



## NOTICE OF WORK SESSION

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m., Wednesday, December 6, 2017. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

## AVISO DE SESION DE TRABAJO

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Sesión de Trabajo a las 6:30 p.m., el día Miércoles 6 de Diciembre del 2017. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



**AGENDA**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, AZ 85349**  
**December 6, 2017**  
**6:30 p.m.**

**PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION; THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS.**

- 1. CALL TO ORDER/ROLL CALL**
- 2. DISCUSSION ITEMS**
  - 2. A.** Discussion and possible directions to staff on any and all matters regarding the approval of a six (6) months gym service agreement between the City of San Luis and 24/7 Get Fit. **(Olivia Jenkins, Director of Human Resources and Janet Taylor, Wellness Committee Member)**
  - 2. B.** Discussion and possible directions to staff on any and all matters regarding a request for the creation of city employee position of Court Interpreter. **(Kristin McManus, City Magistrate)**
  - 2. C.** Discussion and possible directions to staff on any and all matters regarding a proposed ordinance. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending subsection 51.12(C) of city code, rates and charges for sewage collection and disposal rates and charges by amending provisions regarding liens and provisions for enforcement of liens; repealing any conflicting provisions; and providing for severability. **(Kay Marion Macuil, City Attorney)**
- 3. ADJOURNMENT**

**IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL WORK SESSION MAY BE HELD.**



## AGENDA ITEM REVIEW FORM

### Work Session

2.A.

**Meeting Date:** 12/06/2017

**Department Head:** Olivia Jenkins, Human Resources Director, Human Resources Department

**Submitted By:** Olivia Jenkins, Director of Human Resources, Human Resources Department

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding the approval of a six (6) months gym service agreement between the City of San Luis and 24/7 Get Fit. **(Olivia Jenkins, Director of Human Resources and Janet Taylor, Wellness Committee Member)**

### SUMMARY:

The Wellness Committee met to discuss employees gym services and are recommending that the agreement between the City of San Luis and 24/7 Get Fit to be reviewed and authorized for a period of six (6) months, as stipulated in the attached contract. Wellness Committee members met last month and determined and recommend switching to 24/7 Get Fit gym for the remainder of the year.

Gym membership benefit for city employees is part of the City's Wellness Program to provide options and encouraging employees to become physically active in a non-work related environment, adopt and maintain healthy habits. Employee enrollment is limited to 50 employees per month, and in the last 12 months, the average enrollment number has been approximately 45.

The San Luis City Code on Purchasing Section 36.01(D) allows for documentation if 3 quotes cannot be obtained. These are the reasons for not being able to obtain 3 quotes:

There are only 2 Gyms available in San Luis. 24/7 Get Fit is offering a lower price than renewing the contract with Border Fitness (see the comparison in the fiscal impact). The Wellness Committee with input from the employees is recommending 24/7 Get Fit because they believe it to have more of the services the employees will use.

### RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

### Supporting information not attached to the Agenda Item Review Form:

The Contract will be provided by the time of meeting.

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### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	Yes
<b>CITY/STATE/FEDERAL FUNDS:</b>	City
<b>TOTAL:</b>	\$6,000.00
<b>BUDGETED AMOUNT:</b>	\$16,000.00

**AVAILABLE AMOUNT TO TRANSFER:**

N/A

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** Special Services, GL  
100-125-80005, \$59,457.00

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

The proposed contract differs from the previous contract in the following ways:

<b>Proposed Contract</b>	<b>Previous Contract</b>	
Per employee fee \$19.99(Maximum 50 employees)	Per employee fee \$22.00(Maximum 50 employees)	
0 Administrative Fee	\$250.00 Flat Administrative Fee	
Penalty when fewer than 15 employee participants*	0 Penalty	

\* In the proposed contract, there is a penalty if the employee participation sinks to fewer than 15 or if the city terminates before the expiration of the contract. For the remaining employee participants, the city pays the \$49.00 enrollment fee per employee and pays \$20.00 for a key card for every employee.

In the alternative, the city could pay for the number of gym memberships necessary to keep the minimum of 15 gym memberships. So the worst case scenario, if there were zero employee participants for the entire 6 months, the city would pay:  
 $\$19.99 \times 15 = \$299.85$  per month for 6 months = **\$1,799.10**.

For the two and a half (2-1/2) years the city has been offering this benefit, the employee participation has not fallen below 35. So the city probably will not incur the penalty.

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## AGENDA ITEM REVIEW FORM

### Work Session

2.B.

**Meeting Date:** 12/06/2017  
**Department Head:** Kristin McManus, Magistrate, Court  
**Submitted By:** Kristin McManus, Magistrate, Court  
**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding a request for the creation of city employee position of Court Interpreter. **(Kristin McManus, City Magistrate)**

### SUMMARY:

The San Luis Municipal Court is requesting that the city create a city employee position of Court Interpreter. The Court currently utilizes contract interpreters, but due to the large demand for interpreter services in San Luis and the increasing certification requirements for court interpreters statewide, a salaried position is both beneficial and necessary at this time.

The costs for the salaried position are calculated below. The salary amount was determined by considering salary averages state-wide for similar limited jurisdiction court positions and working in conjunction with the City's Human Resources department and their salary survey consultant.

The benefits estimate was provided by the City's Finance Department and assume the maximum possible costs involved (an employee who has family/dependents that are also enrolled in City benefits).

Annual Salary:	\$29,000.00
Benefits:	<u>\$24,330.00</u> (maximum amount, assuming family dependents)
Total:	\$53,330.00

The Court has already contracted for court interpreter services for July 1, 2017- December 31, 2017, and would request this position begin January 1, 2018. The full cost of the salaried position for the remaining half of FY 2017-2018 is \$26,665.

### RECOMMENDATION / SUGGESTED MOTION:

**Discussion and possible directions to staff only, no action.**

### Supporting information not attached to the Agenda Item Review Form:

Powerpoint Presentation will be provided but is not available at this time to attach.

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### Fiscal Impact

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	Yes
<b>CITY/STATE/FEDERAL FUNDS:</b>	City
<b>TOTAL:</b>	\$26,690.00

**BUDGETED AMOUNT:**

\$0.00

**AVAILABLE AMOUNT TO TRANSFER:**

Not Applicable

**ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE:** See Table Below

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):**

Account Information

Account #	GL ACCOUNT	Budge Amount Requested	Balance as of 11/21/2017
100-160-50000	Salaries	\$14,500.00	\$192,336.06
100-160-50110	Vision	\$70.00	\$689.41
100-160-50115	Medfica	\$210.00	\$2,796.06
100-160-50120	Fica	\$900.00	\$11,924.44
100-160-50125	Medical Insurance	\$8,850.00	\$47,884.36
100-160-50130	State Retirement	\$1,670.00	\$22,057.98
100-160-50135	State Unemployment	\$90.00	\$1,155.73
100-160-50145	Life Insurance	\$130.00	\$1,786.32
100-160-50145	Worker's Compensation	\$40.00	\$892.15
100-160-50155	Dental	\$230.00	\$2,013.45
	<b>Total:</b>	<b>26,690.00</b>	

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**Attachments**

Court Interpreter Job Description

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## HUMAN RESOURCES DEPARTMENT City of San Luis

### COURT INTERPRETER

#### **DEFINITION:**

Under general supervision, performs simultaneous and consecutive Spanish language translation and interpreter services for the City of San Luis Municipal Court; translates documents and written materials; and performs other related duties as required.

#### **DUTIES AND RESPONSIBILITIES:**

*The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.*

- Reviews written documents and materials; provides verbal and written translation of documents and materials from Spanish to English, and from English to Spanish; updates and maintains a variety of files, records, statistics and related documentation associated with interpreter services.
- Attends court proceedings requiring translations; translates spoken word from English to Spanish and/or from Spanish to English; translates questions, answers and other communications from Spanish to English or English to Spanish; works with defendants, witnesses, victims, family members and others having interpreter needs.
- Translates Spanish and English written materials such as court orders, notices, petitions, legal documents, letters, trial documents, and agreements; reviews translations and verifies accuracy.
- Interprets testimony, questions and answers during court proceedings, including ancillary interviews, meetings and investigations; works with justice agencies, defendants, witnesses, victims, and others as needed.
- Makes professional and precise sight translations of documents during interviews, hearings and court proceedings, including court petitions, reports, notices and agreements.
- Performs lexical and technical language research as required.
- Collects data on interpreter services and prepares reports as needed; updates and maintains a variety of files, records, statistics and related documentation and assists with budgets as needed.
- May assist with coordinating interpreter services.
- Performs related duties as assigned.



**HUMAN RESOURCES DEPARTMENT**  
**City of San Luis**

**EMPLOYMENT STANDARDS:**

**Knowledge of:**

- Applicable State of Arizona statutes, rules, administrative orders, policies and procedures, applicable Federal rules and requirements
- City of San Luis policies and procedures
- Arizona Code of Conduct for Judicial Employees
- English and Spanish languages, including vocabulary, grammar, phonology and dialects
- Statutes, ethics and standards of professional interpreting and translating
- Methods, techniques, and procedures used in simultaneous and consecutive interpreting
- Legal terminology, court operations and procedures
- Rules and regulations regarding jury activity and courtroom behavior

**Ability to:**

- Communicate verbally and in written form in both English and Spanish languages
- Explain court procedures and processes in a clear, concise, and comprehensive manner to attorneys, litigants, and the public
- Work under pressure in a highly dynamic work environment with changing program demands and priorities
- Analyze issues and making sound recommendations for solutions
- Operate a personal computer utilizing a variety of software applications
- Establish and maintain effective working relationships with court employees, and the public

**MINIMUM QUALIFICATIONS:**

**Education, Training and Experience:**

An Associate's Degree in a foreign language, sign language, Business or Public Administration, Criminal Justice or closely related field.

AND

Two years of progressively responsible experience interpreting and translating Spanish to and from English that includes six (6) months of translating in a legal environment or closely related duties . Other combination of education and experience may be substituted for the professional experience requirement as follows: Bachelor's degree in foreign language, interpretation or translation; or four (4) years' experience, as described above.



## HUMAN RESOURCES DEPARTMENT City of San Luis

### LICENSES AND CERTIFICATES:

A valid driver license is required at the time of application. A valid Arizona driver license is required at the time of appointment and must be maintained throughout employment. Applicant must be credentialed at the Tier 3 or 4 level by the Arizona Court Interpreter Credentialing Program, or obtain credential at the Tier 3 or 4 level within 24 months from date of hire.

### Special Requirements:

- Bilingual in Spanish required.
- Residency within 25 miles of San Luis and within the US required, San Luis residency preferred
- Must have the ability to pass an extensive background check including polygraph examination
- Arizona Committee on Judicial Education and Training (COJET) yearly accreditation is required

### PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Physical Demands

While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 10 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus. The employee must be able to speak and hear. Corrected hearing and vision to normal range is required.

#### Mental Demands

While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

### Work Environment:

The employee works in an office environment where the noise level is usually quiet. Certain positions within the classification may require availability to work flexible schedule.

Adopted: 00-00-00  
BOS Approved: 00-00-00  
Revised: 00-00-00



## AGENDA ITEM REVIEW FORM

### Work Session

2.C.

**Meeting Date:** 12/06/2017

**Department Head:** Kay Macuil, City Attorney, Attorney's Office

**Submitted By:** Kay Macuil, City Attorney, Attorney's Office

**Action Requested:** Discussion Item - No Action to be Taken

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### ITEM:

Discussion and possible directions to staff on any and all matters regarding a proposed ordinance. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending subsection 51.12(C) of city code, rates and charges for sewage collection and disposal rates and charges by amending provisions regarding liens and provisions for enforcement of liens; repealing any conflicting provisions; and providing for severability. **(Kay Marion Macuil, City Attorney)**

### SUMMARY:

#### Background

San Luis provides sewer service (but not water service) for a number of accounts in Gadsden. Sewer service without water service creates unique problems in Gadsden we do not have for utility services in the City of San Luis. If an account is delinquent in the city, the city may shut off the water and the account holder will then pay the bill. In Gadsden, we cannot shut off the water because the city does not provide the water there. The Gadsden accounts will go years without paying the charges. What we do is impose a lien on the real property, and then foreclose the lien. The lien and foreclosure process is time-consuming and, depending on the particular case, can be a costly process.

The City Code Subsection 51.12(C) allows for liens on the property. A.R.S. §9-511.02 authorizes it by state statute. Our City Code provision conflicts in some parts of the state statute. As a result what we have been doing is following the state statutory provisions if the City Code conflicts. Our code does not provide for, nor does the statute prohibit, the collection of our costs which will involve 1) recording fees at the County Recorder; 2) title search fees for a title search if a foreclosure action occurs; and 3) process server fees. State law allows recovery of these fees in a contested action arising out of contract, and are normally assessed and part of regular foreclosure actions in court. We have begun actual foreclosure twice on one property owner, who keeps getting behind. We now have multiple other properties owing more than \$30,000 in total. Several owe more than \$3,000.00.

#### The Proposed Ordinance

The proposed attached ordinance does several things:

- (1) It brings our code into strict conformance with state law. It makes sure the notice provisions prior to the filing of lien comply and provides the property owner with a right of hearing if they disagree with the charges on the account or whether their property should be subject to a lien.
- (2) It provides that a recorded lien is behind all other previously recorded liens. (This is a state law requirement.)

(3) It allows for the recovery of legal interest. (Allowed by state statute.) It provides that the city can recover its costs which can include a reasonable attorney's fee. The recorded lien secures those costs.

This Ordinance does not propose new fees or charges for fees or services. As a result, it need not go through the rate hearing process. Recovery of costs involved in the collection of delinquent fees and charges for service differs from a fee or charge for service.

**RECOMMENDATION / SUGGESTED MOTION:**

Discussion and possible directions to staff only, no action.

**Supporting information not attached to the Agenda Item Review Form:**

NA

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**Fiscal Impact**

<b>IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM:</b>	No
<b>CITY/STATE/FEDERAL FUNDS:</b>	N/A
<b>TOTAL:</b>	N/A
<b>BUDGETED AMOUNT:</b>	N/A
<b>AVAILABLE AMOUNT TO TRANSFER:</b>	N/A
<b>ACCT NAME &amp; GL#/REMAINING BALANCE BEFORE PURCHASE:</b>	N/A
<b>FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):</b>	

This ordinance formalizes the city's procedures to collect money due to the city.

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**Attachments**

Proposed Ordinance

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## Proposed Ordinance

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING SUBSECTION 51.12(C) OF CITY CODE, RATES AND CHARGES FOR SEWAGE COLLECTION AND DISPOSAL RATES AND CHARGES BY AMENDING PROVISIONS REGARDING LIENS AND PROVISIONS FOR ENFORCEMENT OF LIENS; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY**

**BE IT ORDAINED** by the Mayor and City Council of the City of San Luis, Arizona, as follows:

**Section 1.** Subsection 51.12(C) of the Code of Ordinances of the City of San Luis, Arizona, is hereby amended to read as follows:

(C) (1) Each charge or fee levied by or pursuant to this chapter is a lien upon the real property of the user to whom service is supplied, or who is required to connect to the sewer system. The lien shall attach immediately upon the provision of service, or 60 days subsequent to the availability of the service to the user who is required to connect to the system and who fails to do so pursuant to the provisions of this chapter. If a charge or fee is not paid within 90 days after it becomes due and payable, the city may issue a notice and claim a lien setting forth:

- (a) The name of the user owing the charge or fee;
  - (b) The amount owed;
  - (c) The penalty accrued, if any;
  - (d) The period for which it is due; and
  - (e) A statement that the city claims a lien therefore and a description of the property subject to the lien.
- (2) When the lien is filed, the cost of preparing, processing and releasing the lien shall be added to the charges then due.

(3) Unpaid charges or fees shall bear interest at the rate prescribed by A.R.S. §44-1201.

(4) Prior to the filing of a lien for any fee or connection charge levied pursuant to this chapter, a copy of a statement of the delinquency shall be delivered by return mail to the person or persons last known to be the owner of the property, demanding payment of the amount due, informing the owner of the proposed filing of a lien, and informing the owner of an opportunity for a hearing before a designated city official. If the amount declared due is not paid within 20 days after demand, a notice and claim of lien may be filed by the city. The lien shall be recorded in the office of the County Recorder, and from the date of the recording shall be a lien against the lot or tract of land upon which service was rendered until it is paid.

(5) If requested in writing by an owner of the property subject to the statement of delinquency as provided by subsection 51.C.3 above, a hearing shall be held before a hearing officer designated by the City Manager to adjudicate any contested fees or charges or to determine whether good cause exists why a lien against the property should not be filed. Said request for hearing must be filed with the City Clerk within twenty (20) days of the date of the statement of delinquency, and must provide an address and phone number where notice of the time and date of hearing can be given.

(6) The liens shall be subject to and inferior to all prior recorded mortgages and encumbrances of record. A sale of the property to satisfy a lien obtained under provisions of this section shall be made upon judgement of foreclosure and order of sale. The City Attorney may institute any action to enforce the lien in any court of appropriate jurisdiction in the county at any time after recording of the lien. The City shall be entitled to recover its costs, including costs for any record search, and reasonable attorney fees involved in any collection, enforcement action, or foreclosure involving fees or charges that may be due. Said costs and fees shall be additionally secured by any lien that has been filed. A prior lien for the purpose provided in this section shall not be a bar to a subsequent lien or liens for the purposes, and any number of liens on the same lot or tract of land may be enforced in the same action. The amount owing may also be collected by a civil suit instituted in the name of the city by the City Attorney at any time after the amount becomes delinquent.

(7) Notwithstanding any other provisions to the contrary, the remedies provided by this section shall be cumulative and supplemental to other remedies provided under this chapter.

**Section 2.** In the event of a conflict between the provisions of this Ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

**Section 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

**PASSED, ADOPTED and APPROVED** by the Mayor and City Council of the City of San Luis, Yuma County, Arizona this \_\_\_\_day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Gerardo Sanchez, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sonia Cornelio, City Clerk

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Kay Marion Macuil, City Attorney