

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
April 6, 2016
6:45 p.m.

<p>APPROVED by Council Date: May 25, 2016 Clerk's Office: /s/ S. Cornelio</p>
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1. CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:49 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Ruben Walshe
Council Member Gloria Torres
Council Member Maria Cecilia Ramos
Council Member Africa Luna-Carrasco
Council Member Mario Buchanan Jr.

OTHERS PRESENT: Tadeo A. De La Hoya, Interim City Manager
Sonia Cornelio, City Clerk
Kay Macuil, City Attorney
Andrea Moreno, Police Department
Chris Hagen, Management Analyst
Chris Kasid, Parks and Recreation Director
Craig Higgins Chief of Police
Derek Dueñas, IT Manager
Eulogio Vera, Public Works Director
Hank Green, Fire Chief
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Jonathan Dumadag, IT Technician
Joselyn Medina, Assistant to Council/Public Information Officer
Katie St. Louis, Finance Director
Olivia Jenkins, Utilities Director
Ralph Velez, City Consultant
Rick Bauerman, Fire Department
Victor Figueroa, Police Lieutenant
Cesar Neyoy, Bajo El Sol
Eduardo Garcia, Factor Sales, Inc.
Javier Fimbres, Resident

2. AGENDA ITEMS:

2.A. Discussion on any and all matters regarding the purchase of artificial turf for the conversion of the old Joe Orduño Park tennis court or a basketball court at the east end of the park to futsal soccer field. (ITEM CONTINUED FROM REGULAR COUNCIL MEETING HELD MARCH 23, 2016) (Chris Kasid, Parks and Recreation Director)

Mr. Chris Kasid, Parks and Recreation Director, stated that as directed by Council, he requested and received a quote to purchase and install artificial turf at the basketball court on the East end of the park. The quote is in the amount of \$135,000.00 on a concrete basketball slab and \$170,000.00 at the old tennis court. He stated that the reason for the difference is that the concrete at the basketball court is suitable for the artificial turf and the one at the tennis court will have to be removed and pour a 6" crush rock. Mr. Kasid informed that currently the Parks and Recreation Department has \$350,000.00 available from the impact fees account. He added that if staff proceeds with this project, the Juan Sanchez Blvd. landscaping, and the swimming pool, the department will still have a balance of \$130,000.00 on impact fees.

Mayor Gerardo Sanchez thanked Mr. Kasid for bringing this item to Council and obtaining a new quote for this project. He mentioned that the swimming pool project is a big concern, as it needs a lot of repairs; he added that the Juan Sanchez Blvd. landscaping is also very important and it will make a big impact on the community. He mentioned that he is not against this project.

Mr. Kasid mentioned that he would like to see this project done this fiscal year, but there are other needs. He stated that one of his main concerns is that he would like to see installed lights at the San Luis High School, which will cost approximately \$300,000.00.

Mayor Gerardo Sanchez stated that the City has been having similar projects, he asked if this can generate some sort of income to sustain itself. He mentioned that he knows that the City has never charged anything for the use of the fields. He suggested charging a minimum fee.

Mr. Kasid stated that during the budget retreat he will be presenting a fee schedule with a comparison of what the City of Somerton and the City of Yuma charges.

Council Member Mario Buchanan Jr. thanked Mr. Kasid for presenting this project, but emphasized the concern that Council Member Gloria Torres has in regards to the Friendship Park. He suggested investing this money into the Friendship Park to make it

better. He mentioned that there are other projects that will make a better impact in the community.

Vice-Mayor Matias Rosales commented that this project will create a big impact in the community just like the other projects. He stated that he understands the community needs visible impacts, such as beautifying streets, but this project will create a big impact on kids, by keeping them out of the streets.

Council Member Maria Ramos mentioned that if this project will keep kids out of the streets, she would love to have this project done. She stated that this is a positive project for the youth community.

Council Member Africa Luna-Carrasco stated that she would like to see this project five (5) years from now, as the City has other priorities. She mentioned that it is not good for the City to spend this amount of money on this project.

Council Member Ruben Walshe stated that he agrees with Vice-Mayor Matias Rosales comment as well as pushing the landscaping on Juan Sanchez Blvd. He mentioned that the City does not have a lot of parks in the community and the kids should be offered different options for recreational use.

2.B. Discussion on any and all matters regarding amending Title XV of the San Luis City Code, Chapter 150, adopting by reference the National Fire Protection Association 1 (NFPA 1) Uniform Fire Code 2012, including Annexes A, B, D, E, and G, and the amendments and providing a penalty for violations thereof. (Hank Green, Fire Chief)

Mr. Hank Green, Fire Chief, stated that this item is the introduction of a process that will take approximately six (6) weeks to complete, which is the changing of the Fire Code of 2003 to National Fire Protection Association (NFPA) 1 Uniform Fire Code 2012. He informed that during the next Regular Council meeting staff will be presenting a resolution adopting this, then it will go to the Building Advisory Board, then it will come back to Council in the form of an ordinance, then it will go into effect 30 days after the adoption of the Second Reading. He informed that by adopting the 2012 Uniform Fire Code, it will bring the fire code into alignment with regional fire agencies, standardizing code enforcement, building construction standards and building inspections.

Mayor Gerardo Sanchez asked how the new code will affect new constructions.

Mr. Green replied that fire codes are on a three (3) year cycle, there can be some changes, but the annexes and amendments that are been mentioned in the item, are the ones that fits San Luis.

2.C. Discussion on any and all matters regarding the authorization to purchase ten (10) portable radios from Motorola through the Arizona Department of Homeland Security Grant. (Craig Higgins, Chief of Police)

Mr. Craig Higgins, Chief of Police, informed that the San Luis Police Department is seeking authorization to purchase ten (10) portable radios from Motorola in the amount of \$39,000.00. He stated that the San Luis Police Department was awarded a grant from the Arizona Department of Homeland Security, the purchase will be in accordance to the City of San Luis City Code, a Cooperative Purchase Contract based with the City of Yuma.

2.D. Discussion on any and all matters regarding the transferring of funds from Council's Contingency account to Capital Outlay General Fund account to purchase two (2) servers as well as software and software licensing. (Derek Dueñas, Acting I.T. Manager)

Mr. Derek Dueñas, Acting I.T. Manager, informed that the Information Technology Department is requesting funds from the Council's Contingency account to purchase two (2) servers as well as software licensing from Microsoft. He added that the current server is from 2007 and the other server crashed. He stated that if the server currently in use is to crash, staff will be looking into a minimum of 24-hour down time. He mentioned that the servers are utilized to communicate with other servers.

Mayor Gerardo Sanchez stated in previous year's staff purchased servers to avoid problems. He mentioned that the City should not be running in one (1) server as it is critical.

2.E. Discussion on any and all matters regarding the approval of Pace Advance Water Engineering contract for engineering design and construction services for the East Wastewater Treatment Plant Basin Repair Project, Public Works, Wastewater Division. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Public Works Director, informed that last year staff looked into doing some repairs to the basin walls of the East Wastewater Treatment Plant, there were some cracking in the basing walls. He added that staff looked into doing some epoxy

and monitoring the walls, but staff found that as originally planned this is not the best alternative to repair the extensive cracks in the basin walls, as well as the quotes received were more than it was budgeted. Furthermore, he informed that staff performed a leakage test and excavated along the basin walls to better evaluate the magnitude of the problem. He stated that at this point he will contact Pace Advance Water Engineering to generate and finish the design, put together bid documents, go out to bid and help with the inspections of getting the repairs done. He informed that staff is recommending approval of contract with Pace Advance Water Engineering for design and construction services for an amount not to exceed \$50,766.00.

Mayor Gerardo Sanchez commended Mr. Vera and Public Works staff for helping the City safe money on projects.

Council Member Maria Cecilia Ramos asked why the cracks were created.

Mr. Vera replied that these cracks are approximately 7 to 8 years old. He mentioned that staff is still doing some research and it is too early to say that it is a deficient design.

Mayor Gerardo Sanchez stated that it is very important that all projects get inspected properly and make contractors liable for their job. He mentioned that this type of project should last at least 30 years.

2.F. Discussion on any and all matters regarding the approval of contract as written with American Pavement Preservation, for the 2016 Pavement Preservation Project. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Public Works Director, informed that staff is requesting approval of contract with American Pavement Preservation, which is the same company that has been doing slurry for the past two (2) years. He stated that the City of San Luis will piggyback with City of Yuma Slurry Seal Service. He added that in the current budget there is \$250,000.00 for slurry seal and \$250,000.00 for chip seal. Furthermore, he added that the City entered into a contract with Yuma County to do the chip seal, which significantly reduces the cost, as they only charge for time and material, but the Intergovernmental Agreement limits the cost that can be spent with them, as they are a government agency. Mr. Vera presented a map showing the street that will be done.

2.G. Discussion on any and all matters regarding the submission of the 5310 Grant Application for Senior Services Department. (Chris Hagen, Management Analyst)

Ms. Christine Hagen, Management Analyst, informed that with this item, staff is requesting permission to submit 5310 Grant Application through the Arizona Department of Transportation Federal Transit Authority for Senior Services Department. She stated that the grant is for two (2) cutaway 14-passenger vehicles with a lift and a minivan with a lift to transport seniors and those with disabilities. She added that currently the Senior Services Department has two (2) vehicles that are averaging 250,330 miles for the two buses, one is 10 years old and the other is 16 years old and the lifts do not work on a daily basis. Furthermore, she added that the minivan that the Senior Services Department currently has is very old and it has 152,000 miles. This van is utilized to transport seniors and disabled to appointments, for this reason the department needs a new minivan to enhance senior and disabled client mobility. Ms. Hagen stated that the total capital would be \$213,972.00, the Federal Transit Administration portion would be \$167,821.00 and the expense to City of San Luis would be \$46,000.00 for the three (3) vehicles.

Mayor Gerardo Sanchez asked when will staff find out if the City was awarded with the grant. He asked what the chances of getting awarded are.

Ms. Hagen replied that the grant award will be October-November 2016 and because of San Luis needs and there is not a lot of transportation available, San Luis will likely to get awarded. The mobility program is focused in seniors and disabled.

2.H. Discussion on any and all matters regarding Resolution No. 1141. A resolution of the Mayor and City Council of the City of San Luis, Arizona, declaring as a public record that certain document filed with the City Clerk and entitled "2015 S-2 Supplement to the Code of Ordinances of the City of San Luis, Arizona." (Kay Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, informed that this item makes the supplements to the City Code a public record, which is a requirement in adopting the new supplements to the code. The code book was codified in 2012 into a published hard-cover book and online with American Legal Publishing.

3. DISCUSSION ITEM(S):

3.A. Discussion of any and all matters regarding update and video presentation of equipment purchases and acquisitions in Fiscal Year 2016. (Hank Green, Fire Chief)

Mr. Hank Green, Fire Chief, informed that during fiscal year 2016, the Fire Department was fortunate to purchase or acquire a variety of tools and equipment such as, two (2) eDRAULIC Jaws of life, two (2) STRYKER Power ambulance gurney and loading systems, two (2) Thermal Image Cameras, two (2) Cardiac Monitors, Radio-Intercom system, two (2) King Vision Laryngoscopes, four (4) Opticom system emitters, thirty-four (34) Personal Protective Equipment (PPE), twenty-two (22) Self-Contained Breathing Apparatus, Fire Hose 1.5" (1500 ft.), 2.5" (1200 ft.) and 4" (2000 ft.), and new Fire Engine and replacement Fire Engine. Mr. Green presented a short video with all the purchased/acquired equipment.

Mayor Gerardo Sanchez commented Council has always emphasized is public safety and security. He stated that Council is always trying the best to support the Fire and Police Departments.

3.B. Update and/or discussion on any and all matters regarding the agricultural route. (Council Member Gloria Torres)

Council Member Gloria Torres stated that she would like an update on the agricultural route.

Mr. Victor Figueroa, Police Lieutenant, informed that staff had a meeting with the major agricultural companies and there were no complaints on the bus route. He added that one of the major issues for them was the crossing at 4th Avenue and Juan Sanchez Boulevard, but now with the four way stop, it is easier for them to cross from North to South. He mentioned that the agricultural companies requested a meeting in September before the season starts, but staff will be meeting with them on April 26, 2016 to speak with the foreman's and bus driver to inform them about the regulations. Furthermore, he added that there were no citations given as everybody was following the rules. He informed that one of the things requested by companies is signage with the bus route. Mr. Figueroa the portable toilet were also discussed with them and informed that they need to be in a fenced area. The other issued brought to attention was littering and they were asked to maintain the areas litter clean as it is zero

tolerance. He mentioned that agricultural companies have asked for a flyer once the winter season arrives to notify bus drivers about the consequences.

Council Member Gloria Torres asked if there have been any citations for not obeying the route.

Mr. Figueroa replied that there have not been any citations issued for not obeying the bus route, but there have been for other violations. He informed that local businesses have asked the Police department to get the buses out of their parking lots, but in order for an officer to do that is that the business owner needs to get a hold of the Police department and give authorization to do so. Furthermore, he added that the bus driver found loop holes through 1st Avenue and Park, Chase Bank and Payless Shoe Source, but nothing can be done by the Police department, the business owner is the one that needs to put up barriers.

Council Member Gloria Torres asked what has been done with the semi-trucks blocking streets.

Mr. Figueroa replied there has been not so much complaints about loading/unloading trucks as there have been complying with the law.

Mayor Gerardo Sanchez mentioned that there were some concerns about sales going down for businesses on Main Street. He commented that he went and checked, but still saw people walking through Main Street with merchandise. He thanked the Police Department for the work done with the bus route, as this has made a big impact in the community.

3.C. Update and/or discussion on any and all matters regarding Friendship Park. (Council Member Gloria Torres)

Council Member Gloria Torres commented that she has received several complaints from the community, asking why the park has not been maintained. She mentioned that she spoke with Mr. Chris Kasid, Parks and Recreation Director about her concern, but he stated that the City will need to invest a lot of money to maintain the park. She asked if the City is allowed to maintain the park even though it does not belong to the City.

Mr. Eulogio Vera, Public Works Director, replied that it is the understanding that the City can still use Friendship Park. He stated that at one point it was discussed that if the San Luis Port I expands its facility, then they will be taking over Friendship Park and in

exchange they will provide land somewhere else in the City. But since San Luis Port I is not planning to expand their facility, the park still belongs to the City.

Mayor Gerardo Sanchez mentioned that it was in accordance that Bureau of Land Management was going to take the park away from the City and the park was going to be transferred to a different area, but the transfer never occurred. The expansion of the port did not take that much of the park land and the other part is still in limbo. He asked Ms. Kay Macuil, City Attorney to confirm the transfer of land. Furthermore, he stated that the public restrooms need to be removed.

Council Member Gloria Torres mentioned that new trees and grass could be planted, but in the near future staff would have to discuss new plans for entrance and exit. She stated that something needs to be done as it is the first and last thing that visitors see as they enter and/or exit.

Mayor Gerardo Sanchez stated that staff should start working in obtaining costs if this is a proposed project for fiscal year 2017 and before doing improvements the legal department needs to do research to see who owns the park.

Council Member Africa Luna-Carrasco thanked Council Member Gloria Torres for bringing this item before Council for discussion. She mentioned that Friendship Park is a landmark, it will be great if the City does some beautification to this park.

Council Member Gloria Torres stated that it is sad to see the park just the way it is. She suggested looking for grants to beautify it.

Mr. Vera informed that he has had conversations with Mr. Kasid regarding the paving around the park area. He stated that he provided Mr. Kasid with a quote in the amount of approximately \$200,000.00. He mentioned that it would be a great idea to work on a mini master plan and as the budget permits do improvements on a yearly basis.

4. Adjournment

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to adjourn the meeting at approximately 8:13 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session meeting of the San Luis City Council held on April 06, 2016. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on May 25, 2016.

Dated this 26th day of May 2016.

/s/ Sonia Cornelio, City Clerk