

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
May 4, 2016
6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:36 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Ruben Walshe
Council Member Gloria Torres
Council Member Maria Cecilia Ramos
Council Member Africa Luna-Carrasco
Council Member Mario Buchanan Jr.

OTHERS PRESENT: Tadeo A. De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Kay Macuil, City Attorney
Carlos Cortes, Assistant Finance Director
Christine Hagen, Management Analyst
Craig Higgins, Chief of Police
Derek Dueñas, IT Manager
Eulogio Vera, Public Works Director
Hank Green, Fire Chief
Jennifer Cisneros, Acting Parks and Recreation Director
Jenny Torres, Community Development Director
Johnathan Dumadag, IT Technician
Joselyn Medina, Assistant to Mayor and Council/PIO
Manuel Rojas, Assistant Public Works Director
Ralph Velez, City Consultant
Richard Bauermann, Fire Inspector
Yolanda Dueñas, Fleet Services/Facilities Manager
Pamela Green, Visitor
Juan Carlos Cornelio, Resident

2. AGENDA ITEMS:

2.A. Discussion on any and all matters regarding the purchase of replacement filtration media for Well Site #3, Manganese Treatment System and that the procurement procedures be waived as permitted in Section 36.01(H) of the San Luis City Code. (Manuel Rojas, Assistant Public Works Director)

Mr. Manuel Rojas, Assistant Public Works Director, informed that staff is requesting approval to purchase replacement filtration media for Well Site #3, Manganese Treatment System and that procurement procedures be waived as permitted in Section 36.01(H) of the San Luis City Code. He mentioned staff sent three (3) samples to different laboratories to analyze the current media at this site; the results came in and the media at Well Site #3 is exhausted and needs replacement. He informed that staff contacted and received three (3) quotes from three (3) vendors. After reviewing the quotes staff recommends waiving the procurement process and proceed with the 2nd lowest quote from Pureflow Filtration Division.

Mayor Gerardo Sanchez asked if there is a difference in media and what kind of warranty are they offering.

Mr. Rojas replied that with Pureflow offers unlimited years on media, and there are other cities that have been using Pureflow and they have had no issues. He added that the warranty is for 15 to 20 years. He mentioned that with the media they are offering technical support.

Mayor Gerardo Sanchez asked if the other sites will also be replacing media.

Mr. Rojas replied that at this time only Well Site #3 will be replaced, but staff will be conducting analysis on the other well sites and will do a recommendation for fiscal year 2018, if needed.

2.B. Discussion on any and all matters regarding award of construction contract to CEMEX Construction Materials South, LLC for Lakin Drive Sewer Main and Roadway Improvement Project (Community Development Block Grant Contract #107-16). (Jenny Torres, Community Development Director)

Ms. Jenny Torres, Community Development Director, informed that the City was awarded a Community Development Block Grant (CDBG) in the amount of \$393,000.00 to make improvement to Lakin Drive from Juan Sanchez Boulevard to Rio Seco Street.

Staff went out to bid and three (3) proposals were received from DPE Construction, CEMEX Construction Materials South, LLC and LPC Construction. The lowest bid is for \$432,620.00 from CEMEX Construction Materials South, LLC. She informed by reducing the administration cost in the amount of \$46,000.00 and adding \$61,000.00 that was committed by the City to this project. Based on those amounts, staff has approximately \$408,000.00, as the bids came out at \$432,620.00 with a difference of \$24,000.00, this amount has been requested in the budget. She informed that this project will be completed by early September 2016.

2.C. Discussion on any and all matters regarding the purchase of additional personal protective equipment for newly hired firefighters and that the procurement procedures be waived as permitted in Section 36.01(H) of the San Luis City Code. (Marc Holyfield, Assistant Fire Chief)

Mr. Marc Holyfield, Assistant Fire Chief, stated that staff is requesting Mayor and Council to waive Procurement Code Section 36.01 (H) to purchase additional protective equipment for newly hired firefighters. The reason for this request is that last year staff purchased uniforms from FDC Rescue Products and in order to have the uniform style, composition and construction as those purchased previously, the purchase will have to be from the same company.

2.D. Discussion on any and all matters regarding the adoption of a resolution of the Mayor and Council of the City of San Luis, Arizona, declaring a certain document titled NFPA 1 Fire Code 2012 (National Fire Protection Association 1 Fire Code 2012), a public record and ordering the filing of three (3) copies in the Office of the City Clerk. (Hank Green, Fire Chief)

Mr. Hank Green, Fire Chief, stated that in April 2016 he presented this item before Council as an introduction item. He also informed Council that the Fire Department is currently using the NFPA 1 Uniform Fire Code 2003. He mentioned that this item was presented to the Building Appeals Board on April 28, 2016. He stated that the board approved the request and will be presented before Council for approval of the resolution and adoption of the ordinance. He added that by approving this item the City will be using the same Fire Code as the City of Yuma and City of Somerton.

3. DISCUSSION ITEM:

3.A. Discussion on any and all matters regarding the proposed United States Bureau of Reclamation (USBR) 242 Well Field Expansion Project. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, informed Council that staff was contacted by the Bureau of Reclamation (BOR) and was presented with a conceptual plan of a water conservation project and the proposed pipelines that BOR would like to install within City's Avenue E right-of-way starting on County 25th Street going north. He mentioned that the proposed improvements will consist of two high polyethylene pipelines one to be 42 inches in diameter and the other to be 48 inches. This project will be funded by federal funds and may start in early October 2016 with an estimated duration of 18 months. Mr. Vera added that this project will help BOR with their water deliveries, as they have been having trouble meeting their water quality through the desalting plant in Yuma. He added that BOR has a well field in San Luis which has good quality water. Their plans are that from this well field they will pump better quality water to the north of San Luis and use it with the farmers and send the less quality water to Mexico, as it still meets their required water quality limits.

Mayor Gerardo Sanchez asked if this will affect the 100 year water supply guarantee.

Mr. Vera replied that this project will not affect the 100 year water supply plan. He stated that the proposed alignment and design has been planned to go along Avenue D, just east of the existing roadway.

Mayor Gerardo Sanchez asked if there are any pending topics with the BOR, for example the land behind the Advance Call Center Technologies (ACT). He mentioned that Council will cooperate if BOR decides to talk about that land behind ACT building. Mayor Sanchez stated that it will be a great idea to talk to them about this land during this time as it is very hard to talk to BOR.

Ms. Kay M. Macuil, City Attorney, stated that with this project residents around that area will be required to obtain flood insurance for the amount of water that will be diverted through that area.

Mayor Gerardo Sanchez stated that BOR will be welcome to bring their plans just like the other organizations do and staff will take it from there.

4. Adjournment

MOTION: Council Member Mario Buchanan Jr./Council Member Ruben Walshe to adjourn the meeting at approximately 7:13 p.m. Motion passed unanimously.