



NOTICE OF WORK SESSION

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m., Wednesday, June 21, 2017. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE SESION DE TRABAJO

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Sesión de Trabajo a las 6:30 p.m., el día Miércoles, 21 de Junio del 2017. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
June 21, 2017
6:30 p.m.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION; THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS.

- 1. CALL TO ORDER/ROLL CALL**
- 2. AGENDA ITEM(S):**
 - 2. A.** Discussion and possible directions to staff on any and all matters regarding the approval of Lighting and Retention Basin Assessment Districts Budget for the 2017-2018 Fiscal Year. **(Carlos Cortes, Assistant Finance Director)**
 - 2. B.** Discussion and possible directions to staff on any and all matters regarding Assistant City Attorney Glenn Gimbut's proposed Employment Contract to clarify that he is a part-time hourly employee. **(Kay Marion Macuil, City Attorney and Glenn Gimbut, Assistant City Attorney)**
 - 2. C.** Discussion and possible directions to staff on any and all matters regarding Conditional Use Permit Case No. 2017-0284. A request by Nicholas Ramos, on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit to allow the establishment of a religious institution on property located at the southeast corner of Avenue F and Aracely Street, San Luis, Arizona. **(Jose A. Guzman, Acting Planning and Zoning Director)**
 - 2. D.** Discussion and possible directions to staff on any and all matters regarding Text Amendment Case No. 2017-0340 . A request by the City of San Luis for a text amendment to the San Luis City Code Chapter 152 Zoning Regulations §152.121 "L-I" Light Industrial District, subsection 152.121(C) to allow the refining, processing, or packaging of agricultural or edible food products as a conditional use. **(Jose A. Guzman, Acting Planning and Zoning Director)**
 - 2. E.** Discussion and possible directions to staff on any and all matters regarding Ordinance No. 363. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending Chapter 150 Building Regulations, Section 150.13 Additional Regulations of the Code of Ordinances of the City of San Luis, Arizona, by adding Subsection 150.013 (D) Traffic Impact Studies; repealing any conflicting provisions; and providing for severability. **(Glenn J. Gimbut, Assistant City Attorney)**

3. DISCUSSION ITEM(S):

- 3. A.** Discussion and possible directions to staff on any and all matters regarding accounting rules and regulations of the State of Arizona and General Services Administration (GSA) as they apply to travel per diem rates. **(Vice Mayor Matias Rosales & Ketié St. Louis, Finance Director)**

4. ADJOURNMENT

IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL WORK SESSION MAY BE HELD.



AGENDA ITEM REVIEW FORM

Work Session

2.A.

Meeting Date: 06/21/2017

Department Head: Carlos Cortes, Assistant Finance Director, Finance Department

Submitted By: Carlos Cortes, Assistant Finance Director, Finance Department

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding the approval of Lighting and Retention Basin Assessment Districts Budget for the 2017-2018 Fiscal Year. **(Carlos Cortes, Assistant Finance Director)**

SUMMARY:

These assessment districts were formed to provide street lighting and retention basin maintenance services in the developments. The County of Yuma requires City Council's approval for the budget in order to levy the assessments. The amounts are based on estimated costs the City will incur to provide these services.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$354,185.00
BUDGETED AMOUNT:	\$354,185.00
AVAILABLE AMOUNT TO TRANSFER:	N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Assessment Prop. Tax #808-880-40600/\$0

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Projected revenue amount is \$354,185.00

Attachments

**CITY OF SAN LUIS
FY 2018 IMPROVEMENT DISTRICT BUDGET SCHEDULE
ENHANCED MUNICIPAL SERVICES**

DISTRICT NAME	ACRES	Maintenance	Street Lighting	Total Assessment
Bienestar 7A	1.00	10,470	2,430	12,900
Bienestar 7B	1.50	9,815	3,605	13,420
Las Quintas Phase 1	1.50	9,250	2,225	11,475
Las Quintas Phase 2	2.35	15,950	4,300	20,250
Los Portales 4 & 5	0.50	6,945	1,540	8,485
Rancho los Oros	1.50	17,610	5,965	23,575
Rio Sereno	0.75	15,215	2,225	17,440
Los Olivos	1.75	24,405	4,805	29,210
Bienestar 8a	1.65	20,805	3,440	24,245
Bienestar 8b	1.65	31,190	5,160	36,350
Las Brisas	1.00	5,780	2,480	8,260
Frontera Estates II	1.00	21,790	3,745	25,535
Bienestar 9A Ph I	3.25	33,950	7,110	41,060
Bienestar 9A Ph II	1.00	5,140	2,410	7,550
Bienestar 9B	5.20	53,770	16,500	70,270
Industrial Park - Magrino	-		3,100	3,100
Industrial Park - Sam Group	-		1,060	1,060
	26	282,085	72,100	354,185

CITY OF SAN LUIS
 Retention Basin Assessments
 Parks Department - Budget FY 2018
 Estimated Amounts per Acre

	Requirement	Annual Rate per acre
Labor		
1 Maintenance Specialist for 26 acres a year		
Per Budget Salary Schedule	\$ 39,340	
	Labor Allocation per acre	\$ 1,537
Maintenance / Other		
	Unit Cost	12 mo
Sprinklers (4 - 6 per month)	\$ 55	\$ 660
Rye Seeds		
- Summer & Summer	\$ 27	\$ 691
Fertilizer - 3 times a year		
Purchased by Tons/ cost per Lb	\$ 0.2844	
150 lb per acre	42.66	\$ 128
	Total Maintenance/Other per Acre	\$ 1,479
Minor Tools & Equipment		
Maintenance/other	\$ 500	
Tools & Equipment - Blower	900	
Tools & Equipment - Weedeater	900	
	\$ 2,300	
	Total minor Tools and Equipment per Acre	\$ 90
Fuel & Diesel		
\$ 90 Dlls per week (52)	\$ 4,680	
	Total Fuel & Diesel Rate per Acre	\$ 183
	Total Maintenance per Acre	\$ 3,289

DISTRICT NAME	Acres	Maintenance	Water Bill	Total	
				Maintenance	Streetlights
Bienestar 7A	1.00	3,289	7,180	10,469	2,429
Bienestar 7B	1.50	4,933	4,880	9,813	3,605
Las Quintas Phase 1	1.50	4,933	4,320	9,253	2,226
Las Quintas Phase 2	2.35	7,728	8,220	15,948	4,302
Los Portales 4 & 5	0.50	1,644	5,300	6,944	1,536
Rancho los Oros	1.50	4,933	12,680	17,613	5,966
Rio Sereno	0.75	2,466	12,750	15,216	2,226
Los Olivos	1.75	5,755	18,650	24,405	4,806
Bienestar 8a	1.65	5,426	15,380	20,806	3,442
Bienestar 8b	1.65	5,426	25,765	31,191	5,161
Las Brisas	1.00	3,289	2,490	5,779	2,482
Frontera Estates II	1.00	3,289	18,500	21,789	3,745
Bienestar 9A Ph I	3.25	10,688	23,265	33,953	7,109
Bienestar 9A Ph II	1.00	3,289	1,850	5,139	2,412
Bienestar 9B	5.20	17,100	36,670	53,770	16,496
Industrial Park - Magrino	-	-	-	-	3,102
Industrial Park - Sam Group	-	-	-	-	1,057
Totals	25.60	\$ 84,187	\$ 197,900	\$ 282,087	\$ 72,101

SUMMARY	
Labor	39,340
Maintenance / Other	37,867
Tools & Equipment	2,300
Fuel & Diesel	4,680
Total Summary	\$ 84,187

CITY OF SAN LUIS
Assessment Districts - Budget 2017-2018
Street Lighting

DISTRICT	Light Type	Maintenance	Cost / Unit	Monthly Cost	Surcharge	Total Annual Cost
BIENESTAR 7A	100 W	18	\$6.320	\$113.76	10.99	\$1,497
	150 W	2	\$8.820	\$17.64	1.70	\$232
	POLES	20	\$2.660	\$53.20	5.14	\$700
						\$2,429
BIENESTAR 7B	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	150 W	5	\$8.820	\$44.10	4.26	\$580
	POLES	27	\$2.660	\$71.82	6.94	\$945
						\$3,605
LAS QUINTAS #1	100 W	15	\$6.320	\$94.80	9.16	\$1,247
	150 W	3	\$8.820	\$26.46	2.56	\$348
	POLES	18	\$2.660	\$47.88	4.63	\$630
						\$2,226
LAS QUINTAS #2	100 W	12	\$6.320	\$75.84	7.33	\$998
	POLES	12	\$2.660	\$31.92	3.08	\$420
						\$1,418
*** LAS QUINTAS #2 - 17	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	POLES	23	\$2.660	\$61.18	5.91	\$805
						\$2,884
LOS PORTALES 4 & 5	100 W	13	\$6.320	\$82.16	7.94	\$1,081
	POLES	13	\$2.660	\$34.58	3.34	\$455
						\$1,536
RANCHO LOS OROS	100 W	44	\$6.320	\$278.08	26.86	\$3,659
	150 W	6	\$8.820	\$52.92	5.11	\$696
	POLES	46	\$2.660	\$122.36	11.82	\$1,610
						\$5,966
RIO SERENO	100 W	15	\$6.320	\$94.80	9.16	\$1,247
	150 W	3	\$8.820	\$26.46	2.56	\$348
	POLES	18	\$2.660	\$47.88	4.63	\$630
						\$2,226
LOS OLIVOS	100 W	34	\$6.320	\$214.88	20.76	\$2,828
	250 W	5	\$11.460	\$57.30	5.54	\$754
	POLES	35	\$2.660	\$93.10	8.99	\$1,224
						\$4,806
BIENESTAR 8A	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	250 W	3	\$11.460	\$34.38	3.32	\$452
	POLES	26	\$2.660	\$69.16	6.68	\$910
						\$3,442
BIENESTAR 8B	100 W	37	\$6.320	\$233.84	22.59	\$3,077
	250 W	5	\$11.460	\$57.30	5.54	\$754
	POLES	38	\$2.660	\$101.08	9.76	\$1,330
						\$5,161

CITY OF SAN LUIS
Assessment Districts - Budget 2017-2018
Street Lighting

	LAS BRISAS	100 W	21	\$6.320	\$132.72	12.82	\$1,746
		250 W	0	\$11.460	\$0.00	-	\$0
		POLES	21	\$2.660	\$55.86	5.40	\$735
							\$2,482
	FRONT. ESTATES 2	100 W	20	\$6.320	\$126.40	12.21	\$1,663
		250 W	8	\$11.460	\$91.68	8.86	\$1,206
		POLES	25	\$2.660	\$66.50	6.42	\$875
							\$3,745
	BIENESTAR 9A PH 1	100 W	35	\$6.320	\$221.20	21.37	\$2,911
		250 W	16	\$11.460	\$183.36	17.71	\$2,413
		POLES	51	\$2.660	\$135.66	13.10	\$1,785
							\$7,109
	*** BIENESTAR 9A Ph II	100 W	21	\$6.320	\$132.72	12.82	\$1,746
		POLES	19	\$2.660	\$50.54	4.88	\$665
							\$2,412
	BIENESTAR 9B	100 W	94	\$6.320	\$594.08	57.39	\$7,818
		250 W	29	\$11.460	\$332.34	32.10	\$4,373
		POLES	94	\$2.660	\$250.04	24.15	\$3,290
		POLES	29	\$ 2.66	\$77.14	7.45	\$1,015
							\$16,496
	*** Industrial Park - Magrino	150 W	21	\$8.820	\$185.22	17.89	\$2,437
		POLES	19	\$2.660	\$50.54	4.88	\$665
							\$3,102
	*** Industrial Park - Sam Group	150 W	7	\$8.820	\$61.74	5.96	\$812
		POLES	7	\$2.660	\$18.62	1.80	\$245
							\$1,057

GRAND TOTAL: \$72,101



AGENDA ITEM REVIEW FORM

Work Session

2.B.

Meeting Date: 06/21/2017

Department Head: Kay Macuil, City Attorney, Attorney's Office

Submitted By: Kay Macuil, City Attorney, Attorney's Office

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding Assistant City Attorney Glenn Gimbut's proposed Employment Contract to clarify that he is a part-time hourly employee. (**Kay Marion Macuil, City Attorney and Glenn Gimbut, Assistant City Attorney**)

SUMMARY:

At present time Glenn Gimbut is employed as Assistant City Attorney as a part time employee and has been so employed since October 16, 2015. As a part time employee he has been paid an hourly rate. The purpose of this agreement is confirm the hourly rate basis upon which he has been paid since that date and to replace the prior agreement to make that more clear.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff, no action.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:	Yes
CITY/STATE/FEDERAL FUNDS:	City
TOTAL:	\$100,430
BUDGETED AMOUNT:	\$100,430 for Fiscal Year 2017-2018
AVAILABLE AMOUNT TO TRANSFER:	N/A Fiscal Year 2017-2018 has not yet started
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:	Part-time Hourly 100-117-50005 - Balance N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):	

Budgeted amount of \$10,430 includes:

***Rate of \$64.14 per hour** (Note this rate is the same since the contract began in October of 2015) for 25 hours per week

.This amount by itself will not exceed **\$77,000.00**

*Plus an Alternate Contribution to Retirement for hired retirees Returning to Work (ACR/ASRS). The City Attorney is looking into whether this applies to Glenn. However, as of the writing of this agenda item, the City Attorney had not yet determined whether it applies under the Arizona Statutes.

The text of the contract is changed only for the purposes of confirming that this part-time position is on an hourly rate as it has been since October 16, 2015. The hourly rate has not changed.

Attachments

Gimbut Employment Agreement 2017

EMPLOYMENT AGREEMENT

This Agreement is made this _____ day of _____, 2017, at the City of San Luis, County of Yuma, State of Arizona, between The City of San Luis, Arizona, (“City”), a municipal corporation of the State of Arizona, 1090 E. Union Street., San Luis, Arizona, and Glenn Gimbut, referred to in this Agreement as “Assistant City Attorney.” This Agreement is to take effect from and after July 1, 2017.

In consideration of the mutual covenants, agreements and promises provided herein, the sufficiency of which is expressly acknowledged, City and City Attorney agree as follows:

SECTION I TERM AND NATURE OF EMPLOYMENT

At present time Glenn Gimbut is employed as Assistant City Attorney as a part time employee and has been so employed since October 16, 2015. As a part time employee he has been paid an hourly rate. The purpose of this agreement is confirm the hourly rate basis upon which he has been paid since that date.

SECTION II HOURS OF WORK

During the Agreement Period, the Assistant City Attorney shall be a part time employee. City agrees that Assistant City Attorney may perform private legal work.

SECTION III DUTIES

The Assistant City Attorney shall represent the City in its legal affairs and provide legal advice and counsel to the City of San Luis, under the supervision and direction of the City Attorney. The Assistant City Attorney shall serve the City diligently and according to his best professional and personal abilities in all respects, and generally do all things for the best interests of the City that is usually done by persons occupying his position as a legal officer of a political subdivision.

SECTION IV RATE OF COMPENSATION

- A. The Assistant City Attorney shall be entitled to an hourly wage of \$64.15, payable bi-weekly.
- B. City agrees to provide a cell phone and a tablet to Assistant City Attorney in the same manner as it does for department heads of the City.
- C. The Council may review, evaluate, and complete the evaluation of the performance

of the Assistant City Attorney from time to time during the term of this Agreement. The structure and timing of such review and evaluation, as well as any adjustment in compensation, shall be in the sole discretion of the City Council.

D. The Council agrees to budget and pay for the professional dues and subscriptions of the Assistant City Attorney for his continuation and participation in the State Bar of Arizona and national, regional, state and local associations and organizations necessary for his continued professional participation, growth and advancement, and for the good of the City. The Council also agrees to budget and to pay for the travel and subsistence expenses of Assistant City Attorney to attend short courses, institutes, seminars, and conferences as the Council deems appropriate and that is necessary for his professional development, to meet his continuing legal education requirements, and for the good of the City.

E. Unless otherwise stated herein, Assistant City Attorney shall be entitled to all other employment benefits provided for part time employees of the City.

SECTION V EXPIRATION OR TERMINATION OF THIS AGREEMENT

A. City Attorney may resign from his employment at any time upon the giving of at least thirty (30) days written notice to the Mayor and Council, unless the parties otherwise agree.

B. City Council agrees to give Assistant City Attorney at least thirty (30) days written notice of termination, unless the parties otherwise agree.

C. Upon termination, City Attorney shall only be entitled to compensation earned to the effective date of termination.

SECTION VI CONTRACT TERMS TO BE EXCLUSIVE

This written agreement contains the sole and entire agreement between the parties and shall supersede any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement nor any representations inducing its execution and delivery except such representations as are specifically set forth in this writing and the parties acknowledge that they have relied on their own judgment in entering into the same. The parties further acknowledge that any statements or representations that may have been made by either of them to the other are void and of no effect and that neither of them has relied on such statements or representations in connection with its dealings with the other.

SECTION VII
WAIVER OR MODIFICATION INEFFECTIVE
UNLESS IN WRITING

It is agreed that no waiver or modification of this Agreement or of any covenant, condition, or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this Agreement, or the rights or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

SECTION VIII
CONTRACT GOVERNED BY LAW OF
STATE OF ARIZONA

- A. The parties agree that it is their intention and covenant that this Agreement and performance under it and all suits and special proceedings relating to it be construed in accordance with and under and pursuant to the laws of the State of Arizona and that in any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of Arizona shall be applicable and shall govern to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.
- B. In the event that the City adopts as a policy a program of settling employment claims or suits by binding arbitration, and adopts a form of agreement for new employees to sign during the course of this Agreement, Assistant City Attorney agrees to sign said agreement and be bound by the same.
- C. This Agreement shall be subject to the cancellation provisions of ARS §38-511.

In witness whereof, the City of San Luis, Arizona has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested to by its Deputy Clerk, and Glenn Gimbut, Assistant City Attorney, has signed and executed this Agreement at 1090 E. Union Street, San Luis, Arizona on the ____ day of _____ 2017.

Glenn Gimbut, Assistant City Attorney

Gerardo Sanchez, Mayor

Attest:

Sonia Cornelio, Clerk

Approved as to form:

Kay Macuil, City Attorney



AGENDA ITEM REVIEW FORM

Work Session

2.C.

Meeting Date: 06/21/2017

Department Head: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Submitted By: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding Conditional Use Permit Case No. 2017-0284. A request by Nicholas Ramos, on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit to allow the establishment of a religious institution on property located at the southeast corner of Avenue F and Aracely Street, San Luis, Arizona. **(Jose A. Guzman, Acting Planning and Zoning Director)**

SUMMARY:

The applicant is requesting a conditional use permit to allow San Luis Kingdom Hall of Jehovah's Witnesses, a religious institution, to establish at the southeast corner of Avenue F and Aracely Street. The property is zoned as Medium-High Density Residential Zoning District (R-2), Assessor's Parcel No. 227-10-008, and is currently vacant land. The Conditional Use Permit is required as per §152.091(C) 3 of the City Code.

As per the City Code §152.043(G) 2 a conditional use permit becomes null and void if the use permit has not been exercised and the use established within 12 months of the date of approval. A conditional use permit is exercised when the use has been establish or when a building permit has been issued, construction commenced, and the building permit remains valid.

The conditional use permit for Kingdom Hall was approved on January 27, 2016 but it was not exercised. Since the permit was expired the applicant had to resubmit the application and go through the process again. This is the third time the applicant goes through the same process, in 2013 they received approval for the same project but the applicant put the project on hold and the conditional use permit expired.

The surrounding area is occupied by the Bienestar 9A and 9B Subdivisions. The surrounding subdivisions are zoned as R-2 (Medium-High Density Residential). There are some commercial lots at the intersection of Avenue F and County 24th Street and at the intersection of Avenue F and County 23 1/2 Street. There is a proposed residential subdivision, Santa Cecilia, currently in the review process to be located along the south and east of Kingdom Hall.

This project is proposed to be developed in an area of 1.2 acres part of the 2.83 acres lot. There is no immediate plan for the remainder of the parcel.

Access to the property will be provided with one driveway each on Avenue F and on Aracely Street. This will be sufficient to provide emergency access as well as provide a functional traffic pattern on the property. As required, water retention will be provided on-site and will be provided in conjunction with the required landscaped setbacks.

CITIZEN REVIEW MEETING:

The Citizen Review meeting was held on June 6, 2017 at City Hall Council Chambers at 6 p.m. The intent of this meeting was to allow the public to learn about the project, ask questions, and express comments. There were no members of the public present.

GENERAL PLAN:

This area is designated as "Neighborhood" in the City of San Luis 2020 General Plan. The Neighborhood Land Use designation includes all types of residential development, master planned communities, neighborhood and community scale commercial development and professional offices. The property is zoned as R-2 (Medium-High Density Residential) which is one of the appropriate zoning districts in the "Neighborhood" category

REVIEW(S):

As part of the review process, all land use cases are reviewed by various City and outside agencies. We have received comments from the following agencies:

1. City of San Luis Fire Department (5-22-17)
2. Yuma County Airport Authority (5-24-17)

As required by State Statute, staff sent notification letters to property owners within 300 feet of the proposed project (47 letters). The City has not received any other significant concerns or objections from the various review agencies or adjacent property owners. The applicant has provided the information and materials necessary for review of the conditional use permit. The conditional use permit is to allow a religious institution on property located at the southeast corner of Avenue F and Aracely Street. It will still be required to comply with all applicable regulations adopted by the City.

On July 13, 2017, the Planning and Zoning Commission recommended approval. Staff recommends approval of Conditional Use Permit Case No. 2017-0284. The reason for approval is that the request meets the criteria of the City of San Luis Zoning Ordinance and it is consistent with the City of San Luis 2020 General Plan.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Location Map

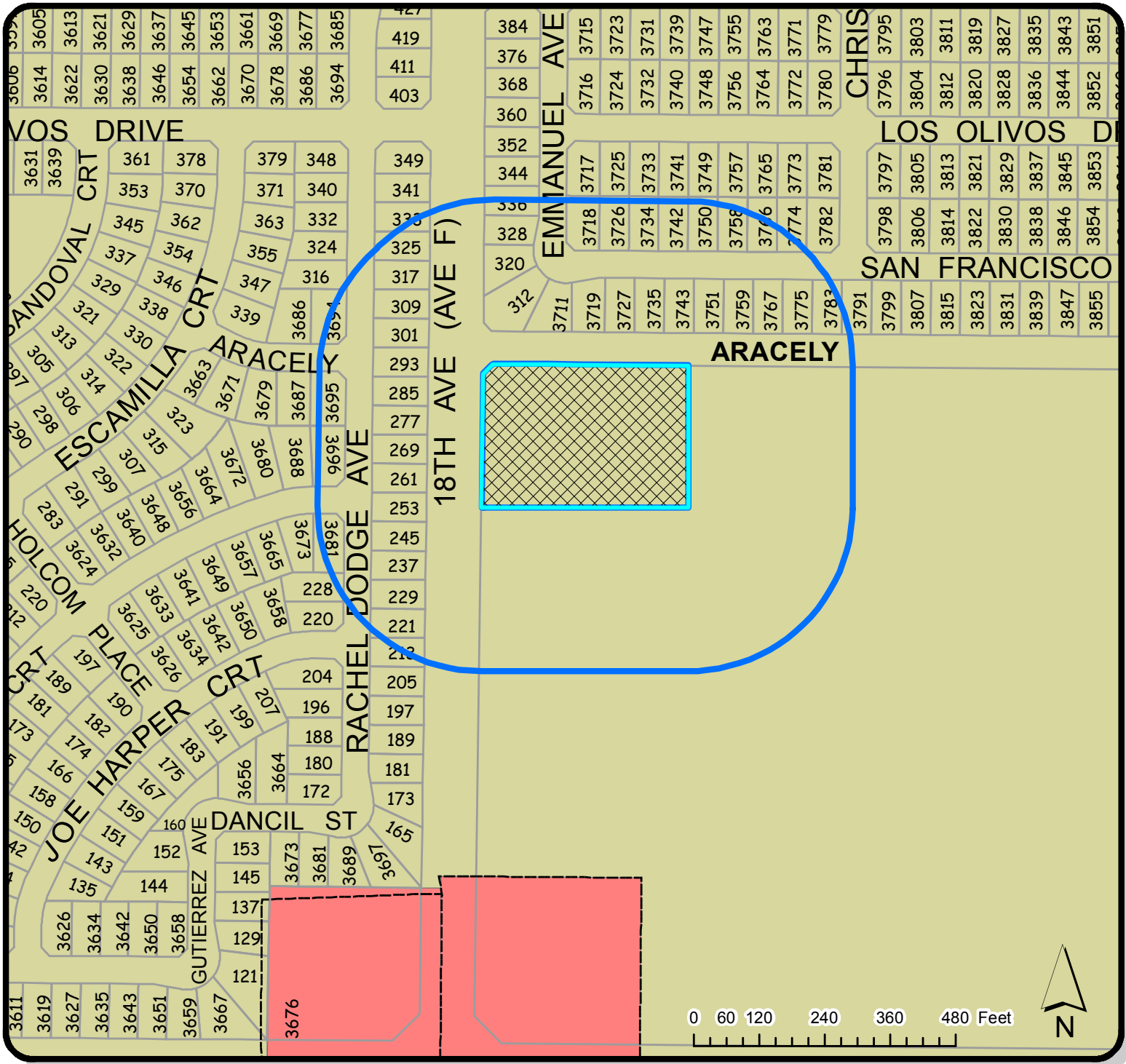
Picture of Location

Site Plan

Letter of Request

Fire Department Comments (5-22-17)

Yuma County Airport Authority Comments (5-24-17)



PROPOSED LOCATION

SE Corner of Avenue F and Aracely Street
PID No. 227-10-008



300ft Buffer

Location Map **CONDITIONAL USE PERMIT**

Legend

MULTIPLE RESIDENCE ZONING DISTRICTS

R2

COMMERCIAL ZONING DISTRICTS

C2

Date:

5/11/17

Checked By:

ROMAN PACHECO



GIS DIVISION

Prepared By:

IG

APPROVED BY:

JOSE A. GUZMAN

Case No.

2017-0284

BIENESTAR 9A

BIENESTAR 9B



PROJECT AREA

ARACELY STREET

AVENUE F

ROBERT L. KNIGHTEN
CIVIL ENGINEER

PO BOX 883
WADDELL, ARIZONA 85355
602-318-2943

COPYRIGHT: 2016

CONSULTANT:

**APPROVED FOR
CONSTRUCTION**

PLEASE VERIFY ALL DIMENSIONS ON
SITE AND REPORT ANY
DISCREPANCIES

3' 24 NOV 16 MONUMENT SIGN ADDED

MARK: DATE: DESCRIPTION:

OWNER:
**EAST SPANISH
CONGREGATION OF
JEHOVAH'S WITNESSES**
18400 HWY 95
GADSDEN, AZ 85336
(928) 502-1756

ACCOUNT No.
PROJECT TITLE:

**KINGDOM HALL OF
JEHOVAH'S WITNESSES**
AVENUE F & ARACELY STREET
SAN LUIS, AZ 85349

SHEET TITLE:
**SITE PLAN
HORIZONTAL CONTROL**

PROJECT No.
371

SHEET No.
CS101

BIENESTAR ESTATES 94, BK. 24. LGS. 27-28 Y.C.R.O.

197

196

195

194

193

192

191

ARACELY STREET

AVENUE "F"

KINGDOM HALL

BASIN 1

BASIN 2

LOT 2

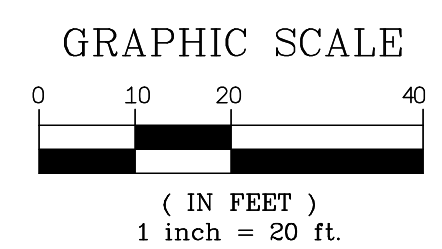
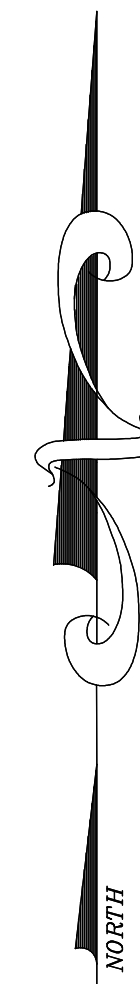
27 PLATS 9-10
APN: 227-10-008
2.238 AC (NET)
97500 S.F.

APN 777-01-016

KEYNOTES

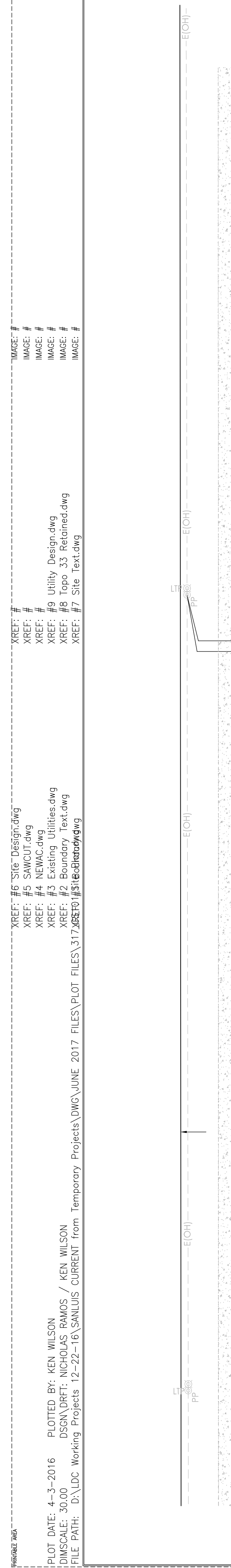
- 1 INSTALL SIDEWALK RAMP PER DETAIL 4 ON CS501.
- 2 INSTALL 4" WHITE PARKING STRIPE WITH PIONEER TRAFFIC PAINT OR APPROVED EQUAL.
- 3 INSTALL 6" WIDE CROSS GUTTER PER DETAIL 6 ON CS501.
- 4 INSTALL RETENTION BASIN. SEE CG103 AND CG501 FOR DETAILS.
- 5 INSTALL 4" CONCRETE CURB PER DETAIL 10 ON CS501.
- 6 INSTALL SIDEWALK PER DETAIL 5 ON CS501.
- 7 INSTALL DISABLED PARKING SIGN PER DETAIL 11 ON CS501
- 8 INSTALL STREET LIGHT. SEE CG101 AND CG102 FOR DETAILS.
- 9 INSTALL 5" 3000 PSI CONCRETE WITH #3 AT 22" O.C. BOTH WAYS. CONTROL JOINTS AT 18" EACH WAY. SEE DETAIL 15 ON CS502.
- 10 INSTALL NEW DOMESTIC WATER SERVICE. SEE CU101 FOR DETAILS.
- 11 INSTALL NEW IRRIGATION WATER SERVICE. SEE CU101 FOR DETAILS.
- 12 INSTALL DISABLED PARKING STRIPING AND LEGEND PER CS501.
- 13 INSTALL NEW SEWER LATERAL. SEE CU101 FOR DETAILS.
- 14 INSTALL ELECTRICAL CONDUIT. SEE CU101 FOR DETAILS.
- 15 INSTALL COMMUNICATION CONDUIT. SEE CU101 FOR DETAILS.
- 16 INSTALL LIGHT POLES AND FIXTURES. SEE CU101 FOR DETAILS.
- 17 INSTALL UNDERGROUND PROPANE TANK SEE CU101 FOR DETAILS
- 18 INSTALL FIRE HYDRANT. SEE CU101 FOR DETAILS.
- 19 INSTALL CONCRETE V-GUTTER PER DETAIL 7 CS501.
- 20 INSTALL TYPE "A" CURB PER DETAIL 1 CS501.
- 21 INSTALL CATCH BASIN PER DETAIL 31 CS503.
- 22 INSTALL DETECTABLE WARNING PER DETAIL 14 CS502.
- 23 INSTALL CURB RAMP. SEE CG103 FOR DETAILS.
- 24 INSTALL 18" DRAIN INLET. SEE CG103 FOR DETAILS
- 25 INSTALL STORM DRAIN. SEE CG103 FOR DETAILS.
- 26 CONSTRUCT MONUMENT SIGN PER DETAIL 4 A301.

APN 777-01-016



NUM	DELTA	ARC	RADIUS
C1	90°00'00"	7.85'	5.00'
C2	90°00'00"	7.85'	5.00'
C3	90°00'00"	7.85'	5.00'
C4	90°00'00"	7.85'	5.00'
C5	90°00'00"	7.85'	5.00'
C6	90°00'00"	15.71'	10.00'
C7	90°00'00"	7.85'	5.00'
C8	90°00'00"	7.85'	5.00'
C9	90°00'01"	39.27'	25.00'
C10	90°00'01"	39.27'	25.00'
C11	90°02'10"	55.00'	35.00'
C12	89°57'16"	39.25'	25.00'
C13	90°16'31"	39.39'	25.00'

XREF: #6: S:\65-056565.dwg
 XREF: #5: SANLUC.dwg
 XREF: #4: NEWAC.dwg
 XREF: #3: Existing Utilities.dwg
 XREF: #2: Boundary Text.dwg
 XREF: #1: E:\BIBRARY.dwg
 PLOTTED BY: KEN WILSON
 DSN:DRFT: NICHOLAS RAMOS / KEN WILSON
 DIMSCALE: 30.00
 FILE PATH: D:\LDC Working Projects 12-22-16\SANLUIS CURRENT from Temporary Projects\DWG\JUNE 2017 FILES\PLOT FILES\317\APN777-01-016\CS101.dwg



PRE-APPLICATION NARRATIVE

PROJECT: San Luis, AZ

DATE 4/24/2017

PROJECT TRACKING NUMBER: 0371

RE: New Kingdom Hall of Jehovah's Witnesses

APPLICANTS: Nicholas Ramos for San Luis East Spanish Congregation

EMAIL/PHONE: Ramosn15@yahoo.com / 602-301-8780

ATTACHMENT(S): Kingdom Hall Information Package; Site Plans

PROJECT OBJECTIVE

To design a site for a new Kingdom Hall (KH) that is functional, attractive, conforms to all applicable regulations, minimizes the size of property needed, minimizes maintenance and ensures durability of materials.

DESCRIPTION OF KINGDOM HALL

A KH is a place of worship for Jehovah's Witnesses and persons interested in learning about the Bible. Throughout the world, KHs have been known to be small, modest, clean buildings where all types of people of all ages gather to encourage one another and "incite to love and fine works".

The KH proposed (KH170) for the site of interest consists of 170 seats and has a building foot print of 36 ft x 92 ft. As found in the KH information package, it is designed to meet international codes and uses materials that are durable and fire resistant.

KINGDOM HALL OPERATIONS

Up to four congregations may use a KH. Each congregation will generally consist of 80-120 persons attending the weekly Bible meetings. Each congregation meets twice a week at the KH; once during the week and once on the weekend. The following is summary of utility demands estimated that will be imposed on city infrastructure:

- a. WATER: Size of water main will be 1 1/2".
- b. SANITARY SEWER: Size of wastewater lateral will be 4".
- c. STORM WATER MANAGEMENT: Refer to site plans.

SUMMARY

As the city well knows, previous applications were submitted and approved in 2013 and 2015. Various unforeseen factors from design to financing caused delays which in turn caused our approvals to expire. We originally sought an extension for our 2015 approved CUP but due to miscommunication between us and the City, what we thought was an approved extension turned out not to be the case. As directed by the City, we are submitting once more.

However, we ask this time that we be given an approval for not just one year but three years to complete our project. This will guarantee we do not have expiration issues again as construction is not slated to begin until near the end of 2018. If possible, we will try to begin sooner. But for now, this is our current timeline.

RESPECTFULLY YOURS:



NICHOLAS RAMOS

Architect



May 22, 2017

CONDITIONAL USE PERMIT CASE NUMBER: 2017-0284

CASE SUMMARY: A request by Nicholas Ramos, agent on behalf of Estanislao Escobosa, property owner, for a Conditional Use Permit as per Section 152.091- C.3 of the City of San Luis Code of Ordinances to allow the establishment a religious institution (San Luis Kingdom Hall of Jehovah's Witnesses) in a Medium-High Density Residential (R-2) zoning district, Assessor's Parcel No. 227-10-008, located Southeast Corner of Avenue F and Aracely Street, San Luis, Arizona.

PUBLIC HEARING: June 13, 2017

COMMENTS DUE: May 26, 2017

Your comments on this case will help us prepare an accurate and timely staff report. Your comments on this case will be inserted "as is" into the staff report with your name, department, and telephone number, should the applicant have any questions. Your comments are a public record and will be available to the public, media, and the applicant, in addition to the Commission hearing on this case. Please complete the section below and return via e-mail. For additional information please contact me at 928-341-8563, extension 2014, or at jaguzman@cityofsanluis.org .

Thank you,

Jose A. Guzman
Acting Planning and Zoning Director
Attachment: Location Map, & Site Plan

.....
 COMMENTS NO COMMENTS

Enter Comments below:

The City of San Luis Fire Department has no comments at this time, but reserves the right to comment upon subsequent submittals. Final decisions regarding this request are best made by the Planning and Zoning Department.

Date:

05/22/17

Agency:

The City of San Luis Fire Department

Phone:

928/341-8550

Return to: rpacheco@cityofsanluis.org



May 22, 2017

CONDITIONAL USE PERMIT CASE NUMBER: 2017-0284

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Thank you,

Jose A. Guzman
Acting Planning and Zoning Director
Attachment: Location Map, & Site Plan

.....
 COMMENTS NO COMMENTS

Enter Comments below:

The property is located near Rolle Airfield where aviation activity is expected to increase in the future. It is recommended to submit an Avigation Easement acknowledging aviation activities. Thank you for the opportunity to comment.

Date:

5/24/17

Agency:

Yuma County Airport Authority

Phone:

(928) 726-5882

Return to: rpacheco@cityofsanluis.org



AGENDA ITEM REVIEW FORM

Work Session

2.D.

Meeting Date: 06/21/2017

Department Head: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Submitted By: Jose A. Guzman, Acting Planning & Zoning Director, Planning & Zoning Department

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding Text Amendment Case No. 2017-0340 . A request by the City of San Luis for a text amendment to the San Luis City Code Chapter 152 Zoning Regulations §152.121 "L-I" Light Industrial District, subsection 152.121(C) to allow the refining, processing, or packaging of agricultural or edible food products as a conditional use. **(Jose A. Guzman, Acting Planning and Zoning Director)**

SUMMARY:

On April 26, 2017, staff presented to City Council the case of a company exploring to set up a food processing enterprise to produce fig products. The company is looking at two locations 1) Business Incubator and 2) San Luis Cooling. Both locations are located at the Industrial Park and would need configurations of their facilities to include a kitchen, food range, and sinks for cleaning. The approximate leasing space would be 3,000-4,000 square feet.

Under the current zoning regulations, this use is allowed only in a Heavy Industrial District and only with a conditional use permit. Staff believes this is too restrictive and such a use can be permitted in the Light Industrial District as a conditional use. Using the procedure of a conditional use permit will allow the City to be certain that the specific proposed use will be appropriate for the proposed location and allow specific conditions to be placed to be certain that the use will be adequate.

City Council agreed and instructed staff, as policy, to proceed with a staff-initiated amendment to the Zoning Regulations on the Light Industrial Zoning District to allow the refining, processing, or packaging of agricultural or edible food products as a conditional use. This is the staff-initiated text amendment to the Zoning Regulations. On June 13, 2017, the Planning and Zoning Commission recommended approval of the proposed text amendment.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
N/A

Attachments

Proposed Text Amendment Ordinance

PROPOSED ORDINANCE

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE SAN LUIS CITY CODE, CHAPTER 152 ZONING REGULATIONS SECTION 152.121 "L-I" LIGHT INDUSTRIAL DISTRICT, SUBSECTION 152.121 (C) TO ALLOW THE REFINING, PROCESSING, OR PACKAGING OF AGRICULTURAL OR EDIBLE FOOD PRODUCTS AS A CONDITIONAL USE; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona as follows:

Section 1: Subsection 152.121 (C) of the San Luis City Code entitled Conditional Uses – "L-I" Zoning District is hereby amended to add Additional Regulations is hereby amended to add subsection 152.121.C.9 to read as follows:

(9) Refining, processing, or packaging of agricultural or edible food products.

Section 2: In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the City of San Luis, Arizona, this _____ day of _____, 2017.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Macuil, City Attorney



AGENDA ITEM REVIEW FORM

Work Session**2.E.****Meeting Date:** 06/21/2017**Department Head:** Kay Macuil, City Attorney, Attorney's Office**Submitted By:** Kay Macuil, City Attorney, Attorney's Office**Action Requested:** Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding Ordinance No. 363. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending Chapter 150 Building Regulations, Section 150.13 Additional Regulations of the Code of Ordinances of the City of San Luis, Arizona, by adding Subsection 150.013 (D) Traffic Impact Studies; repealing any conflicting provisions; and providing for severability. **(Glenn J. Gimbut, Assistant City Attorney)**

SUMMARY:

The City has formally adopted Public Works Standards. Standard Number 2-100 of these Public Works Standards provide guidelines for Traffic Impact Studies. Recently the City has seen development of properties wherein a subdivision is not involved, yet the development generates traffic causing a need for major infrastructure improvements so as to accommodate the development and deal with the new demands caused by the increase in traffic due to that development. The purpose of this ordinance is to augment the adopted standards and make it clear when a traffic study will be conducted and make it clear that appropriate infrastructure must be built as a requirement for development at the cost of the developer. It provides a process and a procedure. It makes this a requirement of the Building Code since development which impacts traffic and traffic flow is not always development of a subdivision, or is related to a rezoning request, lot tie/lot split or a conditional use permit.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no motion.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
Not applicable.

Attachments

Ord 363 Traffic Study



Ordinance

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 363

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING CHAPTER 150 BUILDING REGULATIONS, SECTION 150.013 ADDITIONAL REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF SAN LUIS, ARIZONA, BY ADDING SUBSECTION 150.013 (D) TRAFFIC IMPACT STUDIES; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

NOW THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona as follows:

Section 1: Section 150.13 of the San Luis City Code entitled Additional Regulations is hereby amended to add subsection 150.13 (D) as follows:

(D) Traffic Impact Studies. As a building code requirement for the development of any structure or subdivision, if a proposed development is expected to generate traffic requiring a traffic impact study as provided by the Public Works Standards of the City of San Luis, such study shall be required. The property owner or the developer shall have such study conducted at their expense in accordance with said Public Works Standards, and shall construct or provide for the construction and/or development of all improvements required by said study as a condition for issuance of any permit authorizing construction or development.

Section 2: In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

Section 3: If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and City Council of City of San Luis, Arizona,
on this _____ day of _____, 2017.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney



AGENDA ITEM REVIEW FORM

Work Session

3.A.

Meeting Date: 06/21/2017

Department Head: Keti St. Louis, Finance Director, Finance Department

Submitted By: Keti St. Louis, Finance Director, Finance Department

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding accounting rules and regulations of the State of Arizona and General Services Administration (GSA) as they apply to travel per diem rates. **(Vice Mayor Matias Rosales & Keti St. Louis, Finance Director)**

SUMMARY:

Vice Mayor Matias Rosales requested that this item be placed on the Agenda for discussion during the work session scheduled for June 21, 2017.

RECOMMENDATION / SUGGESTED MOTION:

Discussion an possible directions to staff, no action.

Supporting information not attached to the Agenda Item Review Form:

N/A

Document to be Recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact with this item.
