

**APPROVED** by Council  
**Date:** February 28, 2018  
**Clerk's Office:** /s/ M. Lopez

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**January 3, 2018**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL:** Vice-Mayor Maria Cecilia Ramos called the Work Session to order at approximately 6:31 p.m. There was no quorum present at the beginning of the Work Session.

**PRESENT:** Mayor Gerardo Sanchez-arrived at approximately 7:14 p.m.  
Vice-Mayor Maria Cecilia Ramos  
Council Member Africa Luna-Carrasco  
Council Member Matias Rosales

**ABSENT:** Council Member Mario Buchanan Jr.  
Council Member Gloria Torres  
Council Member Ruben Walshe

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Manager  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Angel Ramirez, Assistant Fire Chief  
Carlos Cortes, Assistant Director of Finance  
Eulogio Vera, Director of Public Works  
Hank Green, Fire Chief  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, IT Department  
Jorge Perez, Billing & Collections Manager  
Jose Guzman, Acting Director of Planning & Zoning  
Lizandro Galaviz, Director of Parks and Recreation  
Manuel Rojas, Assistant Director of Public Works  
Richard Jessup, Acting Chief of Police  
Ric Bauermann, Fire Department  
Cesar Neyoy, Reporter  
Lucy Lopez, Reporter

## **2. ITEMS FOR DISCUSSION ONLY:**

### **2. A. Discussion and possible directions to staff on any and all matters regarding authorization to purchase two (2) police canines for the San Luis Police Department Canine Unit. (Richard Jessup, Acting Chief of Police)**

Mr. Richard Jessup, Acting Chief of Police, informed that the in-service police canines had reached the retirement age of eight (8) years of service. He explained that the department did not budget for this purchase, but a budget transfer can be done to cover for this expense. He informed Mayor and City Council that staff obtained three (3) quotes from which Adlerhorst International, LLC from Jurupa Valley, California met all of the services needed. The quote obtained is for \$20,250.00. The reasons for why staff is recommending Adlerhorst International, LLC is because they are located within driving distance, and new police canines will be hand-picked by experience San Luis Police Department K9 handlers.

Council Member Africa Luna-Carrasco asked which accounts will be utilized to transfer the funds needed to cover for this expense.

Mr. Jessup replied that staff would be transferring funds from the Minor Tools and Miscellaneous-Auction accounts.

Council Member Africa Luna-Carrasco asked if the K9 Police is already in place.

Mr. Jessup replied that a draft is ready and is waiting for a review of the City Attorney, this policy might be ready by the time the new canines are in.

### **2. B. Discussion and possible directions to staff on any and all matters regarding a proposed resolution. A resolution of the Mayor and City Council of the City of San Luis, Arizona regarding a policy for crediting service accounts for certain water leaks; repealing any conflicting provisions; and providing for severability. (Jorge Perez, Billing & Collections Manager)**

Mr. Jorge Perez, Billing & Collections Manager, informed Mayor and City Council that this resolution would approve the implementation of the "Credit for Service Leaks" internal policy. He added that this policy would also define the process in which a customer may request a credit on their account due to water leaks on their property.

### **2. C. Discussion and possible directions to staff on any and all matters regarding a proposed ordinance. An ordinance of the Mayor and City Council of the City of San Luis, Arizona, amending Chapter 50 of the code of the City of San Luis, Arizona**

**regarding solid waste collection and removal services; repealing any conflicting provisions; and providing for severability. (Jorge Perez, Billing & Collections Manager)**

Mr. Jorge Perez, Billing & Collections Manager, explained that this ordinance is to update the solid waste collection procedures. This ordinance will bring the standard operating procedures about solid waste collection and disposal up to date. It will also provide a clear guideline for solid waste collection.

**2. D. Discussion and possible directions to staff on any and all matters regarding the reimbursement of sponsorship monies & revenue earned in various Recreation Special Events this fiscal year to be placed back in respective special services accounts. (Lizandro Galaviz, Director of Parks & Recreation)**

Mr. Lizandro Galaviz, Director of Parks & Recreation, explained that staff has been working on making the city's special events bigger and better each year. He mentioned that for this reason, he is requesting Council's authorization to reimburse back to the respective Parks and Recreation Division's special services account. The total amount requested is \$21,500.00.

**2. E. Discussion and possible directions to staff on any and all matters regarding a proposed resolution. A resolution of the Mayor and City Council of the City of San Luis, Arizona approving and adopting the designation of various city facilities eligible for alcohol permits. (Lizandro Galaviz, Director of Parks & Recreation)**

Mr. Lizandro Galaviz, Director of Parks & Recreation, explained that staff has been working in conjunction with the Police Department and City Attorney to be able to provide a permit to the residents and organizations for the consumption of alcohol in various city facilities, such as the Cesar Chavez Cultural Center, the San Luis Gym and at the bleacher of city playing field; and include Council designated facilities eligible for city-hosted events at the Fernando Padilla Community Center, San Luis Senior Center and City Hall Multipurpose Room. Currently, no permit allows alcohol on any of the facilities and fields. He added that it is common practice for all municipalities to have this permit and this will help bring revenues to the city. Mr. Galaviz informed that the Police Department would be in charge of enforcing the permit.

Council Member Africa Luna-Carrasco asked if this will be a permit that will be utilized when people rents ramadas for parties.

Mr. Galaviz replied that this specific permit would not be utilized for ramada rental, but staff will be presenting a resolution in February 2018, that will cover ramadas.

Ms. Kay Marion Macuil, City Attorney, explained that the following agenda item is a proposed ordinance that will regulate the consumption of alcohol in city parks, facilities and prohibits the glass containers in city parks.

**2. F. Discussion and possible directions to staff on any and all matters regarding a proposed ordinance. An ordinance of the Mayor and City Council of the City of San Luis, Arizona amending and revising the San Luis City Code Chapter 94 relating to regulating alcohol in city parks and facilities and prohibiting glass containers in city parks, repealing any conflicting provisions; providing for severability, and providing for penalties for violation. (Lizandro Galaviz, Director Parks & Recreation)**

Mr. Lizandro Galaviz, Director of Parks & Recreation, informed that this ordinance is to allow the consumption of alcoholic beverages in public parks and other city facilities. This ordinance will allow personal use of alcoholic beverages by small groups for events at the ramadas or facilities on various conditions as explained in the ordinance. He stated that this permit will not be transferable and would not apply to the sale or large distribution of alcoholic beverages.

Vice-Mayor Maria Cecilia Ramos asked how people will be informed of the new permit.

Mr. Galaviz replied that people would be informed when they do the ramada/facility rental. He added that this could also be posted on social media.

**2. G. Discussion and possible directions to staff on any and all matters regarding a designated special needs playground. (Vice Mayor Maria Cecilia Ramos and Lizandro Galaviz, Director of Parks & Recreation)**

Vice-Mayor Maria Cecilia Ramos suggested dedicating a park for special needs children with access for this children.

Mr. Lizandro Galaviz, Director of Parks & Recreation, informed that he has talked to his staff about putting together an event or activity for special needs children. He added that the Parks & Recreation Department including the Aquatics, Youth Center and Recreation Divisions would be working with the Special Olympics on an event. He mentioned that they have also been working with a local vendor to add equipment to the existing playgrounds. Mr. Galaviz provided Council with some pictures of equipment. He stated that the goal is to have each Parks & Recreation Division include an event or activity for special needs children.

Vice-Mayor Maria Cecilia Ramos stated that she would like to see a park dedicated just for special needs children.

Mr. Galaviz replied that staff could work in looking into places for this park and also work in phases on this projects.

Council Member Africa Luna-Carrasco thanked Vice-Mayor Maria Cecilia Ramos for bringing this item, as there are a lot of special needs children in the community.

**2. H. Discussion and possible directions to staff on any and all matters regarding placement of the U.S. Flag on Main Street. (Vice Mayor Maria Cecilia Ramos; Eulogio Vera, Director of Public Works and Lizandro Galaviz, Director of Parks & Recreation)**

Vice-Mayor Maria Cecilia Ramos mentioned that she would like to see if the placement of the U.S. Flag on Main Street is something that can be done in the city similar to what the City of Yuma has.

Mr. Eulogio Vera, Director of Public Works, stated that this project is something that can be done and there are several options on Main Street where the flag can be placed. One of the options will be in the roundabout where the Christmas tree is placed each year; the other option is the mini roundabout on Main Street and Urtuzuastegui; or in the bicycle parking lot on Main Street.

Vice-Mayor Ramos asked about the corner of northeast corner of Main Street and D Street.

Mr. Vera replied that the land in that corner belongs to the Bureau of Land Management, the city will have to request permission from them. He stated that the ideal place to place this flag would be the Veterans' Park if it the city moves forward with this project.

Mr. Lizandro Galaviz agreed with Mr. Vera; he mentioned that the Veterans' Park would be the best place to place this flag and to include the State and POW flags. He added that staff could also talk to some agencies that will help with the cost of this flags/flagpoles. He stated that staff would look into possibilities in obtaining grants for this project.

Mayor Gerardo Sanchez suggested that when this flag is put up, also to include a time capsule that can be opened in 100 years.

**2. I. Discussion and possible directions to staff on any and all matters regarding a water conservation awareness program. (Vice Maria Cecilia Ramos and Jorge Perez, Billing & Collections Manager)**

Vice-Mayor Maria Cecilia Ramos informed that the reason for putting this item on the agenda is that she would like to see a water conservation awareness program in San Luis. She mentioned that by watching the short film "Leche y Miel" where they talked about the Rio Colorado. In this film, Mr. Louie Gradias from Gadsden was interviewed, and he gave testimony on how the Rio Colorado used to be. For this reason, this idea came up; she stated that there is a website called "Nuestro Rio" where Ms. Liza Otondo is part of this. Furthermore, she added that she spoke with Ms. Otondo to see if she could help in this process and give some ideas that other cities are doing to conserve water.

### **3. ADJOURNMENT**

**MOTION:** Council Member Africa-Luna Carrasco/Mayor Gerardo Sanchez to adjourn the meeting at approximately 7:35 p.m. Motion passed unanimously.



### **Certification of Council Minutes**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session meeting of the San Luis City Council held on January 3, 2017. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on February 28, 2018.

Dated this 5<sup>th</sup> day of March 2018.

/s/ Melissa Lopez, Deputy City Clerk