



NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, April 25, 2018. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles 25 de Abril del 2018. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
April 25, 2018
7:00 p.m.

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION**
- 4. PRESENTATION/PROCLAMATION**
 - 4. A.** Presentation and recognition of the 2017 3rd and 4th Quarter and 2018 1st Quarter Awardees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. **(Sgt. Marco Santana and Janet Taylor, ERAP Committee Chairs)**
 - 4. B.** Proclamation - Administrative Professionals Day April 25, 2018
- 5. CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

 - 5. A. MINUTES OF**
 - Regular Council meeting held March 28, 2018
 - Work Session held April 4, 2018
 - 5. B. DISBURSEMENTS FROM APRIL 1, 2018 THROUGH APRIL 13, 2018**

Total Disbursements \$519,836.48
(Five Hundred Nineteen Thousand, Eight Hundred, Thirty-Six Dollars and Forty-Eight Cents)

5. C. Discussion and possible action on any and all matters regarding the award of a contract to Penn Neon Sign Co., Inc. for the fabrication and installation of a 5' X 12' LED illuminated sign. ITEM CONTINUED FROM THE SPECIAL CITY COUNCIL MEETING HELD APRIL 18, 2018. (Tadeo A. De La Hoya, City Manager & Marketing Committee)

6. **DISCUSSION AND POSSIBLE ACTION ITEM:**

6. A. Discussion and possible action on any and all matters regarding the approval of extending purchase limit of state land located along Juan Sanchez Boulevard from 4th Avenue to approximately 500 feet east of 6th Avenue in addition to land necessary for the ongoing 4th Avenue and Juan Sanchez Boulevard Intersection Improvements Project. (Eulogio Vera, Director of Public Works)

7. **SUMMARY OF CURRENT EVENTS**

Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

8. **CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

9. **ADJOURNMENT**



PRESENTATION

Regular City Council Meeting

4.A.

Meeting Date: 04/25/2018

Presentation Topic/Summary:

Presentation and recognition of the 2017 3rd and 4th Quarter and 2018 1st Quarter Awardees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. **(Sgt. Marco Santana and Janet Taylor, ERAP Committee Chairs)**

Attachments

ERAP 2017-18

2017 3RD QUARTER AWARDEES

- *Employee of the Quarter:** Angelica Cifuentes
- *Award of Excellence:** Andrea Ruiz
- *Achievement Award:** *Parks & Recreation Department*
- Araceli de la Hoya
 - Yolanda Dueñas
 - Jenny Fernandez
 - Crystal Fragozo
 - Lizandro Galaviz
 - Edgar Juarez
 - Roberto Madrigal
 - Jesus Meza
 - Enrique Partida
 - Lizette Varela
 - Omar Velazquez
- *Customer Service Award:** Jonathan Dumadag & Axel Chayra

2017 4TH QUARTER AWARDEES

- *Employee of the Year:** Angelica Cifuentes
- *Rookie of the Year:** Michelle Boucher
- *Award of Excellence:** Enrique Lopez
- *Achievement Award:** Johnnie Morris
- *Customer Service Award:** Margarita Dominguez

2018 1ST QUARTER AWARDEES

- *Employee of the Quarter:** Enrique Partida
- *Award of Excellence:** Roberto Madrigal
- *Achievement Award:** Lizandro Galaviz, Hank Green, Jose Guzman, Richard Jessup, Jenny Torres & Eulogio Vera
- *Customer Service Award:** Heriberto Vargas



PROCLAMATION

Regular City Council Meeting

4.B.

Meeting Date: 04/25/2018

Title:

Proclamation - Administrative Professionals Day April 25, 2018

Attachments

Proclamation - Administrative Professionals Day



Proclamation

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

ADMINISTRATIVE PROFESSIONALS DAY
April 25, 2018

WHEREAS, Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions and other organizations, and

WHEREAS, The work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals, and

WHEREAS, Administrative Professionals Week 2018 is focused on "Honoring the office professionals who make offices work," reflecting the integral and central role that office professionals play in modern business, and

NOW THEREFORE I, Mayor Gerardo Sanchez, of City of San Luis hereby proclaim the week of April 22-28, 2018 as Administrative Professionals Week, and Wednesday April 25, 2018 as "Administrative Professionals Day," saluting the valuable contributions of administrative professionals in the workplace. And I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today's business world.

PASSED AND ADOPTED this 25th day of April 2018

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.A.

Meeting Date: 04/25/2018

Summary

MINUTES OF

-Regular Council meeting held March 28, 2018

-Work Session held April 4, 2018

Attachments

3/28/2018 RCM Minutes

4/4/2018 WS Minutes

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
March 28, 2018
7:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:01 p.m.

PRESENT: Mayor Gerardo Sanchez
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Matias Rosales
Vice Mayor Maria Cecilia Ramos
Council Member Ruben Walshe

ABSENT: Council Member Gloria Torres

OTHERS PRESENT: Tadeo De La Hoya, City Manager
Sonia Cornelio, City Clerk
Kay Macuil, City Attorney
Angel Ramirez, Assistant Fire Chief
Derek Dueñas, IT Manager
Eulogio Vera, Director of Public Works
Fausto Gonzalez, Human Resources Department
Jesus Meza, Assistant Director of Parks & Recreation
Jorge Mungaray, IT Department
Jorge Perez, Billing & Collections Manager
Jose Guzman, Director of Planning & Zoning
Laura Herrera, PIO / Assistant to Mayor and Council
Manuel Rojas, Assistant Director of Public Works
Monica Castro, Director of Finance
Olivia Jenkins, Human Resources Manager
Ric Bauerman, Fire Department
Cesar Neyoy, Bajo El Sol

Diane Umphress, Amberly's Place
Lucy Lopez, San Luis AZ News
Francisca Guzman, Translator

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Africa Luna-Carrasco

3. INVOCATION

The Invocation was led by Mr. Richard Jessup, Acting Chief of Police

4. PROCLAMATIONS

4. A. Proclamation - National Education Association Read Across America 2018

4. B. Proclamation - National Library Week - April 9-14, 2018

Mrs. Sonia Cornelio, City Clerk, read both proclamations in their entirety.

4. CONSENT AGENDA

5. A. MINUTES OF

-Work Session held March 7, 2018

5. B. DISBURSEMENTS FROM MARCH 3, 2018 THROUGH MARCH 16, 2018

Total Disbursements \$613,655.42

(Six Hundred Thirteen Thousand, Six Hundred, Fifty-Five Dollars and Forty-Two Cents)

MOTION: Council Member Africa Luna-Carrasco / Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action to donate the old score board for Joe Orduño Park to the Algodoneros de San Luis, Club de Beisbol del Rio Colorado A.C (Tadeo A. De La Hoya, City Manager)

Mr. Tadeo De La Hoya, City Manager, stated that the Parks and Recreation Department recently changed their score board. He mentioned that the city should donate the old scoreboard to the Algodoneros de San Luis, Club de Beisbol del Rio Colorado A.C.

Mayor Gerardo Sanchez agreed.

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna Carrasco to approve the donation of the old Joe Orduño Park scoreboard to the Algodoneros de San Luis. Motion passed unanimously.

6.B.Discussion and possible action on any and all matters regarding appointment of a City of San Luis resident to serve on the City of San Luis Planning & Zoning Commission. (Jose A. Guzman, Director of Planning & Zoning)

Mr. Jose Guzman, Director of Planning & Zoning, informed Council that they have received an application for the City of San Luis Planning & Zoning Commission, and there is currently a vacancy. The Applicant is Ms. Veronica Zavala.

Mrs. Veronica Zavala stated it would be an honor for her to serve her community.

MOTION: Council Member Matias Rosales / Council Member Ruben Walshe to appoint Veronica Zavala to the City of San Luis Planning & Zoning Commission with a term expiration of January 31, 2022. Motion passed unanimously.

6.C.Discussion and possible action on any and all matters regarding the approval of a 3-month renewal agreement between the City of San Luis and Border Gym Fitness, L.L.C. (Olivia Jenkins, Human Resources Manager and Fausto Gonzalez, HR Training & Programs Coordinator)

Mrs. Olivia Jenkins, Human Resources Manager and Mr. Fausto Gonzalez, HR Training & Programs Coordinator, proposed the approval of a 3 month renewal agreement between the City of San Luis and Border Gym Fitness. Mrs. Olivia Jenkins proceeded to add, that they have met with Mr. Chang in regards to concerns about the facility.

MOTION: Council Member Mario Buchanan Jr./Council Member Ruben Walshe to approve the contract with Border Gym Fitness as presented. Motion passed unanimously.

6. D. Discussion and possible action on any and all matters regarding the authorization to process payment to Yuma County Water Users' Association for the construction of a new access road across West Main Canal Right-of-Way

along the Juan Sanchez Boulevard alignment. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works stated that this item consists of a new access road across West Main Canal Rights-of-Way along the Juan Sanchez Boulevard alignment. He proceeded to explain that the purpose of this was to prevent dust, and to make the Plant easier to access. He added that the total cost is approximately \$70,000.00.

Mayor Gerardo Sanchez and Vice Mayor Maria Cecilia Ramos agreed this is a project that will benefit the citizens that reside in that area.

MOTION: Council Member Matias Rosales/Council Member Africa Luna-Carrasco to approve payment to the Yuma County Water Users' Association for construction to cross the West Main Canal in the amount of \$70,000.00 this fiscal year. Motion passed unanimously.

6.E.Discussion and possible action on any and all matters regarding the approval to award the International Plaza One Roadway Improvements Project (Piceno Dr., Bentu Ave., Cadena Ave., and Dimas Ave.) to DPE Construction who was the lowest responsive bidder with a bid of \$182,932.05. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera Director of Public Works stated that this project is to try and pave Piceno Dr., Bentu Ave., Cadena Ave., and Dimas Ave. He proceeded to explain that these streets have the worst drainage issues.

Mrs. Maria R. Nuñez, Arden Avenue, expressed her opinion about repairing Arden Avenue, and believes that should be a priority. Council and Mr. Vera informed her that Arden Avenue is a priority, but they are looking to get it funded by grants.

MOTION: Vice Mayor Maria Cecilia Ramos/Council Member Mario Buchanan Jr. to award and approve the contract to DPE in the amount of \$182,932.00. Motion passed unanimously.

6.F.Discussion and possible action on any and all matters regarding the approval of Amendment No. 2 and No. 3 to the engineering design proposal of Union Street and 6th Avenue Paving Project by Nicklaus Engineering, Inc. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera Director of Public Works stated that this project was budgeted for this fiscal year, which consisted of paving Union Street, between 5th and 6th Avenue. Amendment 2 separates the project and puts 6th Avenue on hold, while they get permission from the State, which takes more than 6 months. Amendment 3 is for construction services, such as testing, and surveys required.

MOTION: Council Member Matias Rosales/Council Member Ruben Walshe, to approve NEI services as presented in an amount not to exceed \$14,000.00. Motion passed unanimously.

A second Motion was made, because the amount not to exceed was incorrect.

MOTION: Council Member Matias Rosales/Council Member Ruben Walshe, to approve NEI services as presented in an amount not to exceed \$10,000.00 for Amendment 2 and \$14,000.00 for Amendment 3. Motion passed unanimously.

6.G.Discussion and possible action on any and all matters regarding the approval to award the City of San Luis Union Street and 6th Avenue Paving Improvements Project to the lowest responsive bidder DPE Construction with a bid of \$284,907.00 (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, stated that this item is to award the contract to DPE who was the lowest bidder with the amount of \$284,907.00. This project will improve vehicle, and pedestrian circulation, and open up accessibility to the library, as well as the addition of street lights.

MOTION: Council Member Matias Rosales/Council Member Ruben Walshe to award and approve the contract to DPE in the amount of \$284,908.00. Motion passed unanimously.

7. SUMMARY OF CURRENT EVENTS.

Mayor Gerardo Sanchez stated that Congressman Raul Grijalva came to the city and talked about a bill he is proposing at the House of Representatives. He proceeded to explain the meaning of the bill, and why Congressman Raul Grijalva is proposing it.

Vice Mayor Maria Cecilia Ramos stated she attended the State Legislator's public meeting regarding water issues on Friday the 23rd. She also attended the Cesar Chavez Elementary School PTO where she spoke about domestic violence.

Mayor Gerardo Sanchez thanked Vice Mayor Maria Cecilia Ramos for attending the events. He added that the State Legislator's public meeting discussed a very important issue for our community.

Council Member Africa Luna-Carrasco reported she attended the Congressional City Conference in D.C. She stated that the theme for this year was 'Rebuilding America'. She proceeded to mention some of the topics covered during the conference. Council Member Africa Luna-Carrasco also mentioned that today was the last day for the Cesar Chaves Art and Poetry contest, in which they had around 50 entries, which met her initial goal. She also mentioned that she had attended the Gadsden School Board meeting in which they were handing out certificates for AZ Merit and the Spelling Bee.

8. CALL TO THE PUBLIC

Mrs. Maria R. Nuñez, Arden Avenue, expressed interest in providing the citizens of San Luis with recycling bins.

Mayor Gerardo Sanchez redirected her to Public Works, and informed her Mr. Vera, Director of Public Works, will get in contact with her.

Mr. Tadeo De La Hoya, City Manager, stated that this is something they are planning; to have 2 subdivisions take part in, in order to test it out.

Mrs. Diane Lemphuss, Director of Amberley's Place, 1310 South 3rd Avenue, informed Council about the significance about the blue pin wheels, and invited them to South West Jr. High, where they will have students place pin wheels that represent children who they provided services to last year.

9. EXECUTIVE SESSION

Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(3), (4) and (7) for discussion or consultation with the City's Attorneys for legal advice and in order to consider City Council's position and instruct its Attorneys/designated representatives regarding negotiations for the lease of real property or contracts subject to negotiation with Advanced Call Center Technologies (ACCT). (Kay Marion Macuil, City Attorney and Bill Sims, Outside Counsel)

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to go to Executive Session at approximately 8:07p.m. Motion passed unanimously.

10. MOTION TO GO BACK INTO REGULAR RESSION

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to go back into Regular Session at approximately 8:49 p.m. Motion passed unanimously.

9. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./ Vice Mayor Maria Cecilia Ramos to adjourn the meeting at approximately 8:49 p.m.

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
April 4, 2018
6:30 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Work Session to order at approximately 6:35 p.m.

PRESENT: Mayor Gerardo Sanchez
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Matias Rosales-arrived at 6:47 p.m.
Council Member Gloria Torres
Council Member Ruben Walshe

ABSENT: Vice-Mayor Maria Cecilia Ramos

OTHERS PRESENT: Tadeo A. De La Hoya, City Manager
Sonia Cornelio, City Clerk
Kay Marion Macuil, City Attorney
Angel Ramirez, Assistant Fire Chief
Axel Chayra, IT Department
Derek Dueñas, IT Manager
Eulogio Vera, Director of Public Works
Gilberto Torres, Public Works
Jenny Torres, Economic Development Manager
Jorge Perez, Billing & Collections Manager
Jose Guzman, Director of Planning & Zoning
Jesus Meza, Assistant Director of Parks & Recreation
Laura Herrera, Assistant to Council/Public Information Officer
Lizandro Galaviz, Director of Parks & Recreation
Manuel Rojas, Assistant Director of Public Works
Monica Castro, Director of Finance
Olivia Jenkins, Human Resources Manager
Richard Jessup, Acting Chief of Police
Guillermina Fuentes, Resident

2. ITEMS FOR DISCUSSION ONLY:

2. A. Presentation on any and all matters regarding the structural engineering design for fabric shade structure standard. (Vianey Vega, Vega and Vega Engineering)

Mayor Gerardo Sanchez stated that he asked Mr. Tadeo De La Hoya, City Manager and Mr. Jose Guzman, Planning & Zoning Director, to look into the possibility of providing plans for the shade structures.

Mr. Vianey Vega, Vega & Vega Engineering, presented the standards for the fabric shade structures. He informed that the design is very economical and easy to construct; he added that the plan structure includes different sizes and each size has their requirements.

Mayor Gerardo Sanchez thanked Mr. Vega for putting together this design.

2. B. Discussion and possible directions to staff on any and all matters regarding the approval of a Pureflow Filtration Division proposals. (Manuel Rojas, Assistant Director of Public Works)

Mr. Manuel Rojas, Assistant Director of Public Works, informed that this item was presented and approved in October of 2017. After the approval Layne Christensen Company found that they had made some mathematical errors and they increased the proposal. With the new quote the project was placed above the statutory threshold for bidding procedures. For this reason staff contacted Pureflow Filtration Division, which is a current filtration vendor. The total quote for this project with Pureflow Filtration Division is \$223,695.00. Mr. Rojas stated that staff is recommending approving this new proposal.

2. C. Discussion and possible directions to staff on any and all matters regarding the purchase approval of a Vactor 2100 Plus Sewer Truck. (Manuel Rojas, Assistant Director of Public Works)

Mr. Manuel Rojas, Assistant Director of Public Works, informed that in 2009 the city purchased a refurbished 2000 Vac-Con sewer vacuum truck. This truck has undergone several repairs. He mentioned that after meeting with Mr. Tadeo A. De La Hoya, City Manager and Mr. Ralph Velez, City Consultant, it was determined that this purchase can be done by utilizing bond funds for the purchase of this vehicle. He informed that staff contacted other vendors to obtain pricing for the purchase of this truck. The purchase will be done using State Contract which complies with San Luis City Code Section 36.09. The total purchase amount is \$398,751.32.

2. D. Discussion and possible directions to staff on any and all matters regarding authorization to purchase two (2) new 2018 unmarked police Ford Super Crew XL F150 pick-up trucks using Fiscal Year 2018 Capital Project Budgeted funds. (Richard Jessup, Acting Chief of Police)

Mr. Richard Jessup, Acting Chief of Police, informed that with the purchase of these two (2) vehicles 2 older model vehicles will be replaced. The funds for the purchase of these vehicles was approved as a fiscal year 2018 capital project to purchase a fully marked Ford F150 for animal control division and a Ford SUV police vehicle, but this purchase was under-budgeted. He informed that with the budgeted amount there is sufficient funds to purchase two (2) Ford Super Crew XL F150 trucks. Staff obtained quotes from Alexander Ford of Yuma utilizing a City of Yuma contract. He informed that staff originally budgeted \$97,310.00, the total cost for both vehicles is \$77,586.50.

2. E. Discussion and possible directions to staff on any and all matters regarding authorization to purchase two (2) truck bed vault systems, emergency vehicle lighting and emergency vehicle siren packages for two (2) new 2018 unmarked police Ford Super Crew XL F150 pick-up trucks using Fiscal Year 2018 Capital Project Budgeted funds. (Richard Jessup, Acting Chief of Police)

Mr. Richard Jessup, Acting Chief of Police, informed that these items are to request authorization to purchase the lighting equipment for the two (2) Ford Super Crew XL F150 trucks. The total purchase will be \$19,184.04. He stated that the installation of the equipment will be done by the city's Fleet Services Department.

2. F. Discussion and possible directions to staff on any and all matters regarding an overview of maintenance on Main Street. (Mayor Gerardo Sanchez, Lizandro Galaviz, Director of Parks & Recreation and Eulogio Vera, Director of Public Works)

Mayor Gerardo Sanchez stated that he brought this item for discussion because he has noticed poor maintenance on Main Street. He mentioned that he has seen a lot of graffiti on the benches, trash, dry bushes and it looks bad. He stated that the city, county and the state spent over \$11 million in that street and it does not look good anymore. He added that the image of a city is very important. He informed that he was approached by a resident asking what is going on at Main Street.

Mr. Eulogio Vera, Director of Public Works, informed that Public Works crews go every day and pick up trash, sweeping is also done to keep it clean. He agreed with Mayor Sanchez that staff can do better in maintaining Main Street. He mentioned that staff recently hired a company to pressure wash sidewalks from B Street to Urtuzuastegui and staff did from B

Street to Juan Sanchez Boulevard. He added that staff is waiting for the agricultural season to be over to do striping in that area. He stated that he will make sure that staff go and take a look at the irrigation system to see if there are any problems with it.

Mayor Gerardo Sanchez asked staff to consider looking into options to make Main Street and both city entrances look better and make it more appealing to visitors.

Council Member Matias Rosales agreed with Mayor Gerardo Sanchez; he added that the city wants to focus in making Main Street more attractive and asked to not forget about both city entrances.

Mayor Gerardo Sanchez stated that Council and staff have looked at ideas on how both entrances to the city can be improved but nothing has happened. He mentioned that he understands that staff focuses on budgeted items, but this needs to be done.

Mr. Vera explained that Main Street maintenance is divided between Public Works and Parks & Recreation. He informed that Public Works is in charge of Urtuzuastegui and Juan Sanchez and everything else on the right-of-ways is done by Parks & Recreation. He added that both departments will be meeting to discuss which areas will be done by each department.

Council Member Africa Luna-Carrasco asked if the city has an inmate program that can be of some help with the maintenance on Main Street, just like Somerton does.

Mr. Vera explained that the city does have an inmate program, but unfortunately the city is very limited as what areas inmates can be used because San Luis is very close to the border.

Mr. Lizandro Galaviz, Director of Parks & Recreation, mentioned that Main Street maintenance is a daily challenge, but things can be done to improve those challenges. He stated that his department will be meeting with Public Works to work on a plan to work together to maintain that area.

Council Member Ruben Walshe agreed with all comments made by other Council Members.

2. G. Update/discussion and possible directions to staff on any and all matters regarding completed street projects from last year and future street projects. (Mayor Gerardo Sanchez and Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, commented that in the last 4 ½ years staff has focused on pavement preservation and roadway improvements. A lot of the projects had been funded through Community Development Block Grant (CDBG) funds, some of them

have been completed. Mr. Vera displayed a map that included all streets that have been improved and currently working on.

Mayor Gerardo Sanchez stated that the reason he asked for this item is to make people aware that the city has been working on streets. He mentioned that staff should start looking at the future, he stated that more traffic signal lights are needed in the city.

Mr. Vera informed that in the Highway Users Revenue Funds, after the operational budget is covered there will be approximately \$800,000.00 per year for Capital Improvement Projects.

Council Member Gloria Torres thanked Mr. Eulogio Vera and staff for the worked done in Los Jardines Subdivision. She mentioned that she has received a lot of compliments from the worked done there.

2. H. Discussion and possible directions to staff on any and all matters regarding overview and list of planned events for this year by the Parks & Recreation Department. (Mayor Gerardo Sanchez and Lizandro Galaviz, Director of Parks & Recreation)

Mr. Lizandro Galaviz, Director of Parks & Recreation, made a power point presentation which included the following events to be hosted by the City of San Luis Parks & Recreation Department, 7th Annual Family Fun Ride, Spring Games by the Youth Center, Arte en la Calle, Dia de los Niños, and 4th of July Event. He also provided Mayor and Council the events that are held throughout the year, those events are: Mascot Mania, ComiCon, Spring Baseball Game, Special Olympics, RC Club, Family Fun Ride, Spring Baseball Game, Dia de los Niños, Mega Yard Sale, 4th of July, Boxing Show, Safety Event, Founder's Day Parade and Block Party, Miss San Luis Pageant, Baseball Fiesta, Spooktacular Event, Day of the Death, Disorder by the Border, Film Festival, Christmas Tree Lighting, Christmas Light Parade, and Dia del Campesino. Mr. Galaviz informed that there are some events that are not included in the power point, the reason is that the city is not the sponsor for these events and is not in charge of putting together those events. He mentioned that he and his staff are working together to do a big festival sometime in November or February. He added that staff has been talking with other agencies that might be interested in sponsoring other events.

Council Member Africa Luna-Carrasco thanked Mr. Galaviz for bringing back the Founder's Day Celebration and the Miss San Luis.

Mr. Galaviz mentioned that in talks with the local schools it was found that it is difficult for them to participate in the parade due to the school being out during the month of September.

He stated that staff has looked at other dates and it is likely that it can be held in November, so that all schools can participate. He added that staff is still looking into options on the date. He informed that there are approximately 27 special events not including small events that come out throughout the year.

Mayor Gerardo Sanchez thanked all staff involved in putting together all the city events.

3. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr. / Council Member Gloria Torres to adjourn the Work Session at approximately 8:01 p.m. Motion passed unanimously.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.B.

Meeting Date: 04/25/2018

Summary

DISBURSEMENTS FROM APRIL 1, 2018 THROUGH APRIL 13, 2018

Total Disbursements \$519,836.48

(Five Hundred Nineteen Thousand, Eight Hundred, Thirty-Six Dollars and Forty-Eight Cents)

Attachments

Disbursements 4/25/2018



City of San Luis

Finance Department

COUNCIL MEETING APRIL 25, 2018
Disbursement Reports from 4/1/2018 to 4/13/2018

| <u>Bank Accounts</u> | <u>Check Date</u> | <u>Amount</u> | <u>Schedule</u> |
|--------------------------------|-------------------|---------------|-----------------|
| Payroll Check Account | 4/4/2018 | \$ 266,765.59 | Schedule A |
| Accounts Payable Check Account | 4/5/2018 | \$ 80,902.75 | Schedule B |
| Accounts Payable Check Account | 4/12/2018 | \$ 172,168.14 | Schedule C |

Total Disbursements: \$ 519,836.48

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro: _____

Verified by Director of Finance: _____

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

2018 APR 16 P 1:01

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK



Schedule A

Pay Day Register

Pay Date Range 03/17/18 - 03/30/18

Pay Batch 201807

| | | | | | |
|--------------------------|---------------------|-----|-----------------------------|--------------------|-----------|
| STANDARD LIFE ADDTNL | 724.68 | .00 | Electrician | 57.65 | 1,836.00 |
| TRANSWESTERN MEXICAN | 48.00 | .00 | FIREFIGHTERS & DRIVERS | 2,163.39 | 61,461.33 |
| U.S. MEX DENTAL - EE & | 529.00 | .00 | GARBAGE/ ASH/ REFUSE | 339.55 | 5,432.80 |
| U.S. MEX DENTAL - EE & | 63.48 | .00 | MUNICIPAL/ TOWN/ | 66.96 | 3,826.40 |
| UNITED WAY | 14.00 | .00 | PARKS- NOC ALL EMPLOYEES | 487.68 | 15,731.08 |
| US & MEX DENTAL= FAMILY | 660.50 | .00 | POLICE OFFICERS | 3,722.92 | 84,998.81 |
| US & MEX HEALTH = C | 5,842.20 | .00 | RECREATION- ALL EMPLOYEES/ | 213.29 | 15,567.43 |
| US & MEX HEALTH = FAMILY | 4,353.85 | .00 | SEWAGE DISPOSAL/ PLANT | 550.71 | 16,008.83 |
| US & MEX HEALTH = SP | 898.80 | .00 | Street or Road Construction | 1,396.29 | 17,388.45 |
| VSP - VISION FAMILY | 633.45 | .00 | WATERWORKS OPERATIONS | 550.11 | 15,853.56 |
| Net | <u>\$266,765.59</u> | | Total | <u>\$10,950.54</u> | |

| Direct Deposits | Amount |
|---------------------------|---------------------|
| 1st Bank Yuma | 23,187.98 |
| ACADEMY BANK | 1,930.17 |
| Bank of America | 300.00 |
| Charles Sch | 300.00 |
| Chase Bank | 115,038.76 |
| CHASE BANK CA | 2,886.96 |
| CHASE BANK MORGAN | 610.83 |
| chase bank somerton | 1,938.63 |
| chase centro | 668.51 |
| Federal Credit Union | 32,811.12 |
| HUGHES FCU | 100.00 |
| National Bank | 500.00 |
| Navy Federal | 6,967.24 |
| NetSpend Corporation DD | 120.00 |
| NORTH ISLAND CREDIT UNION | 1,046.58 |
| Sunbank | 1,063.05 |
| US Bank | 685.52 |
| WASHINGTON FEDERAL | 1,016.91 |
| Wells Fargo | 49,130.16 |
| Total | <u>\$240,302.42</u> |
| Check | \$26,463.17 |

Prepared by:
Deborah Luna

Date:

City of San Luis

Payment Register

From Payment Date: 4/2/2018 - To Payment Date: 4/5/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|-----------------|------------|--------|-------------|----------------------------|------------------|------------------------------------|-----------------------|----------------------|------------|
| 84317 | 04/05/2018 | Open | | | Accounts Payable | STANDARD INSURANCE CO. | \$1,407.95 | | |
| 84318 | 04/05/2018 | Open | | | Accounts Payable | SUN RENTAL AND SALES INC. | \$292.13 | | |
| 84319 | 04/05/2018 | Open | | | Accounts Payable | SYNOVIA SOLUTIONS, LLC | \$411.85 | | |
| 84320 | 04/05/2018 | Open | | | Accounts Payable | THE ROACH PEST CONTROL | \$770.00 | | |
| 84321 | 04/05/2018 | Open | | | Accounts Payable | TORRES, JENNY | \$80.00 | | |
| 84322 | 04/05/2018 | Open | | | Accounts Payable | VALENCIA, ADALBERTO | \$150.00 | | |
| 84323 | 04/05/2018 | Open | | | Accounts Payable | VEGA & VEGA ENGINEERING, P.L.C. | \$2,600.00 | | |
| 84324 | 04/05/2018 | Open | | | Accounts Payable | VISION SERVICE PLAN OF ARIZONA | \$3,821.50 | | |
| 84325 | 04/05/2018 | Open | | | Accounts Payable | YAQUIS CONSTRUCTION INC. | \$4,900.00 | | |
| 84326 | 04/05/2018 | Open | | | Accounts Payable | YUMA FARM & HOME SUPPLY INC. | \$112.03 | | |
| 84327 | 04/05/2018 | Open | | | Accounts Payable | YUMA PRINTING & GRAPHIC DEPT. | \$256.11 | | |
| 84328 | 04/05/2018 | Open | | | Accounts Payable | YUMA WINLECTRIC CO. | \$335.32 | | |
| 84329 | 04/05/2018 | Open | | | Accounts Payable | CITY OF YUMA/PARKS AND REC | \$88.00 | | |
| 84330 | 04/05/2018 | Open | | | Accounts Payable | VERIZON WIRELESS MESSAGING SVC | \$5,709.74 | | |
| 90 Transactions | | | | | | | \$80,902.75 | | |

Type Check Totals:
1BYPAYABLE - 1st BY Accounts Payable Totals

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|-----------|--------------------|-------------------|
| | Open | 90 | \$80,902.75 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 90 | \$80,902.75 | \$0.00 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|-----------|--------------------|-------------------|
| | Open | 90 | \$80,902.75 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 90 | \$80,902.75 | \$0.00 |

Grand Totals:

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|-----------|--------------------|-------------------|
| | Open | 90 | \$80,902.75 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 90 | \$80,902.75 | \$0.00 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|-----------|--------------------|-------------------|
| | Open | 90 | \$80,902.75 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 90 | \$80,902.75 | \$0.00 |

Prepared By:
Maggie Dominguez
Date: *MAR 28 4/5/18*

Payment Register

From Payment Date: 4/2/2018 - To Payment Date: 4/5/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------------------------------------|------------|--------|-------------|----------------------------|------------------------------|---------------------------------------|-----------------------|----------------------|------------|
| 18YPAYABLE - 1st BY Accounts Payable | | | | | | | | | |
| <u>Check</u> | | | | | | | | | |
| 84241 | 04/02/2018 | Open | | | Accounts Payable | FLORES, ELVIS, N | \$167.00 | | |
| 84242 | 04/02/2018 | Open | | | Accounts Payable | LOPEZ, JESUS E. | \$167.00 | | |
| 84243 | 04/02/2018 | Open | | | Utility Management Refund | CAZARES, ARTURO | \$187.05 | | |
| 84244 | 04/02/2018 | Open | | | Utility Management Refund | COMITE DE BIEN ESTAR, INC | \$2,104.81 | | |
| 84245 | 04/02/2018 | Open | | | Utility Management Refund | FRANCO OLIVARES PAULA & ROSA | \$250.29 | | |
| 84246 | 04/02/2018 | Open | | | Utility Management Refund | GRP #72 LUCIA DIAZ & JOSE MORALES | \$40.07 | | |
| 84247 | 04/02/2018 | Open | | | Utility Management Refund | HERNANDEZ, ARACELI | \$120.84 | | |
| 84248 | 04/02/2018 | Open | | | Utility Management Refund | LUNA, SARAHI | \$126.79 | | |
| 84249 | 04/02/2018 | Open | | | Utility Management Refund | MARQUEZ, MARISOL, C | \$164.06 | | |
| 84250 | 04/02/2018 | Open | | | Utility Management Refund | MEGUI, ELVIA | \$237.76 | | |
| 84251 | 04/02/2018 | Open | | | Utility Management Refund | MEZA, ISSAC & ANGELICA ZEPEDA | \$198.73 | | |
| 84252 | 04/02/2018 | Open | | | Utility Management Refund | PARADA, JUANA & FRANCISCO B. LOPEZ | \$193.17 | | |
| 84253 | 04/02/2018 | Open | | | Utility Management Refund | PEREZ, ROCIO | \$5.97 | | |
| 84254 | 04/02/2018 | Open | | | Utility Management Refund | RAMIREZ ERNESTO & VILLAREAL NAYELI | \$199.40 | | |
| 84255 | 04/02/2018 | Open | | | Utility Management Refund | RAMIREZ, ANGELA | \$96.93 | | |
| 84256 | 04/03/2018 | Open | | | Accounts Payable | BAUERMANN, RICHARD | \$59.00 | | |
| 84257 | 04/03/2018 | Open | | | Accounts Payable | LOPEZ, ENRIQUE | \$59.00 | | |
| 84258 | 04/05/2018 | Open | | | Accounts Payable | A & A TOWING AND RECOVERY LLC | \$125.00 | | |
| 84259 | 04/05/2018 | Open | | | Accounts Payable | AFLAC | \$4,129.77 | | |
| 84260 | 04/05/2018 | Open | | | Accounts Payable | AIRGAS-WEST | \$364.10 | | |
| 84261 | 04/05/2018 | Open | | | Accounts Payable | ALBERT HOLLER & ASSOCIATES | \$2,000.00 | | |
| 84262 | 04/05/2018 | Open | | | Accounts Payable | ALDAMA, EMMANUEL | \$226.00 | | |
| 84263 | 04/05/2018 | Open | | | Accounts Payable | ALSCO, INC | \$976.81 | | |
| 84264 | 04/05/2018 | Open | | | Accounts Payable | ANGEL'S TOWING SERVICE/AUTO SALES | \$375.00 | | |
| 84265 | 04/05/2018 | Open | | | Accounts Payable | ARIZONA PUBLIC SERVICE | \$38.67 | | |
| 84266 | 04/05/2018 | Open | | | Accounts Payable | AUTOZONE STORES, INC | \$4,073.07 | | |
| 84267 | 04/05/2018 | Open | | | Accounts Payable | AZ STATE PRISON COMPLEX - YUMA | \$325.00 | | |
| 84268 | 04/05/2018 | Open | | | Accounts Payable | AZ STATE PRISON COMPLEX - YUMA | \$89.00 | | |
| 84269 | 04/05/2018 | Open | | | Accounts Payable | BLT READY MIX CONCRETE LLC | \$433.99 | | |
| 84270 | 04/05/2018 | Open | | | Accounts Payable | BLUE TARP FINANCIAL, INC | \$553.47 | | |
| 84271 | 04/05/2018 | Open | | | Accounts Payable | BRIDGET'S GIFT | \$251.67 | | |
| 84272 | 04/05/2018 | Open | | | Accounts Payable | CARDENAS, ERNESTO | \$226.00 | | |

Payment Register

From Payment Date: 4/2/2018 - To Payment Date: 4/5/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|
| 84273 | 04/05/2018 | Open | | | Accounts Payable | CDWG | \$5,129.71 | | |
| 84274 | 04/05/2018 | Open | | | Accounts Payable | CELAYA, PAOLA | \$80.00 | | |
| 84275 | 04/05/2018 | Open | | | Accounts Payable | CENTURYLINK | \$1,267.00 | | |
| 84276 | 04/05/2018 | Open | | | Accounts Payable | CLEAR CHANNEL AIRPORTS | \$167.79 | | |
| 84277 | 04/05/2018 | Open | | | Accounts Payable | DESERT DOCUMENT SHREDDERS, LLC | \$138.60 | | |
| 84278 | 04/05/2018 | Open | | | Accounts Payable | FOUNDATION OF YRMC | \$251.66 | | |
| 84279 | 04/05/2018 | Open | | | Accounts Payable | FRANCO LUNA, ROSSMART , FELIPE | \$200.00 | | |
| 84280 | 04/05/2018 | Open | | | Accounts Payable | FRESH TERRA SERVICES LLC | \$1,635.00 | | |
| 84281 | 04/05/2018 | Open | | | Accounts Payable | GILA ELECTRONIC | \$852.39 | | |
| 84282 | 04/05/2018 | Open | | | Accounts Payable | GONZALEZ, VICTOR | \$100.00 | | |
| 84283 | 04/05/2018 | Open | | | Accounts Payable | GREEN RUBBER- KENNEDY AG | \$346.03 | | |
| 84284 | 04/05/2018 | Open | | | Accounts Payable | GUEVARA, GABRIELA | \$209.00 | | |
| 84285 | 04/05/2018 | Open | | | Accounts Payable | GUZMAN, FRANCISCA | \$100.00 | | |
| 84286 | 04/05/2018 | Open | | | Accounts Payable | HIGA, TRICIA, K | \$30.00 | | |
| 84287 | 04/05/2018 | Open | | | Accounts Payable | HOPE BRIGADE | \$251.67 | | |
| 84288 | 04/05/2018 | Open | | | Accounts Payable | INDEPENDENT HYDRAULIC & MACHINE INC. | \$2,742.12 | | |
| 84289 | 04/05/2018 | Open | | | Accounts Payable | JESSUP , RICHARD | \$213.00 | | |
| 84290 | 04/05/2018 | Open | | | Accounts Payable | JUAREZ, EDGAR | \$150.00 | | |
| 84291 | 04/05/2018 | Open | | | Accounts Payable | LAWSON PRODUCTS INC. | \$262.16 | | |
| 84292 | 04/05/2018 | Open | | | Accounts Payable | LOPEZ RIOS, JOSE , A | \$130.00 | | |
| 84293 | 04/05/2018 | Open | | | Accounts Payable | MADRIGAL, ROBERTO | \$150.00 | | |
| 84294 | 04/05/2018 | Open | | | Accounts Payable | MANN, MARY , JO | \$705.00 | | |
| 84295 | 04/05/2018 | Open | | | Accounts Payable | MCNEECE BROS. OIL COMPANY, INC | \$5,153.63 | | |
| 84296 | 04/05/2018 | Open | | | Accounts Payable | MEDINA, JOSE | \$160.00 | | |
| 84297 | 04/05/2018 | Open | | | Accounts Payable | METRO FIRE EQUIPMENT INC | \$6,000.00 | | |
| 84298 | 04/05/2018 | Open | | | Accounts Payable | MORADO, MARICRUZ | \$600.00 | | |
| 84299 | 04/05/2018 | Open | | | Accounts Payable | NEW STAR ELECTRIC | \$683.80 | | |
| 84300 | 04/05/2018 | Open | | | Accounts Payable | O'REILLY AUTO PARTS | \$266.14 | | |
| 84301 | 04/05/2018 | Open | | | Accounts Payable | P&R PAPER SUPPLY COMPANY, INC. | \$991.07 | | |
| 84302 | 04/05/2018 | Open | | | Accounts Payable | PENN NEON SIGN CO., INC. | \$271.03 | | |
| 84303 | 04/05/2018 | Open | | | Accounts Payable | PITNEY BOWES CREDIT CORP | \$481.34 | | |
| 84304 | 04/05/2018 | Open | | | Accounts Payable | PROFESSIONAL PEST CONTROL LLC | \$135.00 | | |
| 84305 | 04/05/2018 | Open | | | Accounts Payable | PURCELL TIRE CO. | \$690.71 | | |
| 84306 | 04/05/2018 | Open | | | Accounts Payable | QUIÑONES TIRES LLC | \$290.00 | | |
| 84307 | 04/05/2018 | Open | | | Accounts Payable | QUINONEZ, FRANCISCO | \$395.00 | | |
| 84308 | 04/05/2018 | Open | | | Accounts Payable | RAMIREZ, KASSANDRA | \$205.00 | | |
| 84309 | 04/05/2018 | Open | | | Accounts Payable | RDO EQUIPMENT CO. | \$400.91 | | |
| 84310 | 04/05/2018 | Open | | | Accounts Payable | REDBURN TIRE COMPANY | \$1,282.33 | | |
| 84311 | 04/05/2018 | Open | | | Accounts Payable | RUIZ, MONICA | \$209.00 | | |
| 84312 | 04/05/2018 | Open | | | Accounts Payable | SAHRA | \$40.00 | | |
| 84313 | 04/05/2018 | Open | | | Accounts Payable | SAN LUIS INDUSTRIAL PARK, LLC | \$3,329.70 | | |
| 84314 | 04/05/2018 | Open | | | Accounts Payable | SAN LUIS WALK IN CLINIC, INC | \$300.00 | | |
| 84315 | 04/05/2018 | Open | | | Accounts Payable | SMITH, RALPH E. SR. | \$2,190.00 | | |
| 84316 | 04/05/2018 | Open | | | Accounts Payable | SOUTHWEST BOOT CO INC | \$2,216.91 | | |

City of San Luis

Payment Register

From Payment Date: 4/9/2018 - To Payment Date: 4/12/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|----------------------|------|--------|-------------|----------------------------|------------|------------|-----------------------|----------------------|-------------------|
| | | | | | Reconciled | | 0 | \$0.00 | \$0.00 |
| | | | | | Voided | | 0 | \$0.00 | \$0.00 |
| | | | | | Stopped | | 0 | \$0.00 | \$0.00 |
| | | | | | Total | | 65 | \$172,168.14 | \$0.00 |
| Grand Totals: | | | | | | | | | |
| | | | | | All | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 65 | \$172,168.14 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 65 | \$172,168.14 | \$0.00 |
| | | | | | Checks | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 65 | \$172,168.14 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 65 | \$172,168.14 | \$0.00 |
| | | | | | All | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 65 | \$172,168.14 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 65 | \$172,168.14 | \$0.00 |

Prepared By:
Maggie Dominguez
 Date: *Maggie D.*
4/12/18.

Payment Register

From Payment Date: 4/9/2018 - To Payment Date: 4/12/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------------------------------------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 1BYPAYABLE - 1st BY Accounts Payable | | | | | | | | | |
| <u>Check</u> | | | | | | | | | |
| 84331 | 04/09/2018 | Open | | | Accounts Payable | ARIZONA STATE UNIVERSITY | \$1,110.00 | | |
| 84332 | 04/09/2018 | Open | | | Accounts Payable | BURSEY & ASSOCIATES, P.C. | \$121.00 | | |
| 84333 | 04/09/2018 | Open | | | Accounts Payable | CALIFORNIA STATE DISBURSEMENT UNIT | \$160.61 | | |
| 84334 | 04/09/2018 | Open | | | Accounts Payable | CHARGO PA, GURSTEL | \$52.21 | | |
| 84335 | 04/09/2018 | Open | | | Accounts Payable | FOP/ALC | \$240.00 | | |
| 84336 | 04/09/2018 | Open | | | Accounts Payable | INTERNAL REVENUE SERVICE | \$50.00 | | |
| 84337 | 04/09/2018 | Open | | | Accounts Payable | PIONEER CREDIT RECOVERY, INC | \$147.29 | | |
| 84338 | 04/09/2018 | Open | | | Accounts Payable | SAN LUIS POLICE OFFICERS ASSOC | \$480.00 | | |
| 84339 | 04/09/2018 | Open | | | Accounts Payable | SUPPORT PAYMENT CLEARINGHOUSE | \$4,071.26 | | |
| 84340 | 04/09/2018 | Open | | | Accounts Payable | UNITED WAY OF YUMA COUNTY INC. | \$14.00 | | |
| 84341 | 04/09/2018 | Open | | | Accounts Payable | UNITED YUMA FIRE FIGHTERS- IAFF | \$600.00 | | |
| 84342 | 04/12/2018 | Open | | | Accounts Payable | RALPH VELEZ CONSULTING SERVICES | \$4,485.00 | | |
| 84343 | 04/12/2018 | Open | | | Accounts Payable | 4 IMPRINT | \$4,856.79 | | |
| 84344 | 04/12/2018 | Open | | | Accounts Payable | ALSCO, INC | \$102.56 | | |
| 84345 | 04/12/2018 | Open | | | Accounts Payable | ARIZONA BRAKE & CLUTCH SUPPLY | \$889.72 | | |
| 84346 | 04/12/2018 | Open | | | Accounts Payable | ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY | \$200.00 | | |
| 84347 | 04/12/2018 | Open | | | Accounts Payable | ARIZONA PARKS AND RECREATION | \$425.00 | | |
| 84348 | 04/12/2018 | Open | | | Accounts Payable | ARIZONA PUBLIC SERVICE | \$6,421.24 | | |
| 84349 | 04/12/2018 | Open | | | Accounts Payable | BILL ALEXANDER FORD | \$1,667.66 | | |
| 84350 | 04/12/2018 | Open | | | Accounts Payable | BINGHAM AUTO & TRUCK PARTS | \$767.07 | | |
| 84351 | 04/12/2018 | Open | | | Accounts Payable | BLT ASPHALT LLC | \$1,511.04 | | |
| 84352 | 04/12/2018 | Open | | | Accounts Payable | BLT READY MIX CONCRETE LLC | \$7,846.57 | | |
| 84353 | 04/12/2018 | Open | | | Accounts Payable | BORDER GYM FITNESS LLC | \$609.00 | | |
| 84354 | 04/12/2018 | Open | | | Accounts Payable | CDWG | \$223.04 | | |
| 84355 | 04/12/2018 | Open | | | Accounts Payable | CHAYRA, AXEL | \$150.00 | | |
| 84356 | 04/12/2018 | Open | | | Accounts Payable | CITY OF SOMERTON | \$392.31 | | |
| 84357 | 04/12/2018 | Open | | | Accounts Payable | CORE ENGINEERING GROUP, PLLC | \$1,557.50 | | |
| 84358 | 04/12/2018 | Open | | | Accounts Payable | D & H ELECTRIC INC. | \$660.00 | | |
| 84359 | 04/12/2018 | Open | | | Accounts Payable | DESERT DOCUMENT SHREDDERS, LLC | \$70.00 | | |
| 84360 | 04/12/2018 | Open | | | Accounts Payable | EMAZON, JESUS | \$240.00 | | |
| 84361 | 04/12/2018 | Open | | | Accounts Payable | FACTOR SALES, INC. | \$359.50 | | |
| 84362 | 04/12/2018 | Open | | | Accounts Payable | FISHER CHEVROLET - PARTS | \$518.88 | | |
| 84363 | 04/12/2018 | Open | | | Accounts Payable | FISHER CHRYSLER | \$540.58 | | |
| 84364 | 04/12/2018 | Open | | | Accounts Payable | GARCIA, JESUS | \$1,500.00 | | |
| 84365 | 04/12/2018 | Open | | | Accounts Payable | IRON MOUNTAIN INC | \$107.60 | | |
| 84366 | 04/12/2018 | Open | | | Accounts Payable | LA PEQUENA | \$594.00 | | |
| 84367 | 04/12/2018 | Open | | | Accounts Payable | LAGUNA, JOSE, LUZ | \$246.00 | | |
| 84368 | 04/12/2018 | Open | | | Accounts Payable | LESLIE'S POOL SUPPLY INC. | \$2,084.02 | | |

Payment Register

From Payment Date: 4/9/2018 - To Payment Date: 4/12/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference | |
|---|------------|--------|-------------|----------------------------|------------------|---------------------------------------|-----------------------|----------------------|------------|--|
| 84369 | 04/12/2018 | Open | | | Accounts Payable | MCNEECE BROS. OIL COMPANY, INC | \$28,939.90 | | | |
| 84370 | 04/12/2018 | Open | | | Accounts Payable | MEJIA HERNANDEZ, FREDY | \$240.00 | | | |
| 84371 | 04/12/2018 | Open | | | Accounts Payable | OFFICE DEPOT | \$11,249.50 | | | |
| 84372 | 04/12/2018 | Open | | | Accounts Payable | PACIFIC MEDICAL WASTE | \$59.90 | | | |
| 84373 | 04/12/2018 | Open | | | Accounts Payable | POLAR ICE LLC | \$316.08 | | | |
| 84374 | 04/12/2018 | Open | | | Accounts Payable | POLY'S PARTY RENTALS, LLC | \$50.00 | | | |
| 84375 | 04/12/2018 | Open | | | Accounts Payable | R&M ELECTRIC SUPPLY LLC | \$2,518.21 | | | |
| 84376 | 04/12/2018 | Open | | | Accounts Payable | RAMON MOSQUEDA | \$495.00 | | | |
| 84377 | 04/12/2018 | Open | | | Accounts Payable | RUIZ, ANDREA | \$65.00 | | | |
| 84378 | 04/12/2018 | Open | | | Accounts Payable | SAN DIEGO POLICE EQUIPMENT CO. | \$26.00 | | | |
| 84379 | 04/12/2018 | Open | | | Accounts Payable | SOUTH YUMA COUNTY LANDFILL | \$26,726.69 | | | |
| 84380 | 04/12/2018 | Open | | | Accounts Payable | SOUTHWEST SANITATION SERVICES, LLC | \$517.00 | | | |
| 84381 | 04/12/2018 | Open | | | Accounts Payable | STATE OF ARIZONA | \$6,000.00 | | | |
| 84382 | 04/12/2018 | Open | | | Accounts Payable | STRYKER SALES CORPORATION | \$5,123.20 | | | |
| 84383 | 04/12/2018 | Open | | | Accounts Payable | VARGAS, HERIBERTO | \$92.14 | | | |
| 84384 | 04/12/2018 | Open | | | Accounts Payable | WAXIE SANITARY SUPPLY | \$47.47 | | | |
| 84385 | 04/12/2018 | Open | | | Accounts Payable | YUMA WINLECTRIC CO. | \$1,283.33 | | | |
| 84386 | 04/12/2018 | Open | | | Accounts Payable | ARIZONA WESTERN COLLEGE FOUNDATION | \$500.00 | | | |
| 84387 | 04/12/2018 | Open | | | Accounts Payable | BUSTAMANTE, JULISSA | \$200.00 | | | |
| 84388 | 04/12/2018 | Open | | | Accounts Payable | CERON, JACKELINE | \$200.00 | | | |
| 84389 | 04/12/2018 | Open | | | Accounts Payable | CITY OF SOMERTON | \$35,821.01 | | | |
| 84390 | 04/12/2018 | Open | | | Accounts Payable | LIBERTY MOTORSPORTS | \$346.70 | | | |
| 84391 | 04/12/2018 | Open | | | Accounts Payable | RAMIREZ RODRIGUEZ, YULIANA | \$100.00 | | | |
| 84392 | 04/12/2018 | Open | | | Accounts Payable | SAM'S CLUB | \$1,845.93 | | | |
| 84393 | 04/12/2018 | Open | | | Accounts Payable | SOTO-CHAVIRA, MARGOTH, A | \$150.00 | | | |
| 84394 | 04/12/2018 | Open | | | Accounts Payable | YUMA PRINTING & GRAPHIC DEPT. | \$1,115.20 | | | |
| 84395 | 04/12/2018 | Open | | | Accounts Payable | YUMA REGIONAL MEDICAL CENTER | \$2,068.43 | | | |
| Type Check Totals: | | | | | | | | | | |
| 1BYPAYABLE - 1st BY Accounts Payable Totals | | | | | | | 65 Transactions | \$172,168.14 | | |

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------|-------|--------------------|-------------------|
| | Open | 65 | \$172,168.14 | \$0.00 |



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.C.

Meeting Date: 04/25/2018

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the award of a contract to Penn Neon Sign Co., Inc. for the fabrication and installation of a 5' X 12' LED illuminated sign. ITEM CONTINUED FROM THE SPECIAL CITY COUNCIL MEETING HELD APRIL 18, 2018. **(Tadeo A. De La Hoya, City Manager & Marketing Committee)**

SUMMARY:

At the April 18, 2018 Special Meeting, staff recommended removal of the item because staff wanted to have in writing from the Arizona Department of Transportation (ADOT) that the sign will comply with the Arizona state laws which ADOT regulates. Attached is the email received indicated that the sign as proposed may be used to announce the City of San Luis events and the business of the City of San Luis. If the sign is used for only for those purposes, an ADOT permit is not required.

The marketing committee obtained three (3) proposals for the fabrication and installation of a 5' X 12' viewing area, double-faced, 16 mm color watch fire LED, mounted V Shaped sign to have a top detail with the city logo to illuminate with LED lighting. The LED sign will have broadband communication, a laptop, and free web-based training. The proposal includes a five (5) year warranty on parts and labor by watch fire.

Under San Luis City Code-Purchasing section 36.01(H), Council may waive formal purchase procedures. The justification for the waiver is that bidding will not likely result in a lower price as 3 quotes were already received on the pricing of the equipment, the bidding process will cause unnecessary expense and delay the project under the circumstances and will not be in the best interest of the city. Staff is recommending that the city contract with Penn Neon Sign Co., Inc. in the amount of \$58,000.00 as determined to be the lowest and most responsible quote. Penn Neon Sign Co., Inc. is a local company that can provide on-site service promptly and without delays; this is critical as the equipment is required to provide accurate information on the services provided by the city. The quality and adaptability of the product have been tested in the area environment; other national companies might not have tested their equipment under 120 degrees weather. The capacity and skills of Penn Neon Sign to perform the contract and quality of previous contracts are several reasons for our recommendation.

| Company | Product | Cost |
|----------------------|----------|-------------|
| Sign Master | 5' x 12' | \$69,004.11 |
| David Sign & Company | 5' x 12' | \$66,650.00 |
| Penn Neon Sign | 5' x 12' | \$58,000.00 |

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE PURCHASE OF THE L.E.D. SIGN AND TO WAIVE FORMAL PURCHASING PROCEDURES FOR THE REASONS PRESENTED.

N/A

Fiscal Impact

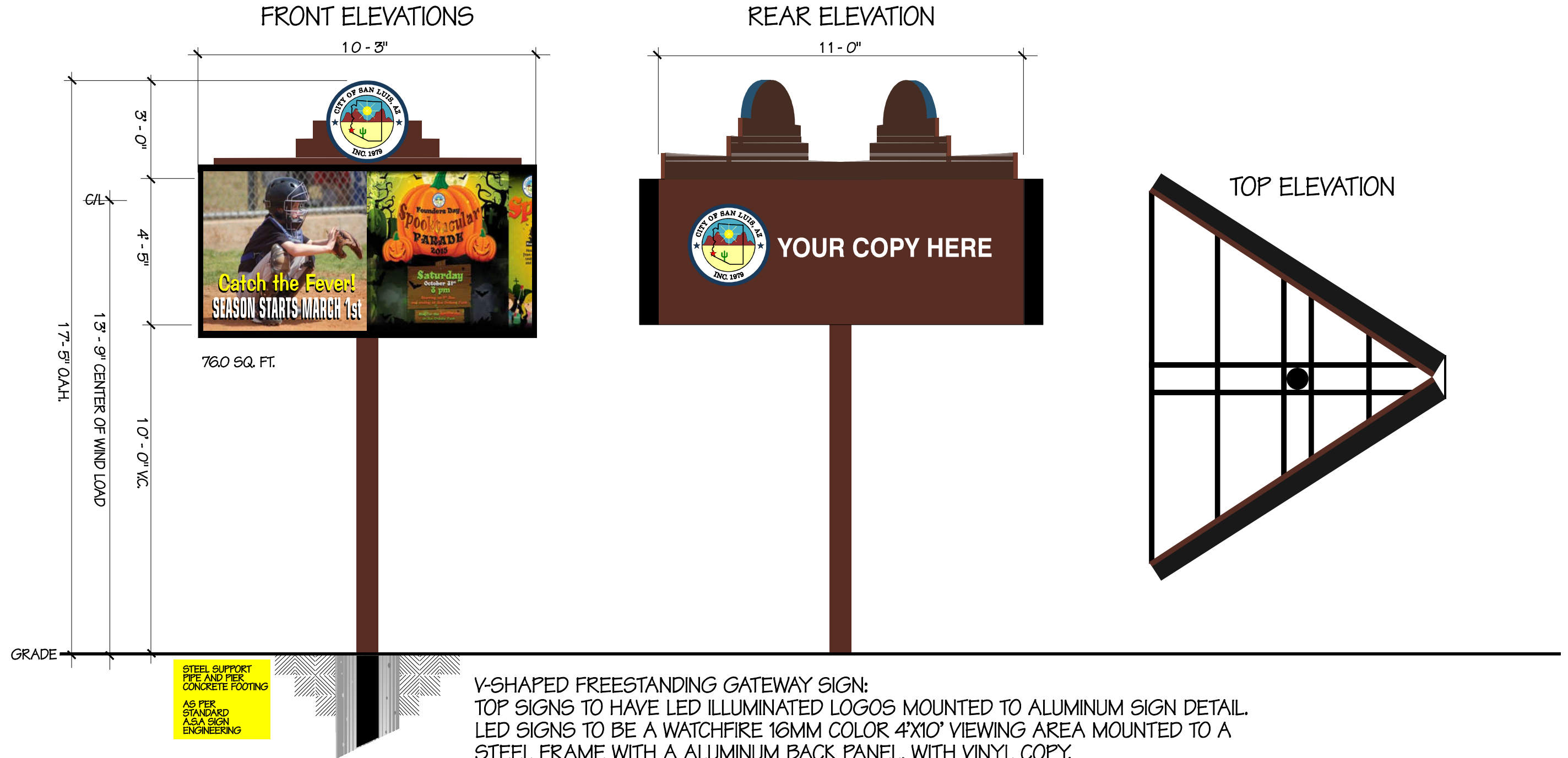
IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: \$58,000.00
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: Non-departmental C.O.
Equipment/100-999-90000
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
Expense will be paid from Non-Departmental Capital Outlay Equipment, Account No. 100-999-90000.

Attachments

LED Sign
Picture of Sign
Email ADOT
Proposals
Budget Transfer

CITY OF SAN LUIS GATEWAY SIGN 8-23-17

5'x12' Viewing Area



V-SHAPED FREESTANDING GATEWAY SIGN:
 TOP SIGNS TO HAVE LED ILLUMINATED LOGOS MOUNTED TO ALUMINUM SIGN DETAIL.
 LED SIGNS TO BE A WATCHFIRE 16MM COLOR 4'X10' VIEWING AREA MOUNTED TO A
 STEEL FRAME WITH A ALUMINUM BACK PANEL, WITH VINYL COPY.
 REMOVE AND DISPOSE OF EXISTING SIGN AT GRADE.

SINCE 1946

PENN
 NEON SIGN CO., INC.

Providing Quality Signs & Service To
 Southern Arizona And
 California For Over
 Sixty Years

PROJECT: **CITY OF SAN LUIS**

ADDRESS: **LED ENTRY SIGNS**

PROJECT NOTES:

3-6-18

DRAWING DATE:

REVISION:

FILE NAME:

MEMBERS





Tadeo A. DeLaHoya

From: Michael Heedy <MHeedy@azdot.gov>
Sent: Thursday, April 19, 2018 10:20 AM
To: Tadeo A. DeLaHoya
Cc: Jennifer Cannon
Subject: RE: official sign

Dear Mr. DeLaHoya,

As long as the sign is located on the City Park and displays copy that advertises City events and City Business it is considered as an on-premise sign. As such, it does not need an Arizona Outdoor Advertising permit.

As we discussed, it is important that the electronic sign is operated in a way that does not cause a distraction to the driving public. A.R.S. §§ 28-7902 E provides some guidelines for electronic signs.

If you have any questions please feel free to call at 602-615-9605.

Mike Heedy
Consultant
Transportation Systems Management & Operations
Traffic Management

1739 W. Jackson, Modular D, MD-004R

Phoenix, AZ 85007

602.712.6911

mheedy@azdot.gov

www.azdot.gov



From: Tadeo A. DeLaHoya [mailto:tdelahoya@cityofsanluis.org]
Sent: Tuesday, April 17, 2018 4:15 PM
To: Michael Heedy
Subject: official sign

Hello Mr. Heedy,

To follow up on our conversation can we install an official on-site sign as depicted on the attached documents?

As I mentioned, we will not be doing any advertising/sales from the sign, we will not sell ads to the private sector, and it complies with city regulations. Its sole purpose will be to maintain our residents informed as per our discussion.

Let me know if you have any questions, thank you much,

Tadeo Azael De La Hoya

CITY OF SAN LUIS
CITY MANAGER

1090 E. Union Street | P.O. Box 1170 | San Luis, Arizona 85349
Phone: (928) 341-8520 Ext. 2079 | Direct line (928) 341-8528

Since 1946

PENN

NEON SIGN CO., INC.

DESIGNERS & MANUFACTURERS OF QUALITY SIGNS

PROPOSAL & CONTRACT

Proposal Date: 8/23/17
Proposal No.: 6741
Account No.: 2077

707 West 8th Street Yuma, Arizona 85364 • (928) 782-2501 • Fax: (928) 343-4076 • E-Mail: sales@pennsigns.com

SUBMITTED TO: CITY OF SAN LUIS JOB NAME: SAN LUIS GATEWAY V-SHAPED 5X12 LED SIGN 6-25-17
CONTACT: JOB LOCATION: PO Box 1170
ADDRESS: PO Box 1170 SAN LUIS, AZ 85349

PHONE / EXT: (928)341-8520
CELL NO.: (928)____-____
FAX NO.: (928)____-____
E-MAIL: JCISNEROS@CITYOFSANLUIS.ORG SITE CONTACT:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

| Product Code | Description | Price @ | Total: |
|----------------|---|--------------|-------------|
| Obtain Permits | STAFF TIME TO OBTAIN SIGN PERMITS (NO CHARGE \$250.00 VALUE) | \$ 0.00 | \$0.00 |
| Permits | PERMIT BILLED AT COST | \$ 0.00 | \$0.00 |
| Survey | SITE & SIGN SURVEY: SURVEY NEW SIGN LOCATIONS (NO CHARGE \$275.00 VALUE) | \$ 0.00 | \$0.00 |
| Custom Project | REMOVE AND DISPOSE OF EXISTING LED SIGN TO GRADE, CAP ELECTRICAL. NEW ENTRY SIGN: FABRICATE AND INSTALL NEW 5'X12' VIEWING AREA DOUBLE FACE 16MM COLOR WATCHFIRE LED, MOUNTED V-SHAPED. SIGN TO HAVE A TOP DETAIL WITH A CITY LOGO TO ILLUMINATE WITH LED LIGHTING. NO POLE COVER DUE TO THE V SHAPE. SIGN TO BE INSTALLED AS PER ASA STANDARD SIGN ENGINEERING. LED SIGNS TO HAVE BROADBAND COMMUNICATION, A LAPTOP. (ELECTRICAL TO NEW SIGN LOCATION BY THE CITY OF SAN LUIS). FREE WEB BASED TRAINING. FIVE FULL YEAR WARRANTEE ON PARTS AND LABOR BY WATCHFIRE. | \$ 54,720.00 | \$58,000.00 |

Notes:

50% DOWN 40% BEFORE INSTALLATION 10% 30 DAYS . (100% DOWN OPTION)
PRICE IS CONTINGENT UPON STANDARD GROUND CONDITION, ACCESS, OVERHEAD AND UNDERGROUND OBSTRUCTIONS.
ELECTRICAL TO SIGN LOCATIONS BY OWNER

SUB TOTAL: \$54,720.00
SALES TAX: \$3280.00
SHIPPING: \$0.00
TOTAL: \$58,000.00

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SALES ASSOCIATE: Ron Contreras

Authorized Signature

Signature

Date



ESTIMATE



DATE 8-23-17

Quotation # 0258-2017

Customer ID 001754 12

Quotation valid until: 8-23-18

480-993-8612

10132 E. Apache Trail, Ste 4
Mesa, Arizona 85220

scott@mesacrane.com

Customer:

City of Somerton
1090 East Union Street
Somerton, Az 85363

Project: 5'x12' LED message center pole sign.

| Description | Amount |
|---|--------------------------|
| <p>Survey Site</p> <p>Apply for permit for new sign location (Permit billed at cost at end of project).</p> <p>Remove existing sign at grade, cap electrical. Electrical to new sign location by others.</p> <p>Refurbish top section of sign (steps and logo)</p> <p>Manufacture a new steel frame in a V-Shape to attach the LED signs to pole structure.</p> <p>Provide a 5' x 12' viewing area, double face, 16mm Watchfire full color LED message center with broadband connection. Sign to have time & temp, software and web based training. Five years broadband service is included. Price includes all shipping costs.</p> <p>Install sign at new location, includes excavation, new steel support, concrete and connection of LED. (Includes all travel, Per Diem and Taxes)</p> <p>Warrantee: The sign and install is covered 100% for 12 months from time of install. Watchfire has an additional 48 months for parts only.</p> <p>Sign Install time frame: 60 to 90 day project from time of down payment.</p> <p>Shop drawings to be provided before production.</p> | |
| Date _____ | Tax |
| | Total \$66,650.00 |

Acceptance of this proposal: We accept all above specifications, and terms.

TERMS:

LED signs have a 50% down required and additional draw of 40% 10days before install and the balanced due upon completion.

Price may change subject to unknown overhead and underground obstructions not visible on site inspection





1165 4th Avenue • P.O. Box 2723 • Yuma, AZ 85366
 (928) 782-7497 • Fax (928) 782-1515
 visit: YUMASIGNMASTERS.COM - email: sales@yumasignmasters.com

GREG VILLALPANDO - Sales/Estimator/Designer - Cell: 928-580-7938

CONFIDENTIAL PROPOSAL

Attention: Derek Duenas
 Company: City of San Luis, AZ
 Address: 1090 Union St
 Project: LED digital display pole sign F
We propose to supply the following:

Date: 9-8-17
 Phone: 919-8613
 Cell:
 email: dvduenas@cityofsanluis.org

Provide one (1) twin-pack 16mm 65"h x 12'-3"w x 5"d Watchfire LED electronic message display with RGB color LEDs, 1 to 10 lines of messaging capable, 4"-58" characters, video capable, designated for outdoor use. Includes: Ignite software compatible with Windows XP or newer computer operating system, 5 Year Warranty, wired for wireless (radio frequency) communication, basic software web training w/manual plus one new steel pole for installation.....\$ 49,920.00
Shipping, handling and insurance for electronic display.....\$ 1,676.00

Fabricate one (1) double-face 42"hx9'-6"w double-face top internally LED illuminated sign cabinet & circular city shield channels and one 10'-7" tall decorative pole cover to match existing. Also provide one steel pole for installation.....\$ 8,954.00

Installation which includes engineered concrete footing & concrete pad, steel pole and connection to existing power supply no further away than 5' from sign, and installing wireless transmitter and receiver (run 25' transmitter cable to computer in building included).....\$ 5,135.00

Permit procurements.....\$ 200.00
 City of San Luis sign permit at cost.....\$

TERMS: 65%DOWN \$ 44,852.67 Sub - total: \$ 65,885.00
Balance due on completion: \$ 24,151.44 + permit Tax: \$ 3,219.11
 Total: \$ 69,004.11

TERMS AND CONDITIONS:

1. All labor and materials will be supplied in accordance with specifications submitted and listed above.
2. Any alterations from above specifications requiring extra cost; will only be executed upon written order.
3. Signmasters may not be held responsible for schedule delays resulting from accidents, poor weather or occurrences beyond our control. Liquidated damages will be void as a result of such delay.
4. Electric, if required for signage, will be supplied within 5' of the sign.
5. Unforeseen conditions affecting the installation of contracted signage shall be the responsibility of the Buyer.
6. Agreements made with Signmasters' workmen will not be recognized or binding upon Signmasters.
7. Signage shall remain the property of Signmasters until full payment has been made by the buyer. In the event full payment is not made, right of entry without trespass is granted to Signmasters for removal of contracted signage.
8. Delinquent payments will be billed at 3% monthly (36% annual).
9. Any costs incurred by Signmasters to collect past due accounts will be paid for by the Buyer.
10. If sign is discontinued for any reason Permit Plan Check Fee (city fee) shall be paid by the Buyer.
11. Buyer is responsible for drafting/sketch design fees. Said fees are waived at signing of contract or termination of project without the use of Signmasters drafts/sketch designs.
12. All bids valid for 90 days after which costs are re-evaluated and cost may be adjusted.
13. This proposal is for all outlined services. Additional labor to remove existing structures or special installations may incur additional fees. All footings are estimated at standard ground conditions. Boring into rock, concrete or asphalt may incur additional fees

The above prices, specifications, and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in "Terms" above.

Authorized Signature _____ Date _____
 Title/Company _____

Electric Signs
 Neon Borders and Signs
 Channel Letters
 Wood Signs
 Store Fronts

Banners
 Window Lettering
 Magnetics
 Vehicle Lettering
 Plastic Signs

Crane Service
 Sign Installation
 Sign Maintenance
 Sign Repair
 Custom Sign Design



City of San Luis Budget Adjustment Form

Reason for Budget Adjustment:

Budget transfer needed to cover for the purchase of an LED Sign used for city marketing for all departments.

| Account Number | Account Name | Approved/ Amended Budget Fiscal 17/18 | Budget to be revised (Add to) | Budget to be decreased (Taken from) | Amended Budget Total |
|----------------|--|---|--|---|----------------------------|
| 100-999-90000 | Non-departmental Capital Outlay Equipment | 322,250 | 58,000 | | 380,250 |
| 100-110-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-110-80005 | Special Services | 119,250 | | 5,000 | 114,250 |
| 100-115-70040 | Software Support | 3,700 | | 150 | 3,550 |
| 100-115-80001 | Professional Services | 23,000 | | 5,000 | 18,000 |
| 100-116-70040 | Software Support | 9,900 | | 500 | 9,400 |
| 100-116-80000 | Contractual Services | 34,300 | | 1,000 | 33,300 |
| 100-118-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-125-80005 | Special Services | 64,370 | | 1,000 | 63,370 |
| 100-130-70040 | Software Support | 13,700 | | 2,200 | 11,500 |
| 100-130-80001 | Professional Services | 13,600 | | 1,000 | 12,600 |
| 100-131-60020 | Dues & Subscriptions | 5,430 | | 1,000 | 4,430 |
| 100-131-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-135-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-135-80000 | Contractual Services | 35,730 | | 6,000 | 29,730 |
| 100-140-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-144-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-145-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-145-80005 | Special Services | 115,000 | | 6,000 | 109,000 |
| 100-146-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-147-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-155-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-160-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-160-80001 | Professional Services | 85,000 | | 1,000 | 84,000 |
| 100-181-60000 | Office Supplies | 11,000 | | 1,000 | 10,000 |
| 100-181-60025 | Uniforms/Other | 40,000 | | 2,000 | 38,000 |
| 100-181-60035 | Minor Tools/Equipment Supplies | 43,000 | | 3,000 | 40,000 |

| | | | | | |
|---------------|--------------------------------|---------|--------|--------|---------|
| 100-182-70040 | Software Support | 27,300 | | 500 | 26,800 |
| 100-710-60035 | Minor Tools/Equipment Supplies | 5,150 | | 1,000 | 4,150 |
| 100-710-70040 | Software Support | 27,100 | | 500 | 26,600 |
| 100-720-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 100-730-70040 | Software Support | 8,100 | | 1,950 | 6,150 |
| 100-750-60035 | Minor Tools/Equipment Supplies | 6,040 | | 500 | 5,540 |
| 100-750-70040 | Software Support | 7,200 | | 1,900 | 5,300 |
| 100-750-80020 | Legal Publications | 500 | | 500 | 0 |
| 200-210-60005 | Other Supplies | 14,000 | | 1,500 | 12,500 |
| 200-210-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 300-302-60005 | Other Supplies | 4,500 | | 1,500 | 3,000 |
| 300-302-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 310-311-80000 | Contractual Services | 68,950 | | 1,500 | 67,450 |
| 310-311-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 320-321-70035 | Equipment Maintenance | 1,500 | | 1,500 | 0 |
| 320-321-70040 | Software Support | 3,700 | | 500 | 3,200 |
| 330-331-70040 | Software Support | 3,700 | | 300 | 3,400 |
| 340-341-80000 | Contractual Services | 148,400 | | 1,000 | 147,400 |
| | | | | | |
| | | | 58,000 | 58,000 | |

Department Head *Rudolph* Date 3/28/2018
 City Manager *Rudolph* Date 03/28/2018
 Finance Department *C. Carter* Date 03-28-2018



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

6.A.

Meeting Date: 04/25/2018

Department Head: Eulogio Vera, Director of Public Works, Public Works Department

Submitted By: Liliana Evangelista, Administrative Coordinator, Public Works Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the approval of extending purchase limit of state land located along Juan Sanchez Boulevard from 4th Avenue to approximately 500 feet east of 6th Avenue in addition to land necessary for the ongoing 4th Avenue and Juan Sanchez Boulevard Intersection Improvements Project. **(Eulogio Vera, Director of Public Works)**

SUMMARY:

Staff has been working with Core Engineering on the design of the 4th and Juan Sanchez Boulevard Intersection Project and have generated an exhibit delineating the land that needs to be acquired from Arizona State Land Department (ASLD). Due to some utility conflicts, the application to purchase the right of way has not yet been submitted.

Understanding that construction will not happen this fiscal year, staff is considering the option of including the right of way purchase from Arizona State Land Department for the Juan Sanchez Boulevard segment between 4th and 6th Avenues.

Part of the ASLD land purchasing process requires a land appraisal, so actual land purchase cost is approximate at this time (\$30,000.00 per acre). Estimate acres for the 4th and Juan Sanchez Boulevard intersection improvements project is 3.6 acres totaling approximately \$108,000.00. Adding land purchase east of 4th Avenue would add approximately 4.3 acres and \$130,000.00. This would include right of way for 5th and 6th Avenues which was never acquired and where we currently have a roadway.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE PURCHASING PROCESS TO ACQUIRE RIGHT-OF-WAY ON JUAN SANCHEZ BOULEVARD FROM 4TH AVENUE THROUGH THE 6TH AVENUE INTERSECTION AND 5TH AVENUE NORTH OF JUAN SANCHEZ.

N/A

Fiscal Impact

| | |
|--|-----------|
| IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: | Yes |
| CITY/STATE/FEDERAL FUNDS: | HURF |
| TOTAL: | \$250,000 |
| BUDGETED AMOUNT: | \$550,000 |
| AVAILABLE AMOUNT TO TRANSFER: | n/a |

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: 200-210-90010 Capital Outlay -
Improvement Roads \$478,000.

**FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE
BUDGET ADJUSTMENT FORM):**

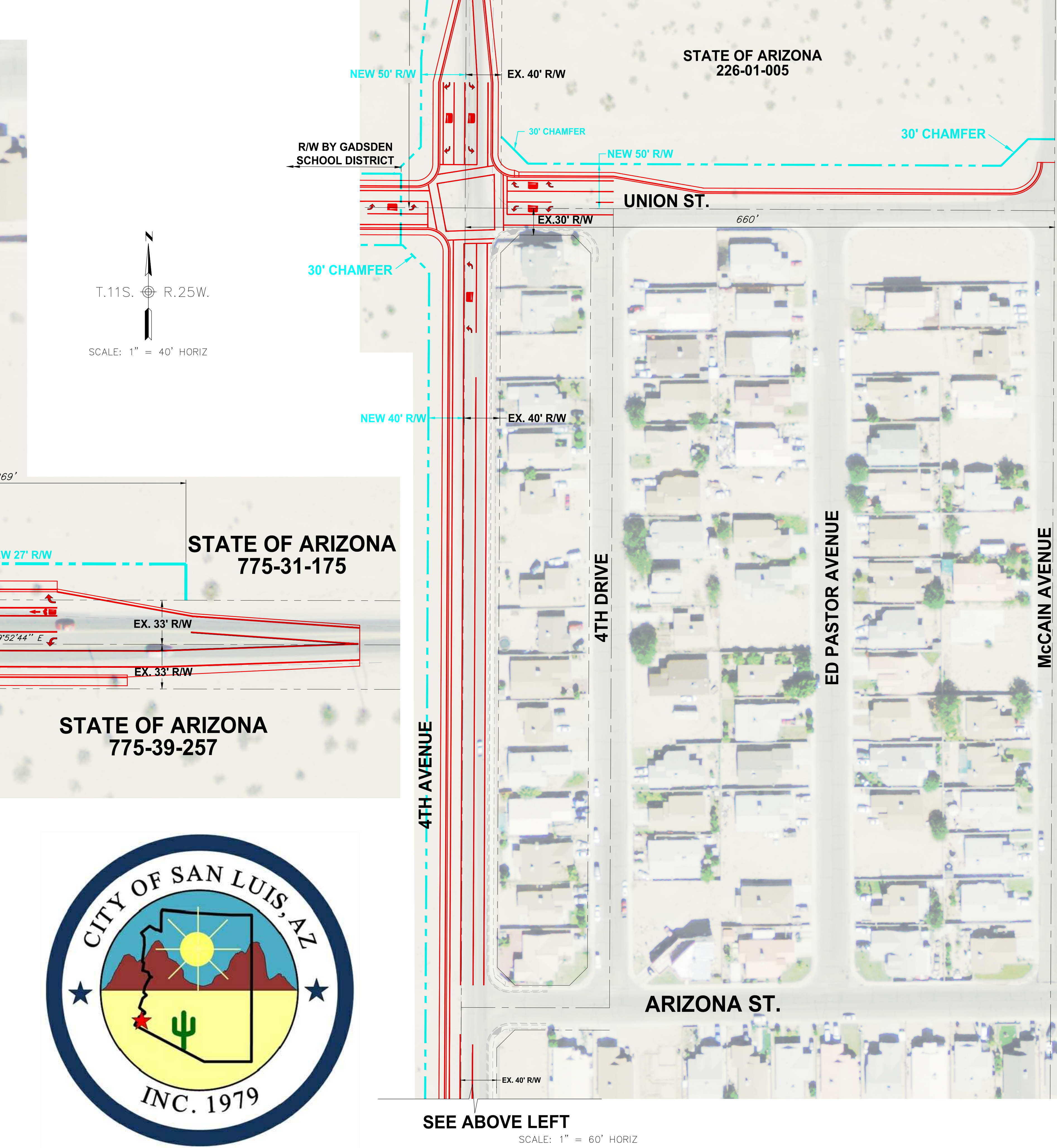
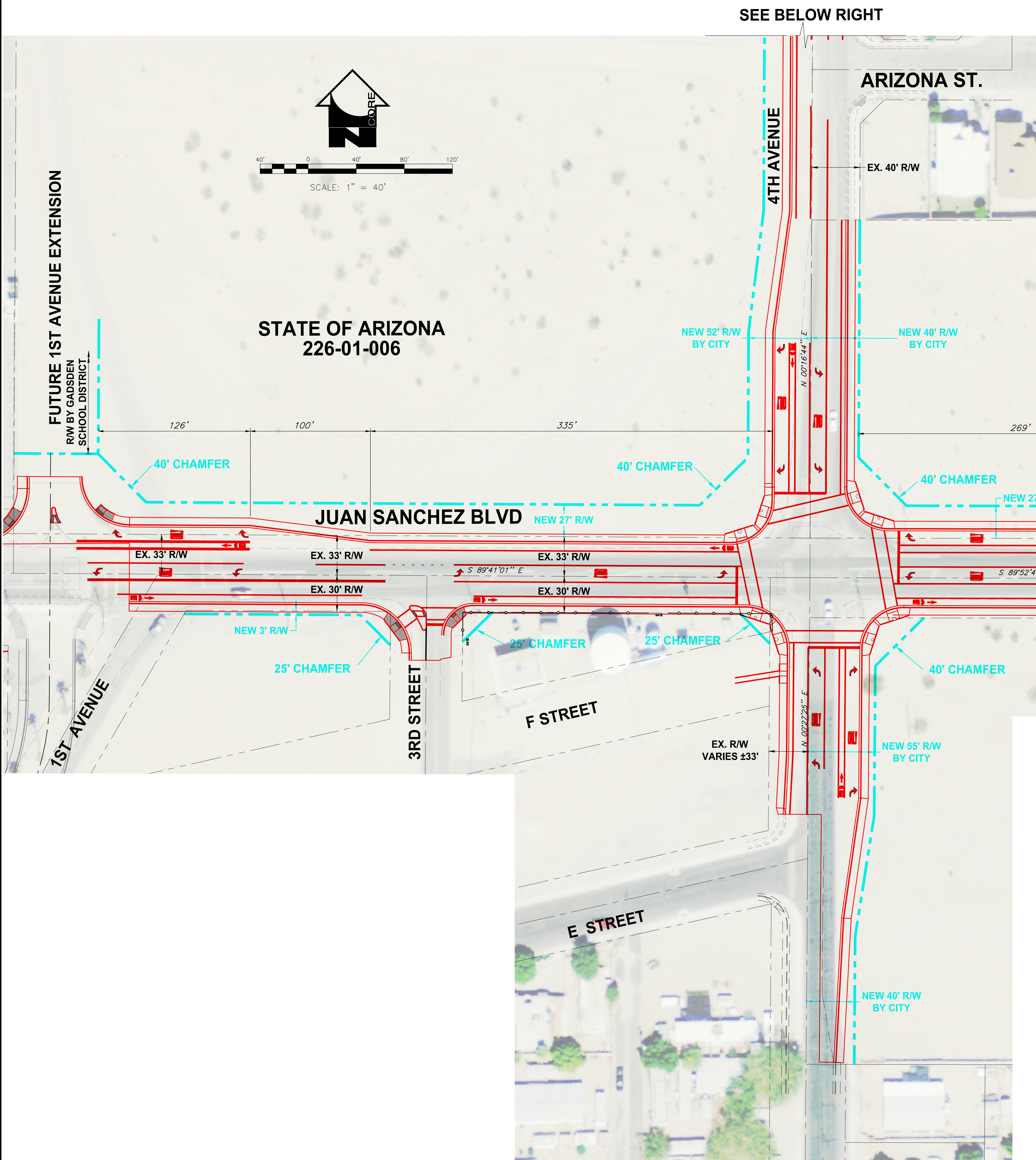
FY18 CIP approved project, subject project includes construction of 4th and Juan Sanchez Blvd intersection improvements approximately \$110,000. Adding right of way purchase for land east of 4th Avenue would add another \$140,000 approximately.

200-210-90010 Capital Outlay - Improvement Roads \$478,000.

Attachments

4th and JSB Intersection R/W
R/W Between 4th nad 6th

CITY OF SAN LUIS RIGHT OF WAY PLANNING EXHIBIT



PREPARED BY:
CORE ENGINEERING GROUP, PLLC
200 East 16th Street, Suite #150
Yuma, AZ 85364
V - 928.344.9931 F - 928.344.9932
www.CoreEngineeringGroup.com
Core@core-eng.com
Core Job #15-096

DATED: 2/12/18



6TH AVE

ARIZONA ST

4TH AVE

JUAN SANCHEZ BLVD

LOT 21

LOT 20

4TH ST

KENNEDY LN