO JUNE 17, 2016

Total Disbursements \$1,090,934.21

(One Million, Ninety Thousand, Nine-Hundred Thirty-Four Dollars and Twenty-One Cents)

MOTION: Council Member Gloria Torres/ Council Member Africa Luna-Carrasco to approve the Consent Agenda. Motion passed unanimously.

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

5. A. Discussion and possible action on any and all matters regarding the approval of the renewal agreement between the City of San Luis and Border Fitness Gym, L.L.C., for the gym benefit initiative for City Employees. (Maria Sabori, HR Senior Analyst and Omar Heredia, Training and Programs Coordinator)

Ms. Kay Macuil, City Attorney, stated that the item was just a renewal of the employee benefit.

Mayor Gerardo Sanchez asked if there had been a change in the membership fee.

Ms. Macuil explained that the contract stated that City Employees only pay \$25.00.

Mr. Luis Chang, Owner of Border Fitness Gym, explained future plans for Border Fitness Gym.

Council Member Maria Cecilia Ramos commented that she was glad to see participation from employees.

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve and adopt the agreement with Border Fitness Gym, L.L.C. as presented.

5. B. Discussion and possible action on any and all matters regarding approval of the Lighting and Retention Basin Assessment Districts Budget for the 2016-2017 Fiscal Year. (Carlos Cortes, Assistant Finance Director)

Mr. Carlos Cortes, Assistant Finance Director, stated that the assessments are formed to provide street lighting and retention basin maintenance services in the developments. Mr. Cortes added that the County of Yuma requires City Council's approval for the budget to levy the assessments.

Mayor Gerardo Sanchez asked if there were any changes compared to the previous year.

Mr. Cortes explained that the changes are based on estimates that are processed during the budget.

MOTION: Council Member Ruben Walshe/ Council Member Africa Luna-Carrasco approve the street lighting and retention basin assessment districts budget for the 2016-2017 Fiscal Year as presented. Motion passed unanimously.

5. C. Discussion and possible action on any and all matters regarding approval of additional scope of work on the three-hundred thousand (300,000) gallon tank at Well Site #3 and the five-hundred thousand (500,00) gallon tank at Well Site #4 Maintenance/Rehabilitation Project Regarding the contract to Revolution Industrial and waiver of the purchasing code. (Manuel Rojas, Assistant Public Works Director)

Mr. Eulogio Vera, Public Works Director, stated that the item was previously presented to City Council and was approved adding that when Revolution Industrial had sun blasted the well sites they recommended some structural repairs. Mr. Vera added that the added scope of work would not be included in the original bid.

Mayor Gerardo Sanchez asked when the last time something in the same area was done to the tanks.

Mr. Vera responded that the tanks had never been rehabilitated. Mr. Vera added that the tanks had been in use for around twenty (20) years.

Council Member Maria Cecilia Ramos asked in regards to the newer tanks, when would be the appropriate time to schedule time for inspections.

Mr. Vera replied that it would be ideal every five (5) years.

MOTION: Council Member Gloria Torres/Council Member Maria Cecilia Ramos ratify and approve such change orders as necessary for additional work for Well Site #3 and Well Site #4 with Revolution Industrial for an amount not to exceed \$165,000.00 in additional to the original contract amount of \$120,212.85. I further move to waiver formal bidding requirements of the City Purchasing Code for these change orders. Motion passed unanimously.

5. D. Discussion and possible action on any and all matters regarding ratifying a contract supplement for a Judge Pro Tempore/Administrative Manager for the San Luis Municipal Court. (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated that there is an add-on needed for the compensation of commute time needed to perform official duties in the Judge Pro Tempore/Administrative Manager contract.

Vice-Mayor Matias Rosales asked if it would be a reimbursement.

Ms. Macuil, explained that the contract states the City will provide City gas and vehicle for the commute.

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres approve and ratify the contract supplement with Cora Romine for Judge Pro Tempore/Administrative Manager as presented. Motion passed unanimously.

5. E. Discussion and possible action on any and all matters regarding waiver of the San Luis City Purchasing Code and approval to engage the services of Arizona Veterans Security LLC, to provide security for the 4th of July Celebration. (Jennifer Cisneros, Assistant Parks and Recreation Director)

Ms. Jennifer Cisneros, Assistant Parks and Recreation Director, stated that in planning the event concerns were raised about the crowd control and the safety of citizens. Ms. Cisneros added that with the help of the San Luis Fire Department and San Luis Police Department, Arizona Veterans Security would be the best fit.

Mayor Gerardo Sanchez asked what other resources would be used.

Ms. Cisneros replied that there will be additional fencing for the event, City staff will be checking IDs, no outside material allowed, and will have a command central located at the Cultural Center.

Mr. Victor Figueroa, Police Department, added that there will be twenty-two (22) officers working the event, depending on the size of the crowd limited resources will be sent

from different Cities. Mr. Figueroa added that some streets will be shut down and no car will be permitted to park inside the park.

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to waive the formal purchase procedures due to the need to have security for July 4, 2016 with experience in large music events and approve engaging the services of Arizona Veterans Security, LLC for security for the City's July 4, 2016 event in an amount not to exceed \$11,508.00. Motion passed unanimously.

5. F. Public hearing followed by discussion and possible action on any and all matters regarding approval of Resolution No. 1150. A resolution of the Mayor and Council of the City of San Luis adopting the final budget for Fiscal Year 2017. (Ketie St. Louis, Finance Director)

A. Open Public Hearing

MOTION: Council Member Africa Luna-Carrasco/ Council Member Mario Buchanan Jr. to open Public Hearing. Motion passed unanimously.

1. Staff Presentation

Ms. Ketie St. Louis, Finance Director, stated that after the budget was posted in the newspaper and the City website, changes were made interfund. Ms. St. Louis explained that there were no increases or decreases on the budget and stated that the total budget stands at \$5,123,035.00.

2. Call to the Public on this item

There were no comments from the public on this item.

B. Close Public Hearing

MOTION: Council Member Mario Buchanan Jr./ Council Member Ruben Walshe to close Public Hearing. Motion passed unanimously.

C. Action on Resolution No. 1150

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to approve Resolution No. 1150. Motion passed unanimously.

5. G. Discussion and possible action on any and all matters regarding the purchase and installation of electricity and lighting at San Luis High School through Musco-Lighting according to the Intergovernmental agreement between City of San Luis and Yuma Union High School District #70. (Jennifer Cisneros, Parks and Recreation Assistant Parks and Recreation Director)

Mayor Gerardo Sanchez introduced Mr. Louie Galaviz, Parks and Recreation Director.

Mr. Louie Galaviz, Parks and Recreation Director, stated that representatives from Musco-Lighting and Westmore Electric will provide an overview.

Mr. Dee Smith, Musco-Lighting provided an overview of the company and of the services provided. Mr. Smith also provided photographs of their previous works.

Mr. Galaviz added that Musco-Lighting and Westmore Electric both work with APS and stated that additional lighting can be added to the field in the future.

Council Member Africa Luna-Carrasco asked if the high school had any comments in regards to the lighting.

Ms. Jenny Torres, Community Development Director, commented that the high school was very excited and added that the goal is to have the lighting done mid-August before schools starts.

MOTION: Vice-Mayor Matias Rosales/Council Member Africa Luna-Carrasco approve the purchase of the lighting for the San Luis High School practice field in an amount not to exceed \$295,000.00 in compliance with the City's Intergovernmental Agreement with the School District. Motion passed unanimously.

6. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez reported that Vice-Mayor Matias Rosales, Council Member Maria Cecilia Ramos and himself attended the Arizona Mexico Commission conference where they discussed the Port of Entries. Mayor Gerardo Sanchez added that it was an eye opener for the rest of the state that Yuma County along with San Luis Rio Colorado were ready to start a Megaregion.

Vice-Mayor Matias Rosales added that Mayor Gerardo Sanchez made a great impression on everyone there.

Council Member Maria Cecilia Ramos commented that Megaregion would be helping the state a lot and encouraged everyone to go to their website.

Council Member Africa Luna-Carrasco reported that Council Member Gloria Torres and herself attended the NALEO 33rd Annual Conference in Washington D.C. and came back with many innovated ideas for the City.

Council Member Gloria Torres added that they were able to hear a speech from Running Presidential Candidate Bernie Sanders.

Mayor Gerardo Sanchez added that the 4th of July event was going to be the upcoming Monday and encouraged everyone to attend.

Ms. Kristen McManus, City Magistrate, provided members of Council with an update on how her transition has gone adding that the San Luis Court is moving in a positive direction.

Mr. Louie Galaviz, Parks and Recreation Director, provided members of Council with an update on his transition adding that he is excited to be a part of the City of San Luis.

7. CALL TO THE PUBLIC

Mr. Leon Avelar, 2048 Lopez Street, introduced the Babe Ruth Baseball League as the new Arizona State Champions. Each member of the team introduced themselves by first and last name, Mr. Avelar also stated that they will be heading to Regionals in Utah and are requesting financial assistance from the City of San Luis.

Edilberto Dancil, resident, stated that when loading the Senior Buses he was told he was no longer eligible to ride. He added that he had previously brought this to Mr. De La Hoya's attention but wanted to bring it to Council's attention as well.

Mayor Gerardo Sanchez clarified that the City of San Luis does not have the right to refuse services for the Senior Center, adding that any senior is welcome to use their buses and facilities. Mayor Gerardo Sanchez also stated that the City of San Luis will be looking into the situation.

Mr. Tadeo De La Hoya, Interim City Manager, added that Human Resources Department have been made aware of the situation and are handling it.

8. EXECUTIVE SESSIONS

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to go to Executive Session at approximately 7:44 p.m. Motion passed unanimously.

8. A. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §§38-431.03(A) subsections (3) and (4) for legal advice and consider the City's position and instruct its Attorney with respect to a proposal by Labrie Enviorquip Group. (Jenny Torres, Community Development Director and Kay Marion Macuil, City Attorney)

8. B. Discussion and possible action to hold an executive session pursuant to A.R.S. §38-431.03(A) subsection (3) and (4) on any and all matters relating to the San Luis Regional Detention Center and related contracts, litigations, and negotiations for discussion or consultation for legal advice with the City Attorney or the City's attorneys in order to consider the City's position and instruct its attorneys on the same. (Kay Marion Macuil, City Attorney)

9. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Vice-Mayor Matias Rosales/Council member Gloria Torres to go back to Regular Session at approximately 8:45 p.m. Motion passed unanimously.

10. ADJOURMENT

MOTION: Vice-Mayor Matias Rosales/Council member Gloria Torres to adjourn the Special Meeting at approximately 8:45 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Council meeting of the San Luis City Council held on June 29, 2016. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on August 10, 2016.

Dated this 15th day of August 2016.

/s/ Sonia Cornelio, City Clerk