

APPROVED by Council
Date: January 23, 2019
Clerk's Office: /s/ Sonia Cornelio

MINUTES
Regular Council Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
January 9, 2019
7:00 p.m.

1. CALL TO ORDER/ROLL CALL: Mayor Gerardo Sanchez called the Regular City Council meeting to order at approximately 7:04 p.m.

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Maria Cecilia Ramos
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Jose Ponce
Council Member Matias Rosales
Council Member Gloria Torres

OTHERS PRESENT: Tadeo A. De La Hoya, City Manager
Sonia Cornelio, City Clerk
Angel Ramirez, Acting Fire Chief
Angelica Cifuentes, Procurement
Antonio Sandoval, Water Supervisor
Antonio Ocho, Maintenance Specialist
Axel Chayra, I.T. Technician
Carlos Gonzalez, Public Works Supervisor
Cervando Fragoso, Maintenance Specialist
Edgar Herrera, Equipment Operator
Eduardo Zatarain, Equipment Operator
Eulogio Vera, Director of Public Works
Fausto Gonzalez, Human Resources Training & Programs Coordinator
Francia Alonso, Acting PIO/Assistant to Council
Gilberto Torres, Wastewater Supervisor
Isidro Lopez, Fire Department
Janet Taylor, Legal Secretary
Jenny Torres, Economic Development Manager
Jesus Meza, Assistant Director of Parks & Recreation
Jorge Perez, Billing & Collections Manager
Jose Huerta, Equipment Operator
Kay Marion Macuil, City Attorney
Leo Valenzuela, Wastewater Operator
Manuel Rojas, Assistant Director to Public Works
Marco Santana, Police Department Lieutenant
Maria Muñoz, Human Resources Technician
Maria Sabori, Risk Management Manager

Miguel Gonzalez, Chief Wastewater Supervisor
Monica Castro, Director of Finance
Norberto Flores, Maintenance Specialist
Olivia Jenkins, Human Resources Manager
Oscar Lara, Water Operator
Ralph Velez, City Consultant
Ramon Dueñas, Maintenance Specialist
Raul Sanchez, Mechanic
Richard Jessup, Chief of Police
Ric Bauermann, Fire Department
Socorro Ayala, Police Department
Yolanda Dueñas, Facilities Manager
Cesar Neyoy, Reporter
Liliana Arroyo, Campesinos Sin Fronteras
Lucy Lopez, Reporter

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Maria Cecilia Ramos

3. INVOCATION

The Invocation was led by Mr. Richard Jessup, Chief of Police.

4. PRESENTATION

4. A. Presentation and recognition of the 2018 - 4th Quarter Awardees by the Employee Recognition and Awards Program for their outstanding work with the City of San Luis. (Lt. Marco Santana, Janet Taylor, ERAP Committee Chairs & Fausto Gonzalez, Training & Programs Coordinator)

Mr. Fausto Gonzalez, Training & Programs Coordinator; Lt. Marco Santana, ERAP Committee Chairman and Ms. Janet Taylor, ERAP Committee Vice Chairwoman presented the recognition certificates for the 5, 10, 15, and the 20 years of service with the City of San Luis. Also the recipients were presented with an award as follows:

Customer Service Award to Mr. Richard Bauermann, Fire Inspector

Achievement Award to Parks Ground Division

Award of Excellence to the Public Works Department

Rookie of the Year to Ms. Estela Diaz Gurrola

Employee of the Year and Employee of the 4th Quarter Maria Muñoz, Human Resources Technician.

Mayor Gerardo Sanchez congratulated all the recipients and thanked them for their hard work and dedication to the City of San Luis.

5. CONSENT AGENDA

5. A. Minutes of

- Special Council meeting held November 26, 2018
- Special Council meeting held December 4, 2018
- Regular Council meeting held December 12, 2018
- Work Session held December 19, 2018

5. B. DISBURSEMENTS FROM DECEMBER 1, 2018 THROUGH DECEMBER 31, 2018.

Total Disbursements \$1,277,145.53

(One Million, Two Hundred Seventy-Seven Thousand, One Hundred Forty-Five Dollars and Fifty-Three Cents)

MOTION: Council Member Gloria Torres/Council Member Africa Luna-Carrasco to approve the Consent Agenda as presented. Motion passed unanimously.

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.A. Discussion and possible action on any and all matters regarding a contract with James Davey and Associates, Inc. for construction inspection and administration services for East Mesa Water Lines Project. (Eulogio Vera, Director of Public Works)

Mr. Eulogio Vera, Director of Public Works, stated that they have completed the design of approximately two (2) miles of waterlines and currently the project is out to bid; bids will be received January 16, 2019. This project will improve reliability of the water system in the east San Luis, currently there is only one (1) 12-inch line serving the Magrino subdivision. If this contract is approved by the Mayor and City Council, James Davey and Associates will help Public Works with the inspection, construction and administration of the project and it will relieve his department since Mr. Vera does not have staff to do all that work.

Mayor Gerardo Sanchez stated that this is a necessity, one line serving many customers is not good.

MOTION: Council Member Jose Ponce/Vice Mayor Maria Cecilia Ramos to approve the Inspection and Administrative Service Contract with James Davey and Associates, Inc. for the east mesa water lines project in the amount of \$22,120.00 as presented. Motion passed unanimously.

6. B. Discussion and possible action on any and all matters regarding a software contract with Benchmark Analytics to better manage officer and civilian staff performance, training and policy storage and delivery to the San Luis Police Department. (Richard Jessup, Chief of Police)

Mr. Richard Jessup, Chief of Police, explained that several things that his department has looked at in the previous budget for this particular year is a software that will enhance some of the ways in which the Police Department looks at things from policy and procedures to behaviors, evaluations and trainings. The estimated cost of programs that will do this ranges from \$14,000.00 to \$28,000.00. The Police Department did purchase Power DMS to help them with pushing with items out to all of the officers and staff when it came to information. The department found Benchmark Analytics who would aid the San Luis Police Department to stay in compliance with FBI URC Program use of force incident reporting requirements and those set by the Arizona Law Enforcement Accreditation Program to achieve program accreditation. This will better manage internal affairs, use of force incidents, community engagements, officer and civilian staff performance and behavior evaluations that serves as a first sign early intervention system, training, and policy storage and delivery to the San Luis Police Department. The San Luis Police Department budgeted \$87,000.00 and will save approximately \$40,000.00 to combine four (4) programs into one (1), therefore Benchmark Analytics price is \$5,000.00 for the first year and \$7,500.00 every year thereafter with a possible 4% per year increase.

Council Member Jose Ponce asked if this program will require more personnel. Mr. Jessup responded that this program will be included into administration and Benchmark Analytics will train the department and there are no additional fees for licenses for new employees in the department.

MOTION: Council Member Jose Ponce/Vice Mayor Maria Cecilia Ramos to approve the contract with Benchmark Analytics as presented. Motion passed unanimously.

7. SUMMARY OF CURRENT EVENTS

Mayor Gerardo Sanchez wished everyone a happy new year and mentioned that the Gadsden Marching Band was in Rome and it is amazing the work that they do and thanked the City of San Luis for supporting them.

Council Member Jose Ponce reported that he and Council Member Africa Luna-Carrasco have been busy with the Cesar Chavez event along with Ms. Maria Robles and Ms. Connie, and added that they need volunteers for this occurrence.

8. CALL TO THE PUBLIC

There were no comments from the public.

9. EXECUTIVE SESSION

Vote to hold an Executive Session pursuant to A.R.S. §§38-431.03(A)(1), (A)(3) and (A)(4)

Discussion and possible action to hold an executive session pursuant to A.R.S. §38-431.03(A)(1), A.R.S. §38-431.03(A)(3) and A.R.S. §38-431.03(A)(4) on any and all matters relating to the position of Fire Chief and the employment, assignment, appointment, promotion, demotion, dismissal, salary, disciplining, or resignation of the position of Fire Chief, including discussion of possible confirmation of the City Manager's appointment of the Fire Chief and/or discussion of approval of terms and/or conditions of said appointment pursuant to San Luis City Code §34.04, and consultation with the attorney or attorneys of the City regarding the same. (Gerardo Sanchez, Mayor)

MOTION: Council Member Mario Buchanan Jr./Council Member Gloria Torres to go into executive session at approximately 7:37 p.m. Motion passed unanimously.

10. MOTION TO GO BACK INTO REGULAR SESSION

MOTION: Council Member Mario Buchanan Jr./Council Member Africa Luna-Carrasco to go back into regular session at approximately 8:17 p.m. Motion passed unanimously.

11. DISCUSSION AND POSSIBLE ACTION ITEM:

11.A. Discussion and possible action on any and all matters regarding the position of Fire Chief including confirmation of the possible appointment by the City Manager and approval of terms and/or of conditions pursuant to San Luis City Code §33.04. (Tadeo A. De La Hoya, City Manager)

Mr. Tadeo De La Hoya, City Manager, recommended the appointment of Mr. Angel Ramirez as the Fire Chief with his contract employment agreement effective date of October 9, 2018 for a term of two (2) years with a severance package of three (3) months and with the attorney to provide the provisions for him to continue his substitute teaching job with the City Manager's previous approval with a yearly salary of \$102,500.00.

MOTION: Council Member Matias Rosales/Vice Mayor Maria Cecilia Ramos to approve the contract. Motion passed unanimously.

Mr. Angel Ramirez, Fire Chief, thanked the Mayor, City Council and Administration and added that it is an honor to work for the City of San Luis and never had another job other than being a teacher and began as a firefighter, engineer, captain, assistant chief and now Fire Chief. He promised that he will work his hardest and will not let the city down and he is available for any questions regarding his department. Chief Ramirez thanked his parents and Fiancé Ericka for the support provided.

Mayor Gerardo Sanchez congratulated Chief Angel Ramirez and stated that he was the Assistant Fire Chief for eleven (11) months and asked him to continue to support his department and co-workers. The city cannot proceed and be safer without a solid Fire or Police Department.

The City Council congratulated Chief Angel Ramirez.

12. ADJOURNMENT

MOTION: Council Member Mario Buchanan Jr./Council Member Matias Rosales to adjourn the Regular Council meeting at approximately 8:22 p.m. Motion passed unanimously.



Certification of Council Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council meeting of the San Luis City Council held on January 9, 2019. I further certify the meeting was duly called and held and that a quorum was present and that City Council approved these minutes at their Regular Council meeting held on January 23, 2019.

Dated this 4th day of February 2019.

/s/ Sonia Cornelio, City Clerk