



### **NOTICE OF REGULAR COUNCIL MEETING**

In accordance with Section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, February 8, 2017. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

### **AVISO DE JUNTA REGULAR**

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 8 de Febrero del 2017. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



**AGENDA**  
**Regular Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**February 8, 2017**  
**7:00 p.m.**

**MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION**

**1. CALL TO ORDER/ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. INVOCATION**

**4. CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**4. A. MINUTES OF**

-Work Session held October 19, 2016

**4. B. DISBURSEMENTS FROM JANUARY 14, 2017 TO JANUARY 27, 2017**

Total Disbursements \$635,089.23

(Six Hundred Thirty-Five Thousand, Eighty-Nine Dollars and Twenty-Three Cents)

**5. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**5. A.** Discussion and possible action on any and all matters regarding the approval to award a one-inch (1") asphaltic concrete overlay project to DPE Construction for the International Plaza Two Subdivision and waive formal purchasing requirements as is allowed under San Luis City Code-Purchasing Section 36.01(H). **(Eulogio Vera, Public Works Director)**

**5. B.** Discussion and possible action on any and all matters regarding Resolution No. 1178. A resolution of the Mayor and City Council of the City of San Luis approving and adopting an Intergovernmental Agreement with Yuma Union High School District #70 regarding a wastewater utility easement. **(Kay Marion Macuil, City Attorney)**

**6. SUMMARY OF CURRENT EVENTS**

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

**7. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

**8. EXECUTIVE SESSION**

Vote to hold and Executive Session pursuant to A.R.S. §38-431.03(A)(1), (3), and (4)

- 8. A.** Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(1), A.R.S. §38-431.03(A)(3), and A.R.S. §38-431.03(A)(4) on any and all matters relating to the position of Chief of Police including evaluation of performance and possible discussion of approval of terms and conditions pursuant to San Luis City Code §32.02 and possible consultation with and/or instruction to the City Attorney or City's attorneys. **(Tadeo A. De La Hoya, City Manager and Kay Marion Macuil, City Attorney)**

**9. MOTION TO GO BACK INTO REGULAR SESSION**

**10. DISCUSSION AND POSSIBLE ACTION ITEM:**

- 11.** Discussion and possible action on any and all matters regarding the position of the Chief of Police Craig Higgins including modifying his employment agreements to extend the time to complete Arizona Peace Officer Standards and Training certification to May 31, 2017.  
**(Tadeo De La Hoya, City Manager and Craig Higgins, Chief of Police)**

**12. ADJOURNMENT**



## AGENDA ITEM REVIEW FORM

**Regular City Council Meeting**

**4. A.**

Meeting Date: 02/08/2017

---

Summary

**MINUTES OF**

-Work Session held October 19, 2016

---

Attachments

Minutes

---

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**October 19, 2016**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL**

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:36 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice-Mayor Matias Rosales  
Council Member Gloria Torres  
Council Member Maria Cecilia Ramos  
Council Member Africa Luna-Carrasco  
Council Member Mario Buchanan Jr.

**ABSENT:** Council Member Ruben Walshe

**OTHERS PRESENT:** Tadeo A. De La Hoya, Interim City Manager  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Christine Hagen, Management Analyst  
Craig Higgins, Chief of Police  
Derek Dueñas, IT Manager  
Eulogio Vera, Public Works Director  
Jenny Torres, Community Development Director  
Jonathan Dumadag, IT Technician  
Jose Guzman, Assistant Planner  
Katie St. Louis, Finance Director  
Lizandro Galaviz, Parks & Recreation Director  
Yolanda Dueñas, Fleet & Facilities Manager  
Cesar Neyoy, Bajo El Sol  
Lucy Lopez, San Luis AZ News

## **2. AGENDA ITEMS:**

### **2.A. Discussion on any and all matters regarding authorization to award an engineering contract to James Davey and Associates for the Price Center Improvements. (Jenny Torres, Community Development Director)**

Ms. Jenny Torres, Community Development Director, informed that this project consists of two phases the first phase was to contract with an architect to come and provide a construction estimate for the Price Center building to see if it was feasible to invest funds on this building to attract new businesses. The second phase is to work on some specifications to replace the roof and acquire the land behind the Price Center building to move the ACT employees parking to the back to clear the front parking lot for any potential prospect. The engineering contract amount is \$25,704.00.

### **2.B. Discussion on any and all matters regarding the Independent Contract Agreement with Mexes to provide professional services for the 4Fronted Binational Region. (Jenny Torres, Community Development Director)**

Ms. Jenny Torres, Community Development Director, informed that the City has been working on a bi-national program. She mentioned that this year the City of San Luis is responsible for the operation and administration of all funds. The member agencies are composed of the City of Yuma, City of Somerton, Town of Wellton and Yuma County. The reason for this contract being brought before Council again is that a minor change was done. She stated that as part of the overall contract the 4Fronted Binational Region would like to contract an independent contractor to serve as a bi-national coordinator. Furthermore, she added that a bi-national budget was agreed upon by all member agencies to include an amount not to exceed \$24,000.00 for the independent contractor services for FY 2016-2017.

Mayor Gerardo Sanchez stated that all entities have approved this contractor. He mentioned that with the 4Fronted Binational Region, the City and the whole region will benefit. He thanked Ms. Torres and staff for being part of this project.

Vice-Mayor Matias Rosales asked if the budget will be suffice to support the 4Fronted Binational Region.

Ms. Torres informed that there is enough funds to cover the current fiscal year. She added that the funds available will be only for the coordinator and not for the representatives for each entity.

**2.C. Discussion on any and all matters regarding Resolution No. 1164. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving Intergovernmental Agreement of the 4-FrontED Binational Program to support Economic Development in the Greater Yuma Region and repealing Resolution No. 1155. (Jenny Torres, Community Development Director)**

Ms. Jenny Torres, Community Development Director, informed that this item was approved before with Resolution No. 1155, after the approval of said resolution minor changes were done to the Intergovernmental Agreement.

**3. DISCUSSION ITEMS:**

**3.A. Update on any and all matters regarding the status of ALSCO's two-year contract with the City for uniform services. (Manuel Rojas, Assistant Public Works Director)**

Mrs. Yolanda Dueñas, Fleet/Facilities Manager, informed that ALSCO is currently providing uniforms for Public Works, Parks, Utilities and Fleet & Facilities Department. She mentioned at the initial stage of the contract there were some minor issues, but were resolved in a timely manner.

Council Member Mario Buchanan Jr. asked if there have been any complaints.

Mr. Lizandro Galaviz, Parks and Recreation Director, informed that he has spoken with staff and there are not issues or complaints.

**3.B. Update on any and all matters regarding the proposed Veterans Park. (Council Member Africa Luna-Carrasco and Lizandro Galaviz, Parks & Recreation Director)**

Mr. Lizandro Galaviz, Parks and Recreation Director, informed that he did some research about this topic which was discussed approximately a year ago. He added that he spoke with Jenny Torres, Community Development Director and Victor Figueroa, Police Lieutenant and found that this project was under the pre-planning phase and had some potential areas for this park. He commented that he has worked on memorial parks and has some ideas that he would bring before Council. Furthermore, he mentioned that there is a variety of way to recognize veterans.

Mayor Gerardo Sanchez asked how much it will cost to have a park for this purpose.

Mr. Galaviz replied that the cost will be approximately \$60,000.00, but it will be depending on how many plaques will be needed, the layout and amenities of the project. He stated that this project will have to be worked in conjunction with the veterans to get an updated list of San Luis' Veterans and present them with the project to find out if the project will be appropriate.

Council Member Africa Luna-Carrasco stated that a Veteran's Park will be a great opportunity to honor those that have served in the different branches of the military.

Mr. Galaviz informed that he will work in some designs and will bring before Council for any suggestions. He added that if there are any suggestions, to please share those ideas.

Ms. Jenny Torres Community Development Director, informed that when staff met approximately one year ago, during that discussion the different locations for this park were discussed and staff agreed that this park shall be in a visible place, the main issue at that time was funding and it was suggested to form a committee and find sponsorships for this park. She mentioned that different issues were discussed on this project.

Mayor Gerardo Sanchez recalled that Victor Figueroa, Police Lieutenant, mentioned the possibility of obtaining a tank for the memorial park.

Mr. Eulogio Vera, Public Works Director, informed that he has suggested some possible locations for this park. One of the locations will be the land in front of the St. Jude Church; he mentioned that the City has the ability to get a license from the Water Users Association and use some of their right-of-way for that purpose and other location could be the land on the south side of the post office, another option will be a piece of land between Main Street and 1<sup>st</sup> Avenue, this land belongs to Bureau of Land Management from which the City will have to get a license/permit from them.

Mayor Gerardo Sanchez stated that he would like to see this park in a place where it could be visible to tourists.

Mr. Galaviz mentioned that a good area is by the Cesar Chavez Statute, as he served in the U.S. Navy during WWII. He added that staff can work and develop that area into a memorial. He mentioned that the location will be visible to tourists and added that he will be working in designs and will start doing some more research as what is allowed by the veterans. He asked Mayor and Council if they are in agreement with one of the sites proposed by Mr. Vera to please let him know.

Mayor Gerardo Sanchez suggested creating a committee and possibly have Council Member Africa Luna-Carrasco be chairperson for this committee. He stated that the reason he would like to see a committee is so that this memorial park becomes a reality and not something that was just discussed like other proposed projects. He asked Mr. Galaviz to make sure that this project is budgeted for next fiscal year.

**3.C. Discussion on any and all matters regarding handicapped parking on Main Street. (Council Member Africa Luna-Carrasco and Eulogio Vera, Public Works Director)**

Council Member Africa Luna-Carrasco stated that the reason for bringing this item before Council is that she was approached by a concerned citizen complaining that there are no handicapped parking spaces along Main Street.

Mr. Eulogio Vera, Public Works Director, replied that he spoke with the designer of this project about this issue and he mentioned that the designer proposed handicapped parking but the Arizona Department of Transportation did not allow it, as the street parking does not use handicapped parking because it is not a parking lot. He stated that since Main Street now belongs to the City, then handicapped parking can be designated. He added that he has spotted two (2) possible locations that can be designated as handicapped parking, the difficulty is that handicapped ramps are needed.

Council Member Africa Luna-Carrasco stated that the City should accommodate to citizens' needs especially handicapped people.

**3.D. Discussion on any and all matters regarding renewal of the downtown area. (Council Member Africa Luna-Carrasco and Eulogio Vera, Public Works Director)**

Council Member Africa Luna-Carrasco mentioned that the reason for this item is that now Main Street got renovated, she believes that all businesses need some renovations. She asked if there is a possibility that the City could partner with all merchants and work on this issue and asked if there are grants available for these types of projects.

Ms. Jenny Torres, Community Development Director, informed that in order to qualify for grants the City should be declared a redevelopment area to be able to qualify for certain grants. She mentioned that another step is to create a downtown district where businesses are able to participate. She added that there is another option called store front initiative and the way this works is that a business can obtain a loan at a low

interest rate, then the City will provide other types of incentives to those owners. She mentioned that the problem currently is that a lot of owners do not live in San Luis, so there is no interest to improve their businesses. Ms. Torres informed that she is working in a business retention program that can be used in the downtown area, this program will help find out the needs and interests.

Mr. Lizandro Galaviz, Parks & Recreation Director, informed that he encouraged business owners within the downtown area to participate in the San Luis En Vivo event, this will motivate them to participate on those types of events.

Mayor Gerardo Sanchez mentioned that the San Luis Chamber of Commerce was going to try to work with the different vendors and asked if they are active.

Mr. Galaviz informed that he will be attending the next San Luis Chamber of Commerce meeting and will pass the word to their members.

#### **4. ADJOURNMENT**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to adjourn the meeting at approximately 7:22 p.m. Motion passed unanimously.



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

4. B.

Meeting Date: 02/08/2017

---

#### Summary

#### **DISBURSEMENTS FROM JANUARY 14, 2017 TO JANUARY 27, 2017**

Total Disbursements \$635,089.23

(Six Hundred Thirty-Five Thousand, Eighty-Nine Dollars and Twenty-Three Cents)

---

#### Attachments

Disbursements 2/8/2017

---



# City of San Luis

Finance Department

## COUNCIL MEETING FEBRUARY 8, 2017 Disbursement Reports from 1/14/2017 to 1/27/2017

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Accounts Payable Check Account	1/17/2017	\$ 193.00	Schedule A
Accounts Payable Check Account	1/17/2017	\$ 35,659.01	Schedule B
Accounts Payable Check Account	1/18/2017	\$ 80,067.50	Schedule C
Accounts Payable Check Account	1/19/2017	\$ 80,931.05	Schedule D
Accounts Payable Check Account	1/19/2017	\$ 34,465.11	Schedule E
Accounts Payable Check Account	1/19/2017	\$ 9,208.29	Schedule F
Accounts Payable Check Account	1/19/2017	\$ 2,384.25	Schedule G
Payroll Check Account	1/24/2017	\$ 4,144.30	Schedule H
Payroll Check Account	1/24/2017	\$ 273,974.76	Schedule I
Accounts Payable Check Account	1/25/2017	\$ 3,295.38	Schedule J
Accounts Payable Check Account	1/26/2017	\$ 60,520.27	Schedule K
Accounts Payable Check Account	1/26/2017	\$ 50,081.10	Schedule L
Accounts Payable Check Account	1/26/2017	\$ 165.21	Schedule M

**Total Disbursements: \$ 635,089.23**

Please contact Ms. St. Louis prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro: Angelica V. Castro

Verified by Finance Director: C. Cortes

For Council approval on: \_\_\_\_\_

Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RECEIVED**  
2017 JAN 30 A 11:00  
CITY OF SAN LUIS  
OFFICE OF THE CITY CLERK

Schedule A

City of San Luis  
**Payment Batch Register**

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
Batch Date: 01/17/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/17/2017	78274	Accounts Payable	FRAGOZO , WALTER		193.00
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>
		FRAGOZO 011717	01/17/2017	TRAVEL - THE WORLD OF CONCRETE		193.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 1		\$193.00
Checks:		1		\$193.00		

Prepared By:  
*Maggie Dominguez*  
Date: *1/17/17*  
*C*

Schedule B

City of San Luis

# Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 01/17/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/17/2017	78275	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE / TPT		30,790.36
	Invoice		Date	Description		Amount
		DEC2016	01/17/2017	SALES TAX - DECEMBER 2016		30,790.36
Check	01/17/2017	78276	Accounts Payable	TOSHIBA FINANCIAL SERVICES		1,270.35
	Invoice		Date	Description		Amount
		2017-00000638	01/17/2017	CONTRACT #: 0288609, 0289723, 0373070, 0398771, 0455969		1,270.35
Check	01/17/2017	78277	Accounts Payable	US BANK EQUIPMENT FINANCE		2,650.03
	Invoice		Date	Description		Amount
		2017-00000637	01/17/2017	CONTRACT: 500-0380583, 500-0408239, 500-0413948, 0448410, 049389		2,650.03
Check	01/17/2017	78278	Accounts Payable	YUMA OFFICE EQUIPMENT		948.27
	Invoice		Date	Description		Amount
		2017-00000639	01/17/2017	CONTRCT: 1103, 1104, 1105, 1162, 1209, 1371, 1046, 1347		948.27
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 4		\$35,659.01
Checks:		4		\$35,659.01		

Prepared By:  
*Maggie Dominguez*  
 Date: *1/17/17*  
*C*

Schedule C

City of San Luis

# Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 01/18/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/18/2017	78279	Accounts Payable	ARIZONA DEPT OF ECONOMIC SECUR		1,876.50
		<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
		20164		01/17/2017	4TH QTR 2016	1,876.50
Check	01/18/2017	78280	Accounts Payable	ARIZONA MUNICIPAL RISK RETENTION POOL - WC		78,191.00
		<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>
		20164		01/17/2017	2016 -4 QTR	78,191.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		<u>\$80,067.50</u>
Checks:		2				\$80,067.50

Prepared By:  
Maggie Dominguez  
Date: *Maggie D*  
*C* 1/18/17

Schedule D

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		9777522914				1,640.47
		9777290438				2,124.35
Check	01/19/2017	78336	Accounts Payable	YUMA COUNTY BAR ASSOCIATION		30.00
		Invoice	Date	Description		Amount
		2017-00000644	01/18/2017	ANNUAL DUES FOR G.GIMBUT		30.00
Check	01/19/2017	78337	Accounts Payable	YUMA HEALTH CARE SERVICES, INC		115.04
		Invoice	Date	Description		Amount
		76387	01/06/2017	OXYGEN TANK REFILLS FOR SLFD		115.04
Check	01/19/2017	78338	Accounts Payable	YUMA NURSERY SUPPLY		1,832.58
		Invoice	Date	Description		Amount
		291603	10/24/2016	CREDIT		(25.66)
		294544	12/29/2016	PURCHASE OF TIMERS NEEDED FOR VARIOUS PARKS AROUND CITY		615.77
		294759	01/05/2017	PURCHASE OF MATERIALS NEEDED FOR THE MAINTENANCE OF CITY PARKS		1,242.47
Check	01/19/2017	78339	Accounts Payable	YUMA OFFICE EQUIPMENT		1,390.25
		Invoice	Date	Description		Amount
		2017-00000645	01/19/2017	CONTRCT: 1188, 768, 769		1,390.25
Check	01/19/2017	78340	Accounts Payable	YUMA SUN, INC		655.23
		Invoice	Date	Description		Amount
		00111544	01/06/2017	ASSISTANT TO COUNCIL - PIO AD		399.00
		00111949	01/11/2017	AD FOR CDBG PUBLIC HEARING (SSP AND RA)		256.23
Check	01/19/2017	78341	Accounts Payable	YUMA WINLECTRIC CO.		1,120.39
		Invoice	Date	Description		Amount
		495382 00	01/16/2017	PURCHASE LAMPS & BALLAST FOR WATER		128.62
		494452 00	12/29/2016	REPLACE POWER LINES F/ BOOSTER PUMPS 1,2,&3@WS #4		855.50
		493671 02	01/11/2017	PURCHASE OF LIGHTS FOR RAMADA MAINTENANCE		136.27
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 61		\$80,931.05

Checks: 61 \$80,931.05

Prepared By:  
*Maggie Dominguez*  
 Date: *1/19/17*



City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/19/2017	78285	Accounts Payable	ARNOLD MACHINERY COMPANY		2,807.87
	Invoice		Date	Description		Amount
		B2L892	01/04/2017	PURCHASE OF PARTS FOR HIGHWAY USERS DEPT VIN# 9855		2,807.87
Check	01/19/2017	78286	Accounts Payable	AUTOZONE STORES, INC		693.58
	Invoice		Date	Description		Amount
		2756571592	01/05/2017	FLEET SERVICES 1413 EE180		367.27
		2756571432	01/05/2017	FLEET SERVICES 1413 EE180		134.92
		2756571591	01/05/2017	CREDIT		(134.92)
		2756576104	01/09/2017	RECREATION 0992 EE180		132.20
		2756575965	01/09/2017	RECREATION 0992 EE180		4.42
		2756576103	01/09/2017	FIRE DEPT 3237 EE180		132.20
		2756576852	01/10/2017	PD 7759 EE180		29.88
		2756577021	01/10/2017	PD 8661 EE180		27.61
Check	01/19/2017	78287	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		276.00
	Invoice		Date	Description		Amount
		Y08-108 20170106	01/09/2017	INMATE LABOR PROJECT		276.00
Check	01/19/2017	78288	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		80.10
	Invoice		Date	Description		Amount
		Y08-10820170106	01/09/2017	INMATE TRANSPORTATION PROJECT		80.10
Check	01/19/2017	78289	Accounts Payable	BORDER CONSTRUCTION SPECIALTIES		2,685.69
	Invoice		Date	Description		Amount
		INV-5277560	01/04/2017	PPE GEAR F/ HU CREW & MATERIAL FOR STREET MAINTENANCE		2,685.69
Check	01/19/2017	78290	Accounts Payable	BOUND TREE MEDICAL, LLC.		743.33
	Invoice		Date	Description		Amount
		82370246	01/05/2017	STRAPS NYLON W/ D RINGS WHITE 1 IN X 60 IN, 5/PK		743.33
Check	01/19/2017	78291	Accounts Payable	CDWG		1,584.15
	Invoice		Date	Description		Amount
		GKF0048	12/27/2016	REPLACEMENT INK CARTRIDGES/TONER F/ PRINTERS@WWTP		112.52
		GDP7280	12/02/2016	REPLACEMENT DIGITAL CAMERA FOR WASTEWATER DIVISION		135.61
		GNB2753	01/12/2017	HARDWARE ITEMS FOR J.CASTILLO WORK STATION		1,306.32

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		GMZ7184		01/12/2017	LOGITECH MOUSE FOR C.CORTES	29.70
Check	01/19/2017	78292	Accounts Payable	CENTURYLINK		216.76
		Invoice		Date	Description	Amount
		2017-00000640		01/18/2017	SERVICES AT THE INCUBATOR	216.76
Check	01/19/2017	78293	Accounts Payable	CORE ENGINEERING GROUP, PLLC		820.00
		Invoice		Date	Description	Amount
		2775		01/10/2017	SUNSET CLINIC ADDITIONAL PARKING LAYOUT	820.00
Check	01/19/2017	78294	Accounts Payable	CSC OF YUMA		280.49
		Invoice		Date	Description	Amount
		000551977		01/05/2017	VW 3270 EE610	280.49
Check	01/19/2017	78295	Accounts Payable	DANA-KEPNER COMPANY INC.		6,205.00
		Invoice		Date	Description	Amount
		8146275-00		01/06/2017	METER F/ NEW INSTALLATIONS/REPLACEMENTS	6,205.00
Check	01/19/2017	78296	Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC		55.00
		Invoice		Date	Description	Amount
		33523		01/11/2017	RECORDS MANAGEMENT PROGRAM (DESTRUCTION)	20.00
		33524		01/11/2017	DOCUMENT DESTRUCTION SERVICES	35.00
Check	01/19/2017	78297	Accounts Payable	DESERT WATER		21.58
		Invoice		Date	Description	Amount
		65374		01/10/2017	DRINKING WATER FOR FIRE ADMIN AND FD	8.30
		29532		01/09/2017	DRINKING WATER FOR FIRE ADMIN AND FD	13.28
Check	01/19/2017	78298	Accounts Payable	FERGUSON ENTERPRISE, INC.		1,127.78
		Invoice		Date	Description	Amount
		2671810		12/19/2016	PURCHASE OF A/C CONTROL LOCK BOX FOR POLICE DEPT	251.10
		2671470		12/08/2016	PURCHASE OF FILTERS FOR VARIOUS DEPARTMENTS	804.72
		2671470-1		12/21/2016	PURCHASE OF FILTERS FOR VARIOUS DEPARTMENTS	71.96
Check	01/19/2017	78299	Accounts Payable	GREATER YUMA ECONOMIC DEV CORP		25.00
		Invoice		Date	Description	Amount
		2016-069		01/10/2017	EDC QUARTERLY INVESTOR LUNCHEON	25.00

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/19/2017	78300	Accounts Payable	GUARDIAN MEDICAL PRODUCTS, LLC		3,415.00
	Invoice		Date	Description		Amount
		5712658	12/29/2016	MEDICAL PRODUCTS		497.24
		5711396	12/20/2016	MEDICAL PRODUCTS FOR FIRE DEPT		665.00
		5711301	12/20/2016	MEDICAL PRODUCTS FOR FIRE DEPT		2,252.76
Check	01/19/2017	78301	Accounts Payable	GUERRA , RUTH		500.00
	Invoice		Date	Description		Amount
		29	01/13/2017	INTERPRETATION SERVICES FOR THE COURT - 010917-011317		500.00
Check	01/19/2017	78302	Accounts Payable	HEINFELD, MEECH & CO., P.C.		2,875.00
	Invoice		Date	Description		Amount
		66551	12/29/2016	AUDIT OF FISCAL YEAR ENDING JUNE 30, 2016 - 90% COMPLETED		2,875.00
Check	01/19/2017	78303	Accounts Payable	HILL BROTHERS CHEMICAL CO.		4,626.36
	Invoice		Date	Description		Amount
		4428946	12/29/2016	BLEACH TO DISINFECT EFFLUENT DISCHARGE/SCRUBBER SYSTEM@W.WWTP		4,626.36
Check	01/19/2017	78304	Accounts Payable	HUGHES FIRE EQUIPMENT, INC.		123.18
	Invoice		Date	Description		Amount
		509663	12/23/2016	LUBE PRIME- SAFE 1 GAL FIRE FOR E1		81.20
		509167	12/07/2016	DIPSTICK, POWER STEERING, ITEM# PRC-1304326		41.98
Check	01/19/2017	78305	Accounts Payable	JUAREZ, JULIO		175.00
	Invoice		Date	Description		Amount
		2017-00000643	01/04/2017	REPAIR CARPET AT CULTURAL CENTER 1ST OFFICE		175.00
Check	01/19/2017	78306	Accounts Payable	LESLIE'S POOL SUPPLY INC.		278.03
	Invoice		Date	Description		Amount
		293-397765	12/29/2016	PURCHASE OF ACID AND SAFETY SIGNS NEEDED FOR AQUATIC CENTER		278.03
Check	01/19/2017	78307	Accounts Payable	LOGICAL CONCEPTS, INC		1,361.85
	Invoice		Date	Description		Amount
		53033	01/01/2017	ANNUAL FEE TO MONITOR LIFTSTATIONS (ALARM EQUIPMENT)		1,104.00
		54093	01/01/2017	ANNUAL FEE TO MONITOR LS/PUMP STATIONS		257.85
Check	01/19/2017	78308	Accounts Payable	MCNEILUS TRUCK & MFG CO.		1,674.03

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount	
				Invoice	Date	Description	Amount
				3489787	01/09/2017	PURCHASE HYDRAULIC PUMP FOR SOLID WASTE VIN #9937	1,674.03
Check	01/19/2017	78309	Accounts Payable	MIKE GIBSON MANUFACTURING, INC.			3,710.89
				Invoice	Date	Description	Amount
				43061	12/07/2016	TARGETS FOR PD	3,710.89
Check	01/19/2017	78310	Accounts Payable	MORENO, ADAN			400.00
				Invoice	Date	Description	Amount
				2017-00000641	01/18/2017	DJ SERVICES TO BE RENDERED AT THE MEGA YARD SALE ON JAN. 21,2017	400.00
Check	01/19/2017	78311	Accounts Payable	O'REILLY AUTO PARTS			132.06
				Invoice	Date	Description	Amount
				2771-404360	01/06/2017	FIRE AMB 5571 EE180	8.35
				2771-404359	01/06/2017	PD 0568 EE610	74.86
				2771-404763	01/09/2017	VW 8771 EE610	76.37
				2771-404764	01/09/2017	VW 2467 EE610	77.48
				2771-404858	01/10/2017	FIRE DEPT 6467 EE610	26.56
				2771-404859	01/10/2017	PD 5521 EE610	6.63
				2771-404864	01/10/2017	CREDIT	(138.19)
Check	01/19/2017	78312	Accounts Payable	OFFICE DEPOT			2,671.08
				Invoice	Date	Description	Amount
				890698912001	01/04/2017	OFFICE SUPPLIES FOR HR DEPT	74.22
				891444537001	01/04/2017	OFFICE SUPPLIES FOR FINANCE	39.53
				889636406001	12/28/2016	OFFICE SUPPLIES FOR PD	104.98
				889636405001	12/28/2016	OFFICE SUPPLIES FOR PD	87.86
				889636309001	12/28/2016	OFFICE SUPPLIES FOR PD	616.16
				889113151001	12/22/2016	OFFICE SUPPLIES FOR WW DIVISION	388.00
				889113765001	12/27/2016	OFFICE SUPPLIES FOR WW DIVISION	250.19
				891278210001	01/04/2017	OFFICE SUPPLIES FOR CITY CLERK	13.66
				891278205001	01/04/2017	OFFICE SUPPLIES FOR CITY CLERK	99.40
				891258994001	01/04/2017	OFFICE SUPPLIES FOR CITY CLERK	189.72
				888726621001	12/22/2016	WORKPRO LEGAL SZ FILE CABINET W/LOCK	260.63
				889245003001	12/28/2016	OFFICE SUPPLIES FOR RISK MGT	12.34

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		889245001001		12/22/2016	OFFICE SUPPLIES FOR RISK MGT	47.24
		889244771001		12/22/2016	OFFICE SUPPLIES FOR RISK MGT	13.66
		889245002001		12/23/2016	OFFICE SUPPLIES FOR RISK MGT	12.13
		887637660001		12/19/2016	OFFICE SUPPLIES FOR WATER DIVISION	57.42
		887632361001		12/19/2016	OFFICE SUPPLIES FOR PW	252.17
		887632712001		12/16/2016	OFFICE SUPPLIES FOR PW	21.71
		887632711001		12/16/2016	OFFICE SUPPLIES FOR PW	23.37
		887632709001		12/16/2016	OFFICE SUPPLIES FOR PW	29.21
		888645539001		12/20/2016	OFFICE SUPPLIES FOR RISK MGMT	21.71
		888645326001		12/20/2016	OFFICE SUPPLIES FOR RISK MGMT	38.55
		888645540001		12/20/2016	OFFICE SUPPLIES FOR RISK MGMT	17.22
Check	01/19/2017	78313	Accounts Payable		ON TRACK OVERHEAD DOORS	146.50
		Invoice		Date	Description	Amount
		5897		01/10/2017	INSTALL NEW SWITCH /POLICE DEPARTMENT/DISPATCH	146.50
Check	01/19/2017	78314	Accounts Payable		PACIFIC ADVANCED CIVIL ENGINEERING INC	4,090.54
		Invoice		Date	Description	Amount
		4		01/18/2017	EAST WWTP BASIN REPAIR PROJECT- APP#4	4,090.54
Check	01/19/2017	78315	Accounts Payable		PENN NEON SIGN CO., INC.	222.25
		Invoice		Date	Description	Amount
		17472		12/20/2016	PURCHASE OF ALUMINUM "GYM" RULES SIGN	195.14
		17499		12/29/2016	RELETTERING NAME PLATE FOR TADEO A. DE LA HOYA	27.11
Check	01/19/2017	78316	Accounts Payable		PIRAMIDE CONSTRUCTION	140.00
		Invoice		Date	Description	Amount
		440721		01/18/2017	REPLACE LOCK W/PLATE COVER FOR POLICE DEPT	140.00
Check	01/19/2017	78317	Accounts Payable		PUBLIC SAFETY CENTER, INC	17.73
		Invoice		Date	Description	Amount
		5710537		12/15/2016	EVIDENCE: PRINT PADS/BATTERIES	17.73
Check	01/19/2017	78318	Accounts Payable		PURCELL TIRE CO.	502.23
		Invoice		Date	Description	Amount

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		6895491		01/04/2017	PURCHASED TIRES FOR FIRE VIN #8923	502.23
Check	01/19/2017	78319	Accounts Payable	QUINONEZ , FRANCISCO		310.00
		Invoice		Date	Description	Amount
		2016-26469		12/28/2016	TOWING SERVICES	75.00
		0341		01/05/2017	TOWING SERVICES	75.00
		00440		01/06/2017	TOWING SERVICES	85.00
		00564		01/08/2017	TOWING SERVICES	75.00
Check	01/19/2017	78320	Accounts Payable	REDBURN TIRE COMPANY		1,590.42
		Invoice		Date	Description	Amount
		11021273		01/09/2017	PURCHASE TIRES FOR POLICE VIN #1398	1,590.42
Check	01/19/2017	78321	Accounts Payable	REDDY RENTS		396.80
		Invoice		Date	Description	Amount
		1-476200-03		12/02/2016	RENTAL OF HEATERS FOR ANGELES DEL BARRIO EVENT	396.80
Check	01/19/2017	78322	Accounts Payable	RODARTE , RODRIGO		212.00
		Invoice		Date	Description	Amount
		2017-00000642		01/18/2017	TUITION REIMBURSEMENT FOR CLASS OF FALL 2016	212.00
Check	01/19/2017	78323	Accounts Payable	ROMERO , TEODORO		88.56
		Invoice		Date	Description	Amount
		ROMERO 011817		01/19/2017	REIMBURSEMENT - STEEL TOE BOOTS	88.56
Check	01/19/2017	78324	Accounts Payable	SAN LUIS MIDDLE SCHOOL		500.00
		Invoice		Date	Description	Amount
		2017-00000646		01/19/2017	DONATION OF FUNDS FOR PBIS POSTERS	500.00
Check	01/19/2017	78325	Accounts Payable	SANCHEZ , BRAULIO S		800.00
		Invoice		Date	Description	Amount
		299		01/06/2017	ATTORNEY FEES	400.00
		298		01/06/2017	ATTORNEY FEES	400.00
Check	01/19/2017	78326	Accounts Payable	SHERWIN WILLIAM		365.57
		Invoice		Date	Description	Amount
		2348-0		01/10/2017	PURCHASE OF PAINT NEEDED TO PAINT CITY PARK RESTROOMS	365.57

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/19/2017	78327	Accounts Payable	SHUCK DRILLING COMPANY LLC		656.28
	Invoice		Date	Description		Amount
		8025	12/05/2016	REPLACE DAMAGED VOLUTE F/ BOOSTER PUMP #2@WS#2		656.28
Check	01/19/2017	78328	Accounts Payable	SIGN MASTERS		181.04
	Invoice		Date	Description		Amount
		41020	01/05/2017	PURCHASE DECALS FOR UTILITIES VIN #8501		181.04
Check	01/19/2017	78329	Accounts Payable	SLHS BASEBALL BOOSTER CLUB		500.00
	Invoice		Date	Description		Amount
		2017-00000647	01/19/2017	DONATION OF FUNDS FOR TRAVEL COST, LODGING, AND TOURNAMENT FEES		500.00
Check	01/19/2017	78330	Accounts Payable	SMITH, RALPH E. SR.		810.00
	Invoice		Date	Description		Amount
		24626	12/31/2016	MICROBIOLOGICAL ANALYSIS - COMPLIANCE TESTING - DEC2016		405.00
		24608	12/31/2016	MICROBIOLOGICAL ANALYSIS - COMPLIANCE TESTING - DEC16		405.00
Check	01/19/2017	78331	Accounts Payable	SOUTH YUMA COUNTY LANDFILL		12,509.30
	Invoice		Date	Description		Amount
		9628	01/01/2017	LANDFILL FEES FROM 121616-123016		12,509.30
Check	01/19/2017	78332	Accounts Payable	SUN RENTAL AND SALES INC.		133.85
	Invoice		Date	Description		Amount
		179187	01/05/2017	PURCHASE OF REPLACEMENT PARTS NEEDED FOR EQUIPMENT MAINTENANCE		133.85
Check	01/19/2017	78333	Accounts Payable	THE LOCKSMITH CO./ THOMPSON , PABLO A		533.39
	Invoice		Date	Description		Amount
		2979	11/17/2016	FALCON MORTSE LOCK FOR POLICE DEPT		533.39
Check	01/19/2017	78334	Accounts Payable	TRAINING CAMP		3,995.00
	Invoice		Date	Description		Amount
		12416	12/28/2016	CCNA BOOT CAMP FOR J.DUMADAG/D.DUENAS		3,995.00
Check	01/19/2017	78335	Accounts Payable	VERIZON WIRELESS MESSAGING SVC		3,764.82
	Invoice		Date	Description		Amount

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Schedule E

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/19/2017	78342	Accounts Payable	APPLIED PRODUCTS GROUP LLC		29,846.01
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		DVJFI4058-01	10/25/2016	CHLORINE FOR WATER TREATMENT SKIDS & MTUs@ALL WELL SITES 1/3		9,948.67
		DVJFI4058-02	11/07/2016	CHLORINE FOR WATER TREATMENT SKIDS & MTUs@ALL WELL SITES 2/3		9,948.67
		DVJFO4058-03	12/05/2016	CHLORINE FOR WATER TREATMENT SKIDS & MTUs@ALL WELL SITES 3/3		9,948.67
Check	01/19/2017	78343	Accounts Payable	LOPEZ, ENRIQUE		130.00
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		LOPEZ 011017	01/19/2017	TRAVEL - ARIZONA AMBULANCE ASSOCIATION 2017 ANNUAL MEMBERSHIP		130.00
Check	01/19/2017	78344	Accounts Payable	THE HOME DEPOT		4,489.10
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		5880718	11/29/2016	PURCHASE OF WATER FOUNTAINS FOR THE YOUTH CENTER		4,489.10
<b>1BYPAYABLE 1st BY Accounts Payable Totals:</b>				<b>Transactions: 3</b>		<b>\$34,465.11</b>
Checks:		3		\$34,465.11		

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie*  
*1/19/17*  
*C*

City of San Luis  
**Payment Batch Register**  
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
Batch Date: 01/19/2017


Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/19/2017	78345	Accounts Payable	TOBY RAMOS TIRES, LLC		9,208.29
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>
	840		09/13/2016	PURCHASE OF TIRES FOR SOLID WASTE DEPT VIN# 3796		2,879.85
	921		10/11/2016	PURCAHSE OF TIRES FOR SOLID WASTE DEPT VIN# 4813		2,186.07
	922		10/10/2016	PURCHASE OF TIRES FOR HIGHWAY USERS DEPT VIN #3987		1,236.93
	900		10/27/2016	PURCHASE OF TIRES FOR SENIOR CENTER VIN# 9333		281.87
	919		11/17/2016	PURCHASE OF TIRES FOR HIGHWAY USERS DEPT EQUIPMENT #2118		729.10
	920		11/16/2016	PURCHASE OF TIRES FOR SOLID WASTE DEPT VIN# 3796		850.08
	914		11/07/2016	PURCHASE OF TIRES FOR HIGHWAY USERS DEPT VIN #3720		140.94
	964		12/27/2016	PURCHASE TWO NEW TIRES FOR SOLID WASTE VIN #3270		903.45
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 1		\$9,208.29
Checks:		1		\$9,208.29		

Prepared By:  
*Maggie Dominguez*  
Date: *1/19/17*  
*C*

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/19/2017

Schedule G

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/19/2017	78346	Accounts Payable	SANFORD, JAMES		2,384.25
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		SH 10116	01/05/2017	UNIFORM T-SHIRTS FOR PART-TIME FFS		849.42
		SH 10120	01/07/2017	UNIFORM T-SHIRTS FOR FULL-TIME FFS		1,534.83
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 1		\$2,384.25
Checks:		1		\$2,384.25		

Prepared By:  
*Maggie Dominguez*  
 Date: *1/19/17*  




Schedule H  
**Pay Day Register Report**  
 Pay Date Range 01/01/17 - 01/31/17  
 Pay Batch 201701M

Batch 201701M Total  
 Employees in Pay Batch 7  
 Total Employees in Pay Batch 3

rs Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
- SALARY	.0000	7,550.00	Gross	7,700.00	ASRS Council	102.06 .00
- TELEPHONE STIPEND	.0000	150.00	Imputed Income		ASRS LTD Council	1.26 .00
il	0.0000	\$7,700.00	FEDERAL TAX WITHHOLDING	59.52	Dental Council	226.58 .00
			SOCIAL SECURITY TAX	477.40	EODCRS - COUNCIL	54.00 .00
			MEDICARE	111.67	EODCRS - DISABILITY	1.13 .00
			STATE WITHHOLDING	130.26	EORP - LEGACY RATE COUNCIL	157.50 .00
			ASRS Council	102.06	EORP COUNCIL RETIREMENT	1,139.75 .00
			ASRS LTD Council	1.26	Health Council	6,279.78 .00
			Council Retirement EORP	747.50	Retirement Council EORP	211.50 .00
			Dental Council	190.30	Vision Council	71.30 .00
			EODCRS - COUNCIL	72.00	Total	\$8,244.86
			EODCRS - DISABILITY	1.13		
			Medical Council	1,515.80	Workers' Comp	
			MISCELLANEOUS	100.00	Total	Gross Base
			Vision Council	46.80		
			Net	\$4,144.30 ✓		
					Direct Deposits	Amount
					1st Bank Yuma	714.53
					Chase Bank	643.14
					Federal Credit Union	801.08
					REALTORS FED CRED UNION	521.32
					Sunbank	382.25
					Wells Fargo	360.53
					Total	\$3,422.85
					Check	\$721.45

# Schedule I

## Pay Day Register

Pay Date Range 01/07/17 - 01/20/17

Pay Batch 201702



U.S. MEX DENTAL - EE &	465.52
U.S. MEX DENTAL - EE &	84.64
UNITED WAY	26.00
US & MEX DENTAL= FAMILY	686.92
US & MEX HEALTH = C	6,141.80
US & MEX HEALTH = FAMILY	4,970.85
US & MEX HEALTH = SP	1,348.20
VSP - VISION FAMILY	596.70
Net	<u>\$273,974.76</u> ✓

.00 GARBAGE/ ASH/ REFUSE	190.80	3,052.80
.00 MUNICIPAL/ TOWN/	73.65	4,208.53
.00 PARKS- NOC ALL EMPLOYEES	438.80	14,154.56
.00 POLICE OFFICERS	4,046.38	92,383.11
.00 RECREATION- ALL EMPLOYEES/	161.19	11,765.08
.00 SEWAGE DISPOSAL/ PLANT	557.40	16,203.10
.00 Street or Road Construction	1,302.44	16,219.60
.00 WATERWORKS OPERATIONS	<u>568.51</u>	16,383.79
Total		<u>\$11,757.50</u>

Direct Deposits	Amount
1st Bank Yuma	23,825.01
Bank of America	400.00
Chase Bank	111,494.00
CHASE BANK CA	2,733.68
CHASE BANK MORGAN	1,203.11
chase bank somerton	1,867.36
chase centro	523.47
Federal Credit Union	34,231.12
FEDERAL CREDIT UNION DS	485.31
FIRST CREDIT UNION	2,534.23
HUGHES FCU	220.00
National Bank	1,455.95
Navy Federal	5,584.42
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	971.54
Sunbank	443.88
THE FOOTHILLS BANK	1,295.63
WASHINGTON FEDERAL	3,574.84
Wells Fargo	54,545.16
WELLS FARGO CA	<u>552.70</u>
Total	<u>\$248,061.41</u>
Check	\$25,913.35

Schedule J

City of San Luis  
**Payment Batch Register**  
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
Batch Date: 01/25/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		Account Type	Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78359 Utility Management Refund	NAVARRO , GLORINDA		78.07
		Account Type	Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78360 Utility Management Refund	SALAZAR , ELODIA		9.00
		Account Type	Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78361 Utility Management Refund	SEPULVEDA, EDUARDO & FIGUEROA, BYANKA		72.51
		Account Type	Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78362 Utility Management Refund	VEGA , EDUVIJEZ		73.21
		Account Type	Account Number	Transaction Date	Transaction Type

1BYPAYABLE 1st BY Accounts Payable Totals: Transactions: 16 \$3,295.38

Checks: 16 \$3,295.38

Prepared By:  
Maggie Dominguez  
Date: *Maggie D.*  
*C* 1/25/17

City of San Luis  
**Payment Batch Register**

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/25/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>					
Check	01/25/2017	78347 Utility Management Refund	ACOSTA , ANGELA		111.84
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78348 Utility Management Refund	ANDRADE , ANGELICA		138.92
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78349 Utility Management Refund	BARRON , ALEJANDRO		32.35
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78350 Utility Management Refund	BELTRAN , MARGARITA		215.15
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78351 Utility Management Refund	BELTRAN , ROSALIO & ANA M		9.73
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78352 Utility Management Refund	CABALLERO, EGLA & JESUS GAXIOLA		171.85
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78353 Utility Management Refund	CORONADO , ARTURO		30.71
	Account Type		Account Number	Transaction Date	Transaction Type
	Residential		17167-002	01/04/2017	Refund - Account Credit
Check	01/25/2017	78354 Utility Management Refund	FCI CONSTRUCTORS, INC/MANUEL NUNEZ		1,916.17
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78355 Utility Management Refund	GOMEZ , IRENE		93.41
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78356 Utility Management Refund	JIMENEZ , ESPERANZA		44.85
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78357 Utility Management Refund	KELLEY , ROBERT M		174.80
	Account Type		Account Number	Transaction Date	Transaction Type
Check	01/25/2017	78358 Utility Management Refund	MARQUEZ , ALFONSO		122.81

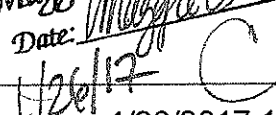
City of San Luis  
**Payment Batch Register**

Schedule K

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		01201711111		01/25/2017	012017 psprs reg	45,135.09
Check	01/26/2017	78372	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		2.26
		Invoice		Date	Description	Amount
		012017B		01/25/2017	012017 EODCRS	2.26
Check	01/26/2017	78373	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		157.50
		Invoice		Date	Description	Amount
		012017leg		01/25/2017	01202017 LEG	157.50
Check	01/26/2017	78374	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		264.96
		Invoice		Date	Description	Amount
		01202017ACR		01/25/2017	01202017 ACR	264.96
Check	01/26/2017	78375	Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		360.00
		Invoice		Date	Description	Amount
		2017-00000657		01/25/2017	539 - ASK COPS - SLPD	360.00
Check	01/26/2017	78376	Accounts Payable	STANDARD INSURANCE CO.		6,815.35
		Invoice		Date	Description	Amount
		01312017		01/25/2017	LIFE INSURANCE 01312017	6,815.35
Check	01/26/2017	78377	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		3,874.27
		Invoice		Date	Description	Amount
		01202017		01/25/2017	01202017	3,874.27
Check	01/26/2017	78378	Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		26.00
		Invoice		Date	Description	Amount
		2017-00000658		01/25/2017	705 - UNITED WAY	26.00
Check	01/26/2017	78379	Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		599.50
		Invoice		Date	Description	Amount
		2017-00000659		01/25/2017	543 - IAFF- FIRE DEPT	599.50
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 17		\$60,520.27
Checks:		17				\$60,520.27

Prepared By:  
*Maggie Dominguez*  
 Date: *1/26/17*  
  
 1/26/2017 10:46:02 AM

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/26/2017	78363	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE		96.33
		Invoice	Date	Description		Amount
		01202017GWF	01/25/2017	01202017 GWF		96.33
Check	01/26/2017	78364	Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		164.31
		Invoice	Date	Description		Amount
		012017CS	01/25/2017	01202017 CS C		164.31
Check	01/26/2017	78365	Accounts Payable	FOP/ALC		341.00
		Invoice	Date	Description		Amount
		2017-00000655	01/25/2017	714 - FOP/ALC		341.00
Check	01/26/2017	78366	Accounts Payable	INTERNAL REVENUE SERVICE		50.00
		Invoice	Date	Description		Amount
		2017-00000656	01/25/2017	533 - GARNISHMENT		50.00
Check	01/26/2017	78367	Accounts Payable	NATIONWIDE RETIREMENT SOLUTIONS		126.00
		Invoice	Date	Description		Amount
		1217	01/25/2017	BM 012017		126.00
Check	01/26/2017	78368	Accounts Payable	OLIVARES , VICTOR		299.60
		Invoice	Date	Description		Amount
		012017	01/25/2017	012017 HEALTH REIMB		299.60
Check	01/26/2017	78369	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		2,098.75
		Invoice	Date	Description		Amount
		012017	01/25/2017	01202017 ELECTED		2,098.75
Check	01/26/2017	78370	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		109.35
		Invoice	Date	Description		Amount
		0120171111	01/25/2017	012017 RW		109.35
Check	01/26/2017	78371	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		45,135.09
		Invoice	Date	Description		Amount

Schedule L

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		1246-9		2017 O&M SPECIAL ASSESSMENT FOR ADVANCED CALL CENTER		670.37
Check	01/26/2017	78433	Accounts Payable	YUMA FARM & HOME SUPPLY INC.		159.56
		Invoice	Date	Description		Amount
		478166	01/09/2017	PURCHASE BOLTS, AND LEAF SPRINGS FOR HWY USER DEP#9463		56.24
		478506	01/13/2017	MATERIAL/SUPPLIES FOR DAILY OPERATIONS		103.32
Check	01/26/2017	78434	Accounts Payable	YUMA HEALTH CARE SERVICES, INC		216.80
		Invoice	Date	Description		Amount
		75934	01/06/2017	IV NACL 0.9% 1000ML, ITEM 2B1324X FOR FIRE DEPT		216.80
Check	01/26/2017	78435	Accounts Payable	YUMA REGIONAL MEDICAL CENTER		1,480.46
		Invoice	Date	Description		Amount
		3282	12/30/2016	MONTHLY PHARMACY CHARGES FROM DECEMBER 2016		1,104.52
		3240	11/30/2016	MONTHLY PHARMACY CHARGES FROM NOVEMBER 2016		375.94

1BYPAYABLE 1st BY Accounts Payable Totals:

Transactions: 56

\$50,081.10

Checks: 56 \$50,081.10

Prepared By:  
 Maggie Dominguez  
 Date: Maggie D.  
 1/26/17

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/26/2017	78380	Accounts Payable	AIRGAS-WEST		508.48
	Invoice		Date	Description		Amount
		9058970773	01/04/2017	UN1006 ARGON, COMPRESSED 2.2 FOR WASTEWATER #1680		508.48
Check	01/26/2017	78381	Accounts Payable	ALBERT HOLLER & ASSOCIATES		2,000.00
	Invoice		Date	Description		Amount
		DEC 2016	01/23/2017	SALES TAX AUDITOR - DECEMBER 2016		2,000.00
Check	01/26/2017	78382	Accounts Payable	ALVAREZ, MIGUEL		268.00
	Invoice		Date	Description		Amount
		ALVAREZ012617	01/26/2017	TRAVEL - AZ LEADERSHIP PROGRAM 20 (WEEK 1)		268.00
Check	01/26/2017	78383	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		225.00
	Invoice		Date	Description		Amount
		17-00875	01/12/2017	TOWING SERVICES		75.00
		2017-0939	01/19/2017	TOWING SERVICES		75.00
		17-1106	01/16/2017	TOWING SERVICES		75.00
Check	01/26/2017	78384	Accounts Payable	ARCTIC GLACIER USA INC		61.80
	Invoice		Date	Description		Amount
		2673701801	01/18/2017	10 LB CUBE ICE BAGS FOR FD		61.80
Check	01/26/2017	78385	Accounts Payable	ARIZONA PUBLIC SERVICE		11,025.92
	Invoice		Date	Description		Amount
		181722289JAN17	01/26/2017	ELECTRICITY - 6 LOCATIONS		964.48
		470828286JAN17	01/26/2017	ELECTRICITY - 101 W JUAN SANCHEZ BLVD		10,061.44
Check	01/26/2017	78386	Accounts Payable	AUTOZONE STORES, INC		44.27
	Invoice		Date	Description		Amount
		2756571510	01/05/2017	HYDRAULIC OIL WASTEWATER DEPT#4489		44.27
Check	01/26/2017	78387	Accounts Payable	BORDER CONSTRUCTION SPECIALTIES		385.12
	Invoice		Date	Description		Amount
		INV-5285742	01/13/2017	MATERIAL USED F/ CONCRETE & ASPHALT PROJECTS		385.12

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/26/2017	78388	Accounts Payable	CAMARENA, CORNELIUS		400.00
	Invoice		Date	Description		Amount
		5153	01/09/2017	ATTORNEY FEES		400.00
Check	01/26/2017	78389	Accounts Payable	CDWG		62.17
	Invoice		Date	Description		Amount
		GMJ2597	01/10/2017	HP INK CARTRIDGES FOR PIO'S PRINTER		62.17
Check	01/26/2017	78390	Accounts Payable	CLARIDGE, JEREMY J.		3,200.00
	Invoice		Date	Description		Amount
		20604	01/11/2017	ATTORNEY FEES		400.00
		20605	01/11/2017	ATTORNEY FEES		400.00
		20606	01/11/2017	ATTORNEY FEES		400.00
		20607	01/11/2017	ATTORNEY FEES		400.00
		20608	01/11/2017	ATTORNEY FEES		400.00
		20609	01/11/2017	ATTORNEY FEES		400.00
		20610	01/11/2017	ATTORNEY FEES		400.00
		20611	01/11/2017	ATTORNEY FEES		400.00
Check	01/26/2017	78391	Accounts Payable	DANA-KEPNER COMPANY INC.		145.08
	Invoice		Date	Description		Amount
		8145532-01	11/15/2016	MATERIAL TO REPLACE 3" WATER METER@SOUTHWEST JR HIGH SCHOOL		137.14
		8145585-00	11/10/2016	MATERIAL TO REPLACE 3" WATER METER@SOUTHWEST JR HIGH SCHOOL		7.94
Check	01/26/2017	78392	Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC		74.00
	Invoice		Date	Description		Amount
		33525	01/11/2017	DOCUMENT SHREDDERS		74.00
Check	01/26/2017	78393	Accounts Payable	DESERT VALLEY SERVICES, INC		678.93
	Invoice		Date	Description		Amount
		401440	01/20/2017	JANITORIAL SUPPLIES		678.93
Check	01/26/2017	78394	Accounts Payable	DESERT WATER		104.60
	Invoice		Date	Description		Amount
		65287	01/03/2017	BULK DRINKING WATER FOR VARIOUS DEPTS		24.90
		65223	12/27/2016	BULK DRINKING WATER FOR VARIOUS DEPTS		33.21

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		65376			BULK DRINKING WATER FOR VARIOUS DEPTS	29.89
		65439			BULK DRINKING WATER FOR VARIOUS DEPTS	16.60
Check	01/26/2017	78395	Accounts Payable	FACTOR SALES, INC.		428.45
		Invoice	Date	Description		Amount
		1717			PAYMENT FOR CLUB CARDS FOR GIRLS SOFTBALL LEAGUE AND DODGEBALL	342.10
		1565			PURCHASE OF BANNERS FOR SAN LUIS EN VIVO EVENT	53.14
		1687			PURCHASE OF POSTERS FOR SPOOKTACULAR FESTIVAL ADVERTISEMENT	33.21
Check	01/26/2017	78396	Accounts Payable	GUARDIAN MEDICAL PRODUCTS, LLC		1,062.34
		Invoice	Date	Description		Amount
		5713804			SUCTION UNITS, DEVIBOSS VACI-AODE 800CC FOR FIRE DEPT	697.20
		5712653			AMBULANCE MEDICAL SUPPLIES	20.10
		5712337			AMBULANCE MEDICAL SUPPLIES	345.04
Check	01/26/2017	78397	Accounts Payable	GUERRA , RUTH		400.00
		Invoice	Date	Description		Amount
		0029			INTERPRETATION SERVICES FOR COURT - 01/17/2017-01/20/2017	400.00
Check	01/26/2017	78398	Accounts Payable	HERRERA , MARTIN		99.63
		Invoice	Date	Description		Amount
		HERRERA012617			REIMBURSEMENT - STEEL TOE BOOTS	99.63
Check	01/26/2017	78399	Accounts Payable	IPS GROUP INC		550.80
		Invoice	Date	Description		Amount
		22534			PARKING METERS MONTHLY MAINTENANCE	550.80
Check	01/26/2017	78400	Accounts Payable	JAMES COOKE & HOBSON INC.		1,685.77
		Invoice	Date	Description		Amount
		354095			SPARE PARTS F/ ELECTRICAL PANEL F/ LIFTSTATIONS & WWTP	776.32
		354094			SPARE PARTS F/ ELECTRICAL PANEL F/ LIFTSTATIONS & WWTP	909.45
Check	01/26/2017	78401	Accounts Payable	KALLEN , CID RIGEL		400.00
		Invoice	Date	Description		Amount
		0364			ATTORNEY FEES	400.00
Check	01/26/2017	78402	Accounts Payable	LEERS		88.56

City of San Luis  
**Payment Batch Register**

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
			Invoice	Date	Description	Amount
			2017-00000654	12/12/2016	BANNER FOR COM DEV	88.56
Check	01/26/2017	78403	Accounts Payable	LOOMIS		1,246.90
			Invoice	Date	Description	Amount
			11938657	12/31/2016	ARMORED CAR SERVICE, FUEL & INSURANCE FEES	1,246.90
Check	01/26/2017	78404	Accounts Payable	MCMANUS , KRISTEN		344.00
			Invoice	Date	Description	Amount
			MCMANUS012617	01/26/2017	TRAVEL - 2017 LIMITED JURISDICTION - NEW JUDGE ORIENTATION	344.00
Check	01/26/2017	78405	Accounts Payable	MCNEECE BROS. OIL COMPANY, INC		974.38
			Invoice	Date	Description	Amount
			522848	01/19/2017	PRESSURE FLOW 10W30 WASTEWATER DEPT#1680	487.19
			522849	01/19/2017	PRESSURE FLOW 10W30 HWY USER DEPT#9855	487.19
Check	01/26/2017	78406	Accounts Payable	MECHO'S MOBIL WELDING		875.00
			Invoice	Date	Description	Amount
			3666	01/24/2017	REPAIR OF SOCCER GOAL POSTS AT ELIGIO RAMIREZ PARK	875.00
Check	01/26/2017	78407	Accounts Payable	MOON'S AUTO GLASS		268.05
			Invoice	Date	Description	Amount
			4969260-O	01/07/2017	REPLACE DOOR GT, LEFT FRONT GLASS FOR POLICE VIN #5713	268.05
Check	01/26/2017	78408	Accounts Payable	O'REILLY AUTO PARTS		41.47
			Invoice	Date	Description	Amount
			2771-404377	01/06/2017	AIR FILTER WASTEWATER DEPT #4489	41.47
Check	01/26/2017	78409	Accounts Payable	OFFICE DEPOT		3,571.32
			Invoice	Date	Description	Amount
			866775427005	10/05/2016	OFFICE SUPPLIES FOR PD	59.13
			878065162001	11/09/2016	OFFICE SUPPLIES FOR FINANCE DEPT	15.87
			863899089001	09/15/2016	OFFICE SUPPLIES FOR FINANCE	9.27
			863334220001	09/15/2016	OFFICE SUPPLIES FOR BUILDING SAFETY	8.44
			867741590001	09/28/2016	OFFICE SUPPLIES FOR DDS	71.65
			867741057001	09/28/2016	OFFICE SUPPLIES FOR DDS	602.85

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		873916427001		10/25/2016	PURCHASE OF EASELS FOR THE CESAR CHAVEZ CULTURAL CENTER	500.10
		876261664001		11/08/2016	OFFICE SUPPLIES FOR PW	474.69
		885256011001		12/10/2016	OFFICE SUPPLIES FOR UTILITIES	32.55
		881908034001		11/24/2016	OFFICE SUPPLIES FOR COM DEV	172.66
		879881376001		11/28/2016	CHAIR FOR ADMIN IN PD	414.47
		881758557001		11/24/2016	OFFICE SUPPLIES FOR HR DEPT	166.14
		881762175001		11/28/2016	OFFICE SUPPLIES FOR HR DEPT	302.67
		890688000001		01/04/2017	OFFICE SUPPLIES FOR COURT	453.85
		889650725001		12/28/2016	OFFICE SUPPLIES FOR PD	104.19
		888963857001		12/22/2016	OFFICE SUPPLIES FOR FINANCE	27.61
		890694406001		01/04/2017	OFFICE SUPPLIES FOR HR DEPT	155.18
Check	01/26/2017	78410	Accounts Payable		ON TRACK OVERHEAD DOORS	146.50
		Invoice		Date	Description	Amount
		5904		01/12/2017	PURCHASE/INSTALL 3 BUTTON SWITCH FOR POLICE STATION NORTH DOOR	146.50
Check	01/26/2017	78411	Accounts Payable		PACIFIC MEDICAL WASTE	55.00
		Invoice		Date	Description	Amount
		W5078		12/31/2016	PROPER MEDICINE DISPOSAL ON 12/27/16	55.00
Check	01/26/2017	78412	Accounts Payable		PIERCE COLEMAN PLLC	475.00
		Invoice		Date	Description	Amount
		20966		01/12/2017	CITY MANAGER EMPLOYEMENT AGREEMENT	475.00
Check	01/26/2017	78413	Accounts Payable		PITNEY BOWES CREDIT CORP	98.35
		Invoice		Date	Description	Amount
		3100939379		12/31/2016	MAILING SYSTEM FOR COURT	98.35
Check	01/26/2017	78414	Accounts Payable		PURCELL TIRE CO.	1,585.00
		Invoice		Date	Description	Amount
		6895510		01/05/2017	LT225/75R16 TIRES FOR FIRE DEPT#7728-AMBULANCE	792.50
		6895489		01/04/2017	PURCHASE TIRES FOR FIRE AMBULANCE VIN #7630	792.50
Check	01/26/2017	78415	Accounts Payable		QUINONES TIRE LLC	70.00
		Invoice		Date	Description	Amount
		9298		11/15/2016	REPAIRS FOR PW DEPT. VEHICLES/EQUIPMENT	10.00

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		9417		01/12/2017	REPAIRS FOR PW DEPT. VEHICLES/EQUIPMENT	60.00
Check	01/26/2017	78416	Accounts Payable	QUINONEZ , FRANCISCO		335.00
		Invoice		Date	Description	Amount
		0774		01/11/2017	TOWING SERVICES	85.00
		0924		01/13/2017	TOWING SERVICES	75.00
		0951		01/13/2017	TOWING SERVICES	75.00
		1016		01/15/2017	TOWING SERVICES	100.00
Check	01/26/2017	78417	Accounts Payable	RAMON MOSQUEDA		102.00
		Invoice		Date	Description	Amount
		02594		12/22/2016	PAYMENT FOR UNIFORM EMBROIDERY	102.00
Check	01/26/2017	78418	Accounts Payable	RELEVANT SOLUTIONS LLC		2,755.40
		Invoice		Date	Description	Amount
		WM324475		08/16/2016	SPARE PARTS FOR LIFTSTATIONS/MONITORING SYSTEM	2,755.40
Check	01/26/2017	78419	Accounts Payable	REYNOSO, NIGEL		295.00
		Invoice		Date	Description	Amount
		REYNOSO012917		01/26/2017	TRAVEL - FBI-LEEDA / EXECUTIVE LEADERSHIP INSTITUTE	295.00
Check	01/26/2017	78420	Accounts Payable	SAN LUIS AIR CONDITIONING LLC		225.00
		Invoice		Date	Description	Amount
		16-813		12/19/2016	A/C REPAIR AT BUSINESS INCUBATOR	225.00
Check	01/26/2017	78421	Accounts Payable	SANCHEZ , BRAULIO S		400.00
		Invoice		Date	Description	Amount
		292		12/19/2016	ATTORNEY FEES	400.00
Check	01/26/2017	78422	Accounts Payable	SOUTHWEST SANITATION SERVICES, LLC		360.75
		Invoice		Date	Description	Amount
		20392		11/30/2016	RENTAL OF PORTABLE RESTROOMS FOR DIA DEL CAMPESINO EVENT	360.75
Check	01/26/2017	78423	Accounts Payable	STANDARD PRINTING COMPANY, INC		1,275.53
		Invoice		Date	Description	Amount
		248822		12/30/2016	OUTSOURCE FOR PREPARING/PRINTING MONTHLY UTILITY BILL	1,275.53


City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/26/2017	78424	Accounts Payable	THE LOZANO LAW FIRM		400.00
	Invoice		Date	Description		Amount
		316	01/04/2017	ATTORNEY FEES		400.00
Check	01/26/2017	78425	Accounts Payable	THOMSON WEST PUBLISHING CO.		921.32
	Invoice		Date	Description		Amount
		835358389	01/01/2017	WESTLAW INFORMATION SERVICES		921.32
Check	01/26/2017	78426	Accounts Payable	TREND, MICHAEL		264.64
	Invoice		Date	Description		Amount
		01112017	01/26/2017	WITNESS ATTENDANCE AT DEPOSITION		264.64
Check	01/26/2017	78427	Accounts Payable	UNITED RENTALS (NORTH AMERICA), INC.		204.02
	Invoice		Date	Description		Amount
		142782417-001	12/13/2016	GENERATORS FOR LIGHT PARADE		204.02
Check	01/26/2017	78428	Accounts Payable	US POST MASTER		2,493.19
	Invoice		Date	Description		Amount
		132024	12/30/2016	MONTHLY POSTAGE FOR UTILITY BILL MAILING - JAN 2017		2,493.19
Check	01/26/2017	78429	Accounts Payable	USA BLUE BOOK		209.67
	Invoice		Date	Description		Amount
		153814	01/12/2017	TAGS TO IDENTIFY FIRE HYDRANTS		209.67
Check	01/26/2017	78430	Accounts Payable	VELEZ CONSULTING SERVICES		3,152.50
	Invoice		Date	Description		Amount
		012317	01/26/2017	CONSULTING SERVICES FOR THE WEEK OF JAN 23, 2017		1,787.50
		011617	01/26/2017	CONSULTING SERVICES FOR THE WEEK OF JAN 16, 2017		1,365.00
Check	01/26/2017	78431	Accounts Payable	YOUNG PEST CONTROL LLC		510.00
	Invoice		Date	Description		Amount
		122716	12/27/2016	PEST CONTROL SERVICES FOR DECEMBER 2016 FOR VARIOUS DEPARTMENTS		510.00
Check	01/26/2017	78432	Accounts Payable	YUMA COUNTY WATER USERS		670.37
	Invoice		Date	Description		Amount

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 01/26/2017

Schedule M

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	01/26/2017	78436	Accounts Payable	CHARGO PA , GURSTEL		52.21
		Invoice	Date	Description		Amount
		0120171	01/26/2017	012017 1		52.21
Check	01/26/2017	78437	Accounts Payable	CHARGO PA , GURSTEL		113.00
		Invoice	Date	Description		Amount
		012017	01/26/2017	805127		113.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		\$165.21
Checks:		2		\$165.21		

Prepared By:  
 Maggie Dominguez  
 Date: Maggie D.  
 1/26/17  




## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5. A.

**Meeting Date:** 02/08/2017

**Department Head:** Eulogio Vera, Public Works Director, Public Works Department

**Submitted By:** Manuel Rojas, Assistant Public Works Director, Public Works Department

**Action Requested:** Motion

---

#### ITEM:

Discussion and possible action on any and all matters regarding the approval to award a one-inch (1") asphaltic concrete overlay project to DPE Construction for the International Plaza Two Subdivision and waive formal purchasing requirements as is allowed under San Luis City Code-Purchasing Section 36.01(H). **(Eulogio Vera, Public Works Director)**

#### SUMMARY:

As part of the Pavement Preservation Project Fiscal Year 2017, staff recommends application of a one-inch (1") asphalt overlay to the International Plaza Two Subdivision streets. After assessing the condition of the street in the subdivision, staff proceeded with a 1" asphalt overlay test trial at Santa Fe Drive, which due to the good results led to providing the same to the Price Center parking lot. Staff estimated project cost based on the Price Center parking lot prices but all quotes received had the cost per square yard higher than expected. Staff recommends the approval of the overlay project by DPE Construction for a total of **\$40,164.00** to complete all the side streets for the entire subdivision. We can leave out a street and stay under the \$35,000.00 allowed by procurement code or advertise for bids but since we don't expect asphalt price to decrease, we believe that doing it now will be beneficial.

The San Luis City Code-Purchasing Section 36.01(E) requires three (3) written quotes for amounts of \$15,000.00 up to \$34,999.99. On this project DPE Construction gave the lowest quote. However, the total amount will be \$40,164.00. The San Luis City Code-Purchasing Section 36.01(F) requires formal bidding for amounts of \$35,000.00 and above. However, a bidding process would be an unnecessary expense to the City in this case, given the lowest quote was DPE Construction. Staff is recommending that the formal purchase procedures be waived as is allowed under the San Luis City Code-Purchasing Section 36.01(H).

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO APPROVE DPE CONSTRUCTION FOR THE INTERNATIONAL PLAZA TWO SUBDIVISION ONE-INCH ASPHALTIC CONCRETE OVERLAY PROJECT AS PRESENTED AND I FURTHER MOVE TO WAIVE FORMAL PURCHASING PROCEDURES FOR THE REASONS PRESENTED.**

**Supporting information not attached to the Agenda Item Review Form:**

N/A

**Document to be Recorded?:** No

N/A

---

**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** Yes  
**CITY/STATE/FEDERAL FUNDS:** City  
**TOTAL:** \$40,164.00  
**BUDGETED:** \$450,000.00  
**AVAILABLE TO TRANSFER:** N/A  
**GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE:** 200-210-90010 Capital Outlay - Improvement Roads

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

As part of the Pavement Preservation Project FY17, staff recommends the application of a 1" overlay to the Plaza Two, total amount of \$40,164.00.

**HW Users Division 200-210-90010 Capital Outlay - Improvement Roads \$524,893.69**

---

**Attachments**

Project Overview  
Bid Tabulation  
Project Bids

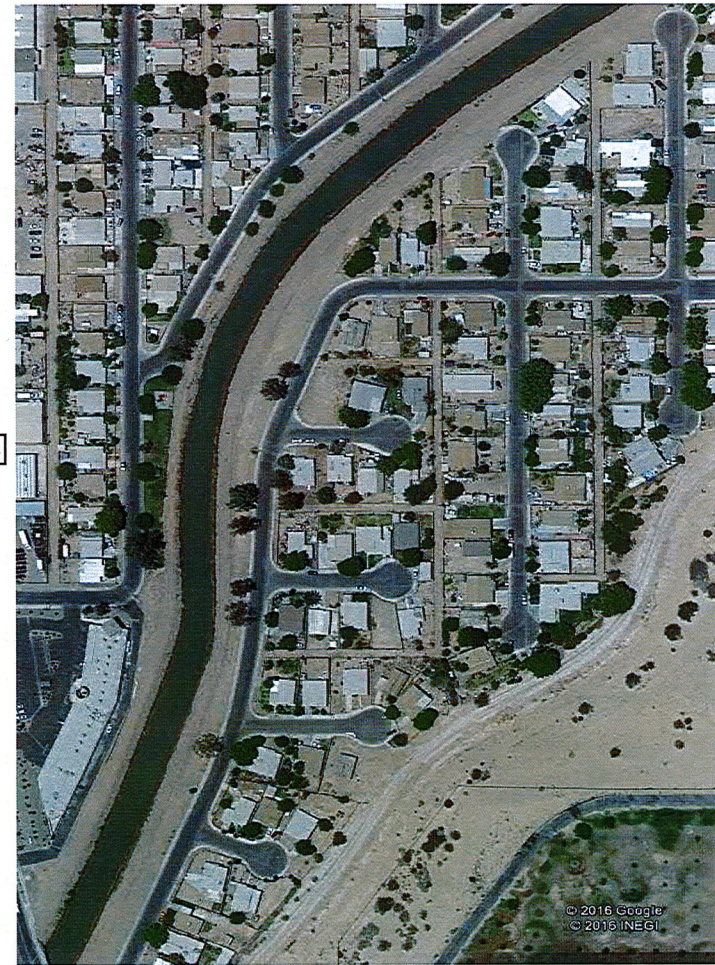
---

**International Plaza II Streets Overlay**

Street	Measurements				Square Footage	Square Yards
	Compensation	Cul-de-Sac	Width	Length		
Santa Fe - North	60	2969	22	346.5	10,652	1,184
La Madera - South	60	2969	22	498.5	13,996	1,555
La Madera - North	60	2969	22	168.5	6,736	748
Sierra Vista	60	2969	22	94	5,097	566
Dominguez	60	2969	22	130.5	5,900	656
Estrellita	60	2969	22	135.5	6,010	668
Manzanita	60	2969	22	44	3,997	444

	SF	SY	Cost/SY	Total Cost
Totals	52,388	5,820.94	\$5.38	\$31,299.48

Quote Price	\$6.90 Per Square Yard
<b>All Streets Total</b>	<b>\$40,164</b>



© 2016 Google  
© 2016 INEGI



**City of San Luis  
1" Overlay Plaza II Project  
Bid Tabulation**

**General Items**

No.	Description	Estimated Quantities	Unit	DPE Construction		Cemex Construction		Evans Custom Concrete	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	1" Asphaltic Concrete Overlay			\$ 6.90	\$ 34,500.00	\$ 6.50	\$ 34,500.00	\$ 9.65	\$ 34,498.75
				5000		4636		3575	
<b>Total</b>					<u>\$ 34,500.00</u>	<b>Total</b>	<u>\$ 34,500.00</u>	<b>Total</b>	<u>\$ 34,498.75</u>

# DPE Construction, Inc.



**1636-A E. 20th Street**

Yuma, Az. 85365

**Contact: Rob Wilson**

**Phone: 928-783-7885**

**Fax: 928-343-1016**

Quote To: City of San Luis  
Attn: Manuel Rojas  
Email: mrojas@cityofsanluis.org  
Phone: 341-8577  
Cell Number:

Today's Date: January 27, 2017  
Job Name: 1" Overlay Project in San Luis  
Date of Plans:  
Revision Date:  
Addenda:  
Location: San Luis, AZ

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Asphaltic Concrete Overlay - 1" Thick	5,000.00	SY	6.90	34,500.00
<b>GRAND TOTAL</b>					<b>\$34,500.00</b>

**NOTES:**

Bid Excludes:  
 Traffic Control, Milling Edges, Testing, Adjust Utilities, Bond, Permits and Fees.

Work Description:

1" compacted thickness overlay. It shall include the SS-1 tack emulsion applied at 0.10 gallons per square yard or as agreed upon based on field conditions. Asphalt mix used shall be MAG Standards, low traffic, 3/8 inch mix or approved equal. The City will perform valve and MH adjustments, sweeping with street sweeper but final sweeping shall be included in the bid. The City will also provide traffic control and will perform necessary milling of edges for overlay transition. The price includes mobilization, material, taxes and any other charges.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: 5000 SY @ \$6.90 PER SQUARE YARD  
 Thirty Four Thousand Five Hundred Dollars and 00/100 ----(\$34,500.00)  
 Billing shall be submitted on or before the end of each month. Payment shall be made within 14 days in accordance with ARS Sec. 15-213 as amended July 18, 2000 by SB 1549. Interest for overdue invoices shall be computed at 1 1/2% per month.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within 30 days

\_\_\_\_\_

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.  
You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# PROPOSAL

## CEMEX Construction Materials South LLC

PO Box 1449 • Yuma AZ • 85366-1449 • (928)343-4111 • Fax (928) 343-4190  
ROC 249364

Eulogio Vera or Manuel Rojas

Proposal Submitted To:

City of San Luis

Phone:

341-8577

Fax:

341-8599

Date:

January 27<sup>th</sup>, 2017

Street:

1090 E. Union Street PO Box 3750

Job Name:

Overlay Streets next to "Lakin Dr"

City, State, Zip

San Luis, AZ 85349

Job Location:

San Luis, Arizona

We hereby submit specifications and estimates for:

<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total</u>
Prepare Streets by the City	4,636	SY	-	By Owner
Install & maintain barricades & traffic control by the City	1	LS	-	By Owner
Tack streets prior to overlay	4,636	SY	0.50	\$ 2,318.00
Furnish & Install 1" AC Overlay	4,636	SY	6.00	\$ 27,816.00
Mobilization of Paver	1	EA	1,501.00	\$ 1,501.00
			Total	\$ 31,635.00
			Sales Tax	\$ 2,865.00
			Total Proposal	\$ 34,500.00

### BID QUALIFICATIONS:

1. Bid excludes: permits, fees, testing, engineering, traffic control, utility locations & adjustments, dust control, grinding, crack filling, striping, any sweeping, bond.
2. Customer is responsible for locating all utilities & obstructions and make adjustments accordingly.
3. Cemex Construction Materials South LLC must be listed as a party to all blue staking for above stated project.

Payment to be made as follows:

Within 30 days of date of invoice

NOTE: This Proposal may be withdrawn by us if not accepted within 30 days Mike Thompson - Mike Thompson, Construction Estimator

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This Proposal is governed by Seller's Standard Terms and Conditions of Sale.

Seller reserves the right to (i) increase prices on any quotes or accepted orders without notice to reflect any raw material cost increases or surcharges incurred by Seller and (ii) defer or cancel any quotes or accepted orders in the event Seller becomes delayed or prevented from performing due to shortages or allocations of raw materials. In the event of a delay or cancellation resulting from shortages or allocations of raw materials, Seller shall not be liable to Buyer for any damages incurred by Buyer as a result of any such delay or cancellation.

Interest will accrue at a rate of 2% on all amounts unpaid after 30 days. In the event of litigation arising out of this contract, the prevailing party shall be entitled to recover reasonable attorney's fees and costs incurred by it in the enforcement of this contract. This contract is performable in accordance with the laws of the State of Arizona.

**Acceptance of Proposal** - The above prices, specifications and Standard Terms and Conditions of Credit Application are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Contractor's License Number: \_\_\_\_\_



3459 E 33<sup>RD</sup> PLACE  
 YUMA, AZ 85365  
 PHONE: (928) 726-2837  
 FAX: (928) 782-0015  
 AZ ROC 206695  
 AZ ROC 285713  
 AZ ROC 285714  
 CA 990507

DATE 01/27/17

Estimate # 2175  
 Page 1 of 2

TO: City of San Luis  
 Attn: Manuel Rojas  
 Manuel Rojas <[MRojas@cityofsanluis.org](mailto:MRojas@cityofsanluis.org)>

**Job Name: City of San Luis Asphalt Overlay**  
 Location: Various Streets

Provide all materials indicated, labor and equipment necessary to complete work per instructions from Manuel Rojas and as specified herein.  
 No engineered plans available.

**DESCRIPTION/SCOPE OF WORK: 1" Asphalt Overlay BASE BID**

Per below instructions from Manuel Rojas at City of San Luis.

City of San Luis is evaluating the option of doing some asphalt overlays around the City. This email is to serve as a formal request for a quote for a 1" compacted thickness overlay. It shall include the SS-1 tack emulsion applied at 0.10 gallons per square yard or as agreed upon based on field conditions. Asphalt mix used shall be MAG Standards, low traffic, 3/8 inch mix or approved equal. The City will perform valve and MH adjustments, sweeping with street sweeper but final sweeping shall be included in the bid. The City will also provide traffic control and will perform necessary milling of edges for overlay transition. Attached is a map with subject streets marked in red, we recommend a site visit prior to bidding. City is requesting quote for number of square yards, for project not to exceed total of \$34,500.00. The price shall include mobilization, material, taxes and any other charges.

1	Description	Quantity	Units	Unit Price	Total
2	Asphaltic Concrete Overlay – 1" thick	3575	SY	9.65	\$ 34,498.75 Tax Included

**EXCLUSIONS:**

Bonding, permits, fees, inspections, testing, engineering, surveying, staking.  
On site locating of existing underground utilities.  
Repair to damaged unknown underground utilities.  
Removal of existing underground utilities.  
Patching of existing asphalt.  
Concrete.  
Barricades, traffic control.  
Any work or materials not specified above as included.

**TERMS:**

Monthly progress billing submitted with payment to be received within 30 days of each progress billing. 10% retention if held out to be paid upon substantial completion of our work.

**Thank you for the opportunity to quote this project. If you have any questions, please feel free to contact us.**

Acceptance Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5. B.

**Meeting Date:** 02/08/2017

**Department Head:** Kay Macuil, City Attorney, Attorney's Office

**Submitted By:** Kay Macuil, City Attorney, Attorney's Office

**Action Requested:** Motion

---

#### ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 1178. A resolution of the Mayor and City Council of the City of San Luis approving and adopting an Intergovernmental Agreement with Yuma Union High School District #70 regarding a wastewater utility easement. **(Kay Marion Macuil, City Attorney)**

#### SUMMARY:

Yuma Union High School District #70 are negotiating a wastewater utility easement which will connect to the Las Quintas De San Luis 2 subdivision development and provide for connection stub-outs for the school to connect a concession stand and restroom for the recreational area.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO ADOPT AND APPROVE RESOLUTION NO. 1178.**

#### Supporting information not attached to the Agenda Item Review Form:

Resolution No. 1178 and IGA to be provided at the Council Meeting

**Document to be Recorded?:** Yes

City Clerk's Office

---

#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

It is not anticipated that there will be costs to the City.

---



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

8. A.

**Meeting Date:** 02/08/2017

**Department Head:** Kay Macuil, City Attorney, Attorney's Office

**Submitted By:** Kay Macuil, City Attorney, Attorney's Office

**Action Requested:** Motion

---

#### ITEM:

Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(1), A.R.S. §38-431.03(A)(3), and A.R.S. §38-431.03(A)(4) on any and all matters relating to the position of Chief of Police including evaluation of performance and possible discussion of approval of terms and conditions pursuant to San Luis City Code §32.02 and possible consultation with and/or instruction to the City Attorney or City's attorneys. **(Tadeo A. De La Hoya, City Manager and Kay Marion Macuil, City Attorney)**

#### SUMMARY:

City Council can be properly advised by holding an Executive Session for the purposes described in this agenda item.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO HOLD AN EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03(A) SUBSECTIONS (1), (3) AND (4).**

#### Supporting information not attached to the Agenda Item Review Form:

N/A

**Document to be Recorded?:** No

N/A

---

#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED:** N/A

**AVAILABLE TO TRANSFER:** N/A

**GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

The fiscal impact is not applicable to this agenda item because under A.R.S. Section 38-431.03(D), legal action involving a final vote or decision is not permitted to be taken at an executive session.

---



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

11.

**Meeting Date:** 02/08/2017

**Department Head:** Kay Macuil, City Attorney, Attorney's Office

**Submitted By:** Kay Macuil, City Attorney, Attorney's Office

**Action Requested:** Motion

---

### ITEM:

Discussion and possible action on any and all matters regarding the position of the Chief of Police Craig Higgins including modifying his employment agreements to extend the time to complete Arizona Peace Officer Standards and Training certification to May 31, 2017. **(Tadeo De La Hoya, City Manager and Craig Higgins, Chief of Police)**

### SUMMARY:

On February 10, 2016 City Council approved the employment agreement appointing Craig Higgins as Chief of Police. The agreement allowed one year to complete Arizona Peace Officer Standards and Training (Az P.O.S.T.) certification. At the time of City Council's action, it was anticipated that the Az P.O.S.T. Board would allow credit for training that Chief Higgins has already completed through Federal law enforcement programs. When there was a change of personnel at the Az P.O.S.T. Board, those credits were rejected. In order to continuously serve the City of San Luis and in consultation with management, Chief Higgins opted to take the Az P.O.S.T. training through the Academy locally at Arizona Western College (AWC). Another option was to attend the Academy in Lake Havasu for 37 straight days, but in the best interests of the City, the Chief did not want to leave the City without a Chief of Police for such a long time. The AWC program takes longer because it is conducted 3 days per week. The program ends May 17, 2017. Therefore, it is requested that the time for completion of Az P.O.S.T. be extended to May 31, 2017.

### RECOMMENDATION / SUGGESTED MOTION:

No suggested motion at this time. Council may make such motion as Council may desire regarding the matter listed on the agenda. **I MOVE TO \_\_\_\_\_** .

### Supporting information not attached to the Agenda Item Review Form:

N/A

**Document to be Recorded?:** Yes

**City Clerk's Office**

---

### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	Yes
<b>CITY/STATE/FEDERAL FUNDS:</b>	City
<b>TOTAL:</b>	\$100,00.00
<b>BUDGETED:</b>	\$100,000.00
<b>AVAILABLE TO TRANSFER:</b>	N/A

**GL ACCT # & NAME/REMAINING BALANCE BEFORE PURCHASE:** Account #100-181-50000  
Salaries; Remaining balance  
\$1,297,969.00

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

Amount budgeted for Chief's salary & benefits was \$140,538.00. Account to be used for salaries line is 100-181-50000.

---

**Attachments**

Approved Minutes-2/10/2016  
Employment Agreement-Higgins

---

**MINUTES**  
**Regular Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**February 10, 2016**  
**7:00 P.M.**

**APPROVED** by Council  
Date: 3/23/2016  
Clerks Office: SC

**1. CALL TO ORDER** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:03 p.m.

**ROLL CALL**

**PRESENT:** Mayor Gerardo Sanchez  
Vice-Mayor Matias Rosales  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Maria Cecilia Ramos  
Council Member Gloria Torres  
Council Member Ruben Walshe

**OTHERS PRESENT:** Tadeo De La Hoya, Interim City Manager  
Melissa Lopez, Deputy City Clerk  
Ralph Velez, City Consultant  
Andrea Moreno, Police Administrator  
Angelica Cifuentes, Procurement & Budget Compliance Officer  
Chris Kasid, Parks and Recreation Director  
Eulogio Vera, Public Works Director  
Hank Green, Fire Chief  
Jenny Torres, Community Development Director  
John Starkey, Building and Safety Director/Zoning Administrator  
Jonathan Dumadag, I.T. Technician  
Jose Guzman, Assistant Planner  
Kay Macuil, City Attorney  
Katie St. Louis, Finance Director  
Yolanda Dueñas, Fleet/Facilities Director  
Francisca Guzman, Translator  
Gary Black, Comite de Bienestar  
Pam Green, Visitor  
Rosie Cordova, Resident  
Lucy Lopez, San Luis News Reporter  
Cesar Neyoy, Bajo El Sol Reporter

## **2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Mario Buchanan Jr.

## **3. INVOCATION**

The invocation was made by Mr. Hank Green, Fire Chief.

## **4. PRESENTATION**

### **4. A. Presentation by Mr. Michael John Sabath on Northern Arizona University's initiatives in San Luis, Arizona.**

Mr. Michael John Sabath, NAU-Yuma Associate Vice President and Campus Executive Officer, presented a PowerPoint presentation on Northern Arizona University's initiatives in the City of San Luis, Arizona.

Mayor Gerardo Sanchez stated that it is something the City of San Luis is interested in and something that is needed for the City.

## **5. CONSENT AGENDA**

### **5. A. MINUTES OF**

- Work Session held January 6, 2016
- Special Council meeting held January 6, 2016

### **5. B. DISBURSEMENTS FROM JANUARY 18, 2016 TO JANUARY 29, 2016**

Total Disbursements \$543,761.12  
(Five Hundred Forty-Three Thousand, Seven Hundred Sixty-One Dollars and Twelve Cents)

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Gloria Torres to approve Consent Agenda as presented. Motion passed unanimously.

## **6. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**6. A. Discussion and possible action on any and all matters regarding the adoption of Resolution No. 1126. A resolution of the Mayor and City Council of San Luis, Arizona to receive funding for overtime and mileage by approving an Intergovernmental Agreement and authorizing execution of Subrecipient Agreement Operation Stonegarden Grant Program- Overtime and mileage between the State of Arizona through the Arizona Department of Homeland**

**Security and the City of San Luis, Arizona through the San Luis Police Department. (Victor Figueroa, Acting Chief of Police)**

Ms. Andrea Moreno, Police Administrator, stated that the resolution will be to accept funding for overtime and mileage. Ms. Moreno also stated that the adoption of the resolution will support the Border Patrol mission by allowing police officers to stop the egression of drug smuggling and undocumented persons.

**MOTION:** Council Member Ruben Walshe/ Council Member Africa Luna-Carrasco to approve and adopt Resolution No. 1126. Motion passed unanimously.

**6. B. Discussion and possible action on any and all matters regarding the adoption of Resolution No. 1127. A resolution of the Mayor and City Council of San Luis, Arizona to receive funding for equipment by approving an Intergovernmental Agreement and authorizing execution of Subrecipient Agreement Operation Stonegarden Grant Program – Equipment between the State of Arizona through the Arizona Department of Homeland Security and the City of San Luis, Arizona through the San Luis Police Department. (Victor Figueroa, Acting Chief of Police)**

Ms. Andrea Moreno, Police Administrator, stated that the resolution is in support of equipment specifically for the purchase of two (2) thermal-imagers that will enhance both night and day operations.

**MOTION:** Council Member Gloria Torres/ Council Member Mario Buchanan Jr. to approve and adopt Resolution No. 1127. Motion passed unanimously.

**6. C. Discussion and possible action on any and all matters regarding Resolution No. 1128. A resolution of the Mayor and City Council of San Luis, Arizona approving the Amended Bylaws of the San Luis Municipal Property Corporation. (Kay M. Macuil, City Attorney)**

Ms. Kay Macuil, City Attorney, stated that the San Luis Municipal Property Corporation want to amend the Bylaws so that the Board of Directors all serve a two (2) year term without division into groups. Ms. Macuil also stated that additional technical changes would change "Town" to "City" for referring to the City of San Luis and the address to now read as the current address to City Hall.

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Africa Luna-Carrasco to approve Resolution No. 1128. Motion passed unanimously.

**6. D. Discussion and possible action on any and all matters regarding Resolution No. 1129. A resolution of the Mayor and City Council of the City of San Luis, Arizona, in support of the Housing Development Project “Las Brisas Sunset Apartments” for the application of Low Income Housing Tax Credit from the Arizona Department of Housing. (Jenny Torres, Community Development Director)**

Ms. Jenny Torres, Community Development Director, stated that Las Brisas is a 60-unit elderly apartment complex that is proposed to be located on 3.62 acres at Rio Seco Street and Marea Street. Ms. Torres also stated that the City of San Luis has not received a Low Income Housing Tax Credit allocation in the past thirteen (13) years. The project is estimated at \$5,730,221.00 with approximately \$499,060.00 of impact fees. Ms. Torres stated that there is a need of support for low income housing and is recommending the project.

Mayor Gerardo Sanchez stated that there is a need for senior housing units in the City of San Luis.

Council Member Gloria Torres declared a conflict of interest on this item.

**MOTION:** Vice-Mayor Matias Rosales/Council Member Maria Cecilia Ramos to approve and adopt Resolution No. 1129. Motion passed with five (5) aye votes and one (1) nay vote from Council Member Mario Buchanan Jr.

**7. SUMMARY OF CURRENT EVENTS**

Mayor Gerardo Sanchez stated that Governor Ducey was at the City of San Luis where he visited the high school and junior high school. Mayor Gerardo Sanchez added that Governor Ducey was impressed with the Gadsden Band and he is proud of the kids and staff. He hopes to see more support for education in the County. He added that it needed to happen and is making an impact and change. Mayor Gerardo Sanchez added that as of March 6, 2016 there will be a twenty-four (24) hour Senti lane.

Council Member Maria Cecilia Ramos stated that she is glad to see a focus of the City of San Luis region.

Council Member Africa Luna-Carrasco stated that she was very disappointed with Governor Ducey because recently he is threatening to cut Joint Technical Education District (JTED), which helps high school students pursue college education.

## **8. CALL TO THE PUBLIC**

Mr. Gerardo Sanchez, 1067 7<sup>th</sup> Avenue, stated that a couple of months he discussed the critical situation at the post office. After several phone calls and communication with the San Luis Post Office, they will extend their hours. Mr. Sanchez thanked Council and the United States Postal Services for their help.

## **9. EXECUTIVE SESSION**

**MOTION:** Council Member Council Member Mario Buchanan Jr./ Council Member Ruben Walshe to go to Executive Session at approximately 7:40 p.m. Motion passed unanimously.

**9. A. Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(1), A.R.S. §38-431.03(A)(3) and A.R.S. §38-431.03(A)(4) on any and all matters relating to the position of Police Chief and the recruitment, employment, assignment, appointment, and/or salaries of the position, including possible discussion of confirmation of appointment and/or discussion of approval of terms and/or conditions pursuant to San Luis City Code §38.02, and consultation with the attorney or attorneys of the City regarding the same. (Kay Marion Macuil, City Attorney)**

## **10. MOTION TO GO BACK TO REGULAR SESSION**

**MOTION:** Council Member Mario Buchanan Jr./ Council Member Africa Luna-Carrasco to go back to Regular Session at approximately 8:29 p.m. Motion passed unanimously.

## **11. DISUCSION AND POSSIBLE ACTION ITEM**

**11. A. Discussion and possible action regarding any and all matters related to the position of Chief of Police and the recruitment, employment, assignment, appointment, and/or salaries of position, including confirmation of appointment and/or approval of terms and/or approval of conditions pursuant to San Luis City Code §32.02. (Tadeo A. De La Hoya, Interim City Manager)**

**MOTION:** Vice-Mayor Matias Rosales/ Council Member Africa Luna-Carrasco to offer the position of Chief of Police to Craig Higgins on conditions of passing Human Resources Background Check and approving the proposed contract with the modifications of allowing up to one (1) year to become an Arizona Post Certified Police Officer. Motion passed unanimously.

**AMENDED MOTION:** Vice-Mayor Matias Rosales/ Council Member Africa Luna-Carrasco to amend the motion to state the start date to be effective as of February 11, 2016. Motion passed unanimously.

## **12. ADJOURNMENT**

**MOTION:** Vice-Mayor Matias Rosales/Council Member Buchanan to adjourn the Regular Council Meeting at approximately 8:34 p.m. motion passed unanimously.

## **EMPLOYMENT AGREEMENT**

This agreement is made this 11 day of February, 2016 at the City of San Luis, County of Yuma, State of Arizona, between The City of San Luis, Arizona, ("City"), a municipal corporation of the State of Arizona, 1090 Union Street, San Luis, Arizona, and Craig Higgins, referred to in this agreement as "Chief of Police."

### **SECTION I TERM AND NATURE OF EMPLOYMENT**

The Chief of Police shall enter into the employment of the City as the Chief of Police of the City of San Luis, Arizona beginning on the 11 day of February 2016 and shall serve at the pleasure of the City Manager subject to the provisions of the City Code of the City of San Luis.

### **SECTION II DEVOTION OF FULL TIME TO BUSINESS**

The Chief of Police shall devote the whole of his time, attention, and energies to the performance of his duties as the Chief of Police of the City of San Luis, Arizona.

### **SECTION III DUTIES**

The Chief of Police shall perform the duties of Chief of Police as set forth in the ordinances, codes, rules, and regulations of the City of San Luis and the applicable statutes and laws of the State of Arizona and shall perform such other duties as may be assigned or directed by the City Manager of the City of San Luis. The Chief of Police, while a contract employee, shall be a department head subject to the management and direction of the City Manager as any other department head of the City of San Luis. The Chief of Police shall serve the City diligently and according to his best professional and personal abilities in all respects, and generally do all things for the best interests of the City that is usually done by persons occupying his position as the Chief of Police of a political subdivision. The Chief of Police must obtain proper certification as a certified peace officer in good standing with the State of Arizona with the Arizona Police Officer Standards and Training Board (AZPOST) within twelve (12) months of beginning his duties as Chief of Police.

### **SECTION IV RATE OF COMPENSATION; OTHER TERMS AND CONDITIONS**

A. The salary of the Chief of Police shall be an annual base salary of \$100,000.00 payable biweekly effective as of February 11, 2016. The Chief of Police shall be entitled to accrue vacation and sick time as all other city employees.

B. The Chief of Police is required to become a certified peace officer certified by the Arizona Peace Officer Standards and Training Board within twelve (12) months of the date of employment. Upon achieving the status of a certified officer in the State of Arizona, the annual base salary as stated in subparagraph "A" above shall increase to the sum of \$102,500.00 payable bi-weekly.

C. The City Manager and the City Council shall review the performance of the Chief of Police between six (6) and nine (9) months from the date of this agreement, at which point the Chief of Police may be eligible for an increase of \$2,500.00 to his base salary, based on merit, as determined by the Council.

D. In addition to the review stated above, the City Manager and City Council may review, evaluate, and complete the evaluation of the performance of the Chief of Police from time to time during the term of this agreement. The structure and timing of such review and evaluation, as well as any further adjustment in base salary or other compensation, shall be in the sole discretion of the City Manager and City Council. The City Manager and City Council shall not at any time during this contract reduce the salary, compensation, or other benefits for the Chief of Police without the mutual consent of the Chief of Police.

E. The City shall provide a police vehicle for use by the Chief of Police and pay for all attendant operating and maintenance expenses and insurance. Said vehicle is to be used by the Chief of Police in connection with the performance of his duties as Chief, including professional growth and development. Said vehicle may not be used to commute to or from a residence not located within 25 minutes response time from the Police Department of the City of San Luis.

F. The Council agrees to budget and pay for the professional dues and subscriptions of the Chief of Police as the Council deems necessary for his continuation and participation in national, regional, state and local associations and organizations necessary for his continued professional participation, growth and advancement, and for the good of the City.

G. Unless otherwise stated herein, the Chief of Police shall be entitled to all other employment benefits provided for employees of the City which are not specifically mentioned herein, including, but not limited to, health insurance and participation in an employee retirement system and any cost of living adjustments made to employee compensation.

H. It is recognized by the City Manager and Council that the Chief of Police must devote the time necessary to his duties involving both normal office hours and time outside these hours. The taking of personal time off should be in line with this premise, and rests in the discretion of the Chief of Police under the supervision of the City Manager.

I. Indemnification. The City agrees to defend, save harmless and indemnify the Chief of Police against any tort, professional liability claim or demand, or other civil legal action, whether groundless or otherwise, arising out of any alleged act or omission occurring in the performance of his duties as the Chief of Police for the City, even if said claim has been made following his termination from employment, provided that the Chief of Police acted within the scope of his duties. The City may compromise and settle any such claim or suit and will pay the amount of any settlement or litigation costs, incidental expenses, and judgments rendered thereon without recourse to the Chief of Police.

## **SECTION V TERMINATION OF EMPLOYMENT**

A. The City Manager and City Council may terminate this agreement at any time upon the giving of at least thirty (30) days' written notice to the Chief of Police, unless the parties otherwise agree. If the Chief of Police is not able to obtain Arizona Peace Officer Standards and Training (AZPOST) certification within twelve (12) months of this Agreement, the Chief of Police's employment shall

terminate effective on the day following twelve (12) months from the date of this agreement, and no further notice shall be necessary.

B. The Chief of Police may resign from his employment at any time upon the giving of at least thirty (30) days' written notice to the Mayor and Council, unless the parties otherwise agree.

C. Upon termination in addition to any other rights to compensation or benefits to which the Chief of Police may have under this agreement or law, the Chief of Police shall be paid his accumulated vacation time based upon the rate of salary as of the date of termination.

D. Upon termination by the City, in addition to subsections A through C above, the Chief of Police shall be entitled to severance pay equal to three months of salary based upon the rate of salary as of the date of termination. In the event the Chief of Police is terminated because of a conviction relating to any felony or loss of certification as a peace officer by Arizona Peace Officer Standards and Training, Council shall have no obligation to make any extra payment pursuant to this subsection except for the Chief of Police's accrued salary, and vacation as provided in subsection C above. City Council reserves the right to suspend any severance pay payment pursuant to this subsection during any proceedings while felony charges are pending or which would result in the loss of certification as a peace officer in the State of Arizona.

#### **SECTION VI CONTRACT TERMS TO BE EXCLUSIVE**

This written agreement contains the sole and entire agreement between the parties and shall supersede any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this agreement nor any representations inducing its execution and delivery except such representations as are specifically set forth in this writing and the parties acknowledge that they have relied on their own judgment in entering into the same. The parties further acknowledge that any statements or representations that may have been made by either of them to the other are void and of no effect and that neither of them has relied on such statements or representations in connection with its dealings with the other.

#### **SECTION VII WAIVER OR MODIFICATION INEFFECTIVE UNLESS IN WRITING**

It is agreed that no waiver or modification of this agreement or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this agreement, or the rights or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

#### **SECTION VIII CONTRACT GOVERNED BY LAW OF STATE OF ARIZONA**

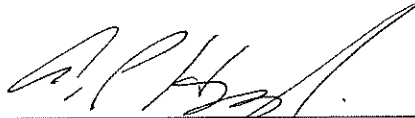
A. The parties agree that it is their intention and covenant that this agreement and performance under it and all suits and special proceedings relating to it be construed in accordance with and under and pursuant to the laws of the State of Arizona and that in any action, special

proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this agreement, the laws of the State of Arizona shall be applicable and shall govern to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.

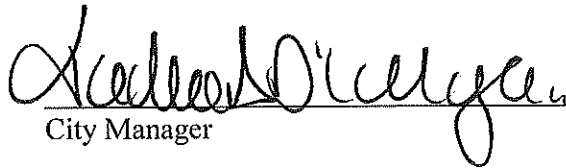
B. In the event that the City adopts as a policy a program of settling employment claims or suits by binding arbitration, and adopts a form of agreement for new employees to sign during the course of this agreement, Chief of Police agrees to sign said agreement and be bound by the same.

C. This agreement shall be subject to the cancellation provisions of ARS §38-511 and contingent upon successful background check by the City of San Luis Human Resources Department.

In witness whereof, the City of San Luis, Arizona has caused this agreement to be signed and executed on its behalf by its City Manager and duly attested to by its Clerk, and the Chief of Police, has signed and executed this agreement on the day and year referred to above.

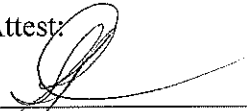


Craig Higgins, Chief of Police



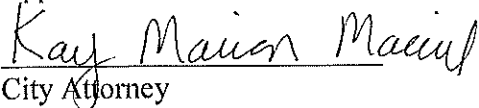
City Manager

Attest:



City Clerk

Approved as to form:



City Attorney