

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
November 14, 2018
7:00 p.m.

<p>APPROVED by Council Date: December 12, 2018 Clerk's Office: /s/ Jose Luis Cisneros</p>
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1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:04 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Ramos (arrived at approximately 7:07 p.m.)
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Gloria Torres
Council Member Ruben Walshe

ABSENT: Council Member Matias Rosales

OTHERS PRESENT: Tadeo De La Hoya, City Manager
Sonia Cornelio, City Clerk
Angel Ramirez, Acting Fire Chief
Aracely De La Hoya, Senior Center Manager
Axel Chayra, I.T. Technician
Ely Bonilla, Police Department
Eulogio Vera, Director of Public Works
Francia Alonso, Acting PIO/Assistant to Council
Glenn Gimbut, Assistant City Attorney
Jenny Torres, Economic Development
Jose Cisneros, Administrative Coordinator
Kay Marion Macuil, City Attorney
Lizandro Galaviz, Director of Parks & Recreation
Lizeth Laguna, Police Department
Manuel Rojas, Assistant Director of Public Works
Michelle Boucher, Police Department
Olivia Jenkins, Human Resources Manager
Richard Jessup, Acting Chief of Police
Ric Bauermann, Fire Department
Socorro Ayala, Police Department
Andrea Soto, Arizona Western College Work Study
Jose Ponce, Council Member Elect

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Mario Buchanan Jr.

3. INVOCATION

The Invocation was led by Mr. Richard Jessup, Acting Chief of Police.

4. PROCLAMATION/PRESENTATION

4. A. Proclamation-Law Enforcement Records Appreciation Day

Mrs. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mr. Richard Jessup, Acting Chief of Police, recognized Ely Bonilla, Socorro Ayala and Lizeth Laguna with a plaque for their hard work and dedication to the City of San Luis Police Records.

4. B. Presentation of retirement plaque to Police Canine "Denis" in recognition of 9 years of service to the City of San Luis Police Department and the community of the City of San Luis. (Richard Jessup, Acting Chief of Police).

Mr. Richard Jessup, Acting Chief of Police, explained that Denis was involved in an incident last night where once more he was able to do a good job.

Mayor Gerardo Sanchez stated that Denis will be missed and appreciates what he has done for the community.

Vice Mayor Maria Cecilia Ramos thanked Denis for protecting the City of San Luis Police Officers adding that animals are so special, they are God's creation and had a very special job.

Officer Jose Vasquez, Denis handler, thanked Denis, his family, canine unit from the Cities of San Luis and Yuma for their support and help.

Mayor Gerardo Sanchez proceeded to recognize the veterans from the City of San Luis, before continuing with the Consent Agenda.

5. CONSENT AGENDA

5. A. Minutes of

- Regular Council meeting held October 10, 2018
- Regular Council meeting held October 24, 2018

5. B. DISBURSEMENTS FROM OCTOBER 13, 2018 TO NOVEMBER 2, 2018

Total Disbursements \$1,176,284.87

(One Million, One Hundred Seventy-Six Thousand, Two Hundred Eighty-Four Dollars and Eighty-Seven Cents)

5.C. Discussion and possible action on any and all matters regarding the award of a construction contract to DPE Construction, Inc. for International Plaza I Improvements (CDBG Contract #136-18). (Jenny Torres, Economic Development Manager)

5.D. Discussion and possible action on any and all matters regarding the award of a construction contract to CEMEX Construction Materials South, L.L.C., for Merrill Avenue Improvements Phase II (Rio Sonora and San Felipe) (CDBG Contract #114-18). (Jenny Torres, Economic Development Manager)

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.A. Discussion and possible action on any and all matters regarding the purchase of two (2) 2019 Chevy Crew Cab 4x4 trucks with tow packages for the Water Division. (Manuel Rojas, Assistant Director of Public Works)

Mr. Manuel Rojas, Assistant Director of Public Works, explained that subject vehicles will replace a current vehicle and a new vehicle for Public Works Administration. The replacement unit will be assigned to the new Engineering Technician/Project Manager position. Public Works Administration recommends the purchase of subject vehicles as presented. Staff contacted Midway Chevrolet Nissan Isuzu Truck from Phoenix, Arizona with a total price of \$67,163.00. They also contacted Fisher Chevrolet in Yuma, Arizona and the local vendor provided a lower quote of \$66,811.80. Under San Luis City Code-Purchasing Section 36.01(H), City Council may waive formal purchasing procedures. Here as shown by the state contract the bidding process is not likely to result in a lower price. Staff requests waiver of the formal purchasing requirements and recommends the approval to purchase the vehicle. The vehicle was approved in the budget for Fiscal Year 2019.

MOTION: Vice Mayor Maria Cecilia Ramos/Council Member Mario Buchanan Jr. to approve the purchase of two (2) Chevy Crew Cab 4x4 trucks with tow packages for the total price of \$67,163.00 and to approve to waive formal purchasing procedures for the reason given by staff. Motion passed unanimously.

6. B. Discussion and possible action on any and all matters regarding the authorization to approve South Yuma County Landfill the city's landfill services for Fiscal Year 2018-2019 and ratification of the same. (Manuel Rojas, Assistant Director of Public Works)

Mr. Manuel Rojas, Assistant Director of Public Works, stated that staff received a rate agreement from South Yuma County Landfill for the remainder of Fiscal Year 2018-2019. Public Works Department, recommends waiving formal procurement procedures as allowed under San Luis Purchasing Code Section 36.01(H). Waiving formal purchasing procedures is justified, due to other landfill sources being impractical because of longer travel time and distance, increased operational maintenance to our fleet, and increased fuel consumption. The current rate is competitive and is one of the lowest in the area. Staff also requests ratification to the rate agreement for landfill invoices paid from July 1, 2018 to the present and going forward.

MOTION: Council Member Mario Buchanan Jr./Council Member Ruben Walshe to ratify and approve the landfill rate agreement with South Yuma County Landfill for the reasons presented. Motion passed unanimously.

6. C. Discussion and possible action on any and all matters regarding the purchase approval of two (2) Portable Message Boards. (Manuel Rojas, Assistant Director of Public Works)

Mr. Manuel Rojas, Assistant Director of Public Works, described that the message boards Model # MB8249 are solar powered, portable changeable message sign, capability of three (3) lines of alphanumeric 10" high text and graphics/animations, LED display, multiple fonts, powder coat paint system, and the display is 82" x 49" with hydraulic style trailer. It supports storage of up to 100 changeable messages and up to 260 predefined messages (text & graphics). The system comes standard with four (4) 6-volt batteries and 160 watts of solar. The purchase is under a GSA contract. One message board will be purchased by Water Division and another by Highway Users Division.

MOTION: Vice Mayor Maria Cecilia Ramos/Council Member Mario Buchanan Jr. to approve the purchase of two (2) portable message boards in the total amount of \$24,428.48 as presented. Motion passed unanimously.

6. D. Discussion and possible action on any and all matters regarding the City of San Luis accepting slurry seal application services from American Pavement Preservation for application of Type 2 and Type 3 slurry seal as part of the FY2019 Pavement Preservation Project. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, explained that in continuance of the Pavement Preservation Program, staff recommends that the city accepts services offered by American Pavement Preservation, for a total amount not to exceed \$220,000.00. The city would piggyback on a contract that the City of Yuma has with American Pavement Preservation, Slurry Seal Service, BID#2016-20000024. The City of Yuma completed the full bidding process for slurry services in 2016 for a 5-year contract, which allows for the cooperative use of the contract. We will comply with states cooperative purchasing under A.R.S. §41-2632(2).

This request also complies with the San Luis Purchasing Code Section 36.09, Cooperative Purchasing. The justification for Cooperative Purchasing under San Luis Purchasing Code is that another entity (in this case the City of Yuma) went out to bid, so duplicating the expense of the bidding process is not cost effective where the result will likely be the same cost Yuma already got under its bid. The \$220,000.00 is under the state law threshold for bidding out for street construction which is \$227,925.00.

Mr. Vera added that the areas to be covered are Bienestar 9A and 9B, north half of Piceno Drive and will be doing slurry application over the storm rain patches that were done by the county flood control district along Cesar Chavez, B, C and D Streets

MOTION: Vice Mayor Maria Cecilia Ramos/Council Member Africa Luna-Carrasco to approve the purchase of slurry seal application services through American Pavement Preservation for \$220,000.00. Motion passed unanimously.

6.E. Discussion and possible action on any and all matters regarding the authorization to process payment to Yuma County Water Users' Association for the construction of three (3) outlet headwalls within the Main Drain Rights-of-Way. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, said that staff is requesting approval to process payment to Yuma County Water Users' Association for construction of three (3) storm water outlet headwalls within the main drain rights-of-way. As part of the International Plaza I Improvements Project, two (2) storm drain outlet headwalls need to be upgraded to accept larger diameter discharge pipes. A third outlet headwall also needs to be installed on the International Plaza II side of the main drain extending the one built as part of the Lakin Drive Repaving Project. In the past projects, the city's contractors would have done this work, but Yuma County Water Users' Association now requires that they do the work themselves. Their scope would consist of building three (3) headwall for 24" diameter pipe with two (2) concrete piling each. One of the headwalls will also get 8' of 24" RGRCP pipe installed with it and one concrete tie-in collar. The estimated total cost for the construction of these headwalls is \$22,654.03. Payment of at least \$11,327.02 or approximately 50% of the estimated total job cost is required to be paid in advance to purchase materials. Staff recommends paying \$12,000.00 at this time so that material can be ordered and the remaining of the cost upon completion of the project. Since the Yuma County Water Users require that the work be done themselves, no written quotes are required under the City Code-Purchasing Section 36.02 since the Yuma County Water Users are an exclusive service.

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to approve contracting with the Yuma County Water Users' Association for the construction of the three (3) storm water outlet headwalls, which is estimated to cost \$22,654.03 and to pay Yuma County Water Users up to \$12,000.00 to purchase materials. Motion passed unanimously.

6.F. Public hearing followed by discussion and possible action on any and all matters regarding recommendation of a Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control to authorize the City of San Luis Parks and Recreation Department to sell alcohol at the Founders Day Celebration to be held on Saturday, December 08, 2018. (Lizandro Galaviz, Director of Parks and Recreation)

A. Open public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to open the public hearing. Motion passed unanimously.

1. Presentation by staff and/or applicant

Mr. Lizandro Galaviz, Director of Parks & Recreation, explained that the City of San Luis Parks & Recreation Department is requesting to sell alcohol at the 2018 Founders Day Celebration Event to be held on Saturday, December 08, 2018 from 4:00 p.m to 10:00 p.m. at the San Luis Joe Orduño Park. The City of San Luis, Parks and Recreation Department will partner with San Luis FRONTERA. 50% of the alcohol sale proceeds and the San Luis FRONTERA Rotary will receive the remaining 50% of the alcohol sale proceeds.

2. Call to the public on this item

There were no comments from the public on this item.

B. Close public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to close the public hearing. Motion passed unanimously.

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

MOTION: Council Member Gloria Torres/Council Member Mario Buchanan Jr. to recommend approval to the Arizona Department of Liquor Licenses and Control for the Special Event Liquor License as presented. Motion passed with five (5) aye votes and one (1) nay vote from Vice Mayor Maria Cecilia Ramos.

6.G. Public hearing followed by discussion and possible action on any and all matters regarding recommendation of a Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control to authorize St. Jude Thaddeus Parish to serve/sell alcohol at their Gala Dinner to be held November 30, 2018. (Father Jose Abraham Guerrero, St. Jude Thaddeus Parish)

A. Open public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Ruben Walshe to open the public hearing. Motion passed unanimously.

1. Presentation by staff and/or applicant

Mrs. Sonia Cornelio, City Clerk, explained that the application was submitted to her office by the catholic church St. Jude. A representative from the church is present to answer any questions regarding this application.

2. Call to the public on this item

There were no comments from the public on this item.

B. Close public hearing

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to close the public hearing. Motion passed unanimously.

C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to recommend approval to the Arizona Department of Liquor Licenses and Control the application for the Special Event Liquor License of St. Jude Thaddeus Parish as presented. Motion passed with five (5) aye votes and one (1) nay vote from Vice Mayor Maria Cecilia Ramos.

7. SUMMARY OF CURRENT EVENTS

Vice Mayor Maria Cecilia Ramos reported that they had their first fashion show for the Domestic Violence Coalition at the Cesar Chavez Cultural Center at 6:00 p.m. on October 25, 2018, it was an amazing event.

Council Member Africa Luna-Carrasco reported that she attended the NLC Conference in Los Angeles, California; there were over 3,600 elected officials from all over the country. Some of the topics discussed were the census and how to prepare the youth for the workforce to be contributing members. She brought back important information that she will share with different department and the City Council.

8. CALL TO THE PUBLIC

There were no comments by the members of the public.

9. EXECUTIVE SESSION

Vote to hold an Executive Session pursuant to A.R.S. §§38-431.03(A)(3)

Discussion and possible action to hold an Executive Session pursuant to A.R.S. §38-431.03(A)(3) on any and all matters regarding discussion or consultation for legal advice with the city's attorneys regarding the Industrial Development Authority of San Luis issuing lending pursuant to A.R.S. 35-701 through 35-773 for a medical mall. (Kay Marion Macuil, City Attorney)

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to go into Executive Session at approximately 7:42 p.m. Motion passed unanimously.

10. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to go back into Regular Session at approximately 8:44 p.m. Motion passed unanimously.

11. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Ruben Walshe to adjourn the Regular Council meeting at approximately 8:45 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council Meeting of the San Luis City Council held on November 14, 2018. I further certify the meeting was duly called and held and that the quorum was present and that City Council approved these minutes at their Regular Council Meeting held on December 12, 2018.

Dated this 24th day of December 2018.

/s/ Melissa Lopez, Deputy City Clerk