



MEETING CANCELLED ON 10/01/2018 AT 12:05 P.M.
NOTICE OF WORK SESSION

In accordance with §38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona, will hold a Work Session meeting at 6:30 p.m., Wednesday, October 3, 2018. The Work Session will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recordings. Parents in order to exercise their rights may either file written consent with the City Clerk to such recordings, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

THIS NOTICE IS GIVEN BY:

/s/ Sonia Cornelio, City Clerk

CANCELACION DE JUNTA 10/01/2018 A LAS 12:05 P.M.
AVISO DE SESION DE TRABAJO

De acuerdo con los Estatutos del Estado de Arizona A.R.S. §38-431.01, se le informa a los miembros del Cabildo y al público en general que el Alcalde y el Cabildo, tendrán una Sesión de Trabajo a las 6:30 p.m., el día Miércoles, 3 de Octubre del 2018. La junta se llevará a cabo en la Sala del Cabildo, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicado en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona A.R.S §1-602.A.9, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona A.R.S. §1-602.A.9.

ESTE AVISO ES DADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



MEETING CANCELLED ON 10/01/2018 AT 12:05 P.M.

AGENDA

**Work Session
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
San Luis, AZ 85349
October 3, 2018
6:30 p.m.**

PLEASE TAKE NOTICE THAT MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION; THE MAYOR OR ACTING MAYOR FOR THIS MEETING MAY CHANGE THE ORDER OF THE ITEMS.

- 1. CALL TO ORDER/ROLL CALL**
- 2. ITEMS FOR DISCUSSION ONLY**
 - 2. A.** Discussion and possible directions to staff on any and all matters regarding modifications to the current Parks and Recreation Fee Schedule. (**Lizandro Galaviz, Director of Parks and Recreation**)
 - 2. B.** Discussion and possible directions to staff on any and all matters regarding Main Street maintenance and clean-up. (**Mayor Gerardo Sanchez, Eulogio Vera, Director of Public Works**)
- 3. ADJOURNMENT**

IN THE EVENT A MAJORITY OF THE COUNCIL IS NOT PRESENT, AN INFORMAL WORK SESSION MAY BE HELD.



AGENDA ITEM REVIEW FORM

Work Session

2.A.

Meeting Date: 10/03/2018

Department Head: Lizandro Galaviz, Director of Parks & Recreation, Parks & Recreation Department

Submitted By: Crystal Fragozo, Administrative Assistant, Parks & Recreation Department

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding modifications to the current Parks and Recreation Fee Schedule. **(Lizandro Galaviz, Director of Parks and Recreation)**

SUMMARY:

After reviewing the current Parks and Recreation Fee Schedule on Resolution No. 770, the Parks and Recreation Department staff would like to propose some fee modifications as well as adding more areas for the public to reserve. With many modifications being made to beautify our parks and surrounding areas, we would like to include in the fee schedule the tennis courts, artificial turf fields as well as increase the current reservation fees for the Cesar Chavez Cultural Center, Gym, Youth Center, sports fields and event booth rental. With the facilities being in high demand from both non-profit organizations as well as our community, fees have to be modified to cover maintenance and upgrade expenses.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES

CITY/STATE/FEDERAL FUNDS: CITY

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

N/A

Attachments

Resolution No. 770

Proposed New Facility Rental Fees

Facility Rental Rules & Regulations Form



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

RESOLUTION NO. 770

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AUTHORIZING AND APPROVING PARKS AND RECREATION FEE SCHEDULE

Whereas, the City Council of the City of San Luis desires to establish and update the fee schedule for use of city Parks and Recreation facilities;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of San Luis, State of Arizona, as follows:

Section 1: That the Parks and Recreation Fee Schedule attached hereto as Exhibit "A", is hereby authorized and approved.

Section 2: That the appropriate City officials are hereby authorized and directed to take any all actions as may be necessary to effectuate said schedule.

PASSED AND ADOPTED by the Mayor and Common Council of the City of San Luis, Arizona, this 19th day of December, 2007.

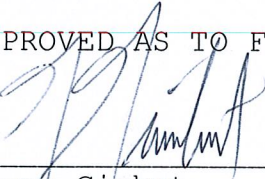

Juan Carlos Escamilla, Mayor

ATTEST:



Sonia Cuello, City Clerk

APPROVED AS TO FORM:



Glenn Gimbut
City Attorney



**CITY OF SAN LUIS PARKS AND RECREATION
Facility Fee Schedule**

CLASS A – City Co-sponsored Groups or City of San Luis Agencies. The following organizations and/or groups are **EXEMPT** from rental fees. Other organizations may be added if the activities benefit the Community. Security deposits and set-up fees may apply.

- a) Babe Ruth Baseball League
- b) Campesinos Sin Fronteras
- c) Chicanos Por La Causa
- d) City of San Luis Program (Fire Cadets, PAL, Police Volunteers, Go-Karts)
- e) Comite de Bienestar
- f) Karate – Gembu Kyu
- g) Little League Baseball
- h) LULAC
- i) PPEP – Tech
- j) San Luis Adult Soccer League
- k) San Luis Corporation for the Arts & Humanities
- l) San Luis Dancing Girls - Ballet
- m) San Luis Gadsden School District
- n) San Luis High School
- o) San Luis Lions Club
- p) San Luis Rotary Club
- q) San Luis Youth Soccer
- r) Tahitian Dance
- s) WACOG
- t) WAHEC
- u) Media (Yuma Sun, Bajo el Sol, Sin Fronteras, San Luis News)

CLASS B – Nonprofit . Individuals, groups, or organizations using facilities whose purpose is clearly of nonprofit nature (501 C Status) or social gathering. (Receptions, religious groups, etc.)

CLASS C – Standard/Commercial. Individuals, groups, or organizations using facilities for raising money or whose purpose is clearly a profit making status.

FACILITY

GYM - Joe Orduño Park

	Individual/Non-Profit Groups		Standard/Commercial	
	Residents	Non-Residents	Residents	Non-Residents
Per Hour/Game	\$15.00	\$25.00	\$35.00	\$35.00
Per Hour/other	\$100.00	\$200.00	\$200.00	\$200.00
Special Event (4-hr. session)	\$400.00	\$500.00	\$500.00	\$500.00
All Day Event***	\$1,000.00	\$1,200.00	\$1,200.00	\$1,200.00
Set-up of tables and chairs	\$50.00	\$65.00	\$65.00	\$65.00
Maintenance	\$100.00	\$150.00	\$150.00	\$150.00
Stage (portable)	\$100.00	\$125.00	\$150.00	\$150.00
Stage Set-up	\$60.00	\$70.00	\$80.00	\$80.00
Staff Attendant	\$20.00	\$20.00	\$20.00	\$20.00

*** includes attendant

CULTURAL CENTER

Per Hour

Special Event (4-hr. session)

Audio Equipment use

Lights

Set-up of tables and chairs

Maintenance

Stage

Stage (portable)

Stage Set-up

Staff Attendant

Staff Technician

Individual/Non-Profit Groups		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
Not Available	Not Available	Not Available	Not Available
Not Available	Not Available	Not Available	Not Available
\$50.00	\$75.00	\$75.00	\$75.00
\$50.00	\$75.00	\$75.00	\$75.00
\$50.00	\$65.00	\$65.00	\$65.00
\$100.00	\$150.00	\$150.00	\$150.00
\$100.00	\$125.00	\$150.00	\$150.00
\$100.00	\$100.00	\$100.00	\$100.00
\$60.00	\$70.00	\$80.00	\$80.00
\$20.00 p/hr.	\$20.00 p/hr.	\$20.00 p/hr.	\$20.00 p/hr.
\$30.00 p/hr.	\$30.00 p/hr.	\$30.00 p/hr.	\$30.00 p/hr.

SWIMMING POOL

Daily Rates Kids

Daily Rates Adult

Swimming Lessons

Party Reservations*

Saturday & Sunday (4 hr.-session)

1-30 patrons

30-50 patrons

50-75 patrons

75-100 patrons

Deposit

* Reservation includes lifeguards

5-tables and 20-chairs

Individual/Non-Profit Groups		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$1.00	\$2.00	N/A	N/A
\$2.00	\$3.00	N/A	N/A
\$35.00	\$45.00	N/A	N/A
\$100.00	\$120.00	\$150.00	\$150.00
\$130.00	\$150.00	\$200.00	\$200.00
\$150.00	\$175.00	\$250.00	\$250.00
\$175.00	\$200.00	\$250.00	\$250.00
\$75.00	\$100.00	\$150.00	\$150.00

RAMADAS

Weekday Rates (Mon. - Thru.)

Weekend Rates (Fri. - Sun.)

Alcohol Permits**

** pending for ordinance

** no glass bottles

** Must have permit upon request

Jumps (Brinca-Brincas) must bring own generator

Individual/Non-Profit Groups		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$15.00	\$20.00	\$25.00	\$30.00
\$20.00	\$25.00	\$30.00	\$35.00
\$15.00	\$15.00	\$15.00	\$15.00

TENTS (10X20)

Per tent

1 to 5 set-up fee

5 to 10 set-up fee

10 to 15 set-up fee

Individual/Non-Profit Groups		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$20.00	\$30.00	N/A	N/A
\$50.00	\$75.00	N/A	N/A
\$100.00	\$125.00	N/A	N/A
\$150.00	\$175.00	N/A	N/A

BOOTH RENTAL*

10X10

10X20

*Special Events: 4th/7 & Founders D

Individual/Non-Profit Groups		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$30.00	\$35.00	\$35.00	\$35.00
\$45.00	\$50.00	\$50.00	\$50.00

ATHLETIC FIELDS

Fields -

Softball/Baseball/Soccer

1 field-2hr. max (no lights)

1 field-4hr. (no lights)

1 field ALL DAY

Lining Fields (per field)

Lights (per hour/per field)

Individual/Non-Profit Groups		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$10.00	\$15.00	\$15.00	\$15.00
\$15.00	\$20.00	\$20.00	\$20.00
\$50.00	\$60.00	\$60.00	\$60.00
\$10.00	\$15.00	\$15.00	\$15.00
\$10.00	\$15.00	\$15.00	\$15.00

ATHLETIC FIELDS

INDEPENDENT LEAGUES -

Fields

Adult League (per team/per season)

Youth League (per team/per season)

Categories:

U-6 & U-7

U-8 & U-10

U-12, U-14, & U16

Individual/Non-Profit Groups		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$80.00	N/A	N/A	N/A
\$10.00	N/A	N/A	N/A
\$15.00	N/A	N/A	N/A
\$20.00	N/A	N/A	N/A

Facility

Gym

Per Hour/Court (Hours of Operation)

Per Hour/Facility (Rental Event)

Deposit

*** Includes Attendant

Individual/Non-Profit Organization		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$15.00	\$25.00	\$35.00	\$35.00
\$65.00	\$85.00	\$100.00	\$100.00
\$200.00	\$150.00	\$150.00	\$150.00

Turf Field / Tennis Courts

Weekly Hourly Rates (Mon-Thurs)

Weekly Hourly Rates (Fri-Sun)

Per Hour w/Lights on Weekdays

Per Hour w/Lights on Weekends

Individual/Non-Profit Organization		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$10.00		\$20.00	
\$20.00		\$30.00	
\$15.00		\$25.00	
\$20.00		\$35.00	

Cesar Chavez Cultural Center

Per Hour (Main Area)

Audio Equipment Use

Lights (Stage Area)

Set-up of tables & chairs

Maintenance/Deposit

Stage Area

***Includes Attendant

***Security must be provided by renter

Individual/Non-Profit Organization		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$100.00	\$120.00	\$150.00	\$170.00
\$50.00	\$75.00	\$100.00	\$100.00
\$50.00	\$75.00	\$100.00	\$100.00
\$50.00	\$65.00	\$65.00	\$65.00
\$150.00	\$150.00	\$150.00	\$150.00
\$100.00	\$125.00	\$150.00	\$150.00

Swimming Pool

Daily Rates for Kids

Daily Rates for Adults

Swimming Lessons

Party Reservations

Saturday & Sunday (4 hr. session)

1-30 patrons

31-50 patrons

51-75 patrons

76-100 patrons

101-150 patrons

Deposits (Reservations include lifeguards)

Individual/Non-Profit Organization		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$1.00	\$2.00	N/A	N/A
\$2.00	\$3.00	N/A	N/A
\$35.00	\$45.00	N/A	N/A
\$100.00	\$120.00	\$150.00	\$150.00
\$130.00	\$150.00	\$200.00	\$200.00
\$150.00	\$175.00	\$250.00	\$250.00
\$175.00	\$200.00	\$250.00	\$250.00
\$200.00	\$225.00	\$250.00	\$250.00
\$75.00	\$100.00	\$150.00	\$150.00

Ramadas

Weekly Rates (Monday-Thursday)

Weekend Rates (Friday - Sunday)

Alcohol Permits

***No glass bottles

***Must have permit upon request

***No water jumpers (Brinca - Brincas) allowed

Jumpers (Brinca - Brincas) must bring own generator

Individual/Non-Profit Organization		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$15.00	\$20.00	\$25.00	\$30.00
\$20.00	\$25.00	\$30.00	\$35.00
\$25.00	\$30.00	\$35.00	\$40.00

TENTS (10X20)

FUNDRAISER EVENTS: REQUEST TO PARKS & RECREATION
DIRECTOR AND CITY MANAGER FOR APPROVAL

Booth Rental

10 x 10

10 x 20

Individual/Non-Profit Organization		Standard/Commercial	
Minor/Major Events		Minor/Major Events	
\$25.00/\$100.00			
\$50.00/\$150.00			

Athletic Fields

Fields -Softball/Baseball/Soccer

1 field - 2 hours (no lights)

1 field - 4 hours (no lights)

Lights (per hour/per field)

Lining Field

Soccer (Per Field)

Softball (F2/F3)

Baseball (F1)

Individual/Non-Profit Organization		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$10.00	\$15.00	\$15.00	\$15.00
\$20.00	\$25.00	\$20.00	\$25.00
\$10.00	\$15.00	\$15.00	\$15.00
\$80.00	\$90.00	\$100.00	\$100.00
\$40.00	\$50.00	\$60.00	\$60.00
\$60.00	\$70.00	\$80.00	\$80.00

Youth Center

Multi-Purpose Room

(Per Hour / During business hours)

After - Business Hours (Per Hour)

**Includes Staff Attendant

Individual/Non-Profit Organization		Standard/Commercial	
Residents	Non-Residents	Residents	Non-Residents
\$10.00	N/A	N/A	N/A
\$25.00	\$35.00	\$45.00	\$45.00



City of San Luis
Parks & Recreation Department
Facility Rental Information
Phone: (928) 341-8535 Fax: (928) 627-2326

Cesar Chavez Cultural Center **Gym**

I have read and understood the following fees, restrictions and regulations:

(___) A **\$200.00** deposit is required to hold the date of your event. This deposit will be reimbursed in full if the facility is left with no damages and clean-up is satisfactory. The facility will be inspected following your event. Tables & chairs should be wiped off and placed back, decorations and tape should be off the walls and the trash thrown outside inside garbage cans. Also any trash on the restrooms, hallway, main entrance and gym floors must be picked up. (Facility floors may be required to be mopped upon the discretion of Facility Supervisor) Any rental equipment placed by you must be taken out that night. If any rented equipment not belonging to our facility is left, it will be taken outside by our parks maintenance staff. (It is not our responsibility) You should receive your full or partial deposit two weeks after your event.

(___) Supervisors are not allowed to take any cash payments for extended hours. Any extra hours have to be authorized by Director/Assistant Director.

(___) A **\$60.00** per hour rental fee must be paid one month prior to your event. Fee includes the Parks and Recreation Employee who must be present at the time of your event to supervise proper use of the facility. This person will be there to open for your set up, to supervise throughout your event and for clean-up after the event. He/She will secure the building after the event. (City regulation states the event must end no later than 1:00 am) Supervisors will follow scheduled times unless authorized by Director/Assistant Director.

(___) OPTIONAL – A **\$200.00** fee will be charged if you would like to have someone other than yourself clean after the event. (Must be notified one month in advance)

(___) No kitchen area is available at the facility. As a fire hazard, we do not allow any candles to be lighted.

(___) A **\$25.00** alcohol permit must be purchased if alcohol will be served. Alcohol should not be served to minors. This permit is not valid for the sale of alcohol. (A special state permit must be purchased in order to sell alcohol) Alcohol can only be served in kegs (Maximum of 3 allowed). Glass bottles or aluminum cans are not allowed. Keep in mind not to use Champagne bottles as part of your decoration. If there will be a toast during your event, bottles must be stored by the Supervisor and will only be brought out for the toast. Once toast is finished, bottles must be immediately thrown outside or stored away. Clear cups are required for ALL drinks.

(___) Permit holder must check with Security Guard Agency of any restrictions on alcohol consumption.

(___) If you will have alcohol served during your event, the City also requires the permit holder to hire 4 security guards. If alcohol will not be served during your event, the City requires 2 security guards. Proof that the service has been contracted should be turned in 2 weeks before the event date. The guards must be uniformed, certified and bonded. The security guards must be present from the beginning to the end of the event. The security company hired must possess a current City of San Luis business license as well as insurance.

*****IMPORTANT*****

All fees set up time (decorations & music), event time, clean up time and security guard proof must be ready one month prior to your event date or your event will be cancelled.

Cancellation notice must be given at least one month before date of your event to receive your reimbursement.

Smoking indoors is prohibited!



AGENDA ITEM REVIEW FORM

Work Session

2.B.

Meeting Date: 10/03/2018

Department Head: Sonia Cornelio, City Clerk, City Clerk's Office

Submitted By: Sonia Cornelio, City Clerk, City Clerk's Office

Action Requested: Discussion Item - No Action to be Taken

ITEM:

Discussion and possible directions to staff on any and all matters regarding Main Street maintenance and clean-up. **(Mayor Gerardo Sanchez, Eulogio Vera, Director of Public Works)**

SUMMARY:

Mayor Gerardo Sanchez requested that this item be placed on the Agenda for the Work Session scheduled for October 3, 2018.

RECOMMENDATION / SUGGESTED MOTION:

Discussion and possible directions to staff only, no action.

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.
