



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5.F.

Meeting Date: 09/12/2018

Department Head: Tadeo A. De La Hoya, City Manager, Administration

Submitted By: Melissa Lopez, Deputy City Clerk, City Clerk's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding the appointments of members to the Public Safety Personnel Retirement System Board for Police and Fire Departments. **(Tadeo A. De La Hoya, City Manager)**

SUMMARY:

As a participant of the Public Safety Personnel Retirement System (PSPRS), the city must establish local boards one for the employees of the Police Department and one for the employees of the Fire Department.

Quoting from the PSPRS website:

"How is the Local Pension Board Comprised

Each employer that participates in the PSPRS . . . must establish a five-person Local Board, which includes a chairperson, two appointed persons, and two individuals who are contributing members of the Plan (elected by secret ballot election from all the contributing membership for that group).

Employers who participate in the PSPRS . . . may have multiple local boards since each eligible group (i.e. Police, Fire, Corrections Officer, Detention, etc.) must have a separately established local board. As part of the local board structure, a Local Board Secretary must be appointed. The Secretary is responsible for handling all administrative functions for the local board including completing and retaining the minutes of each local board meeting. The Secretary serves as the liaison between the contributing membership, the local board members, and the PSPRS Administrative Office."

Pursuant to ARS 38-847,

The Chairman is the Mayor or the Mayor's designee and the chairman is approved by the City Council, There are 2 citizen members who are appointed by the Mayor with the approval of the City Council.

Responsibilities of the Local Board

The Local Boards have the responsibility for determining, in accordance with the statutory provisions, eligibility for membership, retirement, disability and survivor benefits; to afford any claimant or the board of trustees a right to a rehearing; to appoint medical boards; and to sue and be sued. The local board calculates benefits and has the responsibility to ensure that all benefit packets are completed prior to submitting to the PSPRS Administrative Office. The local board shall have no power to add to, subtract from, modify or waive any of the terms of the System."

As prescribed by Arizona State Statute, Title 9, Chapter 8, Article 2 - Police Pensions and Article 3 - Fire Fighter's Relief and Pension Fund, to be in compliance with said articles and with the Public Safety

Personnel Retirement System (PSPRS), staff is requesting that the Mayor appoint and the City Council approve the following people to the PSPRS boards. One for the Police Department and another one for the Fire Department.

Chairman to the Boards of Both the Fire and Police Groups

Tadeo A. De La Hoya, City Manager

Members of the Boards of Both the Fire and Police Groups

Monica Castro, Finance Director

Olivia Jenkins, HR Director

Non-Voting Secretary Members

Diana Hernandez, Secretary for the Fire Group Board

Monica Ruiz, Secretary for the Police Group Board

Mr. Tadeo A. De La Hoya will call for secret ballot elections. The Fire Group will elect two (2) contributing members to the Fire Group Board, and the Police Group will elect two (2) contributing members to the Police Group Board.

RECOMMENDATION / SUGGESTED MOTION:

First Action by Mayor:

"I Designate _____ as chairman to both local PSPRS Boards for the Fire and Police Group."

Second Action by Mayor:

"I appoint new citizen members _____ and _____ to both local local PSPRS Boards for the Fire and Police Group."

The motion of the City Council:

"I MOVE TO APPROVE THE DESIGNATION AND APPOINTMENTS OF THE MAYOR"

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS: N/A

TOTAL: N/A

BUDGETED AMOUNT: N/A

AVAILABLE AMOUNT TO TRANSFER: N/A

ACCT NAME & GL#/REMAINING BALANCE BEFORE PURCHASE: N/A

FISCAL IMPACT STATEMENT (IF THIS IS A BUDGET TRANSFER, YOU MUST ATTACH THE BUDGET ADJUSTMENT FORM):

There is no fiscal impact associated with this item.
