

**APPROVED** by Council  
**Date:** March 14, 2018  
**Clerk's Office:** /s/ M. Lopez

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**February 7, 2018**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL** Mayor Gerardo Sanchez called the Work Session to order at approximately 6:31 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Vice-Mayor Maria Cecilia Ramos  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Matias Rosales  
Council Member Gloria Torres  
Council Member Ruben Walshe

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Manager  
Melissa Lopez, Deputy City Clerk  
Kay Marion Macuil, City Attorney  
Angel Ramirez, Assistant Fire Chief  
Carlos Cortes, Assistant Director of Finance  
Eulogio Vera, Director of Public Works  
Jenny Torres, Economic Development Manager  
Jonathan Dumadag, Senior I. T. Technician  
Jorge Perez, Billing & Collection Manager  
Jesus Meza, Assistant Director of Parks & Recreation  
Laura Herrera, Assistant to Council / PIO  
Manuel Rojas, Assistant Director of Public Works  
Olivia Jenkins, Director of Human Resources  
Richard Jessup, Acting Chief of Police  
Guillermina Fuentes, Resident

## **2. ITEMS FOR DISCUSSION ONLY:**

### **2. A. Presentation by Mr. Jeff Spohn on any and all matters regarding Arizona Public Service (APS) residential plan comparison. (Jeff Spohn, Division Manager Trans Distribution, South West Division of APS)**

Mr. Jeff Spohn, Division Manager Trans Distribution, South West Division of APS, made a presentation on their time-saving programs and explained the benefits each programs offers.

### **2. B. Discussion and possible directions to staff on any and all matters regarding the authorization for emergency repairs to Merrill Lift Station and ratification of the same. (Eulogio Vera, Director of Public Works)**

Mr. Manuel Rojas, Assistant Director of Public Works, informed that on June 14, 2017, City Council approved the emergency repairs for Merrill Lift Station, but staff did not proceeded with the project due to the bids coming in too high. On November 2017 this lift station had a failure on a second pipe and staff had to do an emergency repair. Adding that the repairs were made and mentioned that there were multiple parties that help with the repairs. The total investment for this emergency repair was \$47,851.00. He added that staff is seeking approval to utilize bond funds to pay for this project.

Mayor Gerardo Sanchez asked if the city is allowed to use bond funds to pay for this project.

Mr. Kay Marion Macuil, City Attorney, replied that infrastructure repairs are allowed.

Mayor Sanchez asked Mr. Rojas to proceed with the presented item.

### **2. C. Discussion and possible directions to staff on any and all matters regarding informational updates by the City of San Luis Fire Department. (Hank Green, Fire Chief)**

Mr. Angel Ramirez, Assistant Fire Chief, provided an update of projects and recent purchases made during this fiscal year. He presented updates on the following projects/purchases, Insurance Services Office (ISO), Fire Academy Training by the City of San Luis Fire Department, Purchased of Portable Radios, Image Trend® Electronic Patient Care Reporting (EPCR), LEXIPOL© Services, Electro Magnetic Pulses and Disruption of Radio Services. He stated that he is very proud to be part of the City of San Luis Fire Department and thanked Mayor and Council for their support given on all this projects.

Mayor and Council thanked Mr. Ramirez for the presentation and the update given.

**2. D. Discussion and possible directions to staff on any and all matters regarding disposal of obsolete portable radios. (Hank Green, Fire Chief)**

Mr. Angel Ramirez, Assistant Fire Chief, informed that on November 2017 City Council authorized a multi-year contract to purchase 27 portable radios for the City of San Luis Fire Department. He mentioned that the old radios had reached their service life and no longer would be supported by Motorola. He stated that per conversation with Mr. Hank Green, Fire Chief, they would like to assign four (4) radios to the San Luis Public Safety Communication Center (SLPSCC) for use as emergency backup radios, should the system experiences a temporary failure; and donate approximately 20 radios to Arizona Western College (AWC) Fire Academy Program that will be utilized for communication training, fire ground simulations and coordination of live fire training evolutions. Mr. Ramirez stated that in contact with Yuma Regional Communication Systems, they have assures that it is possible to reprogrammed those radios in such a manner that they would not create a load to the system. He mentioned that donating these radios to AWC is the best option.

Mayor and Council agreed that radios be donate to AWC Fire Academy.

**2. E. Discussion and possible directions to staff regarding the TischlerBise Proposal for Development Fee Study under A.R.S. §9-463.05. (Kay Marion Macuil, City Attorney)**

Ms. Kay Marion Macuil, City Attorney, informed Mayor and City Council that Development Fees are based on economic studies per state statute, and will have to be updated in 2019. She mentioned that this project is a long process.

Mayor Gerardo Sanchez asked Ms. Macuil to proceed with this item.

**2. F. Discussion and possible directions to staff on any and all matters regarding authorization to purchase two (2) police canines for the San Luis Police Department Canine Unit. (CONTINUED ITEM FROM REGULAR COUNCIL MEETING HELD JANUARY 10, 2018) (Richard Jessup, Acting Chief of Police)**

Mr. Richard Jessup, Acting Chief of Police, replied and addressed some of the questions made by Council Member Africa Luna-Carrasco via e-mail.

Council Member Africa Luna-Carrasco asked what will be the total cost for the purchase of the two (2) canines (K-9s).

Mr. Jessup replied that the total cost would be \$20,250.00 and explained that the reason staff recommended the purchase from Adlerhorst International, LLC is because they met all of the

service needs, they are within driving distance as they are from Jurupa Valley, California and K-9s will be hand-picked by experience San Luis Police Department handlers. He informed that if there is a problem with the K-9s not been compatible with the handler the company has a purchase back program where the handler can go and pick up a different canine. In order to avoid this, the handler will be sent to California to pick up their dogs.

Council Member Africa Luna-Carrasco stated that she is not against the K-9s, and added that it was just a concern for her and also wanted to know if this was an emergency purchase or if it was something that could wait until next fiscal year.

Mr. Jessup replied before making the decision to purchase the K-9s; he had reviewed the budget before to make sure the funds were available for this purchase. He stated that he will make sure that the expense that will be generated by the canines will be include in future budgets for the department.

Vice-Mayor Maria Cecilia Ramos stated that this program is very important for the community. She mentioned that the Police Department has been doing an excellent job in maintaining the city in the Safest City in Arizona list.

Mayor Gerardo Sanchez asked Mr. Jessup to proceed with this item request.

**2. G. Discussion and possible directions to staff on any and all matters regarding Resolution No. 2029. A resolution of the Mayor and City Council of San Luis, Arizona to receive funding for overtime and mileage by approving an Intergovernmental Agreement and authorizing execution of Subrecipient Agreement #170436-01, Operation Stonegarden Grant Program Award-Overtime and Mileage between the State of Arizona through the Arizona Department of Homeland Security and the City of San Luis, Arizona through the San Luis Police Department. (Richard Jessup, Acting Chief of Police)**

Mr. Richard Jessup, Acting Chief of Police, informed Mayor and City Council that the San Luis Police Department has been awarded with \$343,575.00 for overtime and \$20,000.00 for mileage grants from the Arizona Department of Homeland Security Operation Stonegarden Grant Program. He added that the reason for this item coming in late was because the Arizona Department of Homeland Security went into a reorganization and all grants got delayed. He thanked all those involved in the preparation of these grants.

Mayor Gerardo Sanchez thanked the Police Department staff for their hard work and dedication. He asked Mr. Jessup to proceed with the item request.

**2. H. Discussion and possible directions to staff on any and all matters regarding a proposed resolution. A resolution of the Mayor and City Council of the City of San Luis, Arizona authorizing alcohol permit fees, special alcohol permit fees and facility fees and repealing any conflicting provisions. (Lizandro Galaviz, Director of Parks & Recreation)**

Mr. Jesus Meza, Assistant Director of Parks & Recreation, informed Mayor and City Council that staff is requesting the adoption of the proposed resolution to authorize charge alcohol permit fees, special alcohol permit fees and facilities fees to consume beer and/or alcohol at a park ramada or city approved facility. The proposed fee would be for personal use of alcoholic beverages by small groups for events at the park ramadas or facilities and would not be transferable. He stated that a special alcohol permit would apply for those requesting to bring a keg of beer to their event, adding that a maximum of two (2) kegs are allowed per event. He informed that the proposed fees are in line with similar fees charged by the City of Somerton and the City of Yuma.

The proposed fees were as follows:

<b>Alcohol Permit</b>			
<b>Individual &amp; Non-Profit Groups</b>		<b>Commercial</b>	
Residents	Non-Resident	Residents	Non-Resident
\$15.00	\$20.00	\$25.00	\$30.00

<b>Special Alcohol Permit</b>			
<b>Individual &amp; Non-Profit Groups</b>		<b>Commercial</b>	
Residents	Non-Resident	Residents	Non-Resident
\$15.00	\$20.00	\$25.00	\$30.00

Council Member Ruben Walshe suggested increasing the proposed fees. After reviewing the proposed fees, Mayor and Council came to a consensus that fees should be increased as follows:

<b>Alcohol Permit</b>			
<b>Individual &amp; Non-Profit Groups</b>		<b>Commercial</b>	
Residents	Non-Resident	Residents	Non-Resident
\$25.00	\$30.00	\$35.00	\$40.00

<b>Special Alcohol Permit</b>			
<b>Individual &amp; Non-Profit Groups</b>		<b>Commercial</b>	
Residents	Non-Resident	Residents	Non-Resident
\$25.00	\$30.00	\$35.00	\$40.00

### **3. ADJOURNMENT**

**MOTION:** Mayor Gerardo Sanchez/Council Member Ruben Walshe to adjourn the meeting at approximately 7:53 p.m. Motion passed unanimously.



### **Certification of Council Minutes**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session meeting of the San Luis City Council held on February 7, 2018. I further certify the meeting was dully called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on March 14, 2018.

Dated this 19<sup>th</sup> day of March 2018.

/s/ Melissa Lopez, Deputy City Clerk