



NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, June 28, 2017. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 28 de Junio del 2017. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
June 28, 2017
7:00 p.m.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. CONSENT AGENDA

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

4. A. DISBURSEMENTS

FROM MAY 1, 2017 THROUGH MAY 12, 2017

Total Disbursements \$607,379.72 (Six Hundred Seven Thousand, Three Hundred Seventy-Nine Dollars and Seventy-Two Cents)

FROM JUNE 3, 2017 THROUGH JUNE 16, 2017

Total Disbursements \$622,585.98 (Six Hundred Twenty-Two Thousand, Five Hundred Eighty-Five Dollars and Ninety-Eight Cents)

4. B. Discussion and possible action on any and all matters regarding the approval of Lighting and Retention Basin Assessment Districts Budget for the 2017-2018 Fiscal Year. (Carlos Cortes, Assistant Finance Director)

4. C. Discussion and possible directions to staff on any and all matters regarding Assistant City Attorney Glenn Gimbut's proposed Employment Contract to clarify that he is a part-time hourly employee. (Kay Marion Macuil, City Attorney and Glenn Gimbut, Assistant City Attorney)

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

- 5. A.** Public hearing followed by discussion and possible action on any and all matters regarding recommendation of a Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control to authorize San Luis FRONTERA Rotary Club to sell alcohol at the 4th of July Festivities to be held July 4, 2017. **(Marcos Ramirez, Sergeant at Arms of the San Luis FRONTERA Rotary Club)**
- A. Open public hearing
 - 1. Presentation by staff and/or applicant
 - 2. Call to the public on this item
 - B. Close public hearing
 - C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control
- 5. B.** Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 1198. A resolution of the City of San Luis, Arizona, adopting the budget for Fiscal Year 2017 - 2018. **(Katie St. Louis, Finance Director)**
- A. Open public hearing
 - 1. Staff Presentation
 - 2. Call to the Public on this Item
 - B. Close public hearing
 - C. Action on Resolution No. 1198
- 5. C.** Discussion and possible action on any all matters regarding Resolution No. 1199. A resolution of the Mayor and City Council of the City of San Luis, Arizona amending the travel and personnel policies to permit requests for supplemental travel allowance. **(Kay Marion Macuil, City Attorney)**
- 5. D.** Public hearing followed by discussion and possible action on any and all matters regarding First Reading of Ordinance No. 363. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending Chapter 150 Building Regulations, Section 150.13 Additional Regulations of the Code of Ordinances of the City of San Luis, Arizona, by adding Subsection 150.013 (D) Traffic Impact Studies; Repealing and conflicting provisions; and providing for severability. **(Kay Marion Macuil, City Attorney)**
- A. Open public hearing
 - 1. Staff Presentation
 - 2. Call to the Public on this Item
 - B. Close public hearing
 - C. Action on First Reading of Ordinance No. 363 by title only
(City Clerk to read Ordinance No. 363 by title only)
- 5. E.** Discussion and possible action on any and all matters regarding Second Reading of Ordinance No. 365. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the City Code of the City of San Luis, amending Chapter 37 - City Policies by adopting the "Public Records Requests Policy", repealing any conflicting provisions; and providing for severability. **(Sonia Cornelio, City Clerk)**
- A. Approval of Second Reading of Ordinance No. 365 by title only
(City Clerk to read Ordinance No. 365 by title only)
 - B. Approval and adoption of Ordinance No. 365

5. F. Public hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2017-0284. A request by Nicholas Ramos on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit to allow the establishment of a religious institution on property located at the southeast corner of Avenue F and Aracely Street, San Luis, Arizona. **(Jose A. Guzman, Acting Planning and Zoning Director)**

A. Open public hearing

1. Presentation by staff and/or applicant
2. Call to the public on this item.

B. Close public hearing

C. Action on Conditional Use Permit Case No. 2017-0284

5. G. Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2017-0340 and First Reading of Ordinance No. 366. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations, Section 152.121 "L-I" Light Industrial District, Subsection 152.121(C) to allow the refining, processing, or packaging of agricultural or edible food products as a conditional use; repealing any conflicting provisions; and providing for severability. **(Jose A. Guzman, Acting Planning and Zoning Director)**

A. Open public hearing

1. Presentation by staff and/or applicant
2. Call to the public on this item

B. Close public hearing

C. Action on First Reading of Ordinance No. 366 by title only
(City Clerk to read Ordinance No. 366 by title only)

6. SUMMARY OF CURRENT EVENTS

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

7. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. ADJOURNMENT



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4.A.

Meeting Date: 06/28/2017

Summary

DISBURSEMENTS

FROM MAY 1, 2017 THROUGH MAY 12, 2017

Total Disbursements \$607,379.72 (Six Hundred Seven Thousand, Three Hundred Seventy-Nine Dollars and Seventy-Two Cents)

FROM JUNE 3, 2017 THROUGH JUNE 16, 2017

Total Disbursements \$622,585.98 (Six Hundred Twenty-Two Thousand, Five Hundred Eighty-Five Dollars and Ninety-Eight Cents)

Attachments

Disbursements 6/2/2017 A

Disbursements 6/28/2017 B



City of San Luis

Finance Department

COUNCIL MEETING JUNE 28, 2017 Disbursement Reports from 5/1/2017 to 5/12/2017

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	5/3/2017	\$ 248,613.87	Schedule A
Accounts Payable Check Account	5/4/2017	\$ 17,017.25	Schedule B
Accounts Payable Check Account	5/4/2017	\$ 145,532.45	Schedule C
Accounts Payable Check Account	5/4/2017	\$ 39,647.05	Schedule D
Accounts Payable Check Account	5/4/2017	\$ 537.86	Schedule E
Accounts Payable Check Account	5/4/2017	\$ 1,362.71	Schedule F
Accounts Payable Check Account	5/9/2017	\$ 4,568.67	Schedule G
Accounts Payable Check Account	5/11/2017	\$ 4,266.13	Schedule H
Accounts Payable Check Account	5/11/2017	\$ 16,169.17	Schedule I
Accounts Payable Check Account	5/11/2017	\$ 19,624.85	Schedule J
Accounts Payable Check Account	5/1/2017	\$ 1,162.23	Schedule K
Accounts Payable Check Account	5/11/2017	\$ 61,130.75	Schedule L
Accounts Payable Check Account	5/11/2017	\$ 316.08	Schedule M
Accounts Payable Check Account	5/11/2017	\$ 47,430.65	Schedule N

Total Disbursements: \$ 607,379.72

Please contact Ms. St. Louis prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro: Angelica V. Castro

Verified by Finance Director: C. Cortes by KST

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

JUN 15 2017

Office of the City Clerk
City of San Luis, Arizona



City of San Luis

Finance Department

*no Council meeting
on May 24, 2017
as it was cancelled.*

COUNCIL MEETING MAY 24, 2017 Disbursement Reports from 5/1/2017 to 5/12/2017

SO 6/15/17

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	5/3/2017	\$ 248,613.87	Schedule A
Accounts Payable Check Account	5/4/2017	\$ 17,017.25	Schedule B
Accounts Payable Check Account	5/4/2017	\$ 145,532.45	Schedule C
Accounts Payable Check Account	5/4/2017	\$ 39,647.05	Schedule D
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Accounts Payable Check Account	5/11/2017	\$ 47,430.65	Schedule N

Total Disbursements: \$ 607,379.72

Please contact Ms. St. Louis prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro: *Angelica V. Castro*

Verified by Finance Director: *C Cortes by Kst*

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

2017 MAY 15 P 5:25

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK



Schedule A

Pay Day Register

Pay Date Range 04/15/17 - 04/28/17

Pay Batch 201709

U.S. MEX DENTAL - EE &	444.36	.00	POLICE OFFICERS	3,494.75	79,788.49
U.S. MEX DENTAL - EE &	84.64	.00	RECREATION- ALL EMPLOYEES/	140.79	10,277.16
UNITED WAY	26.00	.00	SEWAGE DISPOSAL/ PLANT	499.81	14,528.86
US & MEX DENTAL= FAMILY	660.50	.00	Street or Road Construction	1,234.69	15,375.97
US & MEX HEALTH = C	5,992.00	.00	WATERWORKS OPERATIONS	<u>562.87</u>	16,221.16
US & MEX HEALTH = FAMILY	4,812.15	.00	Total	<u>\$10,213.99</u>	
US & MEX HEALTH = SP	1,048.60	.00			
VSP - VISION FAMILY	<u>590.85</u>	.00	Direct Deposits		Amount
Net	<u>\$248,613.87</u>		Ist Bank Yuma		20,521.77
			ACADEMY BANK		686.42
			Bank of America		400.00
			Chase Bank		101,789.47
			CHASE BANK CA		2,075.68
			CHASE BANK MORGAN		1,157.16
			chase bank somerton		1,869.10
			chase centro		639.55
			Federal Credit Union		29,589.89
			FEDERAL CREDIT UNION DS		1,263.02
			FIRST CREDIT UNION		2,536.89
			HUGHES FCU		100.00
			National Bank		1,428.79
			Navy Federal		3,953.94
			NetSpend Corporation DD		120.00
			NORTH ISLAND CREDIT UNION		975.39
			PNC BANK		40.00
			Sunbank		100.00
			WASHINGTON FEDERAL		3,440.34
			Wells Fargo		<u>50,838.97</u>
			Total		<u>\$223,526.38</u>
			Check		\$25,087.49

City of San Luis
Payment Batch Register

Schedule B

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		MACUIL 042817		05/04/2017	TRAVEL - ANNUAL BUDGET RETREAT	108.00
Check	05/04/2017	79776	Accounts Payable	MOJICA, JOSE		828.00
		Invoice		Date	Description	Amount
		MOJICA 021717		05/04/2017	TRAVEL - AZ CDL TRUCK SCHOOL -2 ATTEMPT (AFTER THE FACT)	427.00
		MOJICA021017		05/04/2017	TRAVEL - AZ CDL TRUCK SCHOOL - 1ST ATTEMPT (AFTER THE FACT)	401.00
Check	05/04/2017	79777	Accounts Payable	RUIZ, OSCAR		327.00
		Invoice		Date	Description	Amount
		RUIZ 050717		05/04/2017	TRAVEL - AZPOST RIFLE INSTRUCTOR SCHOOL	327.00
Check	05/04/2017	79778	Accounts Payable	SABORI, MARIA		12.41
		Invoice		Date	Description	Amount
		SABORI 050417		05/04/2017	REIMBURSEMENT - CAR WASH AND GAS FEES	12.41
Check	05/04/2017	79779	Accounts Payable	SAUCEDA, JOEL		254.00
		Invoice		Date	Description	Amount
		SAUCEDA 050617		05/04/2017	TRAVEL - 2017 CONFERENCE CONNECT	254.00
Check	05/04/2017	79780	Accounts Payable	TRANSWESTERN INSURANCE ADMIN		203.26
		Invoice		Date	Description	Amount
		2017-00001240		05/04/2017	INSURANCE FOR MAY 2017	203.26
Check	05/04/2017	79781	Accounts Payable	VISION SERVICE PLAN OF ARIZONA		7,087.47
		Invoice		Date	Description	Amount
		2017-00001241		05/04/2017	INSURANCE FOR MARCH AND APRIL 2017	7,087.47
1BYPAYABLE 1st BY Accounts Payable Totals:					Transactions: 24	\$17,017.25

Checks: 24 \$17,017.25

Prepared By:
 Maggie Dominguez
 Date: *Margarita*
 05/04/17
C

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/04/2017	79758	Accounts Payable	AFLAC		4,478.80
	Invoice		Date	Description		Amount
		2017-00001239	05/04/2017	INSURANCE FOR APRIL 2017		4,478.80
Check	05/04/2017	79759	Accounts Payable	ARANDA, MANUEL		170.00
	Invoice		Date	Description		Amount
		2017-00001242	05/04/2017	HEALTH BENEFIT SUPPLEMENT- APRIL 2017		170.00
Check	05/04/2017	79760	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE / TPT		14.01
	Invoice		Date	Description		Amount
		17018731925	05/04/2017	TAX CORRECTION NOTICE		14.01
Check	05/04/2017	79761	Accounts Payable	CONTRERAS , ALFONSO		401.00
	Invoice		Date	Description		Amount
		CONTRERAS 021017	05/04/2017	TRAVEL - AZ CDL TRUCK SCHOOL (AFTER THE FACT)		401.00
Check	05/04/2017	79762	Accounts Payable	DUENAS , DEREK		339.00
	Invoice		Date	Description		Amount
		DUENAS 050717	05/04/2017	TRAVEL - CISCO TRAINING PART II		339.00
Check	05/04/2017	79763	Accounts Payable	EAP PREFERRED		195.30
	Invoice		Date	Description		Amount
		14536	03/01/2017	EAP/WORK-LIFE SERVICES - MARCH 2017		422.10
		14701	04/27/2017	CREDIT MEMO		(226.80)
Check	05/04/2017	79764	Accounts Payable	FOSTER , MELISSA		100.00
	Invoice		Date	Description		Amount
		FOSTER 050417	05/04/2017	REIMBURSEMENT - STEEL TOE BOOTS		100.00
Check	05/04/2017	79765	Accounts Payable	FRAGOZO , CERVANDO		300.00
	invoice		Date	Description		Amount
		FRAGOZO 042517	05/04/2017	TRAVEL - AZ CDL TRUCK SCHOOL (AFTER THE FACT)		300.00
Check	05/04/2017	79766	Accounts Payable	FRAGOZO , WALTER		502.00
	Invoice		Date	Description		Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		FRAGOZO 102316		05/04/2017	TRAVEL - AZ CDL TRUCK SCHOOL (AFTER THE FACT)	502.00
Check	05/04/2017	79767	Accounts Payable	GALVAN , AURELIO JR		327.00
		Invoice		Date	Description	Amount
		GALVAN 050717		05/04/2017	TRAVEL - AZPOST RIFLE INSTRUCTOR SCHOOL	327.00
Check	05/04/2017	79768	Accounts Payable	GARCIA-BONILLA, ELIZABETH		254.00
		Invoice		Date	Description	Amount
		GB 050617		05/04/2017	TRAVEL - CONFERENCE 2017 CONNECT	254.00
Check	05/04/2017	79769	Accounts Payable	GREEN D. HENRY		108.00
		Invoice		Date	Description	Amount
		GREEN 042817		05/04/2017	TRAVEL - ANNUAL BUDGET RETREAT	108.00
Check	05/04/2017	79770	Accounts Payable	GUEVARA, ALAN		254.00
		Invoice		Date	Description	Amount
		GUEVARA 050617		05/04/2017	TRAVEL - CONFERENCE 2017 CONNECT	254.00
Check	05/04/2017	79771	Accounts Payable	GUZMAN , JOSE A		359.00
		Invoice		Date	Description	Amount
		GUZMAN 050417		05/04/2017	TRAVEL - 2017 APA'S NATIONAL PLANNING CONFERENCE	359.00
Check	05/04/2017	79772	Accounts Payable	HERRERA , LAURA		108.00
		Invoice		Date	Description	Amount
		HERRERA 042817		05/04/2017	TRAVEL - ANNUAL BUDGET RETREAT	108.00
Check	05/04/2017	79773	Accounts Payable	HIGGINS , CRAIG P , JR.		59.00
		Invoice		Date	Description	Amount
		HIGGINS042817		05/04/2017	TRAVEL - ANNUAL BUDGET RETREAT	59.00
Check	05/04/2017	79774	Accounts Payable	LAZO, MARIA J		100.00
		Invoice		Date	Description	Amount
		2017-00001243		05/04/2017	HEALTH BENEFIT SUPPLEMENT - APRIL 2017	100.00
Check	05/04/2017	79775	Accounts Payable	MACUIL , KAY		236.00
		Invoice		Date	Description	Amount
		MACUIL 051017		05/04/2017	TRAVEL - AZ COUNTY INSURANCE POOL-PUBLIC PRACTICE LEGAL SEMINAR	128.00

City of San Luis
Payment Batch Register

Schedule C

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
		2017-00001251	05/04/2017	SERVICES RENDERED OFLEAGUE SUPERVISOR FOR 2017 MEN'S BASKETBALL		192.00
		2017-00001255	05/04/2017	SERVICES RENDERED OF REFEREE FOR WOMEN VOLLEYBALL LEAGUE 2017		360.00
		000427	05/04/2017	SERVICES RENDERED FOR THE DIA DEL NINO EVENT		50.00
Check	05/04/2017	79832	Accounts Payable	WILLDAN FINANCIAL SERVICES		2,500.00
	Invoice		Date	Description		Amount
		010-34336	04/25/2017	ECONOMIC EVALUATION/BENEFIT ANALYSIS		2,500.00
Check	05/04/2017	79833	Accounts Payable	XC2 SOFTWARE LLC		1,350.00
	Invoice		Date	Description		Amount
		2017-00001258	05/04/2017	RENEWAL F/ MAINTENANCE/TECH SUPPORT F/ BACKFLOW PROGRAM SOFTWARE		1,350.00
Check	05/04/2017	79834	Accounts Payable	YOUNG PEST CONTROL LLC		510.00
	Invoice		Date	Description		Amount
		2017-00001259	04/25/2017	PEST CONTROL SERVICES FOR APRIL 2017 FOR VARIOUS DEPARTMENTS		510.00
Check	05/04/2017	79835	Accounts Payable	ZIMMERMAN , ERIC		75.00
	Invoice		Date	Description		Amount
		2017-00001262	05/04/2017	REIMBURSEMENT - EXT OF CUP		75.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 54		\$145,532.45

Checks: 54 \$145,532.45

Prepared By:
 Maggie Dominguez
 Date: *[Signature]*
 5/4/17
[Signature]

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/04/2017	79782	Accounts Payable	4 IMPRINT		1,481.02
	Invoice		Date	Description		Amount
	4697559		08/25/2016	AQUATIC CENTER PROMOTIONAL ITEMS		1,481.02
Check	05/04/2017	79783	Accounts Payable	ALSCO, INC		757.08
	Invoice		Date	Description		Amount
	LYUM1158651		04/11/1971	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF APRIL 2017		100.12
	LYUM1157364		04/11/2017	PAYMENT FOR UNIFORMS NOT RETURNED BY FORMER PARKS DEPT EMPLOYEE		10.84
	LYUM1156692		04/04/2017	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF APRIL 2017		101.54
	LYUM1160557		04/18/2017	UNIFORM SERVICE FOR UTILITIES		18.58
	LYUM1158642		04/11/2017	UNIFORM SERVICE FOR UTILITIES		18.58
	LYUM1156683		04/04/2017	UNIFORM SERVICE FOR UTILITIES		18.58
	LYUM1162461		04/25/2017	UNIFORM SERVICE FOR UTILITIES		18.58
	LYUM1160568		04/18/2017	UNIFORM SERVICE FOR FLEET SERVICES		44.78
	LYUM1158653		04/11/2017	UNIFORM SERVICE FOR FLEET SERVICES		44.78
	LYUM1156694		04/04/2017	UNIFORM SERVICE FOR FLEET SERVICES		44.78
	LYUM1162472		04/25/2017	UNIFORM SERVICE FOR FLEET SERVICES		44.35
	LYUM1160567		04/18/2017	UNIFORM SERVICE FOR FACILITIES		72.63
	LYUM1158652		04/11/2017	UNIFORM SERVICE FOR FACILITIES		73.68
	LYUM1156693		04/04/2017	UNIFORM SERVICE FOR FACILITIES		72.63
	LYUM1162471		04/25/2017	UNIFORM SERVICE FOR FACILITIES		72.63
Check	05/04/2017	79784	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		600.00
	Invoice		Date	Description		Amount
	8082		04/19/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
	8110		04/20/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
	8226		04/22/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
	8060		04/19/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
	7498		04/11/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
	8514		04/27/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
	8892		05/02/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
	8954		05/03/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/04/2017	79785	Accounts Payable	ARIZONA BRAKE & CLUTCH SUPPLY		794.08
	Invoice		Date	Description		Amount
		45355	03/30/2017	PURCHASE DIRECTIONAL LED SURFACE MOUNT LIGHTS FOR HWY USER #8225		197.46
		45427	04/03/2017	SW 9937 EE180		596.62
		45849	04/20/2017	SW 0059 EE180		284.56
		45966	04/25/2017	CREDIT MEMO		(284.56)
Check	05/04/2017	79786	Accounts Payable	ARIZONA STATE UNIVERSITY		540.00
	Invoice		Date	Description		Amount
		1877726101056054	04/07/2017	REGISTRATION SEMINAR FOR MMUNOZ EMOTIONAL INTELLIGENCE		270.00
		1877726101056105	04/07/2017	REGISTRATION SEMINAR FOR IHERNANDEZ EMOTIONAL INTELLIGENCE		270.00
Check	05/04/2017	79787	Accounts Payable	ARIZONA SUPREME COURT		12,375.00
	Invoice		Date	Description		Amount
		2017-00000511	02/14/2017	EQUIPMENT LEASE FOR COURTS		12,375.00
Check	05/04/2017	79788	Accounts Payable	ARIZONA WESTERN COLLEGE		2,065.00
	Invoice		Date	Description		Amount
		002280772	05/04/2017	EMT REFRESHER FOR SLFD FIRE SUPRESSION		1,475.00
		002280766	05/04/2017	EMT REFRESHER FOR SLFD FIRE SUPRESSION		590.00
Check	05/04/2017	79789	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		327.00
	Invoice		Date	Description		Amount
		Y08-107 20170413	04/17/2017	PAYMENT FOR INMATE LABOR PROJECT		327.00
Check	05/04/2017	79790	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		89.00
	Invoice		Date	Description		Amount
		Y0810720170413	04/17/2017	PAYMENT FOR INMATE TRANSPORTATION PROJECT		89.00
Check	05/04/2017	79791	Accounts Payable	BILL ALEXANDER FORD		378.20
	Invoice		Date	Description		Amount
		335831	04/20/2017	FACILITIES 1337 EE180		29.50
		335773	04/19/2017	VW 4834 EE180		76.18
		335776	04/20/2017	PARKS DEPT 9933 EE180		36.59
		335470	04/11/2017	FIRE DEPT 7630 EE180		215.07
		335527	04/12/2017	FIRE DEPT 7630 AMB EE180		20.86

City of San Luis
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 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
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Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/04/2017	79792	Accounts Payable	CAMILLUS HEALTH CENTER		1,480.00
	Invoice		Date	Description		Amount
		2017-00001260	05/04/2017	DRUG SCREEN TESTS FOR NEW HIRES/VOLUNTEERS/WORKS COMP		1,480.00
Check	05/04/2017	79793	Accounts Payable	CARLOS, FERNANDO		700.00
	Invoice		Date	Description		Amount
		1009	04/24/2017	DISTRIBUTION OF CHURROS FOR 2017 DIA DEL NINO EVENT		700.00
Check	05/04/2017	79794	Accounts Payable	CAZAREZ, KATHYA		424.00
	Invoice		Date	Description		Amount
		2017-00001252	05/04/2017	SERVICES RENDERED OF SCOREKEEPER FOR 2017 MEN'S BASKETBALL		224.00
		000428	05/04/2017	CLEAN UP SERVICES RENDERED AT THE DIA DEL NINO EVENT		200.00
Check	05/04/2017	79795	Accounts Payable	CITY OF YUMA		83,688.18
	Invoice		Date	Description		Amount
		2017-0000075	01/01/2017	SEMI-ANNUAL PUB. SAFETY SOFT. & SYS. MAINT. FEES FOR FY 16/17		11,470.33
		2017-0000092	04/14/2017	PURCHASED TWO RADIOS FOR USED AMBULANCES, INVOICE 2017-00000092		8,798.17
		2017-0000074	01/01/2017	YRCS RADIO FEES		42,907.51
		2017-0000042	09/07/2016	YRCS RADIO FEES		1,012.17
		2017-0000058	12/09/2016	YRCS RADIO FEES		19,500.00
Check	05/04/2017	79796	Accounts Payable	CORE ENGINEERING GROUP, PLLC		72.50
	Invoice		Date	Description		Amount
		2867	04/12/2017	LAS QUINTAS DE SAN LUIS II TRAFFIC STUDY		72.50
Check	05/04/2017	79797	Accounts Payable	CUEN, BERNARDO		110.00
	Invoice		Date	Description		Amount
		2017-00001248	05/04/2017	SERVICES RENDERED OF SCOREKEEPER FOR GIRL'S SOFTBALL LEAGUE 2017		110.00
Check	05/04/2017	79798	Accounts Payable	CUEN, MANUEL		100.00
	Invoice		Date	Description		Amount
		000505	05/01/2017	MC SERVICES TO BE RENDERED AT THE CINCO DE MAYO EVENT		100.00
Check	05/04/2017	79799	Accounts Payable	DESERT WATER		99.62
	Invoice		Date	Description		Amount
		66590	04/18/2017	BULK DRINKING WATER FOR VARIOUS DEPTS		41.51

City of San Luis
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Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		66517		04/11/2017	BULK DRINKING WATER FOR VARIOUS DEPTS	33.21
		66668		04/25/2017	BULK DRINKING WATER FOR VARIOUS DEPTS	24.90
Check	05/04/2017	79800	Accounts Payable	ESPARZA , MARIA		1,092.00
		Invoice		Date	Description	Amount
		2017-00001244		04/10/2017	PURCHASE OF BANNERS & SHIRTS FOR 5TH FAMILY FUN RIDE	267.00
		2017-00001245		03/24/2017	PURCHASE OF T-SHIRTS FOR THE SPECIAL OLYMPICS EVENT	825.00
Check	05/04/2017	79801	Accounts Payable	FNP-C & ASSOCIATES PLLC		160.00
		Invoice		Date	Description	Amount
		127		04/21/2017	CDL/DOT MEDICAL EXAM	80.00
		126		01/21/2017	CDL/DOT MEDICAL EXAM	80.00
Check	05/04/2017	79802	Accounts Payable	FRESH TERRA SERVICES LLC		1,480.00
		Invoice		Date	Description	Amount
		5860		04/14/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)	100.00
		5865		04/20/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)	100.00
		5815		04/03/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)	835.00
		5827		04/07/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)	100.00
		5850		04/12/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)	115.00
		5849		04/12/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)	115.00
		5808		03/31/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)	115.00
Check	05/04/2017	79803	Accounts Payable	GERALDO , ALBERTO		15.00
		Invoice		Date	Description	Amount
		2017-00001261		05/04/2017	REIMBURSEMENT - EXT OF CUP 2017-123	15.00
Check	05/04/2017	79804	Accounts Payable	GUERRA , RUTH		500.00
		Invoice		Date	Description	Amount
		43		04/28/2017	TRANSLATING SERVICES FROM 04/24/17-04/28/17	500.00
Check	05/04/2017	79805	Accounts Payable	HOYOS , MICAELA JUDITH		50.00
		Invoice		Date	Description	Amount
		2017-06		03/20/2017	INTERPRETATION SERVICES	50.00
Check	05/04/2017	79806	Accounts Payable	JACUINDE , ANITA		120.00
		Invoice		Date	Description	Amount

City of San Luis
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Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2017-00001250		05/04/2017	SERVICES RENDERED OF SCOREKEEPER FOR GIRL'S SOFTBALL LEAGUE 2017	120.00
Check	05/04/2017	79807	Accounts Payable	JENNIFER MORSE LLC		220.00
		Invoice		Date	Description	Amount
		2017331		03/18/2017	SIGN LANGUAGE INTERPRETATION SERVICES	220.00
Check	05/04/2017	79808	Accounts Payable	LA PEQUENA		787.00
		Invoice		Date	Description	Amount
		2017-00001246		05/04/2017	PURCHASE OF TROPHIES & MEDALS FOR 2017 GIRLS SOFTBALL LEAGUE	787.00
Check	05/04/2017	79809	Accounts Payable	LEADSONLINE LLC		2,238.00
		Invoice		Date	Description	Amount
		240096		03/01/2017	LEADSONLINE INVESTIGATION SYSTEM	2,238.00
Check	05/04/2017	79810	Accounts Payable	LOPEZ RIOS , JOSE A		200.00
		Invoice		Date	Description	Amount
		2017-00001256		05/04/2017	SERVICES RENDERED OF UMPIRE FOR WOMEN'S VOLLEYBALL LEAGUE 2017	200.00
Check	05/04/2017	79811	Accounts Payable	MARTINEZ, JOSE ALFREDO		198.00
		Invoice		Date	Description	Amount
		2017-00001247		05/04/2017	SERVICES RENDERED OF UMPIRE FOR GIRLS SOFTBALL LEAGUE 2017	198.00
Check	05/04/2017	79812	Accounts Payable	MEDINA, JOSE		216.00
		Invoice		Date	Description	Amount
		2017-00001249		05/04/2017	SERVICES RENDERED OF UMPIRE FOR GIRLS SOFTBALL LEAGUE 2017	216.00
Check	05/04/2017	79813	Accounts Payable	MOLINA , ALBERTO		400.00
		Invoice		Date	Description	Amount
		001		05/04/2017	DJ SERVICES RENDERED FOR THE 2017 DIA DEL NINO EVENT	400.00
Check	05/04/2017	79814	Accounts Payable	MOON'S AUTO GLASS		220.43
		Invoice		Date	Description	Amount
		5086824-O		04/27/2017	PURCHASE WINDSHIELD AND PARTS FOR FIRE DEPT # 7630	220.43
Check	05/04/2017	79815	Accounts Payable	MORENO GARCIA , GILBERTO		205.00
		Invoice		Date	Description	Amount
		2017-00001257		05/04/2017	REIMBURSEMENT FOR DEF GILBERTO LOMELI GARCIA SON	205.00

City of San Luis
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Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/04/2017	79816	Accounts Payable	NUNEZ, RICHARD		160.00
	Invoice		Date	Description		Amount
		2017-00001254	05/04/2017	SERVICES RENDERED OF REFEREE FOR 2017 MEN'S BASKETBALL LEAGUE		160.00
Check	05/04/2017	79817	Accounts Payable	O'REILLY AUTO PARTS		1,765.96
	Invoice		Date	Description		Amount
		2771-419245	04/21/2017	PURCHASE 55 GAL DR BLUE DEF FOR FIRE DEPT #5571		287.84
		2771-417039	04/07/2017	PURCHASE AIR AND FUEL FILTERS FOR HWY USER #2118		89.18
		2771-420000	04/27/2017	PD 0223 EE180		278.06
		2771-419214	04/21/2017	PD 3201 EE610		15.18
		2771-419908	04/26/2017	HWY 6772 EE328		23.75
		2771-419698	04/25/2017	HWY 2702 EE610		44.40
		2771-419860	04/26/2017	PD 0051 EE610		87.79
		2771-418225	04/14/2017	ADMIN 2294 EE610		20.76
		2771-418041	04/13/2017	ADMIN 2294 EE610		256.09
		2771-418664	04/18/2017	SW 0059 EE328		22.12
		2771-418887	04/19/2017	SW 9937 EE610		7.73
		2771-418697	04/18/2017	HWY 5204 EE328		117.35
		2771-417998	04/13/2017	FIRE AMB 7630 EE180		343.40
		2771-417889	04/12/2017	REC 0449 EE610		13.40
		2771-416762	04/06/2017	HWY 4837 EE328		17.03
		2771-416599	04/05/2017	WATER 8026 EE180		9.95
		2771-416598	04/05/2017	FLEET 0892 EE328		23.67
		2771-417676	04/11/2017	HWY 5204 EE180		19.02
		2771-417517	04/10/2017	PD 4012 EE610		17.80
		2771-417674	04/11/2017	PD 4012 EE610		42.15
		2771-417491	04/10/2017	FIRE 8923 EE610		24.87
		2771-417717	04/11/2017	PARKS 9933 EE610		4.42
Check	05/04/2017	79818	Accounts Payable	OFFICE DEPOT		1,458.82
	Invoice		Date	Description		Amount
		914096139001	04/05/2017	OFFICE SUPPLIES FOR CITY ATTORNEY		64.42
		916628668001	04/07/2017	OFFICE SUPPLIES FOR ADMIN		73.29
		914096140001	04/06/2017	OFFICE SUPPLIES FOR CITY ATTORNEY		39.65
		914096090001	04/05/2017	OFFICE SUPPLIES FOR CITY ATTORNEY		194.69

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Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		915568116001		03/27/2017	OFFICE SUPPLIES FOR RISK	5.28
		915567938001		03/27/2017	OFFICE SUPPLIES FOR RISK MGMT	55.03
		911595093001		03/14/2017	OFFICE SUPPLIES FOR HR	2.87
		909396817001		03/09/2017	OFFICE SUPPLIES FOR FINANCE	359.90
		909396846001		03/09/2017	OFFICE SUPPLIES FOR FINANCE	34.37
		914769025001		03/21/2017	OFFICE SUPPLIES FOR FINANCE	21.93
		914768894001		03/21/2017	OFFICE SUPPLIES FOR FINANCE	41.08
		909396817002		03/20/2017	OFFICE SUPPLIES FOR FINANCE	64.39
		915566514001		03/29/2017	OFFICE SUPPLIES FOR PD	501.92
Check	05/04/2017	79819	Accounts Payable	PINA , RAFAEL		160.00
		Invoice	Date	Description		Amount
		2017-00001253	05/04/2017	SERVICES RENDERED OF REFEREE FOR 2017 MEN'S BASKETBALL LEAGUE		160.00
Check	05/04/2017	79820	Accounts Payable	POLY'S PARTY RENTALS, LLC		1,165.30
		Invoice	Date	Description		Amount
		2017-00001263	05/04/2017	RENTAL OF INFLATABLES FOR THE 5 DE MAYO EVENT		1,165.30
Check	05/04/2017	79821	Accounts Payable	PRECISION ELECTRIC CO. INC.		1,702.07
		Invoice	Date	Description		Amount
		3-062451	04/14/2017	REPLACE SUBMERSIBLE PUMP F/ LIFTSTATION@WEST WWTP		1,702.07
Check	05/04/2017	79822	Accounts Payable	PURCELL TIRE CO.		617.10
		Invoice	Date	Description		Amount
		6896933	04/27/2017	PURCHASE TIRES FOR POLICE DEPT #4851		617.10
Check	05/04/2017	79823	Accounts Payable	QUINONEZ , FRANCISCO		1,400.00
		Invoice	Date	Description		Amount
		8198	04/22/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		175.00
		008198	04/22/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		175.00
		81980000	04/22/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		175.00
		8034	04/19/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
		8241	04/22/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
		8298	04/23/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
		8145	04/20/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00
		8086	04/19/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES		75.00

City of San Luis
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Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		7482		04/10/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES	75.00
		7878		04/17/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES	75.00
		8468		04/26/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES	100.00
		8600		04/28/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES	75.00
		8664		04/29/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES	100.00
		8674		04/29/2017	TOWING SERVICES FOR PD IMPOUNDED VEHICLES	75.00
Check	05/04/2017	79824	Accounts Payable	RAMON MOSQUEDA		420.00
		Invoice		Date	Description	Amount
		3333		04/26/2017	EMBROIDERY SERVICES FOR UTILITIES	420.00
Check	05/04/2017	79825	Accounts Payable	REDBURN TIRE COMPANY		77.76
		Invoice		Date	Description	Amount
		11022497		04/26/2017	PURCHASE TIRE FOR POLICE DEPT #6226	77.76
Check	05/04/2017	79826	Accounts Payable	RON TURLEY ASSOCIATES INC.		543.81
		Invoice		Date	Description	Amount
		48953		04/01/2017	RTA QUARTERLY HOSTING FEES	543.81
Check	05/04/2017	79827	Accounts Payable	SAN LUIS AZ ROTARY CLUB		500.00
		Invoice		Date	Description	Amount
		2017-00001264		05/04/2017	CONTRIBUTION FOR LOCAL HIGH SCHOOL SCHOLARSHIPS	500.00
Check	05/04/2017	79828	Accounts Payable	SANCHEZ , BRAULIO S		800.00
		Invoice		Date	Description	Amount
		334		03/15/2017	ATTORNEY FEES	400.00
		337		03/21/2017	ATTORNEY FEES	400.00
Check	05/04/2017	79829	Accounts Payable	SENSUS USA INC		1,880.68
		Invoice		Date	Description	Amount
		ZA17018007		04/12/2017	RENEWAL FOR AUTOREAD SOFTWARE SUPPORT PRGM	1,880.68
Check	05/04/2017	79830	Accounts Payable	SOUTH YUMA COUNTY LANDFILL		13,661.84
		Invoice		Date	Description	Amount
		10158		04/15/2017	LANDFILL FEES FROM 04/03/17--04/14/17	13,661.84
Check	05/04/2017	79831	Accounts Payable	VALENCIA , ADALBERTO		602.00

City of San Luis
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Schedule D

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		CS PPE 042817		05/04/2017	CS PPE 042817	3,963.82
Check	05/04/2017	79845	Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		26.00
		Invoice		Date	Description	Amount
		2017-00001271		05/04/2017	705 - UNITED WAY	26.00
Check	05/04/2017	79846	Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		696.00
		Invoice		Date	Description	Amount
		2017-00001272		05/04/2017	543 - IAFF- FIRE DEPT	696.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 11		\$39,647.05
Checks:		11				\$39,647.05

Prepared By:
 Maggie Dominguez
 Date: *Maggie D.*
 5/4/17
 C

City of San Luis
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 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/04/2017	79836	Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		365.99
		Invoice	Date	Description		Amount
		2017-00001265	05/04/2017	532 - GARNISHMENT - CHILD SUPPORT*		365.99
Check	05/04/2017	79837	Accounts Payable	CHARGO PA , GURSTEL		52.21
		Invoice	Date	Description		Amount
		2017-00001266	05/04/2017	533 - GARNISHMENT		52.21
Check	05/04/2017	79838	Accounts Payable	CHILD SUPPORT SERVICES		274.62
		Invoice	Date	Description		Amount
		2017-00001267	05/04/2017	532 - GARNISHMENT - CHILD SUPPORT		274.62
Check	05/04/2017	79839	Accounts Payable	FOP/ALC		296.00
		Invoice	Date	Description		Amount
		2017-00001268	05/04/2017	714 - FOP/ALC		296.00
Check	05/04/2017	79840	Accounts Payable	INTERNAL REVENUE SERVICE		50.00
		Invoice	Date	Description		Amount
		2017-00001269	05/04/2017	533 - GARNISHMENT		50.00
Check	05/04/2017	79841	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		264.96
		Invoice	Date	Description		Amount
		PSPRS042817	05/04/2017	PSPRS 042817		264.96
Check	05/04/2017	79842	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		33,237.45
		Invoice	Date	Description		Amount
		PSPRS REG042817	05/04/2017	PSPRS REG 042817		33,237.45
Check	05/04/2017	79843	Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		420.00
		Invoice	Date	Description		Amount
		2017-00001270	05/04/2017	539 - AZ COPS - SLPD		420.00
Check	05/04/2017	79844	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		3,963.82
		Invoice	Date	Description		Amount

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Schedule E

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/04/2017	79847	Accounts Payable	INTERNAL REVENUE SERVICE		537.86
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>
	2017-00001238		05/03/2017	FOREIGN TAX DEDUCTION (PATRONATO DE AGROBAJA-FEIN PAG0006282K1)		537.86
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 1		\$537.86
Checks:		1		\$537.86		

Prepared By:
 Maggie Dominguez
 Date: Maggie D
 5/4/17
 C

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Schedule F

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/04/2017	79857	Accounts Payable	RAMON MOSQUEDA		132.00
	Invoice		Date	Description		Amount
		1581	06/09/2016	EMBROIDERY FOR UNIFORM SHIRTS		30.00
		1569	06/07/2016	EMBROIDERY FOR UNIFORM SHIRTS		24.00
		2547	12/15/2016	PAYMENT FOR EMBROIDERY SERVICES FOR UNIFORM SHIRTS		78.00
Check	05/04/2017	79858	Accounts Payable	SANCHEZ, GERARDO		44.00
	Invoice		Date	Description		Amount
		SANCHEZ 082416	08/18/2016	TRAVEL - LEAGUE OF AZ CITIES/TOWNS ANNUAL CONFERENCE 2016		44.00
Check	05/04/2017	79859	Accounts Payable	SERNA GRIJALVA, ELIZA		40.00
	Invoice		Date	Description		Amount
		TR201401589	06/23/2016	OVERPYMT		40.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 12		\$1,362.71
Checks:		12		\$1,362.71		

Prepared By:
Maggie Dominguez
 Date: *5/4/17*
C

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/04/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/04/2017	79848	Accounts Payable	ACOSTA , TANIA		75.58
	Invoice		Date	Description		Amount
		2017-00001278	05/04/2017	RE-ISSUED PAYMENT - UNCLAIMED PROPERTY REPORT		75.58
Check	05/04/2017	79849	Accounts Payable	DE LA HOYA, ARACELY		76.00
	Invoice		Date	Description		Amount
		DELAHOYA 041516	04/14/2016	TRAVEL - ANNUAL BUDGET RETREAT		76.00
Check	05/04/2017	79850	Accounts Payable	GARCIA , ALEXANDRA		40.00
	Invoice		Date	Description		Amount
		TR201302359	10/15/2015	OVERPAYMENT		40.00
Check	05/04/2017	79851	Accounts Payable	GOMEZ LUCERO , ARTURO		548.00
	Invoice		Date	Description		Amount
		TR-201500309	11/05/2015	BOND REFUND		548.00
Check	05/04/2017	79852	Accounts Payable	GONZALEZ OROZCO , ANA		105.23
	Invoice		Date	Description		Amount
		2017-00001276	05/04/2017	RE-ISSUED PAYMENT - UNCLAIMED PROPERTY REPORT		105.23
Check	05/04/2017	79853	Accounts Payable	HERNANDEZ , IBETT		125.00
	Invoice		Date	Description		Amount
		2017-00001279	05/04/2017	RE-ISSUED PAYMENT - UNCLAIMED PROPERTY REPORT		125.00
Check	05/04/2017	79854	Accounts Payable	IRIBE , LINDA C		12.45
	Invoice		Date	Description		Amount
		2017-00000173	09/01/2016	JURY DUTY ON 07/13/16 - M1447TR201501459		12.45
Check	05/04/2017	79855	Accounts Payable	MORALES , VANESSA G		2.67
	Invoice		Date	Description		Amount
		2017-00000381	11/03/2016	JURY DUTY 080316		2.67
Check	05/04/2017	79856	Accounts Payable	ORTEGA , GLORIA M		161.78
	Invoice		Date	Description		Amount
		2017-00001277	05/04/2017	RE-ISSUED PAYMENT - UNCLAIMED PROPERTY REPORT		161.78

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/09/2017

Schedule G

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/09/2017	79860	Accounts Payable	CENTURYLINK		4,458.31
	Invoice		Date	Description		Amount
	2017-00001281		05/08/2017	LOCAL PHONE SERVICE - APRIL 2017		4,458.31
Check	05/09/2017	79861	Accounts Payable	CENTURYLINK		110.36
	Invoice		Date	Description		Amount
	2017-00001280		05/08/2017	LONG DISTANCE PHONE SERVICE -MARCH 2017		110.36
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		\$4,568.67
Checks:		2		\$4,568.67		

Acosta
 5/9/17

Schedule H

City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 05/09/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79874 Utility Management Refund	SPANIARD, MARIA C & ANTHONY P		98.07
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79875 Utility Management Refund	VALENZUELA, YACKELIN		91.08
		Account Type	Account Number	Transaction Date	Transaction Type
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 14		\$4,266.13
Checks:	14	\$4,266.13			



City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/09/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	05/09/2017	79862 Utility Management Refund	CHAVARIN , FERNANDA		202.28
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79863 Utility Management Refund	CUEVAS , ALEJANDRA		177.58
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79864 Utility Management Refund	DIAZ , MARIA O		129.11
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79865 Utility Management Refund	DIAZ , MARISOL		93.62
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79866 Utility Management Refund	DPE CONSTRUCTION/ ROBERT STANFORD JR		1,962.48
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79867 Utility Management Refund	ESPINOZA, GEORGE/ NAQUIN PRECISION		775.38
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79868 Utility Management Refund	ESTRADA , MARTIN B		43.88
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79869 Utility Management Refund	LOYA , CELENE		120.05
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79870 Utility Management Refund	NAVARRO , TRINIDAD		169.77
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79871 Utility Management Refund	RAMIREZ , MARTHA		189.91
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79872 Utility Management Refund	ROBLES , RUMALDO		102.99
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/09/2017	79873 Utility Management Refund	SANTA CRUZ , WILLIAM & CLAUDIA		109.93

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Schedule I

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		330		03/13/2017	ATTORNEY FEES	400.00
		331		03/21/2017	ATTORNEY FEES	400.00
		332		03/21/2017	ATTORNEY FEES	400.00
		333		03/21/2017	ATTORNEY FEES	400.00
		334		03/21/2017	ATTORNEY FEES	400.00
		335		03/21/2017	ATTORNEY FEES	400.00
		337		03/21/2017	ATTORNEY FEES	400.00
		338		03/21/2017	ATTORNEY FEES	400.00
		340		04/18/2017	ATTORNEY FEES	400.00
		341		04/18/2017	ATTORNEY FEES	400.00
		342		04/24/2017	ATTORNEY FEES	400.00
		343		04/24/2017	ATTORNEY FEES	400.00
		344		04/24/2017	ATTORNEY FEES	400.00
		345		04/24/2017	ATTORNEY FEES	400.00
		346		04/24/2017	ATTORNEY FEES	400.00
		347		04/27/2017	ATTORNEY FEES	400.00

1BYPAYABLE 1st BY Accounts Payable Totals:

Transactions: 4

\$16,169.17

Checks: 4

\$16,169.17

Alcala
 5/11/2017

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/11/2017	79876	Accounts Payable	AUTOZONE STORES, INC		1,529.17
	Invoice		Date	Description		Amount
	2756696981		04/25/2017	HWY USER#2702 EE180		58.99
	2756698288		05/26/2017	HWY USER#2702 EE180		321.19
	2756698193		04/26/2017	POLICE#3206 EE180		8.45
	2756697128		04/25/2017	HWY USER#2702 EE180		67.48
	2756595173		01/27/2017	PARKS#4056		123.99
	2756606288		02/07/2017	POLICE#4494 EE180		21.80
	2756695934		04/24/2017	CITY COUNCIL#3937 EE180		9.51
	2756696957		04/25/2017	HWY USER#3654 EE180		2.17
	2756697391		04/25/2017	COURT#5346 EE180		19.51
	2756688759		04/18/2017	SOLID WASTE#0059 EE180		10.99
	2756690155		04/19/2017	SOLID WASTE#9937 EE180		6.04
	2756688689		04/18/2017	SOLID WASTE#0059 EE180		17.95
	2756688895		04/18/2017	SOLID WASTE#0059 EE180		(7.16)
	2756691319		04/20/2017	PARKS#2599 EE180		16.91
	2756684668		04/14/2017	POLICE#7759 EE180		9.14
	2756691415		04/20/2017	SOLID WASTE#0065 EE180		16.35
	2756689189		04/18/2017	PARKS#1912 EE180		9.92
	2756614162		02/14/2017	FLEET SERVICES DEPT EE907		154.98
	2756614167		02/14/2017	FLEET SERVICES DEPT EE907		(154.98)
	2756629533		02/28/2017	POLICE#0796 EE907		6.54
	2756629492		02/28/2017	POLICE#0796 EE907		2.40
	2756629496		02/28/2017	WASTEWATER#0593 EE907		9.51
	2756629491		02/28/2017	POLICE#2586 EE907		10.70
	2756687602		04/17/2017	FIRE#6467 EE180		20.48
	2756691105		04/20/2017	WASTEWATER#4835 EE180		34.88
	2756690064		04/19/2017	WASTEWATER#7862 EE180		15.35
	2756683464		04/13/2017	FLEET SERVICES#0893 EE180		16.91
	2756680757		04/11/2017	HWY USER#5204 EE180		15.10
	2756680670		04/11/2017	HWY USER#2702 EE180		377.96
	2756679698		04/10/2017	POLICE#4012 EE180		12.13
	2756673160		04/05/2017	UTILITIES#4836 EE180		28.64
	2756673197		04/05/2017	RECREATION#5652 EE180		12.13
	2756673482		04/05/2017	HWY USER#4837 EE180		14.90
	2756683465		04/13/2017	POLICE#5788 EE180		13.74
	2756687480		04/17/2017	POLICE#5788 EE180		(13.74)
	2756683022		04/13/2017	COURT#3156 EE180		9.14

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2756683394		04/13/2017	POLICE#5788 EE180	118 45
		2756687479		04/17/2017	POLICE#5788 EE180	13 74
		2756699707		04/27/2017	POLICE#4494 EE180	15 35
		2756699708		04/27/2017	FACILITIES#1337 EE180	26 43
		2756699439		04/27/2017	POLICE#6226 EE180	6 33
		2756700668		04/28/2017	POLICE#4450 EE180	16 74
		2756700468		04/28/2017	POLICE#2275 EE180	12 66
		2756700669		04/28/2017	POLICE#2275 EE180	19 45
Check	05/11/2017	79877	Accounts Payable	FAJARDO , SANDY		40 00
	Invoice		Date	Description		Amount
		0642	06/09/2016	REIMBURSEMENT - SWIMMING POOL LESSONS CANCELLED		40 00
Check	05/11/2017	79878	Accounts Payable	MCDONALD , JULIE M		6,200 00
	Invoice		Date	Description		Amount
		02320	03/13/2017	ATTORNEY FEES		400 00
		02323	03/15/2017	ATTORNEY FEES		400 00
		02325	03/22/2017	ATTORNEY FEES		400 00
		02326	03/23/2017	ATTORNEY FEES		400 00
		02328	03/29/2017	ATTORNEY FEES		200 00
		02329	03/29/2017	ATTORNEY FEES		200 00
		02330	03/29/2017	ATTORNEY FEES		200 00
		02331	03/29/2017	ATTORNEY FEES		400 00
		02332	03/29/2017	ATTORNEY FEES		400 00
		02333	03/29/2017	ATTORNEY FEES		400 00
		02372	04/05/2017	ATTORNEY FEES		400 00
		02383	04/19/2017	ATTORNEY FEES		400 00
		02385	04/21/2017	ATTORNEY FEES		400 00
		02387	04/28/2017	ATTORNEY FEES		400 00
		02388	04/28/2017	ATTORNEY FEES		400 00
		02389	04/28/2017	ATTORNEY FEES		400 00
		02390	04/28/2017	ATTORNEY FEES		400 00
Check	05/11/2017	79879	Accounts Payable	THE LOZANO LAW FIRM PLLC		8,400 00
	Invoice		Date	Description		Amount
		317	03/06/2017	ATTORNEY FEES		400 00
		318	03/06/2017	ATTORNEY FEES		400 00
		319	03/06/2017	ATTORNEY FEES		400 00
		320	03/06/2017	ATTORNEY FEES		400 00
		329	03/13/2017	ATTORNEY FEES		400 00

City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 05/11/2017

Schedule J

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2017-00001293		05/11/2017	RESTITUTION/CR2016-00375	20.00
1BYPAYABLE 1st BY Accounts Payable Totals:						
Checks: 58						\$19,624.65
						Transactions: 58
						\$19,624.65

Alister
5/11/2017
C

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/11/2017	79880	Accounts Payable	ACEDO , LEOBARDO		285 00
	Invoice		Date	Description		Amount
		2017-00001323	05/11/2017	MISC REFUND/PROBATION TR2013-538		285 00
Check	05/11/2017	79881	Accounts Payable	ANCHONDO , LORENZO		195 00
	Invoice		Date	Description		Amount
		2017-00001315	05/11/2017	MISC REFUND/PROBATION CR2013-304		195 00
Check	05/11/2017	79882	Accounts Payable	ANGULO , JOSE LEONARDO		165 00
	Invoice		Date	Description		Amount
		2017-00001310	05/11/2017	MISC REFUND/PROBATION CR2013-241		165 00
Check	05/11/2017	79883	Accounts Payable	APS/CLAIM #414-1352-AH		50 00
	Invoice		Date	Description		Amount
		2017-00001291	05/11/2017	RESTITUTION/TR2014-01091		50 00
Check	05/11/2017	79884	Accounts Payable	ARREDONDO , SERGIO		165 00
	Invoice		Date	Description		Amount
		2017-00001314	05/11/2017	MISC REFUND/PROBATION CR2013-303		165 00
Check	05/11/2017	79885	Accounts Payable	ARZOLA , RODRIGO JAIME		225 00
	Invoice		Date	Description		Amount
		2017-00001329	05/11/2017	MISC REFUND/PROBATION CR2013-516		225 00
Check	05/11/2017	79886	Accounts Payable	BARAJAS , JUAN		105 00
	Invoice		Date	Description		Amount
		2017-00001342	05/11/2017	MISC REFUND/PROBATION CR2011-497		105 00
Check	05/11/2017	79887	Accounts Payable	CABRERA , LILIANA		50 00
	Invoice		Date	Description		Amount
		2017-00001288	05/11/2017	RESTITUTION/CR2016-00044		50 00
Check	05/11/2017	79888	Accounts Payable	CANO , MARIA GUADALUPE		225 00
	Invoice		Date	Description		Amount
		2017-00001330	05/11/2017	MISC REFUND/PROBATION CR2013-495		225 00
Check	05/11/2017	79889	Accounts Payable	CERVANTES , JESUS MARTIN		165 00
	Invoice		Date	Description		Amount
		2017-00001327	05/11/2017	MISC REFUND/PROBATION CR2013-526		165 00
Check	05/11/2017	79890	Accounts Payable	CORONA , CARLOS OMAR		285 00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount	
				Invoice	Date	Description	Amount
				2017-00001335	05/11/2017	MISC REFUND/PROBATION TR2011-1871	285 00
Check	05/11/2017	79891	Accounts Payable	CORRAL , ABRAHAM		165 00	
				Invoice	Date	Description	Amount
				2017-00001306	05/11/2017	MISC REFUND/PROBATION CR2013-355	165 00
Check	05/11/2017	79892	Accounts Payable	CORRALES , GERMAN ISMAEL		215 00	
				Invoice	Date	Description	Amount
				2017-00001324	05/11/2017	MISC REFUND/PROBATION CR2013-538	215 00
Check	05/11/2017	79893	Accounts Payable	COVARRUBIAS , TOMASA		285 00	
				Invoice	Date	Description	Amount
				2017-00001301	05/11/2017	MISC REFUND/PROBATION CR2013-313	285 00
Check	05/11/2017	79894	Accounts Payable	DIAZ , DAVID , JR.		405 00	
				Invoice	Date	Description	Amount
				2017-00001332	05/11/2017	MISC REFUND/PROBATION CR2011-578	405 00
Check	05/11/2017	79895	Accounts Payable	DILLARD , LINO S		548 00	
				Invoice	Date	Description	Amount
				2017-00001289	05/11/2017	BOND REFUND/TR2012-03473	548 00
Check	05/11/2017	79896	Accounts Payable	ESPARZA , ISPIRIDION		285 00	
				Invoice	Date	Description	Amount
				2017-00001295	05/11/2017	MISC REFUND/PROBATION TR2013-2675	285 00
Check	05/11/2017	79897	Accounts Payable	ESPINOZA , ARTURO		435 00	
				Invoice	Date	Description	Amount
				2017-00001318	05/11/2017	MISC REFUND/PROBATION CR2013-695	435 00
Check	05/11/2017	79898	Accounts Payable	GARCIA , EDGARD		170 00	
				Invoice	Date	Description	Amount
				2017-00001331	05/11/2017	MISC REFUND/PROBATION CR2011-575	170 00
Check	05/11/2017	79899	Accounts Payable	GARCIA , VIDAL , JR.		165 00	
				Invoice	Date	Description	Amount
				2017-00001303	05/11/2017	MISC REFUND/PROBATION CR2013-321	165 00
Check	05/11/2017	79900	Accounts Payable	GIFT , GLENN ALLEN		165 00	
				Invoice	Date	Description	Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2017-00001336		05/11/2017	MISC REFUND/PROBATION CR2011-377	165 00
Check	05/11/2017	79901	Accounts Payable	GUTIERREZ , ALFREDO		285 00
	Invoice			Date	Description	Amount
		2017-00001333		05/11/2017	MISC REFUND/PROBATION CR2011-579	285 00
Check	05/11/2017	79902	Accounts Payable	GUTIERREZ , FANNY		48 00
	Invoice			Date	Description	Amount
		2017-00001284		05/11/2017	BOND REFUND/TR2015-01713	46 00
Check	05/11/2017	79903	Accounts Payable	HAROS COTA , MARIA I		136 00
	Invoice			Date	Description	Amount
		2017-00001290		05/11/2017	OVERPAYMENT/PK2016-00276	136 00
Check	05/11/2017	79904	Accounts Payable	JAUREGUI , DIEGO		165 00
	Invoice			Date	Description	Amount
		2017-00001321		05/11/2017	MISC REFUND/PROBATION CR2013-666	165 00
Check	05/11/2017	79905	Accounts Payable	JUAREZ , BENJAMIN		2,300 00
	Invoice			Date	Description	Amount
		2017-00001287		05/11/2017	BOND REFUND/CR2017-00057	2,300 00
Check	05/11/2017	79906	Accounts Payable	LANDEROS , GEORGE		165 00
	Invoice			Date	Description	Amount
		2017-00001298		05/11/2017	MISC REFUND/PROBATION TR2013-3848	165 00
Check	05/11/2017	79907	Accounts Payable	LARA , AUSENCIO		285 00
	Invoice			Date	Description	Amount
		2017-00001294		05/11/2017	MISC REFUND/PROBATION TR2013-2549	285 00
Check	05/11/2017	79908	Accounts Payable	LARA , JESUS JAMES		165 00
	Invoice			Date	Description	Amount
		2017-00001341		05/11/2017	MISC REFUND/PROBATION CR2011-479	165 00
Check	05/11/2017	79909	Accounts Payable	LAW OFFICE OF JEREMY CLARIDGE, PLC		6,000 00
	Invoice			Date	Description	Amount
		20636		03/13/2017	ATTORNEY FEES	400 00
		20637		03/13/2017	ATTORNEY FEES	400 00
		20638		03/13/2017	ATTORNEY FEES	400 00
		20639		03/13/2017	ATTORNEY FEES	400 00
		20640		03/13/2017	ATTORNEY FEES	400 00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		20651		04/21/2017	ATTORNEY FEES	400 00
		20652		04/21/2017	ATTORNEY FEES	400 00
		20653		04/10/2017	ATTORNEY FEES	400 00
		20654		04/21/2017	ATTORNEY FEES	400 00
		20655		04/10/2017	ATTORNEY FEES	400 00
		20656		04/21/2017	ATTORNEY FEES	400 00
		20657		04/21/2017	ATTORNEY FEES	400 00
		20658		04/21/2017	ATTORNEY FEES	400 00
		20659		04/21/2017	ATTORNEY FEES	400 00
		20660		04/21/2017	ATTORNEY FEES	400 00
Check	05/11/2017	79910	Accounts Payable	LUJAN , JOSE ROBERTO		285 00
	Invoice		Date	Description		Amount
		2017-00001339		05/11/2017	MISC REFUND/PROBATION CR2011-450	285 00
Check	05/11/2017	79911	Accounts Payable	MADRID , GILBERTO		285 00
	Invoice		Date	Description		Amount
		2017-00001317		05/11/2017	MISC REFUND/PROBATION TR2013-2072	285 00
Check	05/11/2017	79912	Accounts Payable	MARTINEZ , RALPH , JR.		165 00
	Invoice		Date	Description		Amount
		2017-00001296		05/11/2017	MISC REFUND/PROBATION TR2013-2900	165 00
Check	05/11/2017	79913	Accounts Payable	MEZA , JOSE ANGEL		165 00
	Invoice		Date	Description		Amount
		2017-00001343		05/11/2017	MISC REFUND/PROBATION CR2011-500	165 00
Check	05/11/2017	79914	Accounts Payable	MORA , ROBERTO		165 00
	Invoice		Date	Description		Amount
		2017-00001299		05/11/2017	MISC REFUND/PROBATION TR2013-3993	165 00
Check	05/11/2017	79915	Accounts Payable	MUNOZ , ORLANDO JOVANNY		285 00
	Invoice		Date	Description		Amount
		2017-00001328		05/11/2017	MISC REFUND/PROBATION CR2013-519	285 00
Check	05/11/2017	79916	Accounts Payable	NUNEZ , JESUS STEPHEN		285 00
	Invoice		Date	Description		Amount
		2017-00001334		05/11/2017	MISC REFUND/PROBATION TR2011-1781	285 00
Check	05/11/2017	79917	Accounts Payable	ORDAZ , RODOLFO		75 10
	Invoice		Date	Description		Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2017-00001307		05/11/2017	MISC REFUND/PROBATION CR2013-362	75 10
Check	05/11/2017	79918	Accounts Payable	OROZCO , MIGUEL		165 00
	Invoice			Date	Description	Amount
		2017-00001337		05/11/2017	MISC REFUND/PROBATION CR2011-289	165 00
Check	05/11/2017	79919	Accounts Payable	PRIETO , ABRAHAM		185 00
	Invoice			Date	Description	Amount
		2017-00001325		05/11/2017	MISC REFUND/PROBATION CR2013-535	185 00
Check	05/11/2017	79920	Accounts Payable	QUINONEZ , MARLON		165 00
	Invoice			Date	Description	Amount
		2017-00001300		05/11/2017	MISC REFUND/PROBATION CR2013-307	165 00
Check	05/11/2017	79921	Accounts Payable	QUINONEZ , MARLON DALE		165 00
	Invoice			Date	Description	Amount
		2017-00001311		05/11/2017	MISC REFUND/PROBATION CR2013-249	165 00
Check	05/11/2017	79922	Accounts Payable	QUINTANA , SANDRA		185 00
	Invoice			Date	Description	Amount
		2017-00001282		05/11/2017	BOND REFUND/CR2015-00075	185 00
Check	05/11/2017	79923	Accounts Payable	QUINTERO , ABDEL		165 00
	Invoice			Date	Description	Amount
		2017-00001338		05/11/2017	MISC REFUND/PROBATION CR2011-401	165 00
Check	05/11/2017	79924	Accounts Payable	RAMIREZ , JOSE FRANCISCO		165 00
	Invoice			Date	Description	Amount
		2017-00001316		05/11/2017	MISC REFUND/PROBATION CR2013-305	165 00
Check	05/11/2017	79925	Accounts Payable	RAMOS , MARCOS ANTHONY		165 00
	Invoice			Date	Description	Amount
		2017-00001313		05/11/2017	MISC REFUND/PROBATION CR2013-271	165 00
Check	05/11/2017	79926	Accounts Payable	REYES , ADAN		165 00
	Invoice			Date	Description	Amount
		2017-00001302		05/11/2017	MISC REFUND/PROBATION CR2013-315	165 00
Check	05/11/2017	79927	Accounts Payable	RIVERA , MARIA ELENA		75 00
	Invoice			Date	Description	Amount
		2017-00001285		05/11/2017	RESTITUTION/CR2015-22	75 00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/11/2017	79928	Accounts Payable	RODRIGUEZ, JESSE DANIEL		165 00
	Invoice		Date	Description		Amount
		2017-00001340	05/11/2017	MISC REFUND/PROBATION CR2011-469		165 00
Check	05/11/2017	79929	Accounts Payable	RODRIGUEZ, MARIA LUISA		165 00
	Invoice		Date	Description		Amount
		2017-00001322	05/11/2017	MISC REFUND/PROBATION CR2013-664		165 00
Check	05/11/2017	79930	Accounts Payable	ROVIRA, MARCO ANTONIO		60 00
	Invoice		Date	Description		Amount
		2017-00001292	05/11/2017	RESTITUTION/CR2016-00215		60 00
Check	05/11/2017	79931	Accounts Payable	RUIZ, DAVID		165 00
	Invoice		Date	Description		Amount
		2017-00001305	05/11/2017	MISC REFUND/PROBATION CR2013-352		165 00
Check	05/11/2017	79932	Accounts Payable	TIZCARENO, JOAQUIN RODOLFO		285 00
	Invoice		Date	Description		Amount
		2017-00001297	05/11/2017	MISC REFUND/PROBATION TR2013-3756		285 00
Check	05/11/2017	79933	Accounts Payable	VALENZUELA, CHRISTIAN GERARDO		225 00
	Invoice		Date	Description		Amount
		2017-00001320	05/11/2017	MISC REFUND/PROBATION CR2013-672		225 00
Check	05/11/2017	79934	Accounts Payable	VASQUEZ, LUIS		225 00
	Invoice		Date	Description		Amount
		2017-00001304	05/11/2017	MISC REFUND/PROBATION CR2013-322		225 00
Check	05/11/2017	79935	Accounts Payable	VIDAL, JORGE FERNANDO		225 00
	Invoice		Date	Description		Amount
		2017-00001312	05/11/2017	MISC REFUND/PROBATION CR2013-269		225 00
Check	05/11/2017	79936	Accounts Payable	VIEYRA, IVAN		320 20
	Invoice		Date	Description		Amount
		2017-00001308	05/11/2017	MISC REFUND/PROBATION/ CR2013-605		125 10
		2017-00001309	05/11/2017	MISC REFUND/PROBATION CR2013-589		195 10
Check	05/11/2017	79937	Accounts Payable	WAL-MART RESTITUTION RECOVERY		177 55
	Invoice		Date	Description		Amount
		2017-00001283	05/11/2017	RESTITUTION/CR2015-00075		80 75
		2017-00001286	05/11/2017	RESTITUTION/CR2015-00074		76 80

City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 05/11/2017

Schedule K

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
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1BYPAYABLE 1st BY Accounts Payable Totals

Transactions: 10

Checks:

~~10~~
9

~~\$4,270.23~~

\$ 1,162.23

~~\$4,270.23~~
\$ 1,162.23

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/11/2017	79938	Accounts Payable	DUENAS, YOLANDA		167 00
	Invoice			Date	Description	Amount
		YOLANDA 051417		05/11/2017	TRAVEL-ATTEND FACILITY MANAGEMENT CLASS IN TEMPE	167 00
Check	05/11/2017	79939	Accounts Payable	FRAGOZO, CERVANDO		325 00
	Invoice			Date	Description	Amount
		2017-00001346		05/11/2017	REIMBURSEMENT-CDL REQUIREMENTS	325 00
Check	05/11/2017	79940	Accounts Payable	GEITH, AARON		100 00
	Invoice			Date	Description	Amount
		2017-00001353		05/11/2017	REIMBURSEMENT- UNIFORM BOOTS	100 00
Check	05/11/2017	79941	Accounts Payable	HERNANDEZ, IBETT		108 00
	Invoice			Date	Description	Amount
		IBETT 051617		05/11/2017	TRAVEL- ASU BOB RAMSEY'S SEMINAR. MLI EMOTIONAL INTELLIGENCE	108 00
Check	05/11/2017	79942	Accounts Payable	LOPEZ, JESUS E.		69 92
	Invoice			Date	Description	Amount
		2017-00001345		05/11/2017	REIMBURSEMENT- WORK BOOTS	69 92
Check	05/11/2017	79943	Accounts Payable	LOPEZ, VICTOR		100 00
	Invoice			Date	Description	Amount
		2017-00001344		05/11/2017	REIMBURSEMENT- WORK BOOTS	100 00
Check	05/11/2017	79944	Accounts Payable	MUNOZ, MARIA		108 00
	Invoice	<i>VUID</i>		Date	Description	Amount
		MARIA 051617		05/11/2017	TRAVEL- ASU BOB RAMSEY'S SEMINAR. EMOTIONAL INTELLIGENCE	108 00
Check	05/11/2017	79945	Accounts Payable	REYNOSO, NIGEL		172 00
	Invoice			Date	Description	Amount
		NIGEL 051417		05/11/2017	TRAVEL- AZ LEADERSHIP PROGRAM 20 (WEEK 2)	172 00
Check	05/11/2017	79946	Accounts Payable	SOLORZANO, PEDRO		88 56
	Invoice			Date	Description	Amount
		2017-00001359		05/11/2017	REIMBURSEMENT- WORK BOOTS	88 56
Check	05/11/2017	79947	Accounts Payable	VARELA, MARIA TERESA		31 75
	Invoice			Date	Description	Amount
		2017-00001352		05/11/2017	REIMBURSEMENT-MATERIALS FOR SEWING CLASS AT SENIOR CENTER	31 75

City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 05/11/2017

Schedule L

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 18		\$61,130.75
Checks		18				\$61,130.75

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/11/2017	79948	Accounts Payable	ARIZONA BLUE STAKE, INC.		554 37
	Invoice		Date	Description		Amount
		2017-SA0052	01/01/2017	SEMI-ANNUAL ASSESSMENT F/ YUMA CO		554 37
Check	05/11/2017	79949	Accounts Payable	ARIZONA SOUTHWEST UNIFORMS LLC		378 86
	Invoice		Date	Description		Amount
		17-0505	05/05/2017	POLICE UNIFORMS		378 86
Check	05/11/2017	79950	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		374 00
	Invoice		Date	Description		Amount
		Y08-108 20170427	05/01/2017	PAYMENT FOR INMATE LABOR PROJECT		374 00
Check	05/11/2017	79951	Accounts Payable	CITY OF SOMERTON		18,415 25
	Invoice		Date	Description		Amount
		240	04/19/2017	MONTHLY BILLING PMT FOR MARCH 2017		18,415 25
Check	05/11/2017	79952	Accounts Payable	COMITE DE BIEN ESTAR INC		124 17
	Invoice		Date	Description		Amount
		1081	04/05/2017	BREAKFAST FOR VISION GROUP MEETING		124 17
Check	05/11/2017	79953	Accounts Payable	DE LA HOYA , TADEO		1,080 00
	Invoice		Date	Description		Amount
		2017-00001354	05/11/2017	TUITION REIMBURSEMENT SPRING 2017		1,080 00
Check	05/11/2017	79954	Accounts Payable	DESERT WATER		236 80
	Invoice		Date	Description		Amount
		66672	04/25/2017	PURCHASE OF WATER FOR PARKS DEPT		16 80
		66745	05/02/2017	BULK GALS OF WATER FOR FD		9 96
		66205	03/14/2017	WATER FOR PW DEPT- MARCH 2017		49 81
		66281	03/21/2017	WATER FOR PW DEPT- MARCH 2017		49 82
		66356	03/28/2017	WATER FOR PW DEPT- MARCH 2017		33 21
		30073	05/09/2017	DRINKING WATER FOR FD		8 85
		66822	05/09/2017	DRINKING WATER FOR FD		9 96
		941582	04/27/2017	GALS OF PROPANE GAS FOR FD		25 38
		66133	03/07/2017	WATER FOR PW- MARCH 2017		33 21
Check	05/11/2017	79955	Accounts Payable	GUST ROSENFELD P.L.C.		1,050 00
	Invoice		Date	Description		Amount
		322881	05/03/2017	LEGAL SERVICES		1,050 00


City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/11/2017	79956	Accounts Payable	GUZMAN , FRANCISCA		100 00
	Invoice		Date	Description		Amount
	10/2017		05/02/2017	TRANSLATING SERVICES		100 00
Check	05/11/2017	79957	Accounts Payable	IPS GROUP INC		567 99
	Invoice		Date	Description		Amount
	25074		04/30/2017	MONTHLY FEES FOR PARKING METERS		567 99
Check	05/11/2017	79958	Accounts Payable	MCNEECE BROS. OIL COMPANY, INC		22,881 71
	Invoice		Date	Description		Amount
	846698		04/30/2017	FUEL FOR VARIOUS DEPARTMENTS-APRIL 2017		22,881 71
Check	05/11/2017	79959	Accounts Payable	NICKLAUS ENGINEERING		9,894 00
	Invoice		Date	Description		Amount
	0027051		04/12/2017	PROFESSIONAL SERVICES FOR MARCH 2017		6,750 00
	0027052		04/12/2017	PROFESSIONAL SERVICES FOR MARCH 2017		3,144 00
Check	05/11/2017	79960	Accounts Payable	PARAGON POLYGRAPH		1,200 00
	Invoice		Date	Description		Amount
	SAN-0517-1		05/08/2017	PRE-EMPLOYMENT POLYGRAPH EXAMS		1,200 00
Check	05/11/2017	79961	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		1,550 00
	Invoice		Date	Description		Amount
	2017-00001355		07/29/2016	FIREFIGHTERS CANCER INSURANCE		1,550 00
Check	05/11/2017	79962	Accounts Payable	QUIÑONES TIRES LLC		10 00
	Invoice		Date	Description		Amount
	192		05/08/2017	TIRE REPAIR		10 00
Check	05/11/2017	79963	Accounts Payable	UNIVERSAL BACKGROUND SCREENING INC		48 60
	Invoice		Date	Description		Amount
	201704009066		04/30/2017	BACKGROUND CHECK		48 60
Check	05/11/2017	79964	Accounts Payable	VELEZ CONSULTING SERVICES		1,170 00
	Invoice		Date	Description		Amount
	2017-00001356		05/11/2017	CONSULTING SERVICES FOR THE WEEK OF MAY 1, 2017		1,170 00
Check	05/11/2017	79965	Accounts Payable	VELEZ CONSULTING SERVICES		1,495 00
	Invoice		Date	Description		Amount
	2017-00001357		05/11/2017	CONSULTING SERVICES FOR THE WEEK OF MAY 8, 2017		1,495 00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Schedule M

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/11/2017	79966	Accounts Payable	POLAR ICE LLC		316.08
	Invoice		Date	Description		Amount
	68020		04/15/2017	ICE MACHINE LEASE - FACILITIES		150.01
	68021		04/15/2017	ICE MACHINE LEASE - PUBLIC WORKS		166.07
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 1		\$316.08
Checks:		1		\$316.08		

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Schedule N

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		144		04/11/2017	VEHICLE MAINTENANCE/HWY USERS	100 00
		162		04/24/2017	VEHICLE MAINTENANCE/HWY USERS	25 00
Check	05/11/2017	79982	Accounts Payable	TOTER LLC		18,261 56
		Invoice		Date	Description	Amount
		65451529		03/23/2017	ENVIRONMENTAL EQUIPMENT/SW	18,261 56
Check	05/11/2017	79983	Accounts Payable	ULTRA SHOW MAKERS LLC		7,120 00
		Invoice		Date	Description	Amount
		101		04/24/2017	DJ SERVICES FOR ARTE EN LA CALLE EVENT	2,300 00
		102		04/24/2017	DJ SERVICES FOR CINCO DE MAYO EVENT	4,820 00
Check	05/11/2017	79984	Accounts Payable	UNITED FIRE		3,544 63
		Invoice		Date	Description	Amount
		661262		04/11/2017	UNIFORMS/FD	3,544 63
Check	05/11/2017	79985	Accounts Payable	USA BLUE BOOK		2,407 14
		Invoice		Date	Description	Amount
		247431		05/01/2017	MATERIALS/SUPPLIES USED FOR SAMPLING	1,244 48
		230696		04/12/2017	NEW TOOLS FOR WW OPERATORS	1,162 66
Check	05/11/2017	79986	Accounts Payable	VAN RIPER , ELLEN M		1,939 00
		Invoice		Date	Description	Amount
		2017-00001362		04/02/2017	ATTORNEY SERVICES	1,939 00
Check	05/11/2017	79987	Accounts Payable	WAXIE SANITARY SUPPLY		401 72
		Invoice		Date	Description	Amount
		76665513		04/28/2017	SOAP DISPENSERS/PARK RR	255 00
		76639609		04/17/2017	SOAP/PARK RR	53 53
		76623222		04/07/2017	DEODORANT DISPENSER FOR PARKS KARATE ROOM	62 09
		76641456		04/18/2017	DEODORANT DISPENSER FOR PARKS KARATE ROOM	31 10

1BYPAYABLE 1st BY Accounts Payable Totals.

Transactions: 21

\$47,430 65

Checks: 21 \$47,430.65

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/11/2017	79967	Accounts Payable	ALSCO, INC		580.09
	Invoice		Date	Description		Amount
	LYUM1146744		02/28/2017	UNIFORM SERVICES FOR PARKS DEPT		90.77
	LYUM1160566		04/18/2017	UNIFORM SERVICE FOR PARKS DEPT		98.76
	LYUM1162470		04/25/2017	UNIFORM SERVICE FOR PARKS DEPT		98.76
	LYUM1164447		05/02/2017	UNIFORM SERVICES FOR FLEET SVCS		44.78
	LYUM1164436		05/02/2017	UNIFORM SERVICES FOR UTILITIES		18.58
	LYUM1164768		05/02/2017	UNIFORM SERVICES FOR UTILITIES		3.94
	LYUM1166412		05/09/2017	UNIFORM SERVICES FOR UTILITIES		26.52
	LYUM1166730		05/09/2017	UNIFORM SERVICES FOR UTILITIES		3.94
	LYUM1166735		05/09/2017	UNIFORM SERVICES FOR UTILITIES		4.00
	LYUM1166423		05/09/2017	UNIFORM SERVICES/ FLEET SVCS		44.78
	LYUM1164446		05/02/2017	UNIFORM SERVICES/FACILITIES		72.63
	LYUM1166422		05/09/2017	UNIFORM SERVICES/FACILITIES		72.63
Check	05/11/2017	79968	Accounts Payable	ARIZONA EMERGENCY PRODUCTS, INC		821.30
	Invoice		Date	Description		Amount
	INV0016777		04/17/2017	PUSH BAR EXPLORER/PD		821.30
Check	05/11/2017	79969	Accounts Payable	BOUND TREE MEDICAL, LLC.		458.90
	Invoice		Date	Description		Amount
	82464605		04/12/2017	MEDICAL SUPPLIES/FD		458.90
Check	05/11/2017	79970	Accounts Payable	CSC OF YUMA		455.42
	Invoice		Date	Description		Amount
	569001		04/27/2017	AUTO PARTS FOR SW		313.63
	567999		04/20/2017	AUTO PARTS FOR SW		81.62
	568000		04/21/2017	AUTO PARTS FOR VW		22.14
	567658		04/19/2017	AUTO PARTS FOR VW		38.03
Check	05/11/2017	79971	Accounts Payable	FDC RESCUE PRODUCTS		1,130.25
	Invoice		Date	Description		Amount
	6926		05/03/2017	PPE (SAFETY) FOR WW OPERATORS		1,130.25
Check	05/11/2017	79972	Accounts Payable	GREEN RUBBER- KENNEDY AG		473.33
	Invoice		Date	Description		Amount
	Y-550477		04/24/2017	PPE (RESPIRATORS)/MATERIAL TO REPAIR DIGESTER #1		324.46
	Y-550349		04/13/2017	MATERIAL F/ BYPASS REPAIR@LIFTSTATION #300		148.87
Check	05/11/2017	79973	Accounts Payable	GUERRA, RUTH		500.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/11/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount	
				Invoice	Date	Description	Amount
				#44	05/09/2017	TRANSLATING SERVICES FROM 5/1/2017 TO 5/5/2017	500 00
Check	05/11/2017	79974	Accounts Payable	GUZMAN, FRANCISCA			87 00
				Invoice	Date	Description	Amount
				#9	04/26/2017	TRANSLATING SERVICES FOR COUNCIL MEETING 4/17/2017	87 00
Check	05/11/2017	79975	Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ			600 00
				Invoice	Date	Description	Amount
				051217	05/11/2017	BAND PERFORMANCE/MOTHER'S DAY CELEBRATION	600 00
Check	05/11/2017	79976	Accounts Payable	NIEVES HEIDY QUINTERO			750 00
				Invoice	Date	Description	Amount
				051217	05/11/2017	FOOD CATERING-MOTHER'S DAY CELEBRATION	750 00
Check	05/11/2017	79977	Accounts Payable	PHOENIX UNIFORMS			364.80
				Invoice	Date	Description	Amount
				982729	12/30/2016	BADGE/PD	118 95
				982729-	12/30/2016	BADGE/PD	118 95
				782702	02/06/2017	UNIFORM/PD	126 90
Check	05/11/2017	79978	Accounts Payable	PIRAMIDE CONSTRUCTION			6,100 00
				Invoice	Date	Description	Amount
				440725	04/25/2017	BUILDING MAINTENANCE/HR	4,200 00
				440724	04/25/2017	BUILDING MAINTENANCE/FLEET SHOP	600 00
				440723	04/25/2017	BUILDING MAINTENANCE/KARATE AREA	1,300 00
Check	05/11/2017	79979	Accounts Payable	PRINTING CENTER USA			566 10
				Invoice	Date	Description	Amount
				220814	03/21/2017	BROCHURES/COMMUNITY CLEAN-UP CAMPAIGN	566 10
Check	05/11/2017	79980	Accounts Payable	QUAIL CONSTRUCTION, LLC			559 41
				Invoice	Date	Description	Amount
				57548	04/20/2017	STREET SIGNS	559 41
Check	05/11/2017	79981	Accounts Payable	QUIÑONES TIRES LLC			310 00
				Invoice	Date	Description	Amount
				065	03/02/2017	VEHICLE MAINTENANCE/SW	100 00
				134	04/05/2017	VEHICLE MAINTENANCE/SW	50 00
				143	04/10/2017	VEHICLE MAINTENANCE/WATER	10 00
				076	03/08/2017	VEHICLE MAINTENANCE/HWY USERS	25 00



City of San Luis

Finance Department

COUNCIL MEETING JUNE 28, 2017 Disbursement Reports from 6/3/2017 to 6/16/2017

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	6/5/2017	\$ 38,313.88	Schedule A
Accounts Payable Check Account	6/8/2017	\$ 29,244.10	Schedule B
Accounts Payable Check Account	6/8/2017	\$ 1,309.00	Schedule C
Accounts Payable Check Account	6/8/2017	\$ 12,547.00	Schedule D
Accounts Payable Check Account	6/8/2017	\$ 4,009.40	Schedule E
Accounts Payable Check Account	6/8/2017	\$ 27,495.58	Schedule F
Accounts Payable Check Account	6/8/2017	\$ 52,487.94	Schedule G
Payroll Check Account	6/14/2017	\$ 275,131.03	Schedule H
Payroll Check Account	6/14/2017	\$ 4,407.46	Schedule I
Accounts Payable Check Account	6/15/2017	\$ 94,658.16	Schedule J
Accounts Payable Check Account	6/15/2017	\$ 74,273.34	Schedule K
Accounts Payable Check Account	6/15/2017	\$ 8,709.09	Schedule L

Total Disbursements: \$ 622,585.98

Please contact Ms. St. Louis prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro: Angelica V. Castro

Verified by Finance Director: C. Cortes by Kst

For Council approval on: _____

Mayor: _____

Council: _____

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CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/05/2017

Schedule A

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/05/2017	80263	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		34,177.49
		Invoice	Date	Description		Amount
		PSPRS 06012017	06/01/2017	PSPRS 06012017		34,177.49
Check	06/05/2017	80264	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		4,136.39
		Invoice	Date	Description		Amount
		060117	06/01/2017	CS 06012017		4,136.39
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		\$38,313.88
Checks:		2		\$38,313.88		

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Schedule B

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/08/2017	80280	Accounts Payable	SAN LUIS AIR CONDITIONING LLC		150.00
	Invoice		Date	Description		Amount
		17-1151	05/02/2017	REPLACE THERMOSTST FOR UTILITIES AND FINANCE OFFICE AREA		150.00
Check	06/08/2017	80281	Accounts Payable	WAXIE SANITARY SUPPLY		1,056.12
	Invoice		Date	Description		Amount
		76659216	04/26/2017	JANITORIAL SUPPLIES NEEDED FOR THE YOUTH CENTER		1,056.12
Check	06/08/2017	80282	Accounts Payable	YUMA AUTO REBUILDERS		581.55
	Invoice		Date	Description		Amount
		2017-00001472	05/03/2017	REPAIR LEFT DOOR SHELL FOR PARKS DEPT		581.55
Check	06/08/2017	80283	Accounts Payable	YUMA COUNTY FINANCIAL SERVICES		809.43
	Invoice		Date	Description		Amount
		2017-00001476	05/31/2017	REPLACE THERMOSTST FOR UTILITIES AND FINANCE OFFICE AREA		809.43
Check	06/08/2017	80284	Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.		1,203.72
	Invoice		Date	Description		Amount
		11003	06/01/2017	RE-ORDERING PATCH SEQUENCE & PCR FORMS		1,105.54
		10934	05/22/2017	BUSINESS CARDS FOR CITY ATTORNEY KAY M MACUIL		98.18
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 20		\$29,244.10
	Checks.	20		\$29,244.10		

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/08/2017	80265	Accounts Payable	ALSCO, INC		307.99
		Invoice	Date	Description		Amount
		LYUM1170700	05/23/2017	UNIFORM SERVICE FOR PARKS DEPT- MAY 2017		3.05
		LYUM1170379	05/23/2017	UNIFORM SERVICE FOR PARKS DEPT- MAY 2017		97.91
		LYUM1168410	05/16/2017	UNIFORM SERVICE FOR PARKS DEPT- MAY 2017		100.95
		LYUM1168401	05/16/2017	ANNUAL EXPENSE FOR UNIFORM SERVICE		26.52
		LYUM1170370	05/23/2017	ANNUAL EXPENSE FOR UNIFORM SERVICE		26.52
		LYUM1172271	05/30/2017	ANNUAL EXPENSE FOR UNIFORM SERVICE		26.52
		LYUM1174198	06/06/2017	ANNUAL EXPENSE FOR UNIFORM SERVICE		26.52
Check	06/08/2017	80266	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		375.00
		Invoice	Date	Description		Amount
		2331	05/26/2017	TOWING SERVICE		75.00
		2332	05/26/2017	TOWING SERVICE		75.00
		2337	05/30/2017	TOWING SERVICE		75.00
		2333	05/28/2017	TOWING SERVICE		75.00
		2334	05/29/2017	TOWING SERVICE		75.00
Check	06/08/2017	80267	Accounts Payable	ARIZONA MEXICO COMMISSION		1,500.00
		Invoice	Date	Description		Amount
		1573	05/26/2017	AMC SUMMIT SPONSORSHIP 2017-GALA TABLE SUMMIT		1,500.00
Check	06/08/2017	80268	Accounts Payable	BROADCAST MUSIC INC.		307.80
		Invoice	Date	Description		Amount
		29678422	04/02/2017	ANNUAL MUSIC BUSINESS LICENSE FOR PARKS & RECREATION DEPT EVENTS		307.80
Check	06/08/2017	80269	Accounts Payable	CENTURYLINK		10,727.00
		Invoice	Date	Description		Amount
		1409950116	05/19/2017	ONE-TIME INSTALLATION COST OF THE 911 SYSTEM		10,727.00
Check	06/08/2017	80270	Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC		72.00
		Invoice	Date	Description		Amount
		35973	05/30/2017	DESTRUCTION OF DOCUMENTS- PD		37.00
		35971	05/30/2017	RECORDS MANAGEMENT PROGRAM (DESTRUCTION) F/ PW DEPT		35.00
Check	06/08/2017	80271	Accounts Payable	DIRECTV, INC		127.39
		Invoice	Date	Description		Amount
		31172137582	04/16/2017	PAYMENT FOR DTV SERVICES FOR THE YOUTH CENTER		127.39
Check	06/08/2017	80272	Accounts Payable	ED WHITEHEAD'S TIRE		160.10

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount	
				Invoice	Date	Description	Amount
				13698	05/25/2017	PURCHASE TIRE FOR CITY ADMIN	160.10
Check	06/08/2017	80273	Accounts Payable	GREEN TECH PLUMBING		900.00	
				Invoice	Date	Description	Amount
				26	05/12/2017	INSTALLATION OF 1/2" COATED BLACK PIPE FROM GAS CYL TO BBQ GRILL	900.00
Check	06/08/2017	80274	Accounts Payable	GUERRA, RUTH		400.00	
				Invoice	Date	Description	Amount
				2017-00001475	06/06/2017	TRANSLATING SERVICES/COURT HEARINGS FROM 5/30/2017 TO 6/2/2017	400.00
Check	06/08/2017	80275	Accounts Payable	HILL BROTHERS CHEMICAL CO.		3,469.77	
				Invoice	Date	Description	Amount
				4434143	05/26/2017	BLEACH TO DISINFECT EFFLUENT DISCHARGE@EAST WWTP	3,469.77
Check	06/08/2017	80276	Accounts Payable	PIERCE COLEMAN PLLC		1,547.85	
				Invoice	Date	Description	Amount
				21171	05/15/2017	PSPRS HEARING FOR JOSE IBARRA	1,547.85
Check	06/08/2017	80277	Accounts Payable	PROFESSIONAL PEST CONTROL LLC		3,800.00	
				Invoice	Date	Description	Amount
				2650	05/29/2017	TERMITE SERVICE AND WARRANTY FOR 5 YEARS FOR GYMNASIUM	900.00
				2648	06/29/2017	TERMITE SERVICE AND WARRANTY FOR 5 YEARS FOR PARKS DEPARTMENT	500.00
				2649	05/29/2017	TERMITE SERVICE AND WARRANTY FOR 5 YEARS FOR CULTURAL CENTER	1,200.00
				2652	05/30/2017	TERMITE SERVICE AND WARRANTY FOR 5 YEARS FOR YOUTH CENTER	600.00
				2653	05/30/2017	TERMITE SERVICE AND WARRANTY FOR 5 YEARS FOR SWIMMING POOL	600.00
Check	06/08/2017	80278	Accounts Payable	QUINONEZ, FRANCISCO		545.00	
				Invoice	Date	Description	Amount
				10607	05/23/2017	TOWING SERVICE	75.00
				10620	05/24/2017	TOWING SERVICE	75.00
				10822	05/26/2017	TOWING SERVICE	75.00
				10752	05/25/2017	TOWING SERVICE	75.00
				10775	05/25/2017	TOWING SERVICE	95.00
				11019	05/28/2017	TOWING SERVICE	75.00
				11252-	05/31/2017	TOWING SERVICE	75.00
Check	06/08/2017	80279	Accounts Payable	REDDY RENTS		1,203.38	
				Invoice	Date	Description	Amount
				2017-00001473	04/27/2017	FLOOR RENTAL FOR 2017 DIA DEL NINO DANCE PERFORMANCES	601.69
				2017-00001474	05/08/2017	FLOOR RENTAL FOR 5 DE MAYO DANCE PERFORMERS	601.69

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Schedule C

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Invoice						Amount
	JENNY 061217	06/08/2017		TRAVEL: BORDER TRADE ALLIANCE CONFERENCE & BOARD MEETING		225 00
1BYPAYABLE 1st BY Accounts Payable Totals:						Transactions: 11
Checks: 11						\$1,309 00

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/08/2017	80285	Accounts Payable	BUSTAMANTE , ANGELICA		50.00
	Invoice		Date	Description		Amount
		2017-00001484	06/08/2017	REIMBURSEMENT-POOL RESERVATION		50.00
Check	06/08/2017	80286	Accounts Payable	CHAVEZ , IRIS		15.00
	Invoice		Date	Description		Amount
		2017-00001485	06/08/2017	REIMBURSEMENT- PARK RAMADA NONUSE		15.00
Check	06/08/2017	80287	Accounts Payable	DE LA VARA, JOSE		66.00
	Invoice		Date	Description		Amount
		JOSE 042817	06/08/2017	TRAVEL: ANNUAL BUDGET RETREAT		66.00
Check	06/08/2017	80288	Accounts Payable	HERNANDEZ, IBETT		108.00
	Invoice		Date	Description		Amount
		IBETT 061417	06/08/2017	TRAVEL: ASU BOB RAMSEY'S SEMINAR: LEADING CHANGE		108.00
Check	06/08/2017	80289	Accounts Payable	HIGGINS , CRAIG P , JR.		145.00
	Invoice		Date	Description		Amount
		CRAIG 061317	06/08/2017	TRAVEL: PISA 2017 32ND CONFERENCE		145.00
Check	06/08/2017	80290	Accounts Payable	MORALES , ROSARIO		50.00
	Invoice		Date	Description		Amount
		2017-00001486	06/08/2017	REIMBURSEMENT- POOL RESERVATION		50.00
Check	06/08/2017	80291	Accounts Payable	MUNOZ , MARIA		108.00
	Invoice		Date	Description		Amount
		MARIA 061417	06/08/2017	TRAVEL: ASU BOB RAMSEY'S SEMINAR: LEADING CHANGE		108.00
Check	06/08/2017	80292	Accounts Payable	RAMOS , MARIA CECILIA		145.00
	Invoice		Date	Description		Amount
		MARIA 053117	06/08/2017	TRAVEL: 2017 AMC SUMMIT		145.00
Check	06/08/2017	80293	Accounts Payable	REYNOSO, NIGEL		172.00
	Invoice		Date	Description		Amount
		NIGEL 061117	06/08/2017	TRAVEL: AZ LEADERSHIP PROGRAM (WEEK 3)		172.00
Check	06/08/2017	80294	Accounts Payable	ROSALES , MATIAS		225.00
	Invoice		Date	Description		Amount
		MATIAS 061207	06/08/2017	TRAVEL: BORDER TRADE ALLIANCE & BOARD MEETING		225.00
Check	06/08/2017	80295	Accounts Payable	TORRES, JENNY		225.00

Schedule D

City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 06/08/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		52417		06/08/2017	SERVICES RENDERED OF SCOREKEEPER FOR 2017 KICKBALL TOURNAMENT	30 00
Check	06/08/2017	80314	Accounts Payable	SOUTHWEST ENTRANCES, INC		1,350 00
	Invoice		Date	Description		Amount
		122302		04/27/2017	PURCHASE AND REPLACE EXISTING BRINKS LOCK POLICE DEPT WEST DOOR	1,350 00
Check	06/08/2017	80315	Accounts Payable	SUN RENTAL AND SALES INC.		190 33
	Invoice		Date	Description		Amount
		183527		05/25/2017	PURCHASE OF REPAIR ITEMS NEEDED FOR PARK DEPT. EQUIPMENT	190.33
Check	06/08/2017	80316	Accounts Payable	V & V ELECTRIC LLC		1,680 00
	Invoice		Date	Description		Amount
		813		06/01/2017	REMOVE EXTERIOR LAMP AND REPLACE WITH NEW LAMP FOR SENIOR CENTER	80 00
		815		06/01/2017	REPLACE ALL INTERIOR LIGHTS AND 3 PARKING LIGHTS FOR ACT BUILDIN	1,600 00
Check	06/08/2017	80317	Accounts Payable	VALENCIA, RODRIGO		553 00
	Invoice		Date	Description		Amount
		2017-00001480		06/08/2017	TUITION REIMBURSEMENT SPRING SEMESTER 2017	553 00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 22		\$12,547 00
Checks:		22				\$12,547 00

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City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/08/2017	80296	Accounts Payable	ALSCO, INC		100 95
	Invoice		Date	Description		Amount
		LYUM1172280	05/30/2017	UNIFORM SERVICE FOR PARKS DEPT-MAY 2017		100 95
Check	06/08/2017	80297	Accounts Payable	AMERICAN RED CROSS		300 00
	Invoice		Date	Description		Amount
		10505388	02/08/2017	2017 LTS FACILITY FEE FOR THE AQUATIC CENTER		300 00
Check	06/08/2017	80298	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		225 00
	Invoice		Date	Description		Amount
		2339	06/02/2017	SERVICES RENDERED OF SCOREKEEPER FOR 2017 KICKBALL TOURNAMENT		75 00
		2341	06/05/2017	TOWING SERVICES		75 00
		2338	05/31/2017	TOWING SERVICES		75 00
Check	06/08/2017	80299	Accounts Payable	ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY		200 00
	Invoice		Date	Description		Amount
		2017-00001477	06/08/2017	RENEWAL FEE FOR JORGE PEREZ-WATER OPERATOR CERTIFICATIONS		200 00
Check	06/08/2017	80300	Accounts Payable	BORDER GYM FITNESS LLC		1,175 00
	Invoice		Date	Description		Amount
		000005	06/08/2017	MAY 2017 MONTHLY SERVICE FEE		1,175 00
Check	06/08/2017	80301	Accounts Payable	CEBREROS, LUIS		325 00
	Invoice		Date	Description		Amount
		2017-00001482	06/08/2017	SPRING 2017 TUITION REIMBURSEMENT		325 00
Check	06/08/2017	80302	Accounts Payable	DESERT WATER		94 63
	Invoice		Date	Description		Amount
		30119	05/23/2017	DRINKING WATER FOR FD		13 28
		66926	05/23/2017	DRINKING WATER FOR FD		11 62
		67005	05/30/2017	DRINKING WATER FOR FD		11 62
		66885	05/16/2017	PURCHASE OF WATER FOR PARKS DEPT		24 90
		67033	06/01/2017	PURCHASE OF WATER FOR PARKS DEPT		33 21
Check	06/08/2017	80303	Accounts Payable	FELIX, FABIAN		325 00
	Invoice		Date	Description		Amount
		2017-00001481	06/08/2017	TUITION REIMBURSEMENT SPRING 2017 CLASS		325 00
Check	06/08/2017	80304	Accounts Payable	FNP-C & ASSOCIATES PLLC		240 00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	130		05/26/2017	CDL/DOT EXAM		80 00
	131		06/01/2017	CDL PHYSICAL		80 00
	132		06/06/2017	CDL/DOT		80 00
Check	06/08/2017	80305	Accounts Payable	GREEN D. HENRY		170.00
	Invoice		Date	Description		Amount
	2017-00001478		06/08/2017	PSPRS MAY REIMBURSEMENT		170 00
Check	06/08/2017	80306	Accounts Payable	MAYA'S CONSTRUCTION LLC.		1,020.20
	Invoice		Date	Description		Amount
	785		05/24/2017	DOOR REMOTE/BELL FOR RECORDS		1,020.20
Check	06/08/2017	80307	Accounts Payable	METRO FIRE EQUIPMENT INC		2,310.00
	Invoice		Date	Description		Amount
	IN00085320		05/10/2017	PERFORM ANNUAL FIRE ALARM & FIRE SPRINKLER INSPECTIONS		2,310 00
Check	06/08/2017	80308	Accounts Payable	OFFICE DEPOT		338.16
	Invoice		Date	Description		Amount
	916406404001		04/05/2017	OFFICE SHREDDER F/ HWY USERS & SW DIVISIONS		249.71
	930471707001		05/25/2017	OFFICE SUPPLIES FOR FIRE		88.45
Check	06/08/2017	80309	Accounts Payable	PUBLIC SAFETY CENTER, INC		331.23
	Invoice		Date	Description		Amount
	5737479		05/19/2017	BATTERIES FOR EVIDENCE		331.23
Check	06/08/2017	80310	Accounts Payable	QUINONEZ , FRANCISCO		150.00
	Invoice		Date	Description		Amount
	11677		06/05/2017	TOWING SERVICES		75 00
	11365		06/01/2017	TOWING SERVICES		75 00
Check	06/08/2017	80311	Accounts Payable	RAMIREZ , KASSANDRA		1,200.00
	Invoice		Date	Description		Amount
	2017-00001483		06/08/2017	TUITION REIMBURSEMENT FOR PSC-495		1,200.00
Check	06/08/2017	80312	Accounts Payable	RODARTE , RODRIGO		238.50
	Invoice		Date	Description		Amount
	2017-00001479		06/08/2017	TUITION REIMBURSEMENT SPRING 2017		238.50
Check	06/08/2017	80313	Accounts Payable	SANDOVAL , KATIA		30.00
	Invoice		Date	Description		Amount

Schedule E

City of San Luis Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 06/08/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/08/2017	80341 Utility Management Refund	ROSALES , NATALEY		179.58
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80342 Utility Management Refund	SALGADO , GRISELDA		25.83
	Account Type		Account Number	Transaction Date	Transaction Type
	Residential		6612-003	05/31/2017	Refund - Account Credit
Check	06/08/2017	80343 Utility Management Refund	URIAS , JESUS F		147.29
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80344 Utility Management Refund	VALTIERRA, SAIRA & MICHAEL HERRERA		68.64
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80345 Utility Management Refund	VERDUGO , AMANDA P		59.63
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80346 Utility Management Refund	ZAMUDIO , MARIA C & JOSE G		183.24
	Account Type		Account Number	Transaction Date	Transaction Type

1BYPAYABLE 1st BY Accounts Payable Totals:

Transactions: 29

\$4,009.40

Checks:

29

\$4,009.40

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	06/08/2017	80318 Utility Management Refund	ARMENTA , DANIELA		115.75
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80319 Utility Management Refund	ATONDO, BERTHA-LONCHERA SAHUARO LLC , BERTHA		304.80
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80320 Utility Management Refund	CASTILLO , PATRICIA		50.01
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80321 Utility Management Refund	CASTRO , MARIO A		173.68
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80322 Utility Management Refund	CHACON , KARYN		49.17
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80323 Utility Management Refund	CHAVEZ , NOEL A		283.51
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80324 Utility Management Refund	CINTORA , ANA K		130.34
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80325 Utility Management Refund	CORTEZ, GLORIA & FRANCISCO GONZALEZ		151.81
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80326 Utility Management Refund	FACUNDO , GERARDO & VERONICA		131.02
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80327 Utility Management Refund	FELIX , GABRIELA		105.46
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80328 Utility Management Refund	GONZALEZ , MIGDELINA		128.72
	Account Type		Account Number	Transaction Date	Transaction Type
Check	06/08/2017	80329 Utility Management Refund	GUTIERREZ , FAUSTINO I		55.64

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80330 Utility Management Refund	JUAREZ , PEDRO		214.98
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80331 Utility Management Refund	LEMUS, SALVADOR & REFUGIO BANALES		112.86
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80332 Utility Management Refund	LUGO , MANUEL E		101.08
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80333 Utility Management Refund	MACARENA, LAURA & MARIA E DE AVALOS		185.02
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80334 Utility Management Refund	MELENDREZ , REYNA		96.88
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80335 Utility Management Refund	MIRANDA , CRISTINA		129.71
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80336 Utility Management Refund	PATINO JOANNA & OCEGUERA RAUL		161.21
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80337 Utility Management Refund	PECH , HERMAN & ELIZABETH		202.50
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80338 Utility Management Refund	PRIETO , ENRIQUE		238.37
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80339 Utility Management Refund	REYES , ANTONIO		52.48
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>
Check	06/08/2017	80340 Utility Management Refund	RIVERA, MOISES & ALFREDO SANDOVAL		170.19
		<u>Account Type</u>	<u>Account Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>


City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/08/2017	80347	Accounts Payable	ACCURATE EXCAVATION LLC		6,784.39
	Invoice		Date	Description		Amount
		17-2395	06/05/2017	INSTALL BINCH BACKFLOW PREVENTER FOR ACT BUILDING		6,784.39
Check	06/08/2017	80348	Accounts Payable	BANDAI NAMCO HOLDINGS USA INC & SUBS		4,000.00
	Invoice		Date	Description		Amount
		3	06/05/2017	2017 SPRING PICNIC VENUE AND FOOD		4,000.00
Check	06/08/2017	80349	Accounts Payable	CATAMARAN MEDIA		3,580.68
	Invoice		Date	Description		Amount
		34350	05/03/2017	ADVERTISEMENT & PUBLICITY FOR CINCO DE MAYO EVENT 2017		3,580.68
Check	06/08/2017	80350	Accounts Payable	CRAFCO INC.		266.62
	Invoice		Date	Description		Amount
		9401636843	05/22/2017	REPLACE SQUEEGIE USED W/ CRACK SEALING EQUIPMENT		266.62
Check	06/08/2017	80351	Accounts Payable	EXCEPTIONAL WATER SYSTEMS, LLC		945.51
	Invoice		Date	Description		Amount
		6284	05/09/2017	PURCHASE OF ITEMS NEEDED FOR EQUIPMENT MAINTENANCE FOR THE POOL		945.51
Check	06/08/2017	80352	Accounts Payable	GUARDIAN MEDICAL PRODUCTS, LLC		4,105.50
	Invoice		Date	Description		Amount
		5730646	04/07/2017	MEDICAL SUPPLIES FOR SLFD		3,404.40
		5730684	04/07/2017	MEDICAL SUPPLIES FOR SLFD		72.00
		5731073	04/11/2017	MEDICAL SUPPLIES FOR SLFD		36.00
		5733593	04/26/2017	MEDICAL SUPPLIES FOR SLFD		593.10
Check	06/08/2017	80353	Accounts Payable	METRO FIRE EQUIPMENT INC		425.00
	Invoice		Date	Description		Amount
		IN00085322	05/10/2017	PERFORM ANNUAL FIRE EXTINGUISHER INSPECTIONS		425.00
Check	06/08/2017	80354	Accounts Payable	SUN RENTAL AND SALES INC.		448.76
	Invoice		Date	Description		Amount
		183623	05/30/2017	REPLACEMENT PARTS TO REPAIR MAINTENANCE EQUIPMENT/NEW BLOWER		448.76
Check	06/08/2017	80355	Accounts Payable	USA BLUE BOOK		419.45
	Invoice		Date	Description		Amount
		270619	05/26/2017	PPE (SAFETY GEAR) FOR VVV OPERATORS		419.45
Check	06/08/2017	80356	Accounts Payable	VELEZ CONSULTING SERVICES		5,525.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/08/2017

Schedule G

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/08/2017	80358	Accounts Payable	COMITE DE BIEN ESTAR INC.		50,765.74
	<u>Invoice</u>			<u>Description</u>		<u>Amount</u>
	2017-00001491			Partial waiver of Impact fees- Las Brisas Sunset Apartments		50,765.74
Check	06/08/2017	80359	Accounts Payable	TITLE BOXING		1,722.20
	<u>Invoice</u>			<u>Description</u>		<u>Amount</u>
	P067003801035			PURCHASE OF BOXING EQUIPMENT FOR THE YOUTH CENTER		327.98
	P067003801043			PURCHASE OF BOXING EQUIPMENT FOR THE YOUTH CENTER		335.97
	P067003801027			PURCHASE OF BOXING EQUIPMENT FOR THE YOUTH CENTER		111.27
	P067003801019			PURCHASE OF BOXING EQUIPMENT FOR THE YOUTH CENTER		946.98
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		<u>\$52,487.94</u>
Checks		2				\$52,487.94

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 6/8/17


Schedule H

Pay Day Register

Pay Date Range 05/27/17 - 06/09/17

Pay Batch 201712



US & MEX HEALTH = FAMILY	4,433.20	.00	POLICE OFFICERS	3,628.90	82,851.59
US & MEX HEALTH = SP	898.80	.00	RECREATION- ALL EMPLOYEES/	226.47	16,529.85
VSP - VISION FAMILY	664.20	.00	SEWAGE DISPOSAL/ PLANT	472.82	13,744.62
Net	<u>\$275,131.03</u> ✓		Street or Road Construction	1,325.70	16,509.20
			WATERWORKS OPERATIONS	<u>570.41</u>	16,438.21
			Total	\$11,260.79	

Direct Deposits	Amount
1st Bank Yuma	21,919.41
ACADEMY BANK	647.15
Bank of America	400.00
Chase Bank	112,030.64
CHASE BANK CA	4,099.27
CHASE BANK MORGAN	1,259.71
chase bank somerton	1,868.87
chase centro	640.77
Federal Credit Union	33,216.25
FEDERAL CREDIT UNION DS	831.43
FIRST CREDIT UNION	2,536.89
HUGHES FCU	100.00
National Bank	1,462.73
Navy Federal	5,513.24
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	978.27
PNC BANK	40.00
Sunbank	100.00
WASHINGTON FEDERAL	3,440.31
Wells Fargo	<u>55,848.76</u>
Total	\$247,053.70
Check	\$28,077.33

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Schedule I

Pay Day Register

Pay Date Range 06/01/17 - 06/01/17

Pay Batch 201706M

Pay Batch 201706M Total

Employees in Pay Batch 7

Female Employees in Pay Batch 3

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Gross Base
102 - SALARY	.0000	7,550.00	Gross	7,700.00	ASRS Council	102.06 .00
806 - TELEPHONE STIPEND	.0000	150.00	Imputed Income		ASRS LTD Council	1.26 .00
Total	0.0000	\$7,700.00	FEDERAL TAX WITHHOLDING	68.70	Dental Council	247.44 .00
			SOCIAL SECURITY TAX	477.40	EODCRS - COUNCIL	54.00 .00
			MEDICARE	111.67	EORP - LEGACY RATE COUNCIL	157.50 .00
			STATE WITHHOLDING	137.92	EORP COUNCIL RETIREMENT	423.00 .00
			ASRS Council	102.06	Health Council	6,669.55 .00
			ASRS LTD Council	1.26	HEALTHIEST YOU COUNCIL	56.00 .00
			Council Retirement EORP	564.50	Retirement Council EORP	927.75 .00
			Dental Council	190.30	Vision Council	74.90 .00
			EODCRS - COUNCIL	72.00	Total	\$8,713.46
			EODCRS - DISABILITY	1.73		
			Medical Council	1,515.80	Workers' Comp	Gross Base
			Vision Council	49.20	Total	
			Net	\$4,407.46 ✓		

Direct Deposits	Amount
1st Bank Yuma	714.95
Chase Bank	742.55
Federal Credit Union	892.12
REALTORS FED CRED UNION	594.78
Sunbank	381.68
Wells Fargo	359.93
Total	\$3,686.01
Check	\$721.45

06-15-2017

City of San Luis
Payment Batch Register

Schedule J

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		00123347		05/24/2017	LEGAL PUBLICATIONS	135.23
		00123351		05/24/2017	LEGAL PUBLICATIONS	68.80
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 52		\$94,658.16
Checks:		52		\$94,658.16		

R. Encinas
C

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/15/2017	80360	Accounts Payable	AFLAC		4,345.24
		Invoice	Date	Description		Amount
		2017-00001504	06/15/2017	INSURANCE FOR MAY 2017		4,345.24
Check	06/15/2017	80361	Accounts Payable	ALSCO, INC		134.34
		Invoice	Date	Description		Amount
		LYUM1168412	05/16/2017	UNIFORM SERVICES/CONTRACTUAL SERVICES-FLEET SERVICES FY201-2017		44.78
		LYUM1170381	05/23/2017	UNIFORM SERVICES/CONTRACTUAL SERVICES-FLEET SERVICES FY201-2017		44.78
		LYUM1172282	05/30/2017	UNIFORM SERVICES/CONTRACTUAL SERVICES-FLEET SERVICES FY201-2017		44.78
Check	06/15/2017	80362	Accounts Payable	APPLIED PRODUCTS GROUP LLC		10,337.29
		Invoice	Date	Description		Amount
		DVJFO4102-01	05/16/2017	CHLORINE FOR WATER TREATMENT/MTUs@ALL WELL SITES		10,337.29
Check	06/15/2017	80363	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE / TPT		36,516.38
		Invoice	Date	Description		Amount
		MAY 2017	06/15/2017	SALES TAX- MAY 2017		36,516.38
Check	06/15/2017	80364	Accounts Payable	ARIZONA STATE UNIVERSITY		540.00
		Invoice	Date	Description		Amount
		101974398	05/11/2017	Early bird registration fees for a one-day seminar		540.00
Check	06/15/2017	80365	Accounts Payable	AUTOZONE STORES, INC		1,887.57
		Invoice	Date	Description		Amount
		2756746883	06/08/2017	AUTOMOTIVE PARTS FOR WASTE WATER		235.23
		2756745946	06/07/2017	AUTOMOTIVE PARTS FOR FIRE		89.73
		2756747973	06/09/2017	AUTOMOTIVE PARTS FOR WATER		250.81
		2756747974	06/09/2017	AUTOMOTIVE PARTS FOR WATER		25.10
		2756747999	06/09/2017	AUTOMOTIVE PARTS FOR WATER		38.14
		2756744021	06/05/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER-CREDIT		(174.86)
		2756744003	06/05/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER		174.86
		2756744739	06/06/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER- CREDIT		(174.86)
		2756744039	06/15/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER		174.86

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2756729074		05/23/2017	AUTOMOTIVE PARTS FOR FACILITIES	119.56
		2756736831		05/30/2017	AUTOMOTIVE PARTS FOR CITY ATTORNEY	176.02
		2756737311		05/30/2017	AUTOMOTIVE PARTS FOR HWY USER	243.93
		2756737970		05/31/2017	AUTOMOTIVE PARTS FOR WATER DEPT	85.23
		2756738358		05/31/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER	132.20
		2756738359		05/31/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER	66.09
		2756737962		05/31/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER	192.53
		2756737964		05/31/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER- CREDIT	(192.53)
		2756737963		05/31/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER	153.56
		2756736883		05/30/2017	AUTOMOTIVE PARTS FOR PD	16.74
		2756736969		05/30/2017	AUTOMOTIVE PARTS FOR PD	35.24
		2756738198		05/31/2017	AUTOMOTIVE PARTS FOR PD	12.13
		2756738197		05/31/2017	AUTOMOTIVE PARTS FOR PD	12.72
		2756729073		05/23/2017	AUTOMOTIVE PARTS FOR PARKS	31.27
		2756737961		05/31/2017	AUTOMOTIVE PARTS FOR PARKS	17.12
		2756744740		06/06/2017	AUTOMOTIVE PARTS FOR SENIOR CENTER	146.75
Check	06/15/2017	80366	Accounts Payable	BANDAI NAMCO HOLDINGS USA INC & SUBS		2,560.00
	Invoice		Date	Description	Amount	
		3-	06/05/2017	2017 SPRING PICNIC VENUE AND FOOD- REMAINDER AMOUNT	2,560.00	
Check	06/15/2017	80367	Accounts Payable	BEAMSPEED LLC		139.90
	Invoice		Date	Description	Amount	
		2017-00001519	05/22/2017	Beamspeed Internet Services	139.90	
Check	06/15/2017	80368	Accounts Payable	BILL ALEXANDER FORD		370.26
	Invoice		Date	Description	Amount	
		336315	05/12/2017	PURCHASE AUTO PARTS FOR HWY USER DEPT	67.69	
		336453	05/09/2017	PURCHASE AUTO PARTS FOR FIRE DEPT	34.06	
		337439	06/06/2017	PURCHASE AUTO PARTS FOR WASTEWATER DEPT	102.30	
		337267	06/01/2017	PURCHASE AUTO PARTS FOR FIRE DEPT	166.21	
Check	06/15/2017	80369	Accounts Payable	BINGHAM EQUIPMENT CO		2,355.45
	Invoice		Date	Description	Amount	
		S32592	06/06/2017	PURCHASE SCREEN FILTER AND PUMP FOR WW #7862	2,355.45	

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/15/2017	80370	Accounts Payable	BLUE TARP FINANCIAL, INC		1,099.00
	Invoice		Date	Description		Amount
		37580039	04/04/2017	PORTABLE GENERATOR FOR POWER SUPPLY F/ VARIOUS EQUIPMENT		1,099.00
Check	06/15/2017	80371	Accounts Payable	CARLOS, FLORES F.		650.00
	Invoice		Date	Description		Amount
		2017-00001507	06/11/2017	GIS Field and Office Work- MAY 5, 2017 TO JUNE 11, 2017		650.00
Check	06/15/2017	80372	Accounts Payable	CENTURYLINK		262.32
	Invoice		Date	Description		Amount
		2017-00001518	06/04/2017	SERVICE AT THE INCUBATOR- 060417 - 070317		262.32
Check	06/15/2017	80373	Accounts Payable	CENTURYLINK		3,307.00
	Invoice		Date	Description		Amount
		2017-00001512	06/15/2017	LOCAL PHONE SERVICE - JUNE 2017		3,307.00
Check	06/15/2017	80374	Accounts Payable	CENTURYLINK		106.97
	Invoice		Date	Description		Amount
		1411047365	05/31/2017	LONG DISTANCE PHONE SERVICE - MAY 2017		106.97
Check	06/15/2017	80375	Accounts Payable	CORNELIO , SONIA		219.00
	Invoice		Date	Description		Amount
		SONIA 061917	06/15/2017	TRAVEL: 2017 AZ MUNICIPA CLERK'S ACADEMY		219.00
Check	06/15/2017	80376	Accounts Payable	CSC OF YUMA		55.44
	Invoice		Date	Description		Amount
		000571617	05/12/2017	PURCHASE AUTO PARTS FOR FIRE DEPT		55.44
Check	06/15/2017	80377	Accounts Payable	EAP PREFERRED		403.20
	Invoice		Date	Description		Amount
		14714	06/01/2017	EAP/WORK-LIFE SERVICES		403.20
Check	06/15/2017	80378	Accounts Payable	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.		1,695.00
	Invoice		Date	Description		Amount
		93298816	06/03/2017	ArcGIS Class for GIS User		1,695.00

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/15/2017	80379	Accounts Payable	FISHER CHRYSLER		56.16
	Invoice		Date	Description		Amount
		384310	05/05/2017	PURCHASE AUTOMOTIVE PARTS FOR FIRE DEPT		56.16
Check	06/15/2017	80380	Accounts Payable	FRESH TERRA SERVICES LLC		1,270.00
	Invoice		Date	Description		Amount
		5941	06/06/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (2ND QTR/EAST WWTP)		800.00
		5936	06/05/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (WEST WWTP/2ND QTR)		115.00
		5937	06/05/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (WEST WWTP/2ND QTR)		115.00
		5940	06/05/2017	WW ANALYSIS REQUIRED TO COMPLY W/ ADEQ REG. (WEST WWTP/2ND QTR)		240.00
Check	06/15/2017	80381	Accounts Payable	GALAVIZ , LIZANDRO		64.00
	Invoice		Date	Description		Amount
		LOUIE 062017	06/15/2017	TRAVEL: ATTEND TRAINING PROVIDED BY APS		64.00
Check	06/15/2017	80382	Accounts Payable	GEITH , AARON		50.00
	Invoice		Date	Description		Amount
		2017-00001517	06/15/2017	REIMBURSEMENT-WORK BOOTS		50.00
Check	06/15/2017	80383	Accounts Payable	GUARDIAN MEDICAL PRODUCTS, LLC		366.83
	Invoice		Date	Description		Amount
		5739936	06/05/2017	MEDICAL SUPPLIES FOR FD		263.46
		5738550	05/26/2017	MEDICAL SUPPLIES FOR FD		103.37
Check	06/15/2017	80384	Accounts Payable	JOUANNE DE ENCINAS , ROULA		87.18
	Invoice		Date	Description		Amount
		2017-00001503	06/15/2017	REIMBURSEMENT- PURCHASE OF UNIFORMS		87.18
Check	06/15/2017	80385	Accounts Payable	LEXIS NEXIS MATTHEW BENDER		72.86
	Invoice		Date	Description		Amount
		93060483	05/05/2017	AZ Rules of Court 17 SUPP		72.86
Check	06/15/2017	80386	Accounts Payable	LOPEZ, ENRIQUE		108.00
	Invoice		Date	Description		Amount
		ENRIQUE 050907	06/15/2017	TRAVEL: WACEMS MEETING		108.00
Check	06/15/2017	80387	Accounts Payable	LOPEZ, MELISSA		219.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
			Invoice	Date	Description	Amount
			MELISSA 061917	06/15/2017	TRAVEL: 2017 AZ MUNICIPAL CLERK'S ACADEMY	219.00
Check	06/15/2017	80388	Accounts Payable	LUCERO GOMEZ , ARTURO		548.00
			Invoice	Date	Description	Amount
			TR-201500309	06/15/2017	BOND REFUND- CHECK REISSUE	548.00
Check	06/15/2017	80389	Accounts Payable	MCMANUS , KRISTEN		194.00
			Invoice	Date	Description	Amount
			KRISTIN 062017	06/15/2017	TRAVEL: 2017 JUDICIAL CONFERENCE	194.00
Check	06/15/2017	80390	Accounts Payable	MERKOW, HAROLD J		1,351.36
			Invoice	Date	Description	Amount
			2017-00001506	05/21/2017	HEARING OFFICER CONTRACTUAL SERVICES	1,351.36
Check	06/15/2017	80391	Accounts Payable	OFFICE DEPOT		556.34
			Invoice	Date	Description	Amount
			929542386001	05/31/2017	OFFICE SUPPLIES FOR CULTURAL CENTER	205.80
			929542783001	05/31/2017	OFFICE SUPPLIES FOR AQUATIC CENTER	92.93
			932010447001	05/31/2017	OFFICE SUPPLIES FOR AQUATIC CENTER	17.64
			929542828001	05/31/2017	OFFICE SUPPLIES FOR AQUATIC CENTER	26.04
			9232851396001	04/29/2017	LUXOR STANDUP DESK	213.93
Check	06/15/2017	80392	Accounts Payable	ON TRACK OVERHEAD DOORS		379.62
			Invoice	Date	Description	Amount
			6837	06/08/2017	INCUBATOR ROLLUP DOOR REPAIRS	379.62
Check	06/15/2017	80393	Accounts Payable	PAUL CONWAY SHIELDS		1,088.44
			Invoice	Date	Description	Amount
			0404980-IN	05/26/2017	4" PASSPORT ONLY FOR FFS	1,088.44
Check	06/15/2017	80394	Accounts Payable	PITNEY BOWES CREDIT CORP		678.04
			Invoice	Date	Description	Amount
			3101241409	05/02/2017	MAILING SYSTEM FOR COURT	98.35
			3101294865	06/01/2017	MAILING SYSTEM FOR COURT	98.35
			2017-00001510	06/15/2017	MAILING SYSTEM FOR COURT	98.35

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		3101296432		06/01/2017	MAILING SYSTEM FOR CITY ADMIN	382.99
Check	06/15/2017	80395	Accounts Payable	PSI DIGITAL IMAGING SOLUTIONS		1,160.29
		Invoice		Date	Description	Amount
		63972		05/26/2017	Ink and Printheads for IT Plotter	1,160.29
Check	06/15/2017	80396	Accounts Payable	QUIÑONES TIRES LLC		35.00
		Invoice		Date	Description	Amount
		227		05/30/2017	REPAIRS AND/OR MAINTENANCE F/PW DEPT VEHICLES/EQUIPMENT	10.00
		201		05/12/2017	REPAIRS AND/OR MAINTENANCE FOR PW DEPT. VEHICLES/EQUIPMENT	25.00
Check	06/15/2017	80397	Accounts Payable	RAMON MOSQUEDA		210.00
		Invoice		Date	Description	Amount
		3524		06/09/2017	PURCHASE EMBROIDERY FOR SHIRT LOGOS FOR Y. DUENAS & M BOUCHER	150.00
		3527		06/09/2017	EMBROIDERY FOR FINANCE UNIFORM SHIRTS	60.00
Check	06/15/2017	80398	Accounts Payable	REDBURN TIRE COMPANY		1,831.15
		Invoice		Date	Description	Amount
		11023009		05/12/2017	PURCHASE TIRES FOR FIRE DEPT #8313	1,831.15
Check	06/15/2017	80399	Accounts Payable	SAN LUIS AIR CONDITIONING LLC		80.00
		Invoice		Date	Description	Amount
		17-1300		05/31/2017	REPLACE AC BELT IN TV ROOM FOR FIRE DEPT	80.00
Check	06/15/2017	80400	Accounts Payable	SIGNWORLD AMERICA INC.		580.76
		Invoice		Date	Description	Amount
		121454		03/01/2017	Rotary Paper Trimmer	580.76
Check	06/15/2017	80401	Accounts Payable	SILVA , EDGARDO		150.00
		Invoice		Date	Description	Amount
		2017-00001516		06/15/2017	REIMBURSEMENT- PARTIAL POOL RESERVATION AND DEPOSIT	150.00
Check	06/15/2017	80402	Accounts Payable	SMITH, RALPH E. SR.		810.00
		Invoice		Date	Description	Amount
		24956		05/23/2017	LAB TESTING MANDATED BY ADEQ & EPA FOR FY 16-17	405.00
		24891		04/30/2017	LAB TESTING MANDATED BY ADEQ & EPA FOR FY 16-17	405.00
Check	06/15/2017	80403	Accounts Payable	TOBY RAMOS TIRES, LLC		3,878.62

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Date	Description	Amount
		82912		04/26/2017	PURCHASE 4 DISM MOUNTS FOR SOLID WASTE DEPT #3270	120.00
		83243		05/08/2017	PURCHASE DISM MOUNTS FOR SOLID WASTE #3270	1,879.31
		83244		05/08/2017	PURCHASE DISM MOUNTS FOR SOLID WASTE #9937	1,879.31
Check	06/15/2017	80404	Accounts Payable		TOSHIBA FINANCIAL SERVICES	1,043.14
	Invoice			Date	Description	Amount
		2017-00001514		06/15/2017	CONTRACT #: 0373070, 0398771, 0455969	1,043.14
Check	06/15/2017	80405	Accounts Payable		US BANK EQUIPMENT FINANCE	3,355.79
	Invoice			Date	Description	Amount
		2017-00001515		06/15/2017	CONTRACT: 500-0380583,0408239,0413948,0448410,0506125,0493890	3,355.79
Check	06/15/2017	80406	Accounts Payable		V & V ELECTRIC LLC	2,600.00
	Invoice			Date	Description	Amount
		814		06/09/2017	REPLACE CEILING EXHAUST FANS FOR FIRE DEPARTMENT	2,600.00
Check	06/15/2017	80407	Accounts Payable		VAPEX ENVIRONMENTAL TECHNOLOGIES INC	1,347.32
	Invoice			Date	Description	Amount
		V001029-IN		04/20/2017	MATERIAL FOR MAINTENANCE TO VAPEX EQUIPMENT	1,347.32
Check	06/15/2017	80408	Accounts Payable		YUMA AUTO REBUILDERS	2,997.15
	Invoice			Date	Description	Amount
		2017-00001505		05/23/2017	PURCHASE PARTS AND LABOR TO REPAIR POLICE DEPT#3202	2,997.15
Check	06/15/2017	80409	Accounts Payable		YUMA HEALTH CARE SERVICES, INC	115.04
	Invoice			Date	Description	Amount
		83530		05/03/2017	OXYGEN TANK REFILLS FOR FIRE DEPT	115.04
Check	06/15/2017	80410	Accounts Payable		YUMA PRINTING & GRAPHIC DEPT.	185.68
	Invoice			Date	Description	Amount
		10980		05/26/2017	ENVELOPES	185.68
Check	06/15/2017	80411	Accounts Payable		YUMA SUN, INC	204.03
	Invoice			Date	Description	Amount

Schedule K

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		000000	ONLINE			135.10
Check	06/15/2017	80437	Accounts Payable	PURCHASE OF FOAM CUPS AND FORKS SEGOVIA, ALMA		70.00
		Invoice	Date	Description		Amount
		2017-00001538	06/15/2017	SERVICES RENDERED OF SCOREKEEPER FOR 2017 KICKBALL TOURNAMENT		70.00
Check	06/15/2017	80438	Accounts Payable	TORNADO FENCE LLC		1,953.00
		Invoice	Date	Description		Amount
		2017-00001532	06/13/2017	PLAZA II IMPROVEMENTS- NEW BLOCK RETAINING WALL		1,953.00
Check	06/15/2017	80439	Accounts Payable	TRI STATE STONE INC.		1,750.00
		Invoice	Date	Description		Amount
		2809	06/06/2017	INSTALLATION OF PREFAB CABINETS WHITE MELAMINE, QTY 6 (INV 2809)		1,750.00
Check	06/15/2017	80440	Accounts Payable	VALENCIA, ADALBERTO		192.00
		Invoice	Date	Description		Amount
		2017-00001540	06/15/2017	SERVICES RENDERED OF LEAGUE SUPERVISOR FOR 2017 MEN'S BASKETBALL		192.00
Check	06/15/2017	80441	Accounts Payable	WAXIE SANITARY SUPPLY		712.86
		Invoice	Date	Description		Amount
		76710515	05/19/2017	JANITORIAL SUPPLIES		42.28
		76709109	05/19/2017	JANITORIAL SUPPLIES		146.48
		76665518	04/28/2017	JANITORIAL SUPPLIES		524.10
1BYPAYABLE 1st BY Accounts Payable Totals:					Transactions: 30	\$74,273.34

Checks: 30 \$74,273.34

R. Encinas
HC

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/15/2017	80412	Accounts Payable	ARIZONA MUNICIPAL CLERK'S ASSOCIATION		300.00
		Invoice	Date	Description		Amount
		2017-00001547	06/15/2017	FY 17-18 MEMBERSHIP DUES FOR CITY CLERK		300.00
Check	06/15/2017	80413	Accounts Payable	CAZAREZ , KATHYA		224.00
		Invoice	Date	Description		Amount
		2017-00001539	06/15/2017	SERVICES RENDERED OF SCOREKEEPER FOR 2017 MEN'S BASKETBALL		224.00
Check	06/15/2017	80414	Accounts Payable	CDWG		33.98
		Invoice	Date	Description		Amount
		HQJ2384	04/25/2017	Multi Card Reader for PIO		33.98
Check	06/15/2017	80415	Accounts Payable	CELAYA , MIGUEL		40.00
		Invoice	Date	Description		Amount
		52017	06/15/2017	SERVICES RENDERED OF UMPIRE FOR 2017 KICKBALL TOURNAMENT		40.00
Check	06/15/2017	80416	Accounts Payable	CELAYA , PAOLA		220.00
		Invoice	Date	Description		Amount
		2017-00001545	06/15/2017	SERVICES RENDERED OF SCOREKEEPER FOR 2017 YOUTH BASEBALL LEAGUE		220.00
Check	06/15/2017	80417	Accounts Payable	CITY OF YUMA		30,111.98
		Invoice	Date	Description		Amount
		2017-00000098	06/06/2017	Brazos E-citation system		30,111.98
Check	06/15/2017	80418	Accounts Payable	CUEN , BERNARDO		100.00
		Invoice	Date	Description		Amount
		2017-00001543	06/15/2017	SERVICES RENDERED OF SCOREKEEPER FOR YOUTH BASEBALL LEAGUE 2017		100.00
Check	06/15/2017	80419	Accounts Payable	DIAZ , STEPHANIE		340.00
		Invoice	Date	Description		Amount
		100	05/24/2017	SERVICES RENDERED AQUATIC CENTER		340.00
Check	06/15/2017	80420	Accounts Payable	DIRECTV, INC		100.24
		Invoice	Date	Description		Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		31414067722		05/16/2017	PAYMENT FOR MONTHLY DTV SERVICE SUBSCRIPTION FOR THE YOUTH	100.24
Check	06/15/2017	80421	Accounts Payable	GILA ELECTRONIC		75.00
		Invoice		Date	Description	Amount
		4219		04/20/2017	MOTOROLA RADIOS, INV #S: 3935 AND 3929	75.00
Check	06/15/2017	80422	Accounts Payable	GUERRA , RUTH		500.00
		Invoice		Date	Description	Amount
		49		06/09/2017	Interpretation Services for Fiscal Year 2016-2017	500.00
Check	06/15/2017	80423	Accounts Payable	JACUINDE , TOMAS		120.00
		Invoice		Date	Description	Amount
		2017-00001544		06/15/2017	SERVICES RENDERED OF UMPIRE FOR 2017 WOMENS SOFTBALL LEAGUE	120.00
Check	06/15/2017	80424	Accounts Payable	LA PEQUENA		1,775.50
		Invoice		Date	Description	Amount
		2017-00001533		06/15/2017	PURCHASE OF TROPHIES & MEDALS FOR 2017 RECREATION LEAGUES	1,775.50
Check	06/15/2017	80425	Accounts Payable	MACHADO, IVAN & AIXIA GUTIERREZ		600.00
		Invoice		Date	Description	Amount
		2017-00001546		06/15/2017	Band performance for the Senior Center for Father's Day	600.00
Check	06/15/2017	80426	Accounts Payable	MARTINEZ, JOSE ALFREDO		260.00
		Invoice		Date	Description	Amount
		2017-00001534		06/15/2017	SERVICES RENDERED OF UMPIRE FOR 2017 KICKBALL LEAGUE	60.00
		2017-00001535		06/15/2017	SERVICES RENDERED OF UMPIRE FOR YOUTH BASEBALL LEAGUE 2017	200.00
Check	06/15/2017	80427	Accounts Payable	MCNEECE BROS. OIL COMPANY, INC		25,939.93
		Invoice		Date	Description	Amount
		847462		05/31/2017	FUEL FOR VARIOUS DEPARTMENTS FOR THE MONTH OF MAY 2017	25,939.93
Check	06/15/2017	80428	Accounts Payable	METRO FIRE EQUIPMENT INC		90.00
		Invoice		Date	Description	Amount
		IN00062337		11/08/2016	REPAIR SERVICES FOR Y.C FIRE EXTINGUISHER CABINET GLASS	90.00
Check	06/15/2017	80429	Accounts Payable	NUNEZ, RICHARD		160.00
		Invoice		Date	Description	Amount

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2017-00001541			SERVICES RENDERED OF REFEREE FOR 2017 MEN'S BASKETBALL LEAGUE	160.00
Check	06/15/2017	80430	Accounts Payable	ONE SOURCE DISTRIBUTOR LLC		2,418.89
		Invoice		Date	Description	Amount
		S5445434.001		04/28/2017	REPLACEMENT PART F/ DIGESTER #3@EAST WWTP	2,418.89
Check	06/15/2017	80431	Accounts Payable	PENN NEON SIGN CO., INC.		1,205.00
		Invoice		Date	Description	Amount
		17686		06/07/2017	MAINTENANCE TO SOFTBALL FIELD SCOREBOARD & PURCHASE OF EQUIPMENT	1,205.00
Check	06/15/2017	80432	Accounts Payable	PINA , RAFAEL		160.00
		Invoice		Date	Description	Amount
		2017-00001542		06/15/2017	SERVICES RENDERED OF REFEREE FOR 2017 MEN'S BASKETBALL LEAGUE	160.00
Check	06/15/2017	80433	Accounts Payable	PONCE, MANUEL		120.00
		Invoice		Date	Description	Amount
		61317		06/15/2017	SERVICES RENDERED OF INSTRUCTOR FOR TRAVELING SOFTBALL TEAM	120.00
Check	06/15/2017	80434	Accounts Payable	RAMON MOSQUEDA		123.06
		Invoice		Date	Description	Amount
		2840		02/08/2017	EMBROIDERY OF PARKS DEPT JACKETS	123.06
Check	06/15/2017	80435	Accounts Payable	RODRIGUEZ , MARIO		320.00
		Invoice		Date	Description	Amount
		61217		06/15/2017	SERVICES CSL GIRLS SOFTBALL TEAM FROM MAY31-JUNE2	60.00
		2017-00001536		06/15/2017	SERVICES RENDERED OF UMPIRE FOR 2017 WOMENS SOFTBALL LEAGUE	40.00
		2017-00001537		06/15/2017	SERVICES RENDERED OF UMPIRE FOR 2017 YOUTH BASEBALL LEAGUE	220.00
Check	06/15/2017	80436	Accounts Payable	SAM'S CLUB		4,257.90
		Invoice		Date	Description	Amount
		002811		04/25/2017	2017 BUDGET RETREAT SNACKS	258.65
		004643		04/27/2017	COFFEE SUPPLIES	389.27
		2017-00001520		05/01/2017	KITCHEN AND JANITORIAL SUPPLIES FOR FD	118.52
		000922		05/02/2017	KITCHEN AND JANITORIAL SUPPLIES FOR FD	717.53
		2017-00001522		03/20/2017	PURCHASE OF FURNITURE & CHAIRS NEEDED FOR THE YOUTH CENTER	2,273.60
		2017-00001523		03/23/2017	COFFEE SUPPLIES FOR SENIOR CENTER	365.23

Schedule L

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		EORP060917		06/15/2017	EORP 063017	1,915.75
Check	06/15/2017	80451	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		157.50
		Invoice		Date	Description	Amount
		PSPRS MB		06/15/2017	PSPRS 06302017	157.50
Check	06/15/2017	80452	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		2.26
		Invoice		Date	Description	Amount
		eodcrs dis062917		06/15/2017	EODCRS DIS 062917	2.26
Check	06/15/2017	80453	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		109.35
		Invoice		Date	Description	Amount
		ASRS LEGACY06091		06/15/2017	ASRS LEGACY 060917	109.35
Check	06/15/2017	80454	Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		405.00
		Invoice		Date	Description	Amount
		2017-00001529		06/15/2017	539 - AZ COPS - SLPD	405.00
Check	06/15/2017	80455	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		3,930.45
		Invoice		Date	Description	Amount
		CS 060917		06/15/2017	CS 060917	3,930.45
Check	06/15/2017	80456	Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		24.00
		Invoice		Date	Description	Amount
		2017-00001530		06/15/2017	705 - UNITED WAY	24.00
Check	06/15/2017	80457	Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		700.00
		Invoice		Date	Description	Amount
		2017-00001531		06/15/2017	543 - IAFF- FIRE DEPT	700.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 16		\$8,709.09
Checks:		16		\$8,709.09		

R Encinas

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 06/15/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	06/15/2017	80442	Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		205.38
	Invoice		Date	Description		Amount
		205.38	06/15/2017	CA CHILD SUPPORT		205.38
Check	06/15/2017	80443	Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		160.61
	Invoice		Date	Description		Amount
		AF	06/15/2017	CA CS 060917		160.61
Check	06/15/2017	80444	Accounts Payable	CHARGO PA , GURSTEL		52.21
	Invoice		Date	Description		Amount
		2017-00001524	06/15/2017	533 - GARNISHMENT		52.21
Check	06/15/2017	80445	Accounts Payable	CHILD SUPPORT SERVICES		274.62
	Invoice		Date	Description		Amount
		2017-00001525	06/15/2017	532 - GARNISHMENT - CHILD SUPPORT		274.62
Check	06/15/2017	80446	Accounts Payable	FOP/ALC		281.00
	Invoice		Date	Description		Amount
		2017-00001526	06/15/2017	714 - FOP/ALC		281.00
Check	06/15/2017	80447	Accounts Payable	INTERNAL REVENUE SERVICE		100.00
	Invoice		Date	Description		Amount
		2017-00001527	06/15/2017	533 - GARNISHMENT		100.00
Check	06/15/2017	80448	Accounts Payable	NATIONWIDE RETIREMENT SOLUTIONS		126.00
	Invoice		Date	Description		Amount
		2017-00001528	06/15/2017	562 - EODCRS - COUNCIL*		126.00
Check	06/15/2017	80449	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		264.96
	Invoice		Date	Description		Amount
		alt psprs 060917	06/15/2017	ALT PSPRS 060917		264.96
Check	06/15/2017	80450	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		1,915.75
	Invoice		Date	Description		Amount



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4.B.

Meeting Date: 06/28/2017

Department Head: Carlos Cortes, Assistant Finance Director, Finance Department

Submitted By: Carlos Cortes, Assistant Finance Director, Finance Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the approval of Lighting and Retention Basin Assessment Districts Budget for the 2017-2018 Fiscal Year. **(Carlos Cortes, Assistant Finance Director)**

SUMMARY:

These assessment districts were formed to provide street lighting and retention basin maintenance services in the developments. The County of Yuma requires City Council's approval for the budget in order to levy the assessments. The amounts are based on estimated cost the City will incur to provide these services.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE BUDGET FOR THE LIGHTING AND RETENTION BASIN ASSESSMENT DISTRICTS AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$354,185.00
BUDGETED AMOUNT:	\$354,185.00
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Assessment Prop. Tax #808-880-40600/\$0

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Projected revenue amount is \$354,185.00

Attachments

**CITY OF SAN LUIS
FY 2018 IMPROVEMENT DISTRICT BUDGET SCHEDULE
ENHANCED MUNICIPAL SERVICES**

DISTRICT NAME	ACRES	Maintenance	Street Lighting	Total Assessment
Bienestar 7A	1.00	10,470	2,430	12,900
Bienestar 7B	1.50	9,815	3,605	13,420
Las Quintas Phase 1	1.50	9,250	2,225	11,475
Las Quintas Phase 2	2.35	15,950	4,300	20,250
Los Portales 4 & 5	0.50	6,945	1,540	8,485
Rancho los Oros	1.50	17,610	5,965	23,575
Rio Sereno	0.75	15,215	2,225	17,440
Los Olivos	1.75	24,405	4,805	29,210
Bienestar 8a	1.65	20,805	3,440	24,245
Bienestar 8b	1.65	31,190	5,160	36,350
Las Brisas	1.00	5,780	2,480	8,260
Frontera Estates II	1.00	21,790	3,745	25,535
Bienestar 9A Ph I	3.25	33,950	7,110	41,060
Bienestar 9A Ph II	1.00	5,140	2,410	7,550
Bienestar 9B	5.20	53,770	16,500	70,270
Industrial Park - Magrino	-		3,100	3,100
Industrial Park - Sam Group	-		1,060	1,060
	26	282,085	72,100	354,185

CITY OF SAN LUIS
 Retention Basin Assessments
 Parks Department - Budget FY 2018
 Estimated Amounts per Acre

	Requirement	Annual Rate per acre
Labor		
1 Maintenance Specialist for 26 acres a year		
Per Budget Salary Schedule	\$ 39,340	
	Labor Allocation per acre	\$ 1,537
Maintenance / Other		
	Unit Cost	12 mo
Sprinklers (4 - 6 per month)	\$ 55	\$ 660
Rye Seeds		
- Summer & Summer	\$ 27	\$ 691
Fertilizer - 3 times a year		
Purchased by Tons/ cost per Lb	\$ 0.2844	
150 lb per acre	42.66	\$ 128
	Total Maintenance/Other per Acre	\$ 1,479
Minor Tools & Equipment		
Maintenance/other	\$ 500	
Tools & Equipment - Blower	900	
Tools & Equipment - Weedeater	900	
	\$ 2,300	
	Total minor Tools and Equipment per Acre	\$ 90
Fuel & Diesel		
\$ 90 Dlls per week (52)	\$ 4,680	
	Total Fuel & Diesel Rate per Acre	\$ 183
	Total Maintenance per Acre	\$ 3,289

DISTRICT NAME	Acres	Maintenance	Water Bill	Total	
				Maintenance	Streetlights
Bienestar 7A	1.00	3,289	7,180	10,469	2,429
Bienestar 7B	1.50	4,933	4,880	9,813	3,605
Las Quintas Phase 1	1.50	4,933	4,320	9,253	2,226
Las Quintas Phase 2	2.35	7,728	8,220	15,948	4,302
Los Portales 4 & 5	0.50	1,644	5,300	6,944	1,536
Rancho los Oros	1.50	4,933	12,680	17,613	5,966
Rio Sereno	0.75	2,466	12,750	15,216	2,226
Los Olivos	1.75	5,755	18,650	24,405	4,806
Bienestar 8a	1.65	5,426	15,380	20,806	3,442
Bienestar 8b	1.65	5,426	25,765	31,191	5,161
Las Brisas	1.00	3,289	2,490	5,779	2,482
Frontera Estates II	1.00	3,289	18,500	21,789	3,745
Bienestar 9A Ph I	3.25	10,688	23,265	33,953	7,109
Bienestar 9A Ph II	1.00	3,289	1,850	5,139	2,412
Bienestar 9B	5.20	17,100	36,670	53,770	16,496
Industrial Park - Magrino	-	-	-	-	3,102
Industrial Park - Sam Group	-	-	-	-	1,057
Totals	25.60	\$ 84,187	\$ 197,900	\$ 282,087	\$ 72,101

SUMMARY	
Labor	39,340
Maintenance / Other	37,867
Tools & Equipment	2,300
Fuel & Diesel	4,680
Total Summary	\$ 84,187

CITY OF SAN LUIS
Assessment Districts - Budget 2017-2018
Street Lighting

DISTRICT	Light Type	Maintenance	Cost / Unit	Monthly Cost	Surcharge	Total Annual Cost
BIENESTAR 7A	100 W	18	\$6.320	\$113.76	10.99	\$1,497
	150 W	2	\$8.820	\$17.64	1.70	\$232
	POLES	20	\$2.660	\$53.20	5.14	\$700
						\$2,429
BIENESTAR 7B	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	150 W	5	\$8.820	\$44.10	4.26	\$580
	POLES	27	\$2.660	\$71.82	6.94	\$945
						\$3,605
LAS QUINTAS #1	100 W	15	\$6.320	\$94.80	9.16	\$1,247
	150 W	3	\$8.820	\$26.46	2.56	\$348
	POLES	18	\$2.660	\$47.88	4.63	\$630
						\$2,226
LAS QUINTAS #2	100 W	12	\$6.320	\$75.84	7.33	\$998
	POLES	12	\$2.660	\$31.92	3.08	\$420
						\$1,418
*** LAS QUINTAS #2 - 17	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	POLES	23	\$2.660	\$61.18	5.91	\$805
						\$2,884
LOS PORTALES 4 & 5	100 W	13	\$6.320	\$82.16	7.94	\$1,081
	POLES	13	\$2.660	\$34.58	3.34	\$455
						\$1,536
RANCHO LOS OROS	100 W	44	\$6.320	\$278.08	26.86	\$3,659
	150 W	6	\$8.820	\$52.92	5.11	\$696
	POLES	46	\$2.660	\$122.36	11.82	\$1,610
						\$5,966
RIO SERENO	100 W	15	\$6.320	\$94.80	9.16	\$1,247
	150 W	3	\$8.820	\$26.46	2.56	\$348
	POLES	18	\$2.660	\$47.88	4.63	\$630
						\$2,226
LOS OLIVOS	100 W	34	\$6.320	\$214.88	20.76	\$2,828
	250 W	5	\$11.460	\$57.30	5.54	\$754
	POLES	35	\$2.660	\$93.10	8.99	\$1,224
						\$4,806
BIENESTAR 8A	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	250 W	3	\$11.460	\$34.38	3.32	\$452
	POLES	26	\$2.660	\$69.16	6.68	\$910
						\$3,442
BIENESTAR 8B	100 W	37	\$6.320	\$233.84	22.59	\$3,077
	250 W	5	\$11.460	\$57.30	5.54	\$754
	POLES	38	\$2.660	\$101.08	9.76	\$1,330
						\$5,161

CITY OF SAN LUIS
Assessment Districts - Budget 2017-2018
Street Lighting

	LAS BRISAS	100 W	21	\$6.320	\$132.72	12.82	\$1,746
		250 W	0	\$11.460	\$0.00	-	\$0
		POLES	21	\$2.660	\$55.86	5.40	\$735
							\$2,482
	FRONT. ESTATES 2	100 W	20	\$6.320	\$126.40	12.21	\$1,663
		250 W	8	\$11.460	\$91.68	8.86	\$1,206
		POLES	25	\$2.660	\$66.50	6.42	\$875
							\$3,745
	BIENESTAR 9A PH 1	100 W	35	\$6.320	\$221.20	21.37	\$2,911
		250 W	16	\$11.460	\$183.36	17.71	\$2,413
		POLES	51	\$2.660	\$135.66	13.10	\$1,785
							\$7,109
	*** BIENESTAR 9A Ph II	100 W	21	\$6.320	\$132.72	12.82	\$1,746
		POLES	19	\$2.660	\$50.54	4.88	\$665
							\$2,412
	BIENESTAR 9B	100 W	94	\$6.320	\$594.08	57.39	\$7,818
		250 W	29	\$11.460	\$332.34	32.10	\$4,373
		POLES	94	\$2.660	\$250.04	24.15	\$3,290
		POLES	29	\$ 2.66	\$77.14	7.45	\$1,015
							\$16,496
	*** Industrial Park - Magrino	150 W	21	\$8.820	\$185.22	17.89	\$2,437
		POLES	19	\$2.660	\$50.54	4.88	\$665
							\$3,102
	*** Industrial Park - Sam Group	150 W	7	\$8.820	\$61.74	5.96	\$812
		POLES	7	\$2.660	\$18.62	1.80	\$245
							\$1,057

GRAND TOTAL: \$72,101



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4.C.

Meeting Date: 06/28/2017

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion

ITEM:

Discussion and possible directions to staff on any and all matters regarding Assistant City Attorney Glenn Gimbut's proposed Employment Contract to clarify that he is a part-time hourly employee. (**Kay Marion Macuil, City Attorney and Glenn Gimbut, Assistant City Attorney**)

SUMMARY:

At present time Glenn Gimbut is employed as Assistant City Attorney as a part-time employee and has been so employed since October 16, 2015. As a part-time employee he has been paid an hourly rate. The purpose of this agreement is to confirm the hourly rate basis upon which he has been paid since that date and to replace the prior agreement to make that more clear.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE EMPLOYMENT CONTRACT AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$100,430
BUDGETED AMOUNT:	\$100.430
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Part-time Hourly 100-117-500005 Balance N/A Fiscal Year 2017-2018 has not yet started

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Budgeted amount of \$10,430 includes the rate of \$64.15 per hour, 25 hours/ week plus the employer-paid alternate contribution rate paid for all returning retirees under ARS §38-766.02(A) and payroll expenses.

The text of the contract is changed only for the purposes of confirming that this part-time position is on an hourly rate as it has been since October 16, 2015. The hourly rate has not changed.

Attachments

Employment Contract for Glenn Gimbut

Arizona Law on Employer-Paid Alternate Retirement Contribution

EMPLOYMENT AGREEMENT

This Agreement is made this _____ day of _____, 2017, at the City of San Luis, County of Yuma, State of Arizona, between The City of San Luis, Arizona, (“City”), a municipal corporation of the State of Arizona, 1090 E. Union Street., San Luis, Arizona, and Glenn Gimbut, referred to in this Agreement as “Assistant City Attorney.” This Agreement is to take effect from and after July 1, 2017.

In consideration of the mutual covenants, agreements and promises provided herein, the sufficiency of which is expressly acknowledged, City and City Attorney agree as follows:

SECTION I TERM AND NATURE OF EMPLOYMENT

At present time Glenn Gimbut is employed as Assistant City Attorney as a part time employee and has been so employed since October 16, 2015. As a part time employee he has been paid an hourly rate. The purpose of this agreement is confirm the hourly rate basis upon which he has been paid since that date.

SECTION II HOURS OF WORK

During the Agreement Period, the Assistant City Attorney shall be a part time employee. City agrees that Assistant City Attorney may perform private legal work.

SECTION III DUTIES

The Assistant City Attorney shall represent the City in its legal affairs and provide legal advice and counsel to the City of San Luis, under the supervision and direction of the City Attorney. The Assistant City Attorney shall serve the City diligently and according to his best professional and personal abilities in all respects, and generally do all things for the best interests of the City that is usually done by persons occupying his position as a legal officer of a political subdivision.

SECTION IV RATE OF COMPENSATION

- A. The Assistant City Attorney shall be entitled to an hourly wage of \$64.15, payable bi-weekly.
- B. City agrees to provide a cell phone and a tablet to Assistant City Attorney in the same manner as it does for department heads of the City.
- C. The Council may review, evaluate, and complete the evaluation of the performance

of the Assistant City Attorney from time to time during the term of this Agreement. The structure and timing of such review and evaluation, as well as any adjustment in compensation, shall be in the sole discretion of the City Council.

D. The Council agrees to budget and pay for the professional dues and subscriptions of the Assistant City Attorney for his continuation and participation in the State Bar of Arizona and national, regional, state and local associations and organizations necessary for his continued professional participation, growth and advancement, and for the good of the City. The Council also agrees to budget and to pay for the travel and subsistence expenses of Assistant City Attorney to attend short courses, institutes, seminars, and conferences as the Council deems appropriate and that is necessary for his professional development, to meet his continuing legal education requirements, and for the good of the City.

E. Unless otherwise stated herein, Assistant City Attorney shall be entitled to all other employment benefits provided for part time employees of the City.

SECTION V EXPIRATION OR TERMINATION OF THIS AGREEMENT

A. City Attorney may resign from his employment at any time upon the giving of at least thirty (30) days written notice to the Mayor and Council, unless the parties otherwise agree.

B. City Council agrees to give Assistant City Attorney at least thirty (30) days written notice of termination, unless the parties otherwise agree.

C. Upon termination, City Attorney shall only be entitled to compensation earned to the effective date of termination.

SECTION VI CONTRACT TERMS TO BE EXCLUSIVE

This written agreement contains the sole and entire agreement between the parties and shall supersede any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement nor any representations inducing its execution and delivery except such representations as are specifically set forth in this writing and the parties acknowledge that they have relied on their own judgment in entering into the same. The parties further acknowledge that any statements or representations that may have been made by either of them to the other are void and of no effect and that neither of them has relied on such statements or representations in connection with its dealings with the other.

SECTION VII
WAIVER OR MODIFICATION INEFFECTIVE
UNLESS IN WRITING

It is agreed that no waiver or modification of this Agreement or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this Agreement, or the rights or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

SECTION VIII
CONTRACT GOVERNED BY LAW OF
STATE OF ARIZONA

- A. The parties agree that it is their intention and covenant that this Agreement and performance under it and all suits and special proceedings relating to it be construed in accordance with and under and pursuant to the laws of the State of Arizona and that in any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of Arizona shall be applicable and shall govern to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.
- B. In the event that the City adopts as a policy a program of settling employment claims or suits by binding arbitration, and adopts a form of agreement for new employees to sign during the course of this Agreement, Assistant City Attorney agrees to sign said agreement and be bound by the same.
- C. This Agreement shall be subject to the cancellation provisions of ARS §38-511.

[Intentionally left blank, signatures continue on next page]

In witness whereof, the City of San Luis, Arizona has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested to by its Deputy Clerk, and Glenn Gimbut, Assistant City Attorney, has signed and executed this Agreement at 1090 E. Union Street, San Luis, Arizona on the _____ day of June 2017.

Glenn Gimbut, Assistant City Attorney

City of San Luis, Arizona

Gerardo Sanchez, Mayor

Attest:

Approved as to form:

Sonia Cornelio, City Clerk

Kay Macuil, City Attorney

State of Arizona
House of Representatives
Fifty-third Legislature
First Regular Session
2017

CHAPTER 227
HOUSE BILL 2166

AN ACT

AMENDING SECTION 38-766.02, ARIZONA REVISED STATUTES; RELATING TO THE ARIZONA STATE RETIREMENT SYSTEM.

(TEXT OF BILL BEGINS ON NEXT PAGE)

1 Be it enacted by the Legislature of the State of Arizona:

2 Section 1. Section 38-766.02, Arizona Revised Statutes, is amended
3 to read:

4 38-766.02. Retired members; return to work; employer
5 contribution payments; definitions

6 A. Notwithstanding section 38-766.01, subsection E, beginning July
7 1, 2012, an employer shall pay contributions at an alternate contribution
8 rate on behalf of a retired member who returns to work WITH AN ASRS
9 EMPLOYER in any capacity in a position ordinarily filled by an employee of
10 the employer OR IN A POSITION THAT IS SIMILAR IN DUTIES AND
11 RESPONSIBILITIES TO THAT OF A POSITION ORDINARILY FILLED BY AN EMPLOYEE OF
12 THE EMPLOYER. This subsection applies to a retired member who has reached
13 a normal retirement age or a retired member who retired under section
14 38-758 if the retired member's retirement benefit has not been suspended
15 pursuant to section 38-766.

16 B. The ASRS actuary shall determine the alternate contribution rate
17 in an annual valuation performed as of June 30. For the fiscal year
18 beginning on July 1 of the following calendar year, the valuation shall
19 determine the percentage to be applied to the compensation, gross salary
20 or contract fee of a retired member who meets the requirements of this
21 section.

22 C. The alternate contribution rate shall not be less than two
23 percent in any fiscal year. The alternate contribution rate is equal to
24 the lesser of:

25 1. The employer contribution rate established by the ASRS actuary
26 pursuant to section 38-737 plus the employer contribution rate established
27 by the ASRS actuary pursuant to section 38-797.06.

28 2. The total past service funding requirement rate established by
29 the ASRS actuary pursuant to section 38-737 plus the total past service
30 funding requirement rate established by the ASRS actuary pursuant to
31 section 38-797.06.

32 D. ASRS shall determine the schedule and method of payment of the
33 alternate contribution rate. Subject to section 38-738, subsection A, all
34 contributions made by the employer and allocated to the fund established
35 by section 38-712 are irrevocable and shall be used as benefits under this
36 article or to pay the expenses of ASRS. Payments made pursuant to this
37 section by employers become delinquent after the due date prescribed in
38 the board's rules and thereafter shall be increased by interest from and
39 after that date until payment is received by ASRS. ASRS shall charge
40 interest on the delinquent payments as prescribed in section 38-711. ASRS
41 may recover delinquent payments due under this section, together with
42 interest charges as provided in this section, by action in a court of
43 competent jurisdiction against an employer liable for payments or, at the
44 request of the director, ASRS may deduct the delinquent payments and

1 interest charges from any other monies, including excise revenue taxes,
2 payable to the employer by any department or agency of this state.

3 E. An employer of a retired member shall submit any reports, data,
4 paperwork or materials that are requested by ASRS and that are necessary
5 to determine the compensation, gross salary or contract fee associated
6 with a retired member who returns to work or to determine the function,
7 utilization, efficacy or operation of the return to work program.

8 F. For the purposes of this section:

9 1. "Contract fee" means the gross amount paid to a retired member
10 as an independent contractor minus an amount, not to exceed ten ~~per cent~~
11 PERCENT, for an administrative fee.

12 2. "Gross salary" means the gross amount paid to a retired member
13 by a leasing company as salary or wages, including amounts that are
14 subject to deferred compensation or tax shelter agreements, for services
15 rendered or that would have been paid to the retired member except for the
16 member's election or a legal requirement that all or part of the gross
17 amount be used for other purposes.

APPROVED BY THE GOVERNOR MAY 1, 2017.

FILED IN THE OFFICE OF THE SECRETARY OF STATE MAY 1, 2017.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.A.

Meeting Date: 06/28/2017

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion
Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding recommendation of a Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control to authorize San Luis FRONTERA Rotary Club to sell alcohol at the 4th of July Festivities to be held July 4, 2017. **(Marcos Ramirez, Sergeant at Arms of the San Luis FRONTERA Rotary Club)**

- A. Open public hearing
 - 1. Presentation by staff and/or applicant
 - 2. Call to the public on this item
- B. Close public hearing
- C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

SUMMARY:

San Luis FRONTERA Rotary Club wishes to sell alcohol at the 4th of July Festivities to be held July 4, 2017 from 4:00 p.m. to 12:00 a.m. at the San Luis Joe Orduño Park.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN PUBLIC HEARING.

- 1. Presentation by staff and/or applicant presentation
- 2. Call to the public on this item

B. I MOVE TO CLOSE PUBLIC HEARING.

C. I MOVE TO RECOMMEND APPROVAL TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL THE APPLICATION FOR THE SPECIAL EVENT LIQUOR LICENSE OF SAN LUIS FRONTERA ROTARY CLUB AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

The supporting information is attached to this Agenda Item Review Form

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: NO

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no associated fiscal impact with this item.

Attachments

Application-SL Rotary 4th of July 2017



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

RECEIVED
 2016-11-10 P 2:28
 CITY OF SAN LUIS
 OFFICE OF THE CITY CLERK

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: San Luis Frontera Rotary Club

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0734186

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

 Name of Business License Number Phone (Include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Joe Orduño Park

Address of Location: 965 N Park Avenue San Luis Yuma AZ 85349
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Ramirez Marcos 10/25/1988
Last First Middle Date of Birth

2. Applicant's mailing address: PO BOX 13926 San Luis Arizona 85349
Street City State Zip

3. Applicant's home/cell phone: (928) 627-3873 Applicant's business phone: (928) 988-1110

4. Applicant's email address: marcosramirez5550@gmail.com

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 1
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.
 Name San Luis Frontera Rotary Club Percentage: 100%
 Address PO BOX 13926 San Luis Arizona 85349
Street City State Zip
 Name _____ Percentage: _____
 Address _____
Street City State Zip
- Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
 "NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"**

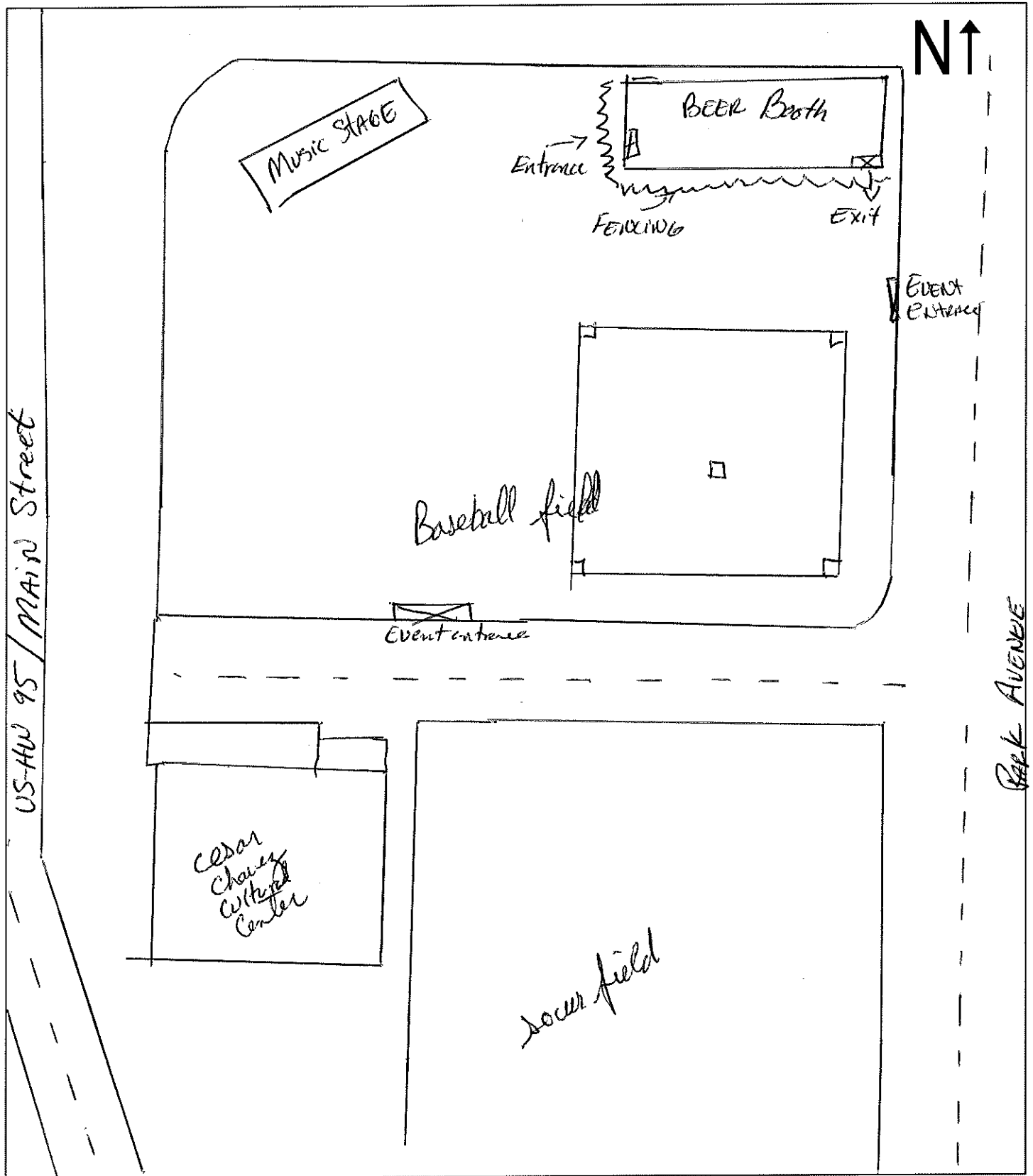
- What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)
2 Number of Police 2 Number of Security Personnel Fencing Barriers
 Explanation: Fencing will be placed around beer area. One entrance and One exit will be posted.
Security will be place at both ends to ensure proper flow of people. Signs will be posted
indicating entrance and exit.

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>7/4/2017</u>	<u>Tuesday</u>	<u>4:00 PM</u>	<u>12:00 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Marcos Ramirez declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

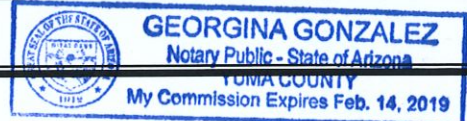
X Marcos Ramirez Signature Title/ Position Activities Director Date 6/1/2017 Phone Number 928-988-1110

The foregoing instrument was acknowledged before me this 1st Day June Month 2017 Year

State AZ County of Yuma

My Commission Expires on: Feb-14-2019 Date Signature of Notary Public Georgina Gonzalez

SECTION 14 This section is to be completed only by the applicant named in Section 9.



I, (Print Full Name) Marcos Ramirez declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Marcos Ramirez Signature Title/ Position Activities Director Date 6/1/2017 Phone Number 928-988-1110

The foregoing instrument was acknowledged before me this 1st Day June Month 2017 Year

State AZ County of Yuma

My Commission Expires on: Feb-14-2019 Date Signature of Notary Public Georgina Gonzalez

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf



SECTION 15 Local Governing Body Approval Section.

I, _____ recommend APPROVAL DISAPPROVAL
 (Government Official) (Title)

On behalf of _____, _____, _____, _____
 (City, Town, County) Signature Date Phone

SECTION 16 For Department of Liquor Licenses and Control use only.

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

- B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
- D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
- E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
- F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



CERTIFICATE OF LIABILITY INSURANCE

7/1/2017

DATE (MM/DD/YYYY)
6/1/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 500 West Monroe, Suite 3400 CHICAGO IL 60661 (312) 669-6900	CONTACT NAME: Lockton Companies PHONE (A/C No. Ext): 1-800-921-3172 E-MAIL ADDRESS: rotary@lockton.com	FAX (A/C No.): 1-312-681-6769	
	INSURER(S) AFFORDING COVERAGE		NAIC # 19437
INSURED 1393456 All Active US Rotary Clubs & Districts San Luis Frontera Rotary, District 5500 Attn: Risk Management Department 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER A: Lexington Insurance Company		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES ROTINO1**CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input type="checkbox"/> Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			015375594	7/1/2016	7/1/2017	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			015375594	7/1/2016	7/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below			NOT APPLICABLE			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as Additional Insured where required by written contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER**CANCELLATION**

City of San Luis 965 N. Park Avenue San Luis, Arizona 85349 San Luis Frontera Rotary, District 5500 Event on 7/4/2017 in San Luis, Arizona 85349	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.B.

Meeting Date: 06/28/2017

Department Head: Ketié St. Louis, Finance Director, Finance Department

Submitted By: Ketié St. Louis, Finance Director, Finance Department

Action Requested: Motion
Public Hearing
Resolution

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Resolution No. 1198. A resolution of the City of San Luis, Arizona, adopting the budget for Fiscal Year 2017 - 2018. **(Ketié St. Louis, Finance Director)**

- A. Open public hearing
 - 1. Staff Presentation
 - 2. Call to the Public on this Item
- B. Close public hearing
- C. Action on Resolution No. 1198

SUMMARY:

Pursuant to State Statute, the City Council is required to hold a public hearing before adopting the final budget that will establish the maximum ceiling for the City's budget.

Several budget preparation workshops were held during the month of April followed by the submission of a tentative recommended budget that was provided to City Council on June 14, 2017. At this point, staff has reviewed, revised, and compiled the data from all the work sessions for expected Fiscal Year 2017-18 revenues and expenditures. Therefore, we are submitting the final budget to Council for acceptance.

RECOMMENDATION / SUGGESTED MOTION:

- A. I MOVE TO OPEN THE PUBLIC HEARING**
 - 1. Presentation by Staff**
 - 2. Call to the Public on this Item**
- B. I MOVE TO CLOSE THE PUBLIC HEARING**
- C. I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 1198.**

Supporting information not attached to the Agenda Item Review Form:

Supporting information is attached to this Agenda Item Review Form.

Document to be Recorded?: Yes

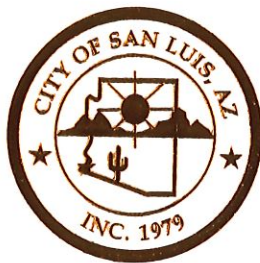
City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
There is no fiscal impact for this item.

Attachments

Resolution No. 1198



Resolution

NO. 1198

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

**CITY OF SAN LUIS, ARIZONA
ADOPTION OF THE BUDGET**

FISCAL YEAR 2017 – 2018

WHEREAS, in accordance with provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City Council did, on June 28, 2017, make an estimate of the different amounts required to meet public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation of the City of San Luis, Arizona, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the City Council met on June 28, 2017, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City Council would meet on June 28, 2017 at the office of the City Council for the purpose of hearing taxpayer, therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown of the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City of San Luis, Arizona for the Fiscal Year 2017-2018.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona this _____ day of June, 2017.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Macuil, City Attorney



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.C.

Meeting Date: 06/28/2017

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any all matters regarding Resolution No. 1199. A resolution of the Mayor and City Council of the City of San Luis, Arizona amending the travel and personnel policies to permit requests for supplemental travel allowance. **(Kay Marion Macuil, City Attorney)**

SUMMARY:

Employees and representatives of the City occasionally must travel on behalf of the City and incur unavoidable travel-related expenses which are not covered by the City's current per diem allowances. This resolution provides for a supplemental travel allowance up to a maximum of **\$100.00** subject to the usual approval process.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO ADOPT AND APPROVE RESOLUTION NO. 1199 PERMITTING SUPPLEMENTAL TRAVEL ALLOWANCE AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: Unknown
BUDGETED AMOUNT: See below
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Requests under this resolution will come out of the requesting Departments' "travel and per diem" budget.

Attachments

Resolution No. 527
Resolution No. 750
Resolution No. 1087

Travel Policy
Resolution No. 527
July 9, 2003
HR-3-07. Travel

CITY OF SAN LUIS

TRAVEL POLICY

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Origination date: July 9, 2003

Revision date:

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Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

RESOLUTION NO. 527

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, REPEALING THE CURRENT TRAVEL POLICY OF THE CITY OF SAN LUIS AND DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK ENTITLED "TRAVEL POLICY DATED JULY 9, 2003".

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA.

WHEREAS, that certain document entitled "Travel Policy dated July 9, 2003", three copies of which are on file in the office of the City Clerk, is hereby declared to be a public record, and said copies are ordered to remain on file with the City Clerk and;

WHEREAS, the City of San Luis, Arizona, did duly adopt the current Travel Policy on December 13, 1989; and

WHEREAS, an updated policy has been prepared to replace the current policy; and it is the desire of the Mayor and Council to repeal the current Travel Policy and adopt the new Travel Policy dated July 9, 2003, and

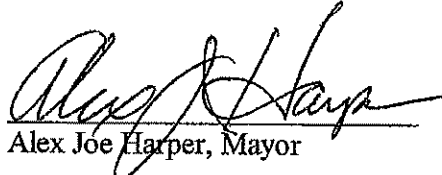
WHEREAS, the Mayor and Council of the City of San Luis, Arizona find that it is in the best interest of the employees of the City of San Luis, Arizona, that the new Travel Policy dated July 9, 2003, be adopted,

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Council of the City of San Luis, Arizona, as follows:

Section 1. That the Travel Policy of the City of San Luis is hereby repealed in its entirety and replaced by the Travel Policy dated July 9, 2003.

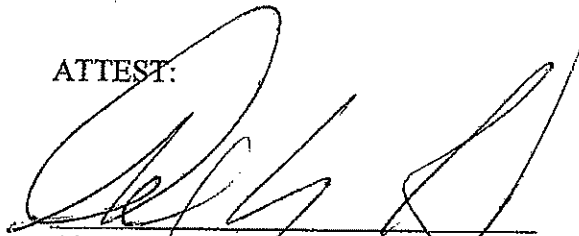
Page 2
Resolution No. 527
San Luis City Council

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY
OF SAN LUIS, ARIZONA, this 9th day of July, 2003.



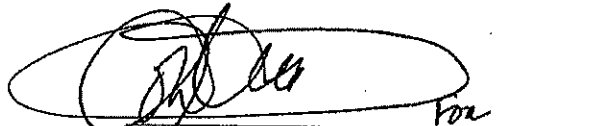
Alex Joe Harper, Mayor

ATTEST:



Alex U. Ruiz, City Administrator

APPROVED AS TO FORM:



Gerald W. Hunt, City Attorney

CITY OF SAN LUIS

TRAVEL POLICY

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ARTICLE 1. GENERAL

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Origination date: July 9, 2003

Revision date:

ARTICLE 1. GENERAL

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HR307-T-1-01. Definitions

HR307-T-1-02. General Provisions

HR307-T-1-03. Applicability

HR307-T-1-04. Authority

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 1 OF 1

ARTICLE 1. GENERAL

HR307-T-1-01
DEFINITIONS

Origination date: July 9, 2003
Revision date:

Purpose: To define terms used in this policy

Applicability: To the entire travel policy

HR307-T-1-01. Definitions

- A. Meal allowance or meal reimbursement. A meal allowance or meal reimbursement is that amount spent for a meal, not to exceed the maximum amount allowed for such meal.
- B. Meals and Incidental Expenses. The cost of meals and incidental costs, including laundry, communication expenses, etc. while in travel status that will be reimbursed in accordance with the City Travel Policy.
- C. Designated Post of Duty. The post of duty of each city employee is defined as the place where the official or employee spends the largest portion of his regular work day or working time, or the duty/work place to which he returns on completion of special assignments.
- D. Travel Status. For a City employee to be in travel status, the employee must be conducting necessary City business requiring approved travel.
 - 1. Except as otherwise may be herein provided, to be eligible for reimbursements for meals and incidental expenses and lodging, the traveler must be outside the City of San Luis when the services are purchased and consumed (in the case of meals and other tangible goods) or used (in the case of lodging and other services).
 - 2. While Conducting City business away from one's home and duty post, an individual may be entitled to mileage reimbursement.
- E. Traveler. City Council members, or employee of the City, who is in travel status (A.R.S.838-621A).

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 1 OF 2

ARTICLE 1. GENERAL

**HR307-T-1-02 GENERAL
PROVISIONS**

Origination date: July 9, 2003

Revision date: March 31, 2004

Purpose: To reimburse employees and City Council members for travel expenses directly associated with City business and to establish uniformity in procedures.

Applicability: To all city employees and to all City service positions, classified and unclassified, including but not limited to volunteers, management, contract employees and elected officials.

HR307-T-1-02. General Provisions

- A. In general, all travel for city business must be authorized in advance by the supervisor or Department Head. All travel for Council members must be approved in advance by the City Mayor.
- B. In-state and out of state travel.
 1. All travel within the boundaries of the state of Arizona shall be considered in-state travel, and
 2. All travel outside the boundaries of the state of Arizona shall be considered out-of-state travel.
 3. All out of state travel or out of the country travel requires authorization in advance from the City Administrator in the case of employees and from three members of council for the City Mayor and a council member; one of the three members of council authorizing the trip may be the traveler.
- C. Travel authorization is necessary even when the employee's expenses are paid or reimbursed by an agency other than the city and the trip is undertaken as part of an employee's official duties as a city employee. All travel is conducted according to this policy regardless of funding source.
- D. When travel is necessary, the most economical method of travel taking into account the travel time should be selected.
- E. Reimbursement for travel is limited to expense of travel by the most direct and usually traveled route taking into consideration the cost and travel time.
- F. An employee or official traveling by an indirect route or prolonged stay for his own pleasure and convenience will not be reimbursed for subsistence and travel expenses in excess of those, which would have been required for travel by the most direct and economic route or mode of transportation.
- G. Travel should be limited to essential personnel.
- H. Travel claims should be submitted at least every 30 days (monthly) to assure timely processing.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 2 OF 2	ARTICLE 1. GENERAL
HR307-T-1-02 GENERAL PROVISIONS		Origination date: July 9, 2003 Revision date: March 31, 2004

- I. All documentation related to official City travel must be maintained for audit purposes and examination by the public for a period of not less than 5 years or as indicated by federal audit, whichever is longer.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 1. GENERAL
HR307-T-1-03. APPLICABILITY		Origination date: July 9, 2003 Revision date:

Purpose: To define the application of this travel policy

Applicability: To travel policy

HR307-T-1-03. Applicability

The City of San Luis Travel Policy applies to all city employees and to all City of San Luis service positions, classified and unclassified, including but not limited to volunteers, management, contract employees and City Council members.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 1. GENERAL
HR307-T-1-04. AUTHORITY		Origination date: July 9, 2003 Revision date:

Purpose: **To define authority of travel policy**

Applicability: **To the entire travel policy**

HR307-T-1-04. Authority

- A. The travel policy is based on guidelines provided by the Arizona Revised Statutes with respect to public employees and travel reimbursement.
- B. The Finance Director is responsible for exercising control of travel expenses by keeping them within adopted budgetary appropriations and by enforcing this policy.

CITY OF SAN LUIS

TRAVEL POLICY

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ARTICLE 2. LODGING

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Origination date: July 9, 2003

Revision date:

ARTICLE 2. LODGING

Section

HR307-T-2-01. General

CITY OF SAN LUIS

TRAVEL POLICY

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ARTICLE 2. LODGING

HR307-T-2-01.
GENERAL

Origination date: July 9, 2003
Revision date:

Purpose: To establish lodging reimbursement amounts and procedures

Applicability: To all city employees and elected officials.

HR307-T-2-01. General

A. Definition. Lodging shall be defined as overnight living quarters at a commercial establishment such a motel or hotel for a single person rate and applicable taxes.

B. Eligibility for Reimbursement. The individual must be in authorized travel status to be reimbursed for lodging cost. Lodging costs incurred within a 75-mile radius of his/her designated duty post or residence will not be reimbursed unless an emergency exists, and the City Administrator approves it. Lodging must be at a commercial establishment and the individual is required to request the lowest available rate.

1. Original itemized lodging receipt is required. The lodging receipt must be itemized and must include the name, address, and telephone number of the establishment.
2. If a room is shared by two or more travelers, reimbursement is to be claimed by only one traveler, marked "Shared Lodging" and must include the names of all travelers sharing the room.
3. If the original lodging receipt is lost or destroyed, a photocopy may be submitted with the statement, *Treat as an Original*. The photocopy must be signed by the traveler, and his/her supervisor.
4. Benefits from any lodging promotion (such as free days lodging) are the property of the City and must be turned in.

C. Reimbursement Amounts.

1. The reimbursement amount includes room charges and applicable taxes. The reimbursement may not exceed the listed maximums plus tax for cities included in the "Rate Index", or for the default amount, plus tax if cities are not listed in the index. The City to be used under the rate index

CITY OF SAN LUIS

TRAVEL POLICY

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ARTICLE 2. LODGING

HR307-T-2-01.

Origination date: July 9, 2003

GENERAL

Revision date:

is determined by the address on the lodging establishment's statement.

2. The rate index will be updated periodically (usually annually).

- D. When lodging is shared, reimbursement per person shall not exceed the amount allowable per person at the single room rate plus tax.
- E. When lodging is shared with an individual not on City business (such as a spouse) reimbursement shall not exceed the single room rate plus tax.
- F. Individuals required to stay at a conference designated hotel may be reimbursed the least expensive (single room) conference lodging cost plus tax, provided the brochure from the conference indicating the lodging rates accompanies the lodging receipt.
- G. If the City Administrator determines in writing that a situation exists which makes compliance with the maximum impractical, the actual lodging cost may be reimbursed.
- H. Reimbursement shall not exceed the actual amount of lodging expenses.
- I. Exclusion.
 1. Lodging expense at other than a commercial establishment is not reimbursable.
 2. Lodging costs incurred within seventy-five (75) miles of an individual's designated post of duty or residence will not be reimbursed.

CITY OF SAN LUIS

TRAVEL POLICY

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ARTICLE 3. MEALS

TABLE OF CONTENTS

Origination date: July 9, 2003

Revision date:

ARTICLE 3. MEALS

Section

HR307-T-3-01. Definitions

HR307-T-3-02. Meals & Incidental Expenses

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 3. MEALS
HR307-T-3-01. DEFINITIONS		Origination date: July 9, 2003 Revision date:

Purpose: To establish guidelines for meal reimbursement

Applicability: To all travelers requesting reimbursement for City business.

HR307-T-3-01. Definitions.

- A. Disclaimer. Definitions of normal shift, workdays and travel days are applicable only in the context of interpreting City travel policy and are not to be applied to the calculation of the number of hours worked or for the computation of compensation or benefits.
1. Eligibility for Reimbursement. To be eligible for reimbursement, the individual must be in authorized travel status. The meal for which reimbursement is sought must be purchased and consumed outside the City limits.
 2. Workday. For purposes of City Travel Policy, an employee's workday encompasses the hours actually worked on a given day, irrespective of his or her normal shift.
 3. Travel Day. For purposes of City Travel Policy, a travel day is the employee's workday extended by that time the employee is in travel status though not working.
 4. Amount. The amounts allowed for meals are not intended to cover the entire cost of a meal taken while in travel status. The amounts are calculated to compensate the traveler for the estimated difference between the cost of a meal taken on the road and the cost of a meal prepared at home or purchased at a local establishment.

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 1 OF 2

ARTICLE 3. MEALS

**HR307-T-3-02. MEALS &
INCIDENTAL
EXPENSES**

Origination date: July 9, 2003
Revision date:

Purpose: To establish guidelines for meal and incidental expenses reimbursements.

Applicability: To all travelers requesting reimbursement.

HR307-T-3-02. Meals and Incidental Expenses

A. Meal Allowances.

1. **General.** Regardless of any circumstance or condition, a traveler may not claim reimbursement for more than three (3) meals in any single calendar day or in any period of twenty-four (24) consecutive hours. Except as may be otherwise specifically herein provided, to be reimbursed, meals must be purchased and consumed outside the City limits. To be reimbursed for any meal, the traveler must show where and when the trip began and ended.
2. **Full Day Allowances.** Except as may be otherwise provided, a travel day of ten (10) or more hours shall be considered a full day and entitle the traveler to reimbursement for up to three (3) meals. Exceptions include circumstance under which the traveler is by some other means (such as meals served at a conference or on a plane) provided one or more meals during the course of a day.
3. **Partial Day Allowances.** When the travel day is less than a full day as described above, the following guidelines shall be applied to the reimbursement of the amounts spent for meals when:
 - i. **Breakfast.** Breakfast qualifies for reimbursement when an employee is in travel status by six o'clock in the morning.
 - ii. **Lunch.** Lunch qualifies for reimbursement when an employee is in travel status from eleven o'clock in the morning to three o'clock in the evening.
 - iii. **Dinner.** Dinner qualifies for reimbursement when in travel status after six o'clock in the evening.

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 2 OF 2

ARTICLE 3. MEALS

**HR307-T-3-02. MEALS &
INCIDENTAL
EXPENSES**

**Origination date: July 9, 2003
Revision date:**

- B. Meal Provided. The traveler is not entitled to a meal allowance for substantial meals provided free on an airplane, included in conference registration fee or provided on a complimentary basis by the facility at which one is lodged.
1. A substantial meal is one that contains a serving of proteins in the form of meat, poultry, fish, seafood, or eggs.
 2. Breakfast, lunch or dinner reimbursement may be claimed for a facility that offers complimentary continental breakfast, snacks or refreshments.
 3. An exception may be made if the traveler shows just cause, such as a special diet, for purchasing a separate meal. Receipts are required and reimbursement may not exceed the allowable meal amount.
- C. Meals at Conferences, Seminars and Symposiums. Reimbursements for meals at conferences, seminars and symposiums in excess of Per diem rates may be made, at the discretion of the Finance Director, when:
1. The charge for the meal is not included in the conference fees; and
 2. The meal features a speaker, formal panel discussion, or other activity integral to the purpose of the conference.
- D. Reimbursement. Amounts per travel day and per meal are reimbursed according to the Rate Index and may not exceed the applicable amount.
1. When an employee is entitled to reimbursement for three consecutive meals on any one day, the amount expended for any particular meal is left to the employee's discretion. The total for all meals claimed may be shown as a lump sum for each calendar date, but may not exceed the amount allowed for a particular location.
 2. Requests for reimbursement of meals that are for less than the full-day allowance are to be done in accordance with the reimbursement schedule in A(3) of this section.
- E. Policy Exceptions.
1. Exceptions to this policy as it applies to the reimbursement of meals must be submitted to the City Administrator in writing stating the specific reason for the request and the circumstances that apply. The approval of the exception to this policy and justification letter must be maintained for audit purposes with the travel claim.
 2. The purchase with City funds or City credit card or reimbursement for alcoholic beverages is not authorized.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 4. TRANSPORTATION
TABLE OF CONTENTS		Origination date: July 9, 2003 Revision date:

ARTICLE 4. TRANSPORTATION

Section

HR307-T-4-01. General

HR307-T-4-02. Private Automobile

HR307-T-4-03. Rented Automobiles

HR307-T-4-04. City Vehicles

HR307-T-4-05. Common Carriers

HR307-T-4-06. Local Transportation

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 1 OF 1

ARTICLE 4. TRANSPORTATION

HR307-T-4-01.

Origination date: July 9, 2003

GENERAL

Revision date:

Purpose: To define transportation reimbursement for travel

Applicability: To all travelers claiming transportation reimbursement.

HR307-T-4-01. General.

- A. General. Reimbursement will be made only for the method of transportation that is in the best interest of the City considering the travel expense as well as the traveler's time. When more than one traveler uses the same motor vehicle, only one claim for mileage reimbursement will be allowed.
- B. Driver's License. A valid driver's license is required if the traveler is driving a City, private or rented motor vehicle on City business. The supervisor's signature on travel advance or travel reimbursement requests indicates that the supervisor has verified that the traveler has a valid driver's license.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 2	ARTICLE 4. TRANSPORTATION
HR307-T-4-02. PRIVATE AUTOMOBILE		Origination date: July 9, 2003 Revision date:

Purpose: To establish guidelines for private automobile reimbursement.

Applicability: To all travelers claiming mileage and private automobile expenses.

HR307-T-4-02. Private Automobile

A. Privately-Owned Motor Vehicle.

1. Mileage Reimbursement Rates: travelers will be reimbursed for mileage for use of their own vehicles for City business according to the rate used by the IRS for mileage expenses. See rate index.
 3. A traveler using a privately owned vehicle for City business with supervisory approval may receive mileage reimbursement regardless of eligibility for lodging or meals reimbursement. This also applies within a 75-mile radius of duty post.
 4. Miles for local, in-city travel or multiple local stops needs to be identified and the exact miles recorded in order to claim reimbursement.
 5. Reimbursement mileage is computed as the mileage for the most direct route to the destination.
 6. When a trip is commenced or terminated at the individual's home, the distance traveled shall be computed from his post of duty or home, whichever shall result in the lesser distance. When a trip begins or ends at the individual's post of duty, the distance traveled shall be computed from the post of duty.
 7. Map mileage may only be used between cities and towns. If map mileage is used, enter *Map Mileage* in place of odometer readings.
 8. The use of Internet mapping program to determine map mileage is permissible provided that a printout of the program showing the addresses and the calculation is included with the travel claim.
 9. Mileage claims for privately owned motor vehicles should specify the street address; city and state departed from and arrived at.
 10. Travelers who regularly incur mileage reimbursement expenses must file an itemized travel claim at least once a month in order to receive reimbursement.
- B. A traveler driving a privately owned motor vehicle on City business must have current vehicle insurance (A.R.S.828-4131) and a valid driver's license (A.R.S.828-4131) verified by the supervising authority prior to travel.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 2 OF 2	ARTICLE 4. TRANSPORTATION
HR307-T-4-02. PRIVATE AUTOMOBILE		Origination date: July 9, 2003 Revision date:

1. If the traveler does not carry motor vehicle liability insurance, it is the responsibility of the supervisor to prohibit the use of the private vehicle on City business and to require that a City owned automobile is used.
 2. If a traveler driving a privately owned vehicle is involved in an accident and found to be at fault, his or her liability insurance carrier is responsible to the limit of the policy. If the amount exceeds that coverage, the City's self insurance program will, at the time, cover the amount over the policy limits if the traveler was acting within the course and scope of his or her employment.
 3. If a traveler, driving his or her own motor vehicle on City business is involved in an accident, regardless of fault, the City will not reimburse the traveler for any physical damage to the motor vehicle (comprehensive and collision).
- C. When two or more employees travel in the same personal vehicle at the same time, only one employee will be reimbursed for mileage expense.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 4. TRANSPORTATION
HR307-T-4-03. RENTED AUTOMOBILES		Origination date: July 9, 2003 Revision date:

Purpose: To establish guidelines for private automobile reimbursement.

Applicability: To all travelers claiming mileage and private automobile expenses.

HR307-T-4-03. Rented Automobiles.

Rented automobiles may be used when other means of travel cannot be used economically or conveniently. The Department Head will approve the use of rented automobiles and will consider the expense and other means of transportation such as City vehicles, public transportation, and taxicab shuttles.

1. Itemized commercial receipts are required to reimburse for motor vehicle rental A.R.S.838-625.
2. Rented motor vehicle insurance costs incurred by the traveler are not reimbursable.
3. Travelers using rented vehicles will not be allowed to claim mileage. Reasonable gasoline will be reimbursed if receipts are provided.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 4. TRANSPORTATION
HR307-T-4-04. CITY VEHICLES		Origination date: July 9, 2003 Revision date:

Purpose: To establish procedures for proper use of City vehicles and to comply with statutes.

Applicability: To all travelers using City vehicles.

HR307-T-4-04. City Vehicles.

- A. City vehicles should be used in place of privately owned motor vehicles whenever possible.
- B. Prohibit the use of City vehicles for transporting individuals not essential to the purpose for which the vehicle was dispatched.
- C. City vehicles are for City business use only.
- D. Any authorized person using a City vehicle must record miles used in vehicle log kept in the car or at a designed office.
- E. Charge gasoline purchases for City vehicles to authorized City credit cards when possible, and follow reimbursement procedures—which require receipts—for reimbursement of cash purchases of gasoline.
- F. Proper care of vehicle.
 1. Persons using City vehicles should exercise reasonable care while using the vehicle.
 2. Turn in vehicle with at least half a tank of gasoline.
 3. Maintain vehicle clean.
 4. Take vehicle to car wash for cleaning when needed. Car wash expenses limited to \$8 per car per wash.
 5. Report any malfunctioning to garage supervisor.

CITY OF SAN LUIS		
TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 4. TRANSPORTATION
HR307-T-4-05. COMMON CARRIERS		Origination date: July 9, 2003 Revision date:

Purpose: To establish guidelines for common carrier fares and expenses.

Applicability: To all travelers.

HR307-T-4-05. Common Carriers.

A. Transportation expenses are for common fares, private automobile or airplane tickets, bridge, and road tolls, necessary taxi, bus, or streetcar fares, parking fees and all other charges essential to travel. Airport parking or storage fees will be allowed if the total cost is less than the cost of a taxicab to and from the airport.

B. Limitation.

1. Reimbursement will be made only for the method of transportation, which is in the best interest of the city considering direct expense as well as the traveler's time. The supervisor or Department Head will authorize the use of a private vehicle and the Finance Director will determine the most appropriate method of travel, if there is conflict or concern.
2. Reimbursement for commercial airfare may exceed the lowest fare only if seats are unavailable at the lowest fare and travel is imperative.
3. Benefits from any airline promotion belong to the City, and must be turned in.
4. Flight insurance purchased by the traveler is not reimbursable.
5. When a trip is commenced or terminated at the claimant's home, the distance traveled shall be computed from either the post of duty or home, whichever shall result in the lesser distance. When a trip begins or ends at the individual's post of duty, the distance traveled shall be computed from the post of duty.

C. Common Carrier. When possible, travelers should consider advance purchase requirements for special fares from vendors and plan accordingly to purchase tickets with a City credit card rather than a check or reimbursement.

1. Air Travel. Generally, it is considered more economical in terms of time and money than other modes of transportation in making long trips. Claims for transportation by scheduled airlines shall be allowed at the lowest fare available.
2. Railroad. Travel is permitted and sleeping accommodations are considered as transportation. However, because of scarcity and costs of rail transportation, other methods of transportation should be considered first.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 4. TRANSPORTATION
HR307-T-4-06. LOCAL TRANSPORTATION		Origination date: July 9, 2003 Revision date:

Purpose: To establish guidelines for local transportation while traveling.

Applicability: To all travelers.

HR307-T-4-06. Local Transportation.

- A. Local Transportation. Taxicabs, airport limousines, local buses, and streetcars are classified as local transportation. Rental automobiles may be used for in-city travel with approval from Department Head as stated in section 4-03 of this policy. Local transportation shall not be considered as regular common carrier transportation. Receipts must be furnished with the claim for reimbursement.
- B. Transportation to and from air terminals shall be by limousine or airport bus, rather than taxi, when such service is available, unless there is justification for the use of a taxi and is presented in writing to Finance Director.
 - 1. Airport storage or parking for privately owned motor vehicle is allowed only if less than taxi fare to and from the airport and requires a receipt.
 - 2. If a traveler is dropped off at the airport, no parking is reimbursable. When the traveler is picked up at the airport, up to one hour of parking may be reimbursed and requires receipt.
- C. Incidental Travel Expenses. Expenses incidental to travel like a map are reimbursable expenses. Baggage handling, gratuities and tips are not reimbursable. Receipts supporting incidental expenses must be furnished with the claim.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 5. ACCIDENTS
TABLE OF CONTENTS		Origination date: July 9, 2003 Revision date:

ARTICLE 5. ACCIDENTS

Section

HR-307-T-5-01. General

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 5. ACCIDENTS
HR307-T-5-01. GENERAL		Origination date: July 9, 2003 Revision date:

Purpose: To establish procedures for reporting accidents

Applicability: To all travelers using all means of transportation

HR307-T-5-01. General

- A. General. All accidents or incidents that result in damage to City property, damage to property of other, bodily injury or some other form of damage to an individual or organization, the situation should be reported immediately to Department Head and to the risk management representative.
- B. Reporting of claim.
 - 1. File notice of claim and/or supervisor's report of injury promptly within 24 hours of the incident.
 - 2. Catastrophic accidents or fatalities should be reported immediately to the City's risk management representative.
 - 3. Do not talk about the accident to anyone other than the appropriate individual(s) within the City, or the risk management representative.
 - 4. Do not give any reports to any other individuals, except police.

CITY OF SAN LUIS		
TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 6. MISCELLANEOUS
TABLE OF CONTENTS		Origination date: July 9, 2003 Revision date:

ARTICLE 6. MISCELLANEOUS

Section

HR307-T-6-01. Miscellaneous Issues

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 1 OF 1

ARTICLE 6. MISCELLANEOUS

HR307-T-6-01.

Origination date: July 9, 2003

GENERAL

Revision date:

Purpose: To address other potential issues and expenses related to business travel

Applicability: To all City travelers

HR307-T-6-01. Miscellaneous issues.

A. Communications Expense.

1. Business communications charges, including faxes and copies, are reimbursable if documented by receipts.
2. Business calls should be noted as such on hotel receipt.
3. Personal phone calls to call home are reimbursable up to a maximum of one phone call per day not to exceed five minutes per day. Other personal calls are not reimbursable.
4. Business calls while on city business must submit a receipt, or other evidence of the call and amount for call with the travel claim form for reimbursement.
5. Receipt or copies of telegrams sent on city business must be furnished along with the travel claim form.

B. Extending Business Trips with Vacation Time. When a traveler is approved to extend a business trip using vacation time or compensatory time, the traveler will be reimbursed lodging and meals for the days he is doing business for the City, including the travel time from and to the post of duty or residence. Airfare equivalent to roundtrip travel to and from business destination will be borne by the City. Other travel expenses incurred for non-City business will not be reimbursed.

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 1	ARTICLE 7. TRAVEL CLAIMS
TABLE OF CONTENTS		Origination date: July 9, 2003 Revision date:

ARTICLE 7. TRAVEL CLAIMS

Section

HR307-T-7-01. Travel Advance

HR307-T-7-02. Procedures

CITY OF SAN LUIS

TRAVEL POLICY	PAGE 1 OF 2	ARTICLE 7. TRAVEL CLAIMS
HR307-T-7-01. TRAVEL ADVANCE		Origination date: July 9, 2003 Revision date:

Purpose: To establish procedures for advancing travel expenses

Applicability: To all City travelers

HR307-06-01. Travel Advance.

- A. Travel advances are given at the discretion of the Finance Director in the case of employees and at the discretion of the City Mayor in the case of City Council members.
- B. Employee Eligibility.
 1. An employee may request an advance when travel is approved.
 2. A travel advance from City funds may not exceed 100% of the total estimated mileage, meals and lodging reimbursement.
 3. No advances may be given for:
 - a. Airfare; the traveler should purchase airfare with the City card.
 - b. Vehicle rentals; rental requires the use of City credit card.
 - c. Communications expense or miscellaneous travel expenses.
 4. The approved request must be submitted to Finance no later than 10 working days prior to the day on which the travel will begin. The request must be certified by the employee's immediate supervisor and approved by Finance Director prior to processing of the advance.
 5. Each employee who receives a travel advance from City funds should submit his/her travel claim no later than 10 working days after the last day of travel. If the travel advance exceeded the amount of travel expense incurred, a check or money order from the employee for the difference must accompany the travel claim.
 6. If an employee fails to submit a travel claim after receiving an advance, the monies advanced will be deducted from the next payroll check.

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 2 OF 2

ARTICLE 7. TRAVEL CLAIMS

**HR307-T-7-01. TRAVEL
ADVANCE**

**Origination date: July 9, 2003
Revision date:**

C. Procedures.

1. Travel advance requests must be submitted on approved forms and authorized by the Finance Director prior to processing the advance.
2. To insure receipt of an advance before departure, the request should be received by the Finance Department at least two weeks prior to the date of departure. Advances will not be made sooner than five business days prior to departure.
 - i. Advances shall constitute a lien against wages.
 - ii. If a travel claim is not filed within ten working days after the end of the trip, the amount advanced will be deducted from the next pay check
 - iii. If the travel claim expenses are less than the amount advanced, a check for the difference should accompany the travel claim; or the amount advanced in excess of actual travel expenses will be deducted from the next paycheck.
3. Any advances received for expenses determined ineligible for reimbursement in the travel claim must be reimbursed to the City within five working days or such amount will be deducted on the next paycheck.

CITY OF SAN LUIS

TRAVEL POLICY

PAGE 1 OF 1

ARTICLE 7. TRAVEL CLAIMS

**HR307-T-7-02.
PROCEDURES**

**Origination date: July 9, 2003
Revision date:**

Purpose: To establish procedures for claim processing

Applicability: To all travel reimbursement and advance claims

HR307-T-7-02. Procedures

- A. General. The Finance Director will establish procedures for submitting travel claims and will maintain appropriate records and enforce this policy.
- B. Procedures.
1. Travelers should file a travel claim on designated form promptly upon their return.
 2. If a traveler requested a travel advance, the travel claim with actual expenses must be filed to Finance within ten working days from the end of the trip or the advanced monies will be deducted from the next paycheck.
 3. Travel claims for which a travel advance was issued and the actual expenses are less than the amount advanced, a check from the traveler for the difference should be attached or Finance will deduct the difference amount on the next paycheck.
 4. Supporting documentation and receipts must be attached to the travel claim.
 5. Travel claims or travel advances involving conferences, conventions, or seminars must include literature or booklets explaining the contents of the event.
 6. Travel claims will be processed within ten working days.
- C. Receipts. In general, all travel claims should be accompanied by original receipts of the items claimed, unless this policy allows for reimbursement without receipts or substitutes.
1. Claims without the appropriate receipts may not be honored.
 2. No receipts are required for meals Per Diem reimbursement.
- D. All amounts due the City from a travel claim should be returned within ten business days or the full amount will be deducted on the employee's next paycheck. Only if the amount of the paycheck is less than the amount due may two or more deductions be made from several paychecks.

Personnel Policies

Resolution No. 750

July 9, 2008

HR-3-07. Travel

Purpose: To establish a policy for travel reimbursement expenses and to define in-travel status.

HR-3-07. Travel

- A. Travel reimbursement is not a payment but an employee's reimbursement of travel expenses for travel assigned by the City and shall not be considered wages. The following guidelines apply:
1. Reimbursement is for approved travel only which was for business reasons.
 2. When possible, the use of the most economical mode of transportation should be used and not the employee's convenience.
 3. The use of city vehicles should be considered before an employee is authorized to use their personal vehicle. The supervisor must approve the use of an employee's personal vehicle prior to travel.
 4. Mileage reimbursement shall be the amount authorized by the federal government under the Internal Revenue Service in the computation of mileage reimbursement. Employees claiming mileage reimbursement must submit log form to supervisor for approval and then forward it to the Finance Department.
 5. The lodging allowance and meal per diem shall be determined in advance in a schedule approved by the Finance Director and the City Administrator.
 6. Travel arrangements including per diem, lodging, and transportation advance or reimbursement must be approved in advance by the Department Head, the City Administrator, and the Finance Director.
 7. Employees are allowed reimbursement of one call home per day when out of town in business.
 8. Employees shall not purchase, request advance or reimbursement for alcohol products from City funds.



OFFICE OF THE
MAYOR
CITY OF SAN LUIS

Resolution

RESOLUTION NO. 750

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, REPEALING THE CURRENT PERSONNEL POLICIES OF THE CITY OF SAN LUIS; DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT ENTITLED "CITY OF SAN LUIS PERSONNEL POLICIES" DATED JULY 1, 2008; AND AMENDING THE PERSONNEL POLICIES OF THE CITY OF SAN LUIS, ARIZONA; BY THE ADOPTION OF THE "CITY OF SAN LUIS PERSONNEL POLICIES" DATED JULY 1, 2008; ESTABLISHING EFFECTIVE DATES; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

Whereas, pursuant to Resolution No. 504 of the City of San Luis, Arizona the Mayor and Council adopted personnel policies to govern the employees within the classified service of the City of San Luis effective as of September 12, 2002; and

Whereas, the City Council desires to amend said policies;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of San Luis, Arizona, as follows:

Section 1: That certain document entitled "City of San Luis Personnel Policies" dated July 1, 2008, three copies of which are on file in the Office of the City Clerk of the City of San Luis, Arizona, is hereby declared to be a public record, and made a part hereof as though fully set forth again in full.

Section 2: The "City of San Luis Personnel Policies" dated September 12, 2002, as adopted by Resolution No. 504 of the City of San Luis, and as amended by subsequent resolutions, are hereby repealed in their entirety..

Section 3: That certain document entitled "City of San Luis Personnel Policies" dated July 1, 2008 is hereby adopted to replace the "City of San Luis Personnel Policies" dated September 12, 2002 as well as any and all amendments thereto.

Section 4: That this resolution, and the "City of San Luis Personnel Policies" dated July 1, 2008, shall be effective and in force from and after July 1, 2008.


Section 5: In the event of a conflict between the provisions of this resolution, or the "City of San Luis Personnel Policies" dated July 1, 2008 being adopted by reference herein, and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this resolution and/or the "City of San Luis Personnel Policies" dated July 1, 2008 shall govern.

Section 6: If any section, subsection, sentence, clause, phrase, or portion of this resolution, or the "City of San Luis Personnel Policies" dated July 1, 2008 being adopted by reference herein, is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution or said policies.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis, Arizona, this 9th day of July, 2008.

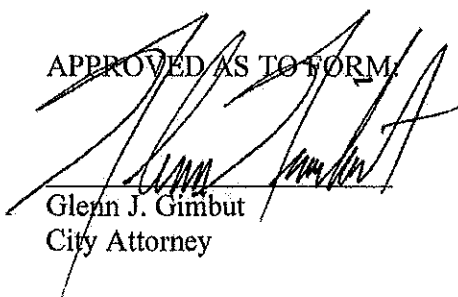

Juan Carlos Escamilla, Mayor

ATTEST:



Sonia Cuello, City Clerk

APPROVED AS TO FORM:

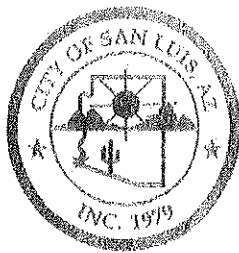


Glenn J. Gimbut
City Attorney

Per Diem Rates

Resolution No. 1087

February 25, 2015



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

RESOLUTION NO. 1087

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS APPROVING
AN AMENDMENT TO THE PERSONNEL POLICIES FOR PER DIEM RATES FOR MEALS.**

WHEREAS, Resolution No. 750 adopted the "City of San Luis Personnel Policies" dated July 1, 2008;

WHEREAS, the City Council desires to amend said policies for the purpose of efficiency of processing mileage reimbursements and per diem rates for meals and providing fair reimbursement for City business;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of San Luis, Arizona, as follows:

Section 1: that HR-3-07(A) attached hereto as Exhibit "A", is hereby amended to add subsection 5(a) to state:

"Meals for travel within the borders of the State of Arizona including Indian Countries within the Arizona borders shall be reimbursed at the following rates:

Breakfast: \$10.00

Lunch: \$17.00 and

Dinner: \$32.00."

Section 2: that HR-3-07(A) is further hereby amended to add subsection 5(b) to state:

"Meals for travel outside of the State of Arizona shall be reimbursed by reference to the federal Travel Regulations of the General Services Administration (GSA) as posted on its website on the date the employee requests per diem meal reimbursement approval.

<http://www.gsa.gov/portal/category/100120>. The GSA rate for 'incidental expenses' for the purposes of City of San Luis per diem reimbursement shall mean taxes on meals and TIP's on meals.

Section 3: HR-3-07(A) is further hereby amended to add subsection 5(c) to state:

"Employees are eligible for per diem meal reimbursement if they are in travel status whether in-state or out-of-state as follows:

Breakfast, employee must be in travel status before 6:00 a.m.

Lunch, employee must be in travel status from noon to 2:00 p.m., and

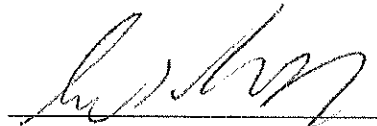
Dinner employee must be in travel status after 6:00 p.m."

Section 4: HR-3-07(A) (4) is repealed and amended to state:

"Mileage reimbursement is \$0.505 per mile. Employees claiming mileage reimbursement must submit a log form to their supervisor for approval and then forward it to the Finance Department.


PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona,

this 25th day of February, 2015.



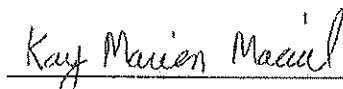
Gerardo Sanchez, Mayor

ATTEST:



Sonia Cornelio, City Clerk

APPROVED AS TO FORM:



Kay Marion Macuil, Assistant City Attorney



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.D.

Meeting Date: 06/28/2017

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Motion

Ordinance - 1st Reading

Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding First Reading of Ordinance No. 363. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending Chapter 150 Building Regulations, Section 150.13 Additional Regulations of the Code of Ordinances of the City of San Luis, Arizona, by adding Subsection 150.013 (D) Traffic Impact Studies; Repealing and conflicting provisions; and providing for severability. **(Kay Marion Macuil, City Attorney)**

- A. Open public hearing
 - 1. Staff Presentation
 - 2. Call to the Public on this Item
- B. Close public hearing
- C. Action on First Reading of Ordinance No. 363 by title only
(City Clerk to read Ordinance No. 363 by title only)

SUMMARY:

The City has formally adopted Public Works Standards. Standard Number 2-100 of these Public Works Standards provide guidelines for Traffic Impact Studies. Recently the City has seen development of properties wherein a subdivision is not involved, yet the development generates traffic causing a need for major infrastructure improvements so as to accommodate the development and deal with the new demands caused by the increase in traffic due to that development. The purpose of this ordinance is to augment the adopted standards and make it clear when a traffic study will be conducted and clear that appropriate infrastructure must be built as a requirement for development at the cost of the developer. It provides a process and a procedure. It makes this a requirement of the Building Code since development which impacts traffic and traffic flow is not always development of a subdivision, or is related to a rezoning request, lot tie/lot split or a conditional use permit.

RECOMMENDATION / SUGGESTED MOTION:

A. OPEN PUBLIC HEARING

- 1. Staff Presentation**
- 2. Call to the Public on this item**

B. CLOSE PUBLIC HEARING

C. I MOVE TO APPROVE FIRST READING OF ORDINANCE NO. 363 BY TITLE ONLY.

(City Clerk to read Ordinance No. 363 by title only)

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no discernable fiscal impact to this ordinance.

Attachments

Ordinance No. 363 - Traffic Study



Ordinance

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 363

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING CHAPTER 150 BUILDING REGULATIONS, SECTION 150.013 ADDITIONAL REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF SAN LUIS, ARIZONA, BY ADDING SUBSECTION 150.013 (D) TRAFFIC IMPACT STUDIES; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

NOW THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona as follows:

Section 1: Section 150.13 of the San Luis City Code entitled Additional Regulations is hereby amended to add subsection 150.13 (D) as follows:

(D) Traffic Impact Studies. As a building code requirement for the development of any structure or subdivision, if a proposed development is expected to generate traffic requiring a traffic impact study as provided by the Public Works Standards of the City of San Luis, such study shall be required. The property owner or the developer shall have such study conducted at their expense in accordance with said Public Works Standards, and shall construct or provide for the construction and/or development of all improvements required by said study as a condition for issuance of any permit authorizing construction or development.

Section 2: In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 3: If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and City Council of City of San Luis, Arizona,
on this _____ day of _____, 2017.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.E.

Meeting Date: 06/28/2017

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion
Ordinance - 2nd Reading

ITEM:

Discussion and possible action on any and all matters regarding Second Reading of Ordinance No. 365. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the City Code of the City of San Luis, amending Chapter 37 - City Policies by adopting the "Public Records Requests Policy", repealing any conflicting provisions; and providing for severability. **(Sonia Cornelio, City Clerk)**

- A. Approval of Second Reading of Ordinance No. 365 by title only
(City Clerk to read Ordinance No. 365 by title only)
- B. Approval and adoption of Ordinance No. 365

SUMMARY:

The City Clerk's Office is responsible for the records of the City. The City of San Luis has never adopted a policy for the City records. Therefore, some of the objectives for implementing this policy is to lead, plan and manage the City's Public Records Requests for both main mission and administrative records. The City Clerk's Office works closely and proactively with legal counsel within the City to ensure that records/information assets are managed to ensure government accountability and protect the interests of the public. These good practices are formal procedures in this Policy for the proper administration of Public Records Requests.

RECOMMENDATION / SUGGESTED MOTION:

- A. I MOVE TO APPROVE THE SECOND READING OF ORDINANCE NO. 365 BY TITLE ONLY.**
(City Clerk to read Ordinance No. 365 by title only)
- B. I MOVE TO APPROVE AND ADOPT ORDINANCE NO. 365.**

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	N/A
CITY/STATE/FEDERAL FUNDS:	N/A
TOTAL:	N/A
BUDGETED AMOUNT:	N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.

Attachments

Ordinance No. 365



Ordinance

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 365

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE CITY CODE OF THE CITY OF SAN LUIS, AMENDING CHAPTER 37-CITY POLICIES BY ADOPTING THE “PUBLIC RECORDS REQUEST POLICY”, REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the Mayor and Council of the City of San Luis have determined that it is in the best interest of the residents of the City of San Luis to establish a written policy for the procedures to be used for requests for public records; and

WHEREAS, a certain document known as “Public Records Request Fee Schedule”, was recently adopted with Resolution No. 1195;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona, as follows:

SECTION 1: Chapter 37 of the City Code of the City of San Luis titled “City Policies” is hereby amended to add Section 37.20 et. seq. to be subtitled “Public Records Request Policy” as follows:

37.21 PURPOSE OF THE PUBLIC RECORDS REQUEST POLICY:

To implement a procedure for the City of San Luis (the “City”) to provide information to the public in a consistent manner according to state law.

37.22 PUBLIC RECORDS REQUEST POLICY NARRATIVE:

All written requests for information and records are processed through the City Clerk acting as custodian of records (“Custodian”) or authorized designee pursuant to the City Code of the City of San Luis, Arizona, with the exception of police reports and minute entries or transcripts for victims of a criminal offense, as set forth in Section H below. The Public Records Request Form (the “Request Form”) can be found on the City’s website: www.cityofsanluis.org under City Departments, City Clerk, and is available by calling the City Clerk’s office.

- A.** The public will be asked to submit a Request Form when seeking copies of, or when seeking to review, public records to facilitate proper administration of the request. The requests should provide adequate and detailed information. The City is not responsible for creating new documents or generating reports in response to requests. Request Forms are processed as required under A.R.S. Title 39, Chapter 1 and appropriate charges will be assessed to the requesting party, as per the policy as set forth below under "Fees."
- B.** Only one Request Form is required. If the public downloads the Request Form from the City's website, prints the form and submits this form at City Hall, the requester is not required to fill out a duplicate form at City Hall.
- C.** A blank Request Form may be faxed to the requester. The requester may then complete, sign and fax the completed form back to City Hall. However, the requested material(s) is NOT to be faxed to the requester, as the requester must submit payment, as appropriate, prior to the release of the document(s). The requested material(s) may be faxed after payment is received.
- D.** Commercial requests for public information must include a statement of the commercial purpose and be notarized pursuant to state law. If the form is notarized at City Hall, the notary fees as allowed by state statute will be collected. All Request Forms shall be filed with the Custodian or authorized designee and date-stamped upon receipt.
- E.** If the request is to inspect documents only, the original public record(s) must be reviewed in the presence of the Custodian or authorized designee.
- F.** The Custodian or authorized designee will be given the request on the day the request is submitted to the City for compliance with compiling the requested information. If a request is delivered to another City department, the request will be forwarded to the Custodian that same day.
- G.** All requests will be processed through the office of the Custodian except for:
 - 1. requests for Court documents filed in the San Luis Municipal Court which will be processed through the San Luis Municipal Court or
 - 2. requests for police reports maintained by the San Luis Police Department which will be processed through the San Luis Police Department.

Except for requests as set forth above, it is the responsibility of the Custodian or authorized designee to facilitate all departmental responses to public records requests and to communicate with the public regarding public records requests.

- H. If a public record is maintained by a department other than the Custodian, the Custodian will request the information from the department and the department will forward the public record to the Custodian promptly and in any case within five (5) business days after the request is made. The City department providing the information to the Custodian will provide the Custodian or authorized designee with a total of two (2) paper copies (i.e., one copy of all materials to be given to the requester and one duplicate copy for archival purposes) or one electronic copy. If the requested information cannot be forwarded to the Custodian within five (5) days, the Custodian must be informed promptly and in any case within five (5) business days after the request is made of the reason for the delay and the earliest date the requested information will be made available.
- I. Every effort will be made to provide the information to the requester by the end of the seventh (7th) business day following the date the request is made. If the requested public records cannot reasonably be produced within seven (7) business days, the Custodian or authorized designee shall advise the requester within seven (7) business days setting forth the reason that such records cannot be produced within seven (7) business days and the earliest date the requested information will be made available. A request for a commercial purpose may require additional time for processing.
- J. **Confidential Records Exempt from Disclosure:** Certain City Records are confidential under Arizona statutes or other laws and cannot be released to the public. Examples include but are not limited to records protected by Attorney-Client privilege and minutes of executive sessions of City Council.
- K. **Records Involving a Privacy Interest Exempt from Disclosure:** Certain City Records may not be accessible to the public due to the record involving a privacy interest where the public access would invade privacy and that invasion outweighs the public's right to know.
- L. The Custodian shall refer any questions of the legality of the documents or disclosures to the City Attorney by sending an e-mail with the Request Form as an attachment.
- M. If the public records contains material that is exempt from disclosure as well as material not exempt, the Custodian or authorized designee shall separate the material and make the non-exempt material available for examination and copying. In general, the following personal identifying information should be redacted from documents as approved by the City Attorney: address, phone number, social security number, birth date, etc.

- N.** Public records may be disclosed in the form of a CD, DVD, cassette, videotape or paper. If the records are not maintained in electronic format by the City, the City is not required to convert the requested public records into electronic format. Public records requested to be disclosed electronically in the form of CD or DVD will be provided in a "read-only" format to ensure the public record remains intact after disclosure by the City.
- O.** The original Request Form will remain on file with the Custodian of Records subject to the requirements of the records retention and disposition schedule for Arizona municipalities.
- P. Fees:**
1. There will be a per page photocopy charge to the public as set forth by resolution in addition to the minimum fee per request as set forth by resolution, other charges as may be applicable pursuant to state law, including, but not limited to, a reasonable amount for the cost of time, equipment and personnel used in producing copies of the records, but not for costs of searching for the records, and applicable sales tax. For requests of public materials, equipment and personnel used in producing or reproducing the information, there will be a charge for the value of reproduction on the commercial market as best determined by the City.
 2. There will be a reasonable charge for documents converted to a read-only electronic format and provided on portable electronic storage device in addition to the minimum fee for cassettes, CDs, DVDs and videotapes as set forth by resolution, other charges as may be applicable pursuant to state law, including, but not limited to, a reasonable amount for the cost of time, equipment and personnel used in converting the records into read-only electronic format, but not for costs of searching for the records, and applicable sales tax.
 3. All fees must be paid prior to the release of printed, CD, DVD, cassette, or videotape documents and/or materials. If a document is not picked up within two (2) weeks of the request, the requester shall be billed for the cost of the document(s) and the document(s) may be destroyed.
 4. Unless otherwise determined by the City, the City will not charge the federal government, the State of Arizona or any of their political subdivisions, the fees set forth above for non-commercial purpose public records requests.
- Q.** City Council of the City of San Luis shall from time to time set the fees for Public Records Request by resolution.

SECTION 2: The Mayor, City Manager, City Clerk and City Attorney or their authorized designees are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this ordinance.

SECTION 3: In the event of a conflict between the provisions of this ordinance and any other ordinance, code, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced.

SECTION 4: If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2017.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.F.

Meeting Date: 06/28/2017

Department Head: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Submitted By: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Action Requested: Motion
Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Conditional Use Permit Case No. 2017-0284. A request by Nicholas Ramos on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit to allow the establishment of a religious institution on property located at the southeast corner of Avenue F and Aracely Street, San Luis, Arizona. **(Jose A. Guzman, Acting Planning and Zoning Director)**

- A. Open public hearing
 - 1. Presentation by staff and/or applicant
 - 2. Call to the public on this item.
- B. Close public hearing
- C. Action on Conditional Use Permit Case No. 2017-0284

SUMMARY:

The applicant is requesting a conditional use permit to allow San Luis Kingdom Hall of Jehovah's Witnesses, a religious institution, to establish at the southeast corner of Avenue F and Aracely Street. The property is zoned as Medium-High Density Residential Zoning District (R-2), Assessor's Parcel No. 227-10-008, and is currently vacant land. The Conditional Use Permit is required as per § 152.091(C)3 of the City Code.

As per the City Code §152.043(G)2 a conditional use permit becomes null and void if the use permit has not been exercised and the use established within 12 months of the date of approval. A conditional use permit is exercised when the use has been establish or when a building permit has been issued, construction commenced, and the building permit remains valid.

The conditional use permit for Kingdom Hall was approved on January 27, 2016 but it was not exercised. Since the permit was expired the applicant had to resubmit the application and go through the process again. This is the third time the applicant goes through the same process, in 2013 they received approval for the same project but the applicant put the project on hold and the conditional use permit expired.

ANALYSIS:

The surrounding area is occupied by the Bienestar 9A and 9B Subdivisions. The surrounding subdivisions are zoned as R-2 (Medium-High Density Residential). There are some commercial lots at the intersection of Avenue F and County 24th Street and at the intersection of Avenue F and County 23 1/2 Street. There is a proposed residential subdivision, Santa Cecilia, currently in the review process to be located along the south and east of Kingdom Hall.

This project is proposed to be developed in an area of 1.2 acres part of the 2.83 acres lot. There is no

immediate plan for the remainder of the parcel.

Access to the property will be provided with one driveway each on Avenue F and on Aracely Street. This will be sufficient to provide emergency access as well as provide a functional traffic pattern on the property. As required, water retention will be provided on-site and will be provided in conjunction with the required landscaped setbacks.

GENERAL PLAN:

This area is designated as "Neighborhood" in the City of San Luis 2020 General Plan. The Neighborhood Land Use designation includes all types of residential development, master planned communities, neighborhood and community scale commercial development and professional offices. The property is zoned as R-2 (Medium-High Density Residential) which is one of the appropriate zoning districts in the "Neighborhood" category.

REVIEW(S):

As part of the review process, all land use cases are reviewed by various City and outside agencies. We have received comments from the following agencies:

1. City of San Luis Fire Department (5-22-17)
2. Yuma County Airport Authority (5-24-17)

As required by State Statute, staff sent notification letters to property owners within 300 feet of the proposed project (47 letters). The City has not received any other significant concerns or objections from the various review agencies or adjacent property owners.

CITIZEN REVIEW MEETING:

The Citizen Review Meeting was held on June 6, 2017 at City Hall Council Chambers at 6 p.m. The intent of this meeting was to allow the public to learn about the project, ask questions, and express comments. There were no members of the public present.

PLANNING AND ZONING COMMISSION MEETING:

The Planning and Zoning Commission held a public hearing on June 13, 2017. There were no members of the public present. After discussion of the item the Commission recommended approval of this request.

STAFF RECOMMENDATION:

The applicant has provided the information and materials necessary for review of the conditional use permit.

The conditional use permit is to allow a religious institution on property located at the southeast corner of Avenue F and Aracely Street. It will still be required to comply with all applicable regulations adopted by the City.

Staff recommends approval of Conditional Use Permit Case No. 201790284.

The reason for approval is that the request meets the criteria of the City of San Luis Zoning Ordinance and it is consistent with the City of San Luis 2020 General Plan.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN PUBLIC HEARING.

1. Presentation by staff and/or applicant
2. Call to the public on this item

B. I MOVE TO CLOSE PUBLIC HEARING

C. I MOVE TO APPROVE THE CONDITIONAL USE PERMIT FOR A RELIGIOUS INSTITUTION FOR CASE NO. 2017-0284 AS PRESENTED.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Location Map

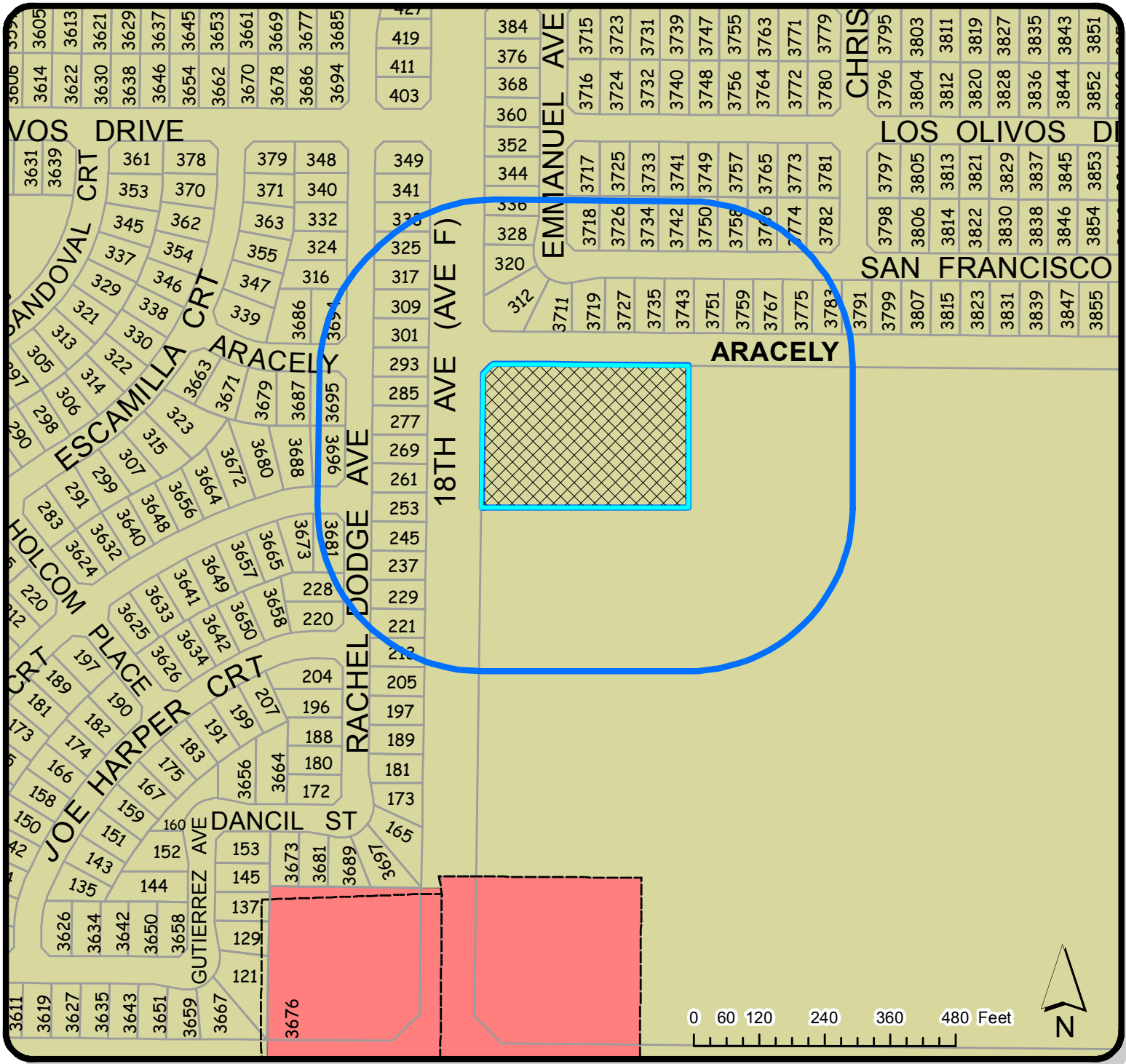
Picture of Location

Site Plan

Letter of Request

Fire Department Comments (5-22-17)

Yuma County Airport Authority Comments (5-24-17)



PROPOSED LOCATION

SE Corner of Avenue F and Aracely Street
PID No. 227-10-008



300ft Buffer

Location Map **CONDITIONAL USE PERMIT**

Legend

MULTIPLE RESIDENCE ZONING DISTRICTS

R2

COMMERCIAL ZONING DISTRICTS

C2

Date:

5/11/17

Checked By:

ROMAN PACHECO



GIS DIVISION

Prepared By:

IG

APPROVED BY:

JOSE A. GUZMAN

Case No.

2017-0284

BIENESTAR 9A

BIENESTAR 9B



PROJECT AREA

ARACELY STREET

AVENUE F

ROBERT L. KNIGHTEN
CIVIL ENGINEER

PO BOX 883
WADDELL, ARIZONA 85355
602-318-2943

COPYRIGHT: 2016

CONSULTANT:

**APPROVED FOR
CONSTRUCTION**

PLEASE VERIFY ALL DIMENSIONS ON
SITE AND REPORT ANY
DISCREPANCIES

3' 24 NOV 16 MONUMENT SIGN ADDED

MARK: DATE: DESCRIPTION:

OWNER:
**EAST SPANISH
CONGREGATION OF
JEHOVAH'S WITNESSES**
18400 HWY 95
GADSDEN, AZ 85336
(928) 502-1756

ACCOUNT No.
PROJECT TITLE:

**KINGDOM HALL OF
JEHOVAH'S WITNESSES**
AVENUE F & ARACELY STREET
SAN LUIS, AZ 85349

SHEET TITLE:
**SITE PLAN
HORIZONTAL CONTROL**

PROJECT No.
371

SHEET No.
CS101

BIENESTAR ESTATES 94, BK. 24. LGS. 27-28 Y.C.R.O.

197

196

195

194

193

192

191

ARACELY STREET

AVENUE "F"

KINGDOM HALL

BASIN 1

BASIN 2

LOT 2

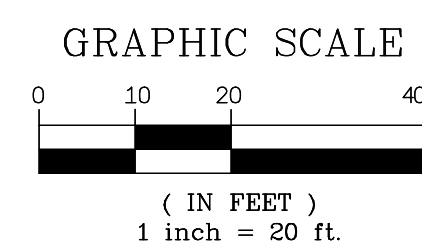
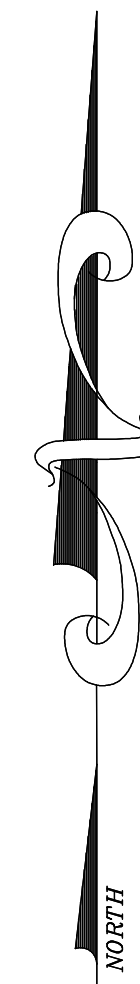
27 PLATS 9-10
APN: 227-10-008
2.238 AC (NET)
97500 S.F.

NUM	DELTA	ARC	RADIUS
C1	90°00'00"	7.85'	5.00'
C2	90°00'00"	7.85'	5.00'
C3	90°00'00"	7.85'	5.00'
C4	90°00'00"	7.85'	5.00'
C5	90°00'00"	7.85'	5.00'
C6	90°00'00"	15.71'	10.00'
C7	90°00'00"	7.85'	5.00'
C8	90°00'00"	7.85'	5.00'
C9	90°00'01"	39.27'	25.00'
C10	90°00'01"	39.27'	25.00'
C11	90°02'10"	55.00'	35.00'
C12	89°57'16"	39.25'	25.00'
C13	90°16'31"	39.39'	25.00'

KEYNOTES

- 1 INSTALL SIDEWALK RAMP PER DETAIL 4 ON CS501.
- 2 INSTALL 4" WHITE PARKING STRIPE WITH PIONEER TRAFFIC PAINT OR APPROVED EQUAL.
- 3 INSTALL 6" WIDE CROSS GUTTER PER DETAIL 6 ON CS501.
- 4 INSTALL RETENTION BASIN. SEE CG103 AND CG501 FOR DETAILS.
- 5 INSTALL 4" CONCRETE CURB PER DETAIL 10 ON CS501.
- 6 INSTALL SIDEWALK PER DETAIL 5 ON CS501.
- 7 INSTALL DISABLED PARKING SIGN PER DETAIL 11 ON CS501
- 8 INSTALL STREET LIGHT. SEE CG101 AND CG102 FOR DETAILS.
- 9 INSTALL 5" 3000 PSI CONCRETE WITH #3 AT 22" O.C. BOTH WAYS. CONTROL JOINTS AT 18" EACH WAY. SEE DETAIL 15 ON CS502.
- 10 INSTALL NEW DOMESTIC WATER SERVICE. SEE CU101 FOR DETAILS.
- 11 INSTALL NEW IRRIGATION WATER SERVICE. SEE CU101 FOR DETAILS.
- 12 INSTALL DISABLED PARKING STRIPING AND LEGEND PER CS501.
- 13 INSTALL NEW SEWER LATERAL. SEE CU101 FOR DETAILS.
- 14 INSTALL ELECTRICAL CONDUIT. SEE CU101 FOR DETAILS.
- 15 INSTALL COMMUNICATION CONDUIT. SEE CU101 FOR DETAILS.
- 16 INSTALL LIGHT POLES AND FIXTURES. SEE CU101 FOR DETAILS.
- 17 INSTALL UNDERGROUND PROPANE TANK SEE CU101 FOR DETAILS
- 18 INSTALL FIRE HYDRANT. SEE CU101 FOR DETAILS.
- 19 INSTALL CONCRETE V-GUTTER PER DETAIL 7 CS501.
- 20 INSTALL TYPE "A" CURB PER DETAIL 1 CS501.
- 21 INSTALL CATCH BASIN PER DETAIL 31 CS503.
- 22 INSTALL DETECTABLE WARNING PER DETAIL 14 CS502.
- 23 INSTALL CURB RAMP. SEE CG103 FOR DETAILS.
- 24 INSTALL 18" DRAIN INLET. SEE CG103 FOR DETAILS
- 25 INSTALL STORM DRAIN. SEE CG103 FOR DETAILS.
- 26 CONSTRUCT MONUMENT SIGN PER DETAIL 4 A301.

APN 777-01-016



APN 777-01-016

XREF: #6: S:\6-056565.dwg
 XREF: #5: SANLUC.dwg
 XREF: #4: NEWAC.dwg
 XREF: #3: Existing Utilities.dwg
 XREF: #2: Boundary Text.dwg
 XREF: #1: E:\BIBRARY.dwg
 PLOTTED BY: KEN WILSON
 DSN:DRFT: NICHOLAS RAMOS / KEN WILSON
 FILE PATH: D:\LDC Working Projects 12-22-16\SANLUIS CURRENT from Temporary Projects\DWG\JUNE 2017 FILES\PLOT FILES\317\APN777-01-016\CS101.dwg

PRE-APPLICATION NARRATIVE

PROJECT: San Luis, AZ

DATE 4/24/2017

PROJECT TRACKING NUMBER: 0371

RE: New Kingdom Hall of Jehovah's Witnesses

APPLICANTS: Nicholas Ramos for San Luis East Spanish Congregation

EMAIL/PHONE: Ramosn15@yahoo.com / 602-301-8780

ATTACHMENT(S): Kingdom Hall Information Package; Site Plans

PROJECT OBJECTIVE

To design a site for a new Kingdom Hall (KH) that is functional, attractive, conforms to all applicable regulations, minimizes the size of property needed, minimizes maintenance and ensures durability of materials.

DESCRIPTION OF KINGDOM HALL

A KH is a place of worship for Jehovah's Witnesses and persons interested in learning about the Bible. Throughout the world, KHs have been known to be small, modest, clean buildings where all types of people of all ages gather to encourage one another and "incite to love and fine works".

The KH proposed (KH170) for the site of interest consists of 170 seats and has a building foot print of 36 ft x 92 ft. As found in the KH information package, it is designed to meet international codes and uses materials that are durable and fire resistant.

KINGDOM HALL OPERATIONS

Up to four congregations may use a KH. Each congregation will generally consist of 80-120 persons attending the weekly Bible meetings. Each congregation meets twice a week at the KH; once during the week and once on the weekend. The following is summary of utility demands estimated that will be imposed on city infrastructure:

- a. WATER: Size of water main will be 1 1/2".
- b. SANITARY SEWER: Size of wastewater lateral will be 4".
- c. STORM WATER MANAGEMENT: Refer to site plans.

SUMMARY

As the city well knows, previous applications were submitted and approved in 2013 and 2015. Various unforeseen factors from design to financing caused delays which in turn caused our approvals to expire. We originally sought an extension for our 2015 approved CUP but due to miscommunication between us and the City, what we thought was an approved extension turned out not to be the case. As directed by the City, we are submitting once more.

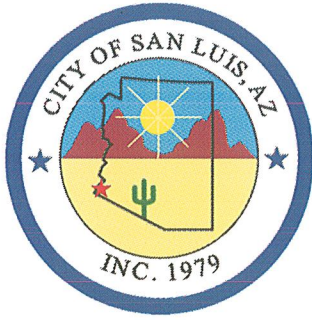
However, we ask this time that we be given an approval for not just one year but three years to complete our project. This will guarantee we do not have expiration issues again as construction is not slated to begin until near the end of 2018. If possible, we will try to begin sooner. But for now, this is our current timeline.

RESPECTFULLY YOURS:



NICHOLAS RAMOS

Architect



May 22, 2017

CONDITIONAL USE PERMIT CASE NUMBER: 2017-0284

CASE SUMMARY: A request by Nicholas Ramos, agent on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit as per Section 152.091- C.3 of the City of San Luis Code of Ordinances to allow the establishment a religious institution (San Luis Kingdom Hall of Jehovah’s Witnesses) in a Medium-High Density Residential (R-2) zoning district, Assessor’s Parcel No. 227-10-008, located Southeast Corner of Avenue F and Aracely Street, San Luis, Arizona.

PUBLIC HEARING: June 13, 2017

COMMENTS DUE: May 26, 2017

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted “as is” into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing on this case. Please complete the section below and return via e-mail. For additional information please contact me at 928-341-8563, extension 2014, or at jaguzman@cityofsanluis.org .

Thank you,

Jose A. Guzman
Acting Planning and Zoning Director
Attachment: Location Map, & Site Plan

.....
 COMMENTS NO COMMENTS

Enter Comments below:

The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals. Final decisions regarding this request are best made by the Planning and Zoning Department.

Date:

05/22/17

Agency:

The City of San Luis Fire Department

Phone:

928/341-8550

Return to: rpacheco@cityofsanluis.org



May 22, 2017

CONDITIONAL USE PERMIT CASE NUMBER: 2017-0284

CASE SUMMARY: A request by Nicholas Ramos, agent on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit as per Section 152.091- C.3 of the City of San Luis Code of Ordinances to allow the establishment a religious institution (San Luis Kingdom Hall of Jehovah's Witnesses) in a Medium-High Density Residential (R-2) zoning district, Assessor's Parcel No. 227-10-008, located Southeast Corner of Avenue F and Aracely Street, San Luis, Arizona.

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Thank you,

Jose A. Guzman
Acting Planning and Zoning Director
Attachment: Location Map, & Site Plan

.....
 COMMENTS NO COMMENTS

Enter Comments below:

The property is located near Rolle Airfield where aviation activity is expected to increase in the future. It is recommended to submit an Avigation Easement acknowledging aviation activities. Thank you for the opportunity to comment.

Date:

5/24/17

Agency:

Yuma County Airport Authority

Phone:

(928) 726-5882

Return to: rpacheco@cityofsanluis.org



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.G.

Meeting Date: 06/28/2017

Department Head: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Submitted By: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Action Requested: Motion

Ordinance - 1st Reading

Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2017-0340 and First Reading of Ordinance No. 366. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations, Section 152.121 "L-I" Light Industrial District, Subsection 152.121(C) to allow the refining, processing, or packaging of agricultural or edible food products as a conditional use; repealing any conflicting provisions; and providing for severability. **(Jose A. Guzman, Acting Planning and Zoning Director)**

A. Open public hearing

1. Presentation by staff and/or applicant

2. Call to the public on this item

B. Close public hearing

C. Action on First Reading of Ordinance No. 366 by title only

(City Clerk to read Ordinance No. 366 by title only)

SUMMARY:

On April 26, 2017, staff presented to City Council the case of a company exploring to set up a food processing enterprise to produce fig products. The company is looking at two locations A) Business Incubator and B) San Luis Cooling. Both locations are located at the Industrial Park and would need configurations of their facilities to include a kitchen, food range, and sinks for cleaning. The approximate leasing space would be 3,000 - 4,000 square feet.

Under the current zoning regulations, this use is allowed only in a Heavy Industrial District and only with a conditional use permit. Staff believes this is too restrictive and such a use can be permitted in the Light Industrial District as a conditional use. Using the procedure of a conditional use permit will allow the City to be certain that the specific proposed use will be appropriate for the proposed location and allow specific conditions to be placed to be certain that the use will be adequate.

City Council agreed and instructed staff, as policy, to proceed with a staff-initiated amendment to the Zoning Regulations on the Light Industrial Zoning District to allow the refining, processing, or packaging of agricultural or edible food products as a conditional use. This is the staff-initiated text amendment to the Zoning Regulations. On June 13, 2017, the Planning and Zoning Commission recommended approval of the proposed text amendment.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN PUBLIC HEARING.

1. Presentation by staff and/or applicant

2. Call to the public on this item

B. I MOVE TO CLOSE PUBLIC HEARING

C. I MOVE TO APPROVE FIRST READING OF ORDINANCE NO. 366 BY TITLE ONLY.

(City Clerk to read Ordinance No. 366 by title only)

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Ordinance No. 366



Ordinance

NO. 366

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE SAN LUIS CITY CODE, CHAPTER 152 ZONING REGULATIONS SECTION 152.121 "L-I" LIGHT INDUSTRIAL DISTRICT, SUBSECTION 152.121 (C) TO ALLOW THE REFINING, PROCESSING, OR PACKAGING OF AGRICULTURAL OR EDIBLE FOOD PRODUCTS AS A CONDITIONAL USE; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona as follows:

SECTION 1: Subsection 152.121 (C) of the San Luis City Code entitled Conditional Uses – "L-I" Zoning District is hereby amended to add Additional Regulations is hereby amended to add subsection 152.121.C.9 to read as follows:

(9) Refining, processing, or packaging of agricultural or edible food products.

SECTION 2: In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

SECTION 3: If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2017.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Macuil, City Attorney