



NOTICE OF WORK SESSION

In accordance with Section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m. Wednesday, June 1, 2016. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS APPROVED BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE SESION DE TRABAJO

De acuerdo a la Sección 38-431.01 de los Estatutos Revisados del Estado de Arizona, se le informa a los Miembros del Cabildo y al público en general que el Alcalde y el Cabildo de San Luis, Arizona, tendrán una Sesión de Trabajo a las 6:30 p.m. el día Miércoles, 1ro. de Junio del 2016. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349, el público está cordialmente invitado.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos Revisados del Estado de Arizona, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar o no dar el consentimiento antes que el Estado o alguna subdivisión política grabe a un menor de edad, ya sea en audio o video. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo/hija menor no este presente cuando la grabación se lleve a cabo. Si un menor de edad esta presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con el Estatuto Revisado del Estado de Arizona §1-602.A.9.

ESTE AVISO ES APROBADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Work Session
San Luis City Council
San Luis Council
Chambers
1090 E. Union Street
San Luis, AZ 85349
June 1, 2016
6:30 p.m.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

- 1. CALL TO ORDER/ROLL CALL**
- 2. AGENDA ITEM(S):**
 - 2. A.** Discussion on any and all matters regarding the proposed City of San Luis Fiscal Year 2016-2017 Budget. **(Katie St. Louis, Finance Director)**
 - 2. B.** Discussion on any and all matters regarding the adoption of Resolution No. 1148. A resolution of the Mayor and Council of the City of San Luis, Arizona, authorizing the City Manager to amend the Classification and 2006 Salary Plan of the City of San Luis; create certain positions; and make other personnel and departmental changes to include transfers within the organization, in preparation for fiscal year 2016-2017. **(Tadeo De La Hoya, Interim City Manager)**
- 3. ADJOURNMENT**

IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL PUBLIC WORK SESSION MAY BE HELD.



AGENDA ITEM REVIEW FORM

Work Session**2. A.****Meeting Date:** 06/01/2016**Department Head:** Sonia Cornelio, City Clerk, Office of the City Clerk**Submitted By:** Sonia Cornelio, City Clerk, Office of the City Clerk**Action Requested:** Discussion Item - No Action to be Taken**ITEM:**

Discussion on any and all matters regarding the proposed City of San Luis Fiscal Year 2016-2017 Budget. **(Katie St. Louis, Finance Director)**

SUMMARY:

Mayor, City Council and staff will discuss any and all matters regarding the proposed City of San Luis Fiscal Year 2016-2017 Budget.

RECOMMENDATION / SUGGESTED MOTION:

NO ACTION, DISCUSSION ITEM ONLY.

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED: N/A

AVAILABLE TO TRANSFER: N/A

GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

The entire City Budget is up for discussion only

Attachments

Annual Budget by Organization Report 6/1/2016

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 100 General Fund						
Revenue						
100 - General Fund	\$17,228,934.84	\$16,857,070.00	\$16,857,070.00	\$13,968,989.91	\$16,556,060.00	\$16,925,704.00
Revenue Totals	\$17,228,934.84	\$16,857,070.00	\$16,857,070.00	\$13,968,989.91	\$16,556,060.00	\$16,925,704.00
Expenditures						
100-110 - General Fund, City Council	\$749,057.85	\$1,218,375.00	\$1,131,865.00	\$654,010.01	\$1,084,655.00	\$1,125,125.00
100-115 - General Fund, City Administration	\$593,220.56	\$667,740.00	\$628,920.00	\$501,636.96	\$620,270.00	\$611,290.00
100-116 - General Fund, City Clerk	\$241,544.38	\$269,050.00	\$269,050.00	\$183,264.19	\$289,270.00	\$293,430.00
100-117 - General Fund, City Attorney	\$315,704.16	\$437,530.00	\$437,530.00	\$314,560.16	\$336,270.00	\$340,150.00
100-118 - General Fund, City Prosecutor	\$0.00	\$259,770.00	\$259,770.00	\$196,615.75	\$279,020.00	\$279,470.00
100-120 - General Fund, Finance	\$652,322.83	\$678,900.00	\$717,720.00	\$617,502.42	\$772,030.00	\$775,940.00
100-125 - General Fund, Human Resources	\$288,087.81	\$436,000.00	\$436,000.00	\$297,347.74	\$491,600.00	\$491,380.00
100-130 - General Fund, Development Services	\$245,659.16	\$300,690.00	\$300,690.00	\$228,597.94	\$310,930.00	\$302,340.00
100-131 - General Fund, Building Safety	\$230,123.11	\$204,450.00	\$204,450.00	\$166,988.42	\$220,750.00	\$212,870.00
100-135 - General Fund, Community Development	\$190,876.49	\$239,695.00	\$239,695.00	\$163,006.60	\$288,870.00	\$234,120.00
100-140 - General Fund, Cultural Center	\$144,977.49	\$178,050.00	\$178,050.00	\$146,948.05	\$205,510.00	\$208,300.00
100-144 - General Fund, Parks	\$1,038,418.08	\$1,235,015.00	\$1,235,015.00	\$1,055,112.30	\$753,110.00	\$1,243,190.00
100-145 - General Fund, Recreation	\$329,386.98	\$384,220.00	\$384,220.00	\$344,464.22	\$419,400.00	\$420,600.00
100-146 - General Fund, Youth Center	\$206,543.08	\$223,860.00	\$223,860.00	\$169,609.62	\$223,630.00	\$235,510.00
100-147 - General Fund, Aquatic Center	\$144,589.78	\$220,540.00	\$220,540.00	\$126,108.70	\$204,860.00	\$213,860.00
100-155 - General Fund, Senior Services	\$205,048.52	\$218,370.00	\$218,370.00	\$176,782.58	\$216,680.00	\$220,310.00
100-160 - General Fund, Municipal Court	\$547,699.68	\$589,315.00	\$589,315.00	\$484,045.71	\$620,630.00	\$629,100.00
100-181 - General Fund, Police Department	\$3,667,654.27	\$4,631,810.00	\$4,631,810.00	\$3,512,181.70	\$5,050,990.00	\$4,899,130.00
100-182 - General Fund, Fire Department	\$2,513,539.29	\$2,838,040.00	\$2,845,650.00	\$2,395,912.24	\$2,050,280.00	\$2,207,440.00
100-710 - General Fund, Information Technology	\$368,303.58	\$435,900.00	\$435,900.00	\$341,464.51	\$557,210.00	\$600,300.00
100-720 - General Fund, Facilities	\$336,863.68	\$311,760.00	\$311,760.00	\$286,594.73	\$448,225.00	\$438,095.00
100-730 - General Fund, Fleet Services	\$145,057.63	\$150,550.00	\$150,550.00	\$116,013.75	\$388,510.00	\$395,220.00
100-740 - General Fund, Risk & Property Management	\$129,816.23	\$124,460.00	\$124,460.00	\$124,444.74	\$526,010.00	\$527,620.00
100-999 - General Fund, Non Departmental	\$3,013,515.65	\$3,026,240.00	\$3,105,140.00	\$945,894.83	\$3,428,910.00	\$3,200,865.00
Revenue Totals:	\$17,228,934.84	\$16,857,070.00	\$16,857,070.00	\$13,968,989.91	\$16,556,060.00	\$16,925,704.00
Expenditure Totals	\$16,298,010.29	\$19,280,330.00	\$19,280,330.00	\$13,549,107.87	\$19,787,620.00	\$20,105,655.00
Fund Total: General Fund	\$930,924.55	(\$2,423,260.00)	(\$2,423,260.00)	\$419,882.04	(\$3,231,560.00)	(\$3,179,951.00)

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 200 Highway User Fund						
Revenue						
200-210 - Highway User Fund,Street Repairs & Maintenance	\$2,247,819.81	\$2,148,580.00	\$2,148,580.00	\$1,992,628.10	\$2,208,200.00	\$2,515,269.00
Revenue Totals	\$2,247,819.81	\$2,148,580.00	\$2,148,580.00	\$1,992,628.10	\$2,208,200.00	\$2,515,269.00
Expenditures						
200-210 - Highway User Fund,Street Repairs & Maintenance	\$2,538,884.07	\$2,877,210.00	\$2,877,210.00	\$1,915,478.34	\$3,187,105.00	\$3,200,425.00
Revenue Totals:	\$2,247,819.81	\$2,148,580.00	\$2,148,580.00	\$1,992,628.10	\$2,208,200.00	\$2,515,269.00
Expenditure Totals	\$2,538,884.07	\$2,877,210.00	\$2,877,210.00	\$1,915,478.34	\$3,187,105.00	\$3,200,425.00
Fund Total: Highway User Fund	(\$291,064.26)	(\$728,630.00)	(\$728,630.00)	\$77,149.76	(\$978,905.00)	(\$685,156.00)

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 250 Special Rev - Public Safety						
Revenue						
250-181 - Special Rev - Public Safety,Police Department	\$502,215.13	\$834,760.00	\$1,126,270.00	\$383,428.45	\$651,150.00	\$655,960.00
250-182 - Special Rev - Public Safety,Fire Department	\$318,493.00	\$21,010.00	\$21,010.00	\$47,552.00	\$0.00	\$21,010.00
Revenue Totals	\$820,708.13	\$855,770.00	\$1,147,280.00	\$430,980.45	\$651,150.00	\$676,970.00
Expenditures						
250-181 - Special Rev - Public Safety,Police Department	\$487,688.83	\$834,760.00	\$1,126,270.00	\$331,448.43	\$651,150.00	\$655,960.00
250-182 - Special Rev - Public Safety,Fire Department	\$318,051.00	\$21,010.00	\$21,010.00	\$22,532.75	\$0.00	\$21,010.00
Revenue Totals:	\$820,708.13	\$855,770.00	\$1,147,280.00	\$430,980.45	\$651,150.00	\$676,970.00
Expenditure Totals	\$805,739.83	\$855,770.00	\$1,147,280.00	\$353,981.18	\$651,150.00	\$676,970.00
Fund Total: Special Rev - Public Safety	\$14,968.30	\$0.00	\$0.00	\$76,999.27	\$0.00	\$0.00

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 255 Special Rev - Comm Development						
Revenue						
255-135 - Special Rev - Comm Development,Community Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,500.00
255-210 - Special Rev - Comm Development,Street Repairs & Maintenance	\$484,128.49	\$786,000.00	\$1,080,470.00	\$320,867.60	\$1,021,550.00	\$1,021,550.00
Revenue Totals	\$484,128.49	\$786,000.00	\$1,080,470.00	\$320,867.60	\$1,021,550.00	\$1,061,050.00
Expenditures						
255-135 - Special Rev - Comm Development,Community Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,500.00
255-210 - Special Rev - Comm Development,Street Repairs & Maintenance	\$484,128.49	\$786,000.00	\$1,080,470.00	\$336,496.78	\$1,021,550.00	\$1,021,550.00
Revenue Totals:	\$484,128.49	\$786,000.00	\$1,080,470.00	\$320,867.60	\$1,021,550.00	\$1,061,050.00
Expenditure Totals	\$484,128.49	\$786,000.00	\$1,080,470.00	\$336,496.78	\$1,021,550.00	\$1,061,050.00
Fund Total: Special Rev - Comm Development	\$0.00	\$0.00	\$0.00	(\$15,629.18)	\$0.00	\$0.00

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 260 Judicial Collection Enhancement						
Revenue						
260-261 - Judicial Collection Enhancement,JCEF Collection	\$15,737.04	\$16,500.00	\$16,500.00	\$9,779.16	\$11,700.00	\$11,700.00
260-262 - Judicial Collection Enhancement,San Luis Court Enhancement	\$97,496.24	\$100,600.00	\$100,600.00	\$63,147.59	\$74,300.00	\$74,300.00
260-263 - Judicial Collection Enhancement,Fill the Gap	\$7,618.18	\$6,800.00	\$6,800.00	\$3,763.46	\$4,800.00	\$4,800.00
260-264 - Judicial Collection Enhancement,Default Fees	\$22,728.22	\$20,600.00	\$20,600.00	\$12,750.18	\$13,800.00	\$13,800.00
260-265 - Judicial Collection Enhancement,Warrant Fees	\$42,653.99	\$39,000.00	\$39,000.00	\$28,923.85	\$31,800.00	\$31,800.00
260-266 - Judicial Collection Enhancement,San Luis Municipal Court Fare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260-268 - Judicial Collection Enhancement,Probation Fees	\$51,306.29	\$47,300.00	\$47,300.00	\$32,170.28	\$39,900.00	\$39,900.00
Revenue Totals	\$237,539.96	\$230,800.00	\$230,800.00	\$150,534.52	\$176,300.00	\$176,300.00
Expenditures						
260-261 - Judicial Collection Enhancement,JCEF Collection	\$38,818.94	\$70,000.00	\$70,000.00	\$64,967.83	\$25,000.00	\$25,000.00
260-262 - Judicial Collection Enhancement,San Luis Court Enhancement	\$85,364.59	\$0.00	\$0.00	\$98.46	\$0.00	\$0.00
260-263 - Judicial Collection Enhancement,Fill the Gap	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00
260-264 - Judicial Collection Enhancement,Default Fees	\$78,471.90	\$80,840.00	\$80,840.00	\$43,530.17	\$36,480.00	\$36,930.00
260-265 - Judicial Collection Enhancement,Warrant Fees	\$185,809.85	\$104,100.00	\$104,100.00	\$82,499.71	\$92,430.00	\$95,300.00
260-266 - Judicial Collection Enhancement,San Luis Municipal Court Fare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260-268 - Judicial Collection Enhancement,Probation Fees	\$14,002.74	\$75,380.00	\$75,380.00	\$47,753.22	\$75,990.00	\$76,440.00
Revenue Totals:	\$237,539.96	\$230,800.00	\$230,800.00	\$150,534.52	\$176,300.00	\$176,300.00
Expenditure Totals	\$402,468.02	\$340,320.00	\$340,320.00	\$238,849.39	\$229,900.00	\$233,670.00
Fund Total: Judicial Collection Enhancement	(\$164,928.06)	(\$109,520.00)	(\$109,520.00)	(\$88,314.87)	(\$53,600.00)	(\$57,370.00)

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 300 Water						
Revenue						
300-302 - Water,Water Operation	\$3,608,918.63	\$3,776,600.00	\$3,776,600.00	\$3,134,781.92	\$4,026,300.00	\$4,026,300.00
Revenue Totals	\$3,608,918.63	\$3,776,600.00	\$3,776,600.00	\$3,134,781.92	\$4,026,300.00	\$4,026,300.00
Expenditures						
300-301 - Water,Utility Billing & Collection	\$0.00	\$0.00	\$11,240.00	\$77,727.05	\$746,670.00	\$698,220.00
300-302 - Water,Water Operation	\$3,218,848.74	\$5,621,110.00	\$5,609,870.00	\$3,279,775.44	\$3,145,755.00	\$3,173,775.00
Revenue Totals:	\$3,608,918.63	\$3,776,600.00	\$3,776,600.00	\$3,134,781.92	\$4,026,300.00	\$4,026,300.00
Expenditure Totals	\$3,218,848.74	\$5,621,110.00	\$5,621,110.00	\$3,357,502.49	\$3,892,425.00	\$3,871,995.00
Fund Total: Water	\$390,069.89	(\$1,844,510.00)	(\$1,844,510.00)	(\$222,720.57)	\$133,875.00	\$154,305.00

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 310 Wastewater						
Revenue						
310-311 - Wastewater,Operations	\$3,423,265.65	\$3,467,400.00	\$3,467,400.00	\$3,388,392.91	\$3,754,500.00	\$3,754,500.00
Revenue Totals	\$3,423,265.65	\$3,467,400.00	\$3,467,400.00	\$3,388,392.91	\$3,754,500.00	\$3,754,500.00
Expenditures						
310-311 - Wastewater,Operations	\$3,395,825.96	\$6,389,465.00	\$6,389,465.00	\$2,463,654.14	\$6,301,145.00	\$6,301,195.00
Revenue Totals:	\$3,423,265.65	\$3,467,400.00	\$3,467,400.00	\$3,388,392.91	\$3,754,500.00	\$3,754,500.00
Expenditure Totals	\$3,395,825.96	\$6,389,465.00	\$6,389,465.00	\$2,463,654.14	\$6,301,145.00	\$6,301,195.00
Fund Total: Wastewater	\$27,439.69	(\$2,922,065.00)	(\$2,922,065.00)	\$924,738.77	(\$2,546,645.00)	(\$2,546,695.00)

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 320 Solid Waste						
Revenue						
320-321 - Solid Waste,Operations	\$1,159,195.92	\$1,153,500.00	\$1,153,500.00	\$1,103,647.00	\$1,257,700.00	\$1,257,700.00
Revenue Totals	\$1,159,195.92	\$1,153,500.00	\$1,153,500.00	\$1,103,647.00	\$1,257,700.00	\$1,257,700.00
Expenditures						
320-321 - Solid Waste,Operations	\$1,117,565.59	\$1,231,740.00	\$1,231,740.00	\$973,738.16	\$941,265.00	\$946,955.00
Revenue Totals:	\$1,159,195.92	\$1,153,500.00	\$1,153,500.00	\$1,103,647.00	\$1,257,700.00	\$1,257,700.00
Expenditure Totals	\$1,117,565.59	\$1,231,740.00	\$1,231,740.00	\$973,738.16	\$941,265.00	\$946,955.00
Fund Total: Solid Waste	\$41,630.33	(\$78,240.00)	(\$78,240.00)	\$129,908.84	\$316,435.00	\$310,745.00

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 330 Business Incubator						
Revenue						
330-331 - Business Incubator,BI	\$1,257,634.18	\$93,600.00	\$93,600.00	\$0.00	\$93,600.00	\$93,600.00
Revenue Totals	\$1,257,634.18	\$93,600.00	\$93,600.00	\$0.00	\$93,600.00	\$93,600.00
Expenditures						
330-331 - Business Incubator,BI	\$56,533.90	\$162,490.00	\$162,490.00	\$77,995.20	\$171,190.00	\$165,440.00
Revenue Totals:	\$1,257,634.18	\$93,600.00	\$93,600.00	\$0.00	\$93,600.00	\$93,600.00
Expenditure Totals	\$56,533.90	\$162,490.00	\$162,490.00	\$77,995.20	\$171,190.00	\$165,440.00
Fund Total: Business Incubator	\$1,201,100.28	(\$68,890.00)	(\$68,890.00)	(\$77,995.20)	(\$77,590.00)	(\$71,840.00)

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 340 Ambulance Service						
Revenue						
340-341 - Ambulance Service,AS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,820,000.00	\$1,820,000.00
Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$1,820,000.00	\$1,820,000.00
Expenditures						
340-341 - Ambulance Service,AS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560,200.00	\$1,931,700.00
Revenue Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$1,820,000.00	\$1,820,000.00
Expenditure Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560,200.00	\$1,931,700.00
Fund Total: Ambulance Service	\$0.00	\$0.00	\$0.00	\$0.00	\$259,800.00	(\$111,700.00)

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 802 Business Center						
Revenue						
802-820 - Business Center,BC	\$629,660.98	\$1,215,180.00	\$1,215,180.00	\$576,960.68	\$629,565.00	\$1,024,000.00
Revenue Totals	\$629,660.98	\$1,215,180.00	\$1,215,180.00	\$576,960.68	\$629,565.00	\$1,024,000.00
Expenditures						
802-820 - Business Center,BC	\$1,197,455.28	\$1,215,180.00	\$1,215,180.00	\$656,768.35	\$1,193,120.00	\$1,432,000.00
Revenue Totals:	\$629,660.98	\$1,215,180.00	\$1,215,180.00	\$576,960.68	\$629,565.00	\$1,024,000.00
Expenditure Totals	\$1,197,455.28	\$1,215,180.00	\$1,215,180.00	\$656,768.35	\$1,193,120.00	\$1,432,000.00
Fund Total: Business Center	(\$567,794.30)	\$0.00	\$0.00	(\$79,807.67)	(\$563,555.00)	(\$408,000.00)

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 803 SLDF-Detention Facility Corp						
Revenue						
803-830 - SLDF-Detention Facility Corp,SLDF - BS 2005	\$13,865,786.87	\$14,736,880.00	\$14,736,880.00	\$11,993,071.85	\$0.00	\$14,001,400.00
Revenue Totals	\$13,865,786.87	\$14,736,880.00	\$14,736,880.00	\$11,993,071.85	\$0.00	\$14,001,400.00
Expenditures						
803-830 - SLDF-Detention Facility Corp,SLDF - BS 2005	\$15,344,900.10	\$14,736,880.00	\$14,736,880.00	\$7,423,024.00	\$4,825,000.00	\$14,001,400.00
Revenue Totals:	\$13,865,786.87	\$14,736,880.00	\$14,736,880.00	\$11,993,071.85	\$0.00	\$14,001,400.00
Expenditure Totals	\$15,344,900.10	\$14,736,880.00	\$14,736,880.00	\$7,423,024.00	\$4,825,000.00	\$14,001,400.00
Fund Total: SLDF-Detention Facility Corp	(\$1,479,113.23)	\$0.00	\$0.00	\$4,570,047.85	(\$4,825,000.00)	\$0.00

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 804 CIC-Civic Improvement Corp						
Revenue						
804-840 - CIC-Civic Improvement Corp,CIC - BS 2005	\$687,207.87	\$1,351,500.00	\$1,351,500.00	\$64.88	\$1,021,000.00	\$1,021,000.00
Revenue Totals	\$687,207.87	\$1,351,500.00	\$1,351,500.00	\$64.88	\$1,021,000.00	\$1,021,000.00
Expenditures						
804-840 - CIC-Civic Improvement Corp,CIC - BS 2005	\$1,716,232.09	\$1,351,500.00	\$1,351,500.00	\$930,456.06	\$1,021,000.00	\$1,021,000.00
Revenue Totals:	\$687,207.87	\$1,351,500.00	\$1,351,500.00	\$64.88	\$1,021,000.00	\$1,021,000.00
Expenditure Totals	\$1,716,232.09	\$1,351,500.00	\$1,351,500.00	\$930,456.06	\$1,021,000.00	\$1,021,000.00
Fund Total: CIC-Civic Improvement Corp	(\$1,029,024.22)	\$0.00	\$0.00	(\$930,391.18)	\$0.00	\$0.00

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 806 Impact Fees						
Revenue						
806-860 - Impact Fees, Impact Fees	\$313,693.79	\$301,000.00	\$301,000.00	\$327,773.20	\$264,300.00	\$264,300.00
Revenue Totals	\$313,693.79	\$301,000.00	\$301,000.00	\$327,773.20	\$264,300.00	\$264,300.00
Expenditures						
806-860 - Impact Fees, Impact Fees	\$577,240.72	\$431,430.00	\$431,430.00	\$125,934.75	\$4,000.00	\$205,840.00
Revenue Totals:	\$313,693.79	\$301,000.00	\$301,000.00	\$327,773.20	\$264,300.00	\$264,300.00
Expenditure Totals	\$577,240.72	\$431,430.00	\$431,430.00	\$125,934.75	\$4,000.00	\$205,840.00
Fund Total: Impact Fees	(\$263,546.93)	(\$130,430.00)	(\$130,430.00)	\$201,838.45	\$260,300.00	\$58,460.00

Annual Budget by Organization Report

Summary

	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Department Request	2017 Proposed Continuation Budget
Fund: 808 Assessment Districts						
Revenue						
808-880 - Assessment Districts,Assessment Districts	\$374,469.60	\$310,465.00	\$310,465.00	\$170,655.73	\$304,150.00	\$304,150.00
Revenue Totals	\$374,469.60	\$310,465.00	\$310,465.00	\$170,655.73	\$304,150.00	\$304,150.00
Expenditures						
808-880 - Assessment Districts,Assessment Districts	\$297,932.93	\$310,465.00	\$310,465.00	\$131,621.28	\$304,150.00	\$304,150.00
Revenue Totals:	\$374,469.60	\$310,465.00	\$310,465.00	\$170,655.73	\$304,150.00	\$304,150.00
Expenditure Totals	\$297,932.93	\$310,465.00	\$310,465.00	\$131,621.28	\$304,150.00	\$304,150.00
Fund Total: Assessment Districts	\$76,536.67	\$0.00	\$0.00	\$39,034.45	\$0.00	\$0.00
Revenue Grand Totals:	\$46,338,964.72	\$47,284,345.00	\$47,870,325.00	\$37,559,348.75	\$33,784,375.00	\$48,922,243.00
Expenditure Grand Totals:	\$47,451,766.01	\$55,589,890.00	\$56,175,870.00	\$32,534,607.99	\$45,090,820.00	\$55,459,445.00
Net Grand Totals:	(\$1,112,801.29)	(\$8,305,545.00)	(\$8,305,545.00)	\$5,024,740.76	(\$11,306,445.00)	(\$6,537,202.00)



AGENDA ITEM REVIEW FORM

Work Session**2. B.****Meeting Date:** 06/01/2016**Department Head:** Sonia Cornelio, City Clerk, Office of the City Clerk**Submitted By:** Sonia Cornelio, City Clerk, Office of the City Clerk**Action Requested:** Discussion Item - No Action to be Taken

ITEM:

Discussion on any and all matters regarding the adoption of Resolution No. 1148. A resolution of the Mayor and Council of the City of San Luis, Arizona, authorizing the City Manager to amend the Classification and 2006 Salary Plan of the City of San Luis; create certain positions; and make other personnel and departmental changes to include transfers within the organization, in preparation for fiscal year 2016-2017. **(Tadeo De La Hoya, Interim City Manager)**

SUMMARY:

In anticipation of a significant reduction in City generated revenues, and to ensure that City expenses do not exceed revenues, this resolution authorizes the City Manager to amend the Classification and 2006 Salary Plan of the City; reduce or eliminate the accrual of overtime; eliminate all non-critical expenditures; with the exception of the Municipal Court, to transfer employees within the organization; and plan for potential layoffs and conversion of positions within the classified service in preparation for fiscal year 2016-2017.

The City had its annual budget workshop on April 15 and 16, 2016 and at that time, certain changes in the structure and operations were discussed. The attached resolution directs the City Manager to make those changes as part of the process of adoption of the fiscal year 2016-2017 budget.

This resolution was presented to the Mayor and City Council at their Regular Council meeting held on May 25, 2016 and continued to a Work Session for further discussion.

RECOMMENDATION / SUGGESTED MOTION:**NO ACTION, DISCUSSION ITEM ONLY.****Supporting information not attached to the Agenda Item Review Form:**

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A

BUDGETED: N/A

AVAILABLE TO TRANSFER: N/A

GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no impact on the budget currently.

Attachments

Resolution No. 1148



Resolution

NO. 1148

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AUTHORIZING THE CITY MANAGER TO AMEND THE CLASSIFICATION AND 2006 SALARY PLAN OF THE CITY OF SAN LUIS; CREATE CERTAIN POSITIONS; AND MAKE OTHER PERSONNEL AND DEPARTMENTAL CHANGES TO INCLUDE TRANSFERS WITHIN THE ORGANIZATION, IN PREPARATION FOR FISCAL YEAR 2016-2017

WHEREAS, in order to provide for the most efficient delivery of service to the citizens of the City of San Luis and to maintain sound financial structure for the city in its finances and operations, it has been determined that certain amendments to the Classification and 2006 Salary Plan of the City of San Luis and reorganization of the city departments and divisions has become necessary;

WHEREAS, the City could experience a dramatic short-fall in business license revenue in the fiscal year 2016-2017 and the City needs to have a plan in place for such possible short-fall;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of San Luis, Arizona:

Section 1: The City Manager is hereby directed to prepare appropriate amendments to the Classification and 2006 Salary Plan of the City of San Luis in accordance with the provisions of this resolution as part of the budget process for fiscal year 2016-2017.

The changes are to be as follows:

- a) The Development Services Division and the Building Safety Division shall be removed from the Public Works Department and is hereby transferred to be under the Planning and Zoning Department which shall be directly under City Administration. The Building Safety Director position will be converted to the Planning and Zoning Director.
- b) The City Prosecutor shall no longer be a contracted position. The City Prosecutor shall be a salaried position as part of the Classification and Salary Plan effective August 18, 2016.

Section 2: The City Manager is hereby authorized and directed to take such steps as may be needed or necessary to reduce, suspend, or eliminate the accrual of overtime in all city departments, with the exception of overtime as actually paid by federal or state grants. It is the legislative intent of the City Council to specifically disallow regular paid overtime until July 1, 2017.

Section 4: The City Manager is hereby directed to take such acts or actions as may be needed or necessary with respect to reduce or eliminate all non-critical non-emergency expenditures of the city to ensure that expenditures do not exceed available funds for fiscal year 2016-2017.

Section 5: The City Manager is authorized and directed to counsel with employees who may wish to seek early retirement or otherwise leave the city service and negotiate such severance or other agreements that he deems appropriate for the consideration of City Council.

Section 6: The City Manager is hereby directed and authorized to prepare and implement if necessary guidelines and a plan pursuant to Section 8.03 of the City of San Luis Personnel Policies, dated July 1, 2008, to lay-off full-time positions within the Classification and 2006 Salary Plan of the City of San Luis and to convert full-time positions to part-time positions as may be needed due to possible business license revenue short-falls. The positions that would be subject to layoff and conversion if there is such a shortfall would not be eliminated nor would such action be considered an action of discipline, but rather this action would be taken solely as a budget measure in order to ensure that in the event of a shortfall in business license revenue for the fiscal year 2016-2017 the financial condition of the city is not jeopardized. The period of lay-off and conversion would begin at such time as the plan is implemented by the City Manager and would last until further decision of the City Council. City Council, by this resolution, specifically reserves the right to make further decisions as to specific numbers of lay-offs and conversions as the need arises.

Section 7: In the event of a conflict between the provisions of this resolution and any other resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby provisionally amended, superseded, and replaced, and the provisions of this resolution shall govern. In making this provision, it is the specific legislative intent of the City Council that the Personnel Policies of the City of San Luis, the Classification Plan of the City of San Luis, the 2006 Salary Plan of the City of City of San Luis, the salary administration regulations and policies of the City of San Luis are hereby amended, superseded and/or replaced by this resolution such that actions and plans authorized in this resolution shall govern and supersede any and all existing policies, regulations, or plans so that the action and plans authorized in this resolution may be implemented, and that this is a non-appealable final legislative decision and action of the City Council of the City of San Luis.

Section 8: If any section, subsection, sentence, clause, phrase, or portion of this resolution is for any reason held to be invalid or unconstitutional by the final decision of

any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis, Arizona, this ____ day of _____, 2016.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney