

MINUTES
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
March 8, 2017
7:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:02 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos
Council Member Gloria Torres
Council Member Ruben Walshe (arrived at approximately 7:04 p.m.)

OTHERS PRESENT: Olivia Jenkins, Acting City Manager
Sonia Cornelio, City Clerk
Aaron Geith, Fire Department
Aracely De La Hoya, Senior Services Director
Axel Chayra, I.T. Technician
Craig Higgins, Chief of Police
Derek Dueñas, I.T. Manager
Enrique Lopez, Fire Department
Eulogio Vera, Public Works Director
Fabian Felix, Fire Department
Hank Green, Fire Chief
Javier Gonzalez, Fire Department
Jenny Torres, Community Development Director
Jorge Perez, Administrative Coordinator
Kay Macuil, City Attorney
Ketie St. Louis, Finance Director
Luis Cebreros, Fire Department
Marco Santana, Police Department
Miguel Alvarez, Police Department
Ric Bauermann, Fire Department
Rodrigo Valencia, Fire Department

Yolanda Dueñas, Fleet and Facilities Office Manager
Francisca Guzman, Translator
Cesar Neyoy, Reporter
Malba Alvarez, Resident
Marco Pinzon, Resident

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Council Member Mario Buchanan Jr.

3. INVOCATION

The invocation was led by Hank Green, Fire Chief.

4. PRESENTATION

4. A. Presentation of retirement plaque to Police Canine Rambo in recognition of his years of service to the City of San Luis Police Department. (Craig Higgins, Chief of Police)

Mr. Craig Higgins, Chief of Police, stated that they have police officers retire but canines are different as they are partners and one counts on them 24/7. He mentioned that when an officer has a canine, he is responsible for going on a situation first being front line because a canine will lead the way. Chief Higgins provided a brief background history of Police Canine Rambo and a retirement plaque was also presented.

Mayor Gerardo Sanchez said he is proud of the canine unit and thanked the police force; Rambo will be missed.

5. CONSENT AGENDA

5. A. MINUTES OF

-Work Session held January 4, 2017

**5. B. DISBURSEMENTS FROM FEBRUARY 11, 2017 THROUGH FEBRUARY 24, 2017 Total Disbursements \$1,274,556.65
(One, Million, Two Hundred Seventy-Four Thousand, Five Hundred Fifty-Six Dollars and Sixty-Five Cents)**

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the approval and acceptance for filing the Comprehensive Annual Financial Report for the City of San Luis, fiscal year ended June 30, 2016. (Heinfeld, Meech & Co., P.C.)

Ms. Britney Williams, Engaging Partner for the City of San Luis Audit, presented Mayor and City Council with different audit reports that were produced throughout the year for approval.

Mayor Gerardo Sanchez thanked Ms. Williams, Ms. Keti St. Louis, Finance Director, and staff for putting together the reports.

MOTION: Council Member Mario Buchanan Jr. /Council Member Africa Luna-Carrasco to approve and accept the filing of the Comprehensive Annual Financial Report for the City of San Luis for Fiscal Year ended June 30, 2016. Motion passed unanimously.

6. B. Discussion and possible action on any and all matters regarding personnel necessary for ambulance service operations. (Hank Green, Fire Chief)

Mr. Hank Green, Fire Chief stated that he is seeking authorization and approval to transfer money from Ambulance Enterprise fund to cover over time expenses already made, in addition to transferring money from part-time salaries to full-time salaries assigned to the ambulance program. Mr. Green stated that he is also requesting to recruit six (6) full-time firefighters to staff two (2) ambulances.

Mayor Gerardo Sanchez asked if there would be any difficulties hiring six (6) new full-time firefighters.

Mr. Green replied that it would not be difficult as they had already issued an internal recruitment for nine (9) part-time fire fighters.

Council Member Africa Luna-Carrasco stated her concern is that if the Ambulance Enterprise Program goes away in future years, then the requested positions will also go away and requested Mr. Green to make staff aware of the possibility of the Enterprise Funds running out.

Council Member Maria Cecilia Ramos thanked Mr. Green for thinking ahead.

MOTION: Council Member Gloria Torres/Council Member Maria Cecilia Ramos to approve the transfer of funds as presented and further move to approve the hiring of six (6) full-time firefighters/emergency medical technicians. Motion passed unanimously.

6. C. Discussion and possible action on any and all matters regarding contract with James Davey and Associates, Inc. to provide design and engineering services associated with International Plaza I Improvements Project Phase I. (Jenny Torres, Community Development Director)

Ms. Jenny Torres, Community Development Director, stated that the Arizona Department of Housing released their notice of funding availability from the State Special Projects Fund. With these funds they will be applying them to the International Plaza I Improvements. Ms. Torres is seeking to award an engineering contract to James Davey and Associates, Inc. for the design of International Plaza I Improvements.

Mayor Gerardo Sanchez commented that residents are excited and grateful for the improvements.

MOTION: Council Member Africa Luna-Carrasco/Council Member Maria Cecilia Ramos to approve an engineering contract with James Davey and Associates, Inc., in the amount of \$44,880.00 for engineering, design, and construction plans for improvements to International Plaza I as presented and authorize appropriate staff to take all steps necessary to put the contract into effect. Motion passed unanimously.

6. D. Discussion and possible action on any and all matters regarding the approval of an Engineering Design Proposal for the Juan Sanchez Boulevard Reconstruction Project between Main Street and Merrill Avenue by James Davey and Associates, Inc. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, stated that staff has been working with the Gadsden Elementary School District on finalizing the Intergovernmental Agreement to apply the right of way to the Arizona State Land Department. Mr. Vera added that there is a wait time of several months before the right of way for the proposed project and is recommended that funds be allocated in Fiscal Year 2017 to design Juan Sanchez Boulevard Reconstruction project and also the design for the paving of Union Street. Mr. Vera added that the same concept applies with Item 6.E. regarding Union Street Paving Project.

MOTION: Council Member Mario Buchanan Jr. /Council Member Maria Cecilia Ramos to authorize and approve a contract with James Davey and Associates for the Juan Sanchez Boulevard reconstruction project between Main Street and Merrill Ave. in the amount of \$27,220.00. Motion passed unanimously.

6. E. Discussion and possible action on any and all matters regarding the approval of an Engineering Design Proposal of the Union Street Paving Project by Nicklaus Engineering, Inc. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, stated that they are seeking to start the design for this project. This project will consist of the design of a new roadway on Union Street between 5th and 6th Avenues. Mr. Vera added that this project will create a better roadway loop around residential streets.

MOTION: Council Member Gloria Torres/Council Member Ruben Walshe to authorize and approve a contract with Nicklaus Engineering to design the Union Street Paving Project in the amount of \$22,620.00. Motion passed unanimously.

6. F. Discussion and possible action on any and all matters regarding Resolution No. 1177. A resolution of the Mayor and City Council of the City of San Luis, Arizona authorizing a temporary reduction in certain fees under Resolution No. 770 Parks and Recreation fee schedule. (Lizandro Galaviz, Parks and Recreation Director)

Mayor Gerardo Sanchez suggested the item be continued to the next scheduled meeting as Mr. Lizandro Galaviz was not present.

MOTION: Council Member Africa Luna-Carrasco/Council Member Ruben Walshe to continue item to the next scheduled meeting. Motion passed unanimously.

6. G. Discussion and possible action on any and all matters regarding Resolution No. 1178. A resolution of the Mayor and City Council of the City of San Luis, Arizona, approving and adopting an Intergovernmental Agreement with Yuma Union High School District #70 (San Luis High School) and the City of San Luis regarding the joint development and construction of infrastructure, a wastewater utility easement and ancillary facilities located on Yuma Union High School District #70 property. (CONTINUED ITEM FROM REGULAR CITY COUNCIL MEETING HELD FEBRUARY 22, 2017) (Kay Marion Macuil, City Attorney)

Ms. Kay Macuil, City Attorney, stated that there are several things needed to be worked out with Yuma Union High School District and the Developer. Therefore, Ms. Macuil suggest the item to be continued to the next scheduled meeting.

MOTION: Vice-Mayor Matias Rosales/Council Member Mario Buchanan Jr. to continue item to the next scheduled meeting. Motion passed unanimously.

7. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

Mr. Eulogio Vera, reported that he had received an invitation to meet with Yuma County Public Works Director, Assistant Public Works Director, and Engineer to add sections of main streets to their project. He added that they would be doing a double chip seal on Highway 95 between County 2nd and Avenue G.

Vice-Mayor Matias Rosales reported that Council Member Maria Cecilia Ramos and he attended Coffee with a Cop on March 7 at Galeria Café. He stated that there were several different law enforcement agencies present as well as members from the community.

Council Member Maria Cecilia Ramos added that there were members from the public that wanted to engage with the projects. She also reported that she attended Mascota Mania adding that it was a great event with good outcome.

Vice-Mayor Matias Rosales commented on the upcoming events for the month of March.

8. CALL TO THE PUBLIC

Mr. Gerardo Sanchez, 1067 7th Avenue, San Luis AZ, stated that supporting City groups and youth is important for the City of San Luis. He stated that he asked Mr. Galaviz to review the different Parks & Recreation rates that the different cities within the county charges. He stated that the rates that the City of San Luis charges are very minimal and that is the reason why residents from Yuma County come to the City of San Luis and use the Park & Recreation facilities. He mentioned that the City of Somerton has special fees for residents and non-residents, the City of San Luis is not enforcing this fee. He added that people need to understand that fees need to be charge in order to continue to provide services in the City of San Luis. Mr. Sanchez stated that the City's goal is not to cut programs.

9. EXECUTIVE SESSION

MOTION: Council Member Mario Buchanan Jr. /Council Member Africa Luna Carrasco to go to Executive Session at approximately 8:14 p.m. Motion passed unanimously.

Discussion and possible action to hold an Executive Session pursuant to A.R.S. § 38-431.03 (A)(3), (4) and (7) on any and all matters regarding a letter of interest delivered to the City on March 1, 2017 regarding an interest to buy certain property owned and/or controlled by the city and/or one of its municipal property corporations, and related possible engagement of financial advisors, appraisers, and legal counsel, and to receive legal advice regarding the matters contained within said letter, advice regarding the legal steps involved in pursuing such a

transaction, and instruct the Office of City Attorney or other legal counsel regarding the city's position. (Kay Marion Macuil, City Attorney)

(PLEASE TAKE NOTICE that the open meeting law, ARS §38-431.02.1, provides that the notice of an Executive Session need only provide a general description of the matters to be discussed and need not contain information that would defeat the purpose of the executive session. Because of the nature of the letter of interest, no specific information is being contained in this agenda item nor will be made public at this time. Any action of City Council, if it should ever occur, will be the subject of a future agenda of the City Council and specific information will be provided at that time.)

10. MOTION TO GO BACK TO EXECUTIVE SESSION

MOTION: Council Member Mario Buchanan Jr. /Council Member Ruben Walshe to go back to Regular Session at approximately 8:51 p.m. Motion passed unanimously.

11. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr. /Council Member Africa Luna-Carrasco to adjourn the Regular City Council Meeting at approximately 7:44 p.m. Motion passed unanimously.