APPROVED by Council
Date: August 22, 2018
Clerk's Office: /s/ S. Cornelio

M I N U T E S
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
August 8, 2018
7:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:01 p.m.

PRESENT:
Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Ramos
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Matias Rosales
Council Member Gloria Torres
Council Member Ruben Walshe

OTHERS PRESENT:
Tadeo De La Hoya, City Manager
Sonia Cornelio, City Clerk
Andrea Ruiz, Court Administrator
Carlos Cortes, Assistant Director of Finance
Edgar Juarez, Parks & Recreation
Eulogio Vera, Director of Public Works
Francia Alonso, Acting PIO/Assistant to Council
Isaac Gutierrez, GIS Technician
Jenny Torres, Economic Development Manager
Jesus Meza, Assistant Director of Parks and Recreation
Jorge Mungaray, I.T. Technician
Jose Barragan, Fire Department
Jose Guzman, Director of Planning & Zoning
Kay Macuil, City Attorney
Olivia Jenkins, Human Resources Manager
Richard Jessup, Acting Chief of Police
Eduardo Garcia, Factor Sales Inc.
Javier Vargas, Resident
Jose Luis Reyes Jr., Resident
Lucy Lopez, Reporter

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Gloria Torres.

3. INVOCATION

The Invocation was led by Richard Jessup, Acting Chief of Police.

4. PRESENTATIONS

4. A. Presentation of the San Luis Girls Softball Travel Team who won the 2018 Babe Ruth State Tournament Champions. **(Edgar Juarez, Recreation Coordinator, Parks & Recreation Department)**

Mr. Edgar Juarez, Recreation Coordinator, proudly announced that the 12U Softball Travel Team won the 2018 Babe Ruth State Tournament. He presented certificates of appreciation to the assistant coaches and parents who helped with the softball practices and team.

Mayor Gerardo Sanchez thanked Mr. Juarez and congratulated the travel team and added that he is proud of the talent there is in our youth.

Council Member Matias Rosales congratulated the girls of the softball travel team.

Vice Mayor Maria Cecilia Ramos thanked the coaches and parents and added that the seed that has been planted into our youth is now bringing fort fruit and this is what makes San Luis the 7th safest city in Arizona.

4. B. Presentation by Ms. Shara Merten, President and Chief Executive Officer, Yuma Community Food Bank. **(Ms. Shara Merten)**

This item was not presented and will be placed on the agenda for the next scheduled Council meeting for August 22, 2018.

5. CONSENT AGENDA

5. A. MINUTES OF
- Special Council meeting held July 9, 2018

5. B. DISBURSEMENTS FROM JULY 14, 2018 THROUGH JULY 27, 2018
Total Disbursements $1,041,951.64
(One Million, Forty-One Thousand, Nine Hundred Fifty-One Dollars and Sixty-Four Cents)

MOTION: Council Member Matias Rosales/Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6. A. Discussion and possible action on any and all matters regarding the award of a construction contract to DPE Construction, Inc. for pavement of Merrill Avenue Improvements Phase II (CDBG Contract #114-18). (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, explained that the city received approximately $400,000.00 grant funds from the community development block fund of Arizona Department of Housing to do the second phase of Merrill Avenue improvements. A bid opening was held and bids were higher than expected; the two (2) bids were from DPE Construction and SWP Contractors with DPE Construction being the lowest bidder. Ms. Torres added that the bids were reviewed and realized that the project needed to be split into two (2) phases and explained the areas of improvements and starting construction dates.

MOTION: Council Member Matias Rosales/Council Member Africa Luna-Carrasco to accept the bid and approve the contract for the DPE Construction, Inc. for the improvements on Merrill Avenue as presented. Motion passed unanimously.

6. B. Discussion and possible action on any and all matters regarding a contract with James Davey and Associates, Inc. for construction inspection and administration services for International Plaza I Improvements. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, stated that this is another grant received in the amount of $300,000.00.
James Davey and Associates designed the project, therefore, staff recommends the approval of a contract for the construction inspection and administration services in the amount of $36,296.00. This will complete the entire subdivision.

Mayor Gerardo Sanchez asked if the park can be beautified. Mr. Jesus Meza, Assistant Director of Parks & Recreation, responded that at this point they are working with Ms. Jenny Torres and are in the planning process.

Mayor Gerardo Sanchez also added that some neighbors are complaining about high speed and the possibility of placing some speed bumps located in that area. Mr. Eulogio Vera, Director of Public Works, stated that he has not received any complaints on speeding in this area, but he will look into that and placing speed bumps is an option.

Council Member Matias Rosales asked what the timeframe and accessibility will be on the project construction on Arden Avenue. Mr. Vera responded that due to the size of the project the completion time will be approximately 120 days, he also added that the city makes sure the contractor provides access to the residents by the end of the workday. Furthermore, Mr. Vera proceeded to explain the process on the restrictions when it comes to paving and grading the streets.

Council Member Gloria Torres thanked Mr. Vera and his employees for their hard work.

MOTION: Vice Mayor Maria Cecilia Ramos/Council Member Mario Buchanan Jr. to approve the Inspection and Administrative Services Contract with James Davey and Associates, Inc. for the International Plaza I Improvements in the amount of $36,296.00 as presented. Motion passed unanimously.

6. C. Discussion and possible action on any and all matters regarding Resolution No. 2048. A resolution of the Mayor and City Council of the City of San Luis, Arizona declaring the employee benefits plan a public record; approving the employee benefits plan for administration by the San Luis Employee Benefits Trust for the Fiscal Year 2018-2019; and establishing and ratifying an effective date of the plan. ITEM CONTINUED FROM THE REGULAR COUNCIL MEETING HELD JULY 25, 2018. (Olivia Jenkins, Human Resources Manager)

Ms. Olivia Jenkins, Human Resources Manager, explained this resolution is to ratify the benefit plan for employees.

At the Budget Retreat, the funds needed were requested to support the employees' trust fund; there was a change in the third party administrator (TPA). The new TPA reviewed the previous plan to make sure they would be able to provide the same services and they made some minor changes which are indicated on the presentation

Ms. Jenkins provided and which is in file with the agenda packet filed at the City Clerk's Office.

Mayor Gerardo Sanchez emphasized on the benefit for physical therapy, he mentioned that most U.S. plan's only offer 24 visits in one year and the City of San Luis offers 60 visits, this is an amazing benefit for the employees and he was very happy when the broker added this benefit. He also added that when the Employee Benefit Trust met, they were able to maintain at a minimal cost the impact to employees for a second year in a row.

Council Member Africa Luna-Carrasco agreed with Mayor Gerardo Sanchez.

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to approve, ratify and adopt Resolution No. 2048 making the benefits plan effective on July 1, 2018. Motion passed unanimously.

6. D. Discussion and possible action on any and all matters regarding Resolution No. 2052. A resolution of the Mayor and City Council of the City of San Luis, Arizona, supporting the establishment of the Census 2020 Complete Count Committee and to encourage every person to be counted. (Jose A. Guzman, Director of Planning and Zoning)

Mr. Tadeo De La Hoya, City Manager, commented as a member of the Board of Directors for the National Association of Latino Elected and Appointed Officials better known as NALEO that accurate census data are key for federal funding allocations to state and localities. Federal resources are divided up between jurisdictions according to what Census data tell us about various communities' demographic characteristics, needs, and assets. In order for Arizona to receive its fair share, the Census Bureau must master the difficult task of accurately counting the state's dynamic, diverse population. Historically, certain hard-to-reach populations are more difficult to count than others. Arizona is home to disproportionate shares of populations that are most frequently undercounted, including children, Latinos and Native Americans. For example, Arizona is the top ten state in the nation in terms of share of its population that is Native American. Although Arizona's urban population has increased in lockstep with other states, there are still a significant number of Arizonans who reside in underdeveloped rural areas with insufficient infrastructure, including parts of the state's large Navajo, Hopi, and other reservations. Census data have ensured that the state receives significant shares of federal Rural Electrification and Rural Broadband Access loans to help Arizona communities stay safe, healthy, and connected. Arizona is home

to a significant number of veterans who are older on average than veterans elsewhere in the country, and who face significant challenges in finding employment and supporting themselves and their families after their service has ended. Thanks to Census data, the Department of Labor allocated about $17 million to Arizona between Fiscal Years 2000 and 2012 under the Disabled Veterans' Outreach Program. Arizona is known for its beautiful scenery and tourist attractions, much of it located on federal land. Census data help determine how much local Arizona governments lose in local taxes on federally-owned land, and have ensured compensation for those amounts in the form of Payments in Lieu of Taxes from the Department of the Interior: in Fiscal Year 2016, Arizona received more than $35 million from this program. With Latinos now being the second largest population group and one out of every six Americans, a full and accurate data about the Latino community are critical for our country's economic, social and civic well-being. He added that this resolution establishes participation in the regional Yuma County Complete Count Committee.

Ms. Emely Verdugo, Southern Arizona Partnership Specialist of the U.S. Census Bureau, explained that it is important for small communities to be fully counted and she asked the Mayor and City Council to approve the proposed resolution to be a part of the Regional Yuma County Complete.

Mr. Jose Guzman, Director of Planning & Zoning, stated that the city will later form a local committee which will consist of two (2) city staff members, two (2) community leaders, and two (2) Council Members.

Mr. De La Hoya said that the appointment will be placed on the Agenda scheduled for August 22, 2018 and the training will take place on August 27, 2018 at 10:00 a.m. at Yuma City Hall.

MOTION: Council Member Gloria Torres/Council Member Ruben Walshe to approve Resolution No. 2052. Motion passed unanimously.

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez informed that on August 13 and August 14 the pilot program for the first ever curbs and side recycling is taking place in the City of San Luis. There will be 720 families participating in this recycling program in Los Alamos and Los Jardines; the City of San Luis is partnering with the City of Somerton.

Vice Mayor Maria Cecilia Ramos informed that they met yesterday, August 7, 2018 at La Bodega for the land donation of the future safe house in the city, the land was donated to Tumbaga a non-profit organization, they are just waiting for the letter from the IRS stating that they are officially a non-profit.

Mr. Eulogio Vera, Director of Public Works, informed that the project in downtown San Luis is a Yuma County Flood Control project funded with funds from Yuma County Flood Control that city's residents pay. They have been encountering a lot of conflicts such as unknown utilities in the ground therefore they are moving slower than anticipated. They are about to complete D Street, halfway with C Street and getting started with B Street. This project consists of installing a new stone grain.

Council Member Africa Luna-Carrasco asked if the city is addressing traffic congestions to residents. Mr. Vera responded that the city is doing as much as possible in addressing and coordinating in a way of informing residents of alternative routes to get to a location and access to local businesses is provided.

Mr. Tadeo De La Hoya, City Manager, informed that the complaints on facebook received from residents is regarding the notice given to residents as to what streets will be closed.

8. CALL TO THE PUBLIC

Mr. Jose Luis Reyes Jr., 323 Villa Street, San Luis, AZ, stated that he belongs to a local community church and is a volunteer for a state office. He added that he is interested in a project to help people who have problems with drugs, mental issues, and suicidal kids as he himself had these problems, however someone believed in him. There are homeless residents who do not have a place to live and asked the city if it was possible to assist financially to establish a non-profit organization that will help this type of people who can get integrated back to society.

Mayor Gerardo Sanchez asked Mr. Reyes to provide his information to Ms. Francia Alonso, Assistant to the City Council.

9. EXECUTIVE SESSION

Vote to hold an Executive Session pursuant to A.R.S. §§38-431.03(A)(1)(3) and (4).

Discussion and possible action to hold an executive session pursuant to A.R.S. §38-431.03(A) subsections (1),(3) and (4) on any and all matters relating to the position of

Magistrate to discuss or consider employment, assignment, appointment, including possible discussion of confirmation of appointment and/or discussion of approval of terms and/or conditions pursuant to San Luis City Code §34.20, and consultation with the City Attorney or City's attorneys regarding the same. **(Kay Marion Macuil, City Attorney)**

MOTION: Council Member Africa Luna-Carrasco/Council Member Ruben Walshe to go into Executive Session at approximately 8:00 p.m. Motion passed unanimously.

10. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to go into Regular Session at approximately 8:31 p.m. Motion passed unanimously.

11. DISCUSSION AND POSSIBLE ACTION ITEM:

11. A. Discussion and possible action regarding any and all matters related to the appointment of a Magistrate. **(Tadeo A. De La Hoya, City Manager)**

Ms. Kay Macuil, City Attorney, explained that the contract did not include a start date and asked the Mayor and City Council if a start date could be added to the motion or direct staff to negotiate the start date.

MOTION: Council Member Matias Rosales/Council Member Africa Luna-Carrasco to appoint Nohemy Echavarria as Magistrate and approve and adopt the proposed contract for Magistrate to start as soon as possible. Motion passed unanimously.

ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Ruben Walshe to adjourn the Regular Council meeting at approximately 8:33 p.m. Motion passed unanimously.

Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council meeting of the San Luis City Council held on August 08, 2018. I further certify the meeting was duly called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on August 22, 2018.

Dated this 28th day of August, 2018.

/s/ Sonia Cornelio, City Clerk