



NOTICE OF WORK SESSION

In accordance with Section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m. Tuesday, May 3, 2016. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS APPROVED BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE SESION DE TRABAJO

De acuerdo a la Sección 38-431.01 de los Estatutos Revisados del Estado de Arizona, se le informa a los Miembros del Cabildo y al público en general que el Alcalde y el Cabildo de San Luis, Arizona, tendrán una Sesión de Trabajo a las 6:30 p.m. el día Martes, 3 de Mayo del 2016. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349, el público está cordialmente invitado.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos Revisados del Estado de Arizona, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar o no dar el consentimiento antes que el Estado o alguna subdivisión política grabe a un menor de edad, ya sea en audio o video. Las juntas del Concilio se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo/hija menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con el Estatuto Revisado del Estado de Arizona §1-602.A.9.

ESTE AVISO ES APROBADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Work Session
San Luis City Council
San Luis Council
Chambers
1090 E. Union Street
San Luis, AZ 85349
May 3, 2016
6:30 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

- 1. CALL TO ORDER/ROLL CALL**
- 2. DISCUSSION ITEM(S):**
 - 2. A.** Discussion and review on any and all matters regarding the proposed City Council Departmental Budget for Fiscal Year 2016-2017. **(City Council)**
 - 2. B.** Discussion and review on any and all matters regarding the proposed City of San Luis Administration Departmental Budget for Fiscal Year 2016-2017. **(Tadeo De La Hoya, Interim City Manager)**
- 3. ADJOURNMENT**

IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL PUBLIC WORK SESSION MAY BE HELD.



AGENDA ITEM REVIEW FORM

Work Session**2. A.****Meeting Date:** 05/03/2016**Department Head:** Tadeo De la Hoya, Assistant to the City Manager, Administration**Submitted By:** Joselyn Medina, Assistant to Council/PIO, City Council**Action Requested:** Discussion Item - No Action to be Taken**ITEM:**

Discussion and review on any and all matters regarding the proposed City Council Departmental Budget for Fiscal Year 2016-2017. **(City Council)**

SUMMARY:

City of San Luis Council will be reviewing and discussing the City Council's departmental budget for the upcoming Fiscal Year 2016-2017 for possible modifications to the budget and to include contractual services and civic membership contributions. Every fiscal year Council provides allocation of funds to assist non-profit agencies and corporations to provide services to the community instead of the City providing them directly.

RECOMMENDATION / SUGGESTED MOTION:

Discussion item only, no action.

Supporting information not attached to the Agenda Item Review Form:

Supporting information attached.

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED: N/A

AVAILABLE TO TRANSFER: N/A

GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

FY17 Proposed City Council Budget

FY 2017 Proposed Dues

Greater Yuma Economic Development

PPEP Youthbuild

YMPO

YCAT

Amberly's Place

GYEDC Binational

Yuma Community Food Bank

Comic Con

Gethsemani Food Ministry

Arizona Mexico Commission

Border Trade Alliance

League of AZ Cities & Towns

NALEO

National League

Yuma Sun

City of San Luis Budget Worksheet Report

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount as of April 05, 2016	2017 Department Request	2017 Proposed Continuation Budget
EXPENSES							
Department: 110 - City Council							
<i>S&RE - Salaries & Related Expenses</i>							
50000	Salaries	73,300	90,610	93,010	69,750	90,610	90,610
50006	Taxable Travel	471	-	-	189	-	-
50015	Salary Adjustment	-	200,000	192,390	-	-	-
50110	Vision	719	860	860	641	900	900
50115	Medfica	1,070	1,320	1,355	1,014	1,320	1,320
50120	Fica	4,574	5,620	5,770	4,336	5,620	5,620
50125	Medical Insurance	59,704	67,080	67,080	53,019	67,080	67,080
50130	State Retirement	15,708	20,010	22,040	15,004	20,010	21,320
50135	State Unemployment	443	550	550	420	550	550
50155	Dental	2,526	2,750	2,750	1,913	2,640	2,640
<i>Account Classification Total: S&RE - Salaries & Related Expenses</i>		158,514	388,800	385,805	146,286	188,730	190,040
<i>SP - Supplies</i>							
60000	Office Supplies	1,679	2,500	2,500	-	2,500	2,500
60005	Other Supplies	2,450	1,500	1,500	676	1,500	1,500
60006	External Printing	2,431	16,000	12,000	1,252	16,000	16,000
60020	Dues/Subscriptions	23,547	34,850	34,850	31,160	35,400	35,400
60025	Uniforms/Other	1,092	3,000	3,000	1,151	3,000	3,000
60030	Postage	19	200	200	41	200	200
60035	Minor Tools/Equipment Supplies	4,572	1,000	8,000	4,004	5,000	5,000
60040	Miscellaneous	663	2,000	2,000	83	-	-
60041	Visa Charges	-	-	-	(844)	-	-
<i>Account Classification Total: SP - Supplies</i>		36,455	61,050	64,050	37,524	63,600	63,600
<i>M - Maintenance</i>							
70000	Vehicle Maintenance	621	1,000	1,500	178	1,000	1,000
70005	Gas/Oil	1,909	2,500	2,500	896	2,500	2,500
70025	Maintenance/Other	1,517	350	350	219	250	250
70040	Software Support	3,673	3,890	3,890	3,783	3,600	3,600
<i>Account Classification Total: M - Maintenance</i>		7,719	7,740	8,240	5,075	7,350	7,350
<i>SS - Special Services</i>							
80000	Contractual Services	319,614	379,300	375,300	276,580	384,300	384,300
80001	Professional Services	100,790	-	-	-	-	-
80003	Legal Services	-	1,000	1,000	-	1,000	1,000
80005	Special Services	13,265	8,000	23,500	22,783	23,500	23,500
80007	Sponsorship / Pledges	26,800	51,650	51,650	27,550	51,650	51,650
80009	Promotional Items	2,158	3,000	3,000	777	3,000	3,000
80025	Travel and Per Diem	41,806	30,000	30,000	13,809	30,000	30,000
80027	Conferences / Registration Fees	6,947	8,000	8,000	3,315	8,000	8,000
80036	Non - degree seeking / Certifications	-	3,225	225	-	3,225	3,225
80045	Land Lines	190	300	300	121	300	300
80046	Cell Phones & Others Devices	7,679	10,000	7,415	4,455	10,000	10,000
80050	Utilities Electricity	10,950	16,310	16,310	5,532	10,000	11,000
80051	Solar Power	16,171	-	-	-	-	-
<i>Account Classification Total: SS - Special Services</i>		546,370	510,785	516,700	354,922	524,975	525,975
<i>C - Contingencies</i>							
81000	Contingencies	-	250,000	175,270	-	300,000	300,000
<i>Account Classification Total: C - Contingencies</i>		-	250,000	175,270	-	300,000	300,000
Department Total: 110 - City Council		749,058	1,218,375	1,150,065	543,808	1,084,655	1,086,965

CONTRACTUAL SERVICES

<u>Agency</u>	FY 15-16	Requested increases by agency	Reason for increase according to agency
Lobbyist	\$ 25,000		
Greater Yuma Eco. Dev. Corp.	\$ 32,500	\$ 63,763.00	\$2.50 per resident based on the 2010 census population of 25,505
Greater Yuma Port Authority	\$ 50,000		
Humane Society of Yuma	\$ 95,000		
PPEP (Youth Build)	\$ 26,000		
YMPO	\$ 11,800		
YCAT	\$ 70,600		
Newspaper Publications	\$ 24,400		
JCG Technologies	\$ 5,000		
Amberly's Place	\$ 39,000	\$ 41,808.00	Fuel expenses
GYEDC Binational		\$ 6,800.00	
Total	\$ 379,300		

COUNCIL SPONSORSHIPS /PLEDGES

Yuma Community Food Bank	\$ 10,000	\$ 15,000.00	Population growth
Freedom Newspaper of SW AZ	\$ 650		
Civic Donations	\$ 22,000		
Comic Con	\$ 1,000	\$ 5,000.00	Potential Growth, as it is the only event of it's kind in southwestern AZ.
Gadsden Marching Band	\$ 15,000		
Gethsemani Food Ministry	\$ 3,000		
Total	\$ 51,650		

DUES & SUBSCRIPTIONS

Arizona Mexico Comission	\$ 2,500		
Border Trade Alliance	\$ 9,000		
Arizona League of Cities & Towns	\$ 20,230		
NALEO	\$ 400		
National League of Cities & Towns	\$ 1,500	\$ 3,258.00	Based municipalities population, new Census considered
Yuma County Chamber	\$ 600		
San Luis Chamber of Commerce	\$ 1,000		
The Sun	\$ 150	\$ 168.00	Subscription Price for 2016
Total	\$ 35,380		



Greater Yuma

ECONOMIC DEVELOPMENT CORP

April 28, 2016

Mayor Gerardo Sanchez
P.O. Box 1170
San Luis AZ 85349

Dear Mayor Sanchez,

Greater Yuma Economic Development Corporation (GYEDC) is very grateful to the City of San Luis for the outstanding partnership we have, and the financial support given to this organization. The City elected leaders and the administration continue to be disciplined stewards for all San Luis residents and visitors. The dedication and diligence demonstrated by all of you is sincerely appreciated.

As you are aware, budget stability has been a key focus of the GYEDC Governance Committee. A method that has been widely accepted nationwide and implemented across the State of Arizona is a per capita calculation. Albeit this method is vulnerable to multiple types of data collection and estimations, it is a proven model that lends itself to stability.

The City of San Luis currently invests \$32,500 annually in our efforts, which is a significant increase from prior years and we are most grateful. As we continue to march towards the per capita method of funding we maintain the need to reach the \$2.50 per resident based on the 2010 census population of 25,505. This equates to a budget request from the City of San Luis of \$63,763 per year. On average throughout the State of Arizona, per capita spending by Public Entities for Economic Development is \$5.32 per person based upon 2000 census population.

We empathize with the budget constraints that have been placed upon all Communities and Counties. We ask that in the current fiscal environment if a small increase towards the per capita level can be approved we would be most grateful.

— We are grateful to you for your consideration of this request. Please feel free to call or email me with any questions you may have about our programs. We thank you for your partnership and look forward to many more great years together.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Julie Engel', is written over a light blue horizontal line.

Julie Engel
President/CEO
899 E. Plaza Circle, Suite 2
Yuma, AZ 85365

cc
Vice Mayor Matias Rosales
City Administrator

Funding Agreement

The AGREEMENT entered into as of this 1st **day of July, 2016**, between the City of San Luis, Arizona, (hereinafter referred to as “City”) and Portable Practical Education Preparation, Inc. (PPEP), (hereinafter referred to as “Contractor”).

WITNESSETH THAT:

WHEREAS, City has allocated certain funds for a YouthBuild Program for young adults In the City of San Luis, Arizona; and

WHEREAS, the City wishes to engage the Contractor to utilize such funds in the Contractor’s existing YouthBuild Program; and

WHEREAS, the City wishes the YouthBuild Program to serve and graduate at least 80% of San Luis students enrolled per cohort.

A. STATEMENT OF WORK

1. Name of Activity: YouthBuild Program
2. Description: (see ATTACHMENT I)
3. **Funding Agreement Total: \$26,000**
4. Period of Coverage under this agreement: July 1, 2016 to June 30, 2017
5. Number served: 80% of YouthBuild enrollees from San Luis will graduate from the program

B. PERFORMANCE MONITORING

The city will monitor the performance of the Contractor against goals and performance standards herein. Substandard performance as determined by the City will constitute noncompliance with the AGREEMENT. If action to correct such substandard performance IS not taken by the Contractor within a reasonable period of time after being notified by the City, contract suspension or termination procedures will be initiated.

C. NOTICES

Communication and details concerning this contract shall be directed to the following contract representatives:

CITY

Name:

Title: Director of Community Development

Address: P.O. Box 1170

San Luis, Arizona 85349

Telephone:

928-341-8584

CONTRACTR

Ms. Kari Hogan

Chief Administrative Officer

802 E. 46th Street

Tucson, Arizona 85713

520-770-2500

D. SPECIAL CONDITIONS

None

E. CONTRACTOR RECOGNITION

The Contractor shall insure recognition of the role of the city in providing services through this Contract. All activities, facilities and items utilized pursuant to this contract shall be prominently support provided herein in all publications made possible with funds made available under this contract.

F. INDEPENDENT CONTRACTOR

Nothing contained in this AGREEMENT is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an "independent contractor" with respect to the services to be performed under this AGREEMENT. The City shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and /or medical insurance and Workers' Compensation Insurance as the Contractor is an independent contractor.

G. WORKERS COMPENSATION

The Contractor shall provide Workers' Compensation Insurance or a comparable insurance coverage for all of its employees/participants involved in the performance of this contract.

H. GENERAL CONDITIONS

1. Payment: It is expressly agreed and understood by the City that the total amount to be paid to the Contractor under this contract by the City shall not exceed \$26,000.

2. Time of Performance: **This AGREEMENT shall take effect on the 1st day of July 2016 through and including the 30th day of June 2017.**

3. Insurance and Bonding: The Contractor shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud, and/or undue physical damage, and as a minimum shall purchase a blanket fidelity bond coverall all employees' in an amount equal to cash advances from the City.

4. Subcontracting: None of the services covered by this AGREEMENT shall be subcontracted without prior approval by the city.

5. Maintenance and Availability of Records: in connection with the AGREEMENT, the Contractor shall maintain all accounting, client records, papers maps, photographs, other documentary materials, and any evidence pertaining to costs incurred.

6. Such records shall be furnished and available for inspection by the City.

7. Such records shall be available at the Contractors offices at all reasonable times during the contract period. If it is a claim, investigation, or litigation that is pending after what is assumed to be final payment that in effect cancels the final payment date. The retention period will not begin until final settlement of the claim, investigation, or litigation.

8. Contract Amendments/Revisions: Any changes to the Scope of Work or dollar amount of this AGREEMENT require prior written approval from the City.

9. Suspension and Termination: With notification to Contractor, City may terminate this AGREEMENT and such additional supplemental agreements hereafter executed, in whole or in part, and may recover any funds at its discretion if the Contractor:

a. Violates any provision of this AGREEMENT; OR

b. Fails to complete performance in a timely manner

The City may also terminate this AGREEMENT and such additional supplemental agreements hereafter executed, in whole or in part, by giving the Contractor 30 days' written notice.

10. Audits: The Contractor shall comply with the audit requirements set forth in Office of Management and Budget (OMB) Circular A-133.

IN WITNESS WHEREOF, the City and the Contractor have executed this AGREEMENT, as of the last date written below.

City of San Luis

Contractor

By _____

By _____

Title: City Manager

Title:

Date _____

Date _____

Attest:

City Clerk _____

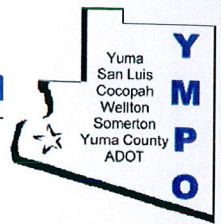
Approved as to form:

City Attorney _____

Yuma Metropolitan Planning Organization

502 S. Orange Ave.
Yuma, Arizona 85364
www.ympo.org

Phone: (928) 783-8911
Fax: (928) 329-1674



*Local Governments and
Citizens Working Together*

March 8, 2016

Mr. Tadeo A. De La Hoya
City Manager
City of San Luis
P.O. Box 1170
San Luis, Arizona 85349

RE: FY 2017 YMPO Entity Dues \$11,715.75

Dear Mr. De La Hoya:

As per previous years, the City of San Luis's local match requirement for the Yuma Metropolitan Planning Organization's FY 2017 Unified Planning Work Program and Budget is eleven thousand seven hundred fifteen dollars and seventy-five cents, (\$11,715.75).

The Yuma Metropolitan Planning Organization is requesting the City of San Luis to include the above amount into your upcoming FY 2017 budget.

The Yuma Metropolitan Planning Organization bills entity dues on an annual basis on July 1, 2016. If you have any questions, please feel free to contact me at 928-783-8911.

Sincerely,

Charlene FitzGerald
Executive Director
Yuma Metropolitan Planning Organization

cc: Russell Clark, Chairman Yuma Metropolitan Planning Organization
Mayor Gerado Sanchez, City of San Luis
Councilmember Maria Ramos, City of San Luis

RECEIVED

MAR 15 2016

**Office of the City Clerk
City of San Luis, Arizona**



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

April 20, 2016

Ralph Velez, City Administrator
City of San Luis
P.O. Box 1170
San Luis, AZ 85349

RE: Request for FY 2017 Transit Funding For Yuma County Area Transit

Dear Mr. Velez:

On April 18, 2016, the Yuma County Intergovernmental Public Transportation Authority Board of Directors approved the Fiscal Year 2017 Member Agencies Contributions which will fund Yuma County Area Transit and YCAT On Call services from July 1, 2016 to June 30, 2017. Below is the breakdown for the City of San Luis's local share of match funding required for the operation of the transit system:

ANNUAL TOTAL

YCAT/On Call Transit Match
\$ 70,573

The amount is consistent with what has been paid in FY 2016 and is not anticipated to change at this time. This is not an invoice, but is a request based on the Board of Directors action on April 18, 2016. Invoices will be sent at a later date.

Should you have any questions regarding this request, please don't hesitate to contact me at (928) 539-7076 ext. 101 or email skreger@ycipta.az.gov.

Sincerely,

Shelly Kreger
Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Brian Golding, Sr., Chairman – Quechan Indian Tribe, Bill Lee, Vice Chairman – City of Somerton,
Susan Thorpe – Sec/Treasurer – Yuma County, Greg Wilkinson – City of Yuma,
Michael Sabath - Northern Arizona University, Dr. Glenn Mayle - Arizona Western College,
Ralph Velez - City of San Luis, Larry Killman – Town of Wellton, Paul Soto – Cocopah Tribe

Shelly Kreger, Transit Director



Amberly's
PLACE
Family Advocacy Center

April 20, 2016

Mayor Gerald Sanchez
City of San Luis
P.O. Box 1170
San Luis, AZ 85349

Mayor Sanchez,

Amberly's Place has been helping victims in San Luis in partnership with the San Luis Police Department for a number of years. Each year the calls for service to San Luis increase as more victims feel safe asking for help and reporting the crime. San Luis has always been very supportive of this program and the victims we serve by providing us with a office and \$39,000 in funding for part of the advocate expense and a van to transport victims to court and to Safehouse.

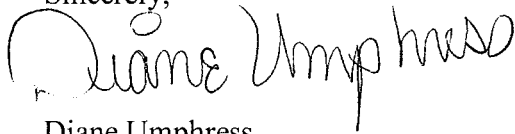
Last year we provided assistance to 376 victims in collaboration with the San Luis Police Department which was a 22% increase from the previous year. An advocate is in San Luis every day of the week now, instead of three days a week as when we started this arrangement. Advocates go to court daily in South County and take food boxes to victims as well as clothes blankets, diapers and formula at no cost to the victim. Meeting the emergency needs of the victim is the best way to let them know their community really cares.

As you enter into budget talks for next year I ask that you continue to support this agency and the victims we serve in San Luis. The advocate assigned to San Luis is making numerous trips each week to San Luis. In fact she is averaging 8 to 10 trips per week. If it is at all possible we would respectfully request a small increase in the amount of funds provide to this agency. The van which you provide for us to use is older and does not get more than 20 miles per gallon. If we take the least umber of weekly trips to San Luis which is 8 and by the 60 mile round trip the fuel expense is a average of \$54.00 per week. When you take this weekly expense by 52 weeks in a year the expense is \$2808.00.

This agency has never asked or received an increase in funding and fuel expense has become a major budget issue. If you can possibly help with the \$2,808 fuel expense it would be appreciated, whether it be all or partial assistance. Responding when needed is a very important part of our services to victims. We will continue to make however many trips needed to assist and victim whenever the call comes in. Please feel free to contact me if you have any questions regarding this request.

Please note that we appreciate the support of the City of San Luis Mayor, Council and Police Department. Together we have made a difference to those we serve in your community.

Sincerely,

A handwritten signature in black ink that reads "Diane Umphress". The signature is written in a cursive style with a large initial "D" and a long, sweeping underline.

Diane Umphress
Executive Director
Amberly's Place

Joselyn Medina

Subject: FW: RE: Binational Budget
Attachments: 2016-2017 4frontED Binational Budget.xls

All,

Attached is the 2016-2017 binational budget. The per capital breakdown is below, we hope that all the entities will participate. I did not see this item included in our budget.

The following funding is allocated based on a 20¢ per capita basis; 2015 estimates

Location	Population	@ per capita
Yuma City	97,950	\$19,590
Somerton	15,759	\$3,152
San Luis	34,001	\$6,800
Wellton	3,101	\$620
Yuma County (non inc.)	64,180	\$12,836
Total	214,991	\$42,998

Jenny Torres
Community Development Director
City of San Luis
1090 East Union Street
P.O. Box 1170
San Luis, AZ 85349
(928) 341-8584
(928) 341-8549 FAX



4frontED Binational Budget

				Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	
Trade Shows																	
	Venue	Industry	Date														
WORLD AG EXPO	Intenational Agri-Center, Tulare, CA.	Aggricuture	June 8th 2016	\$ 700.00												\$ 700.00	
SEMANA NACIONAL DEL EMPRENDEDOR	Expo Bancomer, CDMX, Mexico.	Entrepreneurship	July 13th 2016		\$ 700.00											\$ 700.00	
Baja Aero (Booth)	Tijuana, Mexico	Aerospace	September 13th 2016				\$ 650.00										
World Medical Tourism Show	Washington DC	Medical Tourism	September 25th 2016				\$ 2,200.00									\$ 2,200.00	
HIGH POINT, NC FURNITURE	High Point North Carolina	Furniture Mfg	October 22nd 2016					\$ 1,375.00								\$ 1,375.00	
AG Connect Expo	Orlando, Florida	Aggricuture	January 13th 2017							\$ 1,375.00						\$ 1,375.00	
DEL MAR ELECTRONICS & DESIGNS	Del Mar , California	Electronics	February 2nd 2017								\$ 195.00					\$ 195.00	
G2E GLOBAL GAMING EXPO	Las Vegasw , Nevada	Electronics	February 28rd 2017								\$ 700.00					\$ 700.00	
REVERSE LOGISTICS CONF & EXPO	Atlanta, Georgia	Logistics	February 23rd 2017								\$ 1,375.00					\$ 1,375.00	
AgroBaja (Booth)	Mexicali, Mexico	Aggricuture	March 10 2017										\$ 650.00				
EXPO CARGA	Mexico City, Mexico	Logistics	April 26th 2017											\$ 700.00		\$ 700.00	
FOOD PROCESSING EXPO	Sacramento, California	Food Processing	May 3rd 2017												\$ 700.00	\$ 700.00	
Trade Shows Total				\$700	\$700	\$0	\$2,850	\$1,375	\$0	\$0	\$1,375	\$2,270	\$650	\$700	\$700	\$11,320.00	
E-Marketing Campaigns																	
LinkedIn Advertising	Pay Per Click Adds (100 clicks per month)			\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 900.00	
Newsletter Tool	Constant Contact			\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 300.00	
Graphic Design	20 Hrs per month			\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 2,400.00	
WebPage Improvements	Maintenance and improvements							\$ 800.00								\$ 800.00	
E-Marketing Campaign Total				\$300	\$300	\$300	\$300	\$300	\$1,100	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$4,400.00
Graphic Design and Materials																	
Display Materials for Tradeshows	2 Banners, Back Display and Table Cloth						\$ 1,250									\$ 1,250.00	
Printed Brochures	Tradeshow deliverables						\$ 200						\$ 200			\$ 400.00	
Administration Total				\$0	\$0	\$1,450	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$0	\$1,650.00	
Administration																	
Bi-National Coordinator	Arturo Bastidas			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 24,000.00	
Small office space	Business Center Mexicali w/ Meeting Room			\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400.00	
Administration Total				\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$26,400.00
Total Marketing Budget				\$3,200	\$3,200	\$2,500	\$5,350	\$3,875	\$3,300	\$2,500	\$3,875	\$4,770	\$3,150	\$3,200	\$3,200	\$42,120	

April 29, 2016

City of San Luis
Tadeo Angel De La Hoya
Interim City Manager
1090 E. Union Street
P. O. Box 1170
San Luis, AZ 95349

Mr. De La Hoya;

The Yuma Community Food Bank (YCFB) has been providing food assistance since 1978 by transporting and distributing food through multiple programs, to the San Luis Community. These programs include the distribution of USDA Commodities through The Emergency Food Assistance Program (TEFAP), the Commodity Supplemental Food Program (CSFP), Produce Distributions and food support to the San Luis Senior Nutrition Center.

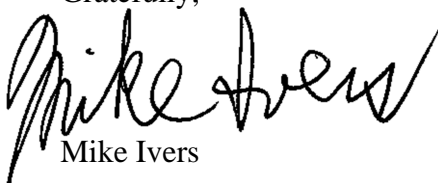
As the population of San Luis continues to grow, so does the need for food assistance. With a Human Development Index of 3.98, San Luis is far below the national index of 5.06, not to mention that 26.73% of the residents do not have the equivalent of a GED. With this in mind YCFB strives to meet the food insecurity needs of San Luis. Each year YCFB serves over 59,000 food boxes to residents in Yuma County, and every year this number increases, while resources and availability of product becomes more challenging to obtain.

With funding from San Luis, YCFB will continue to enhance our ability to serve the needs of the underserved members in your community. It is common knowledge that the economy has affected everyone and is slow in its return. To combat this, YCFB continues to provide any and all resources available toward procuring food and providing efficient distribution of it.

It is because of the increase in need that YCFB respectfully requests support in the amount of \$15,000 for fiscal year 2017. YCFB has truly appreciated the support and partnership that the City Council has provided to the Food Bank previously. It is with your support that we are able to provide food to those in need and we look forward to collaborating in our fight against hunger in your community.

If you need any additional information or if I may make a presentation to your council, please feel free to contact me: (928) 259-2203 or mivers@yumafoodbank.org.

Gratefully,



Mike Ivers

President/CEO

Antonio C Carrillo
P.O. Box 4293
San Luis, Arizona 85349

April 30, 2016

Mayor Mr. Gerardo Sanchez and Council Members
City of San Luis, Arizona
1090 E. Union St.
San Luis, AZ 85349

Dear Mayor Sanchez and Honorable Members of the City of San Luis Council:

It is with great satisfaction and appreciation that I would like to report to you that the 2016 Blazing Desert ComicCon (BDCC) San Luis has accomplished its main objectives:


- Promote a positive image of San Luis
- Make cultural and artistic events available to San Luis residents
- Incorporate a diverse group of Comic-Con enthusiasts to our community
- Access to these activities usually available only in large urban/cosmopolitan centers
- Encourage the inclusion of peoples of all backgrounds in a single event
- Impact positively San Luis businesses as they participate on a limited basis
- Aid the local economy for San Luis businesses as Comic-Con enthusiasts will need gas, food, and other items.
- Establish a scholarship exclusively for college students from San Luis
- Enhance young adults' abilities while mentoring them as future leaders

For two consecutive days, this year's event brought Comic Con enthusiasts to our city. They enjoyed artists representing the genre of animation, drawing, cosplaying, illustration, Harry Potter wand making, and many more creative activities.

This year the 2016 BDCC included special guests such as Rick Hoberg (Seattle, WA), and John Swasey (Houston, TX). Both gentlemen have participated in the San Diego Comic Con, Chicago Comic Con, New York Comic Con and many more. I had the pleasure of having a nice conversation with both and listened to their satisfaction of participating in our event here in San Luis.

Our young organizers firmly believe that the BDCC has the potential for growth and confidently assert that it already is "the only event of its kind in southwestern Arizona". Organizers and volunteers have gathered to assess the results for this year. They are extremely satisfied with the outcomes and have scheduled next year's 2017 BDCC event for the month of March. Nonetheless, the main challenge continues to be the financial aspect of the organization and planning of the event. It will take several years to make BDCC self-sustainable. For this reason, and on behalf of the organizers, I would like to request your financial assistance in the amount of \$5,000 for the organization on the 2017 BDCC. With your aid, I am confident that our own Comic Con will continue to grow becoming a remarkable socio-cultural event in our region.

Respectfully,


Antonio C. Carrillo, M.A./M.Ed
Yuma County Arts and Cultural Group



GETHSEMANI FOOD MINISTRY

SAN LUIS INDEPENDENT FOOD BANK

1010 "B" Street / P.O. BOX 3137 San Luis AZ. 85349

Phone & Fax: (928) 627-2678 -- Mobil: 928-446-2200

Facebook: Gethsemani Church

Manuelcastro12@msn.com

March 29, 2016,

Dear City of San Luis, AZ.

Our most honorable City Mayor, Administrator and members of the Council,

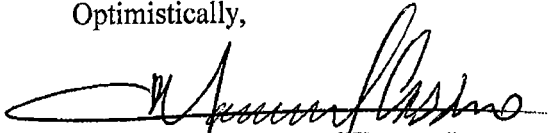
It is our prayer that the good Lord be blessing and keeping each one of you. Because Scripture reminds us to pray for our leaders in the community, when we gather to pray, we intercede for you in prayer as He fills you with much wisdom and sensitivity to conduct and manage the affairs of our great city.

With great humbleness I make you aware of the program we have in place to help the needy and less fortunate of our city. We have been donating tons of food like never before. It's impressive the amount of food we gather on a weekly basis from various locations, like: Nogales, Tucson, Phoenix and Yuma. Our purpose has always been to fight hunger in the name of Christ. Thanks to the Lord we have three trucks available to make these runs- these trucks are our way of transport in order to support thousands of families who go hungry in our community each month. In order for us to continue serving our community we need a partner to help us with the expenses of making possible the renewal of the license plates for the two trucks. They are expiring this month of February. In order for us to renew the tags, we need to come up with approx. \$4,000 dollars.

Our prayer is that our City of San Luis, AZ can stand with us in support with \$3,000 dollars.

We appreciate with all of our heart your generous support as we continue to fight hunger in our city.

Optimistically,



Jose M. Castro. President / Pastor.

LEVELS OF SPONSORSHIP

Copper Sponsorship – \$1,250 (FY 15/16)

- Includes 3 AMC memberships
- Sponsor recognition at all AMC events

Silver Sponsorship – \$3,500

- Includes 4 AMC membership
- Listing and logo in our publications and website
- 2 complimentary registrations and annual sponsor recognition at the Arizona plenary

Gold Sponsorship – \$5,000

- Includes 6 AMC memberships
- Profile and listing in publications and a link on AMC website
- 3 complimentary registrations, sponsor recognition, exhibit booth at Arizona plenary

Platinum Sponsorship – \$10,000

- Includes 10 AMC memberships
- Company logo and link on AMC website, ½ page color ad and article highlighting your company in our publications
- 5 complimentary registrations, sponsor recognition, exhibit booth, one invitation to private receptions, a presented award plaque, and 5 reserved dinner seats at the Arizona plenary

Diamond Sponsorship – \$12,500

- Includes 10 AMC memberships
- Company logo and link on AMC website, 1 full-page color ad, and an article highlighting your company in our publications
- 5 complimentary registrations, annual sponsor recognition, exhibit booth, one invitation to private receptions, a presented award plaque, and 5 reserved dinner seats at the Arizona plenary
- 3 complimentary registrations to the Sonora plenary

**Note that each level of sponsorship also receives all membership benefits.*



May 3, 2016

Tadeo A. De La Hoya
Interim City Manager
1090 E. Union St.
San Luis, AZ 85349

Dear Mr. De La Hoya:

We write to you regarding our request for continued funding from the City of San Luis. The Border Trade Alliance has enjoyed many years of partnership with San Luis and we are hopeful the City will maintain its membership and board of directors seats.

By joining the BTA, the City of San Luis becomes part of a border-wide network of business and public sector leaders that collectively has the power to effectively advocate for trade policies that benefit the border-trade community and improved quality of life.

The BTA maintains its office in Washington, D.C. and regularly coordinates meetings with Congress and agencies to represent the interests of the City before Congress and the executive branch. As a result, the BTA provides the City with reliable and up-to-date information on border, trade and security related issues that affect the entire community and the quality of life for all its citizens.

Each March, the City participates in BTA's annual Capitol Hill fly-in, where we hold meetings with members of Congress and agencies with oversight over issues important to the City. Each June, the BTA holds a joint event with the Mexico Institute at the Woodrow Wilson Center that features experts in their respective fields related to border affairs and provides speaking opportunities for City officials.

San Luis' membership for the fiscal year is as follows:

Board-level membership	\$5,000
Board dues	
Jenny Torres	\$2,000
Matias Rosales	\$2,000
TOTAL	\$9,000

Thank you for your consideration and continued support. If you have any questions, please do not hesitate to contact Mr. Garcia at (202) 821-8329.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell L. Jones".

Russell L. Jones
Chairman

A handwritten signature in black ink, appearing to read "Noe Garcia, III".

Noe Garcia, III
President

CC: Joselyn J. Medina, Public information officer/Assistant to Council

February 16, 2016

TO: Tadeo De La Hoya, City Manager, San Luis
FROM: Ken Strobeck, Executive Director
SUBJECT: **2016-2017 LEAGUE DUES**

The annual statement for your 2016-17 membership dues for the League of Arizona Cities and Towns is enclosed.

After three consecutive years at the same dues rate, and at the recommendation of the League Budget Subcommittee, the Executive Committee voted last Friday to adopt a slight increase to the League membership dues for the upcoming year. The increase was necessary in order to decrease the amount of deficit projected for the FY 16-17 League budget.

Therefore, your dues are calculated as follows: \$3,910 base plus a per capita amount based on population. The population figure used for this calculation is the DES 2015 population estimates. The payment deadline for League dues is July 31, 2016.

The League provides valuable services that benefit cities and towns in the state, focusing primarily on representation and advocacy at the state legislature, and also providing educational classes, publications, legal work, research, inquiry services, pooled programs and meetings and conferences. Your dues provide the major source of funding for the organization.

Thank you for the work you do for the people of Arizona and for your continuing support of the League. If you have any questions regarding dues or any League program, please contact me.

PLEASE NOTE:

We are sending out dues statements early for your city/town budgeting purposes. The actual due date for payment of 2016-2017 membership dues is July 31, 2016.

RECEIVED

FEB 22 2016

Office of the City Clerk
City of San Luis, Arizona
Mlopez



1820 W. Washington • Phoenix, AZ 85007 • Phone (602) 258-5786 • Fax (602) 253- 3874
Email: league@mg.state.az.us • Web site: www.azleague.org

RECEIVED

ANNUAL DUES STATEMENT
for
FY 2016-2017

FEB 22 2016

THE LEAGUE OF ARIZONA CITIES AND TOWNS **Office of the City Clerk**
City of San Luis, Arizona
M Lopez

1820 West Washington Street
Phoenix, Arizona 85007
Phone: (602) 258-5786

City of San Luis

Membership dues for the League of Arizona Cities and Towns for the fiscal year, July 1, 2016 to June 30, 2017, based on the DES 2015 population estimates.

Population @ 48¢ per capita	34,001	x	0.480	=	\$16,320
Plus \$3,910 base					\$3,910
				Dues Amount	\$20,230
				TOTAL AMOUNT DUE	\$20,230

Please make checks payable to the League of Arizona Cities & Towns.

Deadline for payment of membership dues is July 31, 2016.

Thank you!

Please use the information below if you wish to make an ACH payment:

FINANCIAL INSTITUTION: JPMorgan Chase
NAME ON ACCOUNT: League of Arizona Cities & Towns
ROUTING NUMBER: 122100024
ACCOUNT NUMBER: 68101
REMITTANCE EMAIL: ACHpayments@azleague.org



JOIN NALEO BECOME A MEMBER

Membership Form

Select a Membership type by clicking the checkbox to the left.

Please click [here](#) to see Member Benefits.

If the membership dues create a financial hardship, contact NALEO's Membership Department to inquire about Financial Assistance at 213.765.9430.

Annual Member Ruby Anniversary rate \$140 (one year membership)

Amount: \$140.00

In honor of NALEO's 40th Anniversary, I am pleased to process my membership for \$100, and include a one-time \$40 tax deductible contribution to the NALEO Educational Fund, in support of the organization's work to empower the Latino community. (Members will receive a limited edition NALEO Ruby Anniversary Pin for their contribution)

I understand that my NALEO Membership dues are not tax deductible as a charitable contribution for federal tax purposes but may be deductible as a business expense.

Annual Member rate \$100 (One year membership)

Amount: \$100.00

I understand that my NALEO Membership dues are not tax deductible as a charitable contribution for federal tax purposes but may be deductible as a business expense.

Lifetime Member Ruby Anniversary rate \$1,400 (dues are paid once)

Amount: \$1400.00

In honor of NALEO's 40th Anniversary, I am pleased to process my lifetime membership for \$1,000 and include a one-time \$400 tax deductible contribution to the NALEO Educational Fund, in support of the organization's work to empower the Latino community. (Members will receive a limited edition NALEO Ruby Anniversary Pin for their contribution)

I understand that my NALEO Membership dues are not tax deductible as a charitable contribution for federal tax purposes but may be deductible as a business expense.

Lifetime Member rate \$1000 (Dues are paid once)

Amount: \$1000.00

Payment plans are available upon request. Please contact Martha Beall at (213) 765-9430

I understand that my NALEO Membership dues are not tax deductible as a charitable contribution for federal tax purposes but may be deductible as a business expense.

Tax Deductible Contribution

Amount \$0.00

In celebration of NALEO's 40th Ruby Anniversary I would like to make an additional tax deductible contribution the NALEO Educational Fund, a 501 (c3), nonprofit, in support of the organization's work to empower the Latino community. (Contributions of \$40 or more will receive a limited edition NALEO Ruby Anniversary Membership Pin)

Next

[Contact Us](#)



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NLC Dues

Dues for membership in the National League of Cities are based on the municipality's population according to the official U.S. Census. If you have any questions about your municipality's dues, please contact Member Services.

<i>POPULATION</i>	<i>ANNUAL DUES</i>
Under 1,000	\$263
1,000 - 2,500	\$536
2,501 - 5,000	\$809
5,001 - 10,000	\$1,117
10,001 - 20,000	\$1,489
20,001 - 30,000	\$1,861
30,001 - 40,000	\$3,258
40,001 - 50,000	\$3,813
50,001 - 60,000	\$4,467
60,001 - 70,000	\$5,401
70,001 - 80,000	\$5,952
80,001 - 90,000	\$6,697
90,001 - 100,000	\$7,816
100,001 - 125,000	\$8,743
125,001 - 150,000	\$9,674

CITY OF SAN LOUIS
 POPULATION
 AS OF JULY 1ST 2015.
 IS 34,001



Circulation Call Center Hours:
 Monday-Friday: 6am-5pm
 Saturday and Sunday: 6am-11am

928-539-6900

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MAYOR AND COUNCIL OFFICE
 PO BOX 1170
 SAN LUIS, AZ 85349-1170

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 MAYOR AND COUNCIL OFFICE 0026320 07/02/2015
 1090 E UNION ST
 SAN LUIS, AZ 85349

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- THIS PAYMENT ONLY
- EZPAY - PAY THIS AMOUNT ON ALL FUTURE PAYMENTS

 Please check here if debit card

CREDIT CARD ACCOUNT

 SIGNATURE _____ DATE _____

EXP DATE _____ VERIFICATION CODE _____

CHECKING ACCOUNT (please enclose voided check)

BANK NUMBER _____

ROUTING NUMBER _____

NAME(S) ON ACCOUNT _____

ACCOUNT NUMBER _____

EMAIL ADDRESS _____

SUBSCRIPTION OPTIONS	
<input type="checkbox"/> 3 MONTHS	\$42.00
<input type="checkbox"/> 6 MONTHS	\$84.00
<input type="checkbox"/> 52 WEEKS	\$168.00
<input type="checkbox"/>	

RENEWAL AMOUNT _____

CARRIER TIP _____

SCHOOL DONATION _____

TOTAL ENCLOSED _____

Yuma Sun
 P.O. Box 271
 YUMA, AZ 85364



AGENDA ITEM REVIEW FORM

Work Session**2. B.****Meeting Date:** 05/03/2016**Department Head:** Sonia Cornelio, City Clerk, Office of the City Clerk**Submitted By:** Sonia Cornelio, City Clerk, Office of the City Clerk**Action Requested:** Discussion Item - No Action to be Taken

ITEM:

Discussion and review on any and all matters regarding the proposed City of San Luis Administration Departmental Budget for Fiscal Year 2016-2017. **(Tadeo De La Hoya, Interim City Manager)**

SUMMARY:

Mayor, City Council and staff will discuss and review any and all matters regarding the proposed City of San Luis Administration Departmental Budget for Fiscal Year 2016-2017.

RECOMMENDATION / SUGGESTED MOTION:

Discussion item only, no action.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED: N/A

AVAILABLE TO TRANSFER: N/A

GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Administration Proposed Budget FY17



Expense Budget Worksheet Report

Budget Year 2017

Account	Account Description	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund 100 - General Fund									
Department 115 - City Administration									
<i>Salaries & Related Expenses</i>									
50000	Salaries	325,070.00	337,060.00	372,265.66	324,840.00	319,080.00	277,866.84	282,800.00	282,800.00
50005	Part-Time/Hourly	5,000.00	4,000.00	1,842.60	5,000.00	5,000.00	2,881.76	5,000.00	5,000.00
50006	Taxable Travel	.00	100.00	370.00	.00	230.00	221.00	.00	.00
50010	Overtime	.00	1,000.00	1,092.30	3,000.00	2,090.00	634.63	1,000.00	1,000.00
50015	Salary Adjustment	9,500.00	.00	.00	26,720.00	.00	.00	.00	.00
50110	Vision	540.00	540.00	513.41	620.00	560.00	376.90	500.00	500.00
50115	Medfica	5,010.00	5,205.00	5,552.80	4,830.00	4,750.00	4,083.27	4,190.00	4,190.00
50120	Fica	19,740.00	20,440.00	19,048.89	19,930.00	18,405.00	12,289.49	17,200.00	17,200.00
50125	Medical Insurance	34,540.00	34,540.00	40,989.76	54,080.00	39,280.00	26,491.68	34,980.00	34,980.00
50130	State Retirement	50,030.00	51,170.00	48,081.88	37,610.00	36,680.00	20,330.52	32,580.00	32,580.00
50135	State Unemployment	1,980.00	2,040.00	2,180.31	2,000.00	1,960.00	1,693.32	1,700.00	1,700.00
50140	Life Insurance	2,510.00	2,580.00	2,370.00	2,500.00	2,430.00	1,399.02	2,080.00	2,080.00
50145	Worker's Compensation	960.00	990.00	1,663.81	970.00	970.00	509.28	850.00	850.00
50155	Dental	1,580.00	1,580.00	1,679.91	1,800.00	1,720.00	1,070.44	1,550.00	1,550.00
	<i>Salaries & Related Expenses Totals</i>	\$456,460.00	\$461,245.00	\$497,651.33	\$483,900.00	\$433,155.00	\$349,848.15	\$384,430.00	\$384,430.00
<i>Supplies</i>									
60000	Office Supplies	6,000.00	6,000.00	3,440.01	5,000.00	3,700.00	2,249.16	5,000.00	5,000.00
60005	Other Supplies	2,000.00	3,000.00	2,170.97	2,000.00	2,000.00	1,585.21	2,000.00	2,000.00
60006	External Printing	300.00	300.00	215.55	300.00	500.00	456.74	500.00	500.00
60020	Dues/Subscriptions	800.00	3,350.00	3,317.17	3,500.00	3,100.00	1,020.68	3,500.00	3,500.00
60025	Uniforms/Other	1,500.00	1,500.00	1,559.42	2,000.00	1,800.00	1,234.60	2,000.00	2,000.00
60030	Postage	300.00	1,100.00	663.08	300.00	300.00	41.80	300.00	300.00
60035	Minor Tools/Equipment Supplies	6,500.00	11,000.00	4,680.70	6,000.00	7,200.00	5,929.60	7,200.00	7,200.00
60040	Miscellaneous	1,000.00	1,000.00	821.49	1,000.00	1,000.00	511.21	1,000.00	1,000.00
60050	Vehicle/Equipment Supplies	1,000.00	.00	.00	800.00	800.00	.00	800.00	800.00
	<i>Supplies Totals</i>	\$19,400.00	\$27,250.00	\$16,868.39	\$20,900.00	\$20,400.00	\$13,029.00	\$22,300.00	\$22,300.00
<i>Maintenance</i>									
70000	Vehicle Maintenance	2,000.00	3,000.00	3,153.44	2,000.00	2,800.00	2,125.58	2,000.00	2,000.00
70005	Gas/Oil	3,500.00	3,500.00	2,042.77	3,500.00	3,200.00	1,245.02	3,500.00	3,500.00
70020	Building Maintenance / Repairs	500.00	850.00	803.09	500.00	500.00	175.00	500.00	500.00
70025	Maintenance/Other	3,000.00	3,000.00	587.30	3,150.00	2,350.00	422.74	3,150.00	3,150.00
70040	Software Support	3,750.00	3,750.00	3,672.82	3,890.00	3,890.00	3,861.82	3,890.00	3,600.00
	<i>Maintenance Totals</i>	\$12,750.00	\$14,100.00	\$10,259.42	\$13,040.00	\$12,740.00	\$7,830.16	\$13,040.00	\$12,750.00
<i>Special Services</i>									
80000	Contractual Services	12,000.00	13,000.00	2,960.36	12,000.00	30,600.00	20,025.90	30,600.00	30,600.00
80001	Professional Services	30,000.00	9,900.00	(1,943.00)	30,000.00	22,500.00	.00	30,000.00	30,000.00
80003	Legal Services	5,000.00	5,000.00	2,842.00	14,000.00	14,000.00	3,382.50	14,000.00	14,000.00



Expense Budget Worksheet Report

Budget Year 2017

Account	Account Description	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund 100 - General Fund									
Department 115 - City Administration									
<i>Special Services</i>									
80005	Special Services	10,000.00	9,455.00	2,065.61	10,000.00	12,000.00	8,753.37	12,000.00	12,000.00
80007	Sponsorship / Pledges	5,000.00	5,000.00	.00	5,000.00	5,000.00	4,000.00	5,000.00	5,000.00
80009	Promotional Items	2,000.00	3,300.00	2,895.90	3,500.00	3,500.00	.00	3,500.00	3,500.00
80020	Legal Publications	1,000.00	1,000.00	1,387.19	1,000.00	1,000.00	.00	1,000.00	1,000.00
80025	Travel and Per Diem	15,000.00	14,860.00	10,206.61	16,000.00	15,720.00	6,354.22	16,000.00	16,000.00
80027	Conferences / Registration Fees	6,000.00	6,000.00	4,925.00	7,000.00	7,000.00	940.00	7,000.00	7,000.00
80028	Interview Expenses	.00	850.00	837.73	.00	.00	.00	.00	.00
80029	Moving Expenses	.00	3,500.00	3,500.00	.00	.00	.00	.00	.00
80036	Non - degree seeking / Certifications	.00	.00	.00	.00	1,300.00	645.00	.00	.00
80045	Land Lines	6,400.00	6,400.00	6,673.61	6,400.00	6,000.00	5,759.61	8,900.00	8,900.00
80046	Cell Phones & Others Devices	4,500.00	6,000.00	5,650.60	4,500.00	3,505.00	3,134.07	.00	.00
80050	Utilities Electricity	9,340.00	9,340.00	10,810.07	10,200.00	10,200.00	10,296.42	16,500.00	12,000.00
80051	Solar Power	.00	.00	3,488.07	17,500.00	17,500.00	26,164.36	34,400.00	34,400.00
80055	Utilities Water & Sewer	9,000.00	11,000.00	12,141.67	12,800.00	12,800.00	10,085.86	21,600.00	15,000.00
<i>Special Services Totals</i>		\$115,240.00	\$104,605.00	\$68,441.42	\$149,900.00	\$162,625.00	\$99,541.31	\$200,500.00	\$189,400.00
Department 115 - City Administration Totals		\$603,850.00	\$607,200.00	\$593,220.56	\$667,740.00	\$628,920.00	\$470,248.62	\$620,270.00	\$608,880.00
Fund 100 - General Fund Totals		\$603,850.00	\$607,200.00	\$593,220.56	\$667,740.00	\$628,920.00	\$470,248.62	\$620,270.00	\$608,880.00
Net Grand Totals		\$603,850.00	\$607,200.00	\$593,220.56	\$667,740.00	\$628,920.00	\$470,248.62	\$620,270.00	\$608,880.00