

MINUTES
Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
August 1, 2018
6:30 p.m.

<p>APPROVED by Council Date: August 01, 2018 Clerk's Office: /s/S. Cornelio</p>
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1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Work Session to order at approximately 6:34 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Maria Cecilia Ramos
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Matias Rosales
Council Member Gloria Torres

ABSENT: Council Member Ruben Walshe

OTHERS PRESENT: Tadeo A. De La Hoya, City Manager
Janet Taylor, Acting City Clerk
Kay Marion Macuil, City Attorney
Axel Chayra, IT Department
Christine Hagen, Management Analyst
Dania Castillo, Economic Development Department
Doming Sosa, IT Department
Eulogio Vera, Director of Public Works
Francia Alonso, Administrative Coordinator
Isaac Gutierrez, GIS Technician
Jenny Torres, Economic Development Manager
Jorge Mungaray, IT Department
Jose Guzman, Director of Planning & Zoning
Lizandro Galaviz, Director of Parks & Recreation
Marco Santana, Police Sergeant
Michael Navarro, Police Department
Monica Castro, Director of Finance
Richard Jessup, Acting Chief of Police
Ric Bauermann, Fire Department
Catalina Navarro, Tribuna de San Luis
Cesar Neyoy, Bajo El Sol
Lucy Lopez, San Luis AZ News
Wendy Lara, Visitor

2. ITEMS FOR DISCUSSION ONLY:

2. A. Discussion and possible directions to staff on any and all matters regarding informational update by the City of San Luis Economic Development Department. (Jenny Torres, Economic Development Manager)

Ms. Jenny Torres, Economic Development Manager, Mr. Lizandro Galaviz, Director of Parks and Recreation made a presentation on the following projects:

1. **Master Plan for Downtown Parks and Parking Lots**: Ms. Torres informed that this project will be located in 11 acres of Federal Land managed by Bureau of Reclamation and the Yuma County Water Users Association. This project will be located between Main Street and 4th Avenue. The parking lots will consist of approximately 475 parking spaces. The parking lots will also include a walking and bike paths. The city will charge a small fee that will help the improvements of the same area. The park portion consists of the amenities such as: covered ramadas, bench areas, recreation playfield areas, walking paths, street crossings, trees and landscaping. The parks also consists of a splash park, concert pavilion, vendor kiosks, restroom facilities, Police Substation and power area throughout the park. The total project cost is estimated to be \$6.5 million. Ms. Torres mentioned that staff will look for grant to help with the construction of this project. Ms. Torres also presented on the Business Incubator. She informed that there are currently 5 tenants, D&K Plumbing Supply, Arizona Med USA, HAK Construction, LERS and El Aguila. These companies have created over 20 jobs and some of those companies are interested in moving to the bigger suites. She stated that she is planning an event to introduce the new companies to council and staff.

Mayor Gerardo Sanchez thanked staff for their hard work in putting together this plan. He stated that this project is very much needed in the community and residents have been asking for this project.

Council Member Africa Luna-Carrasco thanked staff for the presentation; she mentioned that the splash park is a necessity in the community because of the region San Luis is located at.

Mr. Lizandro Galaviz, Director of Parks & Recreation, stated that splash parks required the usage of a lot of water during the summer. He informed that he will look into options to reduce the water usage or look at other options and grants to make this project happen.

Council Member Matias Rosales suggested adding a YCAT bus stop.

Mr. Eulogio Vera, Director of Public Works, informed that staff looked into this idea already and there will be an area designated to incorporate the bus stops in the new area.

2. **4FrontEd:** Ms. Torres informed that the contract is expired and will be brought before council for consideration. She added that staff will be proposing a five (5) year plan instead of a yearly contract. She informed that the slogan for 4FrontEd has been changed to “Four States, Two National, One Powerful Region”, the new website is being developed and some printed materials. Ms. Torres stated that this entity will continue to promote the region national and internationally. She informed that 4FrontEd is working with a natural gas company, NadBank is also involved from which a grant will be awarded in the amount of \$90,000.00 for a feasibility study and the Town of Wellton is working on a different project.
3. **City of San Luis Incentive Policy:** Ms. Torres stated that as requested by Council she has worked in conjunction with staff and legal counsel in putting together an incentive policy. She presented the draft of this document and asked Council to review this draft and provide feedback. She informed that the City of Yuma has an incentive policy that focuses on recruitment, manufacturing and creation of jobs. She added that this policy was drafted to explore different areas, recruitment of companies, expanding companies, redevelopment, and housing. She asked Council for their input as to in which areas they would like to focus on.

Mayor Gerardo Sanchez stated that the City of San Luis has never had an incentive policy; he asked Council to take the time to review and make suggestions to the policy. He added that it is very important to bring the ideas to create this policy to be competitive with other cities.

Ms. Torres presented an Economic Development video to Mayor, Council and staff.

2. B. Presentation and discussion on any and all matter regarding the San Luis Police Department organizational assessment conducted by LD Consulting LLC. (Richard Jessup, Acting Chief of Police).

Mr. Richard Jessup, Acting Chief of Police, made a power point presentation regarding LD Consulting Audit. He informed that this presentation is a short version of the entire report prepared the LD Consulting Audit. This presentation contained the following slides, What they found, Staffing Update, Administration-Property and Evidence, Administration-Policy and Procedures, Administration-Training, Administration-Communications/Records, Administration-Internal Affairs/PSB/QA, Patrol Division, and

Organizational 5-10 Master Plan. A copy of this presentation is filed with the complete agenda packet in the City Clerk's Office.

Mayor Gerardo Sanchez clarified that not everyone has access to the evidence room, only a particular number of individuals have access to this room.

Chief Jessup agreed with Mayor Gerardo Sanchez and stated that there are only two (2) people in the department that have access to the evidence room. He added that when the audit was being done there were three (3) people that had access. He stated that the audit finding was that the department had a good system, they just recommended to have a cameras to help monitor other areas.

Council Member Matias Rosales asked how far back did the audit go.

Chief Jessup replied that the audit went back to 2013 as far the evidence room concerns, but the auditor might have look at older items.

Mayor Gerardo Sanchez asked if a copy of the previous audit was on file.

Chief Jessup replied that he is not aware of any other audits performed at the department, as nothing was found. He stated that his recommendation will be that in three (3) years, the department performs another audit and thereafter at least every five (5) years.

Mayor Gerardo Sanchez agree with Chief Jessup to perform an audit every five years. He thanked Chief Jessup for the hard work done in getting 50% of the issues resolved.

Council Member Matias Rosales asked if this will be the Police Department's responsibility or Administration's responsibility that this audit gets done every five (5) years. He stated that he just wants to make sure that this does not get overlooked at.

Mr. Tadeo A. De La Hoya, City Manager, mentioned that this should be included in the Police Department's Policy to be a standard practice.

Chief Jessup suggested that this be included in the 5-10 Master Plan and also include it in the policies and procedures for the city.

Vice-Mayor Maria Cecilia Ramos thanked Chief Jessup for the work done with the audit.

3. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to adjourn the Work Session at approximately 7:54 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session meeting of the San Luis City Council held on August 01, 2018. I further certify the meeting was duly called and held and that the quorum was present and that the City Council approved these minutes at their Regular Council meeting held on August 22, 2018.

Dated this 28th day of August 2018.

/s/ Sonia Cornelio, City Clerk