

## SAN LUIS DEVELOPMENT FEE INFRASTRUCTURE IMPROVEMENTS ADVISORY COMMITTEE REPORT FOR FISCAL YEAR 2016/2017

The City of San Luis adopted its development fee ordinance, ordinance no. 327 on May 28, 2014 and it became effective on August 1, 2014. This report will cover all fees collected and spent under that ordinance during municipal fiscal year 2016/2017 and the Infrastructure and Improvement Plan ("IIP") developed by the consultant TischlerBice for the City of San Luis, dated May 14, 2014, upon which ordinance no. 327 was based.

The San Luis Infrastructure Improvements Advisory Committee finds and reports:

1. The collection of development fees for fiscal year 2016/2017 are reflected in the report of the Finance Department of the City of San Luis as attached as exhibit A, which by this reference is incorporated as though set forth again in full.
2. The expenditure of development fees for fiscal year 2016/2017 are reflected in the report of the Finance Department of the City of San Luis as attached as exhibit B, which by this reference is incorporated as though set forth again in full.
3. As this is the third year the fees have been implemented, there are no perceived inequities in either the IIP or the imposition of fees. However, there are recommendations. First, the City should consider administrative amendments to the IIP under A.R.S. §9-463.05.D.10 to allow collected fees to be spent for needed infrastructure or other capital items not currently listed in the 2014 IIP because apparently, the projects listed may not get developed or constructed within the time statutorily allowed, and yet the needs of the City of San Luis to provide services because of new growth are greater than currently listed in the IIP. The committee encourages staff to develop alternatives for amendment to the IIP and present them to the committee for its recommendation to the City Council. Second, the Committee encourages the City Manager to develop a plan to spend the funds accumulated within the statutory timeframe, and to show either development of the projects contained in the current IIP or significant progress of actual development prior to adoption of a new IIP required by August 1, 2019. Third, the Committee notes the City of San Luis has not had a regular program of consideration or adoption of an annual capital improvements plan, like many municipalities, and would encourage the City Council and city administration to do so as a regular business habit as part of its process for annual budgeting. The committee notes that City management has been developing a current capital improvements plan, and that it is in progress. The committee wishes to encourage this to be a regular ongoing annual business practice. While a capital improvement plan is not necessarily an infrastructure improvement plan, the two are closely related. Indeed it is statutorily permitted to allow a capital improvement plan to be the IIP, although that is not currently the case with the current TischlerBice study, as a CIP was not available at the time. It is felt this will allow the city to gauge for itself regarding its progress on the projects in the IIP, and whether adjustments or amendments should need to be made. It will also allow this committee to be able to have an informational base upon which to make its recommendations.

CITY OF SAN LUIS - IMPACT FEES EXPENDITURES

Department / Project	Total / Project	Total / Department	Total Fiscal Year
<b>Admin</b>			
Impact Fee Audit	1,216.91		
		<b>1,216.91</b>	
<b>Parks</b>			
Impact Fee Audit	1,142.86		
Sidewalk at Cultural Center	5,390.76		
		<b>6,533.62</b>	
<b>Police</b>			
Impact Fee Audit	1,142.86		
2017 Ford Explorer	51,809.77		
2017 Ford Truck	49,419.17		
Cameras, Monitors and Servers for PD Building	43,688.66		
		<b>146,060.46</b>	
<b>Fire</b>			
Impact Fee Audit	1,142.86		
Washer and Dryer at Fire Station	3,936.82		
16' Parking Shades	26,779.06		
		<b>31,858.74</b>	
<b>Highway Users</b>			
4th Ave / 1st Ave Road Improvements - Juan Sanchez Blvd.	241,337.57		
Design Union Street Paving Project	14,224.00		
Juan Sanchez Blvd Reconstruction Project	49,643.50		
		<b>305,205.07</b>	
<b>Water Fund</b>			
Impact Fee Audit	1,142.86		
Coating WS#3 & WS#4 Water Tanks	81,713.51		
		<b>82,856.37</b>	
<b>Wastewater Fund</b>			
Impact Fee Audit	1,142.86		
2017 Dump Truck #3155	154,956.25		
		<b>156,099.11</b>	
		<b>Total FY 2017</b>	<b>729,830.28</b>
		<b>Grant Total</b>	<b>\$ 4,894,612.38</b>

# EXHIBIT B

City of San Luis  
 Impact Fees Revenues & Expenditures  
 As of: 6/30/2016

		Impact Fees					Impact Fees			TOTAL Impact Fees			Impact Fees			
		INTEREST	ADMIN	PARKS	POLICE	FIRE	Public Safety	WATER	Waste Water		HURF	WATER	Waste Water			
			0.20	0.46	0.13	0.88	0.13									
Revenues	2004		73,252.00	200,213.00	67,640.00	42,295.00								383,400.00		
	2005	6,314.16	2,064.00	5,640.00	1,904.00	1,192.00								277,114.16		260,000.00
	2006	42,546.89	79,294.00	216,695.00	75,649.00	46,251.00		105,417.00	260,000.00					643,885.89	105,417.00	78,033.00
	2007	101,917.08	73,998.00	202,311.00	81,986.00	48,403.00		87,205.00	74,204.00					670,024.08	87,205.00	74,204.00
	2008	29,397.00	57,802.00	142,883.00	52,822.00	31,863.00		82,686.00	69,128.00					466,783.00	82,686.00	69,128.00
		<u>189,175.13</u>	<u>286,410.00</u>	<u>767,742.00</u>	<u>280,001.00</u>	<u>170,004.00</u>	<u>-</u>	<u>275,510.00</u>	<u>481,365.00</u>	<u>2,441,207.13</u>				<u>275,510.00</u>	<u>481,365.00</u>	
Interest / Fund Balance transfer									2009-3221	(756,875.00)				275,510.00	481,365.00	
									2009-3222	(70,239.55)				29,561.49	40,678.06	
Adjusted Fund balance 2009										<u>1,614,092.58</u>				<u>305,071.49</u>	<u>522,043.06</u>	
	2009	1,268.01	67,152.00	179,804.00	66,688.00	41,316.00				356,228.01				249,987.91	142,496.00	132,652.00
	2010	1,592.91	47,308.00	129,278.00	44,427.00	27,382.00				104,847.88				78,337.00	73,725.00	
	2011	1,877.88	18,172.00	52,692.00	21,636.00	10,468.00				118,639.01				67,256.00	63,274.00	
	2012	2,233.01	21,468.00	59,686.00	22,806.00	13,446.00				162,461.43				93,657.00	86,514.00	
	2013	2,354.43	30,540.00	83,454.00	28,387.00	17,726.00				158,895.25				90,057.00	84,010.00	
	2014	1,595.64	29,622.00	80,956.72	28,947.69	17,777.12				313,693.79	119,761.00			22,040.00	223,351.00	
	2015	1,380.79	68,708.00	115,905.00	7,616.80	4,768.00	115,316.00			152,636.00	158,407.88			-	278,264.00	
	2016	2,377.54	80,144.52	123,197.96	-	-	-			628,823.05	270,476.03			-	439,834.23	
	2017	2,899.48	152,740.12	211,125.88	-	-	-			-	-			-	-	
Interest Allocation		(197,544.82)	40,237.21	90,420.86	25,102.85	15,181.16	26,592.91			-	-			-	-	
Total Revenues		-	<u>442,501.33</u>	<u>1,893,262.22</u>	<u>526,613.57</u>	<u>318,078.28</u>	<u>556,812.52</u>	-	-	<u>2,481,936.39</u>	<u>548,644.91</u>	<u>799,114.49</u>	<u>1,903,067.29</u>			
Expenditures 2009			146,934.32	129,921.35	9,411.04	128,056.86				414,323.67				17,099.57	149,339.00	
Expenditures 2010			450,674.38	239,205.05	167,338.97	-				886,216.40				-	-	
Expenditures 2011			-	-	-	-				-				-	-	
Expenditures 2012			93,888.51	58,657.57	62,103.48	26,220.05				240,869.61				-	-	
Expenditures 2013			3,850.39	48,882.98	164,305.83	80,227.67				285,366.67				65,168.03	11,340.46	
Expenditures 2014			389.27	80,909.14	425.33	250.76				81,984.20				59,913.01	209,244.15	
Expenditures 2015			95,975.29	469,302.16	12,996.86	2,966.31				577,240.72				285,241.45	87,584.15	
Expenditures 2016			27,112.32	222,416.83	6,539.59	7,339.59				263,408.33	263,781.10			208,954.69	107,706.89	
Expenditures 2017			1,216.91	151,451.22	31,858.74	1,142.86				185,669.73	305,205.07			82,856.37	156,099.10	
Expenditures 2018			-	-	-	-				-				-	-	
Total Expenditures		-	<u>820,051.49</u>	<u>1,393,846.30</u>	<u>444,977.34</u>	<u>246,204.20</u>	-	-	-	<u>2,909,079.33</u>	<u>568,886.17</u>	<u>699,233.12</u>	<u>721,313.75</u>			
Revenues over Expenditures		-	<u>22,450.44</u>	<u>499,415.92</u>	<u>80,636.23</u>	<u>71,874.08</u>	<u>556,812.52</u>	-	-	<u>1,231,188.19</u>	<u>(20,341.26)</u>	<u>99,881.37</u>	<u>1,181,753.54</u>			
Total Expenditures			820,051.49	1,393,846.30	444,977.34	246,204.20	-	-	-	2,909,079.33	568,886.17	699,233.12	721,313.75			
Uses From Revenues	2004		(73,252.00)	(200,213.00)	(67,640.00)	(42,295.00)				-				-	-	
	2005		(2,064.00)	(5,640.00)	(1,904.00)	(1,192.00)				-				-	(280,000.00)	
	2006		(79,294.00)	(216,695.00)	(75,649.00)	(46,251.00)				-				(105,417.00)	(78,033.00)	
	2007		(73,998.00)	(202,311.00)	(81,986.00)	(48,403.00)				-				(87,205.00)	(74,204.00)	
	2008		(57,802.00)	(142,883.00)	(52,822.00)	(31,863.00)				-				(82,686.00)	(69,128.00)	
	2009		(67,152.00)	(179,804.00)	(66,688.00)	(41,316.00)				-				(29,561.49)	(40,678.06)	
	2010		(47,308.00)	(129,278.00)	(44,427.00)	(27,382.00)				-				(142,496.00)	(132,052.00)	
	2011		(18,172.00)	(52,692.00)	(21,636.00)	(7,502.20)				-				(78,337.00)	(19,404.66)	
	2012		(21,468.00)	(59,686.00)	(22,806.00)	-				-				(67,256.00)	-	
	2013		(30,540.00)	(83,454.00)	(28,387.00)	-				-				(93,857.00)	-	
	2014		(29,622.00)	(80,956.72)	-	-				-				(14,585.63)	-	
	2015		(68,708.00)	(41,233.58)	-	-				-				-	-	
	2016		(80,144.52)	-	-	-				-				-	-	
	2017		(152,740.12)	-	-	-				-				-	-	
Interest			(17,785.77)	-	-	(0.00)	-	-	-	(290,617.29)				-	-	
First in First Out			0.00	-	0.00	(0.00)	-	-	-	-				(2,370.00)	47,814.03	
2004 - 2010			-	-	-	-	-	-	-	-				-	-	
	2011		-	-	-	2,965.80	-	-	-	-				-	54,320.34	
	2012		-	-	-	13,446.00	-	-	-	-				-	63,274.00	
	2013		-	-	18,969.66	17,726.00	-	-	-	-				-	86,514.00	
	2014		-	-	28,947.69	17,777.12	-	-	-	-				75,471.37	84,010.00	
	2015		-	74,671.42	7,616.00	4,768.00	115,316.00	-	-	-				22,040.00	223,351.00	
	2016		-	123,197.96	-	-	152,636.00	-	-	-				-	278,264.00	
	2017		-	211,125.88	-	-	262,267.61	-	-	-				-	439,834.23	
Interest			22,450.44	90,420.66	25,102.88	15,181.16	26,592.91			-				(20,341.26)	-	
FIFO Balance			<u>22,450.44</u>	<u>499,415.92</u>	<u>80,636.23</u>	<u>71,874.08</u>	<u>556,812.52</u>	-	-	<u>(20,341.26)</u>	<u>97,911.37</u>	<u>1,228,567.57</u>				