

**EULOGIO VERA, DIRECTOR
CITY OF SAN LUIS PUBLIC WORKS**

PROPOSAL FOR DESIGN SERVICES – FLEET MAINTENANCE FACILITY

SCOPE OF WORK

Design and construction documents of an addition to the existing City of San Luis Fleet Maintenance Building at Union Street & McCain Avenue in San Luis, Arizona. It is understood that the building will consist of an existing pre-manufactured building canopy and include new construction of a PEMB addition and a new office building addition. It is understood the design will be based on the previously generated concept plans attached.

PROPOSED SERVICES

Complete Architectural and Engineering Construction Documents to include:

Architectural Services

- Coordination of consultant engineers
- Concept design development
- Architectural construction documents
- Review for code compliance
- Coordination of authority plan review

Civil Services

- Paving and Grading plans
- Site Utility plans

Structural Services

- Structural foundation design of new PEMB addition
- Structural Calculations

Mechanical / Plumbing / Fire Protection Services

- HVAC and Plumbing design documentation
- HVAC and Plumbing calculations review meeting current building codes
- Fire Sprinkler performance specification

Electrical Services

- Power and Lighting plans meeting current design codes

Construction Phase Services

- Product and material submittal review
- Contractor requests for information
- Architect site visits as required to observe construction status and construction compliance to construction documents.
- Final punchlist and warranty walk-thru of completed building

Exclusions: Special structural inspections. Off-site design. Existing property survey. Geotechnical Soils Report. PEMB design and calculations and Shop Equipment specifications to be provided by owner.

COMPENSATION

I propose to provide the services listed above for a fixed fee of \$83,300.

No retainer is required.
Payments would be made at completion of each phase of the work.

Drawings will be delivered in PDF format. Document printing for owner review and permit submittal are considered reimbursable expenses.

If the above terms are satisfactory, please sign and return to me and I will prepare a standard AIA Owner/Architect Agreement for execution. Thank you again for the opportunity to work with you and I look forward to a successful project.

Sincerely,

Christopher Thompson
Principal Architect

Agreed: _____
Name: _____
Date: _____