

**APPROVED** by Council  
**Date:** April 25, 2018  
**Clerk's Office:** /s/ S. Cornelio

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**April 4, 2018**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL:** Mayor Gerardo Sanchez called the Work Session to order at approximately 6:35 p.m.

**PRESENT:** Mayor Gerardo Sanchez  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Matias Rosales-arrived at 6:47 p.m.  
Council Member Gloria Torres  
Council Member Ruben Walshe

**ABSENT:** Vice-Mayor Maria Cecilia Ramos

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Manager  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Angel Ramirez, Assistant Fire Chief  
Axel Chayra, IT Department  
Derek Dueñas, IT Manager  
Eulogio Vera, Director of Public Works  
Gilberto Torres, Public Works  
Jenny Torres, Economic Development Manager  
Jorge Perez, Billing & Collections Manager  
Jose Guzman, Director of Planning & Zoning  
Jesus Meza, Assistant Director of Parks & Recreation  
Laura Herrera, Assistant to Council/Public Information Officer  
Lizandro Galaviz, Director of Parks & Recreation  
Manuel Rojas, Assistant Director of Public Works  
Monica Castro, Director of Finance  
Olivia Jenkins, Human Resources Manager  
Richard Jessup, Acting Chief of Police  
Guillermina Fuentes, Resident

## **2. ITEMS FOR DISCUSSION ONLY:**

### **2. A. Presentation on any and all matters regarding the structural engineering design for fabric shade structure standard. (Vianey Vega, Vega and Vega Engineering)**

Mayor Gerardo Sanchez stated that he asked Mr. Tadeo De La Hoya, City Manager and Mr. Jose Guzman, Planning & Zoning Director, to look into the possibility of providing plans for the shade structures.

Mr. Vianey Vega, Vega & Vega Engineering, presented the standards for the fabric shade structures. He informed that the design is very economical and easy to construct; he added that the plan structure includes different sizes and each size has their requirements.

Mayor Gerardo Sanchez thanked Mr. Vega for putting together this design.

### **2. B. Discussion and possible directions to staff on any and all matters regarding the approval of a Pureflow Filtration Division proposals. (Manuel Rojas, Assistant Director of Public Works)**

Mr. Manuel Rojas, Assistant Director of Public Works, informed that this item was presented and approved in October of 2017. After the approval Layne Christensen Company found that they had made some mathematical errors and they increased the proposal. With the new quote the project was placed above the statutory threshold for bidding procedures. For this reason staff contacted Pureflow Filtration Division, which is a current filtration vendor. The total quote for this project with Pureflow Filtration Division is \$223,695.00. Mr. Rojas stated that staff is recommending approving this new proposal.

### **2. C. Discussion and possible directions to staff on any and all matters regarding the purchase approval of a Vactor 2100 Plus Sewer Truck. (Manuel Rojas, Assistant Director of Public Works)**

Mr. Manuel Rojas, Assistant Director of Public Works, informed that in 2009 the city purchased a refurbished 2000 Vac-Con sewer vacuum truck. This truck has undergone several repairs. He mentioned that after meeting with Mr. Tadeo A. De La Hoya, City Manager and Mr. Ralph Velez, City Consultant, it was determined that this purchase can be done by utilizing bond funds for the purchase of this vehicle. He informed that staff contacted other vendors to obtain pricing for the purchase of this truck. The purchase will be done using State Contract which complies with San Luis City Code Section 36.09. The total purchase amount is \$398,751.32.

**2. D. Discussion and possible directions to staff on any and all matters regarding authorization to purchase two (2) new 2018 unmarked police Ford Super Crew XL F150 pick-up trucks using Fiscal Year 2018 Capital Project Budgeted funds. (Richard Jessup, Acting Chief of Police)**

Mr. Richard Jessup, Acting Chief of Police, informed that with the purchase of these two (2) vehicles 2 older model vehicles will be replaced. The funds for the purchase of these vehicles was approved as a fiscal year 2018 capital project to purchase a fully marked Ford F150 for animal control division and a Ford SUV police vehicle, but this purchase was under-budgeted. He informed that with the budgeted amount there is sufficient funds to purchase two (2) Ford Super Crew XL F150 trucks. Staff obtained quotes from Alexander Ford of Yuma utilizing a City of Yuma contract. He informed that staff originally budgeted \$97,310.00, the total cost for both vehicles is \$77,586.50.

**2. E. Discussion and possible directions to staff on any and all matters regarding authorization to purchase two (2) truck bed vault systems, emergency vehicle lighting and emergency vehicle siren packages for two (2) new 2018 unmarked police Ford Super Crew XL F150 pick-up trucks using Fiscal Year 2018 Capital Project Budgeted funds. (Richard Jessup, Acting Chief of Police)**

Mr. Richard Jessup, Acting Chief of Police, informed that these items are to request authorization to purchase the lighting equipment for the two (2) Ford Super Crew XL F150 trucks. The total purchase will be \$19,184.04. He stated that the installation of the equipment will be done by the city's Fleet Services Department.

**2. F. Discussion and possible directions to staff on any and all matters regarding an overview of maintenance on Main Street. (Mayor Gerardo Sanchez, Lizandro Galaviz, Director of Parks & Recreation and Eulogio Vera, Director of Public Works)**

Mayor Gerardo Sanchez stated that he brought this item for discussion because he has noticed poor maintenance on Main Street. He mentioned that he has seen a lot of graffiti on the benches, trash, dry bushes and it looks bad. He stated that the city, county and the state spent over \$11 million in that street and it does not look good anymore. He added that the image of a city is very important. He informed that he was approached by a resident asking what is going on at Main Street.

Mr. Eulogio Vera, Director of Public Works, informed that Public Works crews go every day and pick up trash, sweeping is also done to keep it clean. He agreed with Mayor Sanchez that staff can do better in maintaining Main Street. He mentioned that staff recently hired a company to pressure wash sidewalks from B Street to Urtuzuastegui and staff did from B

Street to Juan Sanchez Boulevard. He added that staff is waiting for the agricultural season to be over to do striping in that area. He stated that he will make sure that staff go and take a look at the irrigation system to see if there are any problems with it.

Mayor Gerardo Sanchez asked staff to consider looking into options to make Main Street and both city entrances look better and make it more appealing to visitors.

Council Member Matias Rosales agreed with Mayor Gerardo Sanchez; he added that the city wants to focus in making Main Street more attractive and asked to not forget about both city entrances.

Mayor Gerardo Sanchez stated that Council and staff have looked at ideas on how both entrances to the city can be improved but nothing has happened. He mentioned that he understands that staff focuses on budgeted items, but this needs to be done.

Mr. Vera explained that Main Street maintenance is divided between Public Works and Parks & Recreation. He informed that Public Works is in charge of Urtuzuastegui and Juan Sanchez and everything else on the right-of-ways is done by Parks & Recreation. He added that both departments will be meeting to discuss which areas will be done by each department.

Council Member Africa Luna-Carrasco asked if the city has an inmate program that can be of some help with the maintenance on Main Street, just like Somerton does.

Mr. Vera explained that the city does have an inmate program, but unfortunately the city is very limited as what areas inmates can be used because San Luis is very close to the border.

Mr. Lizandro Galaviz, Director of Parks & Recreation, mentioned that Main Street maintenance is a daily challenge, but things can be done to improve those challenges. He stated that his department will be meeting with Public Works to work on a plan to work together to maintain that area.

Council Member Ruben Walshe agreed with all comments made by other Council Members.

**2. G. Update/discussion and possible directions to staff on any and all matters regarding completed street projects from last year and future street projects. (Mayor Gerardo Sanchez and Eulogio Vera, Director of Public Works)**

Mr. Eulogio Vera, Director of Public Works, commented that in the last 4 ½ years staff has focused on pavement preservation and roadway improvements. A lot of the projects had been funded through Community Development Block Grant (CDBG) funds, some of them

have been completed. Mr. Vera displayed a map that included all streets that have been improved and currently working on.

Mayor Gerardo Sanchez stated that the reason he asked for this item is to make people aware that the city has been working on streets. He mentioned that staff should start looking at the future, he stated that more traffic signal lights are needed in the city.

Mr. Vera informed that in the Highway Users Revenue Funds, after the operational budget is covered there will be approximately \$800,000.00 per year for Capital Improvement Projects.

Council Member Gloria Torres thanked Mr. Eulogio Vera and staff for the worked done in Los Jardines Subdivision. She mentioned that she has received a lot of compliments from the worked done there.

**2. H. Discussion and possible directions to staff on any and all matters regarding overview and list of planned events for this year by the Parks & Recreation Department. (Mayor Gerardo Sanchez and Lizandro Galaviz, Director of Parks & Recreation)**

Mr. Lizandro Galaviz, Director of Parks & Recreation, made a power point presentation which included the following events to be hosted by the City of San Luis Parks & Recreation Department, 7<sup>th</sup> Annual Family Fun Ride, Spring Games by the Youth Center, Arte en la Calle, Dia de los Niños, and 4<sup>th</sup> of July Event. He also provided Mayor and Council the events that are held throughout the year, those events are: Mascot Mania, ComiCon, Spring Baseball Game, Special Olympics, RC Club, Family Fun Ride, Spring Baseball Game, Dia de los Niños, Mega Yard Sale, 4<sup>th</sup> of July, Boxing Show, Safety Event, Founder's Day Parade and Block Party, Miss San Luis Pageant, Baseball Fiesta, Spooktacular Event, Day of the Death, Disorder by the Border, Film Festival, Christmas Tree Lighting, Christmas Light Parade, and Dia del Campesino. Mr. Galaviz informed that there are some events that are not included in the power point, the reason is that the city is not the sponsor for these events and is not in charge of putting together those events. He mentioned that he and his staff are working together to do a big festival sometime in November or February. He added that staff has been talking with other agencies that might be interested in sponsoring other events.

Council Member Africa Luna-Carrasco thanked Mr. Galaviz for bringing back the Founder's Day Celebration and the Miss San Luis.

Mr. Galaviz mentioned that in talks with the local schools it was found that it is difficult for them to participate in the parade due to the school being out during the month of September.

He stated that staff has looked at other dates and it is likely that it can be held in November, so that all schools can participate. He added that staff is still looking into options on the date. He informed that there are approximately 27 special events not including small events that come out throughout the year.

Mayor Gerardo Sanchez thanked all staff involved in putting together all the city events.

### **3. ADJOURNMENT**

**MOTION:** Council Member Mario Buchanan Jr. / Council Member Gloria Torres to adjourn the Work Session at approximately 8:01 p.m. Motion passed unanimously.



### **Certification of Council Minutes**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session meeting of the San Luis City Council held on April 4, 2018. I further certify the meeting was duly called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on April 25, 2018.

Dated this 10<sup>th</sup> day of May 2018.

/s/ Sonia Cornelio, City Clerk