

**MINUTES**  
**Regular Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**June 28, 2017**  
**7:00 p.m.**

<p><b>APPROVED</b> by Council <b>Date:</b> October 11, 2017 <b>Clerk's Office:</b> /s/ S. Cornelio</p>
--

**1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:01 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice-Mayor Matias Rosales  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Maria Cecilia Ramos  
Council Member Gloria Torres  
Council Member Ruben Walshe

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Manager  
Sonia Cornelio, City Clerk  
Angel Ramirez, Fire Department  
Carlos Cortes, Assistant Finance Director  
Chris Hagen, Management Analyst  
Derek Dueñas, I.T. Manager  
Edgar Juarez, Recreation Coordinator  
Eulogio Vera, Public Works Director  
Jenny Torres, Community Development Director  
Jonathan Dumadag, I.T. Technician  
Jose Guzman, Acting Planning & Zoning Director  
Kay Macuil, City Attorney  
Katie St. Louis, Finance Director  
Laura Herrera, PIO/Assistant to City Council  
Lizandro Galaviz, Parks & Recreation Director  
Ralph Velez, City Consultant  
Rich Bauermann, Fire Department  
Richard Jessup, Acting Chief of Police  
Yolanda Dueñas, Facilities Manager  
Carolina Rosales, Resident  
David Lara, Resident  
Eduardo Garcia, Factor Sales

Francisca Guzman, Translator  
Marcos Ramirez, FRONTERA  
Lucy Lopez, Reporter

## **2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Gloria Torres

## **3. INVOCATION**

The Invocation was led by Council Member Maria Cecilia Ramos.

## **4. CONSENT AGENDA**

### **4. A. Disbursements**

**From May 1, 2017 through May 12, 2017**

**Total Disbursements \$607,379.72**

(Six Hundred Seven Thousand, Three Hundred Seventy-Nine Dollars and Seventy-Two Cents)

**From June 3, 2017 through June 16, 2017**

**Total Disbursements \$622,585.98**

(Six Hundred Twenty-Two Thousand, Five Hundred Eighty-Five Dollars and Ninety-Eight Cents)

**4. B. Discussion and possible action on any and all matters regarding the approval of Lighting and Retention Basin Assessment Districts Budget for the 2017-2018 Fiscal Year. (Carlos Cortes, Assistant Finance Director)**

**4. C. Discussion and possible directions to staff on any and all matters regarding Assistant City Attorney Glenn Gimbut's proposed Employment Contract to clarify that he is a part-time hourly employee. (Kay Marion Macuil, City Attorney and Glenn Gimbut, Assistant City Attorney)**

**MOTION:** Council Member Gloria Torres/Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

## **CALL TO THE PUBLIC**

Mayor Gerardo Sanchez moved Call to the Public to be next on the agenda; there was no opposition from the City Council. He clarified that call to the public is just for comments as nothing can be discussed due to items not being on the agenda and added that staff can be directed.

Mr. Edgar Juarez, Recreation Coordinator, stated that the girls' softball league for the City of San Luis won first place in the state championship. He added that it is a victory for the City and thanked Mayor and City Council for their ongoing support.

Mayor Gerardo Sanchez thanked the team for the hard work and for their dedication.

## **5. DISCUSSION AND POSSIBLE ACTION ITEMS**

**5. A. Public hearing followed by discussion and possible action on any and all matters regarding recommendation of a Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control to authorize San Luis FRONTERA Rotary Club to sell alcohol at the 4th of July Festivities to be held July 4, 2017. (Marcos Ramirez, Sergeant at Arms of the San Luis FRONTERA Rotary Club)**

### **A. Open public hearing**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to open public hearing. Motion passed unanimously.

#### **1. Presentation by staff and/or applicant**

Mr. Marcos Ramirez, Sergeant at Arms of the San Luis FRONTERA Rotary Club, is requesting approval of the liquor license for the 4th of July Festivities. Mr. Ramirez added that there would be a different set up so that there is a smoother flow of traffic.

#### **2. Call to the public on this item**

There were no comments from the public.

### **B. Close public hearing**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to close public hearing. Motion passed unanimously.

### **C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to recommend approval to the Arizona Department of Liquor Licenses and Control the application for the Special Event Liquor License of San Luis FRONTERA Rotary Club as presented. Motion passed with six (6) aye votes and one (1) nay vote from Council Member Maria Cecilia Ramos.

### **5. B. Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 1198. A resolution of the City of San Luis, Arizona, adopting the budget for Fiscal Year 2017 - 2018. (Ketie St. Louis, Finance Director)**

#### **A. Open public hearing**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to open public hearing. Motion passed unanimously.

#### **1. Staff Presentation**

Ms. Ketie St. Louis, Finance Director, stated that the tentative budget was published on the newspaper and are now seeking the budget to be adopted. Ms. St. Louis added that there are have been no changes to the budget.

Mayor Gerardo Sanchez asked what the final figure was.

Ms. St. Louis replied that it was \$56,800,00.00

#### **2. Call to the Public on this Item**

There were no comments from the public.

#### **B. Close public hearing**

**MOTION:** Vice Mayor Matias Rosales/Council Member Mario Buchanan Jr. to close public hearing. Motion passed unanimously.

**C. Action on Resolution No. 1198**

**MOTION:** Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve and adopt Resolution No. 1198. Motion passed unanimously.

**5. C. Discussion and possible action on any all matters regarding Resolution No. 1199. A resolution of the Mayor and City Council of the City of San Luis, Arizona amending the travel and personnel policies to permit requests for supplemental travel allowance. (Kay Marion Macuil, City Attorney)**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Ruben Walshe to continue Item 5. C. to a date after staff completes their study. Motion passed unanimously.

**5. D. Public hearing followed by discussion and possible action on any and all matters regarding First Reading of Ordinance No. 363. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending Chapter 150 Building Regulations, Section 150.13 Additional Regulations of the Code of Ordinances of the City of San Luis, Arizona, by adding Subsection 150.013 (D) Traffic Impact Studies; Repealing and conflicting provisions; and providing for severability. (Kay Marion Macuil, City Attorney)**

**A. Open public hearing**

**1. Staff Presentation**

**2. Call to the Public on this Item**

**B. Close public hearing**

**C. Action on First Reading of Ordinance No. 363 by title only**

**(City Clerk to read Ordinance No. 363 by title only)**

**MOTION:** Vice-Mayor Matias Rosales/Council Member Ruben Walshe to continue Item 5.D. to a date after staff completes their study. Motion passed unanimously.

**5. E. Discussion and possible action on any and all matters regarding Second Reading of Ordinance No. 365. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the City Code of the City of San Luis, amending Chapter 37 - City Policies by adopting the "Public Records Requests Policy", repealing any conflicting provisions; and providing for severability. (Sonia Cornelio, City Clerk)**

Ms. Sonia Cornelio, City Clerk, stated that Ordinance No. 365 would be setting a policy for the Public Records Request Policy in place at the City Clerk's Office. She added that the policy would establish the process of requesting records.

**A. Approval of Second Reading of Ordinance No. 365 by title only**

**MOTION:** Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve the Second Reading of Ordinance No. 365 by title only. Motion passed unanimously.

**(City Clerk to read Ordinance No. 365 by title only)**

Ms. Sonia Cornelio, City Clerk, read Ordinance No. 365 by title only.

**B. Approval and adoption of Ordinance No. 365**

**MOTION:** Council Member Gloria Torres/Vice Mayor Matias Rosales to approve and adopt Ordinance No. 365. Motion passed unanimously.

**5. F. Public hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2017-0284. A request by Nicholas Ramos on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit to allow the establishment of a religious institution on property located at the southeast corner of Avenue F and Aracely Street, San Luis, Arizona. (Jose A. Guzman, Acting Planning and Zoning Director)**

**A. Open public hearing**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Ruben Walshe to open public hearing. Motion passed unanimously.

**1. Presentation by staff and/or applicant**

Mr. Jose Guzman, Acting Planning and Zoning Director, stated that the Conditional Use Permit is to allow San Luis Kingdom Hall to establish at the corner of Aracely and Avenue F. Mr. Guzman added that a Conditional Use Permit was previously approved in 2016 but was never exercised and has then expired; adding that they are now ready to move forward. He added that staff is recommending approval.

## **2. Call to the public on this item.**

There were no comments from the public.

### **B. Close public hearing**

**MOTION:** Vice Mayor Matias Rosales/Council Member Ruben Walshe to close public hearing. Motion passed unanimously.

### **C. Action on Conditional Use Permit Case No. 2017-0284**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Gloria Torres to approve the Conditional Use Permit for a religious institution for Case No. 201-0284 as presented. Motion passed unanimously.

**5. G. Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2017-0340 and First Reading of Ordinance No. 366. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations, Section 152.121 “L-I” Light Industrial District, Subsection 152.121(C) to allow the refining, processing, or packaging of agricultural or edible food products as a conditional use; repealing any conflicting provisions; and providing for severability. (Jose A. Guzman, Acting Planning and Zoning Director)**

### **A. Open public hearing**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Ruben Walshe to open public hearing. Motion passed unanimously.

#### **1. Presentation by staff and/or applicant**

Mr. Jose Guzman, Acting Planning and Zoning Director, stated that staff believes zoning the property as Heavy Industrial District would be too restrictive and can be allowed if zoned as a Light Industrial District as a conditional use. Mr. Guzman added that the Planning and Zoning Commission recommends approval of the proposed text amendment.

#### **2. Call to the public on this item**

There were no comments from the public

## **B. Close public hearing**

**MOTION:** Council Member Africa Luna-Carrasco to close public hearing. Motion passed unanimously.

## **C. Action on First Reading of Ordinance No. 366 by title only**

**MOTION:** Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve First Reading of Ordinance No. 366 by title only. Motion passed unanimously.

**(City Clerk to read Ordinance No. 366 by title only)**

Ms. Sonia Cornelio, City Clerk, read Ordinance No. 366 by title only.

## **6. SUMMARY OF CURRENT EVENTS**

Council Member Maria Cecilia Ramos stated that she had gone to speak at the Graduation for the 6to Instituto de Liderazgo by Campesinos Sin Fronteras. Council Member Maria Cecilia Ramos added that that it was a privilege to speak to them.

Vice Mayor Matias Rosales reported that he flew to Mexico City to meet with Federal Officials regarding the new Port of Entry I. He added that he too attended the Border Trade Alliance meeting in Washington D.C, the Ground breaking event for Bien Estar 9A, and the San Luis Sonora 100th Birthday Celebration.

Mayor Gerardo Sanchez reported that he attended the opening for Denny's and stated that there is positive feedback from the public. Mayor Gerardo Sanchez added that the City of San Luis is growing, adding that a hotel, convenient store, and a new gas station will all be coming to the City of San Luis in the near future. Mayor Gerardo Sanchez added that the 16 lane modification to Port of Entry I will also be providing a grand impact to the City adding that, he had met with Anthony from GSA to discuss the future growth. This project would consist of a state of the art pedestrian annexation and should be running by October or December of 2018. Mayor Gerardo Sanchez also commented on Bien Estar 9A and stated that the City is looking at 410 lots of growth for the City of San Luis.

Council Member Africa Luna-Carrasco reported that Council Member Gloria Torres and herself attended the 34th Annual NALEO Conference and stated that there were several interesting topics being discussed. Council Member Africa Luna-Carrasco added that at the conference she attended a session on economic development.

Council Member Gloria Torres added that she attended a session on education and reported that she will be fighting hard for funding from the state.

Mr. Tadeo De La Hoya, City Manager, reported that former Chief Higgins had resigned June 22, 2017 and stated that as of June 26, 2017 Richard Jessup was appointed as Acting Chief of Police. Mr. De La Hoya asked Mr. Jessup to step up to the podium and give some words to the City Council and the community.

Mr. Richard Jessup, Acting Chief of Police, stated that he is humble by the opportunity and stated that it is a privilege to serve the community. Mr. Jessup added that the goal is to serve as an example to the rest of the community, to provide leadership and to make sure the decisions made encompasses the entire community. He asks for Mayor and City Council to hold him accountable and thanked Mayor and City Council in trusting him with the responsibility.

## **7. CALL TO THE PUBLIC**

Mr. David Lara, Commercial Group on 2nd Avenue San Luis AZ, stated that a series of robberies have been taking place throughout the area especially at night. Mr. Lara stated that he is seeking help from the City of San Luis and the Police Department. He added that he understands that there is a shortage of officers and is asking Acting Chief of Police to put his officers to work.

A representative from Panchitas Restaurant in San Luis AZ stated that she and the rest of the staff at Panchitas is seeking security and protection from the Police Department. She added that she wants to continue seeing the City of San Luis as a safe and calm City as it has been in the previous years.

Mr. Fernando Ramirez, RamCo Air Conditioning, stated that his business was robbed three (3) times consequentially in a month; with reports filed all three (3) times no one was ever caught. He then moved further down the street and has already been robbed two (2) times. He is asking the City to put more attention to those small businesses.

Ms. Maria Paula Ramos, Paula's Panaderia, stated that she is upset because she is providing her best service to the community but she is being robbed.

Ms. Belinda Lopez, Centenario Casa de Cambio, stated that she feels unsafe. She added that she is constantly checking on the business even though she has security cameras throughout the post. Ms. Lopez added that it is an inconvenience not only for her but for the rest of the community.

Ms. Hilda Reyes, Tacos Chipilon, stated that her business has been robbed only once but a file was never reported. Ms. Reyes added that she believes that more public lighting is needed in that area.

Mayor Gerardo Sanchez stated that he is seeking Mr. Lara and the rest of the community affected to meet with Acting Chief of Police Jessup to work on the issue.

Mr. Lizandro Galaviz, Parks and Recreation Director, stated that the Parks Department is getting ready for the 4<sup>th</sup> of July Celebration. In reference to the schedule, Mr. Galaviz stated that it has been posted on social media and spread throughout the region. He added that parking is being worked on and stated that they are working with a security team to ensure there is a smoother entrance to the venue.

## **8. ADJOURNMENT**

**MOTION:** Vice Mayor Matias Rosales/Council Member Ruben Walshe to adjourn the Regular Council Meeting at approximately 7:58 p.m. Motion passed unanimously.



### **Certification of Council Minutes**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council meeting of the San Luis City Council held on June 28, 2017. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on October 11, 2017.

Dated this 18<sup>th</sup> day of October 2017.

/s/ Sonia Cornelio, City Clerk