

APPROVED by Council
Date: August 23, 2017
Clerk's Office: /s/ S. Cornelio

MINUTES
Special Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
May 17, 2017
6:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 6:04 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos
Council Member Gloria Torres
Council Member Ruben Walshe

OTHERS PRESENT: Tadeo A. De La Hoya, City Manager
Sonia Cornelio, City Clerk
Craig Higgins, Chief of Police
Derek Dueñas, I.T. Manager
Enrique Lopez, Fire Department
Eulogio Vera, Public Works Director
Hank Green, Fire Chief
Jenny Torres, Community Development Director
Jonathan Dumadag, I.T. Technician
Jorge Perez, Administrative Coordinator
Jose Barragan, Fire Department
Jose Guzman, Acting Planning & Zoning Director
Kay Macuil, City Attorney
Ketie St. Louis, Finance Director
Laura Herrera, PIO/Assistant to City Council
Lizandro Galaviz, Parks & Recreation Director
Olivia Jenkins, Human Resources Director
Ric Bauermann, Fire Department
Rodrigo Valencia, Fire Department
Lucy Lopez, Reporter

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Mario Buchanan Jr.

3. DISCUSSION AND POSSIBLE ACTION ITEMS

3. A. Discussion and possible action on any and all matters regarding the purchase of six (6), acid-resistant polymer sewer manholes for the Juan Sanchez Boulevard reconstruction project between Main Street and Merrill Avenue. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, stated that as part of the Juan Sanchez Boulevard Reconstruction Project, six (6) sewer manholes needed to be replaced. Mr. Vera recommended that the six (6) manholes be purchased from Armorock so that the manholes are onsite when construction begins.

Mayor Gerardo Sanchez asked if the six (6) were a part of the 80 that need to be replaced.

Mr. Vera confirmed that they were a part of the 80 and added that they were going to be replaced with polymer manholes that are corrosive resistant. He added that there is a 50-year warranty on the manholes.

MOTION: Council Member Africa Luna-Carrasco/Council Member Maria Cecilia Ramos to approve the purchase of six (6) acid-resistant polymer sewer manholes in the amount of \$49,333.00 and to waive formal purchasing procedures as allowed under the San Luis City Code for Purchasing for the reasons presented. Motion passed unanimously.

3. B. Discussion and possible action on any and all matters regarding the approval to award the Juan Sanchez Boulevard Reconstruction Project to the lowest responsive bidder. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, stated that bids were received on Monday, May 15, 2017 for the Juan Sanchez Boulevard Reconstruction Project between Merrill Avenue and Main Street.

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to award a contract to the lowest responsible bidder for the Juan Sanchez Boulevard Reconstruction Project for an amount not to exceed \$650,000.00. Motion passed unanimously.

3. C. Discussion and possible action on any and all matters regarding the acceptance of the lowest quote to construct the 4th Avenue and County 22nd Street Intersection Project waiving formal purchasing requirements. (Eulogio Vera, Public Works Director)

Mr. Eulogio Vera, Public Works Director, stated that the department received three (3) quotes and added that the project should take no longer than 30 calendar days. Mr. Vera added that the reason they were not going out for bid was because it would push the project into the next fiscal year.

MOTION: Council Member Africa Luna-Carrasco/Council Member Maria Cecilia Ramos to approve the awarding of a contract for the 4th Avenue, and County 22nd Street Intersection Project to the lowest responsible quote for an amount not to exceed \$150,000.00 and to waive formal purchasing procedures so that this project can be completed during the present fiscal year and be able to utilize available Highway User Revenue Funds. Motion passed unanimously.

3. D. Discussion and possible action on any and all matters regarding the venue for the 2017 Employee Annual Picnic at Waylon's Water World, purchase of food, use of amenities and waiver of the purchasing procedures as permitted under San Luis City Code Section 36.01 (H). (Olivia Jenkins, Human Resources Director)

Ms. Olivia Jenkins, Human Resources Director, stated that Waylon's Water World has re-opened for business and the option to host the 2017 Employee Annual Picnic had become available. Ms. Jenkins added that the Human Resources Department has contacted the new owners and scheduled the event for June 10, 2017 but are yet to receive a formal quote from the owner.

MOTION: Council Member Africa Luna-Carrasco/ Council Member Maria Cecilia Ramos to approve Waylon's Water World as the venue for the Employee Picnic, I further move to allow HR to spend the \$10,000.00 budgeted for the event, I further move to waive formal purchasing procedures as allowed under San Luis City Code for purchasing. Motion passed unanimously.

4. EXECUTIVE SESSION

MOTION: Vice-Mayor Matias Rosales/Council Member Mario Buchanan Jr. to go to Executive Session at approximately 6:17 p.m. Motion passed unanimously.

Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(3), (4) and (7) for discussion or consultation, for legal advice with the City Attorney or City's attorneys, and/or with the City Attorney of City's attorneys in order to consider its position and instruct its attorneys regarding City Council's position regarding contracts that are the subject of negotiations, and/or with designated representatives of City Council in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property. (Kay Marion Macuil, City Attorney; Jenny Torres, Community Development Director; Ralph Velez, City Consultant)

5. MOTION TO GO BACK INTO SPECIAL SESSION

MOTION: Council Member Mario Buchanan Jr. /Council Member Africa Luna-Carrasco to go back into Special Session at approximately 6:42 p.m. Motion passed unanimously.

6. DISCUSSION ITEM

6. A. Discussion and possible action on any and all matters regarding a Notice of Intent of the Mayor and City Council of the City of San Luis to enter into a Retail Development Tax Incentive Agreement. (Jenny Torres, Community Development Director)

MOTION: Vice Mayor Matias Rosales/Council Member Maria Cecilia Ramos to adopt the notice of intent to enter into a Retail Development Tax Incentive Agreement as presented. Motion passed unanimously.

7. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr. /Council Member Gloria Torres to adjourn the Special Meeting at approximately 6:43 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Council meeting of the San Luis City Council held on May 17, 2017. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on August 23, 2017.

Dated this 29th day of August 2017.

/s/ Melissa Lopez, Deputy City Clerk