



NOTICE OF REGULAR COUNCIL MEETING

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m., Wednesday, September 12, 2018. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Junta Regular a las 7:00 p.m., el día Miercoles, 12 de Septiembre del 2018. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AMENDED AGENDA

9/11/2018

**AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
September 12, 2018
7:00 p.m.**

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION. THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS; IF AUTHORIZED BY LAW AND BY A MAJORITY VOTE OF A QUORUM OF CITY COUNCIL MEMBERS PRESENT, AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE VOTE IN ACCORDANCE WITH A.R.S. §38-431.03(A) AND THE MEETING WILL BE TEMPORARILY RECESSED WHILE THE CITY COUNCIL RETIRES TO EXECUTIVE SESSION WHICH WILL NOT BE OPEN TO THE PUBLIC.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION**
- 4. CONSENT AGENDA**

All matters are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
- 4. A. DISBURSEMENTS FROM AUGUST 11, 2018 TO AUGUST 31, 2018**

Total Disbursements \$1,048,996.34
(One Million, Forty-Eight Thousand, Nine Hundred Ninety-Six Dollars and Thirty-Four Cents)
- 5. DISCUSSION AND POSSIBLE ACTION ITEMS:**
- 5. A.** Discussion and possible action to approve and authorize the transfer of funds from Council Contingencies to the general non-departmental section to cover an unexpected invoice regarding the Interagency Agreement with the Arizona Department of Revenue (AZDOR). **(Monica Castro, Director of the Finance)**
- 5. B.** Presentation followed by discussion on any and all matters regarding the San Luis Sustainable Development Technical Assistance Final Report. **(Karen Handsfield of General Service Administration (GSA) and Scott Stollman of Environmental Protection Agency (EPA))**

5. C. Discussion and possible action on any and all matters regarding the contribution to the Greater Yuma Port Authority, Inc. for Fiscal Year 2018-2019. **(Tadeo A. De La Hoya, City Manager and Francia Alonso, Acting Public Information Officer)**
5. D. Discussion and possible action on any and all matters regarding approval of a contract with Yuma County Arts and Cultural Group for the 2019 Annual Blazing Desert ComicCon event in San Luis, Arizona for Fiscal Year 2018-2019. **(Tadeo A. De La Hoya, City Manager and Francia Alonso, Acting Public Information Officer)**
5. E. Discussion and possible action on any and all matters regarding approval of a contract with Yuma County Arts and Cultural Group for the San Luis Film Festival event in San Luis, Arizona for Fiscal Year 2018-2019. **(Tadeo A. De La Hoya, City Manager and Francia Alonso, Acting Public Information Officer)**
5. F. Discussion and possible action on any and all matters regarding the appointments of members to the Public Safety Personnel Retirement System Board for Police and Fire Departments. **(Tadeo A. De La Hoya, City Manager)**
5. G. Discussion and possible action on any and all matters regarding Resolution No. 2054. A resolution of the Mayor and Council of the City of San Luis, Arizona declaring and adopting the results of the Primary Election held August 28, 2018 in the City of San Luis, Arizona. **(Sonia Cornelio, City Clerk)**
5. H. Issuance of Certificates of Election to Mayor Elect Gerardo Sanchez and Council Members Elect Mario Buchanan Jr., Africa Luna-Carrasco and Jose Ponce. **(Sonia Cornelio, City Clerk)**
5. I. Discussion and possible action on any and all matters regarding the appointment of a member to serve on the San Luis Complete Count Committee for the Census 2020. (CONTINUED ITEM FROM REGULAR CITY COUNCIL MEETING HELD AUGUST 22, 2018) **(Jose A. Guzman, Director of Planning and Zoning)**
5. J. Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2018-0298 and Ordinance No. 383. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations by adding Section 152.301 Landscaping Exemptions and Waivers; repealing any conflicting provisions, and providing for severability. **(Jose A. Guzman, Director of Planning and Zoning)**
- A. Open public hearing
1. Staff presentation
 2. Call to the Public on this item
- B. Close public hearing
- C. Action on Reading of Ordinance No. 383 by title only
(City Clerk to read Ordinance by title only)
- D. Action on Ordinance No. 383
6. **SUMMARY OF CURRENT EVENTS**
Events by Mayor, Council Members and/or City Manager pursuant to A.R.S. §38-431.02 (K).

7. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. ADJOURNMENT



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

4.A.

Meeting Date: 09/12/2018

Summary

DISBURSEMENTS FROM AUGUST 11, 2018 TO AUGUST 31, 2018

Total Disbursements \$1,048,996.34

(One Million, Forty-Eight Thousand, Nine Hundred Ninety-Six Dollars and Thirty-Four Cents)

Attachments

Disbursement 9/12/2018



City of San Luis

Finance Department

COUNCIL MEETING SEPTEMBER 12, 2018
Disbursement Reports from 8/11/2018 to 8/31/2018

| <u>Bank Accounts</u> | <u>Check Date</u> | <u>Amount</u> | <u>Schedule</u> |
|--------------------------------|-------------------|---------------|-----------------|
| Accounts Payable Check Account | 8/16/2018 | \$ 263,610.47 | Schedule A |
| Payroll Check Account | 8/21/2018 | \$ 4,846.67 | Schedule B |
| Payroll Check Account | 8/22/2018 | \$ 281,973.79 | Schedule C |
| Accounts Payable Check Account | 8/23/2018 | \$ 303,791.54 | Schedule D |
| Accounts Payable Check Account | 8/30/2018 | \$ 194,773.87 | Schedule E |

Total Disbursements: \$ 1,048,996.34

Please contact Ms. Monica Castro prior to the meeting if additional information is needed.

Prepared by Angelica V. Castro:

Verified by Director of Finance:

For Council approval on:

Mayor:

Council:

RECEIVED

2018 SEP -4 P 1:11

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

City of San Luis

Payment Register

From Payment Date: 8/13/2018 - To Payment Date: 8/16/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|----------------------|------|--------------|-------------|----------------------------|--------|------------|---------------------------|--------------------------|---------------|
| Grand Totals: | | | | | | | | | |
| All | | | | | | | | | |
| | | | | | | | Transaction Amount | Reconciled Amount | |
| | | Open | | | | | \$263,610.47 | \$0.00 | |
| | | Reconciled | | | | | \$0.00 | \$0.00 | |
| | | Voided | | | | | \$0.00 | \$0.00 | |
| | | Stopped | | | | | \$0.00 | \$0.00 | |
| | | Total | | | | | 77 | \$263,610.47 | \$0.00 |
| Checks | | | | | | | | | |
| | | | | | | | Transaction Amount | Reconciled Amount | |
| | | Open | | | | | \$263,610.47 | \$0.00 | |
| | | Reconciled | | | | | \$0.00 | \$0.00 | |
| | | Voided | | | | | \$0.00 | \$0.00 | |
| | | Stopped | | | | | \$0.00 | \$0.00 | |
| | | Total | | | | | 77 | \$263,610.47 | \$0.00 |
| All | | | | | | | | | |
| | | | | | | | Transaction Amount | Reconciled Amount | |
| | | Open | | | | | \$263,610.47 | \$0.00 | |
| | | Reconciled | | | | | \$0.00 | \$0.00 | |
| | | Voided | | | | | \$0.00 | \$0.00 | |
| | | Stopped | | | | | \$0.00 | \$0.00 | |
| | | Total | | | | | 77 | \$263,610.47 | \$0.00 |

Prepared By:
Maggie Dominguez
 Date: *8/16/18*


Payment Register

From Payment Date: 8/13/2018 - To Payment Date: 8/16/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------------------------------------|------------|--------|-------------|----------------------------|------------------|------------------------------------|-----------------------|----------------------|------------|
| 1BYPAYABLE - 1st BY Accounts Payable | | | | | | | | | |
| <u>Check</u> | | | | | | | | | |
| 85953 | 08/14/2018 | Open | | | Accounts Payable | ARIZONA PUBLIC SERVICE | \$693.84 | | |
| 85954 | 08/14/2018 | Open | | | Accounts Payable | DUMADAG, JONATHAN | \$150.00 | | |
| 85955 | 08/14/2018 | Open | | | Accounts Payable | RODRIGUEZ, OSVALDO | \$101.00 | | |
| 85956 | 08/16/2018 | Open | | | Accounts Payable | 24-7 GET FIT SL, LLC | \$699.65 | | |
| 85957 | 08/16/2018 | Open | | | Accounts Payable | A & H ELECTRIC | \$92.20 | | |
| 85958 | 08/16/2018 | Open | | | Accounts Payable | ADGRAPHIX, LLC | \$92.25 | | |
| 85959 | 08/16/2018 | Open | | | Accounts Payable | AFLAC | \$4,600.62 | | |
| 85960 | 08/16/2018 | Open | | | Accounts Payable | ALONSO, FRANCA | \$172.00 | | |
| 85961 | 08/16/2018 | Open | | | Accounts Payable | ALVAREZ, MIGUEL | \$265.00 | | |
| 85962 | 08/16/2018 | Open | | | Accounts Payable | APPLIED PRODUCTS GROUP LLC | \$10,492.74 | | |
| 85963 | 08/16/2018 | Open | | | Accounts Payable | APS/CLAIM #414-1352-AH | \$50.00 | | |
| 85964 | 08/16/2018 | Open | | | Accounts Payable | ARIZONA DEPARTMENT OF REVENUE | \$77,833.40 | | |
| 85965 | 08/16/2018 | Open | | | Accounts Payable | ARIZONA PUBLIC SERVICE | \$1,260.87 | | |
| 85966 | 08/16/2018 | Open | | | Accounts Payable | BAUERMANN, RICHARD | \$120.00 | | |
| 85967 | 08/16/2018 | Open | | | Accounts Payable | BORDER CONSTRUCTION SPECIALTIES | \$1,574.39 | | |
| 85968 | 08/16/2018 | Open | | | Accounts Payable | BORDER GYM FITNESS LLC | \$506.00 | | |
| 85969 | 08/16/2018 | Open | | | Accounts Payable | BOTELLO, EMMANUEL | \$265.00 | | |
| 85970 | 08/16/2018 | Open | | | Accounts Payable | BOUND TREE MEDICAL, LLC. | \$847.43 | | |
| 85971 | 08/16/2018 | Open | | | Accounts Payable | BUSTAMANTE, MARIA | \$21.01 | | |
| 85972 | 08/16/2018 | Open | | | Accounts Payable | CARBAJAL, EDGAR | \$172.00 | | |
| 85973 | 08/16/2018 | Open | | | Accounts Payable | CASTILLO, DANIA | \$98.00 | | |
| 85974 | 08/16/2018 | Open | | | Accounts Payable | CDWG | \$178.46 | | |
| 85975 | 08/16/2018 | Open | | | Accounts Payable | CENTERLINE SUPPLY WEST | \$4,996.68 | | |
| 85976 | 08/16/2018 | Open | | | Accounts Payable | DANA-KEPNER COMPANY INC. | \$2,437.94 | | |
| 85977 | 08/16/2018 | Open | | | Accounts Payable | DE LA HOYA, TADEO | \$172.00 | | |
| 85978 | 08/16/2018 | Open | | | Accounts Payable | DESERT DOCUMENT SHREDDERS, LLC | \$90.00 | | |
| 85979 | 08/16/2018 | Open | | | Accounts Payable | DESERT WATER | \$33.21 | | |
| 85980 | 08/16/2018 | Open | | | Accounts Payable | FERGUSON WATERWORKS | \$1,718.33 | | |
| 85981 | 08/16/2018 | Open | | | Accounts Payable | FERTIZONA-YUMA L.L.C. | \$435.38 | | |
| 85982 | 08/16/2018 | Open | | | Accounts Payable | GIMBUT, GLENN J. | \$118.00 | | |
| 85983 | 08/16/2018 | Open | | | Accounts Payable | GLOBAL EQUIPMENT COMPANY INC. | \$847.10 | | |
| 85984 | 08/16/2018 | Open | | | Accounts Payable | GOVERNMENT FINANCE OFFICERS | \$250.00 | | |
| 85985 | 08/16/2018 | Open | | | Accounts Payable | GREEN RUBBER- KENNEDY AG | \$253.29 | | |
| 85986 | 08/16/2018 | Open | | | Accounts Payable | GUARDIAN MEDICAL PRODUCTS, LLC | \$232.56 | | |
| 85987 | 08/16/2018 | Open | | | Accounts Payable | GUERRERO, JUAN, MANUEL | \$3,840.00 | | |
| 85988 | 08/16/2018 | Open | | | Accounts Payable | GUZMAN, JOSE, A | \$172.00 | | |
| 85989 | 08/16/2018 | Open | | | Accounts Payable | HEINFELD, MEECH & CO., P.C. | \$15,548.75 | | |
| 85990 | 08/16/2018 | Open | | | Accounts Payable | ID WHOLESALER | \$59.53 | | |
| 85991 | 08/16/2018 | Open | | | Accounts Payable | IPS GROUP INC | \$471.01 | | |
| 85992 | 08/16/2018 | Open | | | Accounts Payable | IRON MOUNTAIN INC | \$67.51 | | |
| 85993 | 08/16/2018 | Open | | | Accounts Payable | LAWSON PRODUCTS INC. | \$1,408.00 | | |
| 85994 | 08/16/2018 | Open | | | Accounts Payable | LOPEZ DOMINGUEZ, JESUS, F | \$100.00 | | |

Payment Register

From Payment Date: 8/13/2018 - To Payment Date: 8/16/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|
| 85995 | 08/16/2018 | Open | | | Accounts Payable | MASSMUTUAL FINANCIAL GROUP | \$60.00 | | |
| 85996 | 08/16/2018 | Open | | | Accounts Payable | NEW YORK LIFE INSURANCE CO. | \$169.12 | | |
| 85997 | 08/16/2018 | Open | | | Accounts Payable | ONE SOURCE DISTRIBUTOR LLC | \$4,117.23 | | |
| 85998 | 08/16/2018 | Open | | | Accounts Payable | PACHECO, CARLOS | \$300.00 | | |
| 85999 | 08/16/2018 | Open | | | Accounts Payable | POLAR ICE LLC | \$316.08 | | |
| 86000 | 08/16/2018 | Open | | | Accounts Payable | PRECISION ELECTRIC CO. INC. | \$2,455.80 | | |
| 86001 | 08/16/2018 | Open | | | Accounts Payable | RAMON MOSQUEDA | \$435.00 | | |
| 86002 | 08/16/2018 | Open | | | Accounts Payable | SAMANIEGO, RODOLFO | \$6.15 | | |
| 86003 | 08/16/2018 | Open | | | Accounts Payable | SAN LUIS SPEAR POINT SOLAR I, LLC | \$13,940.19 | | |
| 86004 | 08/16/2018 | Open | | | Accounts Payable | SILVA, FRANCISCO | \$100.00 | | |
| 86005 | 08/16/2018 | Open | | | Accounts Payable | SIRCHIE FINGER PRINT LABORATORIES | \$1,303.60 | | |
| 86006 | 08/16/2018 | Open | | | Accounts Payable | SMITH, RALPH E. SR. | \$1,080.00 | | |
| 86007 | 08/16/2018 | Open | | | Accounts Payable | STANDARD INSURANCE CO. | \$1,664.75 | | |
| 86008 | 08/16/2018 | Open | | | Accounts Payable | STARKEY, JOHN | \$150.00 | | |
| 86009 | 08/16/2018 | Open | | | Accounts Payable | THE ROACH PEST CONTROL | \$105.00 | | |
| 86010 | 08/16/2018 | Open | | | Accounts Payable | TISCHLERBISE, INC. | \$6,092.00 | | |
| 86011 | 08/16/2018 | Open | | | Accounts Payable | TORRES, JENNY | \$98.00 | | |
| 86012 | 08/16/2018 | Open | | | Accounts Payable | TOTER LLC | \$34,952.01 | | |
| 86013 | 08/16/2018 | Open | | | Accounts Payable | ULINE, INC. | \$95.33 | | |
| 86014 | 08/16/2018 | Open | | | Accounts Payable | UNITED LABORATORIES INC. | \$1,500.00 | | |
| 86015 | 08/16/2018 | Open | | | Accounts Payable | UNIVERSAL BACKGROUND SCREENING INC | \$177.00 | | |
| 86016 | 08/16/2018 | Open | | | Accounts Payable | VISION SERVICE PLAN OF ARIZONA | \$21.42 | | |
| 86017 | 08/16/2018 | Open | | | Accounts Payable | WAXIE SANITARY SUPPLY | \$535.95 | | |
| 86018 | 08/16/2018 | Open | | | Accounts Payable | YUMA COUNTY RECORDER | \$37.50 | | |
| 86019 | 08/16/2018 | Open | | | Accounts Payable | YUMA COUNTY WATER USERS | \$15.00 | | |
| 86020 | 08/16/2018 | Open | | | Accounts Payable | AMERICAN LEGAL PUBLISHING | \$2,533.23 | | |
| 86021 | 08/16/2018 | Open | | | Accounts Payable | DESTINY SOFTWARE, INC | \$6,200.00 | | |
| 86022 | 08/16/2018 | Open | | | Accounts Payable | DPE CONSTRUCTION, INC | \$40,348.52 | | |
| 86023 | 08/16/2018 | Open | | | Accounts Payable | GALERIA CAFE | \$110.00 | | |
| 86024 | 08/16/2018 | Open | | | Accounts Payable | PAT WALKER CONSULTING LLC | \$5,080.00 | | |
| 86025 | 08/16/2018 | Open | | | Accounts Payable | RADIKAL FASHION | \$1,800.00 | | |
| 86026 | 08/16/2018 | Open | | | Accounts Payable | ENTERTAINMENT MAGAZINE LLC UNITED RENTALS (NORTH AMERICA), INC. | \$289.44 | | |
| 86027 | 08/16/2018 | Open | | | Accounts Payable | WILLDAN FINANCIAL SERVICES | \$3,000.00 | | |
| 86028 | 08/16/2018 | Open | | | Accounts Payable | YUMA COUNTY | \$500.00 | | |
| 86029 | 08/16/2018 | Open | | | Accounts Payable | YUMA COUNTY ATTORNEYS OFFICE | \$485.00 | | |
| | | | | | | 77 Transactions | \$263,610.47 | | |

Type Check Totals:
1BPAYABLE - 1st BY Accounts Payable Totals

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|------------|-------|--------------------|-------------------|
| | Open | 77 | \$263,610.47 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 77 | \$263,610.47 | \$0.00 |



Schedule B

Pay Day Register

Pay Date Range 08/01/18 - 08/31/18

Pay Batch 201808M

Pay Batch 201808M Total

Employees in Pay Batch 7

Female Employees in Pay Batch 3

| Hours Description | Hours | Gross | Withholdings and Deductions | Gross Base | Benefits | Gross Base |
|-------------------------|---------------|-------------------|-----------------------------|---------------------|-------------------------|--------------------|
| 102 - SALARY | .0000 | 7,550.00 | Gross | 7,700.00 | ASRS/EORP - LEGACY RATE | 897.48 .00 |
| 806 - TELEPHONE STIPEND | .0000 | 150.00 | Imputed Income | | Dental Council | 265.31 .00 |
| Total | 0.0000 | \$7,700.00 | FEDERAL TAX WITHHOLDING | 32.04 | EODCRS - COUNCIL | 1.13 .00 |
| | | | SOCIAL SECURITY TAX | 477.40 | EODCRS - DISABILITY | 54.00 .00 |
| | | | MEDICARE | 111.67 | EODCRS/EORP LEGACY RATE | 499.50 .00 |
| | | | STATE WITHHOLDING | 152.21 | Health Council | 6,693.88 .00 |
| | | | Council Retirement EORP | 588.50 | Retirement Council EORP | 3,536.25 5,750.00 |
| | | | Dental Council | 147.98 | Vision Council | 74.90 .00 |
| | | | EODCRS - COUNCIL | 72.00 | Total | \$12,022.45 |
| | | | EODCRS - DISABILITY | 1.13 | | |
| | | | Medical Council | 1,216.20 | Workers' Comp | |
| | | | MISCELLANEOUS | 5.00 | MUNICIPAL/ TOWN/ | 134.77 7,700.00 |
| | | | Vision Council | 49.20 | Total | \$134.77 |
| | | | Net | \$4,846.67 ✓ | | |
| | | | | | Direct Deposits | Amount |
| | | | | | 1st Bank Yuma | 727.45 |
| | | | | | Chase Bank | 738.14 |
| | | | | | Federal Credit Union | 916.28 |
| | | | | | REALTORS FED CRED UNION | 221.10 |
| | | | | | Sunbank | 1,005.82 |
| | | | | | Wells Fargo | 413.93 |
| | | | | | Total | \$4,022.72 |
| | | | | | Check | \$823.95 |

Prepared by:
Debora Luna

Date:





Schedule C Pay Day Register

Pay Date Range 08/04/18 - 08/17/18

Pay Batch 201817

| | | | | | |
|-------------------------------|---------------------|-----------|-----------------------------|--------------------|------------|
| PSPRS POLICE DB RATE - TIER | 3,713.25 | 31,873.45 | Workers' Comp | | Gross Base |
| PSPRS POLICE DB RATE - TIER 2 | 444.26 | 3,813.41 | ANIMAL CONTROL OFFICERS | 58.66 | 2,606.78 |
| PSPRS POLICE DB RATE - TIER 3 | 567.83 | 5,712.53 | ATTORNEY- ALL & CLERICAL- | 58.11 | 26,403.06 |
| STANDARD LIFE ADDTNL | 851.68 | .00 | AUTO SERVICE/ REPAIR | 124.58 | 4,465.25 |
| TRANSWESTERN MEXICAN | 96.26 | .00 | BUILDING- NOC OPER BY | 912.11 | 25,196.79 |
| U.S. MEX DENTAL - EE & | 592.48 | .00 | BUS COMPANY AND DRIVERS | 138.40 | 2,507.20 |
| U.S. MEX DENTAL - EE & | 63.48 | .00 | CLERICAL OFFICE/ LIBRARY/ | 227.57 | 94,812.17 |
| UNITED WAY | 14.00 | .00 | Electrician | 60.10 | 1,914.00 |
| US & MEX DENTAL= FAMILY | 554.82 | .00 | FIREFIGHTERS | 107.81 | 3,062.80 |
| US & MEX HEALTH = C | 6,141.80 | .00 | FIREFIGHTERS & DRIVERS | 2,322.36 | 65,976.34 |
| US & MEX HEALTH = FAMILY | 5,041.30 | .00 | GARBAGE/ ASH/ REFUSE | 344.40 | 5,510.29 |
| US & MEX HEALTH = SP | 1,048.60 | .00 | MUNICIPAL/ TOWN/ | 92.31 | 5,274.62 |
| VSP - VISION FAMILY | 615.00 | .00 | PARKS- NOC ALL EMPLOYEES | 560.38 | 18,076.54 |
| Net | <u>\$281,973.79</u> | | POLICE OFFICERS | 3,891.96 | 88,857.92 |
| | | | RECREATION- ALL EMPLOYEES/ | 224.59 | 16,395.38 |
| | | | SEWAGE DISPOSAL/ PLANT | 623.29 | 18,118.75 |
| | | | Street or Road Construction | 1,742.64 | 21,701.12 |
| | | | WATERWORKS OPERATIONS | 570.86 | 16,451.24 |
| | | | Total | <u>\$12,060.13</u> | |

| Direct Deposits | Amount |
|---------------------------|---------------------|
| 1st Bank Yuma | 23,771.17 |
| ACADEMY BANK | 1,973.27 |
| Bank of America | 300.00 |
| BBVA COMPASS | 845.51 |
| Charles Sch | 300.00 |
| Chase Bank | 126,199.04 |
| CHASE BANK CA | 2,810.52 |
| CHASE BANK MORGAN | 1,278.13 |
| chase centro | 943.63 |
| Federal Credit Union | 36,345.59 |
| HUGHES FCU | 100.00 |
| National Bank | 500.00 |
| Navy Federal | 7,107.19 |
| NetSpend Corporation DD | 120.00 |
| NORTH ISLAND CREDIT UNION | 1,012.64 |
| Sunbank | 1,043.22 |
| WASHINGTON FEDERAL | 1,314.63 |
| Wells Fargo | 53,577.98 |
| Total | <u>\$259,542.52</u> |

Check \$22,431.27

Prepared by:
Deborah Luna

Deborah Luna

Payment Register

From Payment Date: 8/20/2018 - To Payment Date: 8/23/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|----------------------|------|--------|-------------|----------------------------|------------|------------|-----------------------|----------------------|-------------------|
| | | | | | Voided | | 0 | \$0.00 | \$0.00 |
| | | | | | Stopped | | 0 | \$0.00 | \$0.00 |
| | | | | | Total | | 142 | \$303,791.54 | \$0.00 |
| <hr/> | | | | | | | | | |
| | | All | | | Status | | Count | Transaction Amount | Reconciled Amount |
| | | | | | Open | | 142 | \$303,791.54 | \$0.00 |
| | | | | | Reconciled | | 0 | \$0.00 | \$0.00 |
| | | | | | Voided | | 0 | \$0.00 | \$0.00 |
| | | | | | Stopped | | 0 | \$0.00 | \$0.00 |
| | | | | | Total | | 142 | \$303,791.54 | \$0.00 |
| <hr/> | | | | | | | | | |
| Grand Totals: | | | | | | | | | |
| | | Checks | | | Status | | Count | Transaction Amount | Reconciled Amount |
| | | | | | Open | | 142 | \$303,791.54 | \$0.00 |
| | | | | | Reconciled | | 0 | \$0.00 | \$0.00 |
| | | | | | Voided | | 0 | \$0.00 | \$0.00 |
| | | | | | Stopped | | 0 | \$0.00 | \$0.00 |
| | | | | | Total | | 142 | \$303,791.54 | \$0.00 |
| <hr/> | | | | | | | | | |
| | | All | | | Status | | Count | Transaction Amount | Reconciled Amount |
| | | | | | Open | | 142 | \$303,791.54 | \$0.00 |
| | | | | | Reconciled | | 0 | \$0.00 | \$0.00 |
| | | | | | Voided | | 0 | \$0.00 | \$0.00 |
| | | | | | Stopped | | 0 | \$0.00 | \$0.00 |
| | | | | | Total | | 142 | \$303,791.54 | \$0.00 |

Prepared By:
Maggie Dominguez
Date: Maggie D.
8/23/18
C

Payment Register

From Payment Date: 8/20/2018 - To Payment Date: 8/23/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------------------------------------|------------|--------|-------------|----------------------------|---------------------------|---|-----------------------|----------------------|------------|
| 1BYPAYABLE - 1st BY Accounts Payable | | | | | | | | | |
| <u>Check</u> | | | | | | | | | |
| 86030 | 08/20/2018 | Open | | | Accounts Payable | ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY | \$65.00 | | |
| 86031 | 08/20/2018 | Open | | | Accounts Payable | ARIZONA DEPARTMENT OF REVENUE / TPT | \$39,489.17 | | |
| 86032 | 08/20/2018 | Open | | | Accounts Payable | JAMES DAVEY AND ASSOCIATES | \$24,832.00 | | |
| 86033 | 08/21/2018 | Open | | | Utility Management Refund | RAMOS, MARIA | \$86.75 | | |
| 86034 | 08/21/2018 | Open | | | Utility Management Refund | AGUILAR, ESQUIUEL | \$6.00 | | |
| 86035 | 08/21/2018 | Open | | | Utility Management Refund | CASTILLO, MICHAEL , I | \$41.67 | | |
| 86036 | 08/21/2018 | Open | | | Utility Management Refund | ESPINOZA, CARMEN, J | \$146.48 | | |
| 86037 | 08/21/2018 | Open | | | Utility Management Refund | GUZMAN, CESAR, A | \$130.26 | | |
| 86038 | 08/21/2018 | Open | | | Utility Management Refund | HERNANDEZ, ANITA C | \$79.56 | | |
| 86039 | 08/21/2018 | Open | | | Utility Management Refund | ITURRIOS, MIGUEL & MARIA | \$147.64 | | |
| 86040 | 08/21/2018 | Open | | | Utility Management Refund | LARIOS DE IBARRA, ODILA & DANIEL IBARRA | \$4.07 | | |
| 86041 | 08/21/2018 | Open | | | Utility Management Refund | LIMON, ALBERTO | \$166.02 | | |
| 86042 | 08/21/2018 | Open | | | Utility Management Refund | LOPEZ, ESTHER | \$20.24 | | |
| 86043 | 08/21/2018 | Open | | | Utility Management Refund | NUEVO MUNDO / SHIM JAE HYUM | \$430.82 | | |
| 86044 | 08/21/2018 | Open | | | Utility Management Refund | ONTIVEROS, ANYLU | \$57.67 | | |
| 86045 | 08/21/2018 | Open | | | Utility Management Refund | RAMIREZ, LUZ E | \$22.24 | | |
| 86046 | 08/21/2018 | Open | | | Utility Management Refund | SALVATIERRA, CARLOS & AMANDA | \$9.93 | | |
| 86047 | 08/21/2018 | Open | | | Utility Management Refund | SANCHEZ, RAUL, V | \$14.65 | | |
| 86048 | 08/21/2018 | Open | | | Utility Management Refund | SILVA, DANNY & BRENDA | \$126.59 | | |
| 86049 | 08/21/2018 | Open | | | Utility Management Refund | VALDEZ, ROSARIO J | \$124.49 | | |
| 86050 | 08/21/2018 | Open | | | Utility Management Refund | ZARAGOZA, RAMONA, M | \$23.88 | | |
| 86051 | 08/21/2018 | Open | | | Accounts Payable | SERBALIK PLC, STEVEN, J | \$5,000.00 | | |
| 86052 | 08/23/2018 | Open | | | Accounts Payable | BROWNE, JOSEPH, S | \$3.51 | | |
| 86053 | 08/23/2018 | Open | | | Accounts Payable | CALIFORNIA STATE DISBURSEMENT UNIT | \$160.61 | | |
| 86054 | 08/23/2018 | Open | | | Accounts Payable | FOP/ALC | \$240.00 | | |
| 86055 | 08/23/2018 | Open | | | Accounts Payable | PIONEER CREDIT RECOVERY, INC | \$147.29 | | |
| 86056 | 08/23/2018 | Open | | | Accounts Payable | SAN LUIS POLICE OFFICERS ASSOC | \$480.00 | | |
| 86057 | 08/23/2018 | Open | | | Accounts Payable | SANCHEZ, RICARDO | \$6.30 | | |

Payment Register

From Payment Date: 8/20/2018 - To Payment Date: 8/23/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 86058 | 08/23/2018 | Open | | | Accounts Payable | SUPPORT PAYMENT CLEARINGHOUSE | \$4,197.81 | | |
| 86059 | 08/23/2018 | Open | | | Accounts Payable | UNITED WAY OF YUMA COUNTY INC. | \$14.00 | | |
| 86060 | 08/23/2018 | Open | | | Accounts Payable | UNITED YUMA FIRE FIGHTERS- IAFF | \$600.00 | | |
| 86061 | 08/23/2018 | Open | | | Accounts Payable | A & H ELECTRIC | \$243.40 | | |
| 86062 | 08/23/2018 | Open | | | Accounts Payable | ACCUSOX | \$3,710.08 | | |
| 86063 | 08/23/2018 | Open | | | Accounts Payable | ALSCO, INC | \$241.68 | | |
| 86064 | 08/23/2018 | Open | | | Accounts Payable | ALVAREZ, MIGUEL | \$76.00 | | |
| 86065 | 08/23/2018 | Open | | | Accounts Payable | ANGEL'S TOWING SERVICE/AUTO SALES | \$1,425.00 | | |
| 86066 | 08/23/2018 | Open | | | Accounts Payable | ARCTIC GLACIER USA INC | \$121.41 | | |
| 86067 | 08/23/2018 | Open | | | Accounts Payable | ARELLANO NIEBLAS, ISAAC | \$64.00 | | |
| 86068 | 08/23/2018 | Open | | | Accounts Payable | ARIZONA DEPARTMENT OF REVENUE / TPT | \$121.20 | | |
| 86069 | 08/23/2018 | Open | | | Accounts Payable | ARROW SECURITY | \$765.00 | | |
| 86070 | 08/23/2018 | Open | | | Accounts Payable | B&H REFRIGERATION COMPANY | \$748.73 | | |
| 86071 | 08/23/2018 | Open | | | Accounts Payable | B.B.A.R, INC | \$4,038.11 | | |
| 86072 | 08/23/2018 | Open | | | Accounts Payable | BECERRA, GABRIELA | \$60.00 | | |
| 86073 | 08/23/2018 | Open | | | Accounts Payable | BINGHAM EQUIPMENT CO | \$508.52 | | |
| 86074 | 08/23/2018 | Open | | | Accounts Payable | BLT ASPHALT LLC | \$755.52 | | |
| 86075 | 08/23/2018 | Open | | | Accounts Payable | BLT READY MIX CONCRETE LLC | \$1,914.21 | | |
| 86076 | 08/23/2018 | Open | | | Accounts Payable | BORDER CONSTRUCTION SPECIALTIES | \$1,358.56 | | |
| 86077 | 08/23/2018 | Open | | | Accounts Payable | BORREGO BROTHERS, INC | \$3,234.77 | | |
| 86078 | 08/23/2018 | Open | | | Accounts Payable | CAMPA, OMAR | \$38.00 | | |
| 86079 | 08/23/2018 | Open | | | Accounts Payable | CDWG | \$3,141.07 | | |
| 86080 | 08/23/2018 | Open | | | Accounts Payable | CENTERLINE SUPPLY WEST | \$4,884.10 | | |
| 86081 | 08/23/2018 | Open | | | Accounts Payable | CENTURYLINK | \$288.25 | | |
| 86082 | 08/23/2018 | Open | | | Accounts Payable | CHAVEZ, JULIO, CESAR | \$20.00 | | |
| 86083 | 08/23/2018 | Open | | | Accounts Payable | CLEAR CHANNEL AIRPORTS | \$167.79 | | |
| 86084 | 08/23/2018 | Open | | | Accounts Payable | DESERT DOCUMENT SHREDDERS, LLC | \$76.60 | | |
| 86085 | 08/23/2018 | Open | | | Accounts Payable | DESERT VALLEY SERVICES, INC | \$354.84 | | |
| 86086 | 08/23/2018 | Open | | | Accounts Payable | DESERT WATER | \$579.83 | | |
| 86087 | 08/23/2018 | Open | | | Accounts Payable | FERGUSON WATERWORKS | \$298.62 | | |
| 86088 | 08/23/2018 | Open | | | Accounts Payable | FIREFIGHTER SELECTION, INC. | \$523.80 | | |
| 86089 | 08/23/2018 | Open | | | Accounts Payable | FNP-C & ASSOCIATES PLLC | \$270.00 | | |
| 86090 | 08/23/2018 | Open | | | Accounts Payable | FRANCO LUNA, ROSSMART , FELIPE | \$74.00 | | |
| 86091 | 08/23/2018 | Open | | | Accounts Payable | GALAVIZ, LIZANDRO | \$113.00 | | |
| 86092 | 08/23/2018 | Open | | | Accounts Payable | GARCIA BENITEZ, JESSICA | \$126.05 | | |
| 86093 | 08/23/2018 | Open | | | Accounts Payable | GONZALEZ, CLEOTILDE | \$200.00 | | |
| 86094 | 08/23/2018 | Open | | | Accounts Payable | GONZALEZ, SANTIAGO, A | \$2,440.36 | | |
| 86095 | 08/23/2018 | Open | | | Accounts Payable | GUARDIAN MEDICAL PRODUCTS, LLC | \$4,245.21 | | |
| 86096 | 08/23/2018 | Open | | | Accounts Payable | HILL BROTHERS CHEMICAL CO. | \$3,238.45 | | |
| 86097 | 08/23/2018 | Open | | | Accounts Payable | JACUINDE, TOMAS | \$74.00 | | |
| 86098 | 08/23/2018 | Open | | | Accounts Payable | JAMES DAVEY AND ASSOCIATES | \$6,240.67 | | |
| 86099 | 08/23/2018 | Open | | | Accounts Payable | JIMENEZ, MARTHA | \$220.00 | | |

Payment Register

From Payment Date: 8/20/2018 - To Payment Date: 8/23/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 86100 | 08/23/2018 | Open | | | Accounts Payable | KINGHOSE INDUSTRY LLC | \$1,418.66 | | |
| 86101 | 08/23/2018 | Open | | | Accounts Payable | KTL&C, LLC. | \$75.00 | | |
| 86102 | 08/23/2018 | Open | | | Accounts Payable | LEGROS, BRIAN, SEAN | \$567.50 | | |
| 86103 | 08/23/2018 | Open | | | Accounts Payable | LEON, MARISSA, L | \$40.58 | | |
| 86104 | 08/23/2018 | Open | | | Accounts Payable | LOOMIS | \$1,429.03 | | |
| 86105 | 08/23/2018 | Open | | | Accounts Payable | LOWE'S HIW, INC. | \$365.78 | | |
| 86106 | 08/23/2018 | Open | | | Accounts Payable | M & Y ELECTRICAL LLC | \$2,846.00 | | |
| 86107 | 08/23/2018 | Open | | | Accounts Payable | MCNEECE BROS. OIL COMPANY, INC | \$32,819.80 | | |
| 86108 | 08/23/2018 | Open | | | Accounts Payable | MEDINA, JOSE | \$38.00 | | |
| 86109 | 08/23/2018 | Open | | | Accounts Payable | MEJIA, JOSE | \$160.00 | | |
| 86110 | 08/23/2018 | Open | | | Accounts Payable | MENDEZ, MARTIN | \$42.02 | | |
| 86111 | 08/23/2018 | Open | | | Accounts Payable | MGM INTERNET SOLUTIONS, INC | \$2,980.00 | | |
| 86112 | 08/23/2018 | Open | | | Accounts Payable | MYRON CORP | \$1,089.37 | | |
| 86113 | 08/23/2018 | Open | | | Accounts Payable | NEBLINA, FRAUSTO, A | \$75.80 | | |
| 86114 | 08/23/2018 | Open | | | Accounts Payable | OFFICE DEPOT | \$3,058.68 | | |
| 86115 | 08/23/2018 | Open | | | Accounts Payable | PEACEKEEPER PRODUCTS INT'L | \$8,349.28 | | |
| 86116 | 08/23/2018 | Open | | | Accounts Payable | PRECISION ELECTRIC CO. INC. | \$2,108.99 | | |
| 86117 | 08/23/2018 | Open | | | Accounts Payable | PRECISION FIRE PROTECTION SRVS, INC | \$220.30 | | |
| 86118 | 08/23/2018 | Open | | | Accounts Payable | PULIDO INIGUEZ, DORADDY, S | \$10.00 | | |
| 86119 | 08/23/2018 | Open | | | Accounts Payable | PURCELL TIRE CO. | \$3,879.18 | | |
| 86120 | 08/23/2018 | Open | | | Accounts Payable | PURCHASE POWER | \$1,020.99 | | |
| 86121 | 08/23/2018 | Open | | | Accounts Payable | QUIÑONES TIRES LLC | \$25.00 | | |
| 86122 | 08/23/2018 | Open | | | Accounts Payable | QUINONEZ, FRANCISCO | \$1,500.00 | | |
| 86123 | 08/23/2018 | Open | | | Accounts Payable | R&M ELECTRIC SUPPLY LLC | \$3,456.11 | | |
| 86124 | 08/23/2018 | Open | | | Accounts Payable | RAMIREZ MUNGUIA, ARTURO, I | \$284.00 | | |
| 86125 | 08/23/2018 | Open | | | Accounts Payable | RAMON MOSQUEDA | \$233.00 | | |
| 86126 | 08/23/2018 | Open | | | Accounts Payable | REDBURN TIRE COMPANY | \$406.69 | | |
| 86127 | 08/23/2018 | Open | | | Accounts Payable | REYNOSO, NIGEL | \$76.00 | | |
| 86128 | 08/23/2018 | Open | | | Accounts Payable | RODARTE, RODRIGO | \$249.30 | | |
| 86129 | 08/23/2018 | Open | | | Accounts Payable | ROMERO, RIGOBERTO | \$33.61 | | |
| 86130 | 08/23/2018 | Open | | | Accounts Payable | ROSALES, MATIAS | \$192.00 | | |
| 86131 | 08/23/2018 | Open | | | Accounts Payable | RUBIO, JAVIER | \$65.97 | | |
| 86132 | 08/23/2018 | Open | | | Accounts Payable | SAM'S CLUB | \$1,857.62 | | |
| 86133 | 08/23/2018 | Open | | | Accounts Payable | SAN LUIS AIR CONDITIONING LLC | \$5,650.00 | | |
| 86134 | 08/23/2018 | Open | | | Accounts Payable | SANDOVAL, KATIA | \$34.00 | | |
| 86135 | 08/23/2018 | Open | | | Accounts Payable | SANTANA, MARCO | \$76.00 | | |
| 86136 | 08/23/2018 | Open | | | Accounts Payable | SEGOVIA, ALMA | \$30.00 | | |
| 86137 | 08/23/2018 | Open | | | Accounts Payable | SIMS MURRAY, LTD. | \$3,460.00 | | |
| 86138 | 08/23/2018 | Open | | | Accounts Payable | SKAGGS COMPANIES, INC | \$1,621.50 | | |
| 86139 | 08/23/2018 | Open | | | Accounts Payable | SOUTH YUMA COUNTY LANDFILL | \$30,185.80 | | |
| 86140 | 08/23/2018 | Open | | | Accounts Payable | SPRAGUES SPORTS INC. | \$249.12 | | |
| 86141 | 08/23/2018 | Open | | | Accounts Payable | STANDARD PRINTING COMPANY, INC | \$2,593.49 | | |
| 86142 | 08/23/2018 | Open | | | Accounts Payable | STOP STICK, LTD | \$9,499.00 | | |
| 86143 | 08/23/2018 | Open | | | Accounts Payable | TERRA TOYS | \$1,467.12 | | |
| 86144 | 08/23/2018 | Open | | | Accounts Payable | THE ROACH PEST CONTROL | \$2,970.00 | | |
| 86145 | 08/23/2018 | Open | | | Accounts Payable | THOMSON WEST PUBLISHING CO. | \$969.50 | | |
| 86146 | 08/23/2018 | Open | | | Accounts Payable | TORRES, JENNY | \$192.00 | | |

Payment Register

From Payment Date: 8/20/2018 - To Payment Date: 8/23/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|---|------------|--------|-------------|----------------------------|------------------|-----------------------------------|-----------------------|----------------------|------------|
| 86147 | 08/23/2018 | Open | | | Accounts Payable | ULINE, INC. | \$726.02 | | |
| 86148 | 08/23/2018 | Open | | | Accounts Payable | US POST MASTER | \$2,647.51 | | |
| 86149 | 08/23/2018 | Open | | | Accounts Payable | USA BLUE BOOK | \$5,258.15 | | |
| 86150 | 08/23/2018 | Open | | | Accounts Payable | VILLAR, GLORIA | \$50.00 | | |
| 86151 | 08/23/2018 | Open | | | Accounts Payable | WAL-MART RESTITUTION RECOVERY | \$34.36 | | |
| 86152 | 08/23/2018 | Open | | | Accounts Payable | WAXIE SANITARY SUPPLY | \$2,173.52 | | |
| 86153 | 08/23/2018 | Open | | | Accounts Payable | YUMA PRINTING & GRAPHIC DEPT. | \$637.34 | | |
| 86154 | 08/23/2018 | Open | | | Accounts Payable | YUMA REGIONAL MEDICAL CENTER | \$37.50 | | |
| 86155 | 08/23/2018 | Open | | | Accounts Payable | YUMA WINNELSON CO. | \$343.12 | | |
| 86156 | 08/23/2018 | Open | | | Accounts Payable | ZAVALA CHAVOLLA, GERARDO | \$150.00 | | |
| 86157 | 08/23/2018 | Open | | | Accounts Payable | CENTURYLINK | \$10,874.37 | | |
| 86158 | 08/23/2018 | Open | | | Accounts Payable | EXCEPTIONAL WATER SYSTEMS, LLC | \$806.50 | | |
| 86159 | 08/23/2018 | Open | | | Accounts Payable | JESSUP, RICHARD | \$76.00 | | |
| 86160 | 08/23/2018 | Open | | | Accounts Payable | LA PEQUENA | \$200.00 | | |
| 86161 | 08/23/2018 | Open | | | Accounts Payable | PUMP SYSTEMS INC. | \$996.00 | | |
| 86162 | 08/23/2018 | Open | | | Accounts Payable | SPECTRUM BUSINESS | \$320.36 | | |
| 86163 | 08/23/2018 | Open | | | Accounts Payable | TRANSWESTERN INSURANCE ADMIN | \$385.00 | | |
| 86164 | 08/23/2018 | Open | | | Accounts Payable | ALTAMIRANO, SONIA | \$50.00 | | |
| 86165 | 08/23/2018 | Open | | | Accounts Payable | AZ STATE PRISON COMPLEX - YUMA | \$89.00 | | |
| 86166 | 08/23/2018 | Open | | | Accounts Payable | AZ STATE PRISON COMPLEX - YUMA | \$283.50 | | |
| 86167 | 08/23/2018 | Open | | | Accounts Payable | BEAMSPEED LLC | \$139.90 | | |
| 86168 | 08/23/2018 | Open | | | Accounts Payable | SPECTRUM BUSINESS | \$7,195.65 | | |
| 86169 | 08/23/2018 | Open | | | Accounts Payable | SPECTRUM BUSINESS | \$7,202.67 | | |
| 86170 | 08/23/2018 | Open | | | Accounts Payable | VERIZON WIRELESS MESSAGING SVC | \$3,408.20 | | |
| 86171 | 08/23/2018 | Open | | | Accounts Payable | YUMA COUNTY WATER USERS | \$5,859.60 | | |
| Type Check Totals: | | | | | | | | | |
| 1BYPAYABLE - 1st BY Accounts Payable Totals | | | | | | | | | |
| | | | | | | | 142 Transactions | \$303,791.54 | |

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|------------|-------|--------------------|-------------------|
| | Open | 142 | \$303,791.54 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |

Payment Register

From Payment Date: 8/27/2018 - To Payment Date: 8/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|---------------------------------|------------------------|----------------------|------------|
| 86252 | 08/30/2018 | Open | | | Accounts Payable | APPLIED PRODUCTS GROUP LLC | \$20,985.48 | | |
| 86253 | 08/30/2018 | Open | | | Accounts Payable | ARIZONA MUNICIPAL RISK | \$3,743.29 | | |
| 86254 | 08/30/2018 | Open | | | Accounts Payable | EXCEPTIONAL WATER SYSTEMS, LLC | \$329.50 | | |
| 86255 | 08/30/2018 | Open | | | Accounts Payable | GARCIA, MICHAEL | \$110.00 | | |
| 86256 | 08/30/2018 | Open | | | Accounts Payable | GUERRERO, JUAN, MANUEL | \$4,800.00 | | |
| 86257 | 08/30/2018 | Open | | | Accounts Payable | LA PEQUENA | \$150.00 | | |
| 86258 | 08/30/2018 | Open | | | Accounts Payable | LESLIE'S POOL SUPPLY INC. | \$1,142.82 | | |
| 86259 | 08/30/2018 | Open | | | Accounts Payable | MECHO'S MOBIL WELDING | \$4,198.00 | | |
| 86260 | 08/30/2018 | Open | | | Accounts Payable | PONCE DE LEON, DANIEL | \$400.00 | | |
| 86261 | 08/30/2018 | Open | | | Accounts Payable | RALPH VELEZ CONSULTING SERVICES | \$7,312.50 | | |
| 86262 | 08/30/2018 | Open | | | Accounts Payable | RALPH VELEZ CONSULTING SERVICES | \$868.24 | | |
| 86263 | 08/30/2018 | Open | | | Accounts Payable | REDBURN TIRE COMPANY | \$510.03 | | |
| 86264 | 08/30/2018 | Open | | | Accounts Payable | RIVERA, MARIA , ELENA | \$75.00 | | |
| 86265 | 08/30/2018 | Open | | | Accounts Payable | SANCHEZ, RICARDO | \$88.56 | | |
| 86266 | 08/30/2018 | Open | | | Accounts Payable | USA BLUE BOOK | \$3,281.43 | | |
| 86267 | 08/30/2018 | Open | | | Accounts Payable | YUMA NURSERY SUPPLY | \$1,343.20 | | |
| | | | | | | | 96 Transactions | \$194,773.87 | |

Type Check Totals:
1BYPAYABLE - 1st BY Accounts Payable Totals

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|-----------|---------------------|-------------------|
| | Open | 96 | \$194,773.87 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 96 | \$194,773.87 | \$0.00 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|-----------|---------------------|-------------------|
| | Open | 96 | \$194,773.87 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 96 | \$194,773.87 | \$0.00 |

Grand Totals:

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|-----------|---------------------|-------------------|
| | Open | 96 | \$194,773.87 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 96 | \$194,773.87 | \$0.00 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|-----------|---------------------|-------------------|
| | Open | 96 | \$194,773.87 | \$0.00 |
| | Reconciled | 0 | \$0.00 | \$0.00 |
| | Voided | 0 | \$0.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 96 | \$194,773.87 | \$0.00 |

Prepared By:
Maggie Dominguez
Date: *8/30/18*

Payment Register

From Payment Date: 8/27/2018 - To Payment Date: 8/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------------------------------------|------------|--------|-------------|----------------------------|------------------|---------------------------------------|-----------------------|----------------------|------------|
| 1BYPAYABLE - 1st BY Accounts Payable | | | | | | | | | |
| <u>Check</u> | | | | | | | | | |
| 86172 | 08/29/2018 | Open | | | Accounts Payable | BEAMSPEED LLC | \$139.90 | | |
| 86173 | 08/29/2018 | Open | | | Accounts Payable | CAMPAS, JESUS | \$91.00 | | |
| 86174 | 08/29/2018 | Open | | | Accounts Payable | DOMINGUEZ, DANIEL | \$91.00 | | |
| 86175 | 08/29/2018 | Open | | | Accounts Payable | GARCIA, ALDO | \$91.00 | | |
| 86176 | 08/29/2018 | Open | | | Accounts Payable | GOMEZ, MARCO | \$91.00 | | |
| 86177 | 08/29/2018 | Open | | | Accounts Payable | RAMON MOSQUEDA | \$797.91 | | |
| 86178 | 08/29/2018 | Open | | | Accounts Payable | SPECTRUM BUSINESS | \$14,535.99 | | |
| 86179 | 08/29/2018 | Open | | | Accounts Payable | STEVENSON, MICHAEL | \$91.00 | | |
| 86180 | 08/29/2018 | Open | | | Accounts Payable | ZENDEJAS, GUILLERMO | \$91.00 | | |
| 86181 | 08/30/2018 | Open | | | Accounts Payable | AIRGAS-WEST | \$1,350.55 | | |
| 86182 | 08/30/2018 | Open | | | Accounts Payable | ALSCO, INC | \$235.43 | | |
| 86183 | 08/30/2018 | Open | | | Accounts Payable | ANGEL'S TOWING SERVICE/AUTO SALES | \$525.00 | | |
| 86184 | 08/30/2018 | Open | | | Accounts Payable | ANIMAL CARE EQUIPMENT AND SERVICES | \$853.80 | | |
| 86185 | 08/30/2018 | Open | | | Accounts Payable | ARIZONA BRAKE & CLUTCH SUPPLY | \$1,898.70 | | |
| 86186 | 08/30/2018 | Open | | | Accounts Payable | ARIZONA PUBLIC SERVICE | \$40.00 | | |
| 86187 | 08/30/2018 | Open | | | Accounts Payable | AUTOZONE STORES, INC | \$394.60 | | |
| 86188 | 08/30/2018 | Open | | | Accounts Payable | BAUERMANN, RICHARD | \$76.00 | | |
| 86189 | 08/30/2018 | Open | | | Accounts Payable | BLT READY MIX CONCRETE LLC | \$563.74 | | |
| 86190 | 08/30/2018 | Open | | | Accounts Payable | BOBADILLA, YADIRA | \$155.00 | | |
| 86191 | 08/30/2018 | Open | | | Accounts Payable | BORDER CONSTRUCTION SPECIALTIES | \$581.57 | | |
| 86192 | 08/30/2018 | Open | | | Accounts Payable | BSN SPORTS | \$3,971.97 | | |
| 86193 | 08/30/2018 | Open | | | Accounts Payable | CENTURYLINK | \$1,397.55 | | |
| 86194 | 08/30/2018 | Open | | | Accounts Payable | CITY OF SOMERTON | \$15,543.57 | | |
| 86195 | 08/30/2018 | Open | | | Accounts Payable | D & H ELECTRIC INC. | \$2,902.15 | | |
| 86196 | 08/30/2018 | Open | | | Accounts Payable | DESERT DOCUMENT SHREDDERS, LLC | \$90.00 | | |
| 86197 | 08/30/2018 | Open | | | Accounts Payable | DOMINGUEZ, DANIEL | \$124.75 | | |
| 86198 | 08/30/2018 | Open | | | Accounts Payable | EAP PREFERRED | \$919.80 | | |
| 86199 | 08/30/2018 | Open | | | Accounts Payable | ECHAVARRIA, NOHEMY | \$133.00 | | |
| 86200 | 08/30/2018 | Open | | | Accounts Payable | FILTRONICA, INC. | \$1,500.00 | | |
| 86201 | 08/30/2018 | Open | | | Accounts Payable | FISHER CHEVROLET - PARTS | \$106.43 | | |
| 86202 | 08/30/2018 | Open | | | Accounts Payable | FISHER CHRYSLER | \$109.28 | | |
| 86203 | 08/30/2018 | Open | | | Accounts Payable | FRESH TERRA SERVICES LLC | \$3,670.00 | | |
| 86204 | 08/30/2018 | Open | | | Accounts Payable | GARCIA-BONILLA, ELIZABETH | \$155.00 | | |
| 86205 | 08/30/2018 | Open | | | Accounts Payable | GONZALEZ, SANTIAGO, A | \$644.70 | | |
| 86206 | 08/30/2018 | Open | | | Accounts Payable | GREEN TECH PLUMBING | \$130.00 | | |
| 86207 | 08/30/2018 | Open | | | Accounts Payable | GUST ROSENFELD P.L.C. | \$2,268.00 | | |
| 86208 | 08/30/2018 | Open | | | Accounts Payable | INTEGRATED WATER SERVICES, INC | \$11,882.20 | | |
| 86209 | 08/30/2018 | Open | | | Accounts Payable | INTERIOR SOLUTIONS OF AZ, LLC | \$432.60 | | |
| 86210 | 08/30/2018 | Open | | | Accounts Payable | JESSUP, RICHARD | \$143.00 | | |
| 86211 | 08/30/2018 | Open | | | Accounts Payable | KINGHOSE INDUSTRY LLC | \$649.43 | | |
| 86212 | 08/30/2018 | Open | | | Accounts Payable | LARA, PAULINO | \$209.00 | | |
| 86213 | 08/30/2018 | Open | | | Accounts Payable | LAWSON PRODUCTS INC. | \$2,142.83 | | |

Payment Register

From Payment Date: 8/27/2018 - To Payment Date: 8/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------------------|---|-----------------------|----------------------|------------|
| 86214 | 08/30/2018 | Open | | | Accounts Payable | LESLIE'S POOL SUPPLY INC. | \$343.61 | | |
| 86215 | 08/30/2018 | Open | | | Accounts Payable | LIBERTY MOTORSPORTS | \$32.25 | | |
| 86216 | 08/30/2018 | Open | | | Accounts Payable | LOPEZ, ENRIQUE | \$76.00 | | |
| 86217 | 08/30/2018 | Open | | | Accounts Payable | LOU'S GLOVES, INC | \$156.00 | | |
| 86218 | 08/30/2018 | Open | | | Accounts Payable | MALLORY SAFETY AND SUPPLY, LLC | \$333.88 | | |
| 86219 | 08/30/2018 | Open | | | Accounts Payable | O'REILLY AUTO PARTS | \$2,038.15 | | |
| 86220 | 08/30/2018 | Open | | | Accounts Payable | PRECISION ELECTRIC CO. INC. | \$2,501.85 | | |
| 86221 | 08/30/2018 | Open | | | Accounts Payable | PUBLIC SAFETY CENTER, INC | \$304.25 | | |
| 86222 | 08/30/2018 | Open | | | Accounts Payable | PURCELL TIRE CO. | \$2,441.98 | | |
| 86223 | 08/30/2018 | Open | | | Accounts Payable | QUINONEZ, FRANCISCO | \$225.00 | | |
| 86224 | 08/30/2018 | Open | | | Accounts Payable | R&M ELECTRIC SUPPLY LLC | \$1,422.55 | | |
| 86225 | 08/30/2018 | Open | | | Accounts Payable | REYNOSO, NIGEL | \$175.00 | | |
| 86226 | 08/30/2018 | Open | | | Accounts Payable | RUIZ, MONICA | \$155.00 | | |
| 86227 | 08/30/2018 | Open | | | Accounts Payable | SAM'S CLUB | \$266.73 | | |
| 86228 | 08/30/2018 | Open | | | Accounts Payable | SERBALIK PLC, STEVEN, J | \$5,000.00 | | |
| 86229 | 08/30/2018 | Open | | | Accounts Payable | SHUCK DRILLING COMPANY LLC | \$16,811.30 | | |
| 86230 | 08/30/2018 | Open | | | Accounts Payable | SOUTH YUMA COUNTY LANDFILL | \$12,368.20 | | |
| 86231 | 08/30/2018 | Open | | | Accounts Payable | STANDARD INSURANCE CO. | \$1,622.75 | | |
| 86232 | 08/30/2018 | Open | | | Accounts Payable | SUN RENTAL AND SALES INC. | \$2,685.11 | | |
| 86233 | 08/30/2018 | Open | | | Accounts Payable | ULINE, INC. | \$96.43 | | |
| 86234 | 08/30/2018 | Open | | | Accounts Payable | VERIZON WIRELESS MESSAGING SVC | \$3,561.09 | | |
| 86235 | 08/30/2018 | Open | | | Accounts Payable | VISION SERVICE PLAN OF ARIZONA | \$3,715.60 | | |
| 86236 | 08/30/2018 | Open | | | Accounts Payable | WAXIE SANITARY SUPPLY | \$1,257.32 | | |
| 86237 | 08/30/2018 | Open | | | Accounts Payable | YUMA NURSERY SUPPLY | \$101.64 | | |
| 86238 | 08/30/2018 | Open | | | Accounts Payable | YUMA OFFICE EQUIPMENT | \$4,649.58 | | |
| 86239 | 08/30/2018 | Open | | | Accounts Payable | YUMA WINNELSON CO. | \$4,715.71 | | |
| 86240 | 08/30/2018 | Open | | | Utility Management Refund | AARON'S SALES & LEASE/DPR ARIZONA LLC | \$425.54 | | |
| 86241 | 08/30/2018 | Open | | | Utility Management Refund | AARON'S SALES & LEASE/DPR ARIZONA, LLC | \$1,324.19 | | |
| 86242 | 08/30/2018 | Open | | | Utility Management Refund | CHINCHILLAS, ROSARIO E | \$194.08 | | |
| 86243 | 08/30/2018 | Open | | | Utility Management Refund | MENDEZ FRANCISCO & PICHARDO ANA L | \$13.29 | | |
| 86244 | 08/30/2018 | Open | | | Utility Management Refund | MOLINA, ANA ELSA & EVELYN | \$14.42 | | |
| 86245 | 08/30/2018 | Open | | | Utility Management Refund | PESCINA, EDITH | \$70.24 | | |
| 86246 | 08/30/2018 | Open | | | Utility Management Refund | SANCHEZ, MARIA VICTORIA | \$10.94 | | |
| 86247 | 08/30/2018 | Open | | | Utility Management Refund | SANTIAGO MARIO I & LUZ I | \$117.57 | | |
| 86248 | 08/30/2018 | Open | | | Utility Management Refund | TOLEDO, MARITZA & ISAI | \$52.23 | | |
| 86249 | 08/30/2018 | Open | | | Utility Management Refund | URIBE, NORMA | \$183.43 | | |
| 86250 | 08/30/2018 | Open | | | Accounts Payable | AGUIRRE, ALICIA Z PC | \$3,960.00 | | |
| 86251 | 08/30/2018 | Open | | | Accounts Payable | ALSCO, INC | \$193.46 | | |



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.A.

Meeting Date: 09/12/2018

Department Head: Monica Castro, Director of Finance, Finance Department

Submitted By: Monica Castro, Director of Finance, Finance Department

Action Requested: Motion

ITEM:

Discussion and possible action to approve and authorize the transfer of funds from Council Contingencies to the general non-departmental section to cover an unexpected invoice regarding the Interagency Agreement with the Arizona Department of Revenue (AZDOR). **(Monica Castro, Director of the Finance)**

SUMMARY:

In accordance with A.R.S. §42-6001, the Arizona Department of Revenue (AZDOR) is currently providing collection and administration of "Privilege Excise Taxes" to the majority of cities, with anticipated conversion for the remaining 15 cities, within the State of Arizona and is seeking reimbursement for the services they provide under Chapter 323 of House Bill 2617 . Attached to this agenda item is the invoice and an e-mail of explanation from AZDOR.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND AUTHORIZE APPROPRIATE CITY OFFICIALS TO EXECUTE THE TRANSFER OF FUNDS FROM COUNCIL CONTINGENCIES TO GENERAL NON-DEPARTMENTAL SECTION TO COVER THE INVOICE FROM THE ARIZONA DEPARTMENT OF REVENUE AS PRESENTED.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes
CITY/STATE/FEDERAL FUNDS: City
TOTAL: \$77,833.40
BUDGETED AMOUNT: NO
AVAILABLE AMOUNT TO TRANSFER: \$300,000
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: 100-110-81000
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Transfer of funds from Council contingencies line 100-110-810000 to non-departmental line 100-999-80000.

Attachments

Invoice 2019-164



STATE OF ARIZONA

Arizona Department of Revenue

INVOICE

Monica Castro
San Luis - Finance Director
PO Box 7740
San Luis, AZ 85349

Invoice No. 2019-164
Date: 7/25/2018
Due By: 9/30/2018

Arizona Revised Statutes §42-5041 requires the Arizona Department of Revenue to assess and collect fees from cities, towns, counties, councils of governments and regional transportation authorities to recover a portion of administrative, program and other operating costs incurred in providing administrative and tax collection services to local governments.

| Description | Assessment Amount |
|--|--------------------|
| Administration and Collections Assessment Fee | \$77,833.40 |
| Fees assessed pursuant to Laws 2018, Chapter 283, SB 1529. | |
| Total Due | \$77,833.40 |

Remit payment to:

Arizona Department of Revenue
PO Box 29099
Phoenix, Arizona 85038-9099

Make checks payable to: Arizona Department of Revenue
****Please do not remit TPT payment with this payment****

Please return this invoice with payment using the enclosed envelope.
For questions, please contact Elaine Smith at
ESmith@azdor.gov or 602-716-6924.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.B.

Meeting Date: 09/12/2018

Department Head: Jenny Torres, Economic Development Manager, Administration, Economic Development

Submitted By: Dania Castillo, Economic Development Assistant, Administration, Economic Development

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Presentation followed by discussion on any and all matters regarding the San Luis Sustainable Development Technical Assistance Final Report. **(Karen Handsfield of General Service Administration (GSA) and Scott Stollman of Environmental Protection Agency (EPA))**

SUMMARY:

GSA and EPA staff will be presenting the results of the Improving Community Connections Final Report for San Luis, Arizona

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: No

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

No fiscal impact associated with this item.

Attachments

Final Report

Sustainable Economic Development Technical Assistance



Sustainable Economic Development Technical Assistance

Sustainable Economic Development is a partnership between the U.S. Environmental Protection Agency (EPA) and the U.S. General Services Administration (GSA) to leverage federal facilities, parcels, and sites as catalysts for community economic development and revitalization. This place-based technical assistance aims to demonstrate how a sustainable approach to community vision and design can transform a community and its street network into spaces that enhance the quality of life for residents and visitors; enable multimodal access and circulation; address local, state, and federal regulatory requirements; and put public investment to its best and highest use. Sustainable vision strategies – such as increasing opportunities to walk and bike, reducing heat island effect, and using green stormwater management practices – can also enhance a community's environmental conditions and help revitalize its downtown and adjacent neighborhoods, spurring additional economic, health, and social benefits.

Acknowledgements

U.S. Environmental Protection Agency

Scott Stollman, Pacific Southwest Regional Office, Community Revitalization

General Services Administration

Karen Handsfield, Community Planner; Urban Development/Good Neighbor Program

Ruth Kroeger, Community Planner; Urban Development/Good Neighbor Program

Anthony Kleppe, Land Port of Entry Program Manager; Pacific Rim Region

Max Edwards, San Luis I Land Port of Entry Project Manager; Pacific Rim Region

David Leites, Architect and Regional Urban Development Officer; Pacific Rim Region

City of San Luis

Jenny Torres, Economic Development Manager

Tadeo A. De La Hoya, City Manager

Eulogio Vera, PE., Public Works Director

Jose A. Guzman, Planning and Zoning Director

Lizandro Galaviz, Parks and Recreation Director

Richard Jessup, Police Chief

Angel Ramirez, Fire Chief

Community Design + Architecture

Connie Goldade, RLA, Principal in Charge

Bharat Singh, Project Manager

Deepak Sohane, Project Urban Designer

Samah Itani, Urban Designer

Ariella Levitch, Urban Designer

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I | Introduction

San Luis, Arizona, is a small community of over 35,000 residents located at the border of the United States and Mexico. The city has two ports of entry: San Luis I Land Port of Entry (LPOE), adjacent to downtown San Luis, for private vehicles, pedestrians, and bicyclists; and San Luis II LPOE, located five miles east of downtown, for commercial truck traffic. San Luis I LPOE is the second busiest non-commercial land port of entry in Arizona, with over 3 million vehicles and 2.5 million pedestrians crossing annually. The federal government intends to modernize and expand San Luis I LPOE.

Located in Yuma County, the area has a significant agriculture base, with retail and manufacturing also primary contributors to the economy. The city's economy further benefits from a large number of daily border crossings (pedestrian, bicycle, and vehicle) of people who are employed in the agriculture and manufacturing sector beyond the downtown, and Mexican residents who frequent commercial establishments in downtown, especially along Main Street. However, this large volume of cross-border traffic also has its disadvantages. Resulting challenges in San Luis include: managing vehicular congestion and access by the city's residents, especially during the growing season; addressing pedestrian, bicycle, and vehicular conflicts and providing necessary infrastructure; providing and managing parking for vehicles and bicycles as well as agricultural shuttles that drop off and pick up workers; and increasing economic development.

This technical assistance was completed to aid the city in considering the impacts from the San Luis I LPOE modernization and identify potential changes and strategies that can be implemented to improve the interface between the LPOE and the city. In addition, the technical assistance proposes suggestions for how the city can leverage the federal government's investment and modernization in the land port of entry to create positive community identity and spur local economic development.

The goals of this study are to identify opportunities to:

- Improve border crossing impacts on downtown;
 - Increase pedestrian and bicycle safety and access from the port into downtown and the surrounding neighborhoods;
 - Provide a direct connection for vehicular traffic to regional routes, while diverting traffic away from downtown;
 - Improve transit connectivity between the modernized port and local transit opportunities;
 - Identify locations for agriculture workers to board and exit buses, as well as park their vehicles and bicycles;
 - Enhance economic growth and vitality downtown and along Juan Sanchez Boulevard;
- Create a sense of place through the provision of public spaces such as parks, plazas, shared streets, and pavement-to-parks techniques;
 - Identify funding resources that may be available to help the city meet its goals.

The design team facilitated a three-day charrette during which they presented two conceptual multimodal circulation alternatives. The alternatives illustrated land use, transportation, parking, streetscape, and urban design strategies to improve the conditions downtown and beyond. The team worked with federal agency representatives, city staff, and community stakeholders to determine a preferred alternative to guide the city's growth in the near- and long-term.

2 | Opportunities and Constraints

| ELEMENT | OPPORTUNITIES | CHALLENGES |
|---------------------------------|---|---|
| Mobility and Circulation | | |
| Bus transit | <ul style="list-style-type: none"> ▪ Expand facilities to provide shelters for rider comfort. ▪ Increase routes and stops to increase greater access to ridership and destinations. ▪ Encourage passenger bus transit across border to reduce congestion and parking needs. | <ul style="list-style-type: none"> ▪ YCAT needs to provide services. ▪ YCAT needs to obtain funding. ▪ Need to coordinate with Mexican bus companies to provide service. |
| Taxis and Shuttles | <ul style="list-style-type: none"> ▪ Relocate taxis to a space that does not add to congestion. ▪ Develop shuttle drop-off and pick-up plan to reduce congestion and impacts upon downtown and neighborhoods. ▪ Consider shifting shuttle pick-up along Archibald and Urtuzuastegui Street, east of the border crossing to reduce vehicle congestion along downtown streets and conflicts with pedestrian traffic. ▪ Continue to consider shuttle drop-off at E Street short term, and consider placing drop-off at a parking and drop-off facility east of the border crossing and south of Urtuzuastegui Street to reduce vehicle congestion and conflicts with pedestrian traffic. ▪ Many large vacant and underutilized parcels are located downtown to accommodate a permanent shuttle drop-off and pick-up facility with integrated parking and rider amenities. This includes a 15-acre industrial parcel located immediately east of San Luis I LPOE, to be vacated shortly. | <ul style="list-style-type: none"> ▪ Need to obtain funding for studies and facilities design and construction. ▪ Need to determine feasibility to construct and operate parking and drop-off and pick-up facility. ▪ City does not own property downtown to seed parking and drop-off and pick-up facility. |

| ELEMENT | OPPORTUNITIES | CHALLENGES |
|-------------------|---|--|
| Vehicles | <ul style="list-style-type: none"> ▪ Improve vehicle flow and circulation to and through downtown and the land port of entry, especially during commute peak hours. ▪ Work with Mexican partners in San Luis Rio Colorado to improve traffic flow to reduce congestion and air quality impacts. ▪ Improve ability to cross in east-west direction in downtown area by using various traffic control techniques such as stop signs, signals, etc. ▪ Reduction of traffic congestion can help improve air quality, benefiting the health of area residents and local flora and fauna. | <ul style="list-style-type: none"> ▪ Funding needs to be obtained. ▪ Requires ongoing coordination with GSA, U.S. Customs and Border Patrol (CBP), and Mexican partners. |
| Bicycles | <ul style="list-style-type: none"> ▪ Provide new and improved bicycle facilities downtown and connections to land port of entry and adjacent neighborhoods. ▪ Provide family-friendly facilities such as cycle tracks, vertically separated buffered bike lanes, and multi-use pathways off the street. ▪ Increase bike parking locations and quantities; especially places that are weather protected. | <ul style="list-style-type: none"> ▪ Funding needs to be obtained. ▪ Work with public and private property owners to obtain locations for bike parking facilities. |
| Pedestrian | <ul style="list-style-type: none"> ▪ Provide wider sidewalks and build missing sidewalk segments to improve access and encourage people to walk. ▪ Improve intersection crossings for better safety such as adding corner bulbouts, on-demand pedestrian crossing signals, and/or traffic signals to have more comfortable and safer places for people and school children to cross. | <ul style="list-style-type: none"> ▪ Funding needs to be obtained. ▪ Available right-of-way, land area, elevations (grades), and geology/geotechnical factors will need to be assessed and addressed to determine if an accessway is feasible between San Luis Plaza Drive and downtown. |

Sustainable Economic Development Technical Assistance

San Luis, AZ

| ELEMENT | OPPORTUNITIES | CHALLENGES |
|---|---|--|
| Parking | <ul style="list-style-type: none">▪ Potential to formalize and improve parking lots, especially closer to the border and where workers are picked up and dropped off by shuttles.▪ Consider ability to have parking district to allow sharing of parking downtown.▪ Conduct feasibility study to determine if parking structure(s) would be viable. | <ul style="list-style-type: none">▪ City does not own land downtown▪ City does not have funding to obtain land and/or construct significant parking facilities.▪ Federal government is very restrictive on use of federal land and the process to lease is complex and time consuming. |
| Land Port of Entry/Border Crossing Traffic | <ul style="list-style-type: none">▪ Work with GSA CBP to locate vehicle, pedestrian, and bicycle points of access to reduce impacts upon downtown congestion, access, and safety issues during the modernization redesign and construction project. | <ul style="list-style-type: none">▪ City can only make suggestions and work with CBP and GSA. |
| Streets | <ul style="list-style-type: none">▪ Conduct road diets and lane diets to remove and/or reduce lane widths and vehicle lanes and add new or improved pedestrian and bicycle facilities and landscaping to enhance community character and make comfortable places for people to walk and bike.▪ Maintain parking on streets to provide a buffer between moving vehicles and pedestrians and provide traffic calming by encouraging drivers to drive slower. | <ul style="list-style-type: none">▪ City will need to identify funding for major street and infrastructure improvement projects. |

| ELEMENT | OPPORTUNITIES | CHALLENGES |
|----------------------------|---|--|
| Land Use and Zoning | | |
| Land use and zoning | <ul style="list-style-type: none"> ▪ Expand downtown’s commercial mixed uses east to 4th Avenue to increase downtown vitality and expand mixed uses, including accommodating existing homes in this area. ▪ Change industrial uses to service commercial along Urtzuastegui Street to better support downtown vitality and encourage industrial uses to move to San Luis II LPOE area with new industrial park facilities. ▪ Introduce more diverse commercial and multi-family residential uses along Juan Sanchez to develop walkable and livable neighborhoods. ▪ Explore other land uses downtown as part of upcoming Downtown Vitality Plan and General Plan Update. ▪ Work with state and federal agencies to obtain long term leases or ownership of public lands downtown to provide public benefit such as parks, plazas, parking, etc. ▪ To alleviate congestion at single post office in city, City may be of the size to request home/business delivery of mail and city can request substation post offices in other locations of city. | <ul style="list-style-type: none"> ▪ Construction of commercial uses downtown has been stagnant ▪ New commercial uses are locating outside of downtown. ▪ Mail delivery and opening of post office substations is under the purview of the US Postal Service. ▪ Need to make downtown area more attractive to commercial developers and companies. ▪ Potentially obtaining long term lease(s) or ownership of public lands downtown from state and federal agencies |













| ELEMENT | OPPORTUNITIES | CHALLENGES |
|--------------------------|---|---|
| Urban Design | | |
| Walkable downtown | <ul style="list-style-type: none"> ▪ Pull buildings to back of sidewalk and have active uses visible from the sidewalk to increase interest and a walkable downtown. ▪ Explore these and other opportunities as part of the upcoming Downtown Vitality Plan development. ▪ Where parking lots are currently located adjacent to sidewalks, use low walls, vegetation, and other techniques to screen parking. ▪ Provide wider sidewalks, street trees and other site furnishings, and reduced street crossings to encourage people to come and walk to downtown. ▪ City will develop a Downtown Revitalization Master Plan in the near future. The zoning ordinance and other policies and guidelines will likely be updated or newly created also. Many of elements discussed in this report can be assessed further and integrated into this process as desired by the city. | <ul style="list-style-type: none"> ▪ Significant redevelopment would be needed by many property owners along Main Street to redesign and reconstruct buildings closer to the sidewalk and place parking behind the buildings. ▪ Funding will be needed to provide streetscape improvements. |
| Public Space | <ul style="list-style-type: none"> ▪ Provide places for public gathering and celebration such as plazas, parks, street closures, and urban interventions such as parklets, street-to-plaza conversions, and shared streets. ▪ Ensure pedestrian comfort by providing shade, places to sit, etc. ▪ Land owned by State and Federal agencies may be available for public use. See Appendix B. | <ul style="list-style-type: none"> ▪ City does not own non-right-of-way lands downtown for public space or other uses. ▪ Work with public and private property owners to lease or obtain locations for public plaza and other public spaces. |

| ELEMENT | OPPORTUNITIES | CHALLENGES |
|--|---|--|
| | <ul style="list-style-type: none"> ▪ Institute pilot projects and policies for increasing public space and improving public health. ▪ City owns public right-of-way to allow and provide for temporary closures or creation of permanent public spaces/plazas, parklets, etc. | |
| <p>Trees, Landscape, and Green Infrastructure</p> | <ul style="list-style-type: none"> ▪ Plant canopy trees to reduce heat island effect, enhance community character, increase economic vitality, and provide air and water quality benefits. ▪ Incorporate green infrastructure features into landscape designs to reduce flooding, manage stormwater runoff, improve water quality, and harvest rainwater, such as sidewalk stormwater planter strips, sustainably landscaped pervious corner bulbouts and median pedestrian refuges, and pervious pavement sidewalks, bicycle lanes, and parking areas. ▪ Do pilot projects to test different types of green infrastructure features and vegetation and let the community see what they are. | <ul style="list-style-type: none"> ▪ Funding will need to be obtained, but can be integrated into transportation funds for street improvements (e.g., Complete Streets project grants). ▪ Design considerations for some locations may pose limits on street tree planting and certain types of green infrastructure planter and pavement types (e.g., space constraints for sidewalks and medians). |
| <p>Signage/ Placemaking</p> | <ul style="list-style-type: none"> ▪ Provide wayfinding signage, in both English and Spanish, to direct people to and from major destinations such as the border crossing, downtown, historical sites, interstates, and adjacent cities. ▪ City can consider developing a walking tour of significant historical and cultural sites. | <ul style="list-style-type: none"> ▪ Coordinate with ADOT and others for final signage locations and type. |

Sustainable Economic Development Technical Assistance

San Luis, AZ

LEGEND

-  Vehicle circulation
-  Primary pedestrian circulation
-  Designated bike lanes
-  Yuma County Area Transit Yellow Route 95
-  Yuma County Area Transit Selected Service Only
-  Yuma County Area Transit Bus Stops
-  Highly constrained intersection
-  Constrained intersection
-  Bike parking
-  Vehicle parking
-  One way direction
-  San Luis I

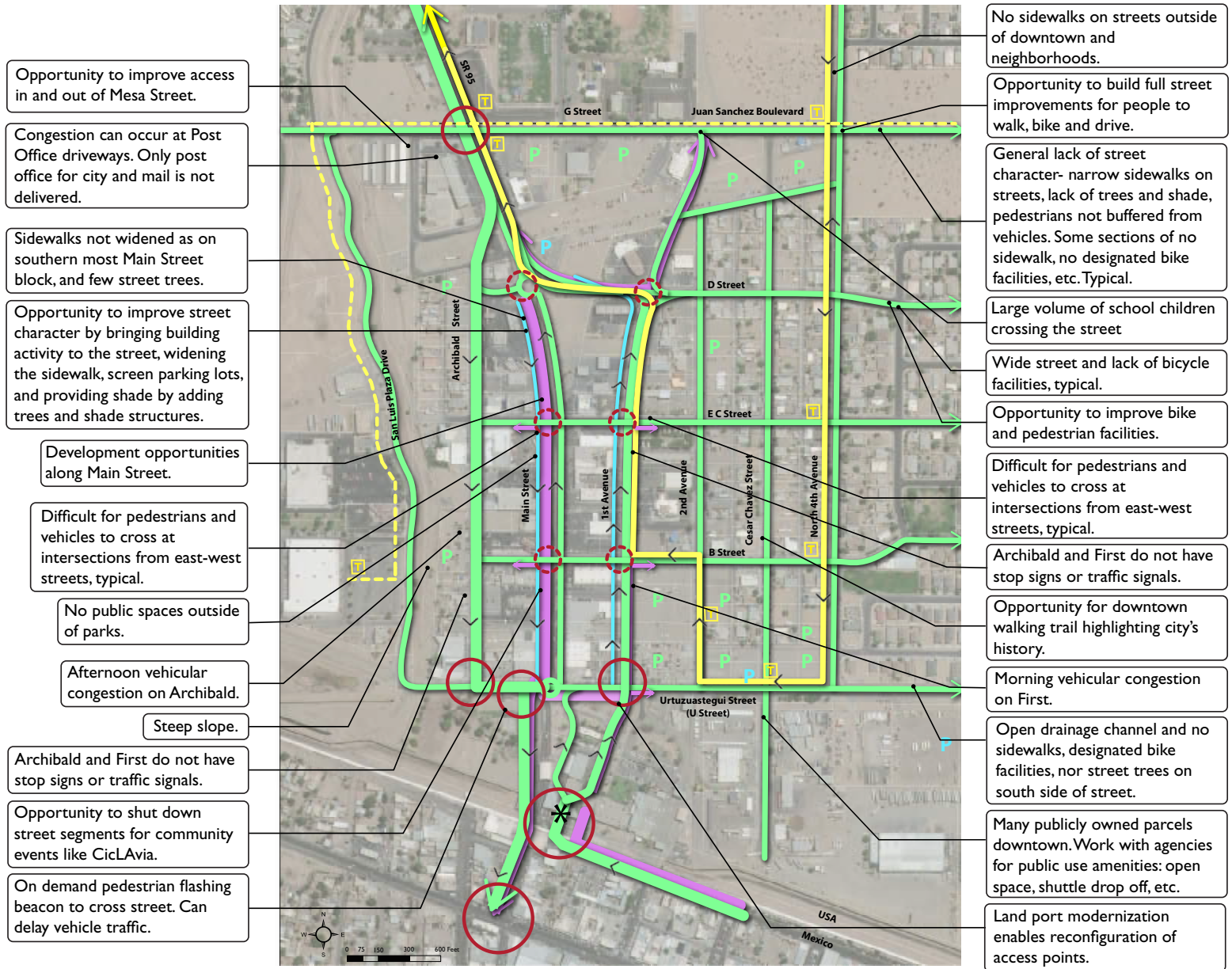


Figure 1. Opportunities and constraints map.

3 | Design Charrette

Preceding the design charrette, EPA, GSA, city staff, and the design team conducted a site visit to identify and discuss the major opportunities and challenges facing the downtown core and surrounding neighborhoods. The design team also reviewed numerous planning and engineering documents provided by the city to better understand existing conditions. Following this work, the design team developed two design options that highlighted different connectivity, public space, and land use alternatives for near- and long-term scenarios.

A three-day charrette, which included public workshops and focus group meetings, was held to provide opportunities for the city, residents, business owners, local, regional, state, and federal agency staff, Mexican partners, and others to provide their input on existing issues and possible design solutions. Focus group meeting topics included: (1) Resolving conflict between bicycles, pedestrians, and vehicles; (2) Improving connectivity; (3) Economic development; and (4) Implementation. Based on stakeholder feedback, the design team developed a preferred design alternative, which they shared with the community on the last day of the charrette.

Major takeaways and responses received from the city, community, and stakeholders include the following:

- During peak commute periods, high volumes of traffic through the city, combined with conflicts between pedestrians and vehicles, cause congestion. This discourages residents from coming

downtown, negatively impacts some businesses, and creates unsafe and uncomfortable places for people to walk and bike.

- Regional bus service and facilities for those waiting for buses need improvement.
- The large number of agriculture shuttle buses driving through downtown and lack of dedicated drop-off and pick-up facilities add to the congestion and unsafe pedestrian environment. Basic services for workers such as restrooms and places to sit and rest before boarding are not provided. Improving these conditions, and associated worker parking needs, is key.
- The city has need for more public open space and plazas downtown.
- Providing safe routes to schools for children is a top priority to address with any changes to vehicle and pedestrian traffic routing and street redesign.
- The lack of postal delivery directly to homes and business requires all residents and businesses to retrieve their mail in person from the post office. This adds significant congestion at a major downtown intersection.
- Available commercial sites in the existing downtown core are scarce, and business owners and entrepreneurs face difficulty in obtaining loans for new or expanded business ventures. This is be-

cause banks generally do not account for the substantial residential population across the border in San Luis Rio Colorado as a likely customer base for businesses in San Luis.



Figure 2. Focus Group Meeting



Figure 3. Public Workshop

4 | Preferred Design Alternative

Multimodal Network Strategies

The preferred multimodal alternative focuses on four key strategies. The first strategy reduces the border cross-traffic through downtown San Luis by forcing northbound vehicular traffic to turn east on Urtuzuastegui Street, after which vehicles have several options to turn north into San Luis or to continue east to 10th Avenue, bypassing the downtown core en route to Yuma. By using Urtuzuastegui Street as the northbound border traffic route, north-south streets from 1st to 4th Avenues in downtown can be redesigned to reduce traffic volumes and speeds, improve streets for pedestrian with wider sidewalks, street trees, and other amenities, and create more opportunities for commercial uses to expand within the downtown area. 1st Avenue can be redesigned as a two-way street, to complement Main Street with similar characteristics of wide sidewalks, seating and landscaping, potentially transforming downtown from being a pedestrian -friendly street to a pedestrian district.

Second, the preferred alternative allows pedestrian and bicycle entry and exit points to the San Luis I LPOE property located between the vehicular entry and exit points (Archibald and Urtuzuastegui Streets), to ensure minimal conflict points between pedestrians and bicyclists and the cross-border vehicular traffic. This strategy seeks to strengthen the pedestrian activity of cross-border customers

for downtown businesses by improving the sidewalk and pedestrian facilities along Archibald, Main, and 1st Avenue. This will also help cross-border pedestrians to more safely walk up to Joe Orduño Park, San Luis Middle School, and other destinations. Additionally, the preferred alternative creates opportunities for shared streets, pavement-to-parks projects, and a new public plaza within the heart of the downtown area, creating focal points for the city.

The preferred alternative's third strategy identifies key east-west and north-south streets to serve as pedestrian and bicycle networks that better connect adjacent neighborhoods with downtown. These networks help provide safe routes for people to walk and bike to different destinations in the city, including schools, parks, and commercial/activity centers. Juan Sanchez Boulevard, C Street, and Urtuzuastegui Street would be key cross city streets to develop bicycle facilities on, while pedestrian facilities can be enhanced along B and D Streets to provide additional connections to downtown.

In the downtown area, enhanced pedestrian connections at the intersections of B, C, and D Streets with Archibald Street such as high visibility crosswalks, prohibiting vehicles from stopping in the intersection area, and pedestrian signal push buttons, along with widened sidewalks on the west side of Archibald Street, will help get pedestrians

to the businesses on Archibald Street more comfortably and safely. This will help alleviate the present access and loading issues faced by businesses on the west side of the street due to the south-bound border traffic. Further analysis is needed to figure out improving vehicular access to these businesses. Furthermore, additional studies should be undertaken to provide pedestrian and bicycle connections from the C Street terminus stub down to San Luis Plaza Drive, to connect the businesses, social services, and civic and public uses on San Luis Plaza Drive to downtown.

Finally, the preferred alternative outlines potential locations for developing a near-term dedicated agricultural worker shuttle parking area on Urtuzuastegui Street to reduce adverse impacts of shuttle traffic on the congestion in downtown streets, as well as establishing dedicated facilities for agricultural workers to wait and board their shuttles. The shuttle facilities would also include bicycle parking, restrooms, shaded seating, and adequate locations for mobile vendors to serve the waiting workers. A potential long-term vehicle and bicycle parking lot, possible parking structure, and shuttle drop-off and pick-up site is identified immediately east of San Luis I LPOE.

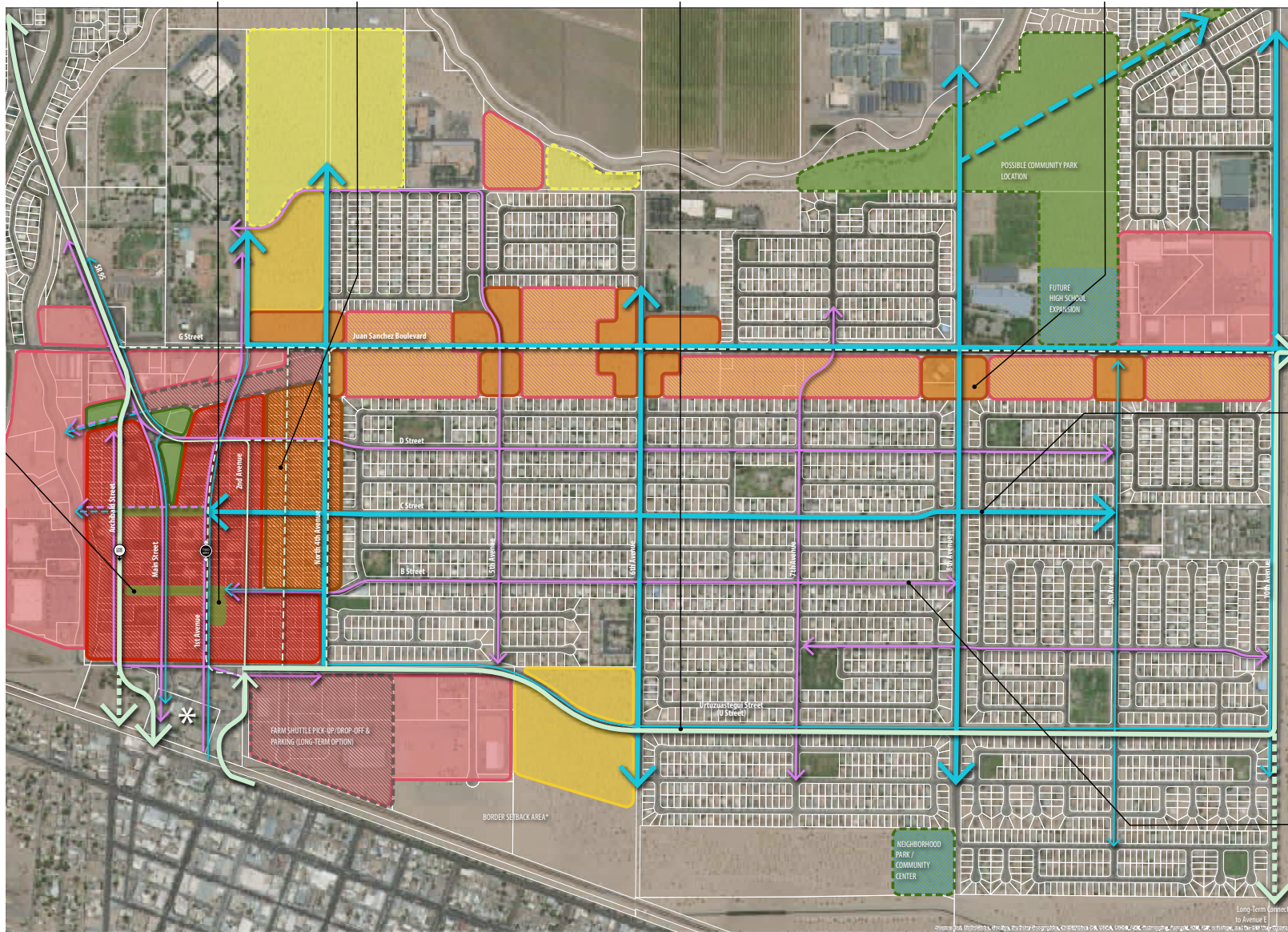
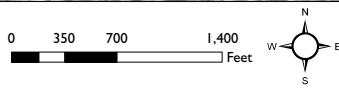


Figure 4.



Preferred Option: U-Street Primary Outbound Traffic - Land Use/Mobility Network

LEGEND

- Single Family Residential
- Park, Shared Street, Plaza, Pavement to Park/Playground
- Shuttle Pickup/Drop-Off & Parking
- Land port of entry
- Downtown/Main Street Business District
- Transition Mixed Use District
- Neighborhood Retail/Residential Mixed Use
- Service Commercial
- Service Commercial/Residential Mixed Use
- Multi-Family Residential
- Main Vehicular Circulation
- Secondary Vehicular Circulation
- Primary Bicycle Circulation
- Secondary Bicycle Circulation
- Ped/Bike Trail Connection
- Primary Pedestrian Route

Preferred Option: Urtzuastegui Street as Primary Outbound Traffic Route -
 Near Term Multimodal Network
 San Luis, AZ- Improving Community Connections

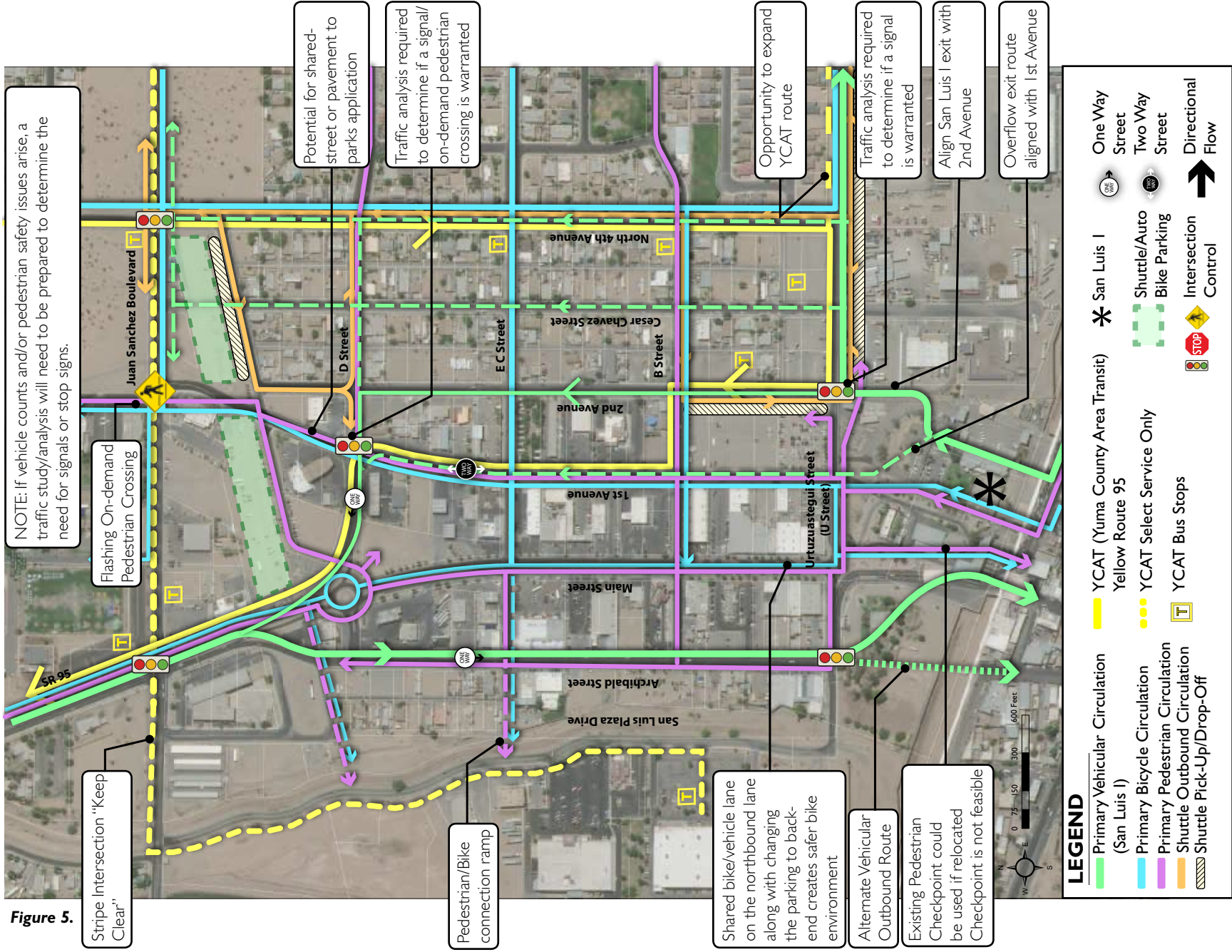


Figure 5.

Preferred Option: Urtzuastegui Street as Primary Outbound Traffic Route - Long Term Multimodal Network

San Luis, AZ- Improving Community Connections

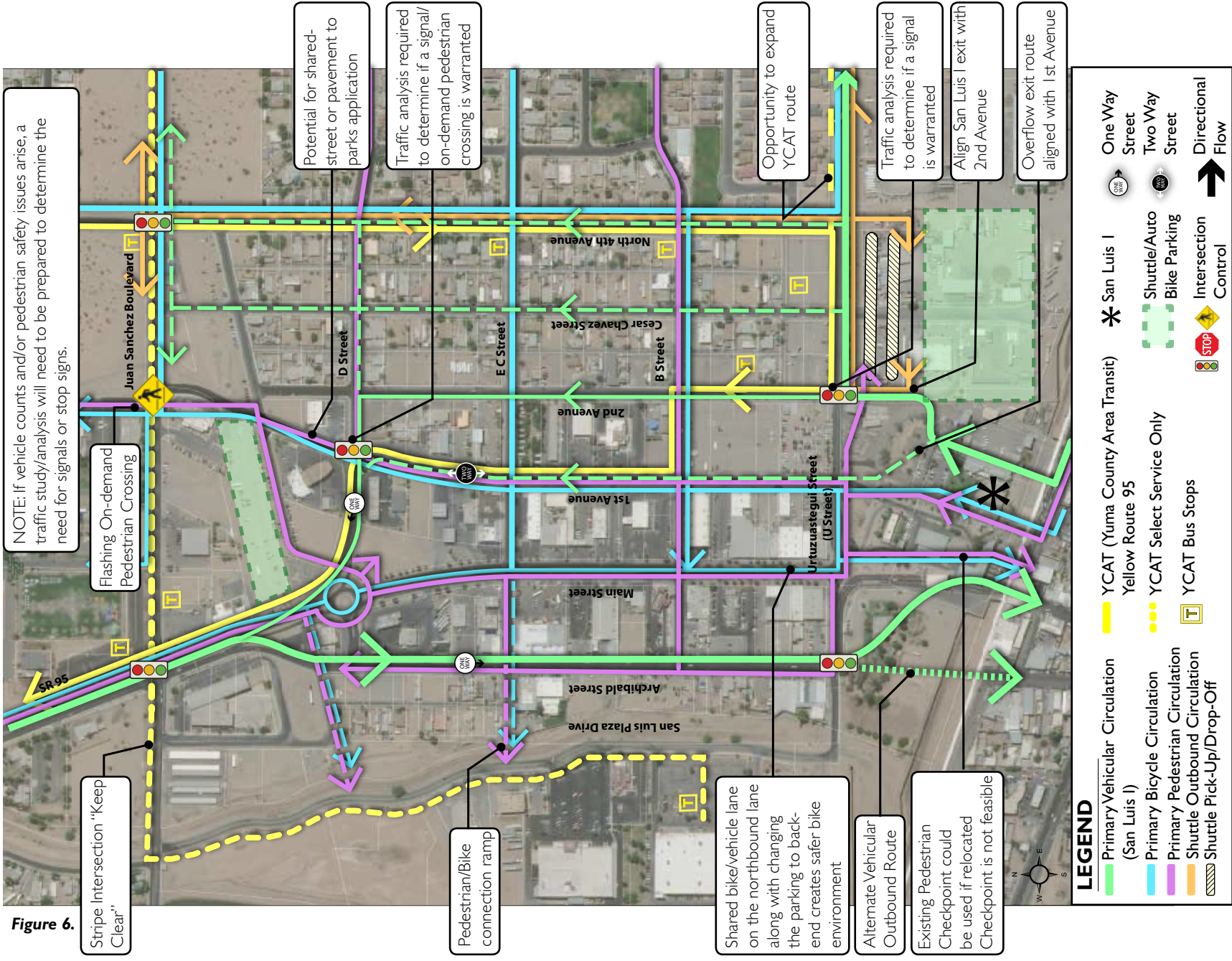


Figure 6.

Preferred Option: Urtzuastegui Street as Primary Outbound Traffic Route - Near Term Transit, Shuttle and Pedestrian Circulation

San Luis, AZ- Improving Community Connections

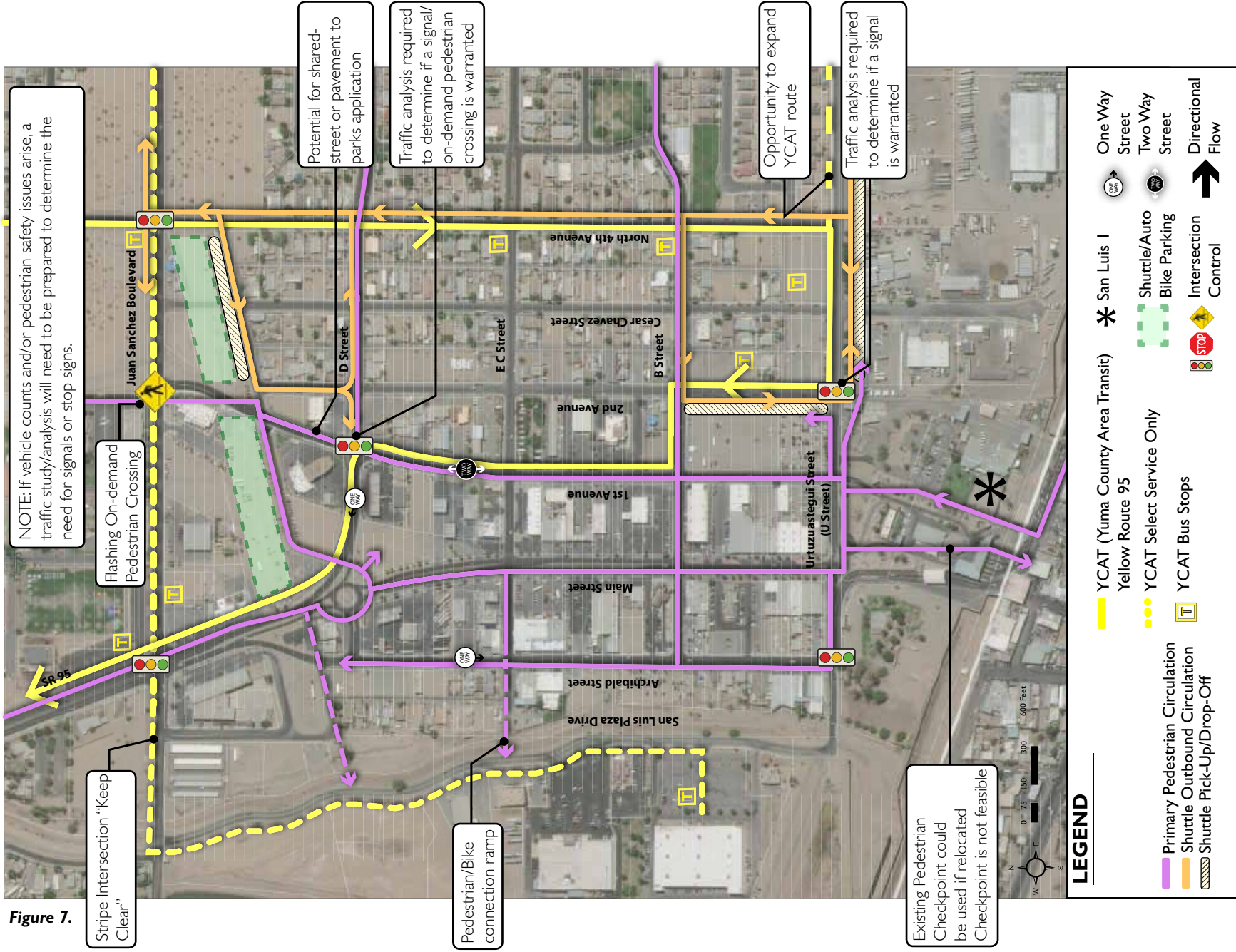


Figure 7.

Preferred Option: Urtuzuastegui Street as Primary Outbound Traffic Route - Long Term Transit, Shuttle and Pedestrian Circulation

San Luis, AZ- Improving Community Connections

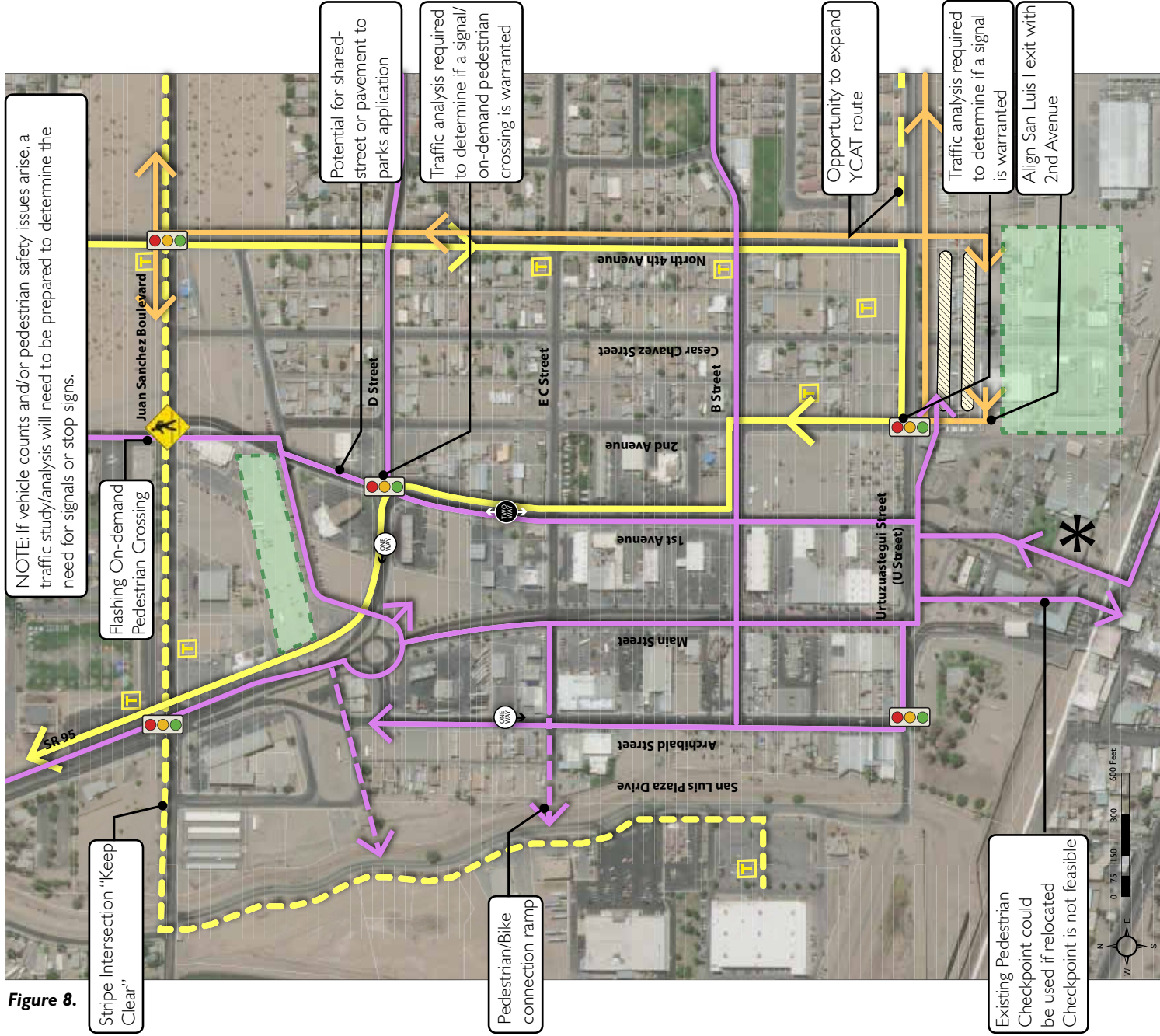


Figure 8.

LEGEND

- YCAT (Yuma County Area Transit) Yellow Route 95
- YCAT Select Service Only
- YCAT Bus Stops
- Primary Pedestrian Circulation
- Shuttle Outbound Circulation
- Shuttle Pick-Up/Drop-Off
- San Luis I
- Shuttle/Auto Bike Parking
- Intersection Control
- One Way Street
- Two Way Street
- Directional Flow

Preferred Option: Urtuzuastegui Street as Primary Outbound Traffic Route - Near Term Pedestrian, Bicycle and Automobile Circulation

San Luis, AZ- Improving Community Connections

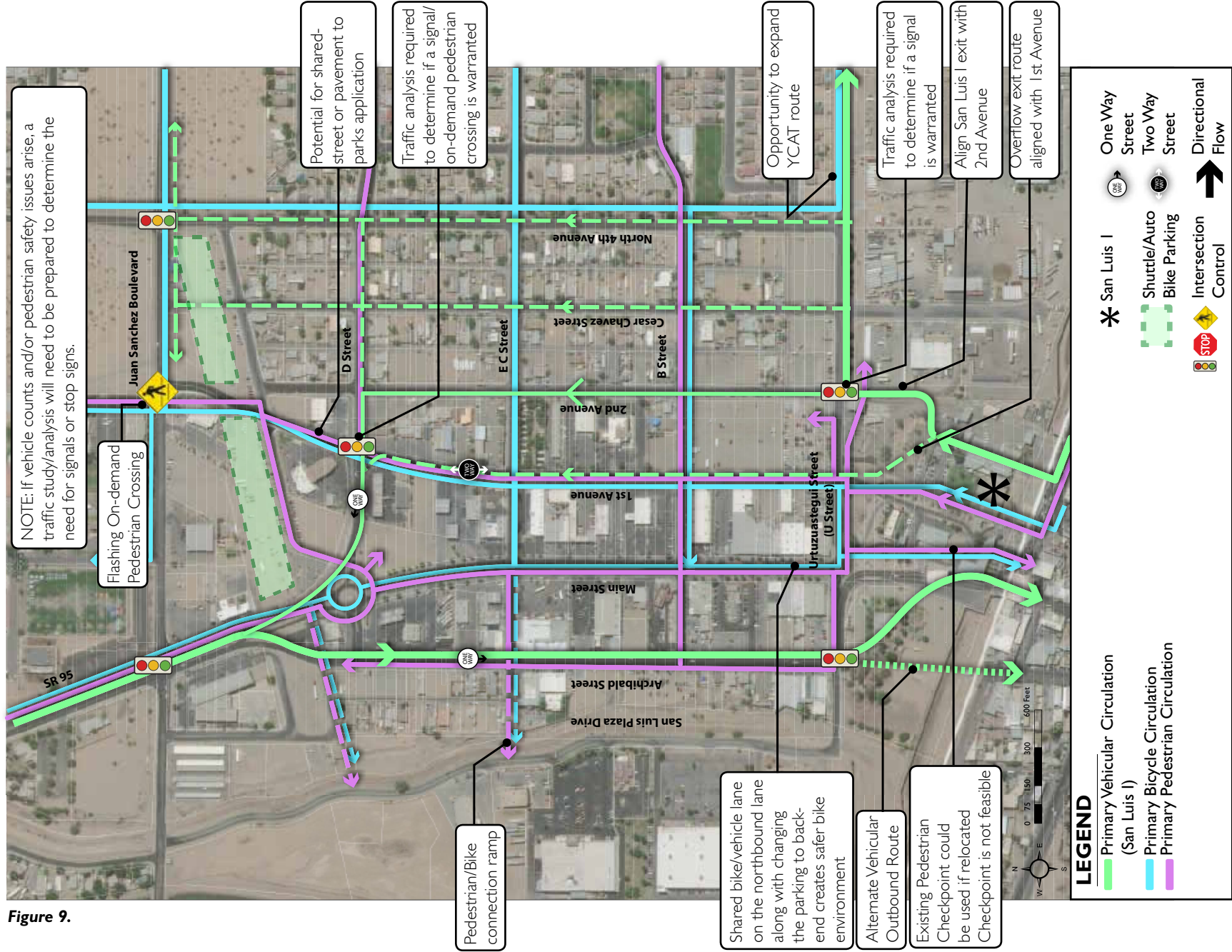


Figure 9.

Preferred Option: Urtzuastegui Street as Primary Outbound Traffic Route - Long Term Pedestrian, Bicycle and Automobile Circulation

San Luis, AZ- Improving Community Connections

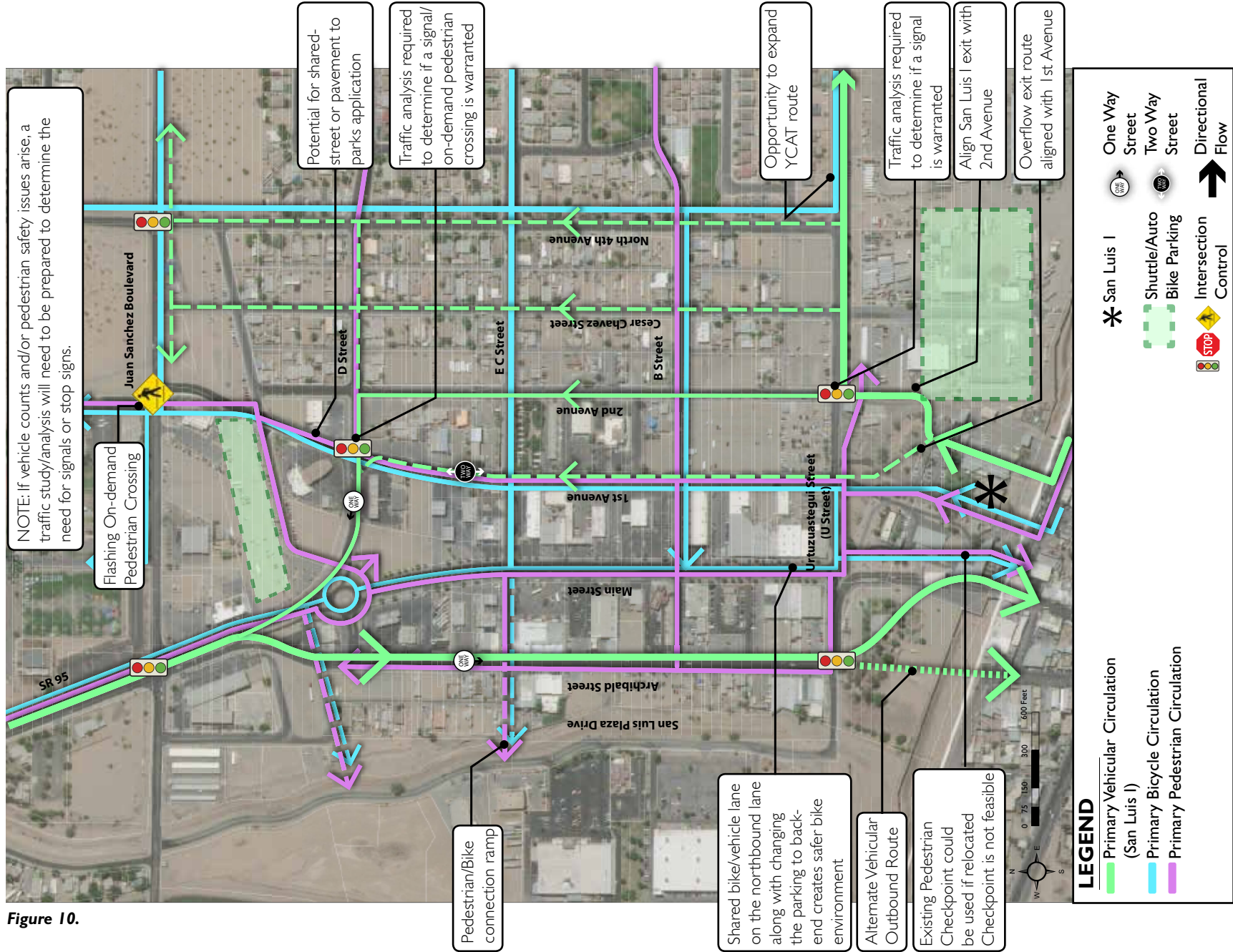


Figure 10.

Preferred Option: Urtuzuastegui Street as Primary Outbound Traffic Route - Near Term Transit, Shuttle and Automobile Circulation

San Luis, AZ - Improving Community Connections

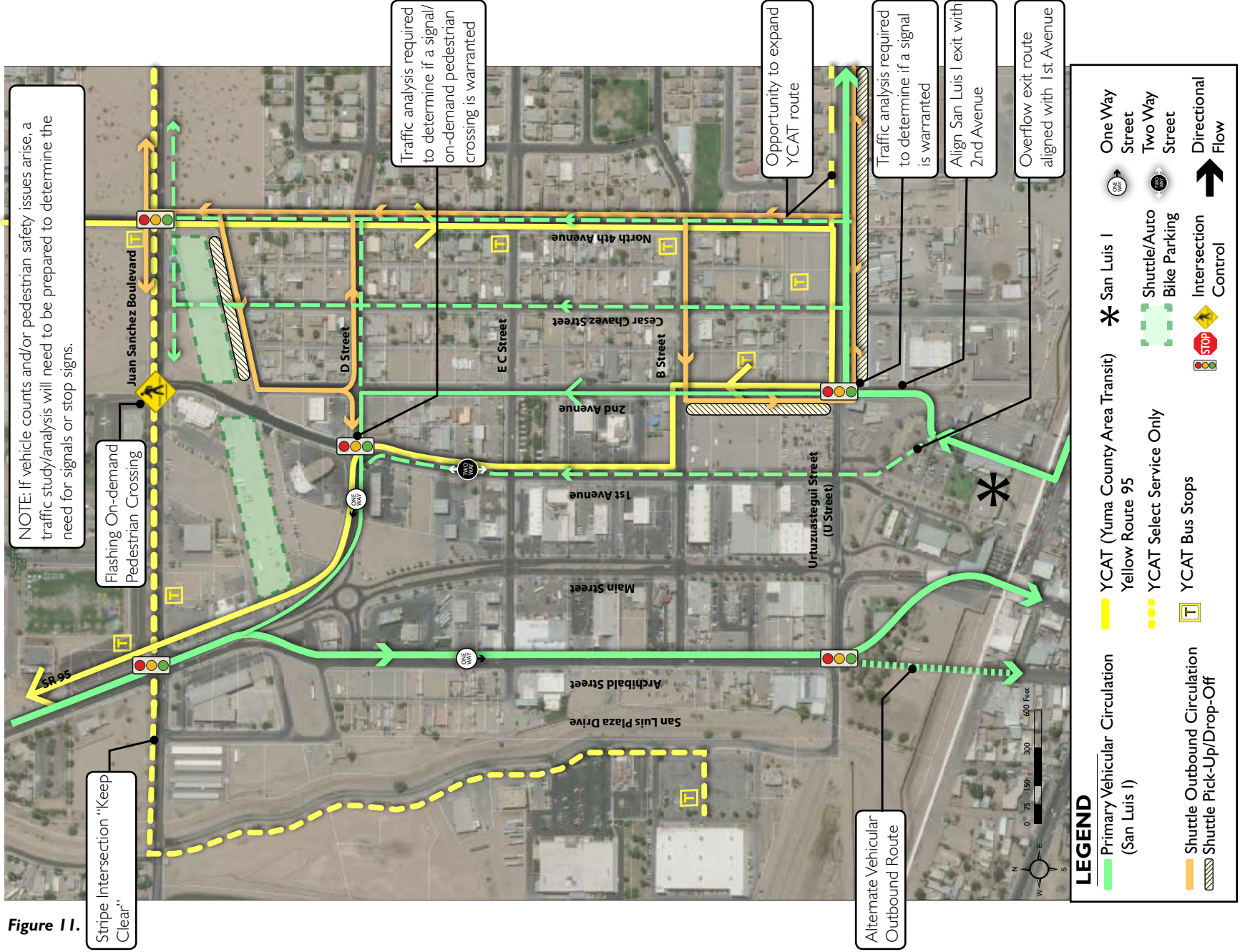
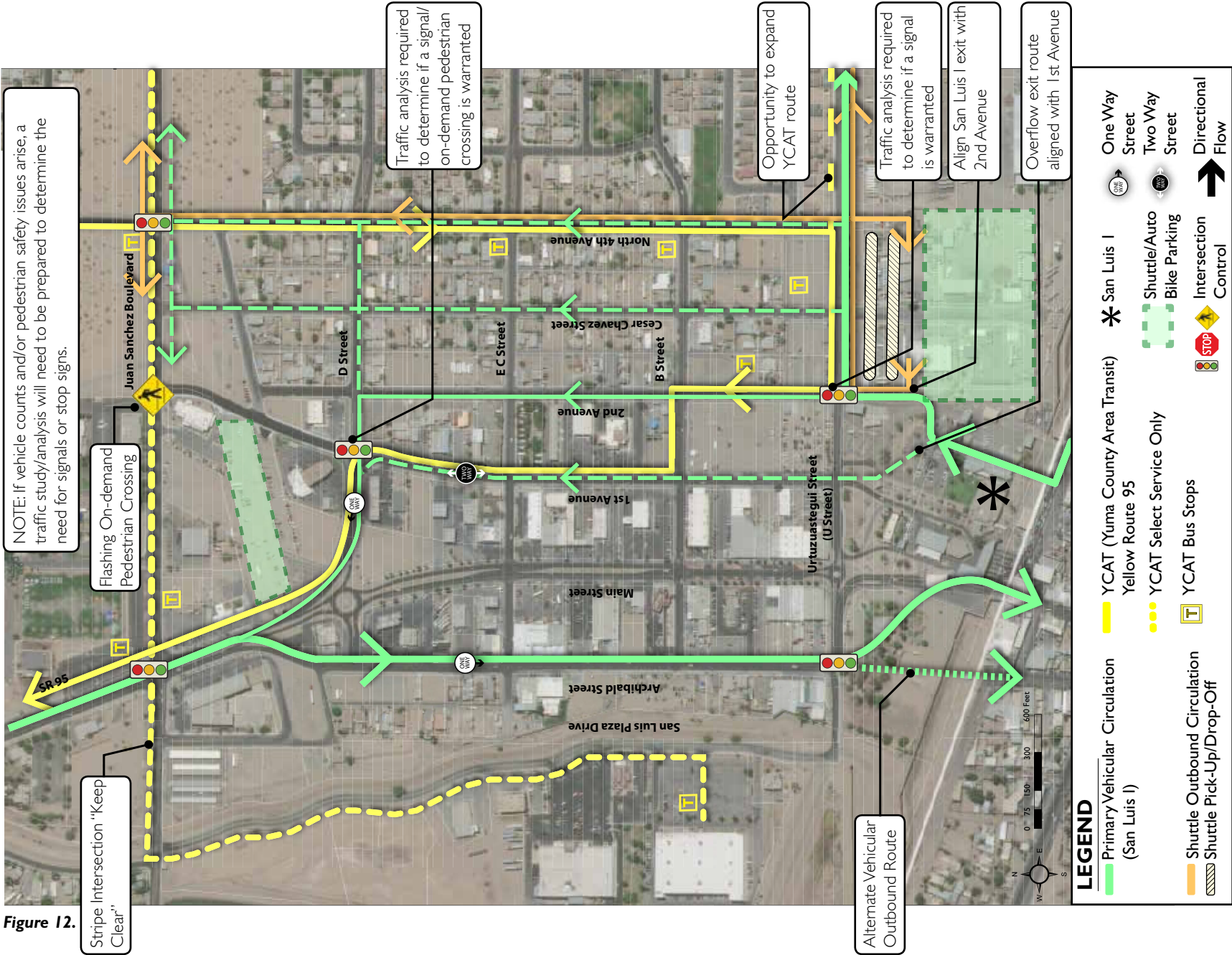


Figure 11.

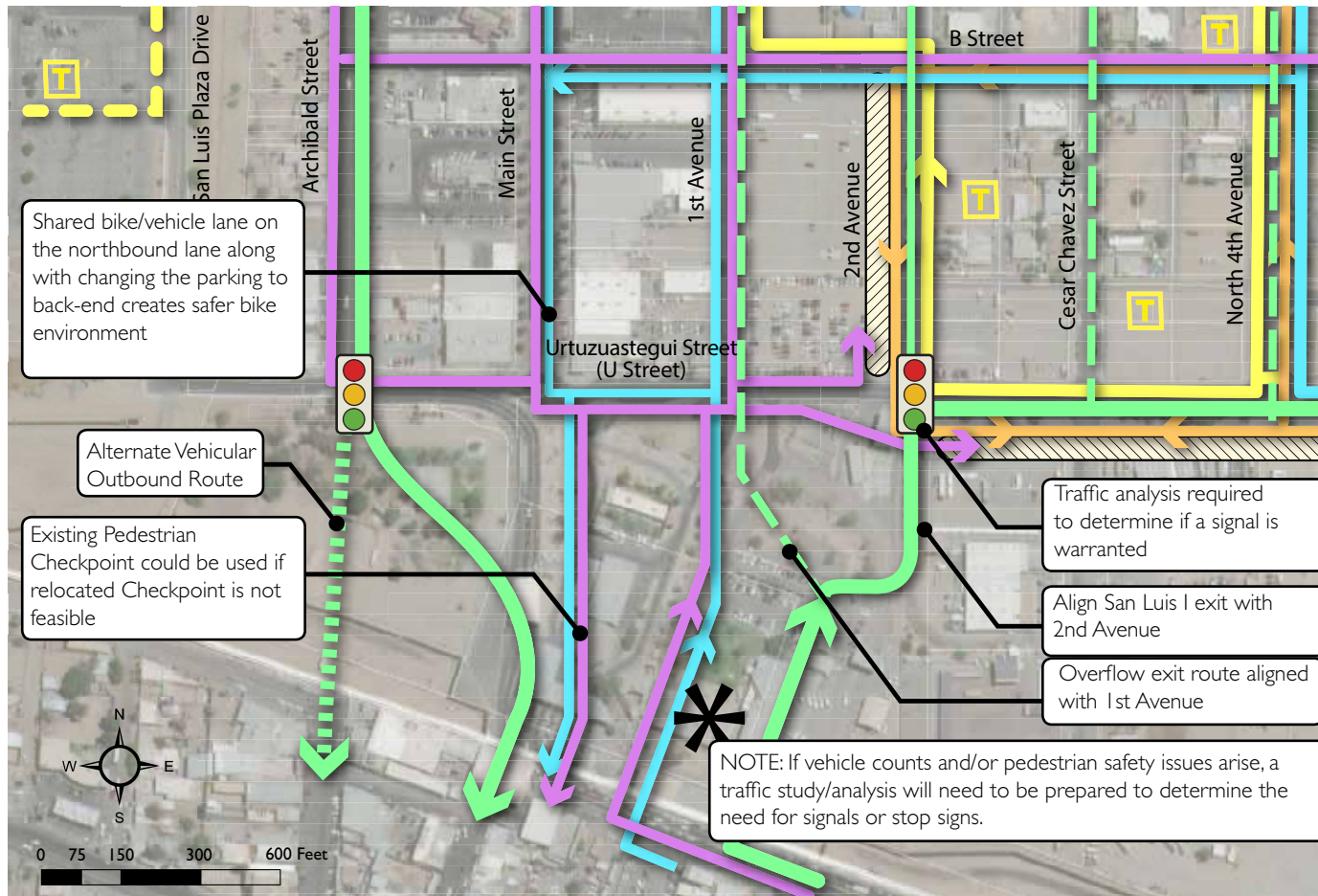
Preferred Option: Urtuzuastegui Street as Primary Outbound Traffic Route - Long Term Transit, Shuttle and Automobile Circulation

San Luis, AZ- Improving Community Connections

Figure 12.



CIRCULATION ADJACENT TO SAN LUIS LPOE I



LEGEND

- Primary Vehicular Circulation (San Luis I)
- Primary Bicycle Circulation
- Primary Pedestrian Circulation
- Shuttle Outbound Circulation
- Shuttle Pick-Up/Drop-Off

- YCAT (Yuma County Area Transit)
- Yellow Route 95
- YCAT Select Service Only
- YCAT Bus Stops

- San Luis I
- Shuttle/Auto/Bike Parking
- Intersection Control
- Directional Flow

Figure 13.



Shared street/Distinct paving distinguish the area as an urban plaza space



Downtown active plaza/park space provides a sense of place and identity for the city and residents



Neighborhood Commercial and Mixed-use could improve connectivity across Juan Sanchez Blvd and provide a sense of continuity

PUBLIC REALM PRIORITY AREAS



Cycle Track helps improve safety and reduce stress, encouraging residents to take up bicycling



Intersections on bike corridors need to provide improved bicycle safety elements such as bike boxes and bike crossings



Road Diet technique can be applied to provide space for improving pedestrian and bicycle facilities along existing roadways

BICYCLE PRIORITY STREETS



Buffered Bike lane helps improve safety and reduce stress, encouraging residents to take up bicycling



Figure 14. Examples of public realm priority areas and bicycle priority streets.

Sustainable Economic Development Technical Assistance

San Luis, AZ

PEDESTRIAN PRIORITY STREETS



Landscaped and Shaded sidewalks with pedestrian scale lighting create a more comfortable experience for people to walk



Bulbouts and Pedestrian refuges provide a greater safety for pedestrians at intersections by reducing the walking distances across streets



Figure 15. Examples of pedestrian priority streets

POSSIBLE PAVEMENT-TO-PARK / PLAZA / PLAYGROUND / SHARED STREET APPLICATIONS

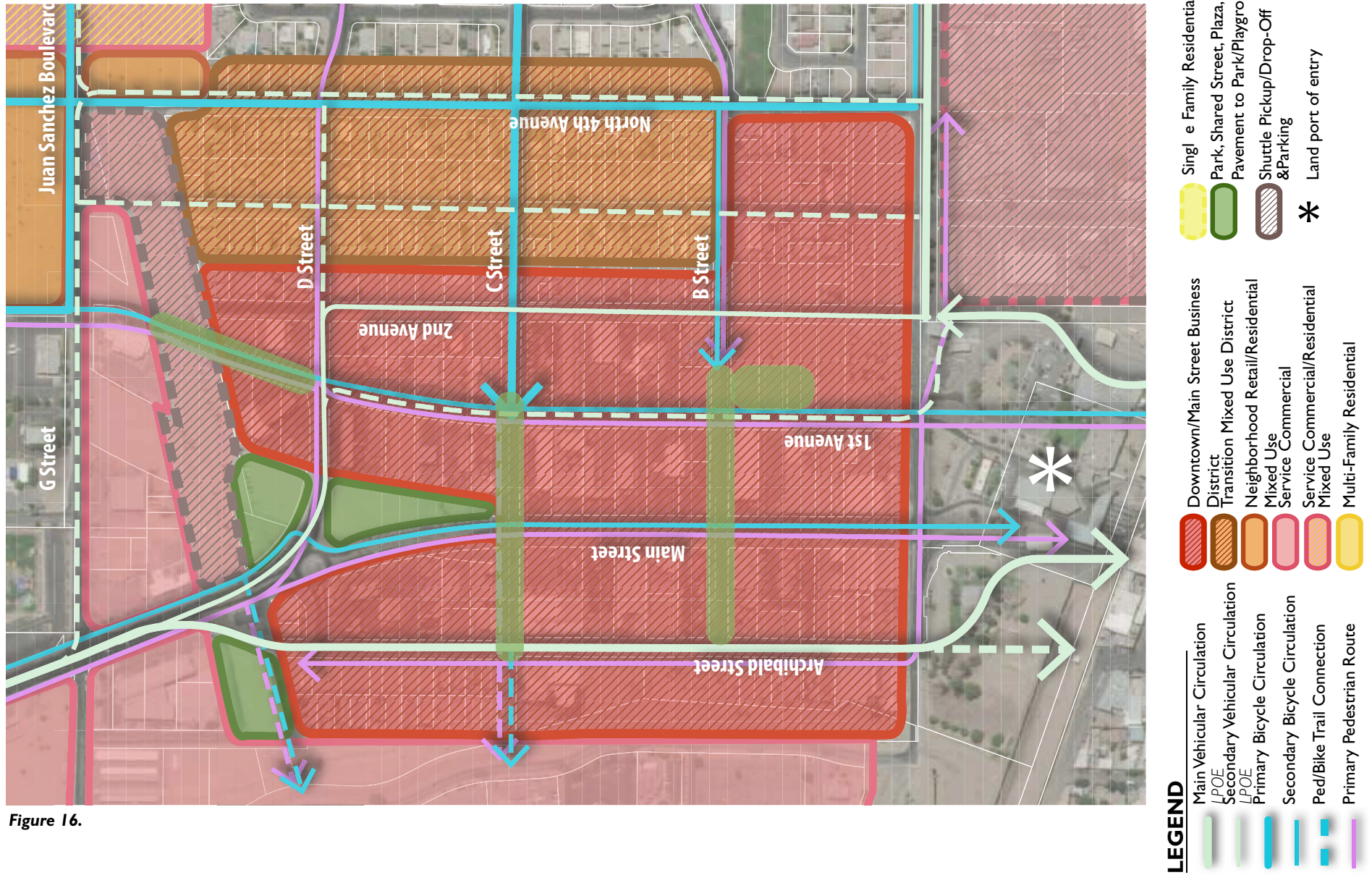


Figure 16.



PAVEMENT-TO-PARK CONCEPTUAL DESIGN (NEAR-TERM)

The near-term design concept includes:

1. Closing off underused portion of 1st Street: Creates a safer environment for pedestrians and bicyclists and provides public space for the community. The use of colored pavement creates a special identity.
2. Temporary shade structures: Encourages the use of outdoor public spaces by providing protection from the sun and creates a festive character.
3. Use of boulders and planter boxes: Provides a temporary cost-effective solution to close off vehicles and create placemaking.

1st Street between D Street and Juan Sanchez Boulevard (Before)



1st Street between D Street and Juan Sanchez Boulevard Pavement-to-Park Concept (Near-Term)

Figure 17. 1st Street between D Street and Juan Sanchez Boulevard before and near term.

PAVEMENT-TO-PARK CONCEPTUAL DESIGN (LONG-TERM)

The long-term design concept includes:

1. Establish a permanent plaza: Design spaces that are flexible to accommodate different activities and are attractive. The use of distinctive paving increases the community character.
2. Trees and pedestrian amenities: Create shaded, usable, and interesting places that result in a more comfortable experience.
3. Identity/sense of place: A downtown active plaza/park space can provide a sense of place and identity for the city and residents through site elements, colors and materials.



1st Street between D Street and Juan Sanchez Boulevard Pavement-to-Park Concept (Long-Term)

Figure 18. 1st Street between D Street and Juan Sanchez Boulevard long term.



Urtzuastegui Street Existing Condition (Before)

URTUZAATEGUI STREET CONCEPTUAL DESIGN

The design concept includes:

1. Curb extensions at Intersections: Reduces crossing distances for pedestrians and makes pedestrians more visible to cars pulling pedestrians closer to the vehicle travel lane.
2. Curb extensions at Mid-Block: Presents opportunities for landscaping and green infrastructure treatment as well as public art.
3. Street trees: Provides a buffer for pedestrians from adjacent roadway traffic. Creates shade and enhances the character of the street.
4. Pedestrian amenities: Benches, public art, pedestrian-scale lighting, bike racks, wayfinding signage and other amenities support a comfortable walking environment.



Urtzuastegui Street Concept (After)

Figure 19. Urtzuastegui Street before and after.

ARCHIBALD STREET CONCEPTUAL DESIGN

The design concept includes:

- 1. Narrowed travel lanes: Encourages traffic calming by reducing vehicle speeds on roadway.
- 2. Widened sidewalks: Create a better environment for people to walk and presents opportunities for trees and street furnishings.
- 3. Street trees: Provides a buffer for pedestrians from adjacent roadway traffic. Provides shade and community character.



Figure 20. Archibald Street Section: Existing (Top), Concept (Bottom)

Urban Design Strategies

A variety of urban design strategies and elements can be used to support economic development, enhance community character and develop more comfortable places to walk and socialize throughout the downtown. Creating flexible public spaces for people to gather and hold events creates a sense of place, establishes a focal point, and attracts residents and visitors to downtown. Siting an urban plaza central to the commercial uses is important to provide a space that creates a sense of place and identity for downtown San Luis. Locating such a plaza on Main street or close to it, such as on 2nd Street between B and D Streets, which is currently vacant, would be an ideal location.

The plaza can accommodate elements such as art installations, water features, and trees and/or structures to provide shade, temporal patterns, comfort and interest to users. Features such as shared streets, parklets, and pavement-to-parks expand the use of streets for pedestrian use by developing places to sit, socialize, host community events, and more.

Streets can be designed to have painted or raised corner curb extensions to shorten the crossing width of streets for pedestrians and reduce corner radii to help calm traffic. Trees planted along streets can buffer pedestrians from street traffic, reduce heat island effect, and enhance the character of downtown. Temporary uses such as “pop up” commercial uses in retrofitted shipping containers, outdoor food truck courts, community gardens, and park or recreation areas can be established on vacant or underutilized lots and street rights-of-ways until permanent structures are developed. B and C Streets

between Archibald Street and Main Street, as well as the vacant parcels fronting the northern Main Street roundabout, are good candidates for such transformation. Additionally, 1st Avenue between D and E Streets can be converted into a shared streets plaza space complementing the pedestrian circulation movement between the border, downtown, Joe Orduño Park, and the schools beyond the park. Additional locations can be identified in collaboration with residents and local businesses.

Active and visible uses in commercial buildings support social interaction and create interest. Well-designed building form and articulation, as well as buildings sited along pedestrian walkways, also establish the character of downtown. Screening of parking lots adjacent to streets and sidewalks with low walls, vegetation, and similar elements aids in creating more interesting places to walk.

SAN LUIS PLAZA DRIVE AREA - PLACEMAKING



Public art creates interest and activates the pedestrian realm



Comfortable and attractive places allow people to sit and engage



ADA compliant sidewalks are provide for universal design



Benefits of Bulbouts include reduced pedestrian crossing distances, traffic calming, water harvesting, green infrastructure, treats runoff and irrigates plants

SAN LUIS PLAZA DRIVE AREA - PEDESTRIAN DISTRICT



Low walls and landscape can screen parking from the street



Shaded parking lots provide direct and convenient pedestrian access



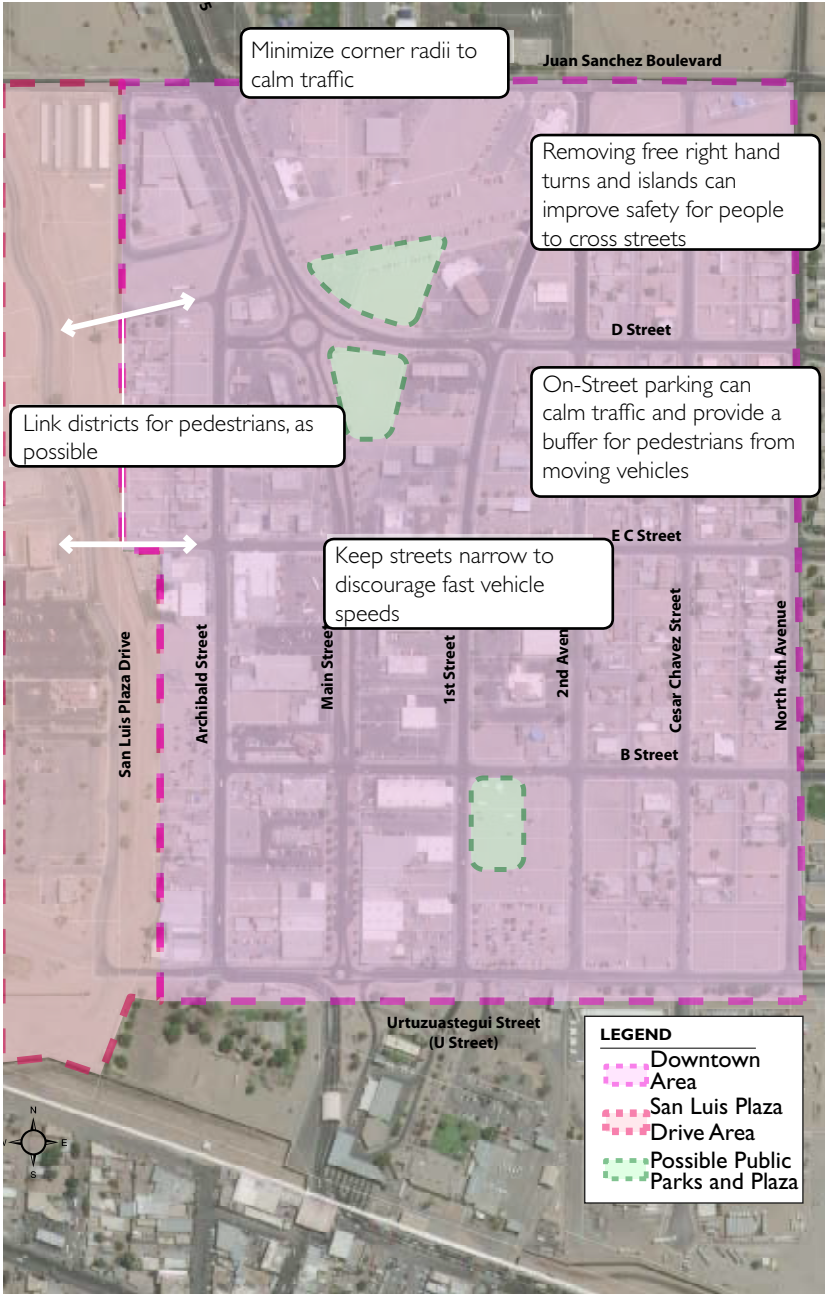
Buildings at street provide interest and convenient access to pedestrians



Landscaping and separated sidewalks provide comfortable walking experience

Figure 21. Examples of placemaking and pedestrian districts for San Luis Plaza Drive Area

DOWNTOWN - PLACEMAKING



Closing off underused streets to vehicles creates public spaces



Paint/Planter/Bollards can be used to create identity/increase pedestrian comfort



Introducing shade elements encourages the use of outdoor spaces



Public art which contributes to civic pride



Providing a variety of public spaces creates civic place



Providing a variety of public spaces creates civic place



Temporary events in the street or vacant lots can increase economic and community vitality



Food and retail trucks as a tool to activate streets and parcels



Food and retail trucks as a tool to activate streets and parcels



Painted street pavements are a low cost and effective measure that foster community character.



Figure 22. Examples of placemaking downtown

Sustainable Economic Development Technical Assistance

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DOWNTOWN - PEDESTRIAN DISTRICT



An open plaza encourages gathering and creates a focal point and a link to key city destinations



Trees and pedestrian amenities help attract people to gather in commercial areas



Bulbouts and Parklets expand public space and uses along streets



Artistic lighting as both public art and as street and plaza lights aid in creating identity and an exciting public pedestrian space



Pop up parks and plaza areas can provide longer term, but still temporary, additional gathering and recreational areas. These build off the city's existing use of a vacant parcel for their winter holiday community-wide event.

Figure 23. Examples of elements that create and support pedestrian districts



Figure 24. Due to the lack of a dedicated city square or plaza downtown, the city sets up temporary bleachers near their holiday tree for the 2017 annual tree lighting ceremony. Earlier, such events were held on a closed off Main Street, but due to commute traffic congestion impacts upon the activities, the public gathering space was moved onto a nearby federally owned vacant parcel.

5 | Next Steps Matrices

Strategy #1: Reduce conflicts between vehicles with pedestrians and bicyclists

Traffic volumes, street design, shuttle drop-off and pick-up, a full range of transportation modes, and other factors contribute to an unsafe and uncomfortable experience for people walking and bicycling in and through downtown. Reorganizing the routes and locations of certain modes and activities (see Strategy #1) and redesigning streets, intersections, and the public realm can aid in calming vehicle traffic and reducing conflicts among all users. Some immediate- and short-term action items can be taken to create an improved walking and bicycling environment.

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|---|---|---|--|----------------|---|-------------------------|
| Develop policy and guidance documents such as part of General Plan Update, Pedestrian and Bicycle Master Plan, Complete Streets, and Safe Routes to Schools. | <p>Enables discussion of topic within community</p> <p>Establishes direction for city now and into future</p> <p>Improves streets and intersections for a more welcoming and safer place to walk and bike</p> | <p>Research templates and examples</p> <p>Develop plans, policies, etc.</p> <p>Public hearings / community outreach</p> <p>Adopt</p> <p>Implement</p> | <p>Adopted plans, policies, etc.</p> <p>Implemented measures</p> | Now to 4 years | <p>City</p> <p>YCAT</p> <p>YMPO (support)</p> <p>ADOT</p> <p>GSA</p> <p>CBP</p> | <p>City</p> <p>YMPO</p> |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|---|---|---|------------------------------------|-------------------|----------------------------------|--|
| Obtain vehicle, pedestrian, and bicycle traffic counts to inform circulation and intersection improvements | Understand extent and timing of conflicts Understand locations and types of improvements needed | Work with transportation engineer to determine and execute scope for study and locations for traffic counts | | | | |
| | | YMPO has budgeted funding to update Origin/Destination Study in fiscal year 2019 to reflect current conditions as well during the agriculture season to obtain numbers during heavier commute times and include ramifications of agriculture workers in area | Smoother traffic flow | Now to 2 years | City YMPO (support) | City YMPO - traffic counts, update Origin/ Destination Study |
| | | Analyze information and make recommendations | Fewer crashes | | ADOT | |
| | | Implement recommendations | Fewer injuries and deaths | | Transportat ion consultant | ADOT |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|---|--|------------------------------------|-----------------------|------------------------------|--|
| <p>Implement complete street and traffic calming measures such as corner bulbouts; providing on demand pedestrian flashing crossing lights, signal lights, and stop signs; widening or constructing sidewalks, and adding bicycle facilities onto streets. Some improvements that came out of the Improving Community Connections charrette include traffic signals at 2nd/Urtuzuastegui Streets, and on-demand pedestrian flashing crossing lights at 2nd/Juan Sanchez.</p> | <p>Creates safer and more comfortable streets and intersections for pedestrians to walk and cross</p> <p>Provides traffic calming</p> <p>Can aid in directing traffic flows where desired</p> | <p>Pilot / sample projects</p> <p>Piggyback onto existing CIP roadway, transit, and related projects.</p> <p>Construct interim and/or permanent improvements</p> | <p>Constructed projects</p> | <p>Now to 4 years</p> | <p>City</p> <p>GSA/CBP</p> | <p>City</p> <p>GSA/CBP</p> <p>YMPO</p> <p>ADOT</p> <p>Federal grants such as BUILD Grants, Surface Transportation Block Grant, Highway Safety Improvement Program (HSIP)</p> |

Sustainable Economic Development Technical Assistance

San Luis, AZ

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|---|---|---|---|-----------------------|--|--|
| <p>Develop shuttle bus drop-off and pick-up locations and routes through town and in downtown.</p> | <p>Provides shuttle bus operators and riders convenient permanent locations</p> | <p>Work with shuttle bus operators to identify drop-off and pick-up locations and routes to limit pedestrian and vehicle conflicts, commute congestion (especially morning), etc.</p> | <p>Designated routes and drop-off and pick-up sites</p> | <p>Now to 2 years</p> | <p>City</p> <p>BLM/other federal and state agencies who own land downtown</p> <p>Shuttle bus operators</p> <p>Business owners</p> <p>Property owner- State Lands</p> | <p>City</p> <p>Licensing fee or other fees paid by Shuttle bus operators/ agriculture company owners</p> <p>USDA grant/loan</p> <p>Agricultural worker housing – Dept. of Labor, State</p> |
| | <p>Can reduce congestion, impacts upon downtown and neighborhood, and conflicts with pedestrians</p> | <p>Develop plan and identify short- and long-term locations for boarding and amenities such as protected waiting areas and restrooms, and covered bicycle parking.</p> | | | | |
| | <p>Consolidates activity and amenities making for improved efficiency and economies of scale</p> | <p>Procure agreements, long term leases, land donation, or land for drop-off and pick-up off-street; provide designated drop-off and pick-up locations on-street as determined</p> | | | | |
| | <p>Provides farmworkers dignity</p> | <p>Follow up with business owner in industrial park adjacent to Land Port about ability to place shuttle and parking</p> | | | | |
| | <p>Increases bike parking facilities, and provides racks and climate protection that removes haphazard parking and projects bikes</p> | | | | | |
| | <p>Allows residents to work around known locations and routes</p> | | | | | |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|---|---|---|----------------|---|---|
| | | facilities on land that is being leased from the State Land Department | | | | |
| Further study potential to locate permanent shuttle drop-off and pick-up and taxi pick-up locations, commuter parking (possibly a parking structure), with bike parking, and restrooms and other amenities on properties immediately east of San Luis I LPOE | <p>Convenient location to Port and pedestrians, bicyclists, and vehicles crossing at Port</p> <p>Can reduce congestion and conflicts with pedestrians</p> <p>One of a few large parcels that can handle the program in the vicinity of the Port</p> | <p>Coordinate with property owner (Arizona State Lands) and Lessor</p> <p>Prepare study on acquisition of land/lease, design, funding, traffic/circulation, and related factors to determine feasibility</p> <p>Follow up with business owner in industrial park about ability to become sub lessor/champion to project</p> | <p>Feasibility report is positive</p> <p>Agreement for land lease/sale</p> <p>Implemented project</p> | Now to 2 years | <p>City</p> <p>Arizona State Lands</p> <p>Current business owner leasing land</p> | <p>City acquire land</p> <p>Licensing fee or other fees paid by Shuttle bus operators/ agriculture company owners</p> <p>USDA grant/loan</p> <p>Agricultural worker housing – Dept. of Labor, State</p> |
| Expand pedestrian realm and pedestrian priority areas through the use of shared streets, pavement-to-parks, and similar strategies | <p>Creates safer, and more comfortable and attractive place for people to walk and socialize</p> <p>Aids in calming traffic</p> | <p>Develop plan to identify locations where different strategies can be used</p> <p>Encourage downtown business community to incorporate public spaces in or adjacent to their projects</p> | <p>More places for people to get to and sit</p> <p>More open space downtown</p> | 2 to 4 years | <p>City</p> <p>Urban Design consultant</p> | <p>City</p> <p>Business community</p> |

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San Luis, AZ

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|---|---|--|----------------|---|--|
| | Supports economic development and creating a destination in downtown | Work with state agencies who own land in downtown to obtain long-term agreements or donate land for public space | Constructed projects – pilot, temporary, and/or permanent | | Business community State agency landowners | State and Federal agency landowners Safe Routes to Schools Funding |
| Consider the use of shared streets downtown on the cross streets to Main Street | <p>Creates safer, and more comfortable and attractive place for people to walk and socialize</p> <p>Calms traffic</p> <p>Supports economic development</p> <p>Adds community amenity and creates placemaking</p> <p>Can be closed off temporarily for public events</p> | <p>Determine feasibility</p> <p>Community outreach for design</p> <p>Design and develop construction documents</p> <p>Construct</p> <p>Design and implement temporary elements such as pavement paint and moveable planters and seating, until full funding can be obtained</p> | <p>Safer and more comfortable places to walk</p> <p>Constructed projects – pilot, temporary, and/or permanent</p> <p>Community events held in spaces</p> | 2 to 4 years | <p>City</p> <p>Urban Design consultant</p> <p>Business community</p> <p>Community</p> | <p>City</p> <p>Business community</p> <p>Arts and other charitable organizations</p> |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|--|---|--|-----------------------|---|---|
| <p>Consider the use of pavement-to-parks/plaza elements downtown, such as on 1st Street, between D Street and Juan Sanchez</p> | <p>Expands pedestrian zone</p> <p>Creates safer, and more comfortable and attractive places for people to walk and socialize</p> <p>Supports economic development and creating a destination in downtown</p> | <p>Work with adjacent uses to ensure they have access off other streets</p> <p>Community outreach</p> <p>Do pilot project to test out concept</p> <p>Design and construct</p> <p>Use temporary elements such as pavement paint and moveable planters and seating until full funding can be obtained</p> | <p>People use it</p> | <p>Now to 2 years</p> | <p>City</p> <p>Community</p> <p>Business community</p> | <p>City</p> <p>Business community</p> <p>Arts and other charitable organizations</p> |
| <p>Implement road diets and lane diets on streets to calm traffic, improve or add pedestrian and bicyclist facilities, and enhance streetscapes with trees and other amenities</p> | <p>Creates safer, and more comfortable and attractive place for people to walk, bicycle, and socialize</p> <p>Calms traffic</p> <p>Increases character and identity of streetscapes and community</p> | <p>Identify overly wide streets where these strategies can be used</p> <p>Conduct analysis, conceptual and final design, and prepare construction documents</p> <p>Construct projects</p> | <p>Lower traffic, pedestrian, and bicyclist accidents, injuries, and deaths</p> <p>Less speeding</p> <p>Constructed projects –</p> | <p>2 to 4 years</p> | <p>City</p> <p>Urban Design/Transportation consultant</p> <p>ADOT</p> <p>YMPO (support)</p> | <p>City</p> <p>ADOT</p> <p>YMPO</p> <p>Federal grants such as BUILD Grants, Surface Transportation Block Grant, Highway Safety Improvement Program (HSIP)</p> |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|--|--|---|-------------------|------------------------------|-----------------------------|
| | | | pilot, temporary, and/or permanent | | | Implement local sale tax |
| Re-locate taxi stand to reduce traffic congestion and traffic flow problems | <p>Makes access to taxis more convenient</p> <p>Reduces congestion</p> <p>Removes pedestrian/vehicle conflicts and pedestrians blocking vehicle traffic when pedestrians cross Urtuzuastegui Street to access taxi stand</p> | <p>Analyze appropriate location(s) for taxi stand, including moving to south side of Urtuzuastegui Street.</p> <p>Potential to use shuttle bus drop-off and pick-up during hours shuttle buses are not using the space</p> | Less congestion | Now to 2 years | City | City |

Strategy #2: Improve connectivity between and for all transportation modes among Downtown, adjacent neighborhoods, and the San Luis I LPOE

Circulation networks for all modes of travel are limited, and commute travel patterns between Mexico and the United States, especially during the agricultural season, negatively impact downtown and the city. These negative impacts include congestion and unsafe walking and bicycling environments, which discourages residents from frequenting downtown for shopping and entertainment. Developing a more coherent and usable multimodal circulation pattern, safer streets and intersections, and better access to and through downtown can calm traffic, provide access to all transportation types, and create a more welcoming and livable downtown and community. A number of actions would improve connectivity and increase multimodal opportunities.

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|---|---|--|----------------|---|---|
| Work with CBP and GSA to align pedestrian, bicycle, and vehicle entries into and out of San Luis I LPOE with downtown | <p>Provides coordinated and efficient mode separation and reduce congestion</p> <p>Creates safer routes of travel</p> | <p>Continue discussions from charrette and other meetings – shift pedestrian and bicyclist access/exit point to alignment with Main Street, shift some shuttle bus and taxi loading onto Urtuzuastegui Street to reduce number of pedestrians crossing Urtuzuastegui Street and blocking traffic</p> <p>Create a pilot project to address current back up vehicle situation by exploring and creating an exit vehicle gate to Main Street</p> | <p>Agreements with GSA and CBP on entry and exit points of Land Port</p> | <p>Now</p> | <p>City</p> <p>GSA</p> <p>CBP</p> <p>ADOT</p> | <p>City</p> <p>GSA</p> <p>CBP</p> <p>ADOT</p> |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|---|---|--|-----------------------|---|--|
| <p>Continue to explore City or other sponsored bus/shuttle service to new industrial parks and other employment sites near San Luis II LPOE</p> | <p>Can provide mass transit service until YCAT routes are provided</p> <p>Reduces congestion</p> <p>Equitable; Provides transportation to all</p> | <p>Require Transportation Demand Management plans and actions as part of development approvals or work with existing business owners to provide shuttle services or contribute funds or services to providing shuttles from/to downtown San Luis</p> <p>City research funding opportunities to contribute to shuttle service</p> <p>Develop shuttle route plan and stop locations</p> <p>Provide hardcopy and website of route maps, schedule</p> | <p>Establishment of shuttle system</p> | <p>Now to 2 years</p> | <p>City (Economic Redevelopment, etc.)</p> <p>Business owners/ industrial park developers</p> | <p>YMPO</p> <p>YCIPTA</p> <p>USDOT</p> <p>Business Owners</p> <p>City</p> <p>Passenger Fee</p> |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|---|--|--|------------------------------------|--|--|--|
| <p>Develop agriculture work shuttle bus drop-off and pick-up locations and routes through town and in downtown. Study feasibility of locating interim facilities on the eastern side of 2nd Street (between U and B Streets) and on the southern side of Urtuzuastegui Street, east of the Port and long-term facilities south of Urtuzuastegui Street and east of San Luis I LPOE on the currently designated industrial lands</p> | See Strategy #1 | | | | | |
| | Provides shuttle bus operators and riders convenient locations | See Strategy #1 | | | City | |
| | Can reduce congestion and conflicts with pedestrians | Work with shuttle bus operators to identify drop-off and pick-up locations and routes to limit pedestrian and vehicle conflicts, commute congestion (especially morning), etc. | See Strategy #1 | | BLM/other federal and state agencies who own land downtown | City |
| | Consolidating shuttle and parking facilities is convenient and efficient | Develop plan and identify short- and long-term locations for boarding and amenities such as protected waiting areas and restrooms, and covered bicycle parking. | | Designated routes and drop-off and pick-up sites at short- and long-term sites | Shuttle bus operators | Licensing fee or other fees paid by Shuttle bus operators/agriculture company owners |
| | Designated locations allow for more permanent improvements and amenities | Procure agreements, long term leases, land donation, or land for drop-off and pick-up off-street; provide designated drop-off and pick-up locations on-street as determined | | | Business owner | USDA grant/loan |
| Locates permanent shuttle and parking facility in the existing industrial park east of San Luis I LPOE which is sized to accommodate the approximately 300 shuttle buses, commuter parking, and pedestrian amenities such as restrooms, seating, trash cans, etc. | Follow up with business owner in industrial park | | | Property owner- State Lands | Agricultural worker housing – Dept. of Labor, State | |
| | | | | Now to 2 years | YMPO (support) | EPA- Brownfields Assistance |
| | | | | | YCIPTA | |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|---|---|--|---|-----------------------|---|------------------------------------|
| | <p>Provides farmworkers dignity</p> <p>Increases bike parking facilities, and provision of racks and climate protection that removes haphazard parking and protects bikes.</p> | <p>adjacent to San Luis I LPOE about ability to place shuttle and parking facilities on land he is leasing</p> | | | | |
| <p>Expand routes and headways of the YCAT bus transit system and Improve bus waiting zones</p> | <p>Can encourage mass transit use over private vehicle use, reducing congestion</p> <p>Provides more convenience and expands service area to potential riders</p> <p>Equity- Many residents and guest workers do not have cars and rely on public transit, or choose to not drive, and need reliable and easy to use transportation</p> | <p>Work with YCAT to identify new or expanded routes in the city, including out to the new eastern industrial parks, and to provide bus shelters and other amenities at stops.</p> <p>Update existing transit circulation study</p> <p>Research other funding opportunities or ability for San Luis facilities to obtain larger share of YCAT funding due to greater regional need and service provision due to adjacent San Luis I LPOE</p> | <p>New and expanded bus routes</p> <p>Bus shelters with amenities</p> | <p>Now to 2 years</p> | <p>City</p> <p>YCAT</p> <p>YMPO (support)</p> | <p>YCAT</p> <p>YMPO</p> <p>FTA</p> |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|--|---|---|-----------------|--|--|
| | Benches, overhead structures, trash cans, etc. at bus stops make for a comfortable and cleaner experience while waiting for bus service. | YCAT may wish to entertain commercial advertising at stops to increase revenue | | | | |
| Obtain vehicle, pedestrian, and bicycle traffic counts to inform circulation and intersection improvements | See Strategy #1 | See Strategy #1 | See Strategy #1 | See Strategy #1 | See Strategy #1 | See Strategy #1 |
| Study best routes to direct Mexico commute traffic into and out of downtown, and to city and regional destinations. Consider street redesigns in downtown such as narrowing lanes on Archibald to provide an improved place to walk with wider sidewalks and street trees, directing traffic coming into San Luis | <p>Helps reduce traffic and make more direct routes for people to access and leave the Land Port of Entry and downtown</p> <p>Creates more functional and attractive streets</p> <p>Improves air quality associated with congestion</p> <p>Improves livability and access for residents to</p> | <p>Work with transportation engineer and YMPO to identify sites for traffic counts</p> <p>Obtain traffic study and improvement recommendations/verifications</p> <p>Implement street design changes</p> | <p>Less congestion</p> <p>Better multimodal circulation</p> | Now to 2 years | <p>City</p> <p>Potential transportation consultant</p> <p>YMPO (support)</p> <p>ADOT</p> | <p>City</p> <p>YMPO</p> <p>ADOT</p> <p>Federal grants such as BUILD Grants, Surface Transportation Block Grant, Highway Safety Improvement Program (HSIP)</p> <p>GSA/CBP</p> |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|---|--|---|---|----------------|--|--|
| from Mexico onto Urtuzuastegui Street rather than 1 st /Main Street to remove congestion in downtown, and removing or shifting one-way streets east of Main Street (make 2 nd one-way rather than 1 st) to improve vehicle flow and create more pedestrian-friendly streets | walk and drive downtown Supports economic development goals | | | | | |
| Study redirection of northbound traffic from Land Port along Urtuzuastegui Street and route beyond to access freeways, Yuma, and other employment centers Explore looping system from Juan Sanchez Boulevard to County 22 nd street to | Reduces traffic and makes a more direct route for people to exit the San Luis I LPOE and downtown Reduces conflicts with pedestrians and others trying to cross Urtuzuastegui Street Improves livability and access for residents to | Work with transportation engineer to obtain traffic study and improvement recommendations/verifications Implement street design changes Identify funding sources for implementation | Less congestion Improved circulation Less fatalities, injuries, and collisions Safer | Now to 4 years | City Potential transportation consultant Traffic study by GSA Community | City YMPO ADOT Federal grants such as BUILD Grants, Surface Transportation Block Grant, Highway Safety Improvement Program (HSIP) |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|--|-------------------------|---|--|--|--|
| <p>direct northbound traffic.</p> <p>Explore northbound connections from 10th Avenue to Country F1/2 and Juan Sanchez Boulevard from 2nd Avenue to Avenue E to connect both port of entries and provide additional roads for residential and commercial traffic.</p> | <p>walk and drive downtown</p> <p>Determines feasibility of rerouting</p> <p>Provides alternative routes for vehicle traffic to get to their destinations including residential and commercial</p> <p>Connects San Luis I and San Luis II Ports of Entry to enhance commerce and provide alternative routes</p> <p>Allows for better, faster and safer traffic flow of vehicles exiting the port</p> | | | | <p>YMPO (support)</p> <p>ADOT</p> | GSA/CBP |
| <p>Continue to request ability to include private occupancy vehicles to San Luis II LPOE</p> | <p>Helps reduce commute traffic into and out of downtown at San Luis I LPOE</p> <p>Improves livability and walkability of downtown</p> | Work with GSA and CBP | Agreement to open Land Port of Entry II to private vehicles | <p>Now+ to come to agreement</p> <p>4+years for assessment, conceptual</p> | <p>City</p> <p>YMPO (support)</p> <p>ADOT</p> <p>GSA</p> | <p>City</p> <p>YMPO</p> <p>ADOT</p> <p>GSA</p> |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|--|---|---|---|--|---|
| | Shifts traffic to major industrial and employment centers Improves downtown air quality | | | design, etc. as funding becomes available | CBP | CBP |
| Construct missing sidewalks and widen sidewalks to accommodate pedestrian flows | Removes barriers to walking Creates safer and more comfortable places for people to walk Delivers ADA routes, ramps, and path of travel | Develop sidewalk gap report and prioritize improvements Obtain and/or designate funds Construct. Piggyback onto other CIP street improvement work when possible | Built sidewalks and related elements | Now to 2 years | City ADOT Adjacent project developers | City YMPO ADOT Adjacent project developers Implement local sale tax |
| Provide designated and safe bicycle facilities on streets or off-street, paralleling the roadway. | Removes barriers to biking Creates safer and more comfortable places for people to bike Creates family-friendly opportunities for recreation and transit | Develop bike master plan with community input Obtain and/or designate funds Construct. Piggyback onto other CIP street improvement work when possible | Built bicycle facilities and related elements | Now to 2 years | City Community ADOT Adjacent project developers | City YMPO ADOT Adjacent developer fees/project requirements |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|---|--|--|--|-----------------------|---|--|
| | | | | | | <p>Federal grants such as BUILD Grants, Surface Transportation Block Grant</p> <p>Implement local sale tax Funds, Highway Safety Improvement Program (HSIP)</p> |
| <p>Consider designating and constructing primary bike route network identified and discussed during the Improving Community Connections charrette, being on C, 2nd, Urtuzuastegui Streets; 6th, 8th, and 10th Avenues, and along the irrigation canal</p> | <p>Creates convenient, safer and more comfortable places for people to bike</p> <p>Creates family-friendly opportunities for recreation and transit</p> <p>Uses existing streets for the most part, with improvements being stripping or road diets to add new lanes</p> | <p>Develop bike master plan with community input</p> <p>Obtain and/or designate funds</p> <p>Construct. Piggyback onto other CIP street improvement work when possible</p> | <p>Built bicycle facilities and related elements</p> | <p>Now to 4 years</p> | <p>City</p> <p>Community</p> <p>ADOT</p> <p>Adjacent project developers</p> | <p>City</p> <p>YMPO</p> <p>ADOT</p> <p>Adjacent developer fees/project requirements</p> <p>Federal grants such as BUILD Grants, Surface Transportation Block Grant</p> <p>Implement local sale tax Funds, Highway Safety</p> |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|---|--|---|--|----------------|--|--|
| | | | | | | Improvement Program (HSIP) |
| <p>Study feasibility of constructing parking structure(s) downtown to expand parking opportunities near destinations, make land available for redevelopment, and limit impacts upon pedestrian safety</p> <p><i>(See also downtown parking district under Strategy #3)</i></p> | <p>Provides adequate parking in downtown</p> <p>Locates parking where most needed</p> <p>Allows vacant sites to redevelop</p> <p>Ensures cost to plan, construct, and operate/maintain structure is feasible</p> | <p>Economic consultant to research, analyze, and provide recommendations</p> <p>If favorable, city or other(s) to determine appropriate location(s), obtain funding and let out contracts to design and construct</p> | <p>Parking structure determined to be feasible</p> <p>Parking structure constructed</p> | Now to 4 years | City | <p>City/ YMPO</p> <p>Business Community/ Developers</p> <p>Public/Private Partnership</p> <p>USDA grant/loan</p> <p>Palm Springs, CA – used Measure J sales tax funds to buy, improve, and construct parking structure</p> |
| <p>Provide wayfinding signage to direct vehicles, bicyclists, and pedestrians to and from the San Luis I LPOE, to bus stops, parking, etc.</p> | <p>Makes it easy to understand where to go</p> <p>Reduces congestion</p> <p>Signage in English and Spanish is important along the border</p> | <p>Identify signage location and directional/informational needs</p> <p>Develop downtown/master signage design, if desired</p> | <p>People can easily read signs and know where to go/how to get to their destination</p> | Now to 2 years | <p>City</p> <p>GSA/CBP</p> <p>ADOT</p> <p>YMPO (support)</p> | <p>City</p> <p>GSA/CBP</p> <p>ADOT</p> <p>YMPO</p> |

| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|--|---|--|----------------|---|---|
| | | Obtain and place signage | | | | |
| <p>Work with school districts and private schools to gain better understanding of circulation routes, student traffic volumes, safety issues, etc. of students from within San Luis and from/to Mexico.</p> <p>San Luis Middle School was mentioned as being particularly difficult to access.</p> | <p>Makes safe routes to schools</p> <p>Locates and installs facilities where needed</p> <p>Confirms whether shuttles or other non-pedestrian facilities are needed</p> | <p>Survey students and their families to understand level of comfort, concerns, desires, etc. for providing access to schools</p> <p>Survey school personnel to understand their needs for facilities, concerns, etc.</p> <p>Develop safe routes to school plans</p> <p>Development construction plans for interim/permanent improvements</p> <p>Construct improvements</p> | <p>Constructed improvements</p> <p>Students feel more comfortable walking</p> <p>Fewer accidents</p> | Now to 2 years | <p>City</p> <p>Schools</p> <p>Students and family</p> <p>ADOT</p> <p>YMPO (support)</p> | <p>City</p> <p>ADOT</p> <p>YMPO</p> <p>Safe Routes to Schools and other federal funds</p> |
| <p>Encourage United States and Mexico bus and shuttle agencies and companies to provide cross border service, especially during commute</p> | <p>Aids in reducing number of vehicles driving across the border</p> | <p>Contact and encourage bus and shuttle companies and agencies</p> <p>Coordinate with GSA/CBP</p> | <p>Less congestion</p> <p>Better air quality</p> <p>More buses/shuttles</p> | Now | <p>City</p> <p>YCAT/ other bus and shuttle companies</p> | <p>City</p> <p>YCAT/other bus and shuttle companies</p> |

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| Specific Actions/ Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time- frame | Lead and Support Roles | Resources |
|--|--|---|------------------------------------|----------------|------------------------------|---|
| times for farmworkers and for AZ Western College and other school students. May need to coordinate with GSA/CBP for bus lane facility in San Luis I LPOE | <p>Aids in reducing parking facilities downtown and beyond</p> <p>Environmentally sustainable</p> <p>Equitable</p> | Identify sites for drop-off and pick-up stops if not associated with YCAT | | | GSA/CBP | <p>US and Mexican business community</p> <p>Regional/State transportation funds</p> |

Strategy #3: Revitalize and expand economic development in downtown San Luis

There are opportunities in San Luis to expand the city’s economic base, provide civic spaces, and create a walkable, attractive, and vibrant downtown. The presence of many underused and vacant parcels, a grid street network, high volumes of pedestrians, and adjacency to the San Luis I LPOE to support tourism and workers are all potential contributors to revitalization. The following are some immediate and medium-term action items for the city to consider in meeting its vision and goals for a revitalized downtown.

| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|---|---|--|-----------------------|------------------------------------|--|
| <p>Make downtown walkable and pleasant through aesthetic and functional street, open space, building, and parcel improvements</p> | <p>Attractive and tree lined spaces have been found to attract more people and have higher sales</p> <p>Safe routes to and along Main Street and other downtown streets, encourage residents and others to frequent downtown establishments</p> | <p>Develop Downtown Revitalization Plan; change zoning; create building, site, and streetscape guidelines and plans; etc. to have a unified, functional, and attractive downtown</p> <p>Improve streets and intersections to make walking more convenient and comfortable</p> <p>Establish a Downtown Business Improvement District</p> | <p>Increased sales</p> <p>Increased activity and people coming to downtown</p> | <p>Now to 2 years</p> | <p>City</p> <p>Business owners</p> | <p>EPA</p> <p>Smart Growth America</p> <p>Main Street USA</p> <p>Complete Streets.org</p> <p>EPA Brownfields Area-wide planning grant</p> <p>Business Improvement District</p> |

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| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|---|--|--|---|----------------------------|------------------------|--|
| Update zoning and municipal codes to allow mixed uses, expand downtown commercial mixed uses, introduce housing and other commercial uses along Juan Sanchez Blvd, remove industrial uses downtown, transition commercial to residential zones, require active ground floors, architectural design and other elements | Allows uses to support downtown needs and keep existing residential uses | Study existing documents and how to accomplish goals | Adoption of ordinances and codes | 2 to 4 years for ordinance | City | City |
| | Provides a mix of uses within walking distance of homes | Public outreach | Increase in development and use permits | | Public | |
| | Provides a realistic amount of commercial uses given demand and trends | Draft ordinances and codes that address street frontages | Increase in development | 5 to 10 years to construct | Property owners | |
| | Creates an attractive and pedestrian-friendly downtown | Adopt | Residential uses maintained | Implement | | |
| Develop downtown parking district, parking demand management plan and strategies, and establish sites for vehicle and bicycle parking. Provide flexibility on parking ratios, locations, etc. | Develops and formalizes downtown district parking strategy | Conduct parking audit | Parking facilities located where needed | Now to 2 years | City | City Business community – provide funds, bus/shuttle for employees, alternative hours, etc. to reduce traffic and parking demands |
| | Creates attractive parking lots and structures | Analyze and develop parking district plan and revise zoning ordinance and other city documents | Attractive parking facilities | 5 to 10 years to construct | Business community | |

| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|--|--|---|--|---|--|
| to support downtown revitalization plan. | | <p>reduce congestion, need for parking, etc. and how to pay for them.</p> <p>Create design guidelines</p> <p>Adopt and implement Plan</p> | | | | |
| Provide small business support | <p>It is difficult for businesses to obtain property or lease on Main Street</p> <p>There is a lack of available buildings downtown to start new or relocate existing businesses</p> <p>Many local businesses are “home grown” and need assistance with business plans, funding, and general support</p> | <p>Develop a feasibility study to determine the need for a business incubator program for startup businesses in downtown</p> <p>Establish small business support entity</p> <p>Develop feasibility study</p> <p>Construct facility</p> | <p>Establishment of small business support entity</p> <p>Successful businesses</p> <p>Economic Development Indicators</p> | <p>Now to 2 years</p> <p>2 to 4 years to develop plan</p> <p>4 to 6 years to construct</p> | <p>City</p> <p>Business community</p> <p>Regional economic development agencies</p> <p>Similar programs</p> | <p>City</p> <p>Business community</p> <p>Regional economic development agencies</p> <p>SBA</p> <p>EDA</p> <p>Arizona Commerce Authority</p> <p>Similar programs including city Incubator Program</p> |

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| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|---|--|--|--|--------------------------|---|--|
| | | | | | | Brownfield/EPA Agriculture/Farmer – technical assistance Opportunity Zones USDA – loans/grants, business and parking structure feasibility studies, rural business funding program |
| Develop downtown revitalization plan | Provide strategic framework to expand economic development and create a vibrant downtown | Continue with city plans to release RFP/RFQ for Plan | Adopted plan Implemented measures Vibrant downtown | Now to 2 years | City Business community Residents | City |
| Continue to study and implement ways to reduce impacts of commute traffic from | Reduces impact of traffic, especially during evening commute, upon downtown users and establishments | See Strategies #1 and #2 | See Strategies #1 and #2 | See Strategies #1 and #2 | See Strategies #1 and #2 | See Strategies #1 and #2 |

| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|--|---|--|----------------|--|---|
| and especially to Mexico | Reduces conflicts between pedestrian access and safety to downtown | | | | | |
| Increase placemaking opportunities and identify and develop public open space downtown such as plazas, shared streets, pavement-to-parks, and parklets, adding trees, site furnishings, public art, etc. | <p>Creates spaces people can gather in and hold events</p> <p>Increases civic pride and public events</p> <p>Draws people downtown</p> <p>Creates unique and exciting spaces for all users</p> | <p>Study where public plaza/civic spaces make sense</p> <p>Provide public art</p> <p>Work with property owners and developers to include usable open space with their projects</p> <p>Based on street design, traffic studies, and plans, identify places shared streets and pavement-to-parks</p> <p>Design and develop spaces</p> <p>Design and build low cost and easy to implement elements until full funding can be obtained such as painted streets and intersections,</p> | <p>Public and Open spaces occurring in downtown</p> <p>Inclusion of public art</p> | Now to 4 years | <p>City</p> <p>Property owners/ Developers</p> <p>Downtown Business Improvement District</p> | <p>City</p> <p>City of Phoenix</p> <p>Property owners/ Developers</p> <p>Downtown Business Improvement District</p> <p>NEA (Our Town Program)</p> <p>ArtAmerica</p> <p>ArtPlace</p> <p>Foundations, non-profits, and other entities</p> |

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| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|--|---|---|--|--|---|
| | | movable planters, pop-up parks and food courts, shade structures, etc. | | | | |
| <p>Provide a visible downtown plaza to provide open space, attract and support social interactions and public activities, enhance commercial district, and create a “heart” to downtown. Provide elements such as trees, shade structures, water park, and seating.</p> | <p>Creates a primary place people can gather in and hold events</p> <p>Increases civic pride</p> <p>Draws people downtown</p> <p>Supports adjacent commercial uses</p> | <p>Obtain site</p> <p>Community outreach for design</p> <p>Design and construct park</p> | <p>Obtain land</p> <p>Construction of park</p> | <p>1 to 2 years</p> <p>4 to 6 years to construct</p> | <p>City</p> <p>Property owners/Developers</p> <p>Downtown Business Improvement District</p> <p>NEA (Our Town Program)</p> <p>Community</p> <p>ArtAmerica</p> <p>ArtPlace</p> | <p>City</p> <p>Property owners/Developers</p> <p>Downtown Business Improvement District</p> <p>NEA (Our Town Program)</p> <p>ArtAmerica</p> <p>ArtPlace</p> |
| <p>Hold events to bring people to downtown and Main Street, such as farmers’ markets, Ciclovía, and street fairs</p> | <p>Attracts people downtown</p> <p>Creates fun and interesting events for the community</p> | <p>Work with Farmers’ Market Board to develop weekly events</p> <p>Work with local bike, school, and other advocacy and community groups to hold events</p> | <p>Events scheduled</p> <p>People downtown for events</p> | <p>Now to 4 years</p> | <p>City</p> <p>Chamber</p> <p>Bike Advocacy</p> <p>Schools</p> | <p>City</p> <p>Business District</p> <p>Community groups</p> |

| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|---|--|--|---|----------------|---|--|
| | | | | | Local business Farmer's Market Board Others | |
| Provide a pedestrian connection between San Luis Plaza Drive and downtown | Provides convenient access for pedestrians Integrates civic, social, educational, and service uses with downtown | Study feasibility for stairs and ramp across bluff If feasible, obtain funding, prepare conceptual and final designs, and construction documents Construct | Feasible to construct Built access | 2 to 4 years | City | City |
| Work with US Postal Service to establish postal substations and deliver mail to reduce congestion around city's only post office | Reduces congestion Creates safer passage for pedestrians around post office Provides more convenient mail services and delivery to residents | Contact and work with local and federal USPS representatives Demonstrate to USPS that city has met population criteria for home/business delivery | Agreement by USPS to provide substations and deliver mail Construction of substations Mail delivery | Now to 4 years | City Business Community Residents USPS | USPS Developers City Congressional Representative |

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| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|---|--|--|--------------|---|--|
| | | | | | | |
| Support brownfield assessment and remediation of lands for redevelopment | <p>Improves environmental quality</p> <p>Enables redevelopment of contaminated sites</p> | <p>Identify and prioritize contaminated lands for redevelopment</p> <p>As obtain funding, assess properties, and remediate as needed</p> | <p>Removal of contaminated elements</p> <p>Reuse of contaminated sites</p> | 1 to 5 years | City | <p>EPA Brownfields-assessment and mitigation</p> <p>State of Arizona</p> <p>Federal agency land owners – BLM, others</p> |
| Continue to investigate Smart City options and technology, especially affordable wireless | <p>Offers equitable and beneficial service to city residents, guests, and workforce</p> <p>Provides access to high speed internet, usually free</p> | <p>Research other communities that have successfully obtained service</p> <p>Establish Task Force</p> <p>Training seminars for residents, guests, and workforce to understand how to use</p> | <p>Low cost and stable system</p> <p>Actively used by residents, guests, and workforce</p> | 1 to 2 years | <p>City</p> <p>Smart City/Internet consortium</p> | <p>EPA Office of Sustainable Communities, Cool and Connected technical assistance program</p> <p>Ketchum, ID; West Hollywood, CA; Erwin, TN; Seat Pleasant, MD and other</p> |

| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|---|--|--|--|-----------------------|--|---|
| | | | | | | <p>cities with Smart City Plans</p> <p>Federal Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD) Program</p> <p>City of Yuma</p> |
| <p>Increase access to public health and local food initiatives for community benefit</p> | <p>Provides access to health services and food to all</p> <p>Improves community health</p> <p>Improves quality of life</p> | <p>Study ability to include health and food initiatives in community, such as at schools, parks, vacant lands or pavement-to-parks to include community gardens, with related services, etc.</p> | <p>Greater access to health services</p> <p>Greater access to healthy food</p> | <p>Now to 2 years</p> | <p>City</p> <p>Schools</p> <p>Social services</p> <p>Business district</p> | <p>City</p> <p>Schools</p> <p>Social services</p> <p>Business district</p> <p>USDA</p> <p>Non-profit agencies</p> <p>EPA Local Foods, Local Places Program</p> |

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| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|--|---|---|-----------------------|--|---|
| <p>Include green infrastructure in streets, parking lots, sites, parks, and other areas</p> | <p>Reduces flooding</p> <p>Harvests water for irrigation</p> <p>Management and treatment of stormwater runoff</p> <p>Aids in providing landscaped spaces</p> | <p>Research measures appropriate to local conditions</p> <p>Coordinate planning for street improvements with the appropriate water quality agency(ies) to get their early input</p> | <p>Implementation of green infrastructure and low impact development measures</p> | <p>2 to 4 years</p> | <p>City</p> <p>Flood Control District (administered by Yuma County Department of Development Services)</p> <p>Arizona Department of Environmental Quality (ADEQ)</p> | <p>City</p> <p>EPA- Green Infrastructure website</p> <p>Green Infrastructure for Southwestern Neighborhoods</p> <p>Guide for Low Impact Development Toolkit, Mesa, AZ</p> <p>Infraestructura Verde en San Luis Rio Colorado</p> |
| | | <p>Develop policy and guidance</p> <p>Adopt</p> <p>Determine if can be included with complete street and other development projects</p> <p>Implement</p> <p>Pilot projects</p> | | | | |
| <p>Reduce impacts to businesses along Archibald through</p> | <p>Reduces congestion to improve business hours and access due to</p> | <p>Study the ability to provide other access to</p> | <p>Ability to provide other access to</p> | <p>Now to 2 years</p> | <p>City</p> | <p>City</p> |

| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|--|---|--|----------------|---|---|
| street design, access routes, etc. | congestion and limited vehicle access | the businesses on Archibald Street Encourage uses not reliant upon afternoon deliveries to locate along street | businesses on Archibald Street | | | |
| Expand commercial services to visitors and employees from Mexico | Increased sales to cross-border residents who visit San Luis or who continue onto other Yuma County commercial locations/business districts Increases sales tax revenue | Support economic development downtown | Increased sales and sales tax revenue | Now | City Business owners Business Improvement District | City Business owners Business Improvement District |
| Increase bicycle parking facilities, including provision of bike racks, overhead structure, and restrooms, maps/wayfinding, and seating areas as appropriate | Provides secure places to lock bikes in places convenient to destinations, that are easily accessible, is organized. | Identify parking areas as part of a Bike and Pedestrian Master Plan For interim, temporary parking, obtain and locate movable racks around downtown, at/near destinations. | Places for bikes to park securely and where wanted | Now to 3 years | City Shuttle operators/ farming companies Downtown Business Association | City Shuttle operators/ farming companies Downtown Business Association |

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| Specific Actions/Initiatives | Why is this important? | Immediate Next Steps | How will we measure success? | Time-frame | Lead and Support Roles | Resources |
|--|---|--|---|-----------------------|---------------------------|--|
| | <p>Provides protection from the elements.</p> <p>Provides amenities to bicyclists.</p> | <p>Require shuttle operators/farming companies and employers to provide a minimum number of city specified bike racks at their drop-off and pick-up or business sites</p> <p>Obtain and install permanent bike parking facilities</p> | | | Employers | Employers |
| <p>Investigate and apply to philanthropic organizations to fund improvements such as health, art, housing, multimodal facilities, food, public space, etc. for residents, school children, and employees</p> | <p>Significant need in San Luis area</p> <p>Many sources of funding needed to cover costs</p> <p>Many grants are specific to one focused need/issue</p> | <p>Research philanthropic organizations</p> <p>Focus on topics such as farm related, transportation, health, populations at risk, etc.</p> <p>Coordinate with regional and other partners, including universities/colleges, to write and submit grants, and assistance and loan requests</p> | <p>Obtain grants, loans, technical assistance, etc.</p> | <p>Now to 2 years</p> | <p>City</p> <p>Others</p> | <p>Internet/Local and regional agencies and jurisdictions</p> <p>Farm related charitable organizations</p> |

6 | Resources for Implementation

This section highlights resources available to the city for technical and funding assistance. Incorporating certain equity and sustainable strategies into projects can help projects compete for limited infrastructure and other improvement funding from regional, state, and federal agencies. These types of strategies include: improving safety and quality of life for underserved populations, such as for people experiencing economic, health, and access to transport issues; the use of green and complete street techniques; and integrating climate resiliency strategies.

The design team, in conjunction with its federal partners, has developed a list of resources to assist the city in pursuing implementation for the strategies described in this report. In addition, state and local stakeholders during the focus group meetings identified several potential technical and funding resources. The list of resources is as follows:

Multimodal Transportation and Street Improvements, including Archibald Street, Urtuzuastegui Street, and other roadway reconfigurations, shared streets, and bike and pedestrian improvements

- Through the [Rivers, Trails, and Conservation Assistance Program](#), “the National Park Service works with local leaders to build partnerships and engage their communities in outdoor recreation and natural resource conservation projects.”¹ This program provides technical assistance including design and planning, fundraising, implementation and other support.
 - The **U.S. Department of Transportation’s (US DOT) Highway Safety Improvement Program (HSIP)** makes annual allotments to ADOT, and complete streets are an eligible use of the funds.
 - The **US DOT** provides a **Better Utilizing Investments to Leverage Development, or BUILD, Transportation Discretionary Grant program**. This program replaces the pre-existing TIGER grant program and provides grants to fund capital improvements in surface transportation infrastructure that have significant local or regional impact. These are evaluated on
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- 1 National Park Service. Rivers, Trails, and Conservation Assistance Program, <https://www.nps.gov/orgs/rtca/index.htm>. Accessed October 2, 2017.

criteria that include safety, economic competitiveness, quality of life, environmental protection, state of good repair, innovation, partnership and additional non-Federal revenue for future transportation infrastructure investments. The city is interested in improving many of their streets and corridors, and can package these projects together to submit for a BUILD Grant. During the charrette, YMPO offered to write a support letter. The city can approach YMPO and GSA to obtain assistance with grant writing for this funding resource based on their experience with other federal grant writing. EPA can also reach out to HUD/DOT to solicit input on how best to secure resources for Urtuzuastegui Street, as a priority corridor due to its vicinity and tie to the LPOE.

- The **US DOT** offers many assistance programs and grants. The **Surface Transportation Program Block Grant** provides annual funds that can be used for a variety of projects, including some of the design options provided in this memorandum. Up to \$1 million is available. The [Rural Transportation Assistance Program – 5311\(b\)\(3\)](#) provides funding to states for developing training, technical assistance, research, and related support services in rural areas. A YMPO

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representative noted during the charrette that **STBG funds** can be traded for CMAQ funds anywhere in a non-attainment area. This process should be reviewed for better understanding if it makes sense for the needs of San Luis and is coordinated with the YMPO.

- The **US DOT** also offers two grant programs to states and transit agencies to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities. They are [Grants for Buses and Bus Facilities Formula Program - 5339\(a\)](#) and [Bus & Bus Facilities Infrastructure Investment Program](#).
- The **Arizona Department of Arizona (ADOT)** indicated that they can assist with local project agreements with federal improvements. ADOT has limited gas tax revenues that the agency can share with local agencies. ADOT also indicates that they have City of San Luis and the San Luis I LPOE on their radar and are happy to assist with technical assistance and endorsements. ADOT informed that the agency has funds for roads of regional significance outside city limits if there is a matching grant available.
- Federal funds are available for **Federal Aid Eligible** routes (which include US95, US195 and Juan Sanchez Boulevard). The YMPO indicated that at the city's request, certain routes may be eligible to have their category upgraded for inclusion under Federal Aid Eligible routes.
- There are numerous surface transportation funding programs which are used to fund projects contained within the YMPO's **Transportation Improvement Program (TIP)**, and **ADOT's Statewide Transportation Improvement Program (STIP)** and **Long Range Transportation Plan (LRTP)**. Although Arizona's State Transportation Board and ADOT have placed a greater priority on the maintenance and modernization of existing roadways, the use of federal funds for expansion is not prohibited by USDOT. The city can work through the YMPO to identify potential funding opportunities for future expansion efforts.
- The [Trust for Public Lands](#) "collaborates with communities to plan, design, and build parks, playgrounds, gardens, and trails"². Residents and stakeholders may be able to obtain assistance to design and construct needed parks, playgrounds, gardens, and trails as identified in the design options or in other areas of the neighborhood and city.
- **Establish sales tax to pay for transportation improvements.** Phoenix and Tucson have passed sales tax to acquire additional funds to support various transportation improvement projects, and aid in realizing more transportation and infrastructure improvements. Capital improvement projects can include multimodal complete streets, shared streets and living alleys, pedestrian and bicycle trail facilities, street trees and landscaping, green stormwater infrastructure, and drainage and flood prevention infrastructure.
- The **YMPO** carries out in-house traffic counts and can make them available to the city for their projects. YMPO can assist the city in raising local funds for transportation activities. YMPO has funds for advancing projects at design phase to construction phase that may be in YMPO's program. The city can coordinate with YMPO to identify and prioritize certain streets and projects for funding.
- The YMPO had prepared a **San Luis Port of Entry I Origin-Destination Study** to determine general destinations of people driving or walking into the United States, however, the report did not use data collected during the agricultural season, and did not account for bicyclists, or where people parked in downtown San Luis. The YMPO offers to update this report to take these other aspects into consideration and develop new or modify the existing report's information and conclusions. The findings of this report can assist the city, YCAT, and others in determining multi-modal needs, such as transit, bike routes, parking, and more.
- In addition, the YMPO has the ability to upgrade some routes with city request to **federal eligible routes**. Existing federal eligible routes are US95 and US195. YMPO offers to assist the city to apply for grant funding. The YMPO may have funds available in the future for advancing projects and design phases that may be in their program, with construction starts of 4-5 years out.

2 The Trust for Public Lands. Create.

<https://www.tpl.org/how-we-work/create#sm.000715acv182heu8zag1dsydri68d>.

Accessed November 24, 2017.

- The **Model Design Manual for Living Streets, developed by the County of Los Angeles Public Health and others**, is a free downloadable and editable manual available on the internet for cities to use to develop guidance for multimodal street design. “This manual focuses on all users and all modes, seeking to achieve balanced street design that accommodates cars while ensuring that pedestrians, cyclists and transit users can travel safely and comfortably. This manual also incorporates features to make streets lively, beautiful, economically vibrant as well as environmentally sustainable. Cities may use this manual in any way that helps them update their current practices, including adopting the entire manual, adopting certain chapters in full or part, modifying or customizing chapters to suit each city’s needs.” Some guidance may not be current best practices, but the manual can still be helpful.³
- The **National Complete Streets Coalition’s** website provides information on complete streets, intersections, and street lighting including policy development and implementation, technical assistance, webinars, and other resources.⁴ Technical assistance includes workshops on complete streets, economic development, smart growth, and more.

3 County of Los Angeles Health. http://publichealth.lacounty.gov/place/PLACE_The_Model_Design_Manual_for_Living_Streets.htm. Accessed on March 22, 2018.

4 Smart Growth America. National Complete Streets Coalition. <https://smartgrowthamerica.org/program/national-complete-streets-coalition/>. Accessed on March 22, 2018.

- **National Association of City Transportation Officials’ (NACTO)** “mission is to build cities as places for people, with safe, sustainable, accessible and equitable transportation choices that support a strong economy and vibrant quality of life.” They provide guidance on street design, transit street design, bikeway design, street stormwater (green infrastructure), and other topics that are available on the internet or as hard copy manuals; street design data sharing, training and workshops, and other information. NACTO’s guidance and other information is graphic-oriented, provides dimensional guidance, and includes case studies.⁵

Placemaking

- The **Dr. Robert C. and Tina Sohn Foundation** offers grants for projects that are focused on the environment, health and human services, education, and arts. The City of San Luis can pursue this in an effort to connect to funding for environmental improvements and improving neighborhoods.
- **Transportation for America (T4America), the advocacy arm of Smart Growth America**, provides **Creative Placemaking grants, under the Cultural Corridor Consortium**. Grants of \$50,000 are awarded “to creative placemaking projects in three new cities that engage residents, attract the attention of local public works and transportation agencies, and spark new conversations that bring more people

5 National Association of City Transportation Officials. <https://nacto.org/>. Accessed on March 22, 2018.

to the table to plan and implement new transportation investments. [T4America is] especially committed to funding collaborative projects that expand transportation opportunities and local control for low-income people, recent immigrants, and people of color living in communities that have experienced disproportionate disinvestment and disconnection.”⁶ T4America offers **other resources and downloadable reports and guidance** on various transportation issues; building healthy and prosperous communities; arts, culture, and transportation; and more.⁷

- There are many grants available for funding public art and creative placemaking endeavors. These include the **National Endowment for the Arts (NEA) Our Town Grant** and **ART WORKS, ArtPlace America, and the Kresge Foundation**. The city can explore these and other opportunities to fund the **design, commissioning, and creation of public art** and public art programs.^{8 9 10}

6 Transportation for America. <http://t4america.org/creative-placemaking-grants/>. Accessed on March 22, 2018

7 Ibid. <http://t4america.org/our-vision/>. Accessed on March 22, 2018.

8 National Endowment for the Arts. Grants. <https://www.arts.gov/grants> and <https://www.arts.gov/grants-organizations/our-town/arts-engagement-cultural-planning-and-design-projects-grant-program-description>. Accessed on January 19, 2016.

9 ArtPlace. www.artplaceamerica.org. Accessed on January 19, 2016.

10 The Kresge Foundation. <https://kresge.org/>. Accessed on January 19, 2016.

- The **U.S. Department of Agriculture Forest Service** offers a cost-share grant program, through the [National Urban and Community Forestry Advisory Council](#), aimed toward program development that address strategies in their Ten-Year Action Plan. City projects can qualify for this grant through the priority strategy to “build human health through urban and community forestry.”¹¹
- The **Project for Public Spaces (PPS)** is a nonprofit organization which helps people create public spaces and engaged communities. PPS connects people to ideas, resources, expertise, and partners who see placemaking as the key to addressing their greatest challenges. PPS offers resources and technical assistance to improve and implement public spaces, and provides case studies on their website.¹²

¹¹ Urban and Community Forestry. Urban and Community Forestry Advisory Council. www.fs.fed.us/ucf/nucfac. Accessed on January 19, 2016.

¹² Projects for Public Spaces. <https://www.pps.org/about>. Accessed on March 22, 2018.

Downtown Revitalization/Small Business Support

- The **U.S. Department of Housing and Urban Development (HUD)** offers funding and assistance through the [HUD Community Compass Technical Assistance and Capacity Building Program](#). HUD can provide funding for projects that focus on community and economic development, disaster resilience, green infrastructure, and green development in public housing operations and programs.
- The **U.S. Economic Development Administration (EDA)** has several economic development assistance grant programs that support job creation and job retention in economically distressed areas. It's **Planning Partnership, Technical Assistance, Public Works, Economic Adjustment**, and **Special Initiatives** grants provide communities with the resources to foster economic growth and private sector investment.
- [New Market Tax Credits \(NMTC\)](#) help to increase the flow of funds to low income communities and business by providing tax incentives to investors, helping economic development in communities that need it the most. Potential development sites in the project area may qualify for NMTC.
- [Partners for Places](#) (a partnership between the [Urban Sustainability Directors Network](#) (USDN) and the [Funders' Network for Smart Growth and Livable Communities](#) (TFN)) provides grants to enable “cities and counties to improve communities by building partnerships between local government sustainability offices and place-based foundations. National funders invest in local projects to promote

a healthy environment, a strong economy, and well-being of all residents. Through these projects, Partners for Places fosters long-term relationships that make our urban areas more prosperous, livable, and vibrant. The grant program provides partnership investments between \$25,000 and \$75,000 for one year projects, or \$50,000 and \$150,000 for two year projects, with a 1:1 match required by one or more local foundations.”¹³

- Funding for 2017 (Round Eleven) included “support [for] green stormwater infrastructure projects that advance water-related sustainability goals. The [Green Infrastructure Leadership Exchange](#), a new practitioner network supporting green infrastructure communities, is a new partner to USDN and TFN for the green stormwater infrastructure projects.”¹⁴

¹³ Funders Network for Smart Growth and Livable Communities. Partners for Places, <https://www.fundersnetwork.org/request-for-proposals-now-available-for-partners-for-places-round-eleven/>. Accessed October 2, 2017.

¹⁴ *Ibid.* The “general grant program is supported by [Bloomberg Philanthropies](#), [The JPB Foundation](#), [Kendeda Fund](#), [New York Community Trust](#), [The Summit Foundation](#), and [Surdna Foundation](#), with support for green infrastructure projects provided by the [Fred A. and Barbara M. Erb Family Foundation](#) and the [Pisces Foundation](#).” Accessed on March 1, 2018.

- EPA **Smart Growth in Small Towns and Rural Communities** website offers a robust site of information including technical assistance, case studies, tools, resources, webinars, partnerships, and other topics.¹⁵
- The city indicated the concept of a **Downtown Business Improvement District (BID)** would be covered in the soon to be developed Downtown Revitalization Plan. Once a BID is established, it can collect and expend monies for business growth and improving the downtown area.
- **Infrastructure for Rebuilding America (INFRA)** offers grants for larger projects such as highways and bridges¹⁶.
- Portions of San Luis are designated under a **new market and tax credit using capital gains**, called the Qualified Opportunity Zone. Over the next few months, additional legal guidance will be provided by the Treasury Department and the Internal Revenue Service on this program. The city should track this program and upcoming guidance, as well as coordinate with the governor to be able to take the necessary steps between now and when the guidance is released. Opportunity zones were added to the tax code in two sections (1400Z-1 and 1400Z-2). The published list

of designated jurisdictions only includes the funds under section 1400Z-1. The city can also consider contacting the governor to determine its eligibility for the Opportunity funds under section 1400Z-2.

- Under **HUD**, the **Community Development Block Grant (CDBG) Program** offers the **Section 108 Loan Guarantee Program**. Section 108 provides financing for a range of development related projects including public facilities and site improvements. These loans can act as a catalyst for private development.¹⁷ CDBG funds allocated to the city for use in low to moderate income areas can be used to implement the design options as well.
- HUD administers **CDBG grants** (up to \$300,000) which are available to properties that facilitate redevelopment and have community benefits. Example include parks and schools.
- The **USDA's Rural Business Development Program** offers many programs, training, and assistance, in as well as loans and small grants for rural communities, businesses, non-profits, and individuals to expand or develop economic and community growth, community facilities, health care, farm labor and other housing, rural microentrepreneur assistance, telecommunications infrastructure, and more.¹⁸

- **EPA Brownfield HQ** also offers drop in assistance to agriculture community and farmer's market, environmental workforce development and job training, and other support. Refer to the following Brownfields section for additional information.
- **"Main Street America** has been helping revitalize older and historic commercial districts for more than 35 years. Today it is a network of more than 1,600 neighborhoods and communities, rural and urban, who share both a commitment to place and to building stronger communities through preservation-based economic development." Main Street America provides numerous resources including conferences, technical services, and strategic and tactical services.¹⁹
- **PPS** is a useful resource for Downtown Revitalization. Please see previous section for a full description of their services.
- **HUD** offers grants as part of their **Main Street program**. "Main Street program seeks to rejuvenate older, downtown business districts while retaining the area's traditional and Historic character. To do this, the Main Street program provides assistance to smaller communities in the development of affordable housing that is undertaken in connection with a Main Street revitalization effort. Obsolete commercial offices or buildings can be reconfigured into rent producing affordable housing."²⁰

15 United States Environmental Protection Agency. Smart Growth. <https://www.epa.gov/smartgrowth/smart-growth-small-towns-and-rural-communities>. Accessed on March 22, 2018.

16 United States Department of Transportation. Build America Bureau. <https://www.transportation.gov/buildamerica/infragrants>. Accessed on March 22, 2018.

17 United States Department of Housing and Urban Development. Section 108 Loan Guarantee Program. <https://www.hudexchange.info/section-108/>. Accessed on January 19, 2016.

18 United States Department of Agriculture Rural Development. <https://www.rd.usda.gov/programs-services/programs-services-businesses>. Accessed on March 22, 2018.

19 Main Street America. <https://www.mainstreet.org/mainstreetamerica/themovement>. Accessed on March 22, 2018.

20 United States Department of Housing and Urban Development. HOPEVI Main Street Program. https://www.hud.gov/program_offices/public_indian_housing/programs/ph/hope6/grants/mainstreet. Accessed on March 22, 2018.

Parking Districts and Parking Structure

- The city can consider establishing a **Parking/Transportation Demand Management (TDM)** program and parking lot study which can assist with determining where parking should be placed; as well as measures to reduce parking demand such as companies being required to provide worker shuttles, alternative work hours, improved bike riding facilities and parking areas, providing free or low-cost transit passes, and paying in lieu fees.
- The **City of Palm Springs, CA** used Measure J sales tax funds to obtain land and provide a **parking structure** downtown. San Luis can contact and coordinate with Palm Springs to understand the process, lessons learned, and more.²¹ The Palm Springs garage provides free parking, but the owner and/or operator of a parking structure in San Luis can institute parking charges. Many other communities have investigated the feasibility of parking structures, and associated reports can be reviewed.
- The city can consider requiring agriculture and bus shuttle companies to pay a **licensing fee** to the city to reimburse costs associated with the city installing and maintaining toilets, drop-off and pick-up facilities, and other amenities for agricultural workers.
- The **USDA** offers many programs, loans, and small grants for rural communities, businesses, non-profits, and individuals for business, economic and community development; community facilities; health care; farm labor and other housing; rural microentrepreneur assistance; telecommunications infrastructure; and more. The preparation of determining the feasibility of business sites including a parking garage is an acceptable project to be considered for funding. Feasibility study on business sites, such as parking garage; Rural business funding program with city sponsorship.²²

21 Jesus Reyes, KESQ. <http://www.kesq.com/news/more-parking-spaces-to-be-available-in-downtown-palm-springs/672711051>. Accessed on March 22, 2018.

22 United States Department of Agriculture Rural Development, <https://www.rd.usda.gov/programs-services/programs-services-businesses>. Accessed on March 22, 2018.

Public Health/Local Food Initiatives/Social Services

- EPA and other agencies sponsor the **Local Foods, Local Places** program. “Local Foods, Local Places helps cities and towns across the country protect the environment and human health by engaging with local partners to reinvest in existing neighborhoods as they develop local food systems. Local Foods, Local Places supports locally led, community-driven efforts to protect air and water quality, preserve open space and farmland, boost economic opportunities for local farmers and businesses, improve access to healthy local food, and promote childhood wellness.

Through Local Foods, Local Places, partner communities have worked on projects such as:

- Opening year-round, downtown markets featuring foods from local farmers.
- Planning cooperative grocery stores to help revitalize small-town main streets.
- Creating centrally located community kitchens or food hubs to aggregate and market local foods.
- Starting business incubators to help entrepreneurs launch food-related businesses on main streets.
- Making it easier for people to walk or bicycle to farmers markets and local restaurants.
- Developing community gardens in walkable, transit-accessible places.

- Helping schoolchildren to grow their own food, and making healthy local food accessible to families, including via SNAP (Supplemental Nutrition Assistance Program) benefits.

Based on the best practices and lessons learned from Local Foods, Local Places workshops, EPA developed the **Local Foods, Local Places Toolkit** to help communities interested in using local foods to support downtown and neighborhood revitalization. The toolkit provides step-by-step instructions for planning and hosting a community workshop and includes case studies and templates communities can adapt to their needs.²³

- In addition, a case study from Ajo, Arizona is provided that describes the technical assistance Ajo received, and the successful results of the program. Refer to <https://www.epa.gov/smartgrowth/local-foods-local-places-ajo-az>.
- The city can investigate opportunities to obtain **various social and health funding** to support the needs of the community as well as possibly establish a neighborhood center to provide complementary medical, dental, social and food services already provided elsewhere in the city. Funding opportunities on the federal, state, regional, and local scale should be explored.
- Nationally, the **W. K. Kellogg Foundation** provides grants related to children’s health and education, family security, racial equity, and community

²³ See <https://www.epa.gov/smartgrowth/local-foods-local-places> for greater detail.

engagement.²⁴ In addition, the **Robert Wood Johnson Foundation** provides grants focused on health leadership, health systems, healthy communities, and healthy kids, healthy weight.²⁵ For both the Robert Wood Johnson and W. K. Kellogg Foundations, funding is restricted to certain uses, and typically does not include program operating costs and capital improvement costs.

- **Philanthropic arms of agricultural companies** provide a range of grant funding opportunities that can be used towards improving conditions in and for the city. A few such opportunities are:

- John Deere – <https://www.deere.com/en/our-company/citizenship-and-sustainability/grant-information/>
- Monsanto – <https://www.monsantofund.org/#home-stories>
- Dow – <https://www.dow.com/en-us/news/dow-facts/charitable-giving>
- Future of Food – <https://futureoffood.org/about-us/monitoring-evaluation/>
- Others include Pew Charities, Clarence E Heller Charitable Foundation, and Sustainable Agriculture and Food Systems Funders.

²⁴ W. K. Kellogg Foundation. What we do. www.wkcf.org/what-we-do/overview. Accessed on August 13, 2016.

²⁵ Robert Wood Johnson Foundation. www.rwjf.org. Accessed on August 13, 2016.

Brownfields

- USEPA provides **Environmental Quality Grants** to state agencies, of which Arizona Department of Environmental Quality (ADEQ) is one of the recipients. The city can leverage this grant from the state by showing a need for development. No matching funds are required. Focus group participants thought that with the city's general plan update underway and strong demographics and community, San Luis was a good candidate for these funds.
- **ADEQ** manages a **Brownfields Assistance Program** that provides funding under a State Response Grant for Phase I and Phase II environmental site assessments.
- **EPA's Brownfields Program** works to protect the environment, promote partnerships, and facilitate sustainable reuse. EPA's brownfields grants and technical assistance give communities and other stakeholders resources to prevent, assess, and cleanup properties where the potential presence of a hazardous substance may complicate sustainable reuse. Sites within the project area may be eligible for brownfields grants and technical assistance.
- Under the **Targeted Brownfields Assessment (TBA)**, EPA funds a contractor to assess a brownfield site where contamination (such as lead, asbestos, petroleum, other) is real or potential constraint, research historical property uses, conduct environmental sampling, identify cleanup options, and estimate associated cleanup costs. Applicants can access up to \$100,000 worth of technical assistance for eligible properties. Privately owned properties are eligible under certain conditions. EPA also has a **Brownfields Cleanup grant** program established for each state. The city can apply for this grant to aid in the cleanup of contaminated sites.
- The city can consider applying to various grants associated with environmental assessment and clean-up work. **USEPA** provides **Assessment Grants** to assess a site that may be not be redevelopable because of perceived contamination by hazardous substances and pollutants (including lead, asbestos, petrochemicals etc.). Cleanup grants are also provided to carry out clean up at such brownfield sites. Potential candidates include parking lots and businesses that want to expand.
- **USEPA** provides grants to fund research and technical assistance and/or training activities that facilitate brownfield inventory, site assessments, remediation, or site preparation on an area-wide level such as a downtown district or neighborhood in the form of **Brownfields Area-wide Planning Grants**. These grants "aid under-served and economically disadvantaged communities by facilitating their collaboration and planning with diverse public and private entities... [and] will [help] develop plans for the assessment, cleanup and revitalization of abandoned industrial and commercial properties that have contributed to area-wide environmental degradation, economic hardship and social inequities. Area-wide plans typically help communities to leverage funding for transportation, housing and other important neighborhood improvements."²⁶

26 United States Environmental Protection Agency. **Brownfields Area-Wide Planning Grants**. <https://www.epa.gov/brownfields/brownfields-area-wide-planning-grants>. Accessed on March 22, 2018.

Public Private Partnerships

Partnering with private entities by the city can aid in funding and implementing projects in the city.

- The city can approach **ADOT** for partnering; has statutory authority to do Public Private Partnership projects. Example projects to partner on include parking structures and mixed-use developments.
- Focus group participants suggested the city consider a **licensing agreement** with the agricultural companies as a revenue stream as their buses and employees use city resources. It was also suggested the city can approach the philanthropic arms of the agricultural companies to obtain funds for a variety of improvements and issues including the provision of restrooms and trash receptacles, and maintenance and cleaning of restrooms, sidewalks and adjacent areas resulting from the heavy use of agricultural shuttle riders.

Smart Cities/Connected Cities

- The city expressed interest in providing low cost and reliable internet connections to the city. Technical assistance can be obtained through a **Cool & Connected** grant sponsored by the **U.S. Department of Agriculture Rural Utilities Service, EPA, and Appalachian Regional Commission**. Cool & Connected is “a planning assistance program that helps community members develop strategies and an action plan for using broadband to create walkable, connected, economically vibrant main streets and small-town neighborhoods that improve human health and the environment. Communities can combine broadband service with other local assets such as cultural and recreational amenities to attract investment and people, including young people, and diversify local economies.”²⁷

27 United States Environmental Protection Agency. Cool & Connected. <https://www.epa.gov/smartgrowth/cool-connected>. Accessed on March 22, 2018.

- Several other cities are investigating **Smart City technology and strategies**, or have developed policies and plans. Case studies include West Hollywood, CA²⁸; Ketchum, ID²⁹; Erwin, TN³⁰; Seat Pleasant, MD³¹; and the Smart Cities Research Center at U.C. Berkeley.³²
- **US DOT’s Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD)**³³ provides funding to eligible entities to develop model deployment sites for the large scale installation and operation of advanced transportation technologies to improve safety, efficiency, system performance, and infrastructure return on investment.

28 City of West Hollywood, California. Smart City. <http://www.weho.org/city-hall/city-departments-divisions/economic-development/innovation/west-hollywood-smart-city>. Accessed on March 22, 2018.

29 City of Ketchum, Idaho. Smart City. <https://www.usmayors.org/wp-content/uploads/2017/02/2016SmartCitiesSurvey.pdf>. Accessed on April 24, 2018.

30 City of Erwin, Tennessee. Smart City. <https://smartgrowthamerica.org/erwin-tn-evolving-railroads-fiber-optic-cables/>. Accessed on April 24, 2018.

31 City of Seat Pleasant, Maryland. Smart City. <https://www.seatpleasantmd.gov/35/Smart-City>. Accessed on April 24, 2018.

32 University of California, Berkeley. Smart Cities Research Center. <http://smartcities.berkeley.edu/>. Accessed on March 22, 2018.

33 United States Department of Transportation, ATCMTD, <https://www.fhwa.dot.gov/fastact/factsheets/advtranscongmtfs.cfm>. Accessed on May 29, 2018.

Water Quality, Green Infrastructure, and Climate Resiliency

- [EPA's Water Infrastructure and Resiliency Finance Center](#) provides the [Water Finance Clearinghouse](#) (Clearinghouse), "a web based portal, [which] helps communities make informed financing decisions for their drinking water, wastewater, and stormwater infrastructure needs. The Water Finance Clearinghouse gives local decision makers an opportunity to search for available funding sources for water infrastructure as well as resources (such as reports, webpages, and webinars) on financing mechanisms and approaches that can help communities access capital to meet their water infrastructure needs. State, federal, local, and foundation funding sources and resources on public-private partnerships, asset management practices, revenue models, and affordability approaches are included in the Clearinghouse."³⁴
- In addition, [EPA's Water Finance Center](#) "provides financing information to help local decision makers make informed decisions for drinking water, wastewater, and stormwater infrastructure to protect human health and the environment."³⁵
- The [U.S. Climate Resilience Toolkit](#) maintains a listing of funding sources related to a range of climate change and resiliency issues including sustainability, drought recovery, water and other natural resources conservation, agricultural management assistance, urban heat adaptation, and more. It also provides information related to building resiliency, case studies, tools, and other topics.³⁶
- [EPA's Clean Water Act Section 319 grants](#) are directed to demonstration projects that reduce nonpoint source pollution. Green infrastructure elements can be eligible for funding through this program.
- **EPA's Office of Water** offers grants and funding sources. **The Clean Water State Revolving Fund (CWSRF)** provides eligibility to projects aimed to manage nonpoint source pollution, recapture stormwater, and reduce water use. Another program is the **Green Project Reserve** which provides water quality financing to help communities meet the goals of the Clean Water Act. Nonpoint source pollution control and green infrastructure can be eligible for funding through this program. **Section 106 Water Pollution Control Grants** provide assistance to build and sustain effective water quality.

34 United States Environmental Protection Agency. Water Finance Clearinghouse, <https://www.epa.gov/waterfinancecenter/water-finance-clearinghouse>. Accessed October 2, 2017.

35 United States Environmental Protection Agency. Water Infrastructure and Resiliency Finance Center. <https://www.epa.gov/waterfinancecenter>. Accessed October 2, 2017.

36 W.S. Climate Resilience Toolkit. Funding Opportunities. <https://toolkit.climate.gov/content/funding-opportunities>. Accessed October 2, 2017.



Figure 25. Examples of Green Infrastructure measures that can be used to manage and infiltrate stormwater runoff along streets or underground.
Top: Rain Garden
Middle: Infiltration Chambers
Bottom: Modular pavement cell system

- Many resources are available that describe sustainable, green stormwater runoff, and low impact development guidance and design of various measures and practices. Following are a few examples:
 - *Green Infrastructure Manual for Desert Communities* provides **examples of green infrastructure practices** for desert environments. <https://watershedmg.org/document/green-infrastructure-manual-for-desert-communities>. The author also provides a library of resources on a variety of related topics such as green streets and watersheds: <https://watershedmg.org/learn/resource-library>
 - The *Guide for Low Impact Development Toolkit*³⁷ developed for Mesa, AZ provides a range of current stormwater management practices as well as national and regional low impact development best practices to guide the city of Mesa and their businesses and residents towards sustainable stormwater practices.
 - **Infraestructura Verde en San Luis Rio Colorado**³⁸ is a video that explains the benefits of green infrastructure and green streets and shows a neighborhood group retrofitting a street with a landscaped swale to manage stormwater runoff. Video is in Spanish.
- The design and installation of new plantings can consider the provision of native vegetation as well as habitat and food sources for pollinators. One such document relevant to Arizona is *Planting for Pollinators*, which can be found at: <https://sustainability.asu.edu/sustainablecities/wp-content/gios-uploads/sites/22/2010/09/Planting-for-pollinators.pdf?x99006%20> and <http://xerces.org/pollinators-southwest-region/>

37 See <http://www.mesaaz.gov/home/showdocument?id=14999> for greater detail.

38 See <https://watershedmg.org/video/infraestructura-verde-en-san-luis-rio-colorado> for greater detail.



Figure 26. Examples of green infrastructure in arid communities that provide stormwater runoff management and treatment along streets.

Appendix

Appendix A – Focus Group Meeting Summaries and Sign-in Sheets

The following meeting summaries provide an outline of the discussions held during the four focus group meetings. Sign in lists are also provided for each meeting.

San Luis LPOE- Improving Community Connections Kick-off Session

| NAME | AGENCY |
|---------------------|--------------------------------|
| Connie Goldade | CDTA |
| SHARAT SINGH | CDTA |
| DEEPAK SOHANE | CDTA |
| Gloria Torres | City of San Luis |
| MARIA C. Ramos | City of San Luis |
| Gerardo Sanchez | City of San Luis |
| Africa Carrasco | City of San Luis |
| Laura Herrera | City of San Luis |
| HANK GREEN | SAN LUIS FIRE DEPT |
| Jenny Torres | City of San Luis ^{ED} |
| Jose A. Guzman | City of San Luis P&Z |
| Louie GALAVIZ | City of San Luis P&R |
| Tadeo A. De la Haza | City of SL |

San Luis LPOE- Improving Community Connections Kick-off Session

| NAME | AGENCY |
|------------------|----------------------------------|
| Anthony Kleppe | GSA |
| Ruth Kroeger | GSA |
| Tony Reyes Sr | Yuma County Board of Supervisors |
| David Leites | GSA |
| Chris Kim | CBP |
| Max Edwards | GSA |
| James Walker | CBP/OFO |
| Karen Handsfield | GSA |
| Tim O'Connell | USDA Rural Development |
| Scott Stollum | EPA |
| Jose Garcia | US EPA |
| Zilogia Vera | City of San Luis |

Focus Group 1: Resolving Bike/Pedestrian/Vehicle Conflict

1) Introductions

The Consultant Team, Federal Partners, City Staff, and participating stakeholders introduced themselves.

2) Discuss issues and concerns and potential design and policy alternatives

The consultant team provided a brief overview of the two conceptual options:

- Option 1: Juan Sanchez as Primary Outbound Traffic Route
- Option 2: U Street as Primary Outbound Traffic Route

The following issues were brought up during the discussion:

- The City of San Luis experiences a great deal of traffic because of the presence of port, especially during the peak commute periods. The situation is the worst on Friday evenings between 5 pm and 7 pm, thereby discouraging the local residents to frequent and use the restaurants, shops, and other facilities in the downtown.
- Currently, congestion is caused by pedestrians and vehicles during peak commute periods.
- Agricultural shuttles and taxis were present, however, they operate throughout the city due to the lack of dedicated facilities. Because of the lack of many regulations, the buses park next to buildings and dropped off passengers in different locations, as convenient.
- In response to the Option 2 concept, it was highlighted that all the streets downtown are designed as residential and are not designed to handle heavy traffic.
- It was suggested that some of the issues that could be adding to the traffic in downtown are:
 - Lack of connection between San Luis' two LPOEs;
 - Lack of an outer loop to divert traffic away from the Downtown;
 - Lack of adequate parking facilities in Downtown; and
 - Lack of US-Mexico bus routes.
- While the city uses parks as detention basins for storm water runoff storage, it was indicated that storm drainage is a major issue and will have to be accounted for during planning and execution of any development plans.
- With the new design of LPOE I, a replacement for Friendship Park has not been accounted for.
- It was indicated that the City of San Luis was one of the top five growing cities in Yuma County, Arizona and any planning should analyze and account for the needs of the future (2040).
- The Bike Coalition representative pointed out that the League of American Bicyclists had recently selected Yuma as a Bicycle Community and that the city and this process should make this an opportunity to plan for bikes along with vehicles. Some of the issues associated with bicyclists were:
 - It is challenging for bicyclists (and pedestrians) to share the road with vehicles. The intersections, in particular, are conflict points.
 - Bicyclists are often left out in any planning process. The use of bike lanes, bicycle striping, and signage would all be steps in the right direction.
 - Proving safe routes to school for children is the top priority and should be adequately addressed in any planning efforts.

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San Luis LPOE- Improving Community Connections Focus Group #1: Resolving Bike/Ped/Auto Conflict

| NAME | AGENCY |
|---------------------|---|
| DEEPAK SOHANE | COMMUNITY DESIGN + ARCHITECTURE |
| BHARAT SINGH | " |
| CONNIE GOLDADE | " |
| SUSANNA ZAMBRANO | AWC |
| MARIA C. RAMOS | City of San Luis |
| MIGUEL A. VALADEZ | CBP/SAN LUIS |
| TRACY A. ALVAREZ | US. Postal Service SAN LUIS PO |
| GENE DALBEY | YUMA REGION Bicyclist COALITION |
| Julie Engel | GYBDC |
| Haydn Zamora | Dept. of Economic Security ^{Fran/} |
| EMMANUEL BOTELLO | SAN LUIS POLICE DEPARTMENT |
| Rich Jessup | " " " " |
| Tim O'Connell | USDA Rural Development |
| Tadeo A. De la Haza | City of SL |
| Scott Stollman | EPA |
| Susana Ramirez | Dept of Economic Security Unemployment Insurance |

San Luis LPOE- Improving Community Connections Focus Group #1: Resolving Bike/Ped/Auto Conflict

| NAME | AGENCY |
|------------------|---------------------------------|
| RAUL VAZQUEZ | DEPARTMENT of Economic SECURITY |
| Scott Kerns | Bureau of Reclamation |
| Anthony Kleppe | GSA |
| David Leites | GSA |
| JUAN M. GONZALEZ | JUSTICE COURT |
| Rafael Torres | Constable Office |
| John Schwamm | CBP |
| Russ Jones | R. Jones CHB, AWC, YRAA |
| Chris Kim | CBP |
| Max Edwards | GSA |
| James Walker | CBP/DO |
| Jaime Hernandez | ADEA |
| Karen Handfield | GSA |
| JOHN COURTES | Yuma Co. Chamber of Commerce |
| | |
| | |

Focus Group 2: Connectivity

1) Introductions

The Consultant Team, Federal Partners, City Staff and participating stakeholders introduced themselves.

2) Discuss issues and concerns and potential design and policy alternatives

The consultant team provided a brief overview of the two conceptual options:

- Option 1: Juan Sanchez as Primary Outbound Traffic Route
- Option 2: U Street as Primary Outbound Traffic Route

Some of the issues that were discussed during Focus Group 1 were reiterated. The four key locations to address issues associated with connectivity and safety were identified as:

- Archibald Street and 1st Street
- U Street (and pedestrian, bicycle and auto conflicts on it)
- Main Street
- Path of travel of students to schools

The following issues were brought up during the discussion:

- The lack of connection between the two ports (San Luis I and San Luis II) was identified as a concern. The group discussed possible streets that could establish connection between the two ports. It was finally suggested that the combination of County 24 and Avenue E could be a potential candidate as the group did not want to consider Juan Sanchez Boulevard for this purpose.

- It was pointed out that redirecting most of the port traffic to 2nd Avenue as well as 4th Avenue (as suggested in Option 1) may have issues associated with increased number of conflicts between pedestrians (especially school children) and vehicles. Hence, the group veered towards Option 2.
- In exploring options for an outer loop road for San Luis, the group suggested that the near-term solution could include exiting the port traffic on U Street and connecting it to US-95 by diverting traffic north via 10th Avenue and west via County 22nd Street or a combination of County 21st Street and County 21st ½ Street. The latter would require investment in closing the gaps between 10th Avenue and County 21st Street/County 21st ½ Street and paving them as they are currently dirt roads. However, the group mentioned that these improvements could be made without impacting agriculture. The group cautioned that this option would require safety enhancements along 10th Avenue as it provides access to three charter schools.
- The long-term solution for Option 2 was suggested to use a combination County 24, Avenue E, and Avenue B to connect back to US-95 to create the outer loop. This assumed the establishment of connection between the two ports.
- The group requested the following issues be accounted for during the design and construction of new LPOE:
 - Provision of bus lanes between US-Mexico.
 - Manage traffic during construction, especially pedestrians and farm workers.

Focus Group 3: Economic Development

1) Introductions

The Consultant Team, Federal Partners, City Staff, and participating stakeholders introduced themselves.

2) Discuss Issues and Concerns

The consultant team provided a brief overview of the two conceptual options:

- *Option 1: Juan Sanchez as Primary Outbound Traffic Route*
- *Option 2: as Primary Outbound Traffic Route*

The following issues and concerns were discussed:

- The City mentioned that it was considering setting up an incubator program to launch new businesses on Main Street with the intention of capitalizing on the assets that exist in the downtown. However, one of the key issues is that it is hard to obtain loans for businesses to setup/expand in the downtown area as the banking industry did not acknowledge and account for the residents across the border using the services in Downtown.
- The ownership of land in and around San Luis is disproportional, with 70% belonging to state and federal agencies and 30% belonging to the City which included agriculture.
- During the winter months, the traffic is bad due to agriculture planting and harvesting seasons and it has become worse over the years. It was suggested that the congestion at Highway 2 in Mexico (one block south of LPOE I) is the main reason that traffic is exacerbated in Downtown San Luis. This discourages residents from visiting the downtown during evenings and the weekends.
- Most of the major streets (Archibald, 1st Street, 2nd Street, Cesar Chavez Boulevard, and Main Street) are all clogged because of the presence of a lot of pedestrians, especially agricultural workers, and the lack of proper crossing protocols is having an impact on the flow of traffic as well.
- One of the other primary issues in the City is the lack of a post-al delivery to homes and business, although it is believed the City exceeds the population threshold for having mail home delivered. This causes all the residents and employees to go to the post office (which is located at the intersection of Juan Sanchez Boulevard and Main Street, both of which provide access to LPOE) to get their mail, thereby adding further congestion to the already clogged streets.
- It was pointed out that the growth in recent years has been along 10th Avenue, but the City's aim is to make downtown a more accessible location for residents to visit. With limited land, one of the challenges to be tackled is to ensure the growth of retail within the City.
- The lack of designated locations for agricultural buses (shuttles) to board/alight passengers was pointed out as another major issue. It was suggested that agricultural companies should find locations for their shuttles and invest in facilities for parking and restrooms. The shuttles also preferred to be closer to the border, as their riders need to access the downtown as well.
- The City commented that their intention is to move the shuttles away from Main Street and downtown. However, it was pointed out that it would be detrimental to the large set of transit riders (23,000) crossing the border on foot.
- Parking in and around the downtown continues to be an issue. People park in various locations, including residential areas due to the lack of a policy associated with parking management (through permits, meters, etc.). The City indicated that they had a conceptual parking plan developed for the area between Juan Sanchez Boulevard and D Street and had conceptualized plans for a parking structure at Friendship Park. However, those plans were scrapped with the new design for LPOE I. The on-street parking meters in downtown have been a success and the City's hope is to eventually build a multi-story parking structure through a Public Private Partnership.

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San Luis LPOE- Improving Community Connections Focus Group #3: Economic Development

| NAME | AGENCY |
|----------------|---------------------------|
| José Garcia | US EPA |
| Ruth Kroegeer | US GSA |
| Scott Stollan | EPA |
| Louie Galaviz | City of San Luis |
| RALPH VELEZ | City of San Luis |
| LARRY Killman | Town of Wickenburg |
| Mario Treviño | San Luis Ind. Park |
| MICHAEL JONES | ADOT - SOUTHWEST DISTRICT |
| John Starkey | N/A |
| Luis Ramirez | RAI-N / city of San Luis |
| Jose A. Guzman | City of San Luis P&Z |
| Eulogio Vera | City of San Luis |
| Juan O. Villa | TTI |
| | |
| | |

San Luis LPOE- Improving Community Connections

~~Feasibility Study- Mexican Partners-~~

Focus Group #3 con't.

| NAME | AGENCY |
|--------------------|-------------------------------|
| DELAURIEN MCKENZIE | YMPO |
| Chris Kim | CRP |
| MATTHEW GAMB | Rep. Raul M. Grijalva |
| Scott Kerns | Bureau of Reclamation |
| Anna Chauke | ARS |
| GENE DALBEY | YUMA REGION BICYCLE COALITION |
| Tim O'Connell | USDA Econ Development |
| JACQUELINE | Economic Dev Admin |
| Duvi Rodriguez | Compadres Sin Fronteras |
| Julie Engel | Greater Yuma BDC |
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| | |

Focus Group 4: Implementation

1) Introductions

The Consultant Team, Federal Partners, City Staff, and participating stakeholders introduced themselves.

2) Overview of potential improvements

The consultant team provided a brief overview of the two conceptual options:

- *Option 1: Juan Sanchez as Primary Outbound Traffic Route*
- *Option 2: U Street as Primary Outbound Traffic Route*

The following discussion identified tasks, programs, and policies that could help the city and its partners implement the design options that were presented. The opportunities are broken down into seven categories, which included:

- Transportation:
 - USEPA/GSA indicated they have examples of successful TIGER grants. USEPA could also reach out to HUD/DOT to present San Luis' case as U Street could be a priority corridor due to its vicinity and tie to the Land Port of Entry.
 - ADOT indicated that they could assist with local project agreements with federal improvements. ADOT has limited amounts of gas tax money that could be shared with local agencies. ADOT also indicated they had City of San Luis/LPOE on their radar and are happy to assist with technical assistance and TIGER Grant application support. ADOT informed that they also have funds for roads of regional significance outside city limits if there is a matching grant available.
 - YMPO mentioned that they carried out in-house traffic counts and could make them available to the City for their projects. Also, YMPO could assist the City in raising local funds for transportation activities. YMPO has funds for advancing projects at design phase to construction phase that may be in the YMPO program.
 - State LRTP Funds are available for maintaining and modernization, but not for widening roadways.
 - Federal funds are available for Federal Aid Eligible routes (which include US-95, US-195 and Juan Sanchez Boulevard). It was indicated that with the City's request, certain routes may be eligible to be upgraded to be categorized under Federal Aid Eligible routes.
 - Surface Transportation Block Grant (up to \$1m)
 - CMAQ funds are only available for projects in the Phoenix metropolitan area and may not be available for this project.
 - Highway Safety Funds are available for highway corridors with accident history and may not be available for this project.
 - INFRA grants are available for big projects.
 - Federal Land Highway Grants might be available due to the City's proximity to border.
- Placemaking:
 - City could consider applying to various National Endowment for the Arts (NEA) grant programs such as ART WORKS and OUR TOWN.

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- Downtown Revitalization/Small Business Support Grants:
 - USDA has small loans/grants to provide technical assistance, training, and other activities leading to development or expansion of small private businesses as part of their Rural Business Development Program. Examples include a feasibility study for parking structures or garages.
 - EDA has grants to provide assistance to programs that support job creation, job retention, industrial parks or business incubators. These grants are competitive and need to be specifically requested.
 - City indicated the concept of a Downtown Business Improvement District would be covered in the soon to be developed Downtown Revitalization Plan.
- Smart Cities/Connected Cities
 - EPA has various technical assistance programs available, including Smart Cities/Cool Cities.
- Public Health/Local food initiatives
- Brownfields:
 - City could consider applying to various grants associated with environmental assessment and clean-up work. USEPA provides Assessment Grants to assess a site that may not be redevelopable because of perceived or actual contamination by hazardous substances and pollutants (including lead, asbestos, petrochemicals, etc.). Cleanup grants are also provided to clean up at such brownfield sites. Potential candidate sites include parking lots and businesses that want to expand.
 - USEPA provides grants to fund research and technical assistance and/or training activities that facilitate brownfield inventory, site assessments, remediation, or site preparation on an area-wide level such as a downtown district or neighborhood in the form of Area-Wide Community Grants. These are generally provided to properties that facilitate economic development.
 - HUD administers CBDG grants (up to \$300,000) which are available to properties that facilitate redevelopment and have community benefits. Examples include parks and schools.
 - USEPA provides Environmental Quality Grants to State agencies, of which Arizona DOT is one of the recipients. The City can leverage this grant from the State by showing a need for development. No matching funds are required.
 - The group felt that with the General Plan Update, strong demographics, and community, San Luis was a good candidate for these funds.
- Public Private Partnership (PPP)
 - City could approach ADOT which has statutory authority to do Public Private Partnership projects. PPP examples include parking structures and mixed-use developments.
 - The group suggested that the City could consider a licensing agreement with the agricultural companies as a revenue stream as their shuttles use city resources. It was also suggested approaching the philanthropic arm of agricultural companies to obtain maintenance funds for issues such as lack of restrooms and trash receptacles, and cleaning sidewalks.

Appendix B – Existing Conditions

The following maps represent existing land use and circulation plans from the City of San Luis General Plan and Zoning Map.

Existing Conditions: Land Use

San Luis, AZ - Improving Community Connections

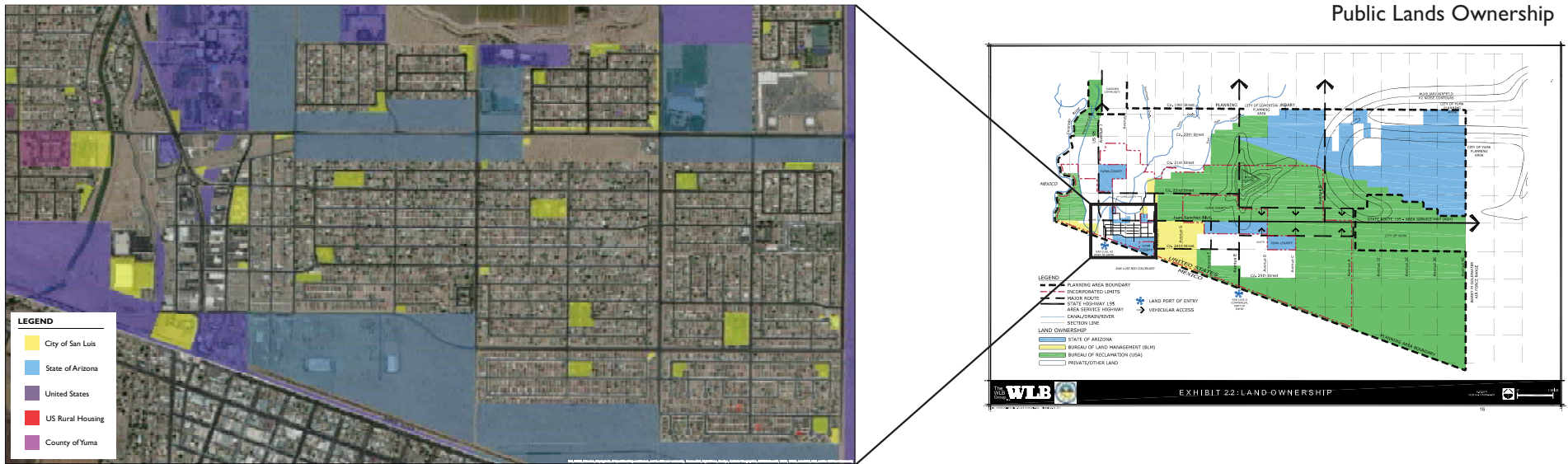
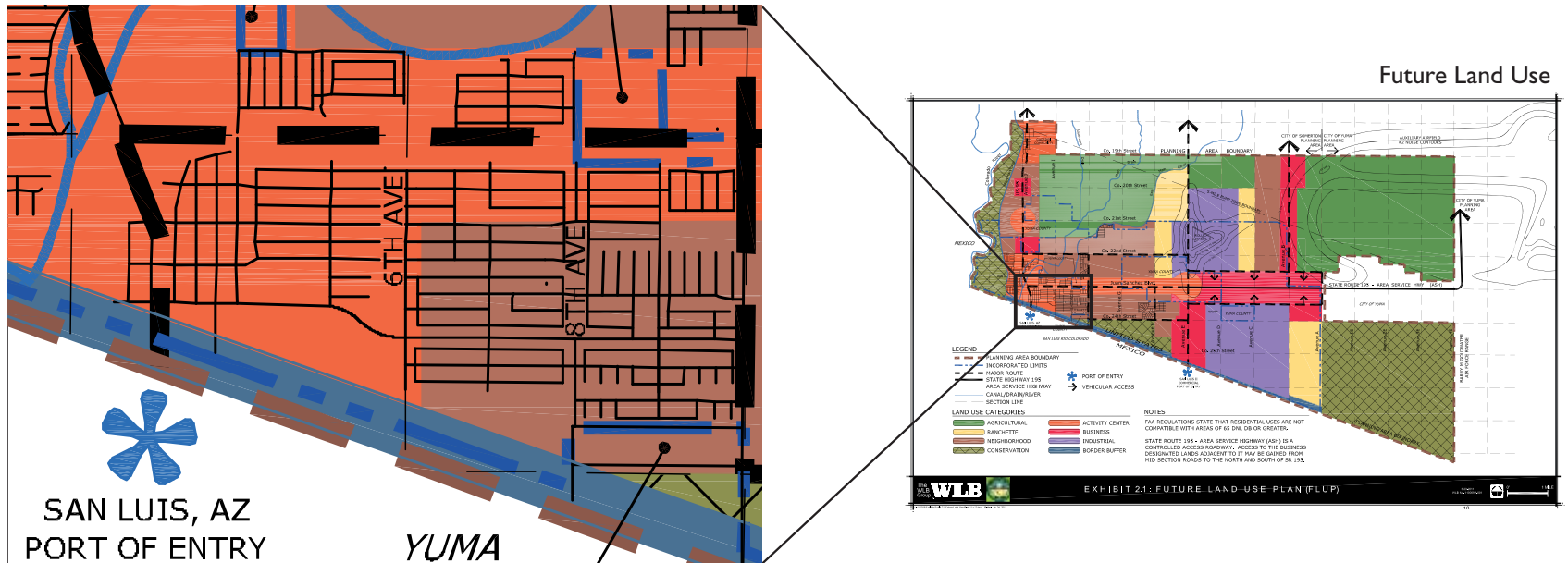


Figure 27.

Figure 28.



Appendix C – Multimodal Circulation Maps

The following maps illustrate preferred alternative plan short-term and long-term circulation modes individually or mixed together:

Preferred Option: Urtuzastegui Street as Primary Outbound Traffic Route - Bicycle Circulation

San Luis, AZ- Improving Community Connections

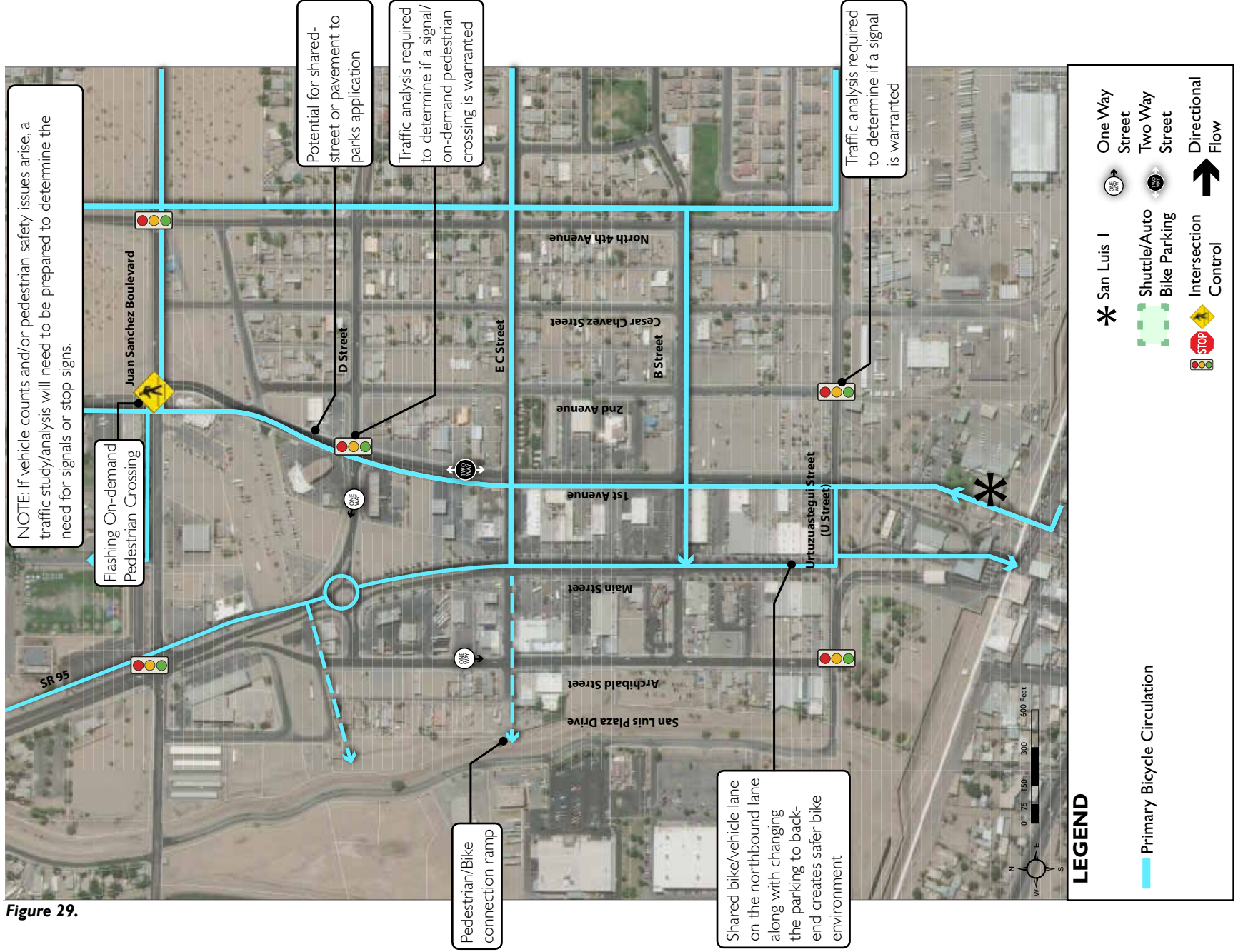


Figure 29.

Preferred Option: Urtuzuastegui Street as Primary Outbound Traffic Route - Pedestrian Circulation

San Luis, AZ- Improving Community Connections

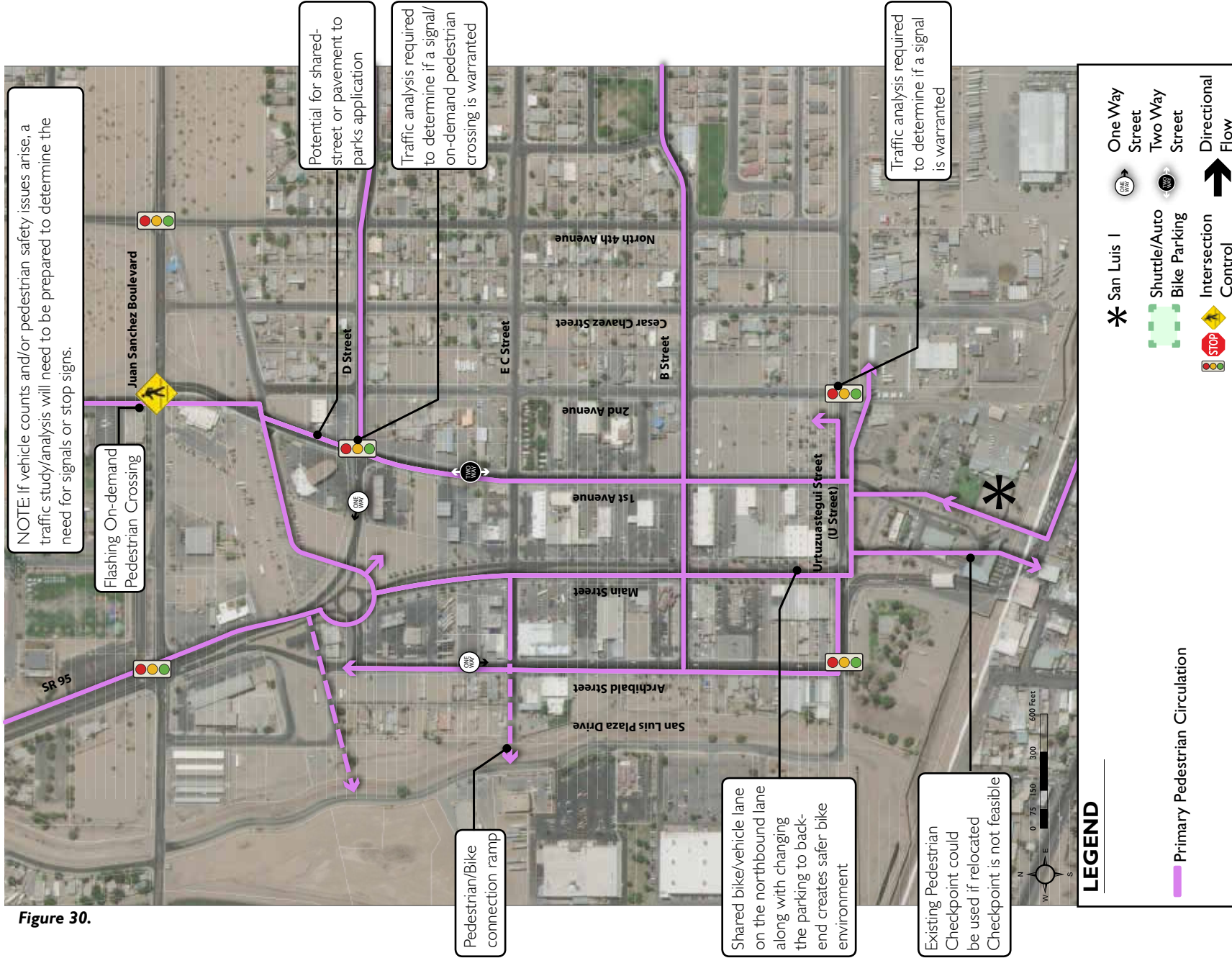


Figure 30.

Preferred Option: Urtuzuastegui Street as Primary Outbound Traffic Route -
Near Term Transit and Shuttle Circulation

San Luis, AZ- Improving Community Connections

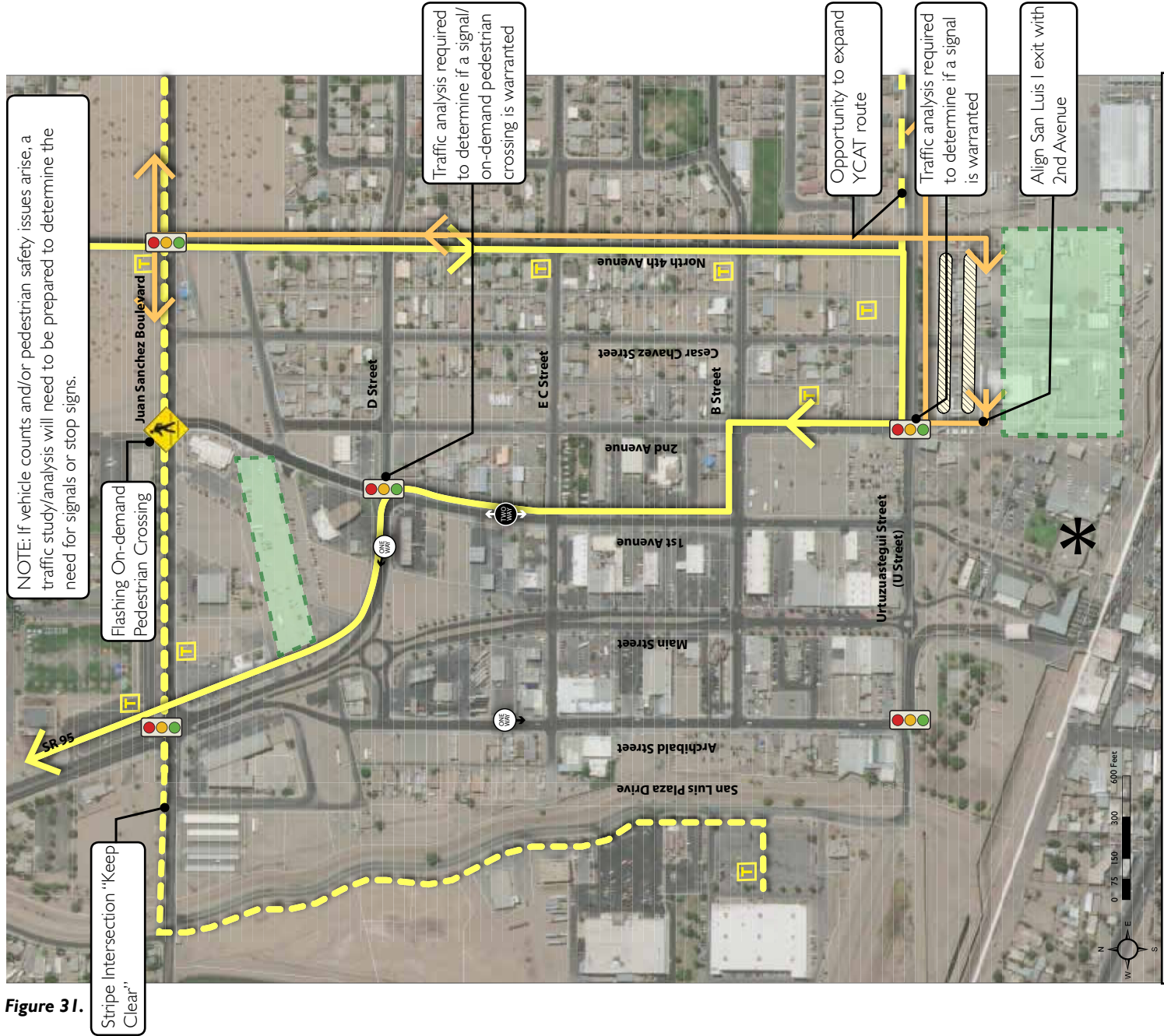


Figure 31.

NOTE: If vehicle counts and/or pedestrian safety issues arise, a traffic study/analysis will need to be prepared to determine the need for signals or stop signs.

Stripe Intersection "Keep Clear"

Flashing On-demand Pedestrian Crossing

Traffic analysis required to determine if a signal/on-demand pedestrian crossing is warranted

Opportunity to expand YCAT route

Traffic analysis required to determine if a signal is warranted

Align San Luis I exit with 2nd Avenue

LEGEND

- YCAT (Yuma County Area Transit) Yellow Route 95
- YCAT Select Service Only
- YCAT Bus Stops
- Primary Pedestrian Circulation
- Shuttle Outbound Circulation
- Shuttle Pick-Up/Drop-Off
- San Luis I
- Shuttle/Auto Bike Parking
- Intersection Control
- One Way Street
- Two Way Street
- Directional Flow

Preferred Option: Urtzuastegui Street as Primary Outbound Traffic Route - Long Term Transit and Shuttle Circulation

San Luis, AZ- Improving Community Connections



Figure 32.

Stripe Intersection "Keep Clear"

Flashing On-demand Pedestrian Crossing

NOTE: If vehicle counts and/or pedestrian safety issues arise, a traffic study/analysis will need to be prepared to determine the need for signals or stop signs.

Traffic analysis required to determine if a signal/on-demand pedestrian crossing is warranted

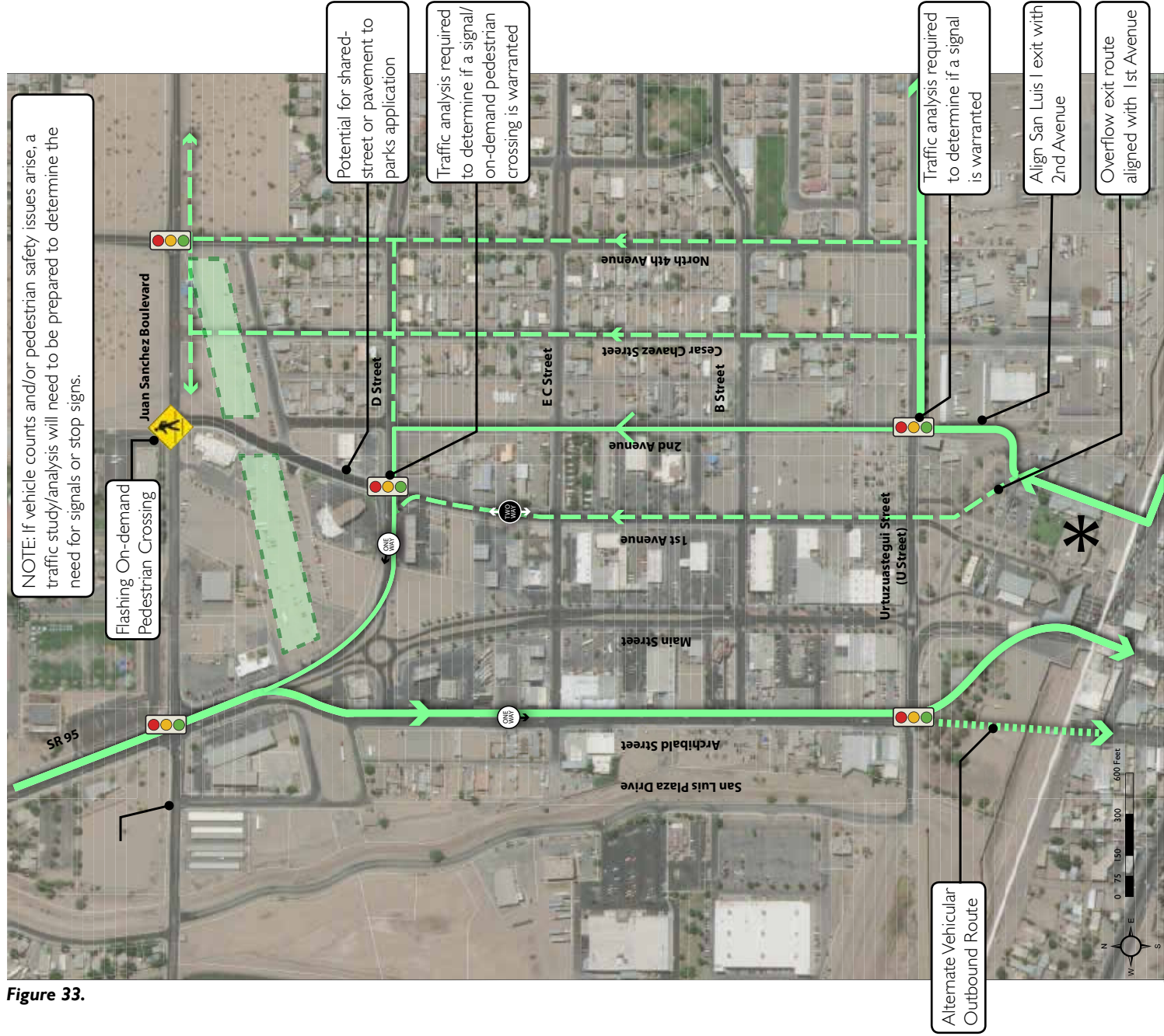
Opportunity to expand YCAT route

Traffic analysis required to determine if a signal is warranted

Align San Luis I exit with 2nd Avenue

Preferred Option: Urtzuastegui Street as Primary Outbound Traffic Route - Near Term Automobile Circulation

San Luis, AZ- Improving Community Connections



LEGEND

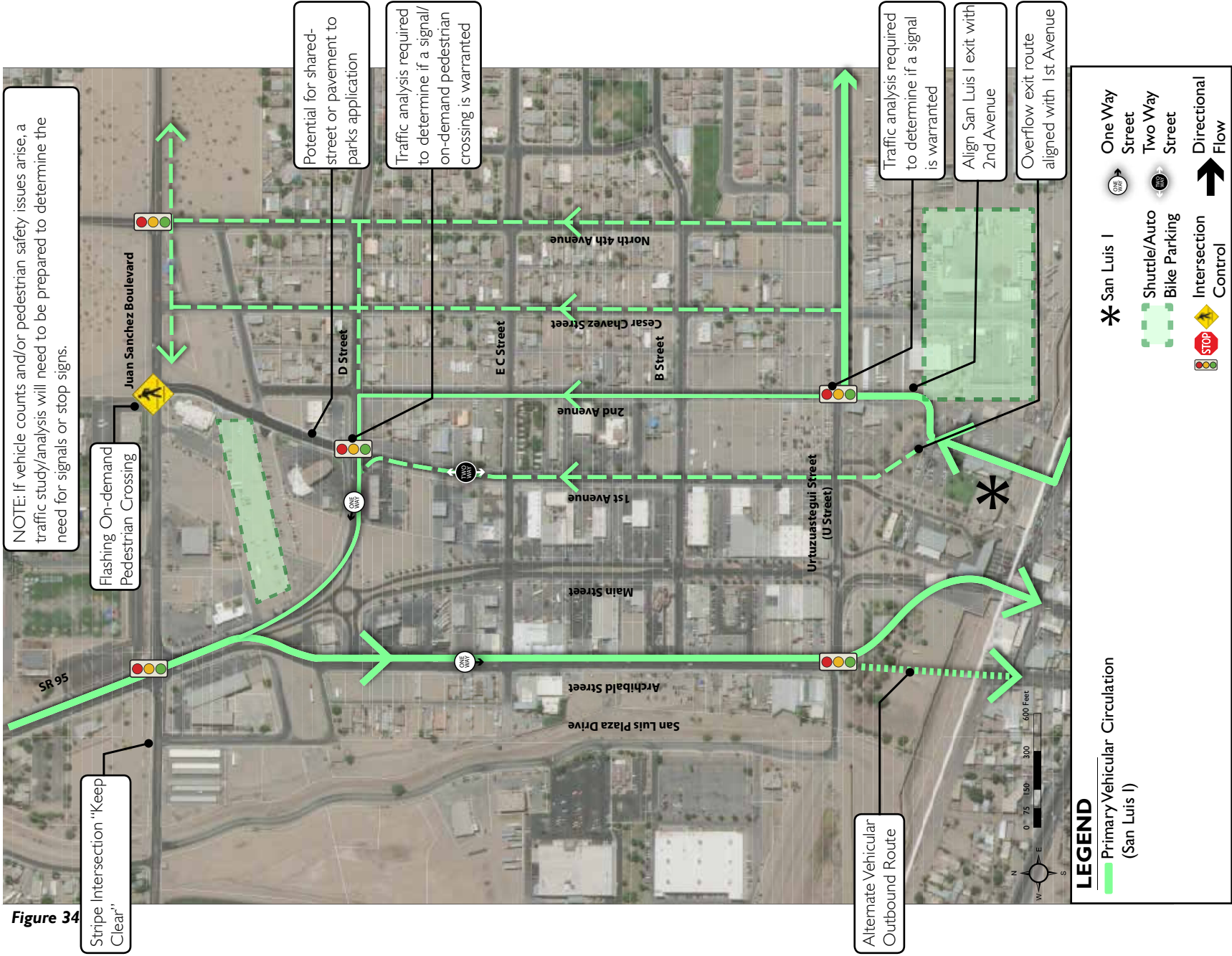
Primary Vehicular Circulation (San Luis I)

- San Luis I
- Shuttle/Auto Bike Parking
- Intersection Control
- One Way Street
- Two Way Street
- Directional Flow

Figure 33.

Preferred Option: Urtuzuastegui Street as Primary Outbound Traffic Route - Long Term Automobile Circulation

San Luis, AZ- Improving Community Connections



Appendix D – Image Sources

The following is a list of image sources used in the report.

Figure 1

esri.com (Aerial)

Figures 2-3

CD+A

Figures 4-13

esri.com (Aerial)

Figure 14

altamanu.com (Row 1, Left)

www.solaradesigns.net (Row 1, Middle)

CD+A (Row 1, Right)

delawareriverwaterfront.com (Row 2, Left)

NACTO.org (Row 2, Middle)

safety.fhwa.dot.gov (Row 2, Right)

tempe.gov (Row 3, Left)

bloximages.newyork1.vip.townnews.com (Row 3, Middle)

Randy Norris, VDOT (Row 3, Right)

Figure 15

azplanningcenter.com (Left)

transitutopia.blogspot.com (Middle)

sf.streetsblog.org (Right)

Figure 16

esri.com (Aerial)

Figures 17-19

CD+A

Figure 20-

CD+A through Streetmix.net

Figure 21

CD+A (Row 1, Left)

teneyckla.com (Row 1, Right)

CD+A (Row 2, Left)

pagnet.org (Row 2, Right)

i.pinimg.com (Row 3, Left)

birdsandblooms.com (Row, 3 Right)

CD+A (Row 4, Left)

mewn.com (Row, 4 Right)

Figure 22

esri.com (aerial)

assests.inhabitat.com (Row 1, Left)

78.media.tumblr.com (Row 1, Middle)

texastrailroundup.org (Row 1, Right)

photos.smugmug.com (Row 2, Left)

archpaper.com (Row 2, Middle)

teneyckla.com (Row 2, Right)

i0.wp.com (Row 3, Left)

sometimeblogger.files.wordpress.com (Row 3, Middle)

maxresdefault-iytimg.com (Row 4, Left)

people-prod.azurewebsites.net (Row 5, Right)

Figure 23

americas.uli.org (Row 1, Left)

CD+A (Row 1, Left Middle)

americas.uli.org (Row 1, Right Middle)

new.aia.org (Row 1, Right)

tothotornot.com (Row 2, Left)

CD+A (Row 3, Middle)

luxuryconceirgeoco.com (Row 3, Right)

Figure 24

CD+A

Figure 25

watershedmg.org (Top)

conteches.com (Middle)

CD+A (Bottom)

Figure 26

CD+A (Top)

CD+A (Middle)

watershedmg.org (Bottom)

Figure 27-28

City of San Luis General Plan

Figure 29-34

City of San Luis General Plan

esri.com (Aerial)



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.C.

Meeting Date: 09/12/2018

Department Head: Tadeo A. De La Hoya, City Manager, Administration

Submitted By: Francia Alonso, Administrative Coordinator, Administration

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the contribution to the Greater Yuma Port Authority, Inc. for Fiscal Year 2018-2019. **(Tadeo A. De La Hoya, City Manager and Francia Alonso, Acting Public Information Officer)**

SUMMARY:

Service: The Greater Yuma Port Authority provides Master Planning to the Port Authority's lands and capital for development of those lands. The Greater Yuma Port Authority is a non-profit corporation created by the City of San Luis, the City of Somerton, the County of Yuma and the Cocopah Indian Tribe.

Amount: The city has contributed funds since the inception of the Greater Yuma Port Authority in the year 2000. The city has already budgeted funds in the amount of **\$50,000.00** for Fiscal Year 2018-2019 ending on June 30, 2019.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE CONTRIBUTION OF \$50,000.00 TO THE GREATER YUMA PORT AUTHORITY FOR FISCAL YEAR 2018-2019.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES
CITY/STATE/FEDERAL FUNDS: City
TOTAL: \$50,000.00
BUDGETED AMOUNT: YES
AVAILABLE AMOUNT TO TRANSFER: No Transfer Needed
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: 100-110-80000/Contractual Services/

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Contribution amount of \$50,000.00 is budgeted for the 2018-2019 Fiscal Year.

Attachments

Bylaws

First Amended and Restated Bylaws

BYLAWS

OF

GREATER YUMA PORT AUTHORITY, INC. (An Arizona Nonprofit Corporation)

ARTICLE I

REFERENCES TO CERTAIN TERMS AND CONSTRUCTION

1.1 Certain References. Any reference herein made to law will be deemed to refer to the law of the State of Arizona, including any applicable provision of Title 10 of the Arizona Revised Statutes, or any successor statute, as from time to time amended and in effect. Any reference herein made to the corporation's Articles will be deemed to refer to its Articles of Incorporation and all amendments thereto as at any given time on file with the Arizona Corporation Commission. References to specific sections of law herein made shall be deemed to refer to such sections, or any comparable successor provisions, as from time to time amended and in effect.

1.2 Seniority. The law and the Articles (in that order of precedence) will in all respects be considered senior and superior to these Bylaws, with any inconsistency to be resolved in favor of the law and such Articles (in that order of precedence), and with these Bylaws to be deemed automatically amended from time to time to eliminate any such inconsistency which may then exist.

1.3 Computation of Time. The time during which an act is required to be done, including the time for the giving of any required notice herein, shall be computed by excluding the first day or hour, as the case may be, and including the last day or hour.

ARTICLE II

OFFICES

2.1 Principal Office. The principal office of the corporation shall be located at any place either within the State of Arizona as designated in the corporation's most current Annual Report filed with the Arizona Corporation Commission or in any other document executed and delivered to the Arizona Corporation Commission for filing. If a principal office is not so designated, the principal office of the corporation shall mean the known place of business of the corporation. The corporation may have such other offices, either within or without the State of Arizona, as the Board of Directors may designate or as the business of the corporation may require from time to time.

2.2 Known Place of Business. A known place of business of the corporation shall be located within the State of Arizona and may be, but need not be, the address of the statutory agent of the corporation. The corporation may change its known place of business from time to time in accordance with the relevant provisions of the Arizona Nonprofit Corporation Act.

ARTICLE III

MEMBERS

3.1 Initial Members. The initial members of the corporation shall be as follows:

Yuma County, Arizona

City of San Luis, Arizona

City of Somerton, Arizona

Cocopah Indian Tribe

3.2 Additional Members. Additional members may be added by vote of the Board of Directors as provided in Section 4.1 below.

ARTICLE IV

PORT AUTHORITY BOARD OF DIRECTORS

4.1 Purpose, Empowerment and Number of Directors

A. Purpose and Empowerment

In addition to the duties of the Board set forth herein, it shall be the primary duty of the Board to make all policy statements on behalf of the corporation and to decide such policy issues as may come before the Board, as well as to supervise the direction and action of the corporation and its Officers and employees given the approved and accepted policies of record. The Board of Directors shall also review all action taken by any committees.

B. Number of Directors

The affairs of the corporation shall be directed by a Board of Directors, which shall consist of two persons appointed by each Member.

C. New Members

New corporation Members may be added by a $\frac{1}{4}$ vote of the current Board of Directors, provided that at least one Board member appointed by each Member approves the addition of a new Member. Any new Members must be federal, state or local governmental entities or Federally recognized Indian Tribes.

The cost of the Membership shall be determined by the current Board of Directors, and shall be at least what the other Members have contributed on the date that the new Member is approved. Such amount is due within 60 (sixty) days of the date of approval of the new Member, or as determined by the Board of Directors.

4.2 Master Plan

The Board shall draft a master plan for improvement of any land which shall be conveyed to, leased or acquired by the corporation. A majority vote of the Board shall be required to adopt this plan. The Board may from time to time modify the master plan by majority vote of the Board.

The provisions in the Master Plan shall not override or supersede any local existing zoning ordinance in effect at the time said lands are acquired. The jurisdiction wherein any land obtained by the corporation is situated shall govern such land.

4.3 Composition, Selection, and Qualifications of Members of the Board of Directors

A. A Member may appoint two (2) persons to serve on the Board of Directors, one of whom shall be from the business/private community and not an employee or elected official of any Member.

B. It is strongly recommended the Members shall appoint qualified person(s) to the Board. Persons experienced in economic development, transportation, and international issues are desired.

4.4 Voting Rights

Each Director shall be entitled to one vote provided the requirements of Article V are fulfilled. All votes shall be considered equal. Written proxies may not be given.

4.5 Term of Office

The term of office shall be five (5) years, with a maximum of two (2) consecutive terms. In the event, a Director fails to complete his/her five year term, a replacement will be selected by the appointing Member to serve the remaining portion of the term. Should the replacement serve equal to or greater than three (3) years, then he/she will have been deemed to have served a full five year term for the purposes of serving consecutive terms.

4.6 Initial Directors

The initial Board of Directors shall consist of directors selected to serve three or five year terms. Each Member shall select one director to serve a three year term and one director to serve a five year term. An initial director serving a three year term shall be considered to have served a full term for the purposes of this section.

4.7 Notice of Meetings

Written notice and a complete meeting packet of each Board Meeting shall be mailed or delivered to each Director at least five (5) working days prior to the date fixed for such meeting, except that, upon a declaration of emergency by a majority vote of the total number of persons

serving on the Executive Committee of the corporation Board, notice of a special meeting shall be delivered to each Director at least twenty-four (24) hours before the date and time of such meeting and shall include the matters to be addressed in the special meeting.

Notice and complete meeting packet shall also be given to the Chief Administrative Officer (CAO) of the Member agency at the prescribed corporate office and delivered in the same manner as for the Directors.

Notice of each Board Meeting shall be given in such a manner as to comply with the Arizona "Open Meeting" law.

4.8 Quorum and Required Vote

A majority of the Directors in office shall constitute a quorum for the transaction of business. A vote of a majority of the Directors present at any meeting in which a quorum is present shall constitute action by the Board unless a different vote is required by the Articles of Incorporation, these Bylaws, or by statute.

4.9 Directors' Manner of Acting

A. Participation in Meetings

Any or all directors may participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear one another during the meeting, in which case, any required notice of the meeting may generally describe the arrangements (rather than or in addition to the place) for the holding thereof. A director participating in a meeting by this means is deemed to be present in person at the meeting.

B. Dissent or Abstention of a Director

A director who is present at a meeting of the Board of Directors or a committee of the Board of Directors when corporate action is taken is deemed to have assented to the action taken unless (1) the director objects at the beginning of the meeting (or promptly upon his or her arrival) to holding it or transacting business at the meeting, (2) his or her dissent or abstention from the action taken is entered in the minutes of the meeting, or (3) he or she delivers written notice of his or her dissent or abstention to the presiding officer of the meeting before its adjournment or to the corporation before 5:00 p.m. on the next business day after the meeting. The right of dissent or abstention is not available to a director who votes in favor of the action taken.

4.10 Removal of Directors

Directors shall serve at the will of their appointing Member. An appointing Member may remove its Directors at any time with or without cause. In the event a Director is removed by a Member, the Member shall promptly appoint a successor Director.

4.11 Ex Officio Members

The Board may designate non-voting ex-officio members to the Board. The presence of ex-officio members at a meeting will not be added in order to constitute a quorum. It is anticipated the ex-officio officers will have significant experience in areas relevant to the operation and goals of the corporation.

While the Board may designate such ex-officio members as it deems appropriate, it is anticipated that the initial ex-officio Board Members shall include individuals selected from Marine Corps Air Station (Yuma), Yuma Metropolitan Planning Organization, Yuma County Airport Authority, Yuma Proving Ground, Greater Yuma Economic Development Corporation, Yuma County Chamber of Commerce and San Luis Chamber of Commerce shall serve as initial ex-officio Board Members.

ARTICLE V MEMBER PARTICIPATION, CAPITAL CONTRIBUTION, INDEMNIFICATION

5.1 Membership Participation

Membership shall include all entities identified in Article III of these Bylaws. However, both appointees of a Member to the Board of Directors shall be prohibited, unless a majority of the remaining Board Members approve otherwise, from participation, voting and/or a seat on the Board of Directors if the requirements set forth in Sections 5.1 and 5.2 below are not met within twelve (12) months from the date of the request for such funds from the corporation or during any time period that a Member elects to become a "non-voting Member" pursuant to Section 5.4 below. During the time period that any Board Member is prohibited from participating pursuant to this section, such Board Member shall not be considered a member of the Board of Directors for purposes of determining whether a quorum of Board Members are present at any meeting or for purposes of determining whether any vote was approved by a majority of the Board Members.

5.2 Initial Capital Contribution

Each Member shall be responsible to contribute capital in equal amounts of \$100,000.00. The initial Board will take into consideration all factors determined necessary to formation of the corporation and determine an operating budget for year one of the corporation. The amount necessary as determined by the Board shall then be divided by the number of Members. Each Member shall be responsible for contribution of this amount. Failure by any Member to fulfill its obligation under this paragraph shall prohibit the Member from participating as set forth in paragraph 5.1 until such time as all contribution requirements are satisfied.

5.3 Cash Calls

It is anticipated that certain expenses, after the initial capital contribution, may arise prior to the corporation producing enough revenue to meet expenses. Each Member executing these bylaws, and each new Member who shall hereafter be admitted to membership in the Corporation, agrees to be responsible for its equal share of any such expense as requested by majority vote of the Board, not to exceed \$20,000.00 per year (subject to appropriation by each respective governing board). Failure by any such Members to fulfill the requirement set forth herein shall prohibit the Member from participating as set forth in paragraph 5.1 until such time as all contribution requirements are satisfied.

5.4 Voluntary Withdrawal of Member

Any Member may at any time voluntarily withdraw from membership and shall be entitled to repayment without interest of the Member's capital contribution, payable over a three-year term; or

At the request of the withdrawing Member, said Member may be allowed to remain as a non-voting member until dissolution, at which time the withdrawing Member would receive the amount set forth in paragraph 5.5(C) (the withdrawing Member may at any time prior to the dissolution become reinstated as a voting Member by paying all outstanding assessments from the date of withdrawal); or

The withdrawing Member shall receive such amounts in satisfaction of his interest as the withdrawing Member and the remaining Members agree upon by unanimous consent.

5.5 Dissolution

A. Events of Dissolution

The corporation may be dissolved only upon written consent of each and every director of the Board, and at the approval of the governing body of each Member.

B. Winding up

On the corporation's dissolution, the business of the corporation shall be wound up within a reasonable period of time, its assets liquidated, a final accounting made and the corporation's books closed all in accordance with the applicable provisions of Title 10 of the Arizona Revised Statutes.

C. Distribution of Liquidation proceeds

1. *Assets/proceeds*

Should any assets/proceeds in excess of liabilities exist following this corporation's election to dissolve and winding up, the assets/proceeds shall be distributed to the

Members. Any assets not disposed of shall be disposed of by the Superior Court of Yuma County, Arizona.

2. Liabilities

Upon dissolution and liquidation, any liabilities in excess of assets/proceeds will be divided equally among the remaining Members. A Member will be considered responsible under this paragraph unless it terminated its membership greater than two years prior to the date of the election to dissolve. Notwithstanding the foregoing, nothing in this provision shall cause the liabilities allocated to a Member to constitute a debt of such Member and the Member's obligation to make payment of such liability shall be at the sole discretion of the Member's governing body and shall be subject to appropriation.

5.6 Indemnification

To the extent permitted by law, each Member shall hold harmless and indemnify each other Member from any claim, liability or loss related to any funding, capital contribution, or in any manner whatsoever with regard to the individual participation by that Member to the fullest extent allowed by law, save for that caused by the indemnitee's intentional misconduct or sole negligence, or as specified in 5.5.C.2.

ARTICLE VI OFFICERS

6.1 Officers of the Corporation

The officers of the corporation shall consist of the Chairperson, Vice Chairperson, and a Secretary/Treasurer and shall collectively constitute the Executive Committee.

6.2 Election-Term

The Chairperson, Vice Chairperson and Secretary/Treasurer of the corporation shall be elected by the Board at the next scheduled Board Meeting following the Annual Meeting. Officers shall serve terms of one (1) year each or until their successors are elected and qualified.

6.3 Chairperson of the Board

The Chairperson of the corporation Board shall preside at all meetings of the Board and the Executive Committee.

6.4 Vice Chairperson

The Vice Chairperson in the absence of the Chairperson, shall assume all duties of that office and, upon the death, resignation, or removal of the Chairperson, the Vice Chairperson shall assume duties until a new Chairperson has been elected.

6.5 Secretary/Treasurer

The Secretary/Treasurer shall keep the roll of Directors, give staff assistance in providing notice of all meetings and recorded minutes of the Boards, review and sign the minutes of such meetings and generally oversee the records, and shall perform such other duties as may be assigned by the Chairperson. The Secretary/Treasurer shall work with staff of the corporation and shall accept contributions to the corporation keep accurate accounts of all sums due and all expenditures made, and report the financial condition of The corporation to the Board at each Regular Meeting.

ARTICLE VII **COMPENSATION**

No Director or Officer shall be entitled to any compensation. However, the Board may reimburse reasonable out-of-pocket expenses of its Officers and/or Directors in the performance of duties, if such expenses are approved by the Board.

ARTICLE VIII **AMENDMENT**

Amendments to these Bylaws may be adopted by the Board of Directors at the Annual Meeting or at a special meeting called for that purpose. Notice of any proposed amendments shall be included in a notice to the Members of the meeting at which the proposed amendments is to be considered. A resolution adopting the proposed amendment must receive approval by a three-fourths (3/4) vote of the Board of Directors and the approval of the governing body of each member.

ARTICLE IX **CONFLICTS OF INTEREST**

9.1 Definitions

A. *Port Authority*

Only for the purposes of this Article IX, Conflicts of Interest, "Port Authority" means and includes all Officers and Directors of the Port Authority and employees of the Port Authority, and their relatives.

B. *Relatives*

"RELATIVE" means the spouse, child, stepchild, grandchild, parent, grandparent, brother, or sister, of the whole or half blood, and their spouses.

C. *Substantial Interest*

"SUBSTANTIAL INTEREST" means substantial pecuniary or proprietary interest, either direct or indirect.

9.2 Specific Guidelines

A. No Officer or Director shall participate in the decision-making process on any matter in which such person has a substantial interest, pursuant to State law.

B. Upon learning that Port Authority (or a Committee thereof) is involved in a matter in which a Officer or Director has a substantial interest, such Director or Officer shall notify the Chair of Port Authority of such interest and shall immediately withdraw from any further communication or discussion with any Officer, Director or employee of Port Authority with respect thereto.

C. No Officer or Director shall use his or her position as an Officer, Director, employee, or Committee Member of Port Authority to gain access to information or influence the decision-making process of either Port Authority or any governmental body or agency in connection with any Port Authority matter in which such Officer or Director has a substantial interest.

D. Upon receipt of notice from a Officer or Director that such person has a substantial interest in a matter in which Port Authority is involved, the Chair shall remove such Officer or Director from any discussion and not furnish or provide him or her with the information pertaining to that matter which is furnished to the other Port Authority Officer or Director; except to the extent that such information is generally available to the public at large.

9.3 Interpretation

An Officer or Director who may have a substantial interest in a Port Authority matter may disclose the potential conflict of interest to the Chair and/or counsel to Port Authority for an interpretation of this Conflict of Interest policy.

ARTICLE X
MISCELLANEOUS

10.1 Contracts, etc.

Except as otherwise provided by law or these Bylaws, an Officer or Officers, employee or employees, or agent or agents of the corporation as shall be specified by the Board may sign, in the name and on behalf of the corporation, all deeds, bonds, contracts, leases, and other instruments or documents, the execution of which shall be authorized by a majority vote of the Board, and such authority may be general or confined to specific instances.

10.2 Checks, Drafts, etc.

All checks, drafts, notes, bonds, bills of exchange, or other orders, instruments, or obligations for the payment of money shall be signed and countersigned by such Officer or Officers, employee or employees, or agency or agents of the corporation as shall be specified by the Board.

10.3 Notice and Waivers Thereof

Whenever any notice to a Director or Officer is required by the Bylaws, by the Articles of Incorporation, or by any law, such notice, except as otherwise provided by law, may be given personally or in writing by mail addressed to such Director or Officer at his or her place of business, if any, or at such address as appears in the records of the corporation as the home address of the Director or Officer. Any notice given by mail shall be deemed to have been given when it shall have been deposited, with the proper postage, in a post office in a regularly maintained letter box, or with a postal carrier. A waiver of such notice in writing, signed by the person entitled to such notice, whether before or after the time of the action for which such notice is required, shall be deemed the equivalent thereof, and the presence without objection at any meeting of any person entitled to notice thereof shall be deemed a waiver of such notice as to such person.

10.4 Interested Directors

In the absence of fraud, no contract or transaction between the corporation and a Director or any other corporation or entity in which such Director is a Director or Officer, or is financially interested, shall be void or voidable for reason of the financial interest alone, provided that the fact of such common Directorship, Officership, or financial or other interest is disclosed or known to the Board, and that the Board approves such transaction or contract by a vote sufficient for such purpose without the vote of such interested Director. Such Director may, however, be counted in determining the presence of a quorum at such meeting.

10.5 Limitation of Liability and Indemnity

A. *Liability*

No Officer or Director shall be liable to the corporation for any loss or damage suffered by it on account of any action taken or not taken by him or her as an Officer or Director, if such person (1) exercised and used the same degree of care and skill as a prudent person would have exercised and used under the circumstances and in the conduct of his or her own affairs, or (2) took or failed to take such action in reliance upon advice of counsel for the corporation or upon statements made or confirmation furnished by Officers or employees of the corporation which he or she had reasonable grounds to believe. The foregoing shall not be exclusive of other rights and defenses to which he or she may be entitled as a matter of law.

B. *Indemnity*

Each Officer and Director, whether or not then in office, shall be held

harmless and indemnified by the corporation against all claims and liabilities and all expenses reasonably incurred or imposed upon him or her in connection with or resulting from any action, suit, or proceeding, civil or criminal, or the settlement or compromise thereof, to which he or she may be made party be reason of any action taken or failed to be taken by him or her as an Officer or Director of the corporation in good faith, if such person, in the opinion of a court or the Board of Directors, (1) exercised and used the same degree of care and skill as a prudent person would have exercised and used under the circumstances in the conduct of his or her own affairs, or (2) acted upon advice of counsel for the corporation or upon statements made or information furnished by Officers or employees of the corporation which he or she had reasonable grounds to believe.

C. Insurance

The corporation shall purchase and maintain insurance on behalf of, or insure or cause to be insured, any person who was or is a Director or Officer against any liability asserted against him or her or incurred by him or her in any such capacity or arising out of such status, whether or not the corporation would have the power to indemnify him or her as provided by Arizona State Law.

10.6 Books and Records

A. The corporation shall keep complete books and records of account, shall keep minutes of the proceedings of its Board, and shall keep a record giving the names and addresses of the Directors entitled to vote, at the Principal office of business.

B. Within ninety (90) days following the close of the fiscal year, the Board of Directors shall have caused to be conducted an independent annual audit of the preceding year's financial activities.

C. Each year, at the annual Meeting, an annual report shall be made to the Members, which shall include a statement of financial condition and a summary of the activities of the corporation for the preceding fiscal year.

10.7 Corporate Seal

The Seal of the corporation shall be impressed as follows: "GREATER YUMA PORT AUTHORITY, INCORPORATED 2000 ARIZONA" ADOPTED THIS 18th DAY OF Sept., 2000 BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY.

City of San Luis
By: [Signature]
Its: Mayor

Cocopah Indian Tribe
By: [Signature]
Its: Chairman

City of Somerton
By: [Signature]
Its: Mayor

Yuma County Board of Supervisors
By: [Signature]
Its: Chairman

FIRST AMENDED AND RESTATED BYLAWS
OF
GREATER YUMA PORT AUTHORITY, INC.

AN ARIZONA NONPROFIT CORPORATION

KNOW ALL MEN BY THESE PRESENTS that the GREATER YUMA PORT AUTHORITY, INC., an Arizona nonprofit corporation, being duly authorized to act pursuant to the terms of the Bylaws adopted on August 3, 2000, and by virtue of the approvals previously obtained by the Board of Directors and the governing bodies of the member entities, to amend such Bylaws, does hereby make, execute, and enter into this FIRST AMENDED AND RESTATED BYLAWS in order to amend, restate, supersede, and replace the Bylaws adopted on August 3, 2000, to the extent of the amendments set forth herein. All remaining provisions of the original Bylaws, including the signatures of the original member entities, are incorporated herein by this reference.

ARTICLE I
REFERENCES TO CERTAIN TERMS AND CONSTRUCTION

1.1 Certain References. Any reference herein made to law will be deemed to refer to the law of the State of Arizona, including any applicable provision of Title 10 of the Arizona Revised Statutes, or any successor statute, as from time to time amended and in effect. Any reference herein made to the corporation's Articles will be deemed to refer to its Articles of Incorporation and all amendments thereto as at any given time on file with the Arizona Corporation Commission. References to specific sections of law herein made shall be deemed to refer to such sections, or any comparable successor provisions, as from time to time amended and in effect.

1.2 Seniority. The law and the Articles (in that order of precedence) will in all respects be considered senior and superior to these Bylaws, with any inconsistency to be resolved in favor of the law and such Articles (in that order of precedence), and with these Bylaws to be deemed automatically amended from time to time to eliminate any such inconsistency which may then exist.

1.3 Computation of Time. The time during which an act is required to be done, including the time for the giving of any required notice herein, shall be computed by excluding the first day or hour, as the case may be, and including the last day or hour.

ARTICLE II
OFFICES

2.1 Principal Office. The principal office of the corporation shall be located at any place either within the State of Arizona as designated in the corporation's most current Annual Report filed with the Arizona Corporation Commission or in any other document executed and delivered to

the Arizona Corporation Commission for filing. If a principal office is not so designated, the principal office of the corporation shall mean the known place of business of the corporation. The corporation may have such other offices, either within or without the State of Arizona, as the Board of Directors may designate or as the business of the corporation may require from time to time.

2.2 Known Place of Business. A known place of business of the corporation shall be located within the State of Arizona and may be, but need not be, the address of the statutory agent of the corporation. The corporation may change its known place of business from time to time in accordance with the relevant provisions of the Arizona Nonprofit Corporation Act.

ARTICLE III MEMBERS

3.1 Initial Members. The initial members of the corporation shall be as follows:

Yuma County, Arizona
City of San Luis, Arizona
City of Somerton, Arizona
Cocopah Indian Tribe

3.2 Additional Members. Additional members may be added by vote of the Board of Directors as provided in Section 4.1 below.

ARTICLE IV PORT AUTHORITY BOARD OF DIRECTORS

4.1 Purpose, Empowerment and Number of Directors.

A. *Purpose and Empowerment.*

In addition to the duties of the Board set forth herein, it shall be the primary duty of the Board to make all policy statements on behalf of the corporation and to decide such policy issues as may come before the Board, as well as to supervise the direction and action of the corporation and its Officers and employees given the approved and accepted policies of record. The Board of Directors shall also review all action taken by any committees.

B. *Number of Directors.*

The affairs of the corporation shall be directed by a Board of Directors, which shall consist of two persons appointed by each Member.

C. *New Members.*

New corporation Members may be added by a 3/4 vote of the current Board of Directors, provided that at least one Board member appointed by each Member approves the

addition of a new Member. Any new Members must be federal, state or local governmental entities or Federally recognized Indian Tribes.

The cost of the Membership shall be determined by the current Board of Directors, and shall be at least what the other Members have contributed on the date that the new Member is approved. Such amount is due within 60 (sixty) days of the date of approval of the new Member, or as determined by the Board of Directors.

4.2 Master Plan.

The Board shall draft a master plan for improvement of any land which shall be conveyed to, leased or acquired by the corporation. A majority vote of the Board shall be required to adopt this plan. The Board may from time to time modify the master plan by majority vote of the Board.

The provisions in the Master Plan shall not override or supersede any local existing zoning ordinance in effect at the time said lands are acquired. The jurisdiction wherein any land obtained by the corporation is situated shall govern such land.

4.3 Composition, Selection, and Qualifications of Members of the Board of Directors.

A. A Member may appoint two (2) persons to serve on the Board of Directors, one of whom shall be from the business/private community and not an employee or elected official of any Member.

B. It is strongly recommended the Members shall appoint qualified person(s) to the Board. Persons experienced in economic development, transportation, and international issues are desired.

4.4 Voting Rights.

Each Director shall be entitled to one vote provided the requirements of Article V are fulfilled. All votes shall be considered equal. Written proxies may not be given.

4.5 Term of Office.

The term of office shall be five (5) years, with a maximum of two (2) consecutive terms. In the event, a Director fails to complete his/her five year term, a replacement will be selected by the appointing Member to serve the remaining portion of the term. Should the replacement serve equal to or greater than three (3) years, then he/she will have been deemed to have served a full five year term for the purposes of serving consecutive terms.

4.6 Initial Directors.

The initial Board of Directors shall consist of directors selected to serve three or five year terms. Each Member shall select one director to serve a three year term and one director to serve a five year term. An initial director serving a three year term shall be considered to have served a full term for the purposes of this section.

4.7 Notice of Meetings.

Written notice and a complete meeting packet of each Board Meeting shall be mailed or delivered to each Director at least five (5) working days prior to the date fixed for such meeting, except that, upon a declaration of emergency by a majority vote of the total number of persons serving on the Executive Committee of the corporation Board, notice of a special meeting shall be delivered to each Director at least twenty-four (24) hours before the date and time of such meeting and shall include the matters to be addressed in the special meeting.

Notice and complete meeting packet shall also be given to the Chief Administrative Officer (CAO) of the Member agency at the prescribed corporate office and delivered in the same manner as for the Directors.

Notice of each Board Meeting shall be given in such a manner as to comply with the Arizona "Open Meeting" law.

4.8 Quorum and Required Vote.

A majority of the Directors in office shall constitute a quorum for the transaction of business. A vote of a majority of the Directors present at any meeting in which a quorum is present shall constitute action by the Board unless a different vote is required by the Articles of Incorporation, these Bylaws, or by statute.

4.9 Directors' Manner of Acting.

A. Participation in Meetings.

Any or all directors may participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear one another during the meeting, in which case, any required notice of the meeting may generally describe the arrangements (rather than or in addition to the place) for the holding thereof. A director participating in a meeting by this means is deemed to be present in person at the meeting.

B. Dissent or Abstention of a Director.

A director who is present at a meeting of the Board of Directors or a committee of the Board of Directors when corporate action is taken is deemed to have assented to the action taken unless (1) the director objects at the beginning of the meeting (or promptly upon his or her arrival)

to holding it or transacting business at the meeting, (2) his or her dissent or abstention from the action taken is entered in the minutes of the meeting, or (3) he or she delivers written notice of his or her dissent or abstention to the presiding officer of the meeting before its adjournment or to the corporation before 5:00 p.m. on the next business day after the meeting. The right of dissent or abstention is not available to a director who votes in favor of the action taken.

4.10 Removal of Directors.

Directors shall serve at the will of their appointing Member. An appointing Member may remove its Directors at any time with or without cause. In the event a Director is removed by a Member, the Member shall promptly appoint a successor Director.

4.11 Ex-Officio Members.

The Board may designate non-voting ex-officio members to the Board. The presence of ex-officio members at a meeting will not be added in order to constitute a quorum. It is anticipated the ex-officio officers will have significant experience in areas relevant to the operation and goals of the corporation.

While the Board may designate such ex-officio members as it deems appropriate, it is anticipated that the initial ex-officio Board Members shall include individuals selected from Marine Corps Air Station (Yuma), Yuma Metropolitan Planning Organization, Yuma County Airport Authority, Yuma Proving Ground, Greater Yuma Economic Development Corporation, Yuma County Chamber of Commerce and San Luis Chamber of Commerce shall serve as initial ex-officio Board Members.

**ARTICLE V
MEMBER PARTICIPATION, CAPITAL
CONTRIBUTION, INDEMNIFICATION**

5.1 Membership Participation.

Membership shall include all entities identified in Article III of these Bylaws. However, both appointees of a Member to the Board of Directors shall be prohibited, unless a majority of the remaining Board Members approve otherwise, from participation, voting and/or a seat on the Board of Directors if the requirements set forth in Sections 5.1 and 5.2 below are not met within twelve (12) months from the date of the request for such funds from the corporation or during any time period that a Member elects to become a "non-voting Member" pursuant to Section 5.4 below. During the time period that any Board Member is prohibited from participating pursuant to this section, such Board Member shall not be considered a member of the Board of Directors for purposes of determining whether a quorum of Board Members are present at any meeting or for purposes of determining whether any vote was approved by a majority of the Board Members.

5.2 Initial Capital Contribution.

Each Member shall be responsible to contribute capital in equal amounts of \$100,000.00. The initial Board will take into consideration all factors determined necessary to

formation of the corporation and determine an operating budget for year one of the corporation. The amount necessary as determined by the Board shall then be divided by the number of Members. Each Member shall be responsible for contribution of this amount. Failure by any Member to fulfill its obligation under this paragraph shall prohibit the Member from participating as set forth in paragraph 5.1 until such time as all contribution requirements are satisfied.

5.3 Cash Calls.

It is anticipated that certain expenses, after the initial capital contribution, may arise prior to the corporation producing enough revenue to meet expenses. Each Member executing these bylaws, and each new Member who shall hereafter be admitted to membership in the Corporation, agrees to be responsible for its equal share of any such expense as requested by majority vote of the Board, not to exceed \$50,000.00¹ per year (subject to appropriation by each respective governing board). Failure by any such Members to fulfill the requirement set forth herein shall prohibit the Member from participating as set forth in paragraph 5.1 until such time as all contribution requirements are satisfied.

5.4 Voluntary Withdrawal of Member.²

Any Member may at any time voluntarily withdraw from membership and shall be entitled to repayment without interest of the Member's capital contribution, payable over a three-year term; or

At the request of the withdrawing Member, said Member may be allowed to remain as a non-voting member until dissolution, at which time the withdrawing Member would receive the amount set forth in paragraph 5.5(C) (the withdrawing Member may at any time prior to dissolution become reinstated as a voting Member by paying all outstanding assessments from the date of withdrawal); or

¹ Amended on July 25, 2001, by action of the Greater Yuma Port Authority Board of Directors at a regular meeting to increase the maximum annual cash call amount to \$40,000 from \$20,000. Such action was subsequently approved by the governing bodies of the member entities.

Amended on February 24, 2005, by action of the Greater Yuma Port Authority Board of Directors at a regular meeting to increase the maximum annual cash call amount to \$50,000 from \$40,000. Such action was subsequently approved by the governing bodies of the member entities.

² Amended on February 20, 2002, by action of the Greater Yuma Port Authority Board of Directors at a regular meeting to delete and replace the language set forth in section 5.4 in the original Bylaws, as proposed by the City of Somerton. The Chairman directed staff to forward the amendment to all member entities for approval. Although the member entities approved an amendment to section 5.4, such approvals included additional revised language to the new section 5.4, which the GYPA had not considered or approved.

Amended on May 10, 2007, by action of the Greater Yuma Port Authority Board of Directors at a special meeting to delete section 5.4 of the original Bylaws, in its entirety, and substitute the language set forth in section 5.4 of the First Amended and Restated Bylaws in its place, which is the version that was previously revised, and adopted and approved, by the member entities.

That the withdrawing Member shall receive such amounts in satisfaction of its interest as the withdrawing Member and the remaining Members agree upon by unanimous consent; or that the City of Somerton, an original member, may withdraw as a member and become an ex-officio member and be entitled to repayment of the City of Somerton's capital contributions without interest, and further, that the City of Somerton may at any time prior to the dissolution become reinstated as a voting Member by paying capital contributions refunded equal to that made by each of the other original member entities prior to the City of Somerton's reinstatement. The City of Somerton specifically acknowledges that during the time the City has voluntarily withdrawn from membership it forfeits any right to the process in approving or disapproving changes of the By-Laws (except any change that would affect the City's right to reinstatement) or any other Greater Yuma Port Authority operations except as an Ex-Officio Member of the Board.

5.5 Dissolution.

A. Events of Dissolution.

The corporation may be dissolved only upon written consent of each and every director of the Board, and at the approval of the governing body of each Member.

B. Winding Up.

On the corporation's dissolution, the business of the corporation shall be wound up within a reasonable period of time, its assets liquidated, a final accounting made and the corporation's books closed all in accordance with the applicable provisions of Title 10 of the Arizona Revised Statutes.

C. Distribution of Liquidation Proceeds.

1. Assets/Proceeds.

Should any assets/proceeds in excess of liabilities exist following this corporation's election to dissolve and winding up, the assets/proceeds shall be distributed to the Members. Any assets not disposed of shall be disposed of by the Superior Court of Yuma County, Arizona.

2. Liabilities.

Upon dissolution and liquidation, any liabilities in excess of assets/proceeds will be divided equally among the remaining Members. A Member will be considered responsible under this paragraph unless it terminated its membership greater than two years prior to the date of the election to dissolve. Notwithstanding the foregoing, nothing in this provision shall cause the liabilities allocated to a Member to constitute a debt of such Member and the Member's obligation to make payment of such liability shall be at the sole discretion of the Member's governing body and shall be subject to appropriation.

5.6 Indemnification.

To the extent permitted by law, each Member shall hold harmless and indemnify each other Member from any claim, liability or loss related to any funding, capital contribution, or in any manner whatsoever with regard to the individual participation by that Member to the fullest extent allowed by law, save for that caused by the indemnitee's intentional misconduct or sole negligence, or as specified in 5.5.C.2.

**ARTICLE VI
OFFICERS**

6.1 Officers of the Corporation.

The officers of the corporation shall consist of the Chairperson, Vice Chairperson, and a Secretary/Treasurer and shall collectively constitute the Executive Committee.

6.2 Election-Term.

The Chairperson, Vice Chairperson and Secretary/Treasurer of the corporation shall be elected by the Board at the next scheduled Board Meeting following the Annual Meeting. Officers shall serve terms of one (1) year each or until their successors are elected and qualified.

6.3 Chairperson of the Board.

The Chairperson of the corporation Board shall preside at all meetings of the Board and the Executive Committee.

6.4 Vice Chairperson.

The Vice Chairperson in the absence of the Chairperson, shall assume all duties of that office and, upon the death, resignation, or removal of the Chairperson, the Vice Chairperson shall assume duties until a new Chairperson has been elected.

6.5 Secretary/Treasurer.

The Secretary/Treasurer shall keep the roll of Directors, give staff assistance in providing notice of all meetings and recorded minutes of the Boards, review and sign the minutes of such meetings and generally oversee the records, and shall perform such other duties as may be assigned by the Chairperson. The Secretary/Treasurer shall work with staff of the corporation and shall accept contributions to the corporation keep accurate accounts of all sums due and all expenditures made, and report the financial condition of the corporation to the Board at each Regular Meeting.

**ARTICLE VII
COMPENSATION**

No Director or Officer shall be entitled to any compensation. However, the Board may reimburse reasonable out-of-pocket expenses of its Officers and/or Directors in the performance of duties, if such expenses are approved by the Board.

**ARTICLE VIII
AMENDMENT**

Amendments to these Bylaws may be adopted by the Board of Directors at the Annual Meeting or at a special meeting called for that purpose. Notice of any proposed amendments shall be included in a notice to the Members of the meeting at which the proposed amendments is to be considered. A resolution adopting the proposed amendment must receive approval by a three-fourths (3/4) vote of the Board of Directors and the approval of the governing body of each member.

**ARTICLE IX
CONFLICTS OF INTEREST**

9.1 Definitions.

A. *Port Authority.*

Only for the purposes of this Article IX, Conflicts of Interest, "Port Authority" means and includes all Officers and Directors of the Port Authority and employees of the Port Authority, and their relatives.

B. *Relatives.*

"RELATIVE" means the spouse, child, stepchild, grandchild, parent, grandparent, brother, or sister, of the whole or half blood, and their spouses.

C. *Substantial Interest.*

"SUBSTANTIAL INTEREST" means substantial pecuniary or proprietary interest, either direct or indirect.

9.2 Specific Guidelines.

A. No Officer or Director shall participate in the decision-making process on any matter in which such person has a substantial interest, pursuant to State law.

B. Upon learning that Port Authority (or a Committee thereof) is involved in a matter in which a Officer or Director has a substantial interest, such Director or Officer shall notify the Chair of Port Authority of such interest and shall immediately withdraw from any further

communication or discussion with any Officer, Director or employee of Port Authority with respect thereto.

C. No Officer or Director shall use his or her position as an Officer, Director, employee, or Committee Member of Port Authority to gain access to information or influence the decision-making process of either Port Authority or any governmental body or agency in connection with any Port Authority matter in which such Officer or Director has a substantial interest.

D. Upon receipt of notice from a Officer or Director that such person has a substantial interest in a matter in which Port Authority is involved, the Chair shall remove such Officer or Director from any discussion and not furnish or provide him or her with the information pertaining to that matter which is furnished to the other Port Authority Officer or Director; except to the extent that such information is generally available to the public at large.

9.3 Interpretation.

An Officer or Director who may have a substantial interest in a Port Authority matter may disclose the potential conflict of interest to the Chair and/or counsel to Port Authority for an interpretation of this Conflict of interest policy.

ARTICLE X MISCELLANEOUS

10.1 Contracts, etc.

Except as otherwise provided by law or these Bylaws, an Officer or Officers, employee or employee or agent or agents of the corporation as shall be specified by the Board may sign, in the name and on behalf of the corporation, all deeds, bonds, contracts, leases, and other instruments or documents, the execution of which shall be authorized by a majority vote of the Board, and such authority may be general or confined to specific instances.

10.2 Checks, Drafts, etc.

All checks, drafts, notes, bonds, bills of exchange, or other orders, instruments, or obligations for the payment of money shall be signed and countersigned by such Officer or Officers, employee or employees, or agency or agents of the corporation as shall be specified by the Board.

10.3 Notice and Waivers Thereof.

Whenever any notice to a Director or Officer is required by the Bylaws, by the Articles of Incorporation, or by any law, such notice, except as otherwise provided by law, may be given personally or in writing by mail addressed to such Director or Officer at his or her place of business, if any, or at such address as appears in the records of the corporation as the home address of the Director or Officer. Any notice given by mail shall be deemed to have been given when it shall have been deposited, with the proper postage, in a post office in a regularly maintained letter box, or with a postal carrier. A waiver of such notice in writing, signed by the person entitled to

such notice, whether before or after the time of the action for which such notice is required, shall be deemed the equivalent thereof, and the presence without objection at any meeting of any person entitled to notice thereof shall be deemed a waiver of such notice as to such person.

10.4 Interested Directors.

In the absence of fraud, no contract or transaction between the corporation and a Director or any other corporation or entity in which such Director is a Director or Officer, or is financially interested, shall be void or voidable for reason of the financial interest alone, provided that the fact of such common Directorship, Officership, or financial or other interest is disclosed or known to the Board, and that the Board approves such transaction or contract by a vote sufficient for such purpose without the vote of such interested Director. Such Director may, however, be counted in determining the presence of a quorum at such meeting.

10.5 Limitation of Liability and Indemnity.

A. *Liability.*

No Officer or Director shall be liable to the corporation for any loss or damage suffered by it on account of any action taken or not taken by him or her as an Officer or Director, if such person (1) exercised and used the same degree of care and skill as a prudent person would have exercised and used under the circumstances and in the conduct of his or her own affairs, or (2) took or failed to take such action in reliance upon advice of counsel for the corporation or upon statements made or confirmation furnished by Officers or employees of the corporation which he or she had reasonable grounds to believe. The foregoing shall not be exclusive of other rights and defenses to which he or she may be entitled as a matter of law.

B. *Indemnity.*

Each Officer and Director, whether or not then in office, shall be held harmless and indemnified by the corporation against all claims and liabilities and all expenses reasonably incurred or imposed upon him or her in connection with or resulting from any action, suit, or proceeding, civil or criminal, or the settlement or compromise thereof, to which he or she may be made party be reason of any action taken or failed to be taken by him or her as an Officer or Director of the corporation in good faith, if such person, in the opinion of a court or the Board of Directors, (1) exercised and used the same degree of care and skill as a prudent person would have exercised and used under the circumstances in the conduct of his or her own affairs, or (2) acted upon advice of counsel for the corporation or upon statements made or information furnished by Officers or employees of the corporation which he or she had reasonable grounds to believe.

C. *Insurance.*

The corporation shall purchase and maintain insurance on behalf of, or insure or cause to be insured, any person who was or is a Director or Officer against any liability asserted against him or her or incurred by him or her in any such capacity or arising out of such status,

whether or not the corporation would have the power to indemnify him or her as provided by Arizona State Law.

10.6 Books and Records.

A. The corporation shall keep complete books and records of account, shall keep minutes of the proceedings of its Board, and shall keep a record giving the names and addresses of the Directors entitled to vote, at the Principal office of business.

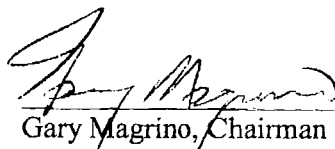
B. Within ninety (90) days following the close of the fiscal year, the Board of Directors shall have caused to be conducted an independent annual audit of the preceding year's financial activities.

C. Each year, at the annual Meeting, an annual report shall be made to the Members, which shall include a statement of financial condition and a summary of the activities of the corporation for the preceding fiscal year.

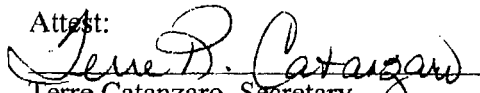
10.7 Corporate Seal.

The Seal of the corporation shall be impressed as follows: "GREATER YUMA PORT AUTHORITY, INCORPORATED 2000 ARIZONA" ADOPTED THIS 18TH DAY OF SEPTEMBER, 2000 BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY.

DATED this 17 day of May, 2007.



Gary Magrino, Chairman

Attest:

Terre Catanzaro, Secretary



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.D.

Meeting Date: 09/12/2018

Department Head: Tadeo A. De La Hoya, City Manager, Administration

Submitted By: Francia Alonso, Administrative Coordinator, Administration

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding approval of a contract with Yuma County Arts and Cultural Group for the 2019 Annual Blazing Desert ComicCon event in San Luis, Arizona for Fiscal Year 2018-2019. (**Tadeo A. De La Hoya, City Manager and Francia Alonso, Acting Public Information Officer**)

SUMMARY:

Arizona Western College Students through the Yuma County Arts and Cultural Group have put on successful Blazing Desert ComicCon events in March of 2016, 2017, and 2018. We are expecting another successful Blazing Desert ComicCon in March of 2019. They will use the city logo in their advertising for the event. The City Council has already budgeted funds in the amount of **\$2,000.00** for Fiscal Year 2018-2019.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE CONTRIBUTION OF \$2,000.00 IN SUPPORT OF THE SAN LUIS BLAZING DESERT ComicCon EVENT DURING 2018-2019 FISCAL YEAR.

N/A

Fiscal Impact

| | |
|---|---|
| IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: | Yes |
| CITY/STATE/FEDERAL FUNDS: | City |
| TOTAL: | \$5,000.00 |
| BUDGETED AMOUNT: | \$5,000.00 |
| AVAILABLE AMOUNT TO TRANSFER: | No Transfer Required |
| ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: | 100-110-80007 Council Sponsorships/Pledges \$68,650.00 |

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Contribution amount of \$5,000.00 is budgeted for the 2018-2019 Fiscal Year.

Attachments

Agreement

AGREEMENT

Agreement made this _____ day of _____, 2018, between Yuma County Arts and Cultural Group, of P.O. Box 4293 San Luis, Arizona 85349, ("Group"), and City of San Luis, 1090 East Union Street, P.O. Box 1170, San Luis, Arizona ("City").

SECTION ONE. ANNUAL SAN LUIS FILM FESTIVAL

The 2019 Annual Blazing Desert ComicCon event shall be held in San Luis, Arizona, beginning on or about March ____, 2019, and ending on or about March ____, 2019, pursuant to the terms and conditions of this agreement.

SECTION TWO. DUTIES OF GROUP

Group shall properly advertise and promote Blazing Desert ComicCon and do or cause to be done all other things necessary or advisable to make the event a success.

SECTION THREE. ADVERTISING OF CITY'S NAME

Group shall cause City's name to appear prominently in all advertising and publicity in connection with Blazing Desert ComicCon.

SECTION FOUR. DUTIES OF CITY

- A. City shall pay \$3,000.00 to Group. Payment shall be made out to Yuma County Arts and Cultural Group in care of Antonio Carrillo.
- B. City shall make the Cesar Chavez Cultural Center, 1015 North Main Street, San Luis, Arizona available for the 2019 Annual Blazing Desert ComicCon events.
- C. Otherwise, all expenses in any way pertaining to Blazing Desert ComicCon shall be the sole and separate liability of Group. City assumes no financial responsibility of any kind or nature relative to Blazing Desert ComicCon.

SECTION FIVE. LIABILITY INSURANCE

Group shall provide City a Certificate of Insurance. Group shall carry proper liability insurance in an amount and with companies acceptable to City, naming City as an insured and fully protecting and indemnifying City from every possible claim for accidents or other liabilities, to employees and all other persons, that might arise in connection with Blazing Desert ComicCon, including preparation for the events, the events themselves, and any acts in any way connected with the events.

SECTION SIX. BOOKS AND RECORDS

Group shall keep accurate and current books showing disbursements and the purpose of disbursements and retain all receipts to account for the City's Sponsorship. Such books shall be kept in a place convenient for City, and City shall have access to and the right to examine such books at any and all reasonable times. Group shall prepare a report and submit it to the City, to the City's Public Information Officer, by April 4, 2019 showing an accounting of the City's Sponsorship and providing copies of receipts.

SECTION EIGHT. COOPERATION OF PARTIES

City shall lend cooperation and support to and work with Group for the purpose of making Blazing Desert ComicCon successful.

SECTION NINE. ASSIGNMENT OF RIGHTS

The rights of each party under this agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.

SECTION TEN. NO WAIVER

The failure of either party to this agreement to insist upon the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as subsequently waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

SECTION ELEVEN. Termination on default

If Group shall fail to comply with any of the terms and conditions of this Agreement, City may terminate this Agreement immediately, in which case City shall have no further liability or obligation to Group.

SECTION TWELVE. GOVERNING LAW

It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of Arizona.

SECTION THIRTEEN. SEVERABILITY

The invalidity of any portion of this agreement shall not be deemed to affect the validity of any other provision. If any provision of this agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provision.

SECTION FOURTEEN. ENTIRE AGREEMENT

This agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in this agreement.

SECTION FIFTEEN. MODIFICATION OF AGREEMENT

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

SECTION SIXTEEN. SECTION HEADINGS

The titles to the sections of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

SECTION SEVENTEEN. COUNTERPARTS

This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

The parties have executed this agreement at San Luis, Arizona the day and year first set forth above.

City of San Luis, Arizona

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

Yuma County Arts & Cultural Group

Antonio Carrillo, President & CEO



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.E.

Meeting Date: 09/12/2018

Department Head: Tadeo A. De La Hoya, City Manager, Administration

Submitted By: Francia Alonso, Administrative Coordinator, Administration

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding approval of a contract with Yuma County Arts and Cultural Group for the San Luis Film Festival event in San Luis, Arizona for Fiscal Year 2018-2019. **(Tadeo A. De La Hoya, City Manager and Francia Alonso, Acting Public Information Officer)**

SUMMARY:

Every year the San Luis Film Festival committee puts on a successful venue, which will take place in November 2018. They will use the city logo in their advertising for the event. The City Council has already budgeted funds in the amount of **\$3,000.00** for Fiscal Year 2018-2019 ending June 30, 2019.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE \$3,000 TO THE YUMA COUNTY ARTS AND CULTURAL GROUP IN SUPPORT OF THE NOVEMBER 2018 SAN LUIS FILM FESTIVAL.

N/A

Fiscal Impact

| | |
|---|---|
| IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: | Yes |
| CITY/STATE/FEDERAL FUNDS: | City |
| TOTAL: | \$3,000.00 |
| BUDGETED AMOUNT: | Yes |
| AVAILABLE AMOUNT TO TRANSFER: | No Transfer Required |
| ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: | 100-110-80007 Council Sponsorships/Pledges \$68,650.00 |

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

Contract of \$3,000.00 is budgeted for Fiscal Year 2018-2019.

Attachments

Agreement

AGREEMENT

Agreement made this _____ day of _____, 2018, between Yuma County Arts and Cultural Group, of P.O. Box 4293 San Luis, Arizona 85349, ("Group"), and City of San Luis, 1090 East Union Street, P.O. Box 1170, San Luis, Arizona ("City").

SECTION ONE. ANNUAL SAN LUIS FILM FESTIVAL

The 2018 San Luis Film Festival event shall be held in San Luis, Arizona, beginning on or about November____, 2018, and ending on or about November____, 2018, pursuant to the terms and conditions of this agreement.

SECTION TWO. DUTIES OF GROUP

Group shall properly advertise and promote the San Luis Film Festival and do or cause to be done all other things necessary or advisable to make the event a success.

SECTION THREE. ADVERTISING OF CITY'S NAME

Group shall cause City's name to appear prominently in all advertising and publicity in connection with the San Luis Film Festival.

SECTION FOUR. DUTIES OF CITY

- A. City shall pay \$3,000.00 to Group. Payment shall be made out to Yuma County Arts and Cultural Group in care of Antonio Carrillo.
- B. City shall make the Cesar Chavez Cultural Center, 1015 North Main Street, San Luis, Arizona available for the 2018 San Luis Film Festival events.
- C. Otherwise, all expenses in any way pertaining to the San Luis Film Festival shall be the sole and separate liability of Group. City assumes no financial responsibility of any kind or nature relative to the San Luis Film Festival.

SECTION FIVE. LIABILITY INSURANCE

Group shall provide City a Certificate of Insurance. Group shall carry proper liability insurance in an amount and with companies acceptable to City, naming City as an insured and fully protecting and indemnifying City from every possible claim for accidents or other liabilities, to employees and all other persons, that might arise in connection with the San Luis Film Festival including preparation for the events, the events themselves, and any acts in any way connected with the events.

SECTION SIX. BOOKS AND RECORDS

Group shall keep accurate and current books showing disbursements and the purpose of disbursements and retain all receipts to account for the City's Sponsorship. Such books shall be kept in a place convenient for City, and City shall have access to and the right to examine such books at any and all reasonable times. Group shall prepare a report and submit it to the City, to the City's Public Information Officer, by November 4, 2018 showing an accounting of the City's Sponsorship and providing copies of receipts.

SECTION EIGHT. COOPERATION OF PARTIES

City shall lend cooperation and support to and work with Group for the purpose of making the San Luis Film Festival successful.

SECTION NINE. ASSIGNMENT OF RIGHTS

The rights of each party under this agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.

SECTION TEN. NO WAIVER

The failure of either party to this agreement to insist upon the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as subsequently waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

SECTION ELEVEN. Termination on default

If Group shall fail to comply with any of the terms and conditions of this Agreement, City may terminate this Agreement immediately, in which case City shall have no further liability or obligation to Group.

SECTION TWELVE. GOVERNING LAW

It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of Arizona.

SECTION THIRTEEN. SEVERABILITY

The invalidity of any portion of this agreement shall not be deemed to affect the validity of any other provision. If any provision of this agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provision.

SECTION FOURTEEN. ENTIRE AGREEMENT

This agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in this agreement.

SECTION FIFTEEN. MODIFICATION OF AGREEMENT

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

SECTION SIXTEEN. SECTION HEADINGS

The titles to the sections of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

SECTION SEVENTEEN. COUNTERPARTS

This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

The parties have executed this agreement at San Luis, Arizona the day and year first set forth above.

City of San Luis, Arizona

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

Yuma County Arts & Cultural Group

Antonio Carrillo, President & CEO



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.F.

Meeting Date: 09/12/2018

Department Head: Tadeo A. De La Hoya, City Manager, Administration

Submitted By: Melissa Lopez, Deputy City Clerk, City Clerk's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the appointments of members to the Public Safety Personnel Retirement System Board for Police and Fire Departments. **(Tadeo A. De La Hoya, City Manager)**

SUMMARY:

As a participant of the Public Safety Personnel Retirement System (PSPRS), the city must establish local boards one for the employees of the Police Department and one for the employees of the Fire Department.

Quoting from the PSPRS website:

"How is the Local Pension Board Comprised

Each employer that participates in the PSPRS . . . must establish a five-person Local Board, which includes a chairperson, two appointed persons, and two individuals who are contributing members of the Plan (elected by secret ballot election from all the contributing membership for that group). Employers who participate in the PSPRS . . . may have multiple local boards since each eligible group (i.e. Police, Fire, Corrections Officer, Detention, etc.) must have a separately established local board. As part of the local board structure, a Local Board Secretary must be appointed. The Secretary is responsible for handling all administrative functions for the local board including completing and retaining the minutes of each local board meeting. The Secretary serves as the liaison between the contributing membership, the local board members, and the PSPRS Administrative Office."

Pursuant to ARS 38-847,

The Chairman is the Mayor or the Mayor's designee and the chairman is approved by the City Council, There are 2 citizen members who are appointed by the Mayor with the approval of the City Council.

Responsibilities of the Local Board

The Local Boards have the responsibility for determining, in accordance with the statutory provisions, eligibility for membership, retirement, disability and survivor benefits; to afford any claimant or the board of trustees a right to a rehearing; to appoint medical boards; and to sue and be sued. The local board calculates benefits and has the responsibility to ensure that all benefit packets are completed prior to submitting to the PSPRS Administrative Office. The local board shall have no power to add to, subtract from, modify or waive any of the terms of the System." As prescribed by Arizona State Statute, Title 9, Chapter 8, Article 2 - Police Pensions and Article 3 - Fire Fighter's Relief and Pension Fund, to be in compliance with said articles and with the Public Safety Personnel Retirement System (PSPRS), staff is requesting that the Mayor appoint and the City Council approve the following people to the PSPRS boards. One for the Police Department and another one for the Fire Department.

Chairman to the Boards of Both the Fire and Police Groups

Tadeo A. De La Hoya, City Manager

Members of the Boards of Both the Fire and Police Groups

Monica Castro, Finance Director

Olivia Jenkins, HR Director

Non-Voting Secretary Members

Diana Hernandez, Secretary for the Fire Group Board

Monica Ruiz, Secretary for the Police Group Board

Mr. Tadeo A. De La Hoya will call for secret ballot elections. The Fire Group will elect two (2) contributing members to the Fire Group Board, and the Police Group will elect two (2) contributing members to the Police Group Board.

RECOMMENDATION / SUGGESTED MOTION:

First Action by Mayor:

"I Designate _____ as chairman to both local PSPRS Boards for the Fire and Police Group."

Second Action by Mayor:

"I appoint new citizen members _____ and _____ to both local local PSPRS Boards for the Fire and Police Group."

The motion of the City Council:

"I MOVE TO APPROVE THE DESIGNATION AND APPOINTMENTS OF THE MAYOR"

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.G.

Meeting Date: 09/12/2018

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 2054. A resolution of the Mayor and Council of the City of San Luis, Arizona declaring and adopting the results of the Primary Election held August 28, 2018 in the City of San Luis, Arizona. **(Sonia Cornelio, City Clerk)**

SUMMARY:

The City of San Luis Primary Election was held on August 28, 2018. This resolution declares and adopts the results of the election.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION NO. 2054.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.

Attachments

Resolution No. 2054



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

NO. 2054

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, YUMA COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 28, 2018, IN THE CITY OF SAN LUIS, ARIZONA.

WHEREAS, the City of San Luis, Yuma County, Arizona did hold a Primary Election on the 28th day of August, 2018, for the election of one (1) Mayoral seat and three (3) Council Member seats;

WHEREAS, the 2018 Primary Elections returns have been presented to and have been canvassed by the City Council;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of San Luis, Yuma County, Arizona, that the canvass and return for the Primary Election of August 28, 2018 be as follows:

Section 1: That the total number of ballots cast and total voter turnout at said primary election, as shown by the final results as reported by Yuma County, are set forth on the reports, attached and incorporated into this resolution.

Section 2: That the number of votes cast at each precinct at said primary election, as shown by the final results as reported by Yuma County, are set forth on the reports, attached and incorporated into this resolution.

Section 3: That the number of rejected ballots by precinct at said primary election, as shown by the final results as reported by Yuma County, are set forth on the reports, attached and incorporated into this resolution.

Section 4: That the number of spoiled ballots by precinct at said primary election, as shown by the final results as reported by Yuma County, are set forth on the reports, attached and incorporated into this resolution.

Section 5: That the votes cast for the candidates for Mayor - four (4) year term were as follows:

| <u>NAME</u> | <u>VOTE TOTAL</u> |
|-------------------------|-------------------|
| Lara, David | 237 |
| Riedel, Nieves | 650 |
| Sanchez, Gerardo | 1,557 |
| Siqueiros, Adrian | 214 |
| Write-In Votes | 6 |

Section 6: That the votes cast for the candidates for Council Members - four (4) year term were as follows:

| <u>NAME</u> | <u>VOTE TOTAL</u> |
|------------------------------|-------------------|
| Buchanan Jr., Mario | 1,425 |
| Concha, Mark | 512 |
| Luna-Carrasco, Africa | 1,569 |
| Mendenhall, Nydia | 532 |
| Ponce, Jose | 1,340 |
| Vargas, Javier | 687 |
| Walshe, Ruben | 831 |
| Write-In Votes | 16 |

Section 7: That it is hereby found, determined and declared of record, that the following candidate did receive the highest number of votes for the office sought and shall be issued certificates of election:

| <u>NAME</u> | <u>VOTE TOTAL</u> |
|-------------------------|-------------------|
| Sanchez, Gerardo | 1,557 |

Section 8: That it is hereby found, determined and declared of record, that the following candidates did receive the highest number of votes for the office sought and shall be issued certificates of election:

| <u>NAME</u> | <u>VOTE TOTAL</u> |
|------------------------------|-------------------|
| Buchanan Jr., Mario | 1,425 |
| Luna-Carrasco, Africa | 1,569 |
| Ponce, Jose | 1,340 |

Section 9: That it is hereby found that no General Election is needed because all offices were filled at the Primary Election, candidates will be sworn-in at the first scheduled Regular Council meeting in December 2018.

Section 10: That all orders or resolutions in conflict be, and the same are, to the extent of such conflict, hereby repealed, and that this resolution be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED by the Mayor and Common Council of the City of San Luis, Arizona, this 12th day of December 2018.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM:

Kay Marion Macuil, City Attorney

City of San Luis

Primary Election
Yuma County, Arizona
August 28, 2018
STATISTICS

Unofficial Results

Run Date:09/06/18 10:43 AM

Report EL45A

Page 001

| | TOTAL VOTES | % | EARLY | E-DAY | L-LATE | PROV |
|---------------------------|-------------|--------|-------|-------|--------|------|
| PRECINCTS COUNTED (OF 3) | 3 | 100.00 | | | | |
| REGISTERED VOTERS - TOTAL | 12,459 | | | | | |
| BALLOTS CAST - TOTAL | 2,697 | | 1,208 | 658 | 790 | 41 |
| VOTER TURNOUT - TOTAL | | 21.65 | | | | |

City of San Luis

Primary Election
Yuma County, Arizona
August 28, 2018
Nonpartisan

Unofficial Results

Run Date:09/06/18 10:43 AM

Report EL45A

Page 002

| | TOTAL VOTES | % | EARLY | E-DAY | L-LATE | PROV |
|--|-------------|-------|-------|-------|--------|------|
| Mayor City of San Luis | | | | | | |
| (VOTE FOR) 1 | | | | | | |
| LARA, DAVID. | 237 | 8.90 | 116 | 64 | 55 | 2 |
| RIEDEL, NIEVES. | 650 | 24.40 | 302 | 188 | 145 | 15 |
| SANCHEZ, GERARDO | 1,557 | 58.45 | 696 | 341 | 500 | 20 |
| SIQUEIROS, ADRIAN. | 214 | 8.03 | 81 | 53 | 76 | 4 |
| WRITE-IN. | 6 | .23 | 2 | 0 | 4 | 0 |
| | | | | | | |
| Council Member City of San Luis | | | | | | |
| (VOTE FOR) 3 | | | | | | |
| BUCHANAN JR., MARIO | 1,425 | 20.62 | 629 | 306 | 468 | 22 |
| CONCHA, MARK | 512 | 7.41 | 264 | 121 | 122 | 5 |
| LUNA-CARRASCO, AFRICA | 1,569 | 22.70 | 705 | 329 | 518 | 17 |
| MENDENHALL, NYDIA. | 532 | 7.70 | 274 | 119 | 131 | 8 |
| PONCE, JOSE. | 1,340 | 19.39 | 601 | 282 | 439 | 18 |
| VARGAS, JAVIER. | 687 | 9.94 | 266 | 244 | 163 | 14 |
| WALSHE, RUBEN | 831 | 12.02 | 346 | 233 | 234 | 18 |
| WRITE-IN. | 16 | .23 | 7 | 2 | 7 | 0 |



Yuma County Recorder
REJECTED BALLOTS REPORT
PRIMARY ELECTION - SAN LUIS ONLY
(PE2018)

| Precinct # & Name | PROVISIONAL | EARLY |
|-------------------|-------------|-----------|
| 29.02 | 6 | 13 |
| 30.01 | 3 | 11 |
| 31.03 | - | 3 |
| 31.04 | 9 | 18 |
| TOTALS | 18 | 45 |

TOTAL REJECTED BALLOTS = 63

PROVISIONAL BALLOT REJECT REASONS

| | |
|-----------|-------------------------|
| | EMPTY ENVELOPE |
| 1 | INCOMPLETE / NOT SIGNED |
| | VOTED TWICE |
| 6 | NOT REGISTERED |
| 10 | REGISTERED TOO LATE |
| | OUT OF JURISDICTION |
| 1 | WRONG PARTY |
| 18 | |

EARLY BALLOT REJECTED REASONS

| | |
|-----------|--------------------------------|
| | EMPTY ENVELOPE |
| 37 | SIGNATURE MISSING OR NOT VOTER |
| 1 | VOTED TWICE |
| 7 | WRONG JURUSDICTION/ELECTION |
| 45 | |



OFFICIAL BALLOT REPORT

TYPE OF ELECTION

General Primary Special

Vote Center: San Luis Library

Ballot Bag Seal #: 0098334

Date of Election: 8/28/18

Voted - Tabulated Ballots (DS200) TOTAL

- 1) Total number of STANDARD BALLOTS (DS200): 155
- 2) Total number of EXPRESSVOTE BALLOTS (DS200): 224
- 3) Total number of DS200 BALLOTS (From bin) (add lines 1 and 2): 380
- 4) **TOTAL VOTED BALLOTS CAST (DS200)** (Should match line 3): _____

Poll Pad Signature Roster TOTAL

- 5) Total number CHECKED IN voters: 381
- 6) Total number ballots SPOILED 3
- 7) **TOTAL BALLOTS ISSUED AT POLL PAD** (subtract line 6 from line 5) 378
(Should match line 4): _____

Provisional Ballots TOTAL

- 8) Total REGULAR and CONDITIONAL provisional voters (from list): 41
- 9) **TOTAL PROVISIONAL ENVELOPES IN BIN** (Should match line 8) 41

Early Ballots TOTAL

- 10) Total number of Early Ballots Turned In: 11

Blank Ballot Stock Returned - BOD TOTAL

- 11) Total unopened reams of STANDARD BALLOT PAPER returned: 1
- 12) Total unopened reams of EXPRESSVOTE BALLOT PAPER returned: 2

(Place unused ballot stock in the Black Ballot Bag)

Certificate of Performance

We hereby certify that all voters whose signatures appear upon the precinct signature roster voted in this election, excepting those who, after signing the signature roster, failed to vote or were challenged and denied the right to vote as indicated on the challenge list, and that the number of voters who voted in this election in this precinct is as indicated in the sections above. We further certify that the total number of official ballots received, voted, or spoiled is as indicated above and this accounting is true and correct in every way. We further certify that the challenge list shows a complete list of all persons challenged, together with the action taken on each challenge.

Arntel Zamora
Inspector

[Signature]
Poll Pad Judge

[Signature]
Ballot Judge

[Signature]
Marshal

[Signature]
Provisional Clerk

[Signature]
ExpressVote Clerk



OFFICIAL BALLOT REPORT

TYPE OF ELECTION

General Primary Special

Vote Center: 11 / Cesar Chavez
Ballot Bag Seal #: 0098326
Date of Election: 8/28/18

Voted - Tabulated Ballots (DS200) TOTAL

| | | |
|--|------------|------------|
| 1) Total number of STANDARD BALLOTS (DS200): | <u>169</u> | |
| 2) Total number of EXPRESSVOTE BALLOTS (DS200): | <u>129</u> | |
| 3) Total number of DS200 BALLOTS (From bin) (add lines 1 and 2): | | <u>298</u> |
| 4) TOTAL VOTED BALLOTS CAST (DS200) (Should match line 3): | | <u>298</u> |

Poll Pad Signature Roster TOTAL

| | | |
|---|------------|------------|
| 5) Total number CHECKED IN voters: | <u>296</u> | |
| 6) Total number ballots SPOILED | <u>11</u> | |
| 7) TOTAL BALLOTS ISSUED AT POLL PAD (subtract line 6 from line 5) (Should match line 4): | | <u>285</u> |

Provisional Ballots TOTAL

| | | |
|--|-----------|-----------|
| 8) Total REGULAR and CONDITIONAL provisional voters (from list): | <u>19</u> | |
| 9) TOTAL PROVISIONAL ENVELOPES IN BIN (Should match line 8) | | <u>19</u> |

Early Ballots TOTAL

| | | |
|--|--|-----------|
| 10) Total number of Early Ballots Turned In: | | <u>68</u> |
|--|--|-----------|

Blank Ballot Stock Returned - BOD TOTAL

| | | |
|--|--|----------|
| 11) Total unopened reams of STANDARD BALLOT PAPER returned: | | <u>1</u> |
| 12) Total unopened reams of EXPRESSVOTE BALLOT PAPER returned: | | <u>2</u> |

(Place unused ballot stock in the Black Ballot Bag)

Certificate of Performance

We hereby certify that all voters whose signatures appear upon the precinct signature roster voted in this election, excepting those who, after signing the signature roster, failed to vote or were challenged and denied the right to vote as indicated on the challenge list, and that the number of voters who voted in this election in this precinct is as indicated in the sections above. We further certify that the total number of official ballots received, voted, or spoiled is as indicated above and this accounting is true and correct in every way. We further certify that the challenge list shows a complete list of all persons challenged, together with the action taken on each challenge.

[Signature]
Inspector

[Signature]
Marshal

[Signature]
Poll Pad Judge

[Signature]
Provisional Clerk

[Signature]
Ballot Judge

[Signature]
ExpressVote Clerk

SUSAN THORPE
COUNTY ADMINISTRATOR

PAUL MELCHER
ELECTIONS INTERIM DIRECTOR



ELECTION SERVICES DIVISION
197 South Main Street
Yuma, Arizona 85364
Telephone: (928) 373-1014
www.yumacountyaz.gov/elections

RECEIPT FOR VOTE CENTER EARLY BALLOT AND PROVISIONAL BALLOT TRANSFER

Yuma County Primary Election
August 28, 2018

| VC # | Early Ballots | Provisional Ballots |
|-----------|---------------|---------------------|
| MLK | 69 | 19 |
| HEALTH | 92 | 24 |
| CIVIC | 101 | 21 |
| CHRISTIAN | 60 | 2 |
| NEUMANN | 112 | 41 |
| WELLTON | 53 | 4 |
| SOMERTON | 125 | 35 |
| CESAR | 68 | 19 |
| SAN LUIS | 11 | 40 |
| TOTAL: | 691 | 205 |

Ballots Transferred By:

A handwritten signature in black ink, appearing to be "S. Thorpe", written over a horizontal line.

Date:

8/28/18

Ballots Received By:

A handwritten signature in blue ink, appearing to be "L. Smith", written over a horizontal line.

Date:

8/28/18

ELECTION'S RECEIPT



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.H.

Meeting Date: 09/12/2018

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Motion

ITEM:

Issuance of Certificates of Election to Mayor Elect Gerardo Sanchez and Council Members Elect Mario Buchanan Jr., Africa Luna-Carrasco and Jose Ponce. **(Sonia Cornelio, City Clerk)**

SUMMARY:

Resolution No. 2054 identifies the results of the Primary Elections for the City of San Luis held August 28, 2018. Certificates of Election will be issued to the the candidates who have obtained the majority of all votes cast as as prescribed in A.R.S. §9-821.01.

RECOMMENDATION / SUGGESTED MOTION:

NO ACTION TO BE TAKEN

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.

Attachments

Gerardo Sanchez

Mario Buchanan Jr.

Africa Luna-Carrasco

Jose Ponce

CERTIFICATE OF ELECTION

I, Sonia Cornelio, Clerk of the City of San Luis, County of Yuma, State of Arizona, DO HEREBY CERTIFY,
that at a Primary Election held in and for the City of San Luis, Arizona, on the 28th day of August 2018,

Gerardo Sanchez

Was duly elected to the office of Mayor of the City of San Luis, County of Yuma, State of Arizona,
as appears by the official returns approved by the City Council and on file in my office.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the City of San Luis,
Arizona this 12th day of September 2018.

Sonia Cornelio, City Clerk

CERTIFICATE OF ELECTION

I, Sonia Cornelio, Clerk of the City of San Luis, County of Yuma, State of Arizona, DO HEREBY CERTIFY,
that at a Primary Election held in and for the City of San Luis, Arizona, on the 28th day of August 2018,

Mario Buchanan Jr.

Was duly elected to the office of Council Member of the City of San Luis, County of Yuma, State of Arizona,
as appears by the official returns approved by the City Council and on file in my office.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the City of San Luis,
Arizona this 12th day of September 2018.

Sonia Cornelio, City Clerk

CERTIFICATE OF ELECTION

I, Sonia Cornelio, Clerk of the City of San Luis, County of Yuma, State of Arizona, DO HEREBY CERTIFY,
that at a Primary Election held in and for the City of San Luis, Arizona, on the 28th day of August 2018,

Africa Luna-Carrasco

Was duly elected to the office of Council Member of the City of San Luis, County of Yuma, State of Arizona,
as appears by the official returns approved by the City Council and on file in my office.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the City of San Luis,
Arizona this 12th day of September 2018.

Sonia Cornelio, City Clerk

CERTIFICATE OF ELECTION

I, Sonia Cornelio, Clerk of the City of San Luis, County of Yuma, State of Arizona, DO HEREBY CERTIFY,
that at a Primary Election held in and for the City of San Luis, Arizona, on the 28th day of August 2018,

Jose Ponce

Was duly elected to the office of Council Member of the City of San Luis, County of Yuma, State of Arizona,
as appears by the official returns approved by the City Council and on file in my office.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the City of San Luis,
Arizona this 12th day of September 2018.

Sonia Cornelio, City Clerk



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.1.

Meeting Date: 09/12/2018

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Roman Pacheco, Planning Technician, Planning & Zoning Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the appointment of a member to serve on the San Luis Complete Count Committee for the Census 2020. (CONTINUED ITEM FROM REGULAR CITY COUNCIL MEETING HELD AUGUST 22, 2018) (**Jose A. Guzman, Director of Planning and Zoning**)

SUMMARY:

The 2020 Census will occur on April 1, 2020. The Census is a mandate of the United States Constitution to complete a count every 10 years of everyone residing in the United States. This includes people of all ages, races, ethnic groups, citizens, and non-citizens. The population totals from the 2020 Census will determine the number of seats each state has in the House of Representatives; will be used to redraw state legislative districts, and will determine the funding for programs, projects and state shared revenues.

The Complete Count Committee program is a cooperative effort between governments and the Census Bureau to incorporate local knowledge, expertise, influence and resources to enhance efforts in data collection, recruiting and promotional activities. The creation and use of a Complete Count Committee by local governments is a major vehicle for planning and implementing a locally-based promotion to publicize the importance of Census 2020.

City Council approved Resolution No. 2052 during the regular meeting of August 8, 2018. Resolution No. 2052 established the city's participation in the regional Yuma County Complete Count Committee. San Luis will be represented by two city staff members, two community leaders, and two Council Members.

At the regular City Council Meeting held on August 22, 2018 Council appointed the following members to serve the San Luis Complete Count Committee for the Census 2020: Jose A. Guzman (staff member), Isaac Gutierrez (staff member), Maria Ramos (Council Member), Matias Rosales (Council Member), and Tadeo A. De La Hoya (Community Leader). The second community leader is still pending to be appointed by the City Council to complete this committee.

RECOMMENDATION / SUGGESTED MOTION:

**(1) I MOVE TO APPOINT COMMUNITY LEADER _____
TO THE COMPLETE THE COUNT COMMITTEE.**

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
N/A

Attachments

2020 Census Key Dates
2020 Census Complete Count Committee Guide

2020 Census Key Dates

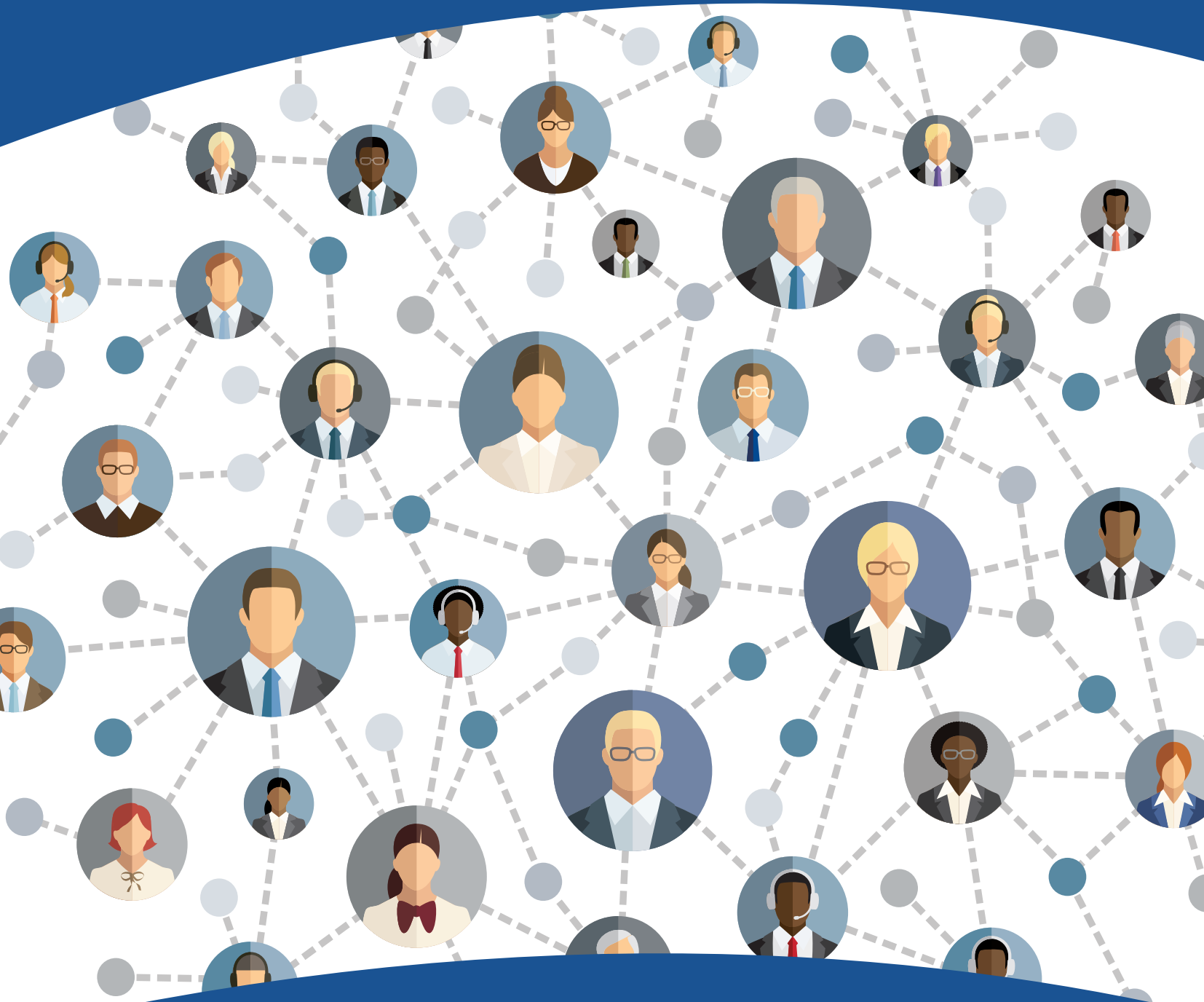
Community Involvement - Offices - Data Collection Operations

| | | |
|---|---|-------|
| January 2018 through September 2019 | Engage & Educate Local Leaders, Partners & Communities | |
| April 2019 through January 2020 | Promote Participation in the Census Locally | |
| January 2019 & February 2019 | Early Area Census Offices Open (these offices run the Address Canvass Operation) | |
| June 2019 through August 2019 | Area Census Offices Open (ACOs) | |
| August 2019 through October 2019 | Address Canvass Operation in Select areas (~30% of country, high growth & change areas and not part of hand delivery, see below) | |
| March 2020 through June 2020 | Call To Action for Residents to Respond (starting March 23) | |
| February 2020 through June 2020 | Group Quarters Operations (Count of Residents in Shelters, Dorms, Nursing Homes, Transitory Locations, Prisons, Military Bases, RV Parks, etc. Local governments & Census identify & plan these operations) | |
| Mid-March 2020 | Residents Invited to Respond | |
| Individual Housing Units (HUs) Invited by either: | | |
| <u>Mail</u> (to USPS Mailable Addresses) or <u>Hand Delivery</u> (to Rural/PO Box, non-USPS HU delivery) | | |
| 1. Letter Mailed | 1. List Housing Units (operation is called Update Leave) | |
| 2. Reminder Postcard | 2. Leave Questionnaire (Spanish in certain areas) & | |
| 3. Then Paper Questionnaire | Letter w/other Response Options (internet & phone) | |
| Options to Self-Respond (all residents will have these 3 options & decide what is best for them) | | |
| Internet | Telephone | Paper |
| March 23, 2020 | Self-Response Begins & Continues through July 2020 | |
| APRIL 1, 2020 | Census Day – Reference Date = where you live on April 1 | |
| Mid-April 2020 | Early Non-Response Follow-up (primarily areas around Colleges/Universities where the population leaves before early May) | |
| May 2020 through July 2020 | Non Response Follow-up (NRFU) to HUs that do not self-respond (HUs can continue to self-respond during this time) | |
| Late August 2020 through September 2020 | Area Census Offices Close | |
| August 2020 through December 2020 | Quality Evaluation (re-contact of select HUs) | |
| December 31, 2020 | Deliver Counts to the President | |

2020 Census Complete Count Committee

Guide

D-1280(RV)



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WHY DO WE TAKE THE CENSUS?

The U.S. Constitution (Article I, Section 2) mandates a headcount every 10 years of everyone residing in the 50 states, Puerto Rico, and the Island Areas of the United States. This includes people of all ages, races, ethnic groups, citizens, and noncitizens. The first census was conducted in 1790 and one has been conducted every 10 years since then.

The population totals from the census determine the number of seats each state has in the House of Representatives. States also use the totals to redraw their legislative and school districts. The next census occurs in 2020.

The U.S. Census Bureau must submit state population totals to the President of the United States by December 31, 2020.

The population totals also affect funding in your community, and data collected in the census help decision makers know how your community is changing. Approximately \$675 billion in federal funding is distributed to communities each year.

Will the 2020 Census be the same as 2010?

There are some important changes in 2020:

- We are building a more accurate address list and automating our field operations—all while keeping your information confidential and safe.
- For the first time, you will be able to respond online, by phone, or by mail.
- We will use data that the public has already provided to cut down on in-person follow up visits to nonresponding households.



HOW ARE CENSUS DATA USED?

Census data are widely and wisely used.

Census data are used in many ways. Some examples include:

- Distribution of more than \$675 billion annually in federal funds back to tribal, state, and local governments.
- Redistricting of state legislative districts.
- Forecasting future transportation needs for all segments of the population.
- Determining areas eligible for housing assistance and rehabilitation loans.
- Assisting federal, tribal, state, and local governments in planning and implementing programs, services, and emergency response.
- Designing facilities for people with disabilities, the elderly, and children.



ARE CENSUS DATA REALLY CONFIDENTIAL?

ABSOLUTELY!

All responses to Census Bureau surveys and censuses are confidential and protected under Title 13 of the U.S. Code. Under this law, the Census Bureau is required to keep respondent information confidential. We will never share a respondent's personal information with immigration enforcement agencies, like ICE; law enforcement agencies, like the FBI or police; or allow it to be used to determine their eligibility for government benefits. The results from any census or survey are reported in statistical format only.

Individual records from the decennial censuses are, by law (Title 44, U.S. Code), confidential for 72 years.

In addition, under Title 13, U.S. Code, all Census Bureau employees swear a lifetime oath to protect respondent data. It is a felony for any Census Bureau employee to disclose any confidential census information during or after employment, and the penalty for wrongful disclosure is up to 5 years imprisonment and/or a fine of \$250,000.



WHAT ARE COMPLETE COUNT COMMITTEES?

Complete Count Committees

Complete Count Committees (CCC) are volunteer committees established by tribal, state, and local governments and community leaders or organizations to increase awareness and motivate residents to respond to the 2020 Census. CCCs serve as state and local “census ambassador” groups that play an integral part in ensuring a complete and accurate count of the community in the 2020 Census. Success of the census depends on community involvement at every level. The U.S. Census Bureau cannot conduct the 2020 Census alone.

There are three kinds of Complete Count Committees (other than the State Level CCC):

- Tribal.
- State and local government (regional, county, city, or town).
- Community.

A Complete Count Committee should be formed to:

- Increase the self-response rate for households responding online, by phone, or mailing back their questionnaire through a focused, structured, neighbor-to-neighbor program.
- Utilize the local knowledge, expertise, and influence of each Complete Count Committee member to design and implement a census awareness campaign targeted to the community.
- Bring together a cross section of community members whose focus is 2020 Census awareness.

Let's take a look at these and review the differences between the common types and sizes.

Tribal and Government Complete Count Committees

Complete Count Committees are usually formed by the highest elected official in that jurisdiction, such as a tribal leader, a mayor, county commissioner, or regional chairman. The highest elected official may appoint a chair of the CCC and may then appoint members of the community to serve as members of the CCC. Members appointed could be representative of a cross section of the community, be willing and able to serve until the census is over, and help implement a creative outreach campaign in areas that may pose a challenge in 2020. Members could include persons from the areas of education, media, business, religion, philanthropy, and community groups. Most local government CCCs are small to medium size, depending on the jurisdiction. A town may have a small committee with only 3-5 members, while a city may be medium to large size with anywhere from 10 to more than 100 members, depending the size of the city or tribe.

Since state, county, and regional CCCs cover a larger geography, they tend to be larger in size, with 20-50 members. The size and number of members depends on what works best for each jurisdiction and what will make the most effective and successful

committee. Mayors, county commissioners, and heads of regional boards understand the importance of getting a complete and accurate census count and how census data impact their communities. In previous censuses, the most productive government CCCs had a subcommittee structure. Examples of subcommittees and what they do are covered under "What Is the Subcommittee Structure of a CCC?"

Examples of Tribal and Government Complete Count Committee Strategies

Nationwide, there were over 10,000 Complete Count Committees formed with the Census Bureau during the 2010 Census and the majority of them were local government committees. Here are some of the strategies that worked for them:

- Allocate/obtain funds for the CCC and assign a staff person to work with the committee.
- Set clear, achievable goals and objectives.
- Identify areas of the community that may need extra efforts, either a geographical area or a population group that might be hard to count.
- Use a "grassroots" approach working with community-based organizations and groups who have direct contact with households who may be hard to count.
- Create promotional materials and products customized for the local area.
- Implement special events such as Census Day "Be Counted" parades.
- Build awareness of the census and its benefits and motivate response through social media, newsletters, and other communications.

Sample Activities of Tribal and Government Complete Count Committees

2018-2019

- Develop a list of barriers, groups, or concerns that might impede the progress of the 2020 Census in your local area, such as recent immigrants, non-English speaking groups, high crime areas, and areas with gated communities.
- Create ways to dispel myths and alleviate fears about the privacy and confidentiality of census data.

- Place census messages on water bills, property tax bills, social media, and local speeches and other correspondence generated by the jurisdiction.
- Host a Census Solutions Workshop (see Appendix C) with others in the community.
- Develop and implement activities to involve local government employees in the 2020 Census Awareness Campaign.
- Encourage corporations to become official sponsors of your census activities.
- Have census posters, banners, and other signage placed in highly visible public locations.
- Include the 2020 Census logo and message on bus schedules, brochures, newsletters, social media sites, and your local jurisdiction Web site.
- Sponsor a census booth at county fairs, carnivals, and festivals (especially cultural or ethnic celebrations).
- Sponsor a contest to design a sticker or poster promoting the 2020 Census.
- Have census information available during voter registration drives.

January–March 2020

- Add a census message during meetings, events, and to written or digital/electronic correspondence like social media.
- Provide information on federally funded programs that have benefitted the community.
- Plan a major promotional event around the start of self-response or when households get their invitation to respond. Advise communities that they can respond to the census online.
- Saturate public access areas with easy-to-read and understandable census information customized for your community.
- Ask elected officials to encourage households to complete the census online, by phone, or return the questionnaire by mail.

- Place a census message on all municipal marquees urging households to complete the questionnaire online, by phone, or by mail.

April 2020

- Place public service announcements in local media encouraging households to respond.
- Have census rallies or parades.
- Urge households who do not respond to cooperate with census takers.

Community Complete Count Committees

Community Complete Count Committees are often formed in areas that do not have a government CCC or areas that may require a more targeted outreach approach. Community CCCs may be formed by a community group/organization or a coalition of several organizations. For example, an organization in a predominately elderly community may want to form a CCC in order to build awareness among that population and encourage them to respond when the invitations to respond are delivered. A tenants' association may form a committee to educate tenants about the census and help those needing assistance in completing their census. Community CCCs identify their own chair and committee members. They may choose individuals who are influential leaders or gatekeepers in the community to serve as members or others that will help accomplish the goals of the committee. They may also include foundations or philanthropy groups to fund the committee's activities around a particular audience. Community CCCs are usually small to medium in size with anywhere from 5 to 25 members depending on the sponsoring organization(s) and the size of the community it represents.

Small committees may not need subcommittees, however larger committees may find this structure helps them focus and work more effectively.

Examples of Community Complete Count Committee Strategies

A number of organizations formed Community CCCs in previous censuses. Some examples of these organizations are Community Action Groups, Hispanic Service Center, Delta Sigma Theta Sorority, and Human Development Commission.

Here are some suggestions that worked for them:

- Set clear achievable goals and objectives.
- Identify what the committee will focus on. Some examples include increasing the response rate in public housing communities among cultural/ethnic groups in your area or among students in colleges/universities, outreach and promotion to youth and elderly in the community, or a global approach if no other CCCs are in the area.
- Develop an action plan that includes activities and events which will support your efforts and help you meet your goals and objectives.
- Create promotional materials that appeal to your community.
- Implement special events that will generate interest and participation in the census.
- Use social media to engage your community.

Sample Activities of Community Complete Count Committees

2018–2019

- Make a list of community-based organizations in your area. Hold a meeting with leaders of the organizations and solicit their help in creating a census awareness campaign targeted to community members.
- Host a Census Solutions Workshop with other community-based organizations in your area to come up with innovative and engaging ways to reach your communities.
- Check the community calendar in your area for events. Contact organizations to see if you can have a census table to pass out census materials to increase awareness.
- Plan and solicit sponsors for a “Census Day/Night Street Festival” in late 2019. Think of creative games or activities where census information can be incorporated.

- Develop a 2019 Census Activity Calendar, ask organizations to choose a month in which they will sponsor census activities or promote census awareness.
- Ask organizations to include a census article or message in all of their publications and social media channels from April 2019 to July 2020.

January–March 2020

- Encourage organizations to include 2020 Census on the agenda of their meetings, workshops, or conferences.
- Distribute/post on social media fliers announcing the invitation to respond to the census at busy locations in the community.
- Make public statements of support and the importance of participating in the 2020 Census.

April 2020

- Encourage households to complete the questionnaire online, by phone, or by mail.
- Plan a Census Day event to motivate the community response.
- Look online or check with your census contact person about response rates for your community. If rates are low, plan special events or activities to motivate individuals to respond.
- Remind households if they didn't respond online, by phone, or mail their questionnaire back, a census worker may come to their home. Encourage households to cooperate with census workers.

May 2020

- Continue to encourage community individuals to cooperate with census workers.
- Evaluate what worked best for your community and briefly report this information to your census contact.
- Celebrate your success and thank all those involved in making it happen.



WHEN SHOULD A COMPLETE COUNT COMMITTEE ORGANIZE?

Get Organized RIGHT NOW!

Although the 2020 Census may seem a ways off, the census awareness campaign should start TODAY. The 2020 Census jobs are being advertised. Households will begin to experience, by the end of 2019, some type of census operation such as address listing. These operations are necessary to verify the accuracy and location of each address in the United States.

The immediate formation of a CCC will ensure that local households are kept abreast of the various census operations before the information is nationally circulated.

The more informed households are about the 2020 Census operations, the better their understanding of the census process becomes, thus increasing their willingness to be a part of the successful enumeration in 2020.



WHAT IS THE SUBCOMMITTEE STRUCTURE OF A CCC?

The Structure

The Census Bureau partnership staff will serve as a liaison or an informational resource.

The operation of the CCC flows from the tribal leader or highest elected official or community leader to the chairperson, the committee members, and/or to the community at large.

The tribal leader or highest elected official or community leader appoints a chairperson. The chairperson is the liaison or main source of contact between the CCC and the Census Bureau.

The chairperson collaborates with the highest elected official or community leader to select subcommittee chairs.

The CCC should involve every aspect of a local community in its subcommittee structure—government, education, faith-based organizations, media, community-based organizations, business, foundations or other philanthropic organizations, and recruiting. **The Census Bureau does not manage Complete Count Committees.**

The following are examples of a typical subcommittee structure. Other subcommittees may be formed based on the focus of the CCC or the needs of the community. Examples of other subcommittee topics are migrant and seasonal farmworkers, children/youth services, immigrants, senior services, and the disabled community.

The subcommittee chairpersons may recruit members for their respective teams. The ideal candidates for a Complete Count Committee are those community members who have

expertise, influence, and experience in the area of the respective committee. Committees that invest time, resources, and energy in this project are more productive and successful.

Recruiting subcommittee—Disseminates information about census job openings for the 2020 Census. Information will include the number of jobs available and types of jobs available.

Government subcommittee—Assists in all activities between the Census Bureau and the local government, such as participation in decennial geography programs and identifying other resources for CCC activities.

Education subcommittee—Facilitates census awareness for local schools from prekindergarten through twelfth grade, as well as postsecondary education institutions in the area. May also encourage school administrators, teachers, and students to use Statistics in Schools materials.

Faith-based subcommittee—Creates and coordinates activities and materials that can be

used by any local faith-based institution in the promotion of the 2020 Census awareness and participation.

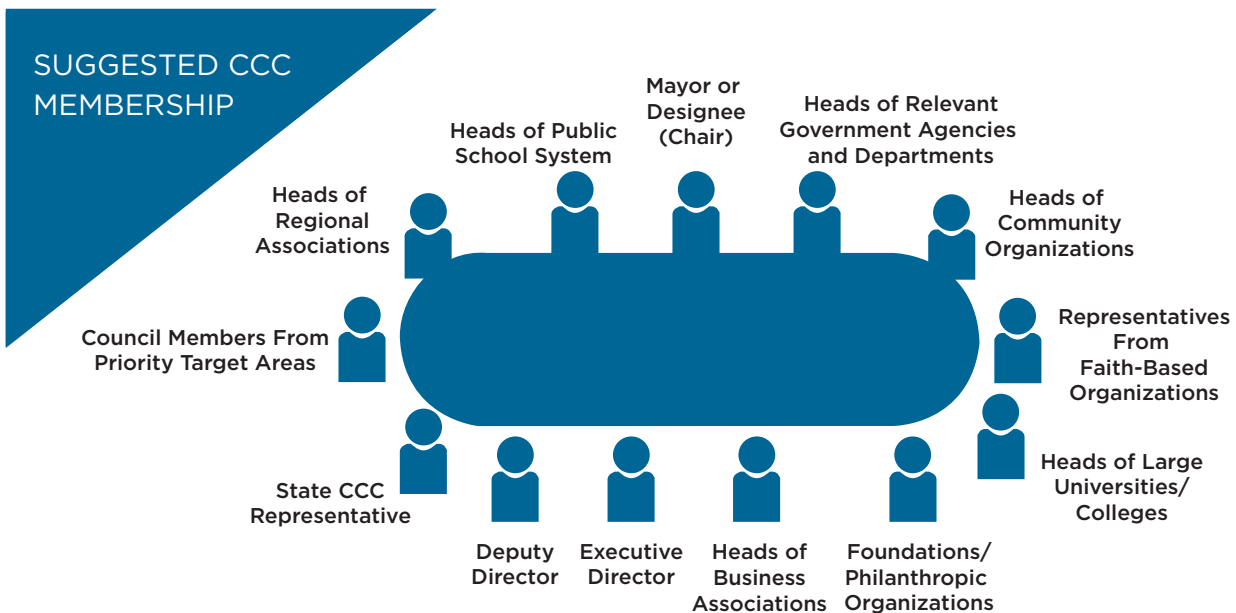
Media subcommittee—Facilitates ways to get the census message to all community households, using all available sources such as local newspapers, newsletters, fliers, local festivals, billboards, social media, radio, and television.

Community-based organizations subcommittee—Collaborates with community organizations to inform individuals of the importance of participating in the 2020 Census and the benefits derived from census data.

Business subcommittee—Creates and coordinates activities that involve businesses in census awareness, such as distribution of census information and census messages on packaging (grocery bags) and the inclusion of the census logo and message on sales promotion materials.

Figure 1.

Suggested CCC Membership



*Partnership Specialist is advisor and Census Bureau liaison to Municipal CCCs



SUMMARY: THE BENEFITS OF COMPLETE COUNT COMMITTEES

CCCs speak the language of and know the pulse of its community, therefore establishing an information highway that even the internet cannot rival—neighbor informing neighbor.

The CCCs will help ensure an accurate 2020 Census count.

The CCCs gain valuable knowledge about the census process at the local level and develop a plan to impart that knowledge to each and every household as only neighbors and fellow stakeholders can do.

The CCCs help maximize participation and response rates by increasing awareness throughout the 2020 Census.

APPENDIX A:

50 WAYS CENSUS DATA ARE USED

- Decision making at all levels of government.
- Drawing federal, state, and local legislative districts.
- Attracting new businesses to state and local areas.
- Distributing over \$675 billion annually in federal funds and even more in state funds.
- Forecasting future transportation needs for all segments of the population.
- Planning for hospitals, nursing homes, clinics, and the location of other health services.
- Forecasting future housing needs for all segments of the population.
- Directing funds for services for people in poverty.
- Designing public safety strategies.
- Development of rural areas.
- Analyzing local trends.
- Estimating the number of people displaced by natural disasters.
- Developing assistance programs for American Indians and Alaska Natives.
- Creating maps to speed emergency services to households in need of assistance.
- Delivering goods and services to local markets.
- Designing facilities for people with disabilities, the elderly, or children.
- Planning future government services.
- Planning investments and evaluating financial risk.
- Publishing economic and statistical reports about the United States and its people.
- Facilitating scientific research.
- Developing “intelligent” maps for government and business.
- Providing proof of age, relationship, or residence certificates provided by the Census Bureau.
- Distributing medical research.
- Reapportioning seats in the House of Representatives.
- Planning and researching for media as background for news stories.
- Drawing school district boundaries.
- Planning budgets for government at all levels.
- Spotting trends in the economic well-being of the nation.
- Planning for public transportation services.
- Planning health and educational services for people with disabilities.
- Establishing fair market rents and enforcing fair lending practices.
- Directing services to children and adults with limited English proficiency.
- Planning urban land use.
- Planning outreach strategies.
- Understanding labor supply.
- Assessing the potential for spread of communicable diseases.
- Making business decisions.
- Understanding consumer needs.
- Planning for faith-based organizations.
- Locating factory sites and distribution centers.
- Distributing catalogs and developing direct mail pieces.
- Setting a standard for creating both public and private sector surveys.
- Evaluating programs in different geographic areas.
- Providing genealogical research.
- Planning for school projects.
- Developing adult education programs.
- Researching historical subject areas.
- Determining areas eligible for housing assistance and rehabilitation loans.

APPENDIX B:

UNDERSTANDING THE LANGUAGE OF THE 2020 CENSUS

GLOSSARY

The 2020 Census From A to Z

A

Address Canvassing

The Address Canvassing program implements methods to improve and refine the U.S. Census Bureau's address list in advance of the 2020 Census enumeration. The Census Bureau needs the address and physical location of each living quarter in the United States and Puerto Rico to conduct and tabulate the census. An accurate list ensures that residents will be invited to participate in the census and that the census counts residents in the correct location.

American Community Survey (ACS)

A monthly sample household survey conducted by the Census Bureau to obtain information similar to the long-form census questionnaire. The ACS is sent to a small percentage of the U.S. population on a rotating basis. First tested in 1995, it replaced the long form for the 2010 Census. Since 2004, ACS has provided annual data for social and economic characteristics for many geographic areas and population groups.

Area Census Office (ACO)

A temporary office established to oversee census operations in a specific area. These operations include address listing field work, local recruiting, and visiting households to conduct the 2020 Census.

C

Census Bureau

An agency within the U.S. Department of Commerce and the country's preeminent statistical collection and dissemination agency. It publishes a wide variety of statistical data about people, housing, and the economy of the nation. The Census Bureau conducts approximately 200 annual surveys, conducts the

decennial census of the U.S. population and housing, the quinquennial economic census, and the census of governments.

Census Day

The reference date for collection of information for a census. For the decennial census, this has been April 1 of the decade year (year ending with zero) since the 1930 Census. April 1, 2020, is the reference date, Census Day, for the 2020 Census.

Census Information Center (CIC)

The CIC program was established in 1988, when the Census Bureau and the National Urban League entered into a joint agreement to create a pilot project to make census data and information available to minority communities. Over the next 2 years, the Census Bureau added four additional organizations to the pilot program; the National Council of La Raza, the Asian and Pacific Islander American Health Forum, Americans for Indian Opportunity, and the Southwest Voter Research Institute (now the William C. Velasquez Institute).

In 2000, the CIC network became an official Census Bureau program. That year, the Census Bureau expanded the network to a total of 59 organizations.

Census Solutions Workshop

A Census Solutions Workshop is a creative, collaborative, problem-solving event that brings together diverse thinkers. The Census Solutions Workshop is specifically geared to generate new ways of communicating the importance of census data, reaching hard-to-count populations, and encouraging participation in Census Bureau surveys and programs.

Commitment

An agreement or pledge to carry out a particular task or activity that will in some way help the census achieve its goals.

Complete Count Committee (CCC)

A volunteer committee established by tribal, state, and local governments, and/or community organizations to include a cross section of community leaders, including representatives from government agencies; education, business, and religious organizations; community agencies; minority organizations; and the media. The committees are charged with developing and implementing a 2020 Census outreach, promotion, recruiting, and enumeration assistance plan of action designed to target and address the needs of their communities.

Confidentiality

The guarantee made by law (Title 13, U.S. Code) to individuals who provide information to the Census Bureau, ensuring that the Census Bureau will not reveal information to others.

D

Decennial Census

The census of population and housing taken by the Census Bureau in each year ending in zero. Article I, Section 2, of the U.S. Constitution requires that a census be taken every 10 years for the purpose of apportioning the U.S. House of Representatives. The first census of population was taken in 1790.

E

Enumeration

The process of interviewing people and recording the information on census forms.

Enumerator

A Census Bureau employee who collects census information by visiting households during census field operations.

G

Group Quarters (GQ)

The Census Bureau classifies all people not living in housing units as living in group quarters. There are two types of group quarters: institutional group

quarters (for example, correctional facilities for adults, nursing homes, and hospice facilities) and noninstitutional group quarters (for example, college/university student housing, military quarters, and group homes).

H

Hard to Count (HTC)

Groups or populations who have historically been undercounted and/or traditionally have not responded well to the decennial census questionnaire, such as ethnic/minority populations, renters, and low income households.

Hard to Enumerate (HTE)

An area for which the environment or population may present difficulties for enumeration.

Highest Elected Official (HEO)

The elected or appointed person who is the chief executive official of a governmental unit and is most responsible for the governmental activities of the governmental unit such as the governor of a state, chair of a county commission, or mayor of an incorporated place, tribal leader, or chairman.

Household (HH)

A person or group of people who occupy a housing unit as their usual place of residence. The number of households equals the number of occupied housing units in a census.

Housing Unit (HU)

A house, townhouse, mobile home or trailer, apartment, group of rooms, or single room that is occupied as separate living quarters or, if vacant, is intended for occupancy as separate living quarters.

M

Master Address File (MAF)

A Census Bureau computer file of every address and physical location, including their geographic locations, that will be used to conduct the next decennial census, as well as some ongoing surveys. This address file is updated throughout the decade and is supplemented by information provided by tribal, state, and local governments.

N

Nonresponse (NR)

A housing unit for which the Census Bureau does not have a completed questionnaire and from which the Census Bureau did not receive a telephone or Internet response.

Nonresponse Followup (NRFU)

A field operation designed to obtain a completed interview from households where a self-response was not received. Enumerators will make personal visits to these households to obtain completed interviews. The enumerator will collect respondents' answers to interview questions or information about the status of the housing unit (for example, vacant or nonexistent). If all attempts to contact the individuals of a household are unsuccessful, an enumerator will obtain as much information as possible about the household from a neighbor, building manager, or another reliable source.

P

Partner

A partner is a group or individual that commits to participate in some way with census activities.

Partnership

An agreement with tribal, state, and local governments, national organizations, and community groups (faith-based organizations, businesses, media, schools, etc.) that allows their active participation in various census activities.

Partnership Specialist

The Partnership Specialist takes a lead role in outreach and promotional efforts before and during census operations. Their main duties are increasing awareness and outreach in communities and gaining cooperation and participation from those communities.

Privacy Act

The Privacy Act of 1974 requires that each federal agency advise respondents of their rights. Specifically, every respondent must know under what law the information is being collected, how the information will be used, whether he or she must answer the questions, and the consequences of not answering the questions.

R

Regional Census Center (RCC)

One of six temporary Census Bureau offices established to manage census field office and local census office activities and to conduct geographic programs and support operations.

Regional Office (RO)

One of six permanent Census Bureau offices that direct and advise local census offices for the 2020 Census. The Regional Office also conducts some one-time and ongoing Census Bureau surveys, such as the Current Population Survey (CPS), which is used to publish unemployment figures each month, and the American Community Survey (ACS), a nationwide survey designed to obtain information similar to long-form data and to provide communities a fresh, more current look at how they are changing.

Respondent

The person who answers the Census Bureau's questions about his or her living quarters and its occupants. The respondent is usually the member of the household who owns or rents the living quarters.

Response Outreach Area Mapper (ROAM)

A Web mapping application developed to make it easier to identify hard-to-count areas and to provide a socioeconomic and demographic characteristic profile of these areas using American Community Survey estimates available in the Census Bureau Planning Database, available at <www.census.gov/roam>.

S

Self-Response

Self-response is where households complete and return their census questionnaire in a timely manner, directly to the Census Bureau, without requiring a census worker to visit the house to obtain their responses in person. Self-response—by internet, mail, or phone—is significantly less costly than in-person followup.

State Data Center (SDC)

The State Data Center (SDC) program is one of the Census Bureau's longest and most successful partnerships. This partnership between the 50 states, the

District of Columbia, Puerto Rico, the island areas, and the Census Bureau was created in 1978 to make data available locally to the public through a network of state agencies, universities, libraries, and regional, and local governments.

The SDC lead organization is appointed by the Governor of each state/commonwealth, Puerto Rico, the Island Areas (American Samoa, Guam, The Commonwealth of the Northern Mariana Islands, Virgin Islands) or the mayor of the District of Columbia.

Since its creation, the SDC network has provided access and education on Census Bureau data and products as well as other statistical resources to millions of data users.

Statistics in Schools (SIS)

A national program component of the 2020 Census with an emphasis on kindergarten through eighth grade students in schools located in hard-to-count areas. The purpose of Statistics in Schools is to educate all of the nation's K-12 students about the importance of the 2020 Census.

T

Title 13 (U.S. Code)

The collection of laws under which the Census Bureau operates. This law guarantees the confidentiality of census information and establishes penalties for disclosing this information. It also provides the authorization for conducting censuses in Puerto Rico and the Island Areas.

Transitory Locations

Sites that contain movable or mobile housing that may include transitory units such as boats, motorized recreational vehicles or trailers, tents, or other types of portable housing.

Transitory locations also include hotels or motels if being occupied on a transitory basis because the occupants have no other residence.

U

Update Enumerate (UE)

The UE operation is designed to update the address and feature data and enumerate respondents in person. UE is designated to occur in areas where the initial visit requires enumerating while updating the address frame, in particular in remote geographic areas that have unique challenges associated with accessibility.

Update Leave (UL)

This operation is designed to update the address and feature data and leave a choice questionnaire package at every housing unit (HU) identified to allow the household to self-respond. UL is designed to occur in areas where the majority of HU do not either have mail delivered to the physical location of the housing unit, or the mail delivery information for the HU cannot be verified.

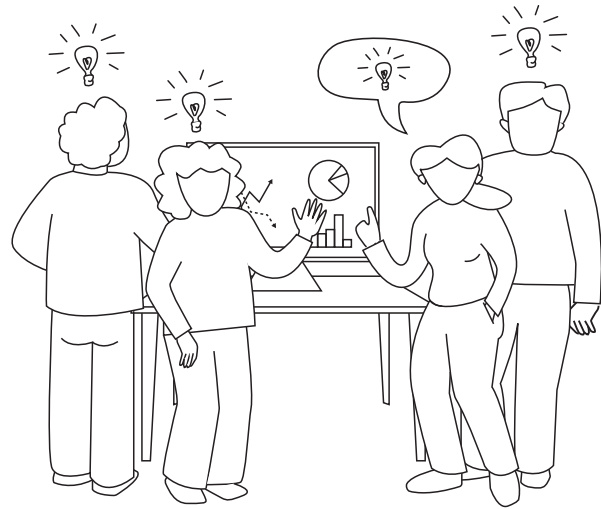
V

Value Added

Refers to any service or activity provided by partners that would ordinarily require payment such as room/space for training, use of staff time, and use of other business resources.

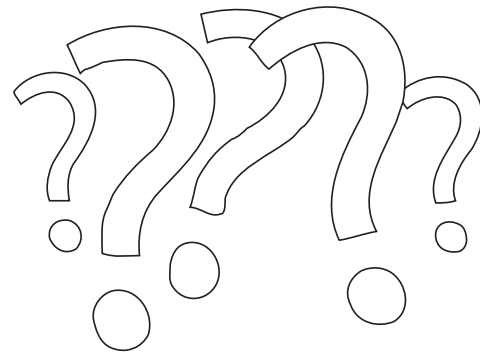
What Is A Census Solutions Workshop?

A solutions workshop is a creative, collaborative, problem-solving event that brings together diverse thinkers. A Census Solutions Workshop generates new ways of communicating the importance of census data, reaching hard-to-count populations, and encouraging participation in Census Bureau surveys and programs.



Why It Matters

A complete count ensures accurate census data that is critical for government programs, policies, and decision-making, but participation in Census Bureau surveys has declined in recent decades. We want to support your efforts to generate innovative and engaging ways to reach your communities.



How Can You Host A Workshop?

Businesses, city officials, community-based organizations, or anyone else can host a workshop. We created a toolkit to give you step-by-step guidance on how to host one.

The toolkit is available at:
www.census.gov/partners.

For more information, please contact us at:
census.partners@2020census.gov.





CONTACT INFORMATION

For additional information about the Complete Count Committee Program, please contact your regional census center.

| If you reside in: | Please contact: |
|--|--|
| Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, and South Carolina | ATLANTA Atlanta.rcc.partnership@2020census.gov |
| Arkansas, Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, and Wisconsin | CHICAGO Chicago.rcc.partnership@2020census.gov |
| Arizona, Colorado, Kansas, Montana, Nebraska, New Mexico, North Dakota, South Dakota, Oklahoma, Texas, Utah, and Wyoming | DALLAS Dallas.rcc.partnership@2020census.gov |
| Alaska, California, Hawaii, Idaho, Nevada, Oregon, and Washington | LOS ANGELES Los.Angeles.rcc.partnership@2020census.gov |
| Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, Vermont, and Puerto Rico | NEW YORK New.York.rcc.partnership@2020census.gov |
| Delaware, District of Columbia, Kentucky, Maryland, Ohio, Pennsylvania, Tennessee, Virginia, and West Virginia | PHILADELPHIA Philadelphia.rcc.partnership@2020census.gov |



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.J.

Meeting Date: 09/12/2018

Department Head: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Submitted By: Jose A. Guzman, Director of Planning & Zoning, Planning & Zoning Department

Action Requested: Ordinance - 1st Reading
Public Hearing

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding Text Amendment Case No. 2018-0298 and Ordinance No. 383. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending the San Luis City Code, Chapter 152 Zoning Regulations by adding Section 152.301 Landscaping Exemptions and Waivers; repealing any conflicting provisions, and providing for severability. **(Jose A. Guzman, Director of Planning and Zoning)**

- A. Open public hearing
 - 1. Staff presentation
 - 2. Call to the Public on this item
- B. Close public hearing
- C. Action on Reading of Ordinance No. 383 by title only
(City Clerk to read Ordinance by title only)
- D. Action on Ordinance No. 383

SUMMARY:

The intent of this proposed amendment is to provide a more uniformed process regarding the landscape requirements and submittals. This amendment will help reduce the cost to the developers when installing landscape and reduce the cost of future municipal maintenance.

The current regulations specify the location and amount of required landscape. Every development is different and sometimes requiring the specific amount of landscape on public right-of-way creates a burden to staff for future maintenance.

Rather than giving discretion to staff to deviate from the City Code requirements, this amendment allows staff to negotiate with the developer a design that looks good and requires minimum maintenance. Once staff and the developer agree on a design, it will be presented to City Council at the time of approval of the development either through a rezoning, conditional use, or subdivision plat.

CITIZEN REVIEW MEETING:

The Citizen Review Meeting was held on August 7, 2018, at City Hall Council Chambers at 6:00 P.M. The intent of this meeting was to allow the public to learn about the project, ask questions, and express comments. There were no members of the public present in regards to this case.

PLANNING AND ZONING COMMISSION:

The Planning and Zoning Commission held a public hearing for this item at their Regular Meeting of August 14, 2018, at City Hall Council Chambers. The Commission recommended approval of this request.

RECOMMENDATION / SUGGESTED MOTION:

A. I MOVE TO OPEN PUBLIC HEARING.

1. Staff presentation
2. Call to the Public on this item

B. I MOVE TO CLOSE PUBLIC HEARING.

**C. I MOVE TO APPROVE THE READING OF ORDINANCE NO. 383 BY TITLE ONLY
(City Clerk to read Ordinance by title only)**

D. I MOVE TO APPROVE ORDINANCE NO. 383.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A
CITY/STATE/FEDERAL FUNDS: N/A
TOTAL: N/A
BUDGETED AMOUNT: N/A
AVAILABLE AMOUNT TO TRANSFER: N/A
ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A
FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):
N/A

Attachments

Ordinance No. 383



Ordinance

No. 383

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA, AMENDING THE SAN LUIS CITY CODE, CHAPTER 152 ZONING REGULATIONS BY ADDING SECTION 152.301 LANDSCAPING EXEMPTIONS AND WAIVERS; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY

BE IT ORDAINED by the Mayor and City Council of the City of San Luis, Arizona, as follows:

SECTION 1. Chapter 152, Zoning Regulations, of the San Luis City Code is hereby amended to add Section 152.301 Landscaping Exemptions and Waivers to read as follows:

§152.301 LANDSCAPE EXEMPTIONS OR WAIVERS

An exemption or waiver from landscaping requirements of §152.298 may be sought from the City Council as part of any request for a rezoning, conditional use permit, or subdivision plat approval. Any such waiver or exemption may only be granted by the City Council and may only be granted at the time of the approval of a rezoning, conditional use, or subdivision plat. That the above recitals are hereby incorporated as though fully set forth herein.

SECTION 2. In the event of a conflict between the provisions of this ordinance and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this ordinance shall govern.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or said reference regulations.

PASSED AND ADOPTED by the Mayor and City Council of the City of San Luis, Arizona, this _____ day of _____, 2018.

Gerardo Sanchez, Mayor

ATTEST:

APPROVED AS TO FORM:

Sonia Cornelio, City Clerk

Kay Marion Macuil, City Attorney