

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
June 7, 2017
7:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Work Session to order at approximately 7:32 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Ruben Walshe
Council Member Maria Cecilia Ramos
Council Member Africa Luna-Carrasco
Council Member Mario Buchanan Jr.

ABSENT: Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Manager
Sonia Cornelio, City Clerk
Angelica Cifuentes, Procurement and Budget Compliance
Craig Higgins, Chief of Police
Derek Dueñas, IT Manager
Eulogio Vera, Director of Public Works
Hank Green, Fire Chief
Jenny Torres, Community Development Director
Jonathan Dumadag, IT Technician
Jorge Perez, Administrative Coordinator
Jose Guzman, Interim Director of Planning & Zoning
Kay Marion Macuil, Acting Planning & Zoning Director
Katie St. Louis, Director of Finance
Laura Herrera, Assistant to Council/PIO
Lizandro Galaviz, Parks & Recreation Director
Manuel Rojas, Assistant Public Works Director
Olivia Jenkins, Human Resources Director
Ralph Velez, City Consultant
Ric Bauerman, Fire Department
Yolanda Dueñas, Fleet and Facilities Office Manager
Lucy Lopez, San Luis AZ News
Cesar Neyoy, Bajo El Sol
Liliana Arroyo, Campesinos Sin Fronteras

2. DISCUSSION ITEMS:

2. A. Discussion and possible directions to staff on any and all matters regarding authorization to purchase a video management system for the Police Department. (Derek Dueñas, IT Manager)

Mr. Derek Dueñas, IT Manager, informed Council that this purchase will utilize leftover funds from the San Luis Police Department Impact Fees to purchase a video management system that will allow the dispatcher to remotely view cameras from other city buildings.

2. B. Discussion and possible directions to staff on any and all matters regarding the approval of a contract for the Merrill Lift Station Rehabilitation project. (Manuel Rojas, Assistant Public Works Director)

Mr. Manuel Rojas, Assistant Public Works Director, informed that staff is recommending going out to bid and awarding the project to the lowest responsible bidder. Mr. Rojas mentioned that using acid free inserts will reduce installation costs by saving time in bypass pumping, traffic control, and overall project duration. He informed that staff is looking for approval of up to \$50,000.00.

2. C. Discussion and possible directions to staff on any and all matters regarding a contract with Lantis Fireworks & Lasers for firework presentation during the 4th of July Celebration and informing City Council why three (3) quotes were not obtained as is permitted under San Luis City Code Section 36.01(D). (Louie Galaviz, Parks & Recreation Director)

Mr. Lizandro Galaviz, Parks & Recreation Director, informed that Lantis Fireworks & Lasers have been providing their services to the city for many years during the 4th of July event. The cost for this services will be approximately \$20,000.00.

Mayor Gerardo Sanchez stated this company has always done a great job during their presentation.

Council Member Africa Luna-Carrasco stated that she is very proud that the people from all over the county join San Luis residents during this great event.

Mrs. Kay Marion Macuil, City Attorney, informed that the reason for not getting three (3) quotes is that fireworks are explosives for this reason a reputable company needs to be hired.

2. D. Discussion and possible directions to staff on any and all matters regarding the intent to apply for the National Endowment for the Arts (NEA) Art Works Creativity Connects Grant. (Louie Galaviz, Parks & Recreation Director)

Mr. Lizandro Galaviz, Parks & Recreation Director, informed that the Parks & Recreation Department would like to apply for a \$30,000.00 NEA grant which will allow the department bring more cultural and artistic projects into the community. Mr. Galaviz introduced Mr. Adon Francisco Garcia, United States Marine Captain.

Mr. Garcia introduced himself to Mayor and Council. He mentioned that as part of his studies he had to write a grant for a non-profit organization, which is Campesinos Sin Fronteras. He informed that the grant he wrote is called Border Voices which is a grant to help the community voice their perceptions or concerns on the border, via cultural, social or economic. He mentioned that if the grant is awarded then Campesinos Sin Fronteras will be able to work with the Parks & Recreation Department to subsidize classes for the community to engage in expressing their feelings and perceptions about issues on the border.

Mr. Richard Kuczek from Campesinos Sin Fronteras, informed that this grant will allow people that live on the border to express their concerns and give their perception and feelings. He mentioned that Campesinos Sin Fronteras will also be applying for other grants from the Arizona Community Foundation State Arts Commission and other places. He added that if the grant is not funded then Campesinos Sin Fronteras will be setting up a GoFundMe account as a backup scenario. The goal is to give people a chance to use the art to express themselves on the border region.

Mayor Gerardo Sanchez thanked Campesinos Sin Fronteras for this great idea and thanked them for giving the community an opportunity to voice their concerns, perceptions and feelings.

2. E. Discussion and possible directions to staff on any and all matters regarding the Resolution No. 1194. A resolution of the Mayor and City Council of the City of San Luis, Arizona, officially naming the park located at the corner of Urtuzuastergui Street and 9th Avenue to Eligio Ramirez Park. (Louie Galaviz, Parks & Recreation Director)

Mr. Lizandro Galaviz, Parks & Recreation Director, informed that the Parks & Recreation staff have been diligently working in officially recognizing the different open parks in the community. He mentioned that at this time the parks located on the corner

of Urtuzuastegui Street and 9th Avenue will be officially named Eligio Ramirez Park a ribbon cutting will take place after the passage of this resolution.

Mayor Gerardo Sanchez thanked Mr. Galaviz for working on this project as there are many parks in the community that are not officially named.

2. F. Discussion and possible directions to staff on any and all matters regarding Resolution No. 1195. A resolution of the Mayor and City Council of the City of San Luis, Arizona, adopting a Public Records Request Fee Schedule. (Sonia Cornelio, City Clerk)

Mrs. Sonia Cornelio, City Clerk, informed that this resolution is for the adoption of the Public Records Request Fee Schedule. She mentioned that Arizona's public records law requires that public records and other matters shall be open for inspection by any person during office hours, also this law allows public bodies to provide copies of public records request upon request. Furthermore, she mentioned that public bodies may charge certain fees when responding to a request for copies of public records. Mrs. Cornelio informed that the fees include fees for copies, CD's, DVD's, GIS maps, etc. She mentioned that the new fee scheduled was posted on the city's website for 60 days as required by law.

2. G. Discussion and possible directions to staff on any and all matters regarding Ordinance No. 365. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the City Code of the City of San Luis, amending Chapter 37-City Policies by adopting the "Public Records Request Policy", repealing any conflicting provisions; and providing for severability. (Sonia Cornelio, City Clerk)

Mrs. Sonia Cornelio, City Clerk, informed that this ordinance is related to Resolution No. 1195, this ordinance adopts the Public Records Request Policy, and is setting up the guidelines for requesting a public record.

3. DISCUSSION ITEMS:

3. A. Discussion and possible directions to staff on any and all matters regarding the street sweeper daily route schedule. (Vice Mayor Matias Rosales & Eulogio Vera, Public Works Director)

Vice-Mayor Matias Rosales stated that with this item he would like to request an update regarding the street sweeper and also would like to know if a schedule could be set up and include signage as when people are not allowed to park in the area.

Mr. Eulogio Vera, Director of Public Works, informed that there is no set up schedule at this time. He mentioned that a GPS system was implemented in the street sweeper that will help see how much time is spent in different areas in the community and what areas need to be maintained with more frequency, all with the idea to implement a schedule. Furthermore, stated that unfortunately during the last two months one of the sweepers were down, but is now back on the streets and at the same time the slurry program was in progress and the sweepers have been cleaning the streets where the contractor was working. He mentioned that the plan is take information from the GPS and come up with a set schedule for the sweepers.

Vice-Mayor Matias Rosales asked if signs will be up informing people when the sweeper will be in their area, so that they do not park in that area. He stated that he would like to see a set schedule that defines the days of the week that the sweeper will be by a subdivision, this will notify the public that on a specific day they will not be allowed to park in the area. He added that the schedule should be set to the same days of the week designated to an area so that people do not get confused.

Mr. Vera mentioned that the schedule will be once or twice a month, but people will be notified when the sweeper will be in their area. He stated that the idea is to make an efficient route and in order for this to work staff will have to do community outreach to get the community educated.

3. B. Discussion and possible directions to staff on any and all matters regarding the Urtuzuastegui Street traffic flow from 2nd Avenue to Main Street during the 2017 winter season. (Vice Mayor Matias Rosales and Craig Higgins, Chief of Police)

Vice Mayor Matias Rosales stated that his concern is that this area is very dark and it has a very high vehicular and foot traffic.

Mr. Eulogio Vera, Director of Public Works, mentioned that between north of Urtuzuastegui Street there are some street light and there is also a portion that it is dark. He stated that it is the city's decision to make streets brighter, staff will have to contact APS and they will either change the lights or replace the bulbs and they will bill the city for any requests. He informed that APS notified the city that they will be changing the lights to LED lights. Furthermore, he asked Council, how bright do we want the streets to be? He mentioned that what can be done is try a certain watt in a subdivision and if it is too dark more light bulbs can be added. Mr. Vera mentioned that the problem in that area is that some of the lights have been out, and APS comes to

San Luis on a schedule. He added that staff will continue to make the reports to APS and will look in that area if there are any other spaces where new poles can be placed.

Vice Mayor Matias Rosales stated that his concern is that when high traffic comes in during the winter, there will be some issues in that area.

Mr. Vera mentioned the street striping, between 1st Avenue and 2nd Avenue those streets will be restriped to leave enough room for the taxi cabs. He added that east of 2nd Avenue there will be some changes on the striping and possibly changing the taxi cabs to 2nd Avenue and leave the current area as a drop off area for agricultural buses.

Vice Mayor Matias Rosales mentioned that some of the concern from Customs and Border Protection (CBP) is that the area has a lot of foot traffic and this creates an unsafe area as CBP officers come in and out of that area when there is a shift change. He asked if the Police Department can look in to this matter to see what can be done.

Mr. Craig Higgins, Chief of Police, mentioned that he agrees with Vice Mayor Rosales and he also thinks that a sidewalk is needed on the south side of Urtuzuastegui Street. He informed that he will be meeting with CBP to address those issues.

3. C. Discussion and possible directions to staff on any and all matters regarding the creation of a Master Economic Development Plan. (Vice Mayor Matias Rosales & Jenny Torres, Community Development Director)

Vice Mayor Matias Rosales stated that he has seen that other border communities in Sonora and Arizona have their own marketing videos. He mentioned that he would like to see something similar in the city of San Luis.

Mayor Gerardo Sanchez stated that he agrees with Vice Mayor Rosales and mentioned that he is a true believer of promoting the city. He stated that a hub should be created with before and after pictures of projects, that way this can be used to promote the community.

Mrs. Jenny Torres, Community Development Director, informed that the city has created a marketing committee, this committee will be looking at the material and will be putting together a draft and will bring back to Council and provide a proposal.

Mayor Gerardo Sanchez asked Mrs. Torres to provide the Public Information Officer with all pictures that departments have so that it can be used to create a power point presentation.

4. ADJOURMENT

MOTION: Council Member Mario Buchanan Jr. / Council Member Ruben Walshe to adjourn the meeting at approximately 8:18 p.m. Motion passed unanimously.