

10/9/18  
CITY OF SAN LUIS

PROPOSAL FOR DESIGN SERVICES – SENIOR CENTER REMODEL AND BUILDING ADDITION

SCOPE OF WORK

Design and construction documents of a remodel and building addition to the San Luis Senior Center in San Luis, Arizona.

It is understood that the scope shall be per the RFQ documents and preliminary design.

PROPOSED SERVICES

BASIC SERVICES

Complete Architectural and Engineering Construction Documents to include:

Architectural Services

- Coordination of consultant engineers
- Concept design development
- Architectural construction documents
- Review for code compliance
- Coordination of authority plan review

Structural Services

- Structural design
- Structural Calculations

Mechanical / Plumbing / Fire Protection Services

- HVAC and Plumbing design documentation
- HVAC and Plumbing calculations review meeting current building codes
- Fire Sprinkler design and documentation

Electrical Services

- Power and Lighting plans meeting current design codes

BASIC SERVICES FEE: \$ 29,600

CONSTRUCTION PHASE SERVICES

- Product and material submittal review
- Contractor requests for information
- Architect site visits as required to observe construction status

CONSTRUCTION PHASE SERVICES FEE: \$ 5,200

Exclusions: Permit and utility provider fees, Special structural inspections and structural observations, Off-site design. Civil engineering provided by owner – proposal includes coordination of owner-provided civil engineering consultant.

No retainer is required.  
Payments would be made at completion of each phase of the work.

Drawings will be delivered in PDF format. Document printing for owner and permit submission review are considered reimbursable expenses.

If the above terms are satisfactory, please sign and return to me and I will prepare a standard AIA Owner/Architect Agreement for execution. Thank you again for the opportunity to work with you and I look forward to a successful project.

Sincerely,



Christopher Thompson  
Principal Architect

Agreed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_