

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**September 20, 2017**  
**6:30 p.m.**

<b>APPROVED</b> by Council <b>Date:</b> December 27, 2017 <b>Clerk's Office:</b> /s/ S. Cornelio
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**1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the Work Session to order at approximately 6:33 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice-Mayor Maria Cecilia Ramos  
Council Member Ruben Walshe  
Council Member Gloria Torres  
Council Member Matias Rosales  
Council Member Africa Luna-Carrasco

**ABSENT:** Council Member Mario Buchan Jr.

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Manager  
Sonia Cornelio, City Clerk  
Angel Ramirez, Assistant Fire Chief  
Carlos Cortes, Assistant Director of Finance  
Derek Dueñas, IT Manager  
Eulogio Vera, Director of Public Works  
Francia Alonso, Administrative Coordinator  
Glenn Gimbut, Assistant City Attorney  
Hank Green, Fire Chief  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, IT Department  
Jorge Perez, Billing & Collections Manager  
Jose Guzman, Acting Director of Planning and Zoning  
Jesus Meza, Acting Director of Parks and Recreation  
Manuel Rojas, Acting Director of Public Works  
Niguel Reynoso, Police Department  
Ric Bauerman, Fire Department  
Yolanda Dueñas, Facilities Manager  
Francisca Guzman, Translator

## **2. AGENDA ITEMS:**

### **2. A. Discussion and possible directions to staff on any and all matters regarding authorization to purchase a new Chevrolet Colorado for the Parks and Recreation Department Facilities Division. (Yolanda Dueñas, Facilities Supervisor)**

Mrs. Yolanda Dueñas, Facilities Manager, asked for approval for the purchase of a Chevrolet Colorado for the Parks and Recreation, Facilities Division. This vehicle will be replacing a 1996 S10 truck. Two quotes were obtained, one from Midway Chevrolet in the amount of \$26,319.30 and the other quote from Fisher Chevrolet in the amount of \$25,043.17. She stated that staff is also seeking approval from Council to waive the purchasing code.

### **2. B. Discussion and possible directions to staff on any and all matters regarding changing/updating the current 1st Bank Yuma authorized signatures. (Carlos Cortes, Assistant Director of Finance)**

Mr. Carlos Cortes, Assistant Finance Director, stated that 1<sup>st</sup> Bank Yuma requires Council's approval to add or remove signers on the City's bank accounts. He added that for internal control it is recommended to have the Mayor, Vice-Mayor, a Council Member and the City Manager as authorized signers. Mr. Cortes stated that staff is recommending removing Council Member Matias Rosales (previous Vice-Mayor) and Mr. Ralph Velez, previous City Manager and be replaced by Vice-Mayor Maria Cecilia Ramos and Mr. Tadeo A. De La Hoya, City Manager.

### **2. C. Discussion and possible directions to staff on any and all matters regarding Rezoning Case No. 2017-0546. A request by Riedel Holdings LLC, on behalf of Border Ranches LLC, owner, to rezone approximately 33 acres from Medium-High Density Residential (R-2) to Medium Density Residential (R1-6). The property is located on the northwest corner of County 24<sup>th</sup> Street and 20<sup>th</sup> Avenue in San Luis, Arizona. (Jose A. Guzman, Acting Director of Planning & Zoning)**

Mr. Jose A. Guzman, Acting Director of Planning and Zoning, informed that this is a request to rezone approximately 33 acres from Medium Density Residential (R-2) to Medium Density Residential (R1-6). The purpose for this rezoning is to allow the construction of a residential subdivision to be named Santa Cecilia 2; this subdivision will consist of 167 lots and one tract for storm water detention. He added that this item was presented to the Planning and Zoning Commission, which they recommended approval for. Staff is also recommending approval on this request.

**2. D. Discussion and possible directions to staff on any and all matters regarding Text Amendment Case No. 2017-0457. A request by the City of San Luis for a text amendment to the San Luis City Code, Chapter 152 Zoning Regulations, by adding the definition and regulations regarding personal dog kennels. (Jose A. Guzman, Acting Director of Planning & Zoning)**

Mr. Jose A. Guzman, Acting Director of Planning & Zoning, informed that the city was experiencing an over population of dogs. On October 12, 2016, City Council adopted Ordinance No. 358 to amend the San Luis City Code by adding a section relating to Personal Dog Kennels. However, in order to have consistency throughout the zoning code the zoning regulations need to be amended, this text amendment will create the consistency by adding the definition and regulations for Personal Dog Kennels as adopted by the ordinance.

Council Member Africa Luna-Carrasco asked what the maximum allowed that will require a permit from the city.

Mr. Guzman replied that a permit will not be required if you have six (6) dogs, but if you have seven (7) or more dogs a resident will be required to obtain a permit. This permit will only allow up to 12 dogs.

**3. DISCUSSION ITEM:**

**3. A. Discussion and possible directions to staff on any and all matters regarding the disposal of obsolete Self-Contained Breathing Apparatus (SCBA) parts, testing and certification equipment. (Hank Green, Fire Chief)**

Mr. Hank Green, Fire Chief, informed that in 2013, the San Luis Fire Department (SLFD) was the recipient of a FEMA Assistance to Firefighter Grant. In addition, SLFD received 34 sets of personal protective equipment, 22 self-contained breathing apparatus (SCBA) and 12 additional masks. The breathing apparatus that the department currently has is a different brand than what SLFD has previously used. Also, the department had trained and maintained factory certifications for two technicians who performed repairs, annual regulator flow, and masks fit tests. SLFD still has the SCBA parts and testing equipment. FDC Rescue Products is interested in acquiring the old testing equipment and parts and is willing to provide a \$3,000.00 in store credit for this equipment. He stated that SLFD believes that this transaction is a fair offer and beneficial to all parties concerned. He added that staff is requesting authorization to dispose of this equipment, in exchange for an "in-store credit" in the amount of

\$3,000.00. Furthermore, Mr. Green stated that putting this equipment through a surplus property sale may resent some vicarious liability.

#### **4. ADJOURNMENT**

**MOTION:** Council Member Matias Rosales/Council Member Ruben Walshe to adjourn the Work Session at approximately 6:56 p.m. Motion passed unanimously.



## **Certification of Council Minutes**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session meeting of the San Luis City Council held on September 20, 2017. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on December 27, 2017.

Dated this 3<sup>rd</sup> day of January 2018.

/s/ Sonia Cornelio, City Clerk