



## NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, September 27, 2017. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

## AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles 27 de Septiembre del 2017. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



**AGENDA**  
**Regular Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**September 27, 2017**  
**7:00 p.m.**

**PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.**

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION**
- 4. PROCLAMATION / PRESENTATIONS**
  - 4. A.** Proclamation - National Custodian Workers Recognition Day October 2, 2017.
  - 4. B.** Presentation regarding the progress report from Yuma Community Food Bank. **(Shara Merten, President & CEO)**
  - 4. C.** Presentation of retirement plaque to Ms. Andrea Catania for her 26 years of service to the City of San Luis. **(Olivia Jenkins, HR Director; Tadeo A. De La Hoya, City Manager)**
  - 4. D.** Presentation and recognition of the 2017 - 2<sup>nd</sup> Quarter Awardees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. **(Sgt. Marco Santana and Janet Taylor, ERAP Committee Chairs)**
- 5. CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
- 5. A. MINUTES OF**

-June 14, 2017 Regular City Council meeting

- 5. B. DISBURSEMENTS FROM SEPTEMBER 1, 2017 THROUGH SEPTEMBER 15, 2017**  
 Total Disbursements \$695,725.53  
 (Six Hundred Ninety-Five Thousand, Seven Hundred Twenty-Five Dollars and Fifty-Three Cents)
- 5. C.** Discussion and possible action on any an all matters regarding the change/update of the current 1st Bank Yuma authorized signatures. **(Carlos Cortes, Assistant Director of Finance)**
- 5. D.** Discussion and possible action on any and all matters regarding authorization to purchase a new Chevrolet Colorado for the Parks and Recreation Department Facilities Division. **(Yolanda Dueñas, Facilities Supervisor)**
- 5. E.** Discussion and possible action on any and all matters regarding the disposal of obsolete Self-Contained Breathing Apparatus (SCBA) parts, testing and certification equipment. **(Hank Green, Fire Chief)**
- 6. DISCUSSION AND POSSIBLE ACTION ITEMS:**
- 6. A.** Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2017-0339 and First Reading of Ordinance No. 367. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations Section 152.262, Administration of Sign Regulations, Subsection 152.262(F) Variances to allow the use of conditional use permits in addition to variances to allow relief from design standards; repealing any conflicting provisions; and providing for severability. **(Jose A. Guzman, Acting Director of Planning and Zoning)**
- A. Open Public Hearing
    - 1. Presentation by staff
    - 2. Call to the public on this item
  - B. Close Public Hearing
  - C. Action on First Reading of Ordinance No. 367 by title only.  
 (City Clerk will read Ordinance by title only).
- 6. B.** Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2017-0457 and First Reading of Ordinance No. 368. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations, by adding the definition and regulations regarding personal dog kennel. **(Jose A. Guzman, Acting Director of Planning and Zoning)**
- A. Open Public Hearing
    - 1. Presentation by staff
    - 2. Call to the public on this item
  - B. Close Public Hearing
  - C. Action on First Reading of Ordinance No. 368 by title only.  
 (City Clerk will read Ordinance by title only)

- 6. C.** Public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2017-0546 and First Reading of Ordinance No. 369. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of approximately 33 acres of real property located on the northwest corner of County 24th Street and 20th Avenue from Medium-High Density Residential (R-2) to Medium Density Residential (R1-6); repealing any conflicting provisions; and providing for severability. **(Jose A. Guzman, Acting Director of Planning and Zoning)**

A. Open Public Hearing

1. Staff presentation
2. Call to the Public on this item

B. Close Public Hearing

- C. Action on First Reading of Ordinance No. 369 by title only.  
(City Clerk will read Ordinance by title only).

**7. SUMMARY OF CURRENT EVENTS**

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

**8. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

**9. ADJOURNMENT**



# PROCLAMATION

**Regular City Council Meeting**

**4.A.**

Meeting Date: 09/27/2017

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Title:

Proclamation - National Custodian Workers Recognition Day October 2, 2017.

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**Attachments**

Proclamation

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# *Proclamation*

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

**“NATIONAL CUSTODIAN WORKERS RECOGNITION DAY”  
October 2<sup>nd</sup>, 2017**

**WHEREAS**, custodial workers work behind the scenes and are often unappreciated for the hard work that they do day after day keeping schools, hospitals, office buildings, museums, churches, etc., clean and well maintained,

**WHEREAS**, these people are an important part of the success of many businesses as a clean, well maintained, and an operation building is a reflection on the business itself,

**WHEREAS**, the City’s Facilities Department always strive to keep the City’s buildings and offices well maintained and cleaned,

**NOW THEREFORE**, I, Gerardo Sanchez, Mayor of the City of San Luis hereby proclaim October 2<sup>nd</sup>, 2017 as **“National Custodian Workers Recognition Day”** thanking and recognizing the hard work of the City’s Facilities Department and custodians throughout this municipality.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of September, 2017.

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Gerardo Sanchez, Mayor

**ATTEST:**

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Sonia Cornelio, City Clerk



## PRESENTATION

### Regular City Council Meeting

4.B.

Meeting Date: 09/27/2017

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Presentation Topic/Summary:

Presentation regarding the progress report from Yuma Community Food Bank. (**Shara Merten, President & CEO**)

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## PRESENTATION

### Regular City Council Meeting

4.C.

Meeting Date: 09/27/2017

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#### Presentation Topic/Summary:

Presentation of retirement plaque to Ms. Andrea Catania for her 26 years of service to the City of San Luis. **(Olivia Jenkins, HR Director; Tadeo A. De La Hoya, City Manager)**

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## PRESENTATION

### Regular City Council Meeting

4.D.

Meeting Date: 09/27/2017

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#### Presentation Topic/Summary:

Presentation and recognition of the 2017 - 2nd Quarter Awardees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. **(Sgt. Marco Santana and Janet Taylor, ERAP Committee Chairs)**

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#### Attachments

2nd Quarter ERAP Awardees

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## 2<sup>nd</sup> Quarter

**\*Employee of the Quarter – Edgar Juarez**

**\*Award of Excellence – Parks Department**

- Juan Correa
- Elvis Flores
- Jesus Fregoso Pacheco
- Jesus Gonzalez
- Jesus Lopez
- Victor Lopez
- Jose Madrigal
- Gerardo Munoz
- Victor Reyes
- Rodolfo Samaniego
- Jose Santiago
- Salvador Urquijo Lastra
- Omar Velazquez

**\*Achievement Award – SL Detectives and Officers**

- Acting Chief of Police Richard Jessup
- Lieutenant Victor Figueroa
- Lieutenant Miguel Alvarez
- Sergeant Marco Santana
- Sergeant Joel Saucedo
- Detective Ernesto Prieto
- Detective Yadira Bobadilla
- Officer Benjamin Gomez
- Officer Gerardo Zaragoza
- Officer Roger Espinoza
- Officer Miguel Barron
- Officer Paulino Lara
- Officer Juan De Los Reyes
- Communications Officer Shanell Hernandez
- Communications Officer Nancy Juarez
- Communications Officer Clarissa Velasco

**\*Customer Service Award – Michelle Boucher**



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5.A.

Meeting Date: 09/27/2017

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Summary

#### **MINUTES OF**

-June 14, 2017 Regular City Council meeting

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Attachments

6/14/2017 RCM

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**MINUTES**  
**Regular Meeting**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**June 14, 2017**  
**7:00 p.m.**

**1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:03 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Maria Cecilia Ramos  
Council Member Gloria Torres  
Council Member Ruben Walshe

**ABSENT:** Vice Mayor Matias Rosales

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Manager  
Sonia Cornelio, City Clerk  
Angelica Cifuentes, Purchasing Agent III  
Aracely De La Hoya, Senior Services Director  
Crystal Fragozo, Parks & Recreation Administrative Assistant  
Derek Dueñas, I.T. Manager  
Eulogio Vera, Public Works Director  
Hank Green, Fire Chief  
Jonathan Dumadag, I.T. Technician  
Jorge Perez, Administrative Coordinator  
Jose Guzman, Acting Planning & Zoning Director  
Kay Macuil, City Attorney  
Ketie St. Louis, Finance Director  
Laura Herrera, PIO/Assistant to City Council  
Lizandro Galaviz, Parks & Recreation Director  
Manuel Rojas, Assistant Public Works Director  
Omar Velazquez, Parks Supervisor  
Ric Bauermann, Fire Department  
Victor Figueroa, Police Department  
Yolanda Duenas, Fleet and Facilities Office Manager  
Cesar Neyoy, Reporter

Diane Umphress, Amberly's Place  
Francisca Guzman, Translator  
Guillermina Fuentes, Resident  
John Starkey, Visitor  
Lucy Lopez, Reporter  
Maria Robles, Resident  
Pamela Green, Visitor

## **2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Maria Cecilia Ramos.

## **3. INVOCATION**

The invocation was led by Mr. Hank Green, Fire Chief.

## **4. PRESENTATION/PROCLAMATIONS**

**4. A. The City of San Luis presents and recognizes former employee, Mr. John Starkey, for his 18 years of service to the City of San Luis community in various capacities. Mr. Starkey served the San Luis community from 1997 through 2003 and then from 2005 through February 2017. (Olivia Jenkins, HR Director/Tadeo A. De La Hoya, City Manager)**

Mr. Tadeo De La Hoya, City Manager, mentioned all the projects Mr. Starkey was a part of and recognizes Mr. Starkey for his 18 years of service with the City of San Luis.

Mayor Gerardo Sanchez commented that he was very grateful for Mr. Starkey's knowledge and presented him with his years of service award.

Mr. John Starkey, thanked the City and commented that he appreciated working with the City of San Luis.

## **4. B. Proclamation- United States Army's 242<sup>nd</sup> Birthday June 14, 2017**

Ms. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez commented that the City is very proud of the members who serve in the arm services.

#### **4. C. Proclamation- Elder Abuse Awareness Day June 15, 2017**

Ms. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor Gerardo Sanchez commented that this is an important topic and commented that it is important to protect our seniors and raise awareness on the topic.

#### **5. CONSENT AGENDA**

##### **5. A. Minutes of**

-Regular City Council Meeting held March 22, 2017

##### **5. B. Disbursements from May 13, 2017 through June 2, 2017**

Total Disbursements \$1,231,634.32

(One Million, Two Hundred Thirty-One Thousand, Six Hundred Thirty-Four Dollars and Thirty-Two Cents)

**5. C. Discussion and possible action on any and all matters regarding authorization to purchase a video management system for the Police Department. (Derek Dueñas, IT Manager)**

**5. D. Discussion and possible action on any and all matters regarding the approval of a contract for the Merrill Lift Station Rehabilitation Project. (Manuel Rojas, Assistant Public Works Director)**

**5. E. Discussion and possible action on any and all matters regarding the intent to apply for the National Endowment for the Arts (NEA) Art Works Creativity Connects Grant. (Louie Galaviz, Parks & Recreation Director)**

**5. F. Discussion and possible action on any and all matters regarding a contract with Lantis Fireworks & Lasers for fireworks presentation during the 4<sup>th</sup> of July Celebration and informing City Council with three (3) quotes were not obtained as is permitted under San Luis City Code Section 36.01 (D). (Louie Galaviz, Parks & Recreation Director)**

**5. G. Discussion and possible action on any and all matters regarding Resolution No. 1195. A Resolution of the Mayor and City Council of the City of San Luis, Arizona, adopting a Public Records Request Fee Schedule. (Sonia Cornelio, City Clerk)**

**MOTION:** Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

### **CALL TO THE PUBLIC**

Mayor Gerardo Sanchez moved Call to the Public to be next on the agenda; there was no opposition from the City Council. He clarified that call to the public is just for comments as nothing can be discussed due to not being a lined item for discussion on the agenda and added that staff can be directed.

Mr. Jason Nielsen, current Sports Medicine Teacher, Athletic Trainer and HOSA Advisor for San Luis High School, commented that students had gone to Tucson, Arizona for State competitions and welcomed the students to the podium to discuss the competition.

Mr. Abraham Ochoa, and Ms. Jessica Flores, HOSA Members of the San Luis High School, stated that they won first place in the State competitions in the category of Health Education. Mr. Ochoa further explained that they worked on a project on safe sex for students in ninth and tenth grade.

Mr. Nielsen, commented two (2) teams from the City of San Luis were the only ones in the Yuma County that qualified for International competition in Orlando, Florida. He added that they are seeking support from the City of San Luis.

Mayor Gerardo Sanchez, thanked them for their hard work and directed them to Mr. Tadeo De La Hoya, City Manager, to exchange information.

### **6. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**6. D. Discussion and possible action on any and all matters regarding Resolution No. 1194. A resolution of the mayor and City Council of the City of San Luis, Arizona, officially naming the park located at the corner of Urtuzuastegui Street and 9<sup>th</sup> Avenue to Eligio Ramirez Park. (Louie Galaviz, Parks & Recreation Director)**

Mayor Gerardo Sanchez moved Discussion Item 6.D. to be discussed before Item 6. A.

Mr. Lizandro Galaviz, Parks & Recreation Director, stated that this resolution will be to rename the park at the corner of Urtuzuastegui Street and 9<sup>th</sup> Avenue to Eligio Ramirez

Park. Mr. Galaviz welcomed Ms. Martha Jimenez, Building Inspector and daughter of Eligio Ramirez, to provide a summary on the park.

Ms. Martha Jimenez, Building Inspector, provided a summary on what Mr. Eligio Ramirez did for the City of San Luis and his youth. Ms. Jimenez stated that the dedication to the park is for his countless hours and dedication to the youth and the people of San Luis who wanted to make San Luis their home.

Mr. Galaviz thanked Parks Supervisor Omar Velazquez and the Parks and Recreation staff for creating a welcoming park.

Mayor Gerardo Sanchez thanked Mr. Eligio Ramirez for his impact and participation with the youth of the City of San Luis. He added that on behalf of the City Council the park would be named after him for a long time.

Mr. Galaviz added that a plaque will be placed at the park and welcomed everyone to the official ribbon cutting on June 19, 2017 at 6:00 p.m.

**MOTION:** Council Member Gloria Torres/Council Member Ruben Walshe to approve and adopt Resolution No. 1194. Motion passed unanimously.

Mr. Eligio Ramirez thanked the City Council for the dedication of the park. Mr. Ramirez added that it is an honor to have the park named after him.

**6. A. Discussion and possible action on any and all matters regarding acceptance of the tentative budget for Fiscal Year 2017-2018. (Katie St. Louis, Finance Director)**

Ms. Katie St. Louis, Finance Director, stated that at the Budget Retreat adjustments were made to the tentative budget, and stated that the tentative budget would be at \$12,445,295.00. She added that the tentative budget would be posted on the local newspaper for two (2) weeks and then the budget, will be presented to the City Council again for final approval.

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to approve the tentative budget for Fiscal Year 2017-2018. Motion passed unanimously.

Council Member Gloria Torres thanked Ms. Katie St. Louis for all the hard work she does.

**6. B. Discussion and possible action on any and all matters regarding the re-appointment of Council Member Africa Luna-Carrasco to serve on the Yuma County Library District Board of Trustees. (Tadeo De La Hoya, City Manager)**

Mr. Tadeo De La Hoya, City Manager, stated that Council Member Africa Luna-Carrasco has been serving on the Yuma County Library District Board of Trustees and her term is expiring on June 30, 2017. Mr. De La Hoya added that Council Member Luna-Carrasco has expressed interest in continuing to serve on the board.

Council Member Africa Luna-Carrasco commented the board deals with everything the library does for the community and listed some of the programs that is provided to the City.

**MOTION:** Council Member Mario Buchanan Jr./Council Member Ruben Walshe to re-appoint Africa Luna-Carrasco to the Yuma County Library District Board of Trustees. Motion passed unanimously.

**6. C. Discussion and possible action on any and all matters regarding approval of contract between the City of San Luis and a professional musical band, Los Amantes De Lola, at the 2017 4<sup>th</sup> of July festivities. (Lizandro Galaviz, Parks & Recreation Director)**

Mr. Lizandro Galaviz, Parks & Recreation Director, stated that this would be an addition to what is already on schedule for the 4<sup>th</sup> of July festivities.

Mayor Gerardo Sanchez thanked the Parks and Recreation Department for their hard work and dedication to the festivities. Mayor Gerardo Sanchez commented that he is excited to see Los Amantes De Lola perform.

**MOTION:** Council Member Ruben Walshe/Council Member Mario Buchanan Jr. to approve the contract in the amount of \$6,000.00 for the performance of Los Amantes De Lola on July 4<sup>th</sup> as presented. Motion passed unanimously.

Item 6. D. was discussed before Item 6. A.

**6. E. Public hearing followed by discussion and possible action on any and all matters regarding recommendation for the Agent Change, Acquisition of Control and/or Restructure application submitted to the Arizona Department of Liquor Licenses and Control by Daniel Craig Shay on behalf of Shay Oil Company, Inc., dba Shay Self-Serve #15, located at 721 N. Main Street, San Luis, Arizona. (Sonia Cornelio, City Clerk)**

**A. Open public hearing**

**MOTION:** Council Member Mario Buchanan Jr. /Council Member Africa Luna-Carrasco to open public hearing. Motion passed unanimously.

**1. Presentation by Staff and/or Applicant**

Ms. Sonia Cornelio, City Clerk, stated that the City Clerk's Office received the application and the notice which were posted at the location for the twenty (20) days. Ms. Cornelio added there were no complains, or oppositions to the change.

**2. Call to the Public on this item**

There were no comments from the public

**B. Close public hearing**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Ruben Walshe to close public hearing. Motion passed unanimously.

**C. Action on recommendation of the Agent Change, Acquisition of Control, and/or Restructure application to the Arizona Department of Liquor Licenses and Control for Shay Oil Company, Inc., dba Shay Self-Serve #15**

**MOTION:** Council Member Mario Buchanan Jr. /Council Member Africa Luna-Carrasco to recommend approval of the application as presented to the Arizona Department of Liquor Licenses and Control. Motion passed unanimously.

**6. F. Discussion and possible action on any and all matters regarding First Reading of Ordinance No. 365. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the City Code of the City of San Luis, amending Chapter 37- City Policies by adopting “Public Records Request Policy”, repealing any conflicting provisions; and providing for severability. (Sonia Cornelio, City Clerk)**

Ms. Sonia Cornelio, City Clerk, stated that the ordinance would be setting the guidelines to when a member of the community is requesting a public record.

**A. Approval of First Reading of Ordinance No. 365 by title only**

**MOTION:** Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve the First Reading of Ordinance No. 365 by title only. Motion passed unanimously.

**Ms. Sonia Cornelio, City Clerk, read ordinance No. 365 by title only.**

**7. SUMMARY OF CURRENT EVENTS**

Mayor Gerardo Sanchez commented that he attended the Arizona-Mexico Commission and had the opportunity to present to the Phoenix Hispanic Commerce. He added that there are \$232 million for San Luis Port of Entry I that will change the dynamics of our borders.

Council Member Maria Cecilia Ramos added that she also attended the Arizona-Mexico Commission and stated that it is a great impact for the community.

Mayor Gerardo Sanchez also reported that the Employee Picnic was held June 9, 2017 and commented it was a great event.

**8. CALL TO THE PUBLIC**

Mr. Hank Green, Fire Chief, stated that a notice was sent out to employees in regards to an excessive heat warning and provided everyone a summary of the report. Mr. Green suggested everyone to stay inside and stay hydrated.

**9. EXECUTIVE SESSION**

**Vote to hold an Executive Session pursuant to A.R.S. §38-431.03(A) (3) and (4)**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Mario Buchanan Jr. to go to Executive Session at approximately 7:59 p.m. Motion passed unanimously.

**Discussion and possible action to hold an executive session pursuant to A.R.S. §38-431.03(A) (3) and (4) on any and all matters regarding Emerald Correctional Management exiting from operations in April of 2017 for discussion or consultation for legal advice with the City's Attorney or attorneys in order to consider the City's position and instruct its attorneys regarding the City's position. (Kay Marion Macuil, Attorney for the San Luis Facility Development Corporation)**

#### **10. MOTION TO GO BACK INTO REGULAR SESSION**

**MOTION:** Council Member Mario Buchanan Jr./Council Member Gloria Torres to go back into Regular Session at approximately 8:33 p.m. Motion passed unanimously.

#### **11. ADJOURNMENT**

**MOTION:** Council Member Africa Luna-Carrasco/Council Member Gloria Torres to adjourn the Regular City Council Meeting at approximately 8:33 p.m. Motion passed unanimously.



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5.B.

Meeting Date: 09/27/2017

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#### Summary

#### **DISBURSEMENTS FROM SEPTEMBER 1, 2017 THROUGH SEPTEMBER 15, 2017**

Total Disbursements \$695,725.53

(Six Hundred Ninety-Five Thousand, Seven Hundred Twenty-Five Dollars and Fifty-Three Cents)

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#### Attachments

Disbursements 9/27/2017

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# City of San Luis

Finance Department

## COUNCIL MEETING SEPTEMBER 27, 2017 Disbursement Reports from 9/1/2017 to 9/15/2017

<u>Bank Accounts</u>	<u>Check Date</u>	<u>Amount</u>	<u>Schedule</u>
Payroll Check Account	9/6/2017	\$ 272,723.90	Schedule A
Accounts Payable Check Account	9/6/2017	\$ 93.00	Schedule B
Payroll Check Account	9/7/2017	\$ 12,738.35	Schedule C
Accounts Payable Check Account	9/7/2017	\$ 3,199.49	Schedule D
Accounts Payable Check Account	9/7/2017	\$ 643.00	Schedule E
Accounts Payable Check Account	9/7/2017	\$ 16,624.37	Schedule F
Accounts Payable Check Account	9/7/2017	\$ 1,675.97	Schedule G
Accounts Payable Check Account	9/7/2017	\$ 6,101.10	Schedule H
Accounts Payable Check Account	9/12/2017	\$ 48,248.89	Schedule I
Accounts Payable Check Account	9/12/2017	\$ 3,164.24	Schedule J
Accounts Payable Check Account	9/14/2017	\$ 329,481.07	Schedule K
Accounts Payable Check Account	9/14/2017	\$ 1,032.15	Schedule L

**Total Disbursements: \$ 695,725.53**

Please contact Mr. Carlos Cortes prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro:

*Angelica V. Castro*

Verified by Director of Finance:

*C Cortes*

For Council approval on: \_\_\_\_\_

Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

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\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

RECEIVED

2017 SEP 19 A 11:48

CITY OF SAN LUIS  
OFFICE OF THE CITY CLERK



# Schedule A

## Pay Day Register

Pay Date Range 08/19/17 - 09/01/17

Pay Batch 201718

US & MEX HEALTH = C	6,741.00	.00	SEWAGE DISPOSAL/ PLANT	535.07	15,554.39
US & MEX HEALTH = FAMILY	4,353.85	.00	Street or Road Construction	1,289.41	16,057.49
US & MEX HEALTH = SP	898.80	.00	WATERWORKS OPERATIONS	<u>576.62</u>	16,617.58
VSP - VISION FAMILY	645.75	.00	Total	<u>\$11,259.17</u>	
Net	<u>\$272,723.90</u> ✓				

Direct Deposits	Amount
1st Bank Yuma	20,276.09
ACADEMY BANK	1,378.66
Bank of America	400.00
Chase Bank	114,829.92
CHASE BANK CA	3,002.28
CHASE BANK MORGAN	1,289.40
chase bank somerton	1,868.26
chase centro	656.96
Federal Credit Union	34,290.05
FEDERAL CREDIT UNION DS	1,510.38
FIRST CREDIT UNION	2,536.02
HUGHES FCU	100.00
National Bank	1,907.76
Navy Federal	5,143.22
NetSpend Corporation DD	120.00
NORTH ISLAND CREDIT UNION	977.98
PNC BANK	40.00
Sunbank	100.00
WASHINGTON FEDERAL	1,081.63
Wells Fargo	<u>53,521.71</u>
Total	<u>\$245,030.32</u> ✓
Check	\$27,693.58

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/06/2017

Schedule B

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/06/2017	81651	Accounts Payable	TAYLOR, JANET		93.00
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		2018-00000231	09/06/2017	REIMBURSEMENT - APPLICATION / BOND FEES		93.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 1		\$93.00
Checks:		1		\$93.00		

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D.*  
*9/6/17*



Schedule G

# Pay Day Register

Pay Date Range 09/08/17 - 09/08/17

Pay Batch 201745BB

Pay Batch 201745BB Total

Employees in Pay Batch 15

Female Employees in Pay Batch 7

Hours Description

303 - VACATION PAYOFF

Total

Hours

600.0000

600.0000

Gross

15,195.60

\$15,195.60

Withholdings and Deductions

Gross

15,195.60

Imputed Income

FEDERAL TAX WITHHOLDING

769.01

SOCIAL SECURITY TAX

942.12

MEDICARE

220.37

STATE WITHHOLDING

525.75

Net

\$12,738.35 ✓

Gross Base

15,195.60

15,195.60

15,195.60

15,195.60

15,195.60

Benefits

Workers' Comp

Direct Deposits

Check

Gross Base

Gross Base

Amount

\$12,738.35

Schedule D

City of San Luis  
**Payment Batch Register**  
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
Batch Date: 09/07/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81664 Utility Management Refund	VALENZUELA , MAYRA		51.60
		Account Type	Account Number	Transaction Date	Transaction Type
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 13		\$3,199.49
Checks:	13	\$3,199.49			

Prepared By:  
*Maggie Dominguez*  
Date: *Maggie D.*  
*9/7/17*

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/07/2017

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>					
Check	09/07/2017	81652 Utility Management Refund	ALCALA , MIGUEL & MARIA		144.97
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81653 Utility Management Refund	BARRON , ALEJANDRO		195.81
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81654 Utility Management Refund	BROOKS, DAVE/ GREEN FUEL TECHNOLOGIES		2,045.57
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81655 Utility Management Refund	DENISE LIMITED PARTNERSHIP		109.35
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81656 Utility Management Refund	FELIX , FERNANDA		127.03
		Account Type	Account Number	Transaction Date	Transaction Type
		Residential	65238-004	08/29/2017	Refund - Account Credit
Check	09/07/2017	81657 Utility Management Refund	FIGUEROA , BLANCA E		98.78
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81658 Utility Management Refund	HUERTA , CHRISTINA		82.22
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81659 Utility Management Refund	LOMELI , ANA C		1.21
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81660 Utility Management Refund	MARTINEZ , MARIA D		65.84
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81661 Utility Management Refund	OCHOA , FATIMA		168.40
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81662 Utility Management Refund	OLVERA , JOSE M		12.27
		Account Type	Account Number	Transaction Date	Transaction Type
Check	09/07/2017	81663 Utility Management Refund	RODRIGUEZ , ANA		96.44

Schedule E

City of San Luis  
**Payment Batch Register**  
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
Batch Date: 09/07/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/07/2017	81665	Accounts Payable	DUENAS, DEREK		336.00
	Invoice		Date	Description		Amount
		DUENAS 091017	09/07/2017	TRAVEL - 20345-1 ADMINISTERING MICROSOFT EXCHANGE SERVER 2016		336.00
Check	09/07/2017	81666	Accounts Payable	LOPEZ, ENRIQUE		307.00
	Invoice		Date	Description		Amount
		LOPEZ 080717	09/07/2017	TRAVEL - BORDER 2020 MEETING		108.00
		LOPEZ 080217	09/07/2017	TRAVEL - REGIONAL HAZMAT MEETING		49.00
		LOPEZ 081517	09/07/2017	TRAVEL - AMBULANCE ASSOCIATION CONFERENCE		150.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		\$643.00
Checks:		2		\$643.00		

Prepared By:  
*Maggie Dominguez*  
Date: *Maggie D.*  
*9/7/17*

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/07/2017

Schedule F

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	09/07/2017	81676	Accounts Payable	INTERIM PUBLIC MANAGEMENT, LLC		1,500.00
	Invoice		Date	Description		Amount
		1859	08/25/2017	RETAINER FOR INTERIM FINANCE DIRECTOR		1,500.00
Check	09/07/2017	81677	Accounts Payable	JESSUP , RICHARD		92.00
	Invoice		Date	Description		Amount
		JESSUP 091217	09/07/2017	TRAVEL - 2017 AZ ASSOC OF CHIEF OF PD		92.00
Check	09/07/2017	81678	Accounts Payable	KASID, B ADILIA		223.00
	Invoice		Date	Description		Amount
		KASID 091117	09/07/2017	TRAVEL - CTC 2017 COURT TECH CONFERENCE		223.00
Check	09/07/2017	81679	Accounts Payable	LAZO, MARIA J		100.00
	Invoice		Date	Description		Amount
		LAZO 090717	09/07/2017	HI BENEFIT SUPPLEMENT - AUG 2017		100.00
Check	09/07/2017	81680	Accounts Payable	MEXICAN BASEBALL FIESTA LLC		1,675.97
	Invoice		Date	Description		Amount
		2018-00000237	08/21/2017	FEE FOR THE MEXICAN BASEBALL FIESTA EVENT ON SEPTEMBER 29, 2017		1,675.97
Check	09/07/2017	81681	Accounts Payable	RUIZ, ANDREA		223.00
	Invoice		Date	Description		Amount
		RUIZ 091117	09/07/2017	TRAVEL - CTC 2017 COURT TECH CONFERENCE		223.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 15		\$16,624.37

Checks: 15 \$16,624.37

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D.*  
 9/7/17

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/07/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/07/2017	81667	Accounts Payable	AFLAC		4,531.96
	Invoice		Date	Description		Amount
		2018-00000238	09/07/2017	INSURANCE FOR AUGUST 2017		4,531.96
Check	09/07/2017	81668	Accounts Payable	ALVAREZ, MIGUEL		77.00
	Invoice		Date	Description		Amount
		ALVAREZ 091317	09/07/2017	TRAVEL - 2017 AZ ASSOC OF CHIEF OF PD		77.00
Check	09/07/2017	81669	Accounts Payable	ARANDA, MANUEL		170.00
	Invoice		Date	Description		Amount
		ARANDA 090717	09/07/2017	HI BENEFIT SUPPLEMENT - AUG 2017		170.00
Check	09/07/2017	81670	Accounts Payable	CENTURYLINK		6,724.84
	Invoice		Date	Description		Amount
		1417941427	09/07/2017	PSAP		6,724.84
Check	09/07/2017	81671	Accounts Payable	DUMADAG , JONATHAN		91.00
	Invoice		Date	Description		Amount
		DUMADAG 091217	09/07/2017	TRAVEL - AZ TECH SUMMIT		91.00
Check	09/07/2017	81672	Accounts Payable	EAP PREFERRED		453.60
	Invoice		Date	Description		Amount
		AUG 2017	09/07/2017	EMPLOYEE ASSISTANCE PRGM SRVS		453.60
Check	09/07/2017	81673	Accounts Payable	FIGUEROA, VICTOR		92.00
	Invoice		Date	Description		Amount
		FIGUEROA 091217	09/07/2017	TRAVEL - 2017 AZ ASSOC OF CHIEF OF PD		92.00
Check	09/07/2017	81674	Accounts Payable	GREEN D. HENRY		170.00
	Invoice		Date	Description		Amount
		2018-00000232	09/07/2017	PSPRS AUG REIMBURSEMENT		170.00
Check	09/07/2017	81675	Accounts Payable	GUERRA , RUTH		500.00
	Invoice		Date	Description		Amount
		61	09/01/2017	INTERPRETATION SERVICES FOR COURT - 082817-090117		500.00

City of San Luis  
**Payment Batch Register**

Schedule G

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/07/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/07/2017	81682	Accounts Payable	GAMEZ, FRANCISCO		1,675.97
	Invoice		Date	Description		Amount
		2018-00000237	08/21/2017	FEE FOR THE MEXICAN BASEBALL FIESTA EVENT ON SEPTEMBER 29, 2017		1,675.97
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 1		<u>\$1,675.97</u>
Checks:		1		\$1,675.97		

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D.*  
 9/7/17

Schedule H

City of San Luis  
**Payment Batch Register**  
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
Batch Date: 09/07/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		IAFF09072017		09/07/2017	IAFF	800.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 9		\$6,101.10
Checks:		9		\$6,101.10		

Prepared by:  
*Maggie Dominguez*  
Date: *Maggie D.*  
*9/7/17*

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/07/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/07/2017	81683	Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		365.99
	Invoice		Date	Description		Amount
		CS	09/07/2017	CS		365.99
Check	09/07/2017	81684	Accounts Payable	CHARGO PA , GURSTEL		52.21
	Invoice		Date	Description		Amount
		GURS	09/07/2017	GURS		52.21
Check	09/07/2017	81685	Accounts Payable	CHILD SUPPORT SERVICES		274.62
	Invoice		Date	Description		Amount
		CSS	09/07/2017	CSS		274.62
Check	09/07/2017	81686	Accounts Payable	FOP/ALC		255.00
	Invoice		Date	Description		Amount
		FOP	09/07/2017	FOP		255.00
Check	09/07/2017	81687	Accounts Payable	INTERNAL REVENUE SERVICE		50.00
	Invoice		Date	Description		Amount
		IRS PA	09/07/2017	IRS PA		50.00
Check	09/07/2017	81688	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		156.33
	Invoice		Date	Description		Amount
		PSPRS 11	09/07/2017	PSPRS11		156.33
Check	09/07/2017	81689	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		4,122.95
	Invoice		Date	Description		Amount
		SP	09/07/2017	SP		4,122.95
Check	09/07/2017	81690	Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		24.00
	Invoice		Date	Description		Amount
		UW	09/07/2017	UW		24.00
Check	09/07/2017	81691	Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		800.00
	Invoice		Date	Description		Amount

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/12/2017

Schedule I

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/12/2017	81692	Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		47,783.89
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		PSPRS REG090117	09/11/2017	PSPRS REG 090117		47,783.89
Check	09/12/2017	81693	Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		465.00
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		slp 09012017	09/07/2017	SLP 09012017		465.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 2		\$48,248.89

Checks:                    2                    \$48,248.89

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D*  
*C*      9/12/17

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/12/2017

Schedule J

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/12/2017	81694	Accounts Payable	ATP & ASSOCIATES, LLC.		50.00
		Invoice	Date	Description		Amount
		2018-00000247	09/11/2017	NOTARY BOND-R. PACHECO		50.00
Check	09/12/2017	81695	Accounts Payable	RELIABLE AUTO INC.		3,071.24
		Invoice	Date	Description		Amount
		2443	08/16/2017	TRAILER TO TRANSPORT STREET WORK EQUIPMENT		3,071.24
Check	09/12/2017	81696	Accounts Payable	SECRETARY OF STATE		43.00
		Invoice	Date	Description		Amount
		2018-00000248	09/11/2017	NOTARY APPLICATION FOR R. PACHECO		43.00
<b>1BYPAYABLE 1st BY Accounts Payable Totals:</b>				<b>Transactions: 3</b>		<b>\$3,164.24</b>

Checks: 3 \$3,164.24

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D.*  
*C* 9/12/17

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Schedule K

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		3556952078		04/12/2017	ITEMS FOR PW	149.50
Check	09/14/2017	81782	Accounts Payable	YUMA COUNTY HUMANE SOCIETY		2,574.00
		Invoice		Date	Description	Amount
		2018-00000233		08/09/2017	JULY KENNELING SERVICES FEES	2,574.00
Check	09/14/2017	81783	Accounts Payable	YUMA COUNTY TREASURER		149.78
		Invoice		Date	Description	Amount
		2018-00000252		09/14/2017	FUNDS COLLECTED - AUGUST 2017	149.78
Check	09/14/2017	81784	Accounts Payable	YUMA NURSERY SUPPLY		71.99
		Invoice		Date	Description	Amount
		303955		08/07/2017	PURCHASE OF MATERIALS NEEDED FOR IRRIGATION SYSTEM	71.99
Check	09/14/2017	81785	Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.		196.82
		Invoice		Date	Description	Amount
		1040		08/16/2017	CITY LETTERHEAD	196.82
Check	09/14/2017	81786	Accounts Payable	YUMA REGIONAL MEDICAL CENTER		450.00
		Invoice		Date	Description	Amount
		3588		08/18/2017	QUARTERLY HEALTHY WORKFORCE FEE	450.00
Check	09/14/2017	81787	Accounts Payable	YUMA WINLECTRIC CO.		652.75
		Invoice		Date	Description	Amount
		509613 00		08/28/2017	PURCHASE OF ELECTRICAL SUPPLIES NEEDED FOR THE PARKS DEPT.	652.75
Check	09/14/2017	81788	Accounts Payable	YUMA WINNELSON CO.		2,607.18
		Invoice		Date	Description	Amount
		288949 00		09/01/2017	MATERIAL TO REPAIR SEWAGE DISCHARGE PIPES@MERRILL LS	555.07
		288680 00		08/25/2017	MATERIAL TO INSTALL PIPE FROM MERRIL LS TO LS #300	1,872.28
		288681 00		08/23/2017	MATERIAL FOR PVC PIPE REPLACEMENT JOBS	179.83

1BYPAYABLE 1st BY Accounts Payable Totals:

Transactions: 92

\$329,481.07

Checks: 92 \$329,481.07

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D 9/14/17*

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/14/2017	81697	Accounts Payable	4 IMPRINT		417.78
	Invoice		Date	Description		Amount
		5658470	08/17/2017	PROMOTIONAL ITEMS FOR THE AZ LEAGUE CONFERENCE		417.78
Check	09/14/2017	81698	Accounts Payable	AIRGAS-WEST		1,663.78
	Invoice		Date	Description		Amount
		9067270179	09/01/2017	PURCHASE FEEDER WIRE PACKAGE FOR WELDING MACHINE		1,034.04
		9066956242	08/23/2017	PURCHASE WELDING GUN FOR FLEET SERVICES		339.66
		9066757031	08/18/2017	PURCHASE GOGGLE WELD MASK FOR SHOP		290.08
Check	09/14/2017	81699	Accounts Payable	ALSCO, INC		100.95
	Invoice		Date	Description		Amount
		LYUM1194733	08/22/2017	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF AUGUST 2017		100.95
Check	09/14/2017	81700	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		375.00
	Invoice		Date	Description		Amount
		17276	08/16/2017	TOWING SERVICES		75.00
		17298	08/16/2017	TOWING SERVICES		75.00
		17408	08/18/2017	TOWING SERVICES		75.00
		17461	08/18/2017	TOWING SERVICES		75.00
		17646	08/21/2017	TOWING SERVICES		75.00
Check	09/14/2017	81701	Accounts Payable	ARCTIC GLACIER USA INC		94.52
	Invoice		Date	Description		Amount
		2673723300	08/21/2017	10 LB ICE CUBE BAGS		94.52
Check	09/14/2017	81702	Accounts Payable	ARIZONA FURNISHINGS		906.53
	Invoice		Date	Description		Amount
		98092	08/18/2017	SLIDING DOOR FOR RISK MGMT		906.53
Check	09/14/2017	81703	Accounts Payable	ARIZONA MEXICO COMMISSION		1,500.00
	Invoice		Date	Description		Amount
		1618	09/07/2017	AMC COPPER SPONSORSHIP RENEWAL		1,500.00
Check	09/14/2017	81704	Accounts Payable	ARIZONA STATE TREASURER		39,288.68

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
		2018-00000251	09/14/2017	FUNDS COLLECTED - AUGUST 2017		39,288.68
Check	09/14/2017	81705	Accounts Payable	ARMOROCK, LLC		1,851.10
	Invoice		Date	Description		Amount
		S3647	07/16/2017	J.SANCHEZ BLVD RECONSTRUCTION PROJECT/NEW MANHOLES		1,851.10
Check	09/14/2017	81706	Accounts Payable	ARTCRAFT & FOREMOST, INC.		2,290.04
	Invoice		Date	Description		Amount
		405155	08/25/2017	ITEMS FOR FIRE PREVENTION WEEK		2,290.04
Check	09/14/2017	81707	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		273.00
	Invoice		Date	Description		Amount
		Y08-108 20170817	08/21/2017	PAYMENT FOR INMATE LABOR PROJECT		273.00
Check	09/14/2017	81708	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		62.30
	Invoice		Date	Description		Amount
		Y08-10820170817	08/21/2017	PAYMENT FOR INMATE TRANSPORTATION PROJECT		62.30
Check	09/14/2017	81709	Accounts Payable	BAUERMANN , RICHARD		74.00
	Invoice		Date	Description		Amount
		BAUERMANN 090617	09/14/2017	TRAVEL - REGIONAL HAZMAT MEETING		74.00
Check	09/14/2017	81710	Accounts Payable	BELTRAN , LEANNA		108.00
	Invoice		Date	Description		Amount
		BELTRAN 091417	09/13/2017	TRAVEL - 'THE WOMEN'S CONFERENCE'		108.00
Check	09/14/2017	81711	Accounts Payable	BINGHAM AUTO & TRUCK PARTS		646.55
	Invoice		Date	Description		Amount
		3023-463061	08/02/2017	PURCHASE PURCHASE COOLING SYS, LUBE, & FILTERS FOR SOLID WASTE		82.58
		3023-463794	08/09/2017	PURCHASE PURCHASE AIR FILTER, LUBE AND SEPERATOR FOR SOLID WASTE		112.98
		3023-464499	08/16/2017	PURCHASE AIR FILTER FOR SOLID WASTE #3796		21.80
		3023-463996	08/10/2017	PURCHASE RELAY FOR POLICE DEPT #4012		210.06
		3023-464025	08/10/2017	PURCHASE BLOWER MOTOR FOR FIRE DEPT #8313		219.13
Check	09/14/2017	81712	Accounts Payable	BINGHAM EQUIPMENT CO		837.90
	Invoice		Date	Description		Amount

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		P21465		08/22/2017	REPLACEMENT PARTS F/ PLANER EQUIPMENT	837.90
Check	09/14/2017	81713	Accounts Payable	BORDER CONSTRUCTION SPECIALTIES		4,912.69
		Invoice		Date	Description	Amount
		INV-5482084		08/18/2017	PURCHASE OF VARIOUS MATERIALS NEEDED FOR TENNIS COURT REPAIRS	805.55
		INV-5487949		08/25/2017	SAFETY GEAR F/ HWY USERS CREWS & INMATES	602.91
		INV-5487948		08/25/2017	STORAGE CABINET TO STORE FLAMMABLE ITEMS@PW YARD	1,112.34
		INV-5491540		08/30/2017	MATERIALS F/ SIDEWALK REPAIRS CITYWIDE	1,448.04
		INV-5484551		08/22/2017	TRAFFIC SAFETY CONES USED CITYWIDE	943.85
Check	09/14/2017	81714	Accounts Payable	BORDER GYM FITNESS LLC		616.00
		Invoice		Date	Description	Amount
		000008		09/01/2017	MONTHLY SERVICE FEE - AUGUST 2017	616.00
Check	09/14/2017	81715	Accounts Payable	CAMARENA, CORNELIUS		400.00
		Invoice		Date	Description	Amount
		6118		08/15/2017	ATTORNEY FEES	400.00
Check	09/14/2017	81716	Accounts Payable	CAMPA, JOAQUIN		398.00
		Invoice		Date	Description	Amount
		CAMPA 091717		09/13/2017	TRAVEL - CONSTRUCTION EXAM CENTER-CERTIFIED BUILDING OFFICIAL	398.00
Check	09/14/2017	81717	Accounts Payable	CDWG		3,988.96
		Invoice		Date	Description	Amount
		JVX6991		08/18/2017	MONITORS FOR PD; EVIDENCE RM PRINTER	691.05
		JSF4732		08/07/2017	NETWORK ADAPTERS	108.04
		JSF6645		08/07/2017	TONER FOR PIO OFFICE	598.03
		JWM0731		08/22/2017	ZAGGGFOLIO-KEYBOARD AND FOLIO CASE FOR S. CORNELIO & M. LOPEZ	198.46
		JWR3341		08/22/2017	SERVER FOR LEGAL FILES FOR CITY ATTORNEY	466.62
		JVD1739		08/15/2017	SERVER FOR LEGAL FILES FOR CITY ATTORNEY	1,748.79
		JTX6920		08/15/2017	IPAD CASE - EE#312 M. ROJAS	93.05
		JXX5978		08/28/2017	SERVER FOR LEGAL FILES FOR CITY ATTORNEY	17.87
		JNV8940		07/22/2017	ITEMS FOR IT DEPT	67.05
Check	09/14/2017	81718	Accounts Payable	CSC OF YUMA		596.23
		Invoice		Date	Description	Amount

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 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		000586107				596.23
Check	09/14/2017	81719	Accounts Payable	DESERT DOCUMENT SHREDDERS, LLC		105.00
		Invoice		Date	Description	Amount
		37225		08/28/2017	RECORDS DESTRUCTION FOR FINANCE	105.00
Check	09/14/2017	81720	Accounts Payable	DESERT WATER		53.71
		Invoice		Date	Description	Amount
		67897		08/22/2017	DRINKING WATER	11.62
		67977		08/29/2017	DRINKING WATER	9.96
		30423		08/22/2017	DRINKING WATER	7.20
		67899		08/22/2017	PURCHASE OF WATER FOR PARKS DEPT	24.93
Check	09/14/2017	81721	Accounts Payable	DIRECTV, INC		28.15
		Invoice		Date	Description	Amount
		32134610882		09/07/2017	DTV SERVICES FOR THE YOUTH CENTER	28.15
Check	09/14/2017	81722	Accounts Payable	DUENAS , RAMON R		88.56
		Invoice		Date	Description	Amount
		DUENAS 091417		09/14/2017	REIMBURSEMENT - STEEL TOE BOOTS	88.56
Check	09/14/2017	81723	Accounts Payable	DUENAS, YOLANDA		167.00
		Invoice		Date	Description	Amount
		DUENAS 091717		09/14/2017	TRAVEL - IFMA PROJECT MGMT CLASS	167.00
Check	09/14/2017	81724	Accounts Payable	EARPHONE CONNECTION		239.54
		Invoice		Date	Description	Amount
		251372		08/18/2017	HEADSETS	239.54
Check	09/14/2017	81725	Accounts Payable	EMPIRE MACHINERY		143,372.48
		Invoice		Date	Description	Amount
		EMSL00050060		08/28/2017	CATERPILLAR 918M WHEEL LOADER F/ WATER DIVISION	143,372.48
Check	09/14/2017	81726	Accounts Payable	FACTOR SALES, INC.		250.00
		Invoice		Date	Description	Amount
		2061		08/16/2017	AD QUARTERLY CITY UPDATE	250.00
Check	09/14/2017	81727	Accounts Payable	FLORES , NORBERTO		39.52

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 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
		FLORES 091417	09/14/2017	REIMBURSEMENT - STEEL TOE BOOTS		39.52
Check	09/14/2017	81728	Accounts Payable	GALINDO-GARCIA , MIRIAM		245.00
	Invoice		Date	Description		Amount
		001	08/01/2017	INTERPRETATION SERVICES FOR COURT		105.00
		002	08/17/2017	INTERPRETATION SERVICES FOR COURT		140.00
Check	09/14/2017	81729	Accounts Payable	GEITH , AARON		261.72
	Invoice		Date	Description		Amount
		reimb	09/12/2017	REIMB VDH		261.72
Check	09/14/2017	81730	Accounts Payable	GERARDO FELIX /SAN LUIS FIRE EXTINGUISHER		630.00
	Invoice		Date	Description		Amount
		1060	08/23/2017	PURCHASE FIRE EXTINGUISHERS AND BRACKETS FOR PD VEHICLES		630.00
Check	09/14/2017	81731	Accounts Payable	GIS PLANNING INC		4,050.00
	Invoice		Date	Description		Amount
		2120481969	08/23/2017	1st HALF AGREEMENT FOR ZOOM PROSPECTOR		4,050.00
Check	09/14/2017	81732	Accounts Payable	GREEN RUBBER- KENNEDY AG		860.07
	Invoice		Date	Description		Amount
		Y-551767	08/18/2017	PURCHASE PRESSURE WASHER FOR FLEET SERVICES		860.07
Check	09/14/2017	81733	Accounts Payable	GUARDIAN MEDICAL PRODUCTS, LLC		5,188.58
	Invoice		Date	Description		Amount
		5750319	08/03/2017	MEDICAL SUPPLIES		109.02
		5752545	08/17/2017	MEDICAL SUPPLIES		1,683.18
		5753231	08/21/2017	MEDICAL SUPPLIES		34.97
		5750773	08/07/2017	MEDICAL SUPPLIES		2,695.41
		5751180	08/09/2017	MEDICAL SUPPLIES		444.00
		5751334	08/10/2017	MEDICAL SUPPLIES		222.00
Check	09/14/2017	81734	Accounts Payable	GUZMAN , FRANCISCA		150.00
	Invoice		Date	Description		Amount

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 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	17/2017			TRANSLATING SERVICES FOR CM 082317		50.00
	15/2017			TRANSLATING SERVICES FOR CM 080917		50.00
	16/2017			TRANSLATION OF NOTICE F/ PUBLIC MEETING (SAN LUIS LN)		50.00
Check	09/14/2017	81735	Accounts Payable	HENDERSON , CYNTHIA		149.80
	Invoice		Date	Description		Amount
		REIM MED	09/12/2017	REIMBURSEMENT		149.80
Check	09/14/2017	81736	Accounts Payable	HERNANDEZ, DIANA		108.00
	Invoice		Date	Description		Amount
		HERNANDEZ 091417	09/13/2017	TRAVEL - 'THE WOMEN'S CONFERENCE'		108.00
Check	09/14/2017	81737	Accounts Payable	HUGHES FIRE EQUIPMENT, INC.		71.24
	Invoice		Date	Description		Amount
		516501	08/16/2017	AMB REPAIR FOR FIRE		12.93
		515975	07/28/2017	AMB REPAIR FOR FIRE DEPT		58.31
Check	09/14/2017	81738	Accounts Payable	JAMES DAVEY AND ASSOCIATES		420.00
	Invoice		Date	Description		Amount
		000002017159	08/08/2017	PROFESSIONAL SERVICES - SANTA CECILIA SUBDVSN		420.00
Check	09/14/2017	81739	Accounts Payable	LAW OFFICE OF JEREMY CLARIDGE, PLC		2,800.00
	Invoice		Date	Description		Amount
		20722	08/08/2017	ATTORNEY FEES		400.00
		20723	08/08/2017	ATTORNEY FEES		400.00
		20724	08/08/2017	ATTORNEY FEES		400.00
		20725	08/08/2017	ATTORNEY FEES		400.00
		20726	08/08/2017	ATTORNEY FEES		400.00
		20727	08/08/2017	ATTORNEY FEES		400.00
		20728	08/08/2017	ATTORNEY FEES		400.00
Check	09/14/2017	81740	Accounts Payable	LAWSON PRODUCTS INC.		356.70
	Invoice		Date	Description		Amount
		9305207186	09/01/2017	PURCHASE BRAKE FITTING FOR FLEET SERVICES		356.70
Check	09/14/2017	81741	Accounts Payable	LEAGUE OF AZ CITIES & TOWNS		80.00

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 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
		2018-00000234	09/07/2017	REGISTRATION/ CONFERENCE FEES		40.00
		2018-00000253	09/14/2017	CONFERENCE SESSION		40.00
Check	09/14/2017	81742	Accounts Payable	LESLIE'S POOL SUPPLY INC.		906.11
	Invoice		Date	Description		Amount
		293-417988	08/11/2017	PURCHASE OF ACID NEEDED FOR POOL MAINTENANCE		906.11
Check	09/14/2017	81743	Accounts Payable	LOPEZ, ENRIQUE		74.00
	Invoice		Date	Description		Amount
		LOPEZ 090617	09/14/2017	TRAVEL - REGIONAL HAZMAT MEETING		74.00
Check	09/14/2017	81744	Accounts Payable	LOPEZ, VICTOR		94.56
	Invoice		Date	Description		Amount
		LOPEZ 091417	09/14/2017	REIMBURSEMENT - STEEL TOE BOOTS		94.56
Check	09/14/2017	81745	Accounts Payable	MALLORY SAFETY AND SUPPLY, LLC		872.08
	Invoice		Date	Description		Amount
		4310868	08/14/2017	PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT FOR PARKS EMPLOYEES		872.08
Check	09/14/2017	81746	Accounts Payable	MARQUEZ, LUIS		211.74
	Invoice		Date	Description		Amount
		MARQUEZ091417	09/14/2017	REIMBURSEMENT - SNACKS/BEVERAGES FOR SAFETY EVENT PLANNING		18.74
		MARQUEZ 091917	09/14/2017	TRAVEL - 2017 LAW ENFORCEMENT INTERNATIONAL CONFERENCE		193.00
Check	09/14/2017	81747	Accounts Payable	MASTER AUTO GLASS LLC		669.64
	Invoice		Date	Description		Amount
		1212	08/17/2017	REMOVE AND INSTALL NEW WINDSHIELD FOR PD #1072		236.89
		1235	08/29/2017	REMOVE AND INSTALL NEW WINDSHIELD FOR PD #6226		236.89
		1234	08/29/2017	REMOVE AND INSTALL NEW WINDSHIELD FOR PD #3166		195.86
Check	09/14/2017	81748	Accounts Payable	MCDONALD , JULIE M		4,000.00
	Invoice		Date	Description		Amount
		02500	08/01/2017	ATTORNEY SERVICES		400.00
		02502	08/01/2017	ATTORNEY SERVICES		400.00
		02597	08/02/2017	ATTORNEY SERVICES		400.00

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 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		02598		08/02/2017	ATTORNEY SERVICES	400.00
		02599		08/02/2017	ATTORNEY SERVICES	400.00
		02600		08/02/2017	ATTORNEY SERVICES	400.00
		02601		08/02/2017	ATTORNEY SERVICES	400.00
		02608		08/09/2017	ATTORNEY SERVICES	400.00
		02609		08/09/2017	ATTORNEY SERVICES	400.00
		02610		08/09/2017	ATTORNEY SERVICES	400.00
Check	09/14/2017	81749	Accounts Payable	MCNEECE BROS. OIL COMPANY, INC		28,457.95
		Invoice		Date	Description	Amount
		849740		08/31/2017	FUEL FOR VARIOUS DEPARTMENTS FOR THE MONTH OF AUGUST 2017	28,457.95
Check	09/14/2017	81750	Accounts Payable	NET TRANSCRIPTS INC.		312.43
		Invoice		Date	Description	Amount
		0014596-IN		08/15/2017	TRANSCRIPTION OF MULTISPEAKER RECORDING	312.43
Check	09/14/2017	81751	Accounts Payable	O'REILLY AUTO PARTS		711.80
		Invoice		Date	Description	Amount
		2771-436006		08/25/2017	PURCHASE TOOLS FOR CARLOS ARCIGA	30.99
		2771-436040		08/25/2017	PURCHASE TOOLS FOR FLEET SHOP	272.34
		2771-436018		08/25/2017	PURCHASE TOOLS FOR FLEET SHOP	46.49
		2771-436012		08/25/2017	PURCHASE EQUIPMENT FOR FLEET SHOP	49.81
		2771-436014		08/25/2017	PURCHASE EQUIPMENT FOR FLEET SHOP	49.81
		2771-436021		08/25/2017	PURCHASE TOOL FOR CARLOS ARCIGA	22.13
		2771-436010		08/25/2017	PURCHASE TOOLS FOR CARLOS ARCIGA	24.35
		2771-436009		08/25/2017	PURCHASE TOOL BOX FOR CARLOS ARCIGA	215.88
Check	09/14/2017	81752	Accounts Payable	OFFICE DEPOT		5,594.48
		Invoice		Date	Description	Amount
		947582838001		07/31/2017	OFFICE SUPPLIES FOR BUILDN SAFETY	235.99
		947583423001		07/29/2017	OFFICE SUPPLIES FOR BUILDN SAFETY	5.64
		947583424001		07/29/2017	OFFICE SUPPLIES FOR BUILDN SAFETY	50.16
		945303347001		07/31/2017	OFFICE SUPPLIES FOR PW	78.19
		945199682001		07/28/2017	OFFICE SUPPLIES FOR PW	58.08
		945203419001		07/31/2017	OFFICE SUPPLIES FOR PW	171.59

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Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		945303094001		07/31/2017	OFFICE SUPPLIES FOR PW	157.26
		945303346001		07/31/2017	OFFICE SUPPLIES FOR PW	26.28
		945303345001		07/29/2017	OFFICE SUPPLIES FOR PW	45.47
		947579788001		07/31/2017	OFFICE SUPPLIES FOR DDS	12.63
		945163354001		07/31/2017	OFFICE SUPPLIES FOR ADMIN	60.59
		945069583001		07/29/2017	OFFICE SUPPLIES FOR HR	16.71
		945069584001		07/31/2017	OFFICE SUPPLIES FOR HR	7.38
		945069517001		07/31/2017	OFFICE SUPPLIES FOR HR	403.54
		946927950001		07/31/2017	OFFICE SUPPLIES FOR IT DEPT	34.58
		946928069001		07/29/2017	OFFICE SUPPLIES FOR IT	25.63
		945164749001		07/31/2017	OFFICE SUPPLIES FOR COUNCIL	76.01
		947855212001		07/31/2017	OFFICE SUPPLIES FOR ADMIN	73.91
		947858687001		07/31/2017	OFFICE SUPPLIES FOR UTILITIES	526.60
		947579291001		07/31/2017	OFFICE SUPPLIES FOR DDS	373.82
		947579789001		07/29/2017	OFFICE SUPPLIES FOR DDS	22.36
		947579791001		07/29/2017	OFFICE SUPPLIES FOR DDS	50.16
		947855264001		07/31/2017	OFFICE SUPPLIES FOR ADMIN	29.72
		947180510001		08/09/2017	PURCHASE OF BUSINESS CARDS AND WRITING PADS FOR J. MEZA	12.60
		951201572001		08/09/2017	OFFICE SUPPLIES FOR DDS	25.37
		951699728001		08/09/2017	OFFICE SUPPLIES FOR FINANCE	361.13
		951748516001		08/09/2017	OFFICE SUPPLIES FOR WW	185.32
		949010656001		08/09/2017	OFFICE SUPPLIES FOR WW	1.06
		949010612001		08/09/2017	OFFICE SUPPLIES FOR WW	318.21
		951699798001		08/10/2017	OFFICE SUPPLIES FOR FINANCE	8.86
		952537644001		08/15/2017	OFFICE SUPPLIES FOR UTILITIES	83.42
		951567237001		08/15/2017	OFFICE SUPPLIES FOR PROSECUTOR	342.18
		952540284001		08/15/2017	OFFICE SUPPLIES FOR FINANCE	18.34
		951201728001		08/10/2017	OFFICE SUPPLIES FOR DDS	29.55
		947179711001		08/16/2017	PURCHASE OF BUSINESS CARDS AND WRITING PADS FOR J. MEZA	57.39
		945163353001		08/16/2017	FAN AND WALL CLOCK FOR ADMINISTRATION	61.89
		955240910001		08/21/2017	WALL CLOCK FOR BILLING MANAGER OFFICE	137.90
		945163352001		08/17/2017	FAN AND WALL CLOCK FOR ADMINISTRATION	54.29
		956908484001		08/25/2017	OFFICE SUPPLIES FOR CLERK	51.79
		951408617001		08/28/2017	OFFICE SUPPLIES FOR ATTORNEY	197.39
		956908560001				

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Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
						44.28
		956280511001		OFFICE SUPPLIES FOR CLERK		155.17
		956280512001		OFFICE SUPPLIES FOR POLICE		23.21
		956267951001		OFFICE SUPPLIES FOR POLICE		882.83
Check	09/14/2017	81753	Accounts Payable	ON TRACK OVERHEAD DOORS		510.26
		Invoice	Date	Description		Amount
		7303	08/24/2017	REPLACE ARM BARRIER LOCATED AT POLICE PARKING AREA		510.26
Check	09/14/2017	81754	Accounts Payable	PHILIPS ELECTRONICS NORTH AMERICA CORP		3,697.55
		Invoice	Date	Description		Amount
		935136550	08/01/2017	ANNUAL HEART RATE MONITORS SERV. AGREEMENT FROM 8/31/17-8/30/18		3,697.55
Check	09/14/2017	81755	Accounts Payable	PIERCE COLEMAN PLLC		650.00
		Invoice	Date	Description		Amount
		21308	08/15/2017	PSPRS WITH JUSTIN PIERCE		650.00
Check	09/14/2017	81756	Accounts Payable	PLAZA PAINT STORE		309.37
		Invoice	Date	Description		Amount
		00129532	08/22/2017	SUPPLIES USED F/ STRIPING EQUIPMENT		309.37
Check	09/14/2017	81757	Accounts Payable	POLAR ICE LLC		316.08
		Invoice	Date	Description		Amount
		69063	08/15/2017	ICE MACHINE LEASE - FACILITIES		150.01
		69064	08/15/2017	ICE MACHINE LEASE - PUBLIC WORKS		166.07
Check	09/14/2017	81758	Accounts Payable	PURCELL TIRE CO.		1,140.25
		Invoice	Date	Description		Amount
		6898382	08/10/2017	PURCHASE TIRES FOR PARKS DEPT # 7576		432.38
		6898568	08/24/2017	PURCHASE TIRES FOR PARKS DEPT#1912		553.31
		6898279	08/24/2017	PURCHASE TIRES FOR PARKS DEPT # 0089		154.56
Check	09/14/2017	81759	Accounts Payable	QUIÑONES TIRES LLC		30.00
		Invoice	Date	Description		Amount
		355	08/16/2017	TIRE REPAIRS ON MEDIC 1		30.00
Check	09/14/2017	81760	Accounts Payable	QUINONEZ , FRANCISCO		525.00

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Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	17178		08/15/2017	TOWING SERVICES		75.00
	17271		08/16/2017	TOWING SERVICES		75.00
	17351		08/17/2017	TOWING SERVICES		75.00
	17407		08/18/2017	TOWING SERVICES		75.00
	17431		08/18/2017	TOWING SERVICES		75.00
	17416		08/18/2017	TOWING SERVICES		75.00
	17613		08/20/2017	TOWING SERVICES		75.00
Check	09/14/2017	81761	Accounts Payable	R.L. JONES INSURANCE SERVICES INC.		33.00
	Invoice		Date	Description		Amount
	2484		08/16/2017	MEXICO INSURANCE FOR COUNCIL SUBURBAN		33.00
Check	09/14/2017	81762	Accounts Payable	RAMIREZ ADVISORS INTERNATIONAL,LLC		4,166.66
	Invoice		Date	Description		Amount
	SL-0816-14		09/04/2017	MONTHLY RETAINER FOR AUGUST 1-31, 2017		4,166.66
Check	09/14/2017	81763	Accounts Payable	RDO EQUIPMENT CO.		496.35
	Invoice		Date	Description		Amount
	P51006		08/30/2017	PURCHASE OF STARTER MOTORS NEEDED FOR PARKS DEPT. MOWERS		496.35
Check	09/14/2017	81764	Accounts Payable	SAM'S CLUB		2,344.50
	Invoice		Date	Description		Amount
	2018-00000235		07/25/2017	JANITORIAL & KITCHEN SUPPLIES		95.01
	001368		07/26/2017	JANITORIAL & KITCHEN SUPPLIES		1,035.34
	002627		08/02/2017	SNACKS FOR COUNCIL EXECUTIVE MEETINGS		102.48
	2018-00000236		08/17/2017	COFFEE SUPPLIES FOR SENIOR CENTER		113.72
	008620		08/18/2017	COFFEE SUPPLIES FOR SENIOR CENTER		997.95
Check	09/14/2017	81765	Accounts Payable	SAN LUIS SPEAR POINT SOLAR I, LLC		20,945.50
	Invoice		Date	Description		Amount
	000790		08/31/2017	SOLAR POWER DELIVERED - AUGUST 2017		20,945.50
Check	09/14/2017	81766	Accounts Payable	SANCHEZ , BRAULIO S		1,400.00
	Invoice		Date	Description		Amount

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Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		362		07/25/2017	ATTORNEY FEES	400.00
		363		07/25/2017	ATTORNEY FEES	400.00
		364		08/31/2017	ATTORNEY FEES	200.00
		374		07/25/2017	ATTORNEY FEES	400.00
Check	09/14/2017	81767	Accounts Payable	SANDOVAL, ANTONIO		100.00
		Invoice		Date	Description	Amount
		SANDOVAL 091317		09/14/2017	REIMBURSEMENT - STEEL TOE BOOTS	100.00
Check	09/14/2017	81768	Accounts Payable	SANFORD, JAMES		2,915.63
		Invoice		Date	Description	Amount
		S 10276		08/20/2017	FULL ZIP SWEATERS	1,114.16
		SH 10272		08/17/2017	UNIFORM T-SHIRTS	1,801.47
Check	09/14/2017	81769	Accounts Payable	SANTANA, MARCO		268.00
		Invoice		Date	Description	Amount
		SANTANA 091717		09/14/2017	TRAVEL - PIO BOOT CAMP CERTIFICATION COURSE	268.00
Check	09/14/2017	81770	Accounts Payable	SERVERSUPPLY.COM, INC		2,534.40
		Invoice		Date	Description	Amount
		3126085		08/15/2017	HARD DRIVES FOR CITY ATTORNEY	2,534.40
Check	09/14/2017	81771	Accounts Payable	STANDARD PRINTING COMPANY, INC		2,099.61
		Invoice		Date	Description	Amount
		251303		08/31/2017	PREPARING/MAILING MONTHLY UTILITY BILL	2,099.61
Check	09/14/2017	81772	Accounts Payable	SUN RENTAL AND SALES INC.		3,443.14
		Invoice		Date	Description	Amount
		186172		08/22/2017	REPLACEMENT PARTS F/ VARIOUS MAINTENANCE EQUIPMENT	1,377.34
		185666		08/04/2017	PARTS F/ VARIOUS TOOLS & EQUIPMENT USED F/ MAIN ST MAINTENANCE	402.91
		186368		08/29/2017	REPAIR PLANER EQUIPMENT USED F/ STRIPING CITYWIDE	1,662.89
Check	09/14/2017	81773	Accounts Payable	THE HOME DEPOT		647.10
		Invoice		Date	Description	Amount
		3061182		08/08/2017	TOOLS F/ ROUTINE WORK F/ HWY USERS CREWS & AZ INMATES	647.10
Check	09/14/2017	81774	Accounts Payable	THE LIGHTHOUSE INC		361.70

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	0358078		08/04/2017	PURCHASE LED LIGHTHEADS FOR HWY USER #0010		361.70
	0357597		08/02/2017	CREDIT		(130.70)
	0356965		07/31/2017	PURCHASE LED LIGHTHEADS FOR HWY USER #0010		130.70
Check	09/14/2017	81775	Accounts Payable	TORRES, JENNY		248.00
	Invoice		Date	Description		Amount
	TORRES 092017		09/14/2017	TRAVEL - BORDER TRADE ALLIANCE CONFERENCE		248.00
Check	09/14/2017	81776	Accounts Payable	UNITED RENTALS (NORTH AMERICA), INC.		4,746.56
	Invoice		Date	Description		Amount
	148047885-001		07/05/2017	RENTAL OF GENERATORS FOR 4TH OF JULY EVENT		157.94
	149654352-001		08/25/2017	PURCHASE OF WATER TANK NEEDED FOR VARIOUS PROJECTS		4,588.62
Check	09/14/2017	81777	Accounts Payable	US POST MASTER		2,528.24
	Invoice		Date	Description		Amount
	138490		08/31/2017	MONTHLY POSTAGE FOR UTILITY BILLING		2,528.24
Check	09/14/2017	81778	Accounts Payable	USA BLUE BOOK		727.68
	invoice		Date	Description		Amount
	357531		09/01/2017	PPE (SAFETY GEAR) TO CUT ASBESTOS PIPES		226.90
	358963		09/05/2017	WATER TESTING EQUIPMENT USED TO ANALYZE CHLORINE		500.78
Check	09/14/2017	81779	Accounts Payable	WAXIE SANITARY SUPPLY		1,550.21
	Invoice		Date	Description		Amount
	76874545		08/09/2017	JANITORIAL SUPPLIES		673.01
	76800584		07/06/2017	JANITORIAL SUPPLIES		63.75
	76914320		08/28/2017	JANITORIAL SUPPLIES		813.45
Check	09/14/2017	81780	Accounts Payable	WITMER PUBLIC SAFETY GROUP, INC.		872.39
	Invoice		Date	Description		Amount
	1799873		08/23/2017	TFT RES-Q-RENCH FOLDING SPANNER MULTI TOOL-RES-Q-RENCH, SPAN-25		872.39
Check	09/14/2017	81781	Accounts Payable	XYLEM WATER SOLUTIONS USA, INC		149.50
	Invoice		Date	Description		Amount

City of San Luis  
**Payment Batch Register**  
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable  
 Batch Date: 09/14/2017

Schedule L

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: 1BYPAYABLE - 1st BY Accounts Payable</b>						
Check	09/14/2017	81789	Accounts Payable	ALSCO, INC		582.15
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		LYUM1190973	08/08/2017	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF AUGUST 2017		100.95
		LYUM1189117	08/01/2017	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF AUGUST 2017		176.84
		LYUM1185436	07/18/2017	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF JULY 2017		100.95
		LYUM1198494	09/05/2017	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF SEPT 2017		102.46
		LYUM1196596	08/29/2017	UNIFORM SERVICE FOR PARKS DEPT FOR THE MONTH OF JULY 2017		100.95
Check	09/14/2017	81790	Accounts Payable	GREEN TECH PLUMBING		375.00
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		0000049	08/04/2017	REPLACE SHOWER CONTROL VALVE CARTRIDGE-WEST SHOWER AT FIRE DORM		375.00
Check	09/14/2017	81791	Accounts Payable	RIVERA , MARIA ELENA		75.00
		<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>
		2018-00000257	09/14/2017	RESTITUTION PYMT		75.00
<b>1BYPAYABLE 1st BY Accounts Payable Totals:</b>				<b>Transactions: 3</b>		<b>\$1,032.15</b>
Checks:		3			\$1,032.15	

Prepared By:  
*Maggie Dominguez*  
 Date: *Maggie D.*  
*C 9/14/17*



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5.C.

**Meeting Date:** 09/27/2017

**Department Head:** Carlos Cortes, Assistant Director of Finance, Finance Department

**Submitted By:** Carlos Cortes, Assistant Director of Finance, Finance Department

**Action Requested:** Motion

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#### ITEM:

Discussion and possible action on any an all matters regarding the change/update of the current 1st Bank Yuma authorized signatures. **(Carlos Cortes, Assistant Director of Finance)**

#### SUMMARY:

1st Bank Yuma requires Council action in order to add/remove authorized signers on the City's bank accounts (General Deposit Checking Account, Payable Checking, Payroll Checking, Utility Savings). As a common practice for internal control, it is recommended to have the Mayor, Vice-Mayor, one Council Member and the City Manager as authorized signers. Therefore, Council Member Matias Rosales and Mr. Ralph Velez, previous City Manager will be removed from the City's bank accounts; and Vice Mayor Maria Cecilia Ramos and City Manager Tadeo A. De La Hoya will be added.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO REMOVE MATIAS ROSALES AND RALPH VELEZ AND TO ADD CITY MANAGER TADEO A. DE LA HOYA AND VICE MAYOR MARIA CECILIA RAMOS TO UPDATE THE LIST OF AUTHORIZED SIGNERS WITH 1ST BANK YUMA.**

**Supporting information not attached to the Agenda Item Review Form:**

N/A

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED AMOUNT:** N/A

**AVAILABLE AMOUNT TO TRANSFER:** N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

N/A

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## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5.D.

**Meeting Date:** 09/27/2017

**Department Head:** Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

**Submitted By:** Yolanda Duenas, Facilities Supervisor, Parks & Recreation Department, Facility Maintenance

**Action Requested:** Motion

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#### ITEM:

Discussion and possible action on any and all matters regarding authorization to purchase a new Chevrolet Colorado for the Parks and Recreation Department Facilities Division. **(Yolanda Dueñas, Facilities Supervisor)**

#### SUMMARY:

Staff seeks approval for the purchase of a new Chevrolet Colorado for the Parks and Recreation Facilities Division. The truck would be replacing a 1996 S10 truck that is not worth investing any money to repair. Staff contacted Midway Chevrolet, Nissan, Isuzu Truck from Phoenix, Arizona, they are under state contract for subject purchase. The vendor provided a quote of \$26,319.30. We also contacted Fisher Chevrolet Buick GMC in Yuma, Arizona and the local vendor provided a quote of **\$25,043.17** which is \$1,276.13 less than the state contract. Under San Luis City Code-Purchasing Section 36.01(D) for purchasing in this amount requires three (3) quotes or under San Luis City Code-Purchasing Section 36.09 no quotes if by state contract. Since staff found a price lower than the state contract, it is appropriate under San Luis City Code-Purchasing Section 36.01(H), for City Council to waive formal purchasing procedures. Staff requests a waiver of the formal purchasing requirements and recommends the approval to purchase the vehicle. The vehicle was approved in the budget for Fiscal Year 2017-2018.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO APPROVE THE PURCHASE OF A NEW TRUCK FOR PARKS AND RECREATION FACILITIES DIVISION IN THE AMOUNT OF \$25,043.17 AND I MOVE TO WAIVE FORMAL PURCHASING PROCEDURES SINCE THE ONE QUOTE WAS LOWER THAN THE STATE CONTRACT.**

**Supporting information not attached to the Agenda Item Review Form:**

N/A

**Document to be Recorded?:** No

N/A

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#### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	Yes
<b>CITY/STATE/FEDERAL FUNDS:</b>	City Funds
<b>TOTAL:</b>	\$25,043.17
<b>BUDGETED AMOUNT:</b>	\$26,200.00

**AVAILABLE AMOUNT TO TRANSFER:**

N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** Capital Outlay Equipment Acct.  
#100-999-90000 / Remaining  
Balance: \$249,725.88

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

This item was budgeted for Fiscal Year 2017-2018.

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**Attachments**

Fisher Chevrolet Quote  
Midway Chevrolet Quote

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## Yolanda Duenas

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**From:** gunny@itsafisher.com  
**Sent:** Wednesday, August 16, 2017 11:19 AM  
**To:** Yolanda Duenas  
**Subject:** RE: 2018 Chevrolet Colorado

Yolanda,

Your price for the Colorado without the tow package and with the 4 Cyl engine will be \$23,100 after rebate the taxes are \$1943.17 which brings your cost out the door without license plates to \$25,043.17.

This is exactly the same truck and pricing I just received the PO for the City.

Thank you

Gunny

----- Original Message -----

Subject: 2018 Chevrolet Colorado  
From: Yolanda Duenas <YDuenas@cityofsanluis.org>  
Date: Thu, August 10, 2017 1:46 pm  
To: "GUNNY@ITSAFISHER.COM" <GUNNY@ITSAFISHER.COM>

Good Afternoon Mr. Williams,

As per our conversation, City of San Luis, Facilities Division is looking to purchase a 2018 Chevrolet Colorado truck, 2WD, Extended Cab, automatic, solar tint glass, tow package, Work 1 convenience package. I very much would appreciate your assistance in providing a quote for mentioned vehicle.

Thank you

*Yolanda Duenas*  
Facilities Supervisor

*City of San Luis*  
Facilities Department  
720 N. 2<sup>nd</sup> Avenue | P.O. Box 1170 | San Luis, Arizona 85349  
Phone: (928) 341-8590 Ext. 1420 | Fax: (928) 627-7763  
[yduenas@cityofsanluis.org](mailto:yduenas@cityofsanluis.org)



## Yolanda Duenas

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**From:** Ball, Gregg <GBall@vtaig.com>  
**Sent:** Wednesday, August 16, 2017 1:48 PM  
**To:** Yolanda Duenas  
**Subject:** RE: [External] RE: Colorado Quote

Yolanda,

The current published contract is for 2017 models. The 2018's will be published soon. The adjustment reflects the change amount the will be submitted for the 2018 model Colorado which is what your order would be at this time.

I hope this helps, please call with any questions.

Thank You

Gregg Ball  
Sales Director  
Midway Chevrolet, Nissan, Isuzu Truck  
Phoenix, Arizona  
602-733-2251

**Arizona State Contract Dealer:**  
**Cars, Trucks, Vans, SUV's, Police, Fire, Utility, Specialty, Medium Duty  
Sales, Service, Parts, Collision, Accessories, Municipal Lease, Grants**

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**From:** Yolanda Duenas [mailto:YDuenas@cityofsanluis.org]  
**Sent:** 16 August, 2017 11:42 AM  
**To:** Ball, Gregg  
**Subject:** RE: [External] RE: Colorado Quote

Good Morning Mr. Ball,

I received the quote for the Chevrolet Colorado I requested, it states under contract vehicle it is a 2017 Chevrolet, is that correct? It also states 2018 Model Adjustment under additional options, can you please clarify?

Thanks

---

**From:** Ball, Gregg [mailto:GBall@vtaig.com]  
**Sent:** Tuesday, August 1, 2017 5:29 PM  
**To:** Yolanda Duenas <YDuenas@cityofsanluis.org>  
**Subject:** RE: [External] RE: Colorado Quote

Here you are Yolanda. Please see attached. I can still honor the previous quote.

Thank You

Gregg Ball  
Sales Director  
Midway Chevrolet, Nissan, Isuzu Truck  
Phoenix, Arizona  
602-733-2251

**Arizona State Contract Dealer:**  
**Cars, Trucks, Vans, SUV's, Police, Fire, Utility, Specialty, Medium Duty**  
**Sales, Service, Parts, Collision, Accessories, Municipal Lease, Grants**

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**From:** Yolanda Duenas [<mailto:YDuenas@cityofsanluis.org>]  
**Sent:** 01 August, 2017 11:38 AM  
**To:** Ball, Gregg  
**Subject:** [External] RE: Colorado Quote

Good Morning Mr. Ball,

I would like to request an updated quote for the Chevrolet Colorado Truck, 2WD, Ext Cab, automatic.

Thank you in advance for your assistance.

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**From:** Ball, Gregg [<mailto:GBall@vtaig.com>]  
**Sent:** Tuesday, January 31, 2017 5:52 PM  
**To:** Yolanda Duenas <[YDuenas@cityofsanluis.org](mailto:YDuenas@cityofsanluis.org)>  
**Subject:** Colorado Quote

Yolanda,

Attached please find the Colorado quote requested. I included options and price difference for the Tow package and the V-6 options.

Let me know how I can assist!

Thank You

**Gregg Ball**  
**Sales Director**  
**Commercial, Fleet and Government**  
**Midway Chevrolet, Nissan, Isuzu Truck**  
2201 W. Bell Rd.  
Phoenix Arizona 85023  
Cell: 602-733-2251  
[gball@vtaig.com](mailto:gball@vtaig.com)

Cars, Trucks, SUV's, Vans, Police, Fire, Utility, Specialty, Custom Vehicles, Medium Duty, Procurement & Grant Sales, Business Financing/Leasing, CAPS, Fleet/Commercial Service, Wholesale Parts, Accessories, Collision.

**Arizona State Contract Dealer**



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

5.E.

**Meeting Date:** 09/27/2017

**Department Head:** Hank Green, Fire Chief, Fire Department

**Submitted By:** Hank Green, Fire Chief, Fire Department

**Action Requested:** Motion

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#### ITEM:

Discussion and possible action on any and all matters regarding the disposal of obsolete Self-Contained Breathing Apparatus (SCBA) parts, testing and certification equipment. **(Hank Green, Fire Chief)**

#### SUMMARY:

In 2013, the City of San Luis Fire Department (SLFD) was the recipient of a FEMA, Assistance to Firefighter Grant. In addition to 34 full sets of personal protective equipment (PPE), SLFD received 22 self-contained breathing apparatus and 12 additional masks to outfit all fire suppression personnel. The SCBA was a different brand that SLFD had previously used. SLFD had trained and maintained factory certifications for two technicians who performed repairs, annual regulator flow, and mask fit tests. SLFD also had purchased and maintained annual certifications on the factory equipment necessary to perform these repairs, the flow and fit tests. The new SCBA were from a different manufacturer and therefore would require the purchase of different equipment, parts, and retraining of our technicians. When the costs associated with the retraining of our personnel, replacement of test equipment and purchase of parts was compared to the annual costs of having a factory authorized dealer and technician team and the transfer of all liability to a third party agent, SLFD decided to cease the in-house maintenance, testing and certification of our SCBA. SLFD still has the SCBA parts and testing equipment on hand. This equipment was not disposed through our surplus equipment auctions, for fear of potential or future liability of use by an untrained person. FDC Rescue Products, our vendor for our present (new) SCBA equipment is interested in acquiring our old testing equipment and parts. FDC Rescue Products is willing to provide a \$3,000.00, in-store credit for this equipment. SLFD believes that this transaction is a fair offer and beneficial to all parties concerned.

- The City of San Luis and SLFD has no purpose to retain this equipment; we no longer have SCBA technicians and do not service nor certify our SCBA equipment,
- Liability and ongoing certification of this equipment is assumed by FDC Rescue Products,
- SLFD will be able to obtain necessary repairs or new equipment from FDC Rescue Products, without cost, to the limits of the credit,
- This equipment has no value if retained by SLFD,
- Disposal through a surplus property sale may present some vicarious liability if sold as scrap material and then used to repair, test or certify breathing equipment. SLFD is requesting authorization to dispose of this equipment, in exchange for an "in-store credit" of \$3,000.00 at FDC Rescue Products.

#### RECOMMENDATION / SUGGESTED MOTION:

**I MOVE TO APPROVE THAT THE SCBA EQUIPMENT BE EXCHANGED FOR \$3,000.00 CREDIT WITH FDC RESCUE PRODUCTS AS PRESENTED.**

**Supporting information not attached to the Agenda Item Review Form:**

N/A

**Document to be Recorded?:** No

N/A

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**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** NO  
**CITY/STATE/FEDERAL FUNDS:** N/A  
**TOTAL:** \$0.00  
**BUDGETED AMOUNT:** N/A  
**AVAILABLE AMOUNT TO TRANSFER:** N/A  
**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

There is no fiscal impact, apart from the potential receipt of \$3,000.00 of equipment, parts or repairs of SCBA equipment from FDC Rescue Products, in exchange for obsolete SCBA equipment, currently owned by SLFD.

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## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

6.A.

**Meeting Date:** 09/27/2017

**Department Head:** Jose A. Guzman, Acting Director of Planning & Zoning, Planning & Zoning Department

**Submitted By:** Jose A. Guzman, Acting Director of Planning & Zoning, Planning & Zoning Department

**Action Requested:** Motion  
Ordinance - 1st Reading  
Public Hearing

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### ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2017-0339 and First Reading of Ordinance No. 367. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations Section 152.262, Administration of Sign Regulations, Subsection 152.262(F) Variances to allow the use of conditional use permits in addition to variances to allow relief from design standards; repealing any conflicting provisions; and providing for severability. **(Jose A. Guzman, Acting Director of Planning and Zoning)**

- A. Open Public Hearing
  - 1. Presentation by staff
  - 2. Call to the public on this item
- B. Close Public Hearing
- C. Action on First Reading of Ordinance No. 367 by title only.  
(City Clerk will read Ordinance by title only).

### SUMMARY:

This item was discussed during the City Council Work Session held on July 19, 2017.

On April 26, 2017, staff presented to City Council the case of a submittal for a building permit proposing the construction of a sign on the front of the building that would extend above the roof line. Such sign above the roof line is not permitted under the standards and criteria for permanent on-site signage as established in Table No. 16 of Chapter 152 of the City Code of the City of San Luis. Staff believes the current standards are appropriate to maintain proper esthetic standards which will enhance and preserve economic values in the City. Yet, on a case by case basis may be too restrictive and that sometimes may impede economic development. Using the procedure of a conditional use permit will allow the City to be certain that the use will be appropriate.

City Council agreed and instructed staff as a matter of policy to proceed with a staff-initiated amendment to the Zoning Regulations of the City of San Luis to amend Section 152.262 of the City Code of the City of San Luis to allow deviation from the standards and criteria of Table No. 16 by conditional use permit. This is the staff-initiated text amendment to the Zoning Regulations. On the meeting of July 11, 2017, the Planning and Zoning Commission recommended approval of the proposed text amendment.

### RECOMMENDATION / SUGGESTED MOTION:

**A. I MOVE TO OPEN PUBLIC HEARING.**

**1. Presentation by staff.**

**2. Call to the public on this item.**

**B. I MOVE TO CLOSE PUBLIC HEARING.**

**C. I MOVE TO APPROVE FIRST READING OF ORDINANCE NO. 367 BY TITLE ONLY.**

**(City Clerk will read Ordinance by title only)**

**Supporting information not attached to the Agenda Item Review Form:**

Ordinance No. 367

**Document to be Recorded?:** Yes

**City Clerk's Office**

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**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A

**CITY/STATE/FEDERAL FUNDS:** N/A

**TOTAL:** N/A

**BUDGETED AMOUNT:** N/A

**AVAILABLE AMOUNT TO TRANSFER:** N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

N/A

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**Attachments**

Ordinance No. 367

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# Ordinance

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

NO. 367

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE SAN LUIS CITY CODE, CHAPTER 152 ZONING REGULATIONS SECTION 152.262, ADMINISTRATION OF SIGN REGULATIONS, SUBSECTION 152.262 (F) VARIANCES TO ALLOW THE USE OF CONDITIONAL USE PERMITS IN ADDITION TO VARIANCES TO ALLOW RELIEF FROM DESIGN STANDARDS; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY**

**BE IT ORDAINED** by the Mayor and City Council of the City of San Luis, Arizona as follows:

**SECTION 1:** Subsection 152.262 (F) of the San Luis City Code entitled "Variances" is hereby amended to allow the use of conditional use permits as an alternative procedure to provide for relief from design standards is hereby amended to read as follows:

(F) Variances and Conditional Use Permits. Variances or Conditional Use Permits may be granted by the appropriate City Board as specified herein, to allow relief from the design standards specified by this chapter. However, no relief shall be granted to permit the erection of signs which are prohibited by §§ 152.256(D) and 152.260(D).

(1) Requests for variances from the design criteria of this chapter, such as, but not limited to, the setback, size, height, location, spacing, and number of signs, as well as the requirements pertaining to the manner of keeping, shall be considered by the City of San Luis Board of Adjustment. Such variance requests, as well as any appeal from an interpretation made by the Zoning Administrator, shall be considered in accordance with the requirements and criteria of the zoning ordinance. However, since it is the intent of this chapter to secure the gradual and eventual elimination, rather than expansion, of nonconforming signs and sign structures, the Board of Adjustment shall not grant any variance to increase the degree of nonconformity for any existing signage.

(2) Requests for variances from the structural or mechanical requirements of any building code as may be adopted by the city, or any appeal from an interpretation made by the Building Official, shall be

considered by the appropriate board, such as the Board of Appeals or the Planning and Zoning Commission in accordance with their adopted procedures.

(3) Request for a conditional use permit shall be considered by the City Council in accordance with §152.043. A conditional use permit to allow a sign projecting above the roofline of a building shall be permitted only after review and approved by the City Council.

**SECTION 2:** In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

**PASSED AND ADOPTED** by the Mayor and Council of the City of San Luis, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

\_\_\_\_\_  
Sonia Cornelio, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kay Macuil, City Attorney



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

6.B.

**Meeting Date:** 09/27/2017

**Department Head:** Jose A. Guzman, Acting Director of Planning & Zoning, Planning & Zoning Department

**Submitted By:** Jose A. Guzman, Acting Director of Planning & Zoning, Planning & Zoning Department

**Action Requested:** Motion  
Ordinance - 1st Reading  
Public Hearing

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### ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2017-0457 and First Reading of Ordinance No. 368. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations, by adding the definition and regulations regarding personal dog kennel. **(Jose A. Guzman, Acting Director of Planning and Zoning)**

- A. Open Public Hearing
  - 1. Presentation by staff
  - 2. Call to the public on this item
- B. Close Public Hearing
- C. Action on First Reading of Ordinance No. 368 by title only.  
(City Clerk will read Ordinance by title only)

### SUMMARY:

On October 12, 2016, City Council adopted Ordinance No. 358 amending the City Code by adding a section relating to Personal Dog Kennels. This was done in an effort to alleviate issues related to the over-population of dogs that San Luis was experiencing. Ordinance No. 358 established requirements for space, sanitation, elimination of excessive noise, spaying and neutering of the dogs. Now an annual permit is required, and the City has the ability to revoke the permit if the standards for a personal kennel are not met.

In order to have consistency throughout the City Code, the Zoning Regulations need to be amended. Text Amendment Case No. 2017-0457 will create this consistency by adding the definition and regulations for Personal Dog Kennels as adopted by Ordinance No. 358.

This item was presented to the Planning and Zoning Commission during their regular meeting on August 8, 2017. The Commission recommended approval of this request as presented by staff.

### RECOMMENDATION / SUGGESTED MOTION:

**A. I MOVE TO OPEN PUBLIC HEARING.**

1. Presentation by staff

2. Call to the public on this item

**B. I MOVE TO CLOSE PUBLIC HEARING.**

**C. I MOVE TO APPROVE THE FIRST READING ORDINANCE NO. 368 BY TITLE ONLY.**

(City Clerk will read Ordinance by title only)

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: Yes

City Clerk's Office

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**Fiscal Impact**

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

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**Attachments**

Ordinance No. 368

Ordinance No. 358 (10-12-16)

---



# Ordinance

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

NO. 368

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AMENDING THE SAN LUIS CITY CODE, CHAPTER 152 ZONING REGULATIONS, BY ADDING THE DEFINITION AND REGULATIONS REGARDING PERSONAL DOG KENNEL; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.**

**BE IT ORDAINED** by the Mayor and Council of the City of San Luis, Arizona as follows:

**SECTION 1:** That Title XV Land Usage, Chapter 152, Zoning Regulations Section 152.013(B) of the San Luis City Code is hereby amended by adding the definition of “personal dog kennel” to read as follows:

***PERSONAL DOG KENNEL.*** any premise in which seven (7) to a maximum of twelve (12) Dogs of three (3) months of age or older are kept in accordance with San Luis City Code Chapter 95;

**SECTION 2:** That Title XV Land Usage, Chapter 152, Zoning Regulations Section 152.221(B) of the San Luis City Code is hereby amended by adding Section 152.221(B)(9) to read as follows:

(9) Personal dog kennels in a single family home in accordance with Chapter 95 Animals of the City of San Luis City Code.

**SECTION 3:** In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, code, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this Ordinance shall govern.

**SECTION 4:** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

**PASSED AND ADOPTED** by the Mayor and Council of City of San Luis, Arizona, on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

---

Gerardo Sanchez, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

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Sonia Cornelio, City Clerk

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Kay Marion Macuil, City Attorney



# Ordinance

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

NO. 358

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AMENDING THE SAN LUIS CITY CODE TITLE IX, CHAPTER 95 RELATING TO ANIMALS BY ADDING SECTION 95.03, PERSONAL DOG KENNELS; REPEALING ANY CONFLICTING PROVISIONS; ESTABLISHING AN EFFECTIVE DATE AND PROVIDING FOR SEVERABILITY.**

**NOW THEREFORE BE IT ORDAINED** by the Mayor and Council of the City of San Luis, Arizona as follows:

**Section 1:** That Title IX, Chapter 95, of the San Luis City Code relating to Animals, be amended by adding Section 95.03, Personal Dog Kennels to read as follows:

## **§95.03 PERSONAL DOG KENNELS**

(A) **Definitions.** For the purpose of this Chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**DOG.** A member of the *canis familiaris* family over the age of four (4) months.

**ENFORCEMENT OFFICER.** Any person delegated by the City Manager or his or her designee who is responsible for the enforcement of this Chapter and the regulations promulgated under this Chapter.

**IMPOUND FACILITY.** Any establishment authorized for the confinement, maintenance, safekeeping and control of Dogs and other animals that come into the custody of the Enforcement Officer in the performance of his or her official duties.

**KENNEL.** Either

- (1) any premise in which seven (7) to a maximum of twelve (12) Dogs of four (4) months of age or older are kept or

- (2) any premise where the business of buying, selling, breeding, grooming, training or boarding of Dogs is conducted; does not include veterinary hospitals or humane societies.

**SERVICE ANIMAL.** As it is defined under the provisions of Title 28 Code of Federal Regulations Chapter 1, Part 35, relating to nondiscrimination on the basis of disability in state and local government services at 28 CFR 35.104. Any Dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a Service Animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

- (B) **Interpretation.** For purposes of this San Luis City Code on personal kennels, headings and titles of sections and subsections are for convenience of reference only, and shall in no way be of any weight in interpretation of these provisions.

(C) **Personal Dog Kennel Permits.**

- (1) A permit for a Personal Dog Kennel shall be required for any person who owns, maintains or harbors seven (7) to a maximum of twelve (12) Dogs on property not zoned for kennels. The maximum allowed Dogs shall be less than twelve (12) Dogs if in the particular case the requirements of Personal Dog Kennel Permit cannot be met for that individual Dog owner. For example, a person's lot size may not be big enough for the enclosure requirements of the Personal Dog Kennel Code.
- (2) The enclosure shall meet the requirements of this Personal Dog Kennel Code.

- (3) Any person who owns, maintains or harbors six (6) or fewer Dogs over four (4) months of age is not required to obtain a Personal Dog Kennel Permit.

**(D) Circumstance Personal Dog Kennel Permits not required.**

- (1) Emergency: The permit provisions do not apply to emergency situations where a person or nonprofit entity boards Dogs, subject to the following conditions:
  - a. The person boarding Dogs will submit a sworn and notarized statement that they are caring for the Dogs for a maximum of thirty (30) calendar days per Dog.
  - b. This statement shall contain the name, address, and phone number of the individual or organization who provided the Dog or Dogs to the boarder.
  - c. No more than two (2) Dogs will be permitted under this emergency exception.
  - d. The boarder will provide the Enforcement Officer with the final disposition of the animal within the thirty (30) calendar days for each Dog noted on the original statement, as well as the name and contact information of the adopting party. Extensions of the time limit of thirty (30) days may be permitted at the discretion of the Enforcement Officer, but in no event shall such extension exceed six (6) months per animal.
  - e. The goal of this emergency exception is to protect the animals that are in foster care rather than to punish law abiding pet owners.
- (2) Service Animals: Any Service Animal as defined in section (A) above shall not be counted toward the six (6) Dogs allowed without a personal Kennel Permit.
  - a. The provisions of Title 28 Code of Federal Regulations Chapter 1, Part 35, relating to nondiscrimination on the basis of disability in state and local government services at 28 CFR 35.136(f) apply to inquiries about Service Animals. The Enforcement Officer shall not ask about the nature or extent of a person's disability, but may make two (2) inquiries to determine whether an animal qualifies as a Service Animal for purposes of this section.
    - i. A public entity may ask if the animal is required because of a disability and

- ii. what work or task the animal has been trained to perform.
  - b. Generally, the Enforcement Officer may not make these inquiries about a service animal when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability (for example, the Dog is observed guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability).
  - c. The Enforcement Officer shall not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal.
- (E) **Duration of Permits.** Each Personal Dog Kennel Permit shall be valid for twelve (12) consecutive months and expire on the first anniversary of the permit and shall become delinquent thirty (30) calendar days from the date of expiration. Each subsequent permit issued will be valid for a one-year period and expire on the respective anniversary date. The fee is established by resolution. A late fee shall be charged on all delinquent Personal Dog Kennel Permits, as established by resolution. No Personal Dog Kennel Permit shall be prorated or refunded nor shall the permit be transferable.
- (F) **Dogs to be Vaccinated, Licensed, and Fixed.** All Dogs covered by a Personal Dog Kennel Permit shall be vaccinated, licensed by Yuma County, and spayed or neutered. A Dog owner may apply for a waiver of the spay or neuter requirement as long as they obtain a veterinarian's written opinion that such surgery would endanger the safety of the Dog, or a certification from a veterinarian determining that the other Dogs owned by the owner or those maintained or harbored at the same address are spayed and/or neutered. At the discretion of the Enforcement Officer and upon documented proof, the spaying and neutering requirement shall not apply to Dogs registered by the American Kennel Club or by the Continental Kennel Club.
- (G) **Commercial Use of Dogs Prohibited.** At no time shall Dogs covered under this section be used for trade, business, profit or gain. There shall be no boarding or breeding of Dogs covered by this permit. All Dogs shall be the exclusive property of the permittee.
- (H) **Sanitation and Noise Elimination.** The permittee shall operate the Personal Dog Kennel in such a manner to eliminate excessive noises by day or night which disturbs the peace of any person or family, to eliminate offensive odors from the kennel and to maintain the kennel and grounds in a sanitary condition.

- (I) **Fence.** The property covered by this permit shall be surrounded by a fence of sufficient height and strength to confine the Dogs. Sufficient height and strength will be determined by an Enforcement Officer based on the Dog being confined and the provisions and the provisions of this Personal Kennel Code.
- (J) **Violations.** Any violations of this Chapter shall be cause to revoke any Dog Kennel Permit. The permit may be revoked by the Chief of Police after notice and hearing. The notice, hearing and appeal procedures shall be handled in the same manner as similar provisions set forth in §113.11 of this Code as nearly as practicable, except that for matters involving this Chapter, the Enforcement Officer shall assume the duties that the that the Chief of Police or the City Zoning Administrator is responsible for in §113.11 and the Chief of Police shall assume the duties that the City Manager is responsible for in §113.11.
- (K) **Excess of Dogs.** Any Dogs over the allotted number allowed will either be surrendered to the Enforcement Officer or to new homes found by the owner within thirty-six (36) hours after the discovery of the excess number of Dogs by Enforcement Officers. The holder of a Personal Kennel Permit shall not be bound by the same requirements governing a commercial Dog kennel.
- (L) **Inspection.** The Enforcement Officer shall, within thirty (30) calendar days before the annual renewal date for the Personal Kennel Permit, inspect the premises to confirm compliance with provisions of this chapter. In no event shall a renewal be issued unless the inspection is made and all non-compliant matters are corrected before the annual renewal date.
- (M) **Kennel Specifications.** Enclosures for Dogs must meet the following minimum requirements:
1. General requirements.
    - a. Enclosures must be designed and constructed of suitable materials so that they are structurally sound. The primary enclosures must be kept in good repair.
    - b. Enclosures must be constructed and maintained so that they:
      - i. Have no sharp points or edges that could injure the Dogs;
      - ii. Protect the Dogs from injury;
      - iii. Contain the Dogs securely;
      - iv. Keep other animals from entering the enclosure;

- v. Enable the Dogs to remain dry and clean;
- vi. Provide shelter and protection from extreme temperatures and weather conditions that may be uncomfortable or hazardous to all the Dogs;
- vii. Provide sufficient shade to shelter all the Dogs housed in the primary enclosure at one time;
- viii. Provide all the Dogs with easy and convenient access to clean food and water;
- ix. Enable all surfaces in contact with the Dogs to be readily cleaned and sanitized in accordance or be replaceable when worn or soiled;
- x. Have floors that are constructed in a manner that protects the Dogs' feet and legs from injury, and that, if of mesh or slatted construction, do not allow the Dogs' feet to pass through any openings in the floor; and
- xi. Provide sufficient space to allow each Dog to turn about freely, to stand, sit, and lie in a comfortable, normal position, and to walk in a normal manner.

2. Space.

- a. Each Dog housed in an enclosure (including weaned puppies) must be provided a minimum amount of floor space, calculated as follows: Find the mathematical square of the sum of the length of the Dog in inches (measured from the tip of its nose to the base of its tail) plus 6 inches; then divide the product by 144. The calculation is:  $(\text{length of Dog in inches} + 6) \times (\text{length of Dog in inches} + 6) = \text{required floor space in square inches}$ .  $\text{Required floor space in inches}/144 = \text{required floor space in square feet}$ .
- b. Each female Dog with nursing puppies must be provided with an additional amount of floor space, based on her breed and behavioral characteristics, and in accordance with generally accepted husbandry practices as determined by a veterinarian. If the additional amount of floor space for each nursing puppy is less than five (5) percent of the minimum requirement for the female Dog, such housing must be approved by a veterinarian.
- c. The interior height of a primary enclosure must be at least six (6) inches higher than the head of the tallest Dog in the enclosure

when it is in a normal standing position *provided* that each Dog must be able to stand in a comfortable normal position.

3. All Dogs housed in the same enclosure must be compatible, as determined by observation. Puppies under 4 months of age may not be housed in the same primary enclosure with adult Dogs, other than with the natural mother or foster mother of the puppies. Dogs with a vicious or aggressive disposition must be housed separately.
4. Dogs that are part of a mobile or traveling show or act may be kept, while the show or act is traveling from one temporary location to another, in transport containers that comply with all requirements of Title 9 of the Code of Federal Regulation §3.14. When the show or act is not traveling, the Dogs must be placed in enclosures that meet the minimum requirements of this Personal Kennel Code.
5. Tethering of Dogs is prohibited for use as an enclosure.
6. Interpretations of Title 9 Code of Federal Regulations §3.6 may be used as a guide to interpret the above Kennel Specifications of this Personal Kennel Permit Code.

**Section 2:** In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, code, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this Ordinance shall govern.

**Section 3:** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

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**Section 4:** The effective date of this Ordinance shall be April 1, 2017.

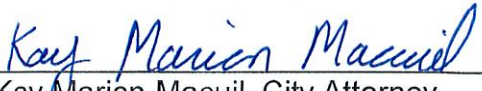
PASSED AND ADOPTED by the Mayor and Council of City of San Luis, Arizona, on  
this 12<sup>th</sup> day of October, 2016.

  
\_\_\_\_\_  
Gerardo Sanchez, Mayor

ATTEST:

  
\_\_\_\_\_  
Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kay Marion Macuil, City Attorney



## AGENDA ITEM REVIEW FORM

### Regular City Council Meeting

6.C.

**Meeting Date:** 09/27/2017

**Department Head:** Jose A. Guzman, Acting Director of Planning & Zoning, Planning & Zoning Department

**Submitted By:** Jose A. Guzman, Acting Director of Planning & Zoning, Planning & Zoning Department

**Action Requested:** Motion  
Ordinance - 1st Reading  
Public Hearing

---

### ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Rezoning Case No. 2017-0546 and First Reading of Ordinance No. 369. An ordinance of the Mayor and Council of the City of San Luis, Arizona, amending the official zoning map of the City of San Luis by changing the zoning classification of approximately 33 acres of real property located on the northwest corner of County 24th Street and 20th Avenue from Medium-High Density Residential (R-2) to Medium Density Residential (R1-6); repealing any conflicting provisions; and providing for severability. **(Jose A. Guzman, Acting Director of Planning and Zoning)**

- A. Open Public Hearing
  - 1. Staff presentation
  - 2. Call to the Public on this item
- B. Close Public Hearing
- C. Action on First Reading of Ordinance No. 369 by title only.  
(City Clerk will read Ordinance by title only).

### SUMMARY:

This is a request by Riedel Holdings LLC, on behalf of Border Ranches, LLC, owner, to rezone approximately 33 acres from Medium-High Density Residential (R-2) to Medium Density Residential (R1-6). The property is located at the northwest corner of County 24th Street and 20th Avenue in San Luis, Arizona.

The subject property is located on the east mesa of the City of San Luis; west side of 20th Avenue between Aracely Street and County 24th Street. The properties to the north and west are zoned Medium Density Residential (R1-6) and two new subdivisions are under construction, Bienestar 9A Phase 2 to the north and Santa Cecilia (1) Subdivision to the west. The south and east properties adjacent to the project are undeveloped land and zoned as Medium-High Density Residential (R-2).

As an effort to alleviate the demand for bigger houses the City Council approved Ordinance No. 347, an ordinance to set up the minimum lot size to 6,000 square feet. After this ordinance was adopted single detached dwellings are no longer allowed in Medium-High Density Residential (R-2) zoning district.

The purpose of the zone change is to allow a future residential subdivision to be called Santa Cecilia 2. This subdivision will consist of 167 lots and one tract for stormwater retention.

The reason for the rezoning request is that the property is zoned as Medium-High Density (R-2) which, as previously mentioned, does not allow construction of single detached dwellings. The appropriate zoning for the construction of the proposed subdivision is the requested one, Medium Density Residential (R1-6).

**AGENCY REVIEW:**

As part of the review process, all land use cases are reviewed by various City and outside agencies.

As required by State Statute, staff sent notification letters to property owners within 300 feet of the proposed project (19 letters). The City has not received any other significant concerns or objections from the various review agencies or adjacent property owners.

**GENERAL PLAN:**

The current General Plan designation for this parcel is Neighborhood which is appropriate for the R1-6. The intent of Neighborhood land designation is to focus on the primary living areas in the community.

**CITIZEN REVIEW MEETING:**

As required by State Statute and the City Code, a Citizen Review meeting was held on September 5, 2017, at City Hall Council Chambers at 6:00 p.m. The intent of this meeting was to allow the public to learn about the project, ask questions and express any comments. There were no people from the public present.

**PLANNING AND ZONING COMMISSION:**

The Planning and Zoning Commission held a public hearing on September 12, 2017, at the City Hall Council Chambers at 7:00 p.m. The applicant's representative was present and had the opportunity to explain the request and answer questions from the Commission. The Commission gave the opportunity to the public to express any concerns or comments during the public hearing; there were no concerns or comments from the public.

The Commission recommended approval of the rezoning request as recommended by staff.

**ANALYSIS:**

The applicant has provided information and materials necessary for the review of the rezoning request. The proposed zoning is appropriate for the land use designation under the City of San Luis General Plan 2020.

Staff recommends approval of Rezoning Case No. 2017-0546

**RECOMMENDATION / SUGGESTED MOTION:**

**A. I MOVE TO OPEN PUBLIC HEARING.**

**1. Staff presentation**

**2. Call to the public on this item**

**B. I MOVE TO CLOSE PUBLIC HEARING.**

**C. I MOVE TO APPROVE THE FIRST READING OF ORDINANCE NO. 369 BY TITLE ONLY**

**(Clerk reads Ordinance No. 369 by title only.)**

**Supporting information not attached to the Agenda Item Review Form:**

N/A

**Document to be Recorded?: Yes**

**City Clerk's Office**

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**Fiscal Impact**

**IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:** N/A  
**CITY/STATE/FEDERAL FUNDS:** N/A  
**TOTAL:** N/A  
**BUDGETED AMOUNT:** N/A  
**AVAILABLE AMOUNT TO TRANSFER:** N/A  
**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** N/A  
**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**  
N/A

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**Attachments**

Ordinance No. 369  
Location Map  
Santa Cecilia Master Plan  
Picture of Location

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# Ordinance

NO. 369

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SAN LUIS BY CHANGING THE ZONING CLASSIFICATION OF APPROXIMATELY 33 ACRES OF REAL PROPERTY LOCATED ON THE NORTHWEST CORNER OF COUNTY 24<sup>TH</sup> STREET AND 20<sup>TH</sup> AVENUE FROM MEDIUM-HIGH DENSITY RESIDENTIAL (R-2) TO MEDIUM DENSITY RESIDENTIAL (R1-6); REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, the Mayor and City Council of the City of San Luis desire to amend the City of San Luis Official Zoning District Map (the "Zoning Map") pursuant to A.R.S. §9-462.04 to change the zoning classification for 33 acres of real property located on Assessor Parcel ID # 227-10-012; and

**WHEREAS**, the aforementioned change in zoning classification is consistent with the General Plan of the City of San Luis; and

**WHEREAS**, all due and proper notices of public hearings on the Zoning Map Amendment have been given and proper public hearings have been held, and a recommendation has been given regarding the Zoning Map Amendment by the Planning and Zoning Commission of the City of San Luis recommending approval of the change in zoning classification; as attached hereto as "Exhibit A"

**BE IT ORDAINED** by the Mayor and Council of the City of San Luis, Arizona, as follows:

**SECTION 1.** That the above recitals are hereby incorporated as though fully set forth herein.

**SECTION 2.** That the Official Zoning Map of the City of San Luis is hereby amended by changing the zoning classification from medium-high residential (R-2) to medium density residential (R1-6) for property more fully described as:

Lot 1C, BORDER RANCHES LOT SPLIT, according to Book 28 of Plats, pages 80 and 81, records of Yuma County, Arizona

**SECTION 3.** In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, regulation, or policy within the City of San Luis, the

conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

**SECTION 4.** If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or said reference regulations.

**PASSED AND ADOPTED** by the Mayor and Council of the City of San Luis,

Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Gerardo Sanchez, Mayor

**ATTEST:**

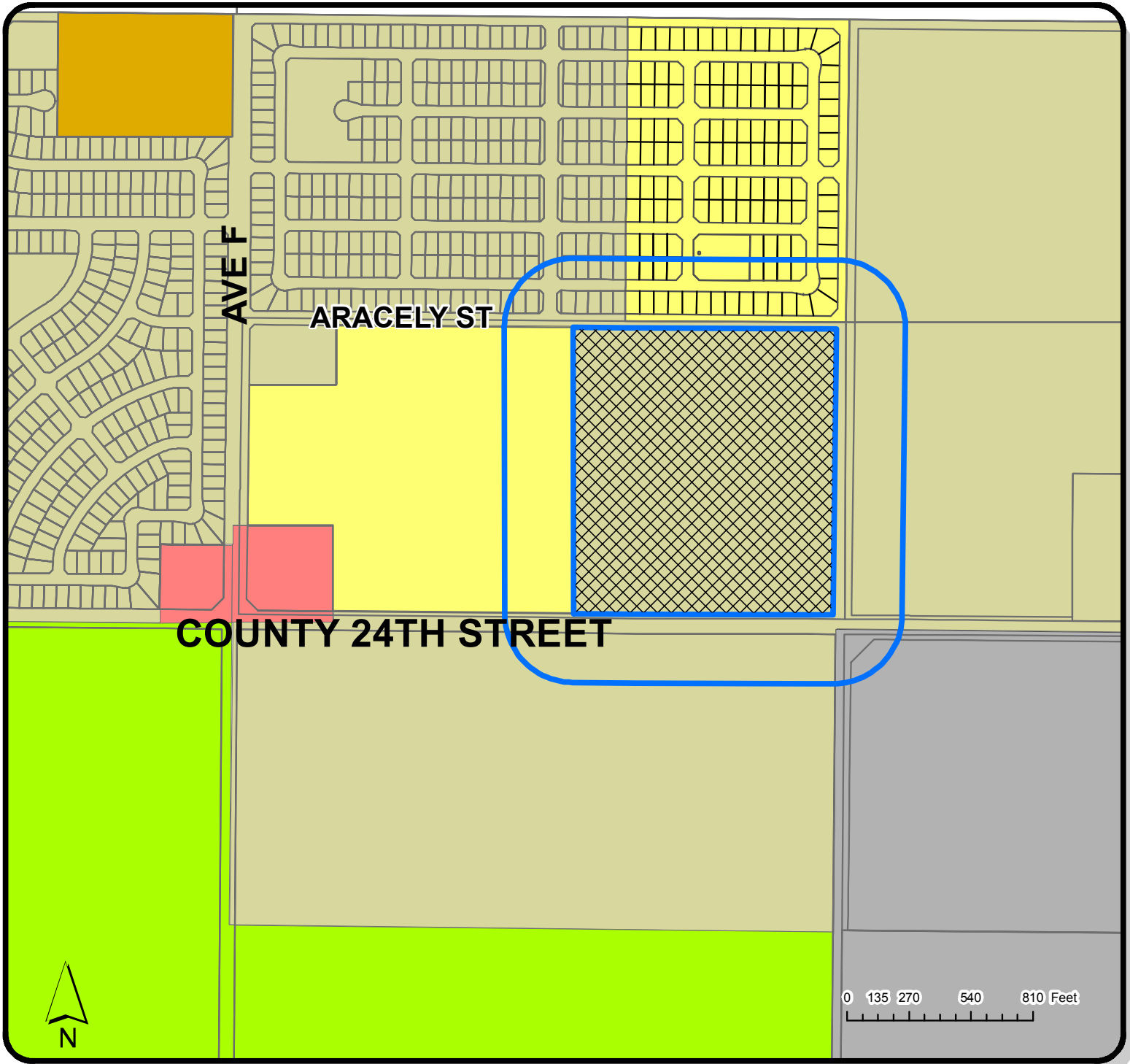
**APPROVED AS TO FORM:**

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Sonia Cornelio, City Clerk

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Kay Marion Macuil, City Attorney



LOCATION OF SUBJECT PROPERTY

# Location Map

## REZONING REZONE FROM R-2 to R1-6

 Santa Cecilia Subdivision Parcel: 227-10-012  
 Section: 10 Township: 11S Range: 24W BEG AT SW COR TH  
 ELY 1447.50 FT ALONG S SEC LINE TH NLY 50 FT TO T0 POB  
 TH NLY 1290.42 FT TH ELY 1153.93 FT ALONG S R/W LINE TH  
 SLY 1240.41 FT TH WLY 1154.13 ALONG N R/W LINE TO POB  
 AKA LOT 1C PER BORDER RANCHES LOT

- MULTIPLE RESIDENCE ZONING DISTRICTS
  - R-2
  - R-3
- INDUSTRIAL ZONING DISTRICTS
  - I1
- COMMERCIAL ZONING DISTRICTS
  - C-2
- SINGLE RESIDENCE ZONING DISTRICTS
  - RA-10

**Date:**  
8/10/2017

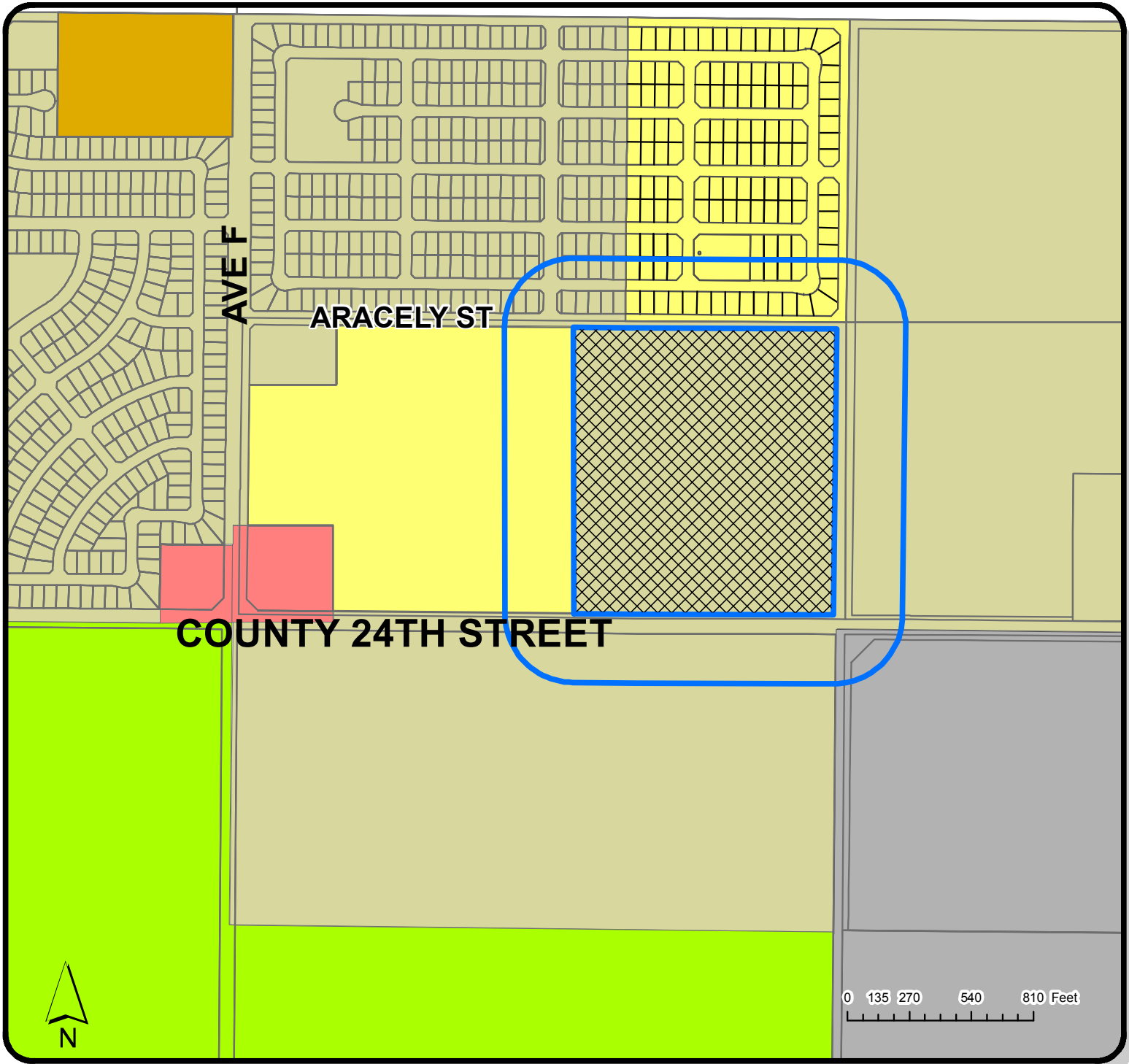


**Prepared By:**  
IG

**Case No.**  
2017-0546

**Checked By:**  
ROMAN PACHECO

**APPROVED BY:**  
JOSE A. GUZMAN



LOCATION OF SUBJECT PROPERTY

# Location Map

**REZONING**  
REZONE FROM R-2 to R1-6

 Santa Cecilia Subdivision Parcel: 227-10-012  
 Section: 10 Township: 11S Range: 24W BEG AT SW COR TH  
 ELY 1447.50 FT ALONG S SEC LINE TH NLY 50 FT TO T0 POB  
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 AKA LOT 1C PER BORDER RANCHES LOT

- MULTIPLE RESIDENCE ZONING DISTRICTS
  - R-2
  - R-3
- INDUSTRIAL ZONING DISTRICTS
  - I-1
- COMMERCIAL ZONING DISTRICTS
  - C-2
- SINGLE RESIDENCE ZONING DISTRICTS
  - RA-10

**Date:**  
8/10/2017

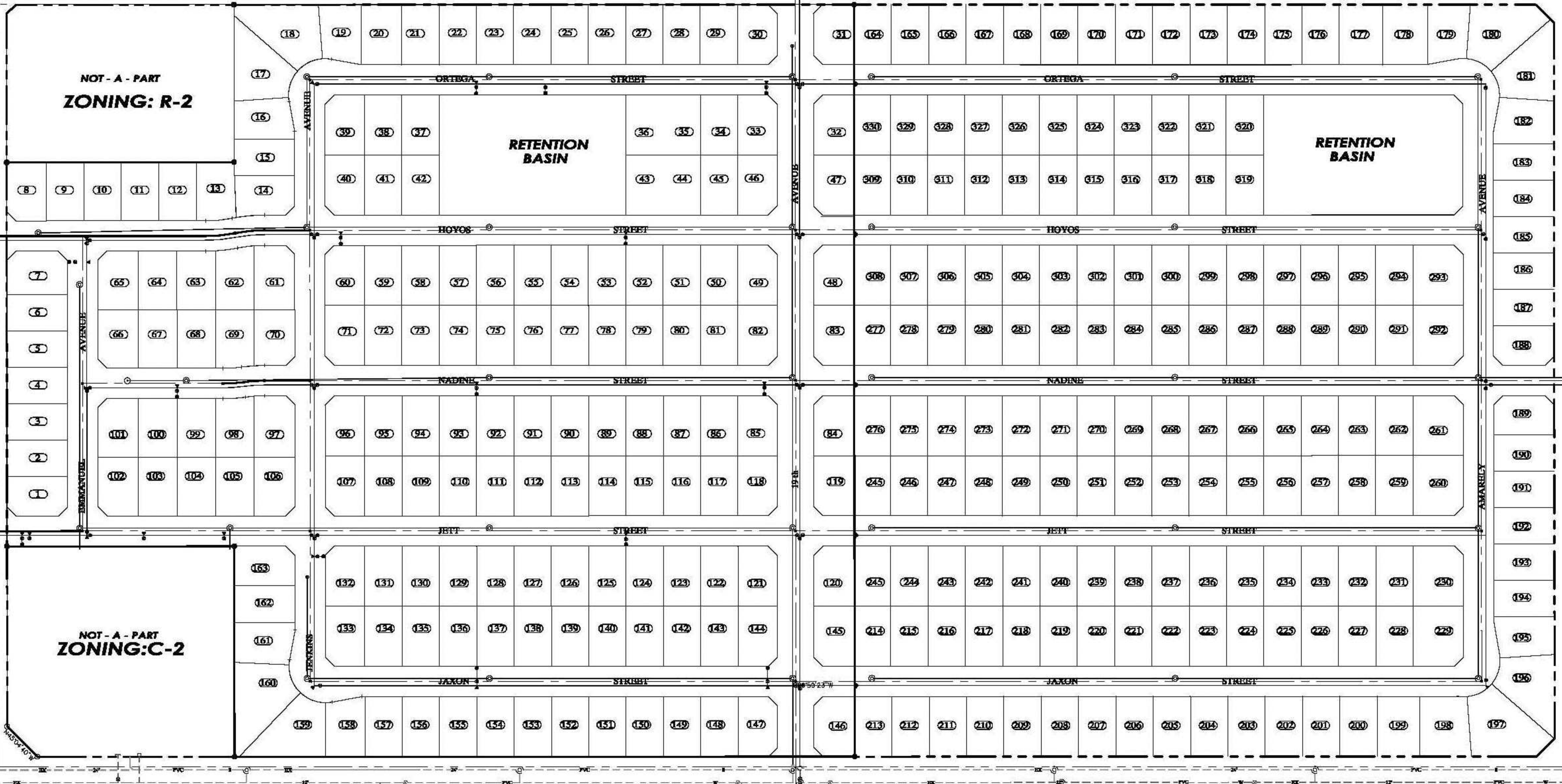


**Prepared By:**  
IG

**Case No.**  
2017-0546

**Checked By:**  
ROMAN PACHECO

**APPROVED BY:**  
JOSE A. GUZMAN



NOT - A - PART  
ZONING: R-2

RETENTION  
BASIN

RETENTION  
BASIN

NOT - A - PART  
ZONING: C-2

COUNTY 24th STREET

SANTA CECILIA

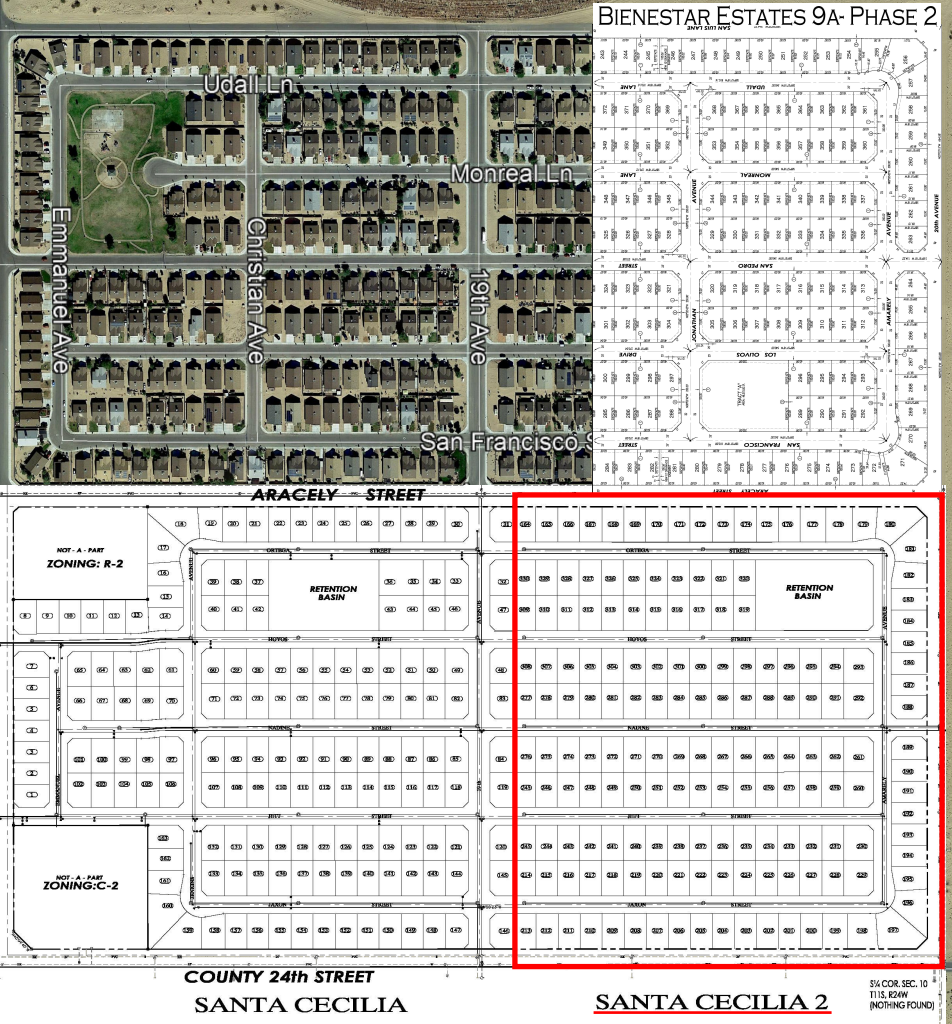
SANTA CECILIA 2

1/4 COR. SEC. 10  
T11S, R24W  
(NOTHING FOUND)

# Rezoning Case No. 2017-0546

Santa Cecilia Subdivision Phase 2

Legend



Google Earth

© 2017 Google



2000 ft