

February 20, 2019

City of San Luis Council.  
Re: Boards and Commissions Application.

Attached to this letter you will find my application for the Economic Development Board and the Facility Management Board. As you can observe in my application, I have a solid experience participating in social organizations boards both as a board member at large and as an executive committee member.

Being a resident of Yuma County for over 20 years and of the City of San Luis for over 9 years, I came to realize that my social organizations involvement has been with organizations that serve the City of San Luis, but whose headquarters are located in the cities of Somerton and Yuma, not in San Luis.

I believe the experience I have acquired with my participation in the organizations mentioned in my application and others I did not include to avoid over-extending the application, have equipped me with the knowledge, abilities, and skills necessary to contribute to the development of the City of San Luis. The former, plus the fact that I recently concluded the academic requirements for the Doctor in Organizational Leadership with emphasis in Organizational Development will allow me to add to the quality of the work the boards perform for the city.

Thanks in advance for considering my application and giving me the opportunity to serve my community.

Sincerely,

Carlos A. Arroyo-Pelayo



**City of San Luis  
Board and Commission  
Volunteer Appointment Application**

(Please return application to City Hall, 1090 East Union Street, P.O. Box 1170 San Luis, AZ 85364)

Name: Carlos A. Arroyo-Pelayo Date: 02/19/2019  
Residence Address: 1469 East B Street Home Phone: N/A  
Mailing Address: P O Box 2114 Alternatate Phone: (928) 271-2094

The City of San Luis requires all board and commission members to be residents of the City of San Luis. Do you live with in the corporate limits of the City of San Luis?  Yes  No  
Years Resided in San Luis 9 1/2 Years Resided in Arizona 20+

List three Boards and/or Commissions you are interested in serving on:

- 1) Facility Development Corporation 2) Economic Development Commission 3) Planning & Zoning Commission

Why are you interested in becoming a member of the Board(s) and/or Commission(s) you have selected?

After over nine years as a resident and a witness of the progress and growth the city has experience I believe is the right time to collaborate in making San Luis the best place to live and do business possible. It takes the effort of a community to create a positive change that will benefit generations to come. I am eager to put my education and experience o the service of the city of San Luis.

**Members are expected to attend all meetings of the Board/Commission unless otherwise excused. If a member is absent without excuse from three or more consecutive meetings, the City Council may remove this member from the Board/Commission and appoint another individual to serve the remainder of the term**

The time commitment required for each board and commission varies depending upon the number of scheduled meetings and preparation time for those meetings. How much time can you commit to participate on a board or commission? Please be specific, i.e. number of hours weekly, monthly or quarterly.

I can be available for meetings every two weeks from 5:00 PM up to 8:00 PM, except for Thursdays.

**\*BOARD AND COMMISSION APPLICATION\***

If a resume is attached, the Education, Work Experience and Civic Involvement portions listed below need to be completed.

<b>Education:</b>	<b>Score</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	Low				High	_____

School	Degree	Year
Grand Canyon University	Doctor of Organizational Leadership	Academic 2018, Graduating 2019
NAU	Master's in Education	2006
CETYS Universidad	Master's in Human Resources Mgmt.	1993
CETYS Universidad	B.S. in Planning Engineering	1983

<b>Work Experience:</b>	
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Company	Position	Dates
Crane School Dist.	Teacher	2014 to Present
AWC	WIA Instructor	2013 to 2014
Campeños Sin Fronteras	Deputy Director/HR Director	2012 to 2014
Gadsden School Dist.	Migrant Interventionist/Advocate	2007 to 2012

<b>Civic Involvements:</b>	
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Organization	Position	Dates
Sunset Community Health Center, Inc.	Board Member/Vice-Chair of the Board	2007 to 2015/2015 to Present
Campeños Sin Fronteras, Inc.	Board Member/Chair of the Board	2006 to 2009/2009 to 2012
_____	_____	_____
_____	_____	_____

<b>Additional Qualifications:</b>	
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Experienced presenter with bilingual abilities. Currently delivering consulting services south of the border in the areas of Professional Development and Human Capital Development with focus on Strategic Planning, Motivation, and Social Responsibility.

<b>TOTAL SCORE</b> _____
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Personal References, including addresses and phone numbers:

- 1) Judge M. Figueroa, 350 W. Main Street, P O Box 458, Somerton, AZ, (928) 627-2722, 627-8152
- 2) David Rogers, 2060 W. 24th Street, Yuma, AZ, (928) 819-8999
- 3) Olivia Zepeda, 2020 S. Ave. 8E, Yuma, AZ, (928) 580-4174

Applicant Signature

2-20-2019  
Date

**\*\*Applications will remain on file in the Office of the Mayor and Council for one year from the above date\*\***

**Notice:** In accordance to the San Luis City Code, Chapter 2, Section 2-4-6, The City of San Luis under Committees and Commissions states, Council may create such committees and commissions, standing or special, as it deems necessary. They shall consist of as many members and shall perform such duties as the council may require and shall exist at the pleasure of the council. For more information regarding rights and provisions of the San Luis City Codes, call (928) 341-8520

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## EDUCATION

### **Grand Canyon University, Phoenix, AZ**

D. Ed. In Organizational Leadership with  
emphasis in Organizational Development

Presently

### **Northern Arizona University, Yuma, AZ**

Master's in Education (With Distinction)

### **CETYS Universidad, Mexicali, México.**

Master's in Human Resources  
B.S. Planning Engineering

## PROFESSIONAL EXPERIENCE

### **Crane School District, Yuma, AZ.**

**2014-Present**

**Teacher** – Guide the learning process toward the achievement of curriculum goals and—in harmony with the goals—establish clear objectives for all lessons, units, projects and the like, while communicating these objectives to students. Assesses the accomplishments of students on a regular basis and provides progress reports as required.

### **Arizona Western College, WIA Program, Yuma, AZ.**

**2013-2014**

**ABE Instructor (Part time)** – Provide instruction utilizing effective teaching methods and strong communication skills to deliver course content. Establish academic goals and objective for students' success. Measure students' learning outcomes and progress.

### **Campeños Sin Fronteras, Inc., Yuma County, AZ.**

**2012-2014**

**Deputy Director/Human Resources Director** - Served as the internal leader of the organization, provided a strong day-to-day leadership presence and supported an open-door policy among all staff. Instilled a human capital development and coaching culture within CSF; upgraded human resources functions including: training, development, compensation and benefits, employee relations, performance evaluation and recruiting. Organized and supported Board of Directors monthly and special meetings, reviewed minutes and organized agenda. Covered for Executive Director when out of the office.

### **Gadsden School District, Migrant Education Program, San Luis, AZ.**

**2007-2012**

**Migrant Interventionist** – Developed and delivered instruction in the area of mathematics aimed to improve the learning experience of the migrant students attending our school. Worked with teachers, students, and parents to identify their weakness and improve their performance in a small group setting and collaborated with colleagues to identify students' learning outcomes and increase students' retention. Assisted in the organization and administration of assessments. Met and oriented parents on parenting and education issues.

**Migrant Advocate/Advisor** – Provided orientation to Migrant students and parents to ease transition into middle school/high school environment. Connected with families in order to empower and inform parents. Sponsored extracurricular Migrant student activities. Conducted after school and summer school programs for Migrant students. Made presentations at parent meetings to increase their involvement in the students' education. Implemented an intensive home visitation program to confer and assist parents on parenting and education issues related to their children's development and access to education opportunities to support healthier family and community relationships.

**Crane School District, Migrant Education Program, Yuma, AZ.**

**2004-2007**

**Migrant Advocate/Advisor** – Provided orientation to Migrant students and parents to ease transition into middle school/high school environment. Connected with families in order to empower and inform parents. Sponsored extracurricular Migrant student activities. Conducted after school and summer school programs for Migrant students. Made presentations at parent meetings to increase their involvement in the students' education. Implemented an intensive home visitation program to confer and assist parents on parenting and education issues related to their children's development and access to education opportunities to support healthier family and community relationships.

**Instructor – English as a Second Language** – Developed course structure using different engagement forms, strategies and techniques. Administered assessments using BEST.

**LANGUAGES**

English and Spanish bilingual 100%

**LICENSES AND CERTIFICATIONS**

Arizona Elementary Education Teaching Certification

- Spanish Bilingual K-12 Endorsement
- Mathematics Specialist K-8 Endorsement

Arizona Notary Public

**VOLUNTEER ACTIVITIES**

**Sunset Community Health Center (SCHC)**

**Vice-Chair of the Board**

**2015 to Present**

**Board Member**

**2007 to Present**

SCHC operates six health clinics though out Yuma County, Arizona providing primary health care, dental services, and behavioral health services with an operational budget of 32 million dollars.

Present duties include serving on the executive committee, understand the responsibilities of the board chair and be able to perform these duties in the chair's absence. Participate as a vital part of the board leadership. Attend all board meetings. Assume responsibilities of the chair in the absence of the board chair. As a board member, approving annual budget, audit reports, and material business decisions; being informed of, and meeting all legal and fiduciary responsibilities. Maintain knowledge of the organization and personal commitment to its goals and objectives. Represent SCHC at the local, state and national levels at conferences, symposiums, and workshops. Serve as the chair of the personnel committee.

**Campesinos Sin Fronteras (CSF)**

**Chair of the Boar**

**2009-2012**

**Board Member**

**2006-2012**

CSF provides health education, housing and human services to migrant & seasonal farm workers and other members of the low-income community in Yuma County, Arizona, with an operational budget of 1.5 million dollars.

Duties included serving on the executive committee. Provide governance leadership and strategic planning support. Planning, presiding over, and facilitating board and committee meetings. Partnering with the CEO to ensure that board resolutions were carried out. Being a trusted advisor to the CEO as s/he develops and implements strategic plan. As a board member, approving annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities. Reviewing outcomes and metrics created by the organization for

evaluating its impact, and regularly measuring its performance and effectiveness using those metrics. Coordinating an annual performance evaluation of the CEO. Assisting the CEO and Nominations Committee in recruiting board members. Periodically consulting with board members on their roles and helping them assess their performance.

### **MEMBERSHIPS**

Alpha Chi, National College Honor Society – Member  
The Honor Society of Phi Kappa Phi – Member  
Community Leadership Alliance of Yuma County (CLA) – Founding Member  
Arizona Interagency Farm Workers Service Coalition (AIFC) – Member  
Yuma County Farm Workers Service Coalition (YCFWSC) – Founding Member

### **CONFERENCE PRESENTATIONS**

AZ-TESOL Conference	Phoenix, AZ, 2005
TESOL Rocky Mountain Regional Conference	Phoenix, AZ, 2006
Arizona Interagency Farmworkers Service Coalition (AIFC)	Tucson, AZ, 2007
2007 National Migrant Education Conference	Phoenix, AZ, 2007
2008 National Migrant Education Conference	Orlando, FL, 2008
2009 National Migrant Education Conference	San Antonio, TX, 2009
2010 National Migrant Education Conference	Anaheim, CA, 2010
2011 National Migrant Education Conference	New Orleans, LA, 2011
2012 National Migrant Education Conference	Portland, OR, 2012

### **OTHER PROFESIONAL ACTIVITIES**

- U. S. Dep. of Education Title I, Part C, Parent Involvement Focus Group Participant.
- 2007 National Migrant Education Conference, Parents Subcommittee Chairperson.
- U.S. Space and Rocket Center, Space Academy for Educators, Program Instructor.
- Arizona Migrant Education Program Prospective Re-Interview Process Auditor.

### **AWARDS**

- U. S. Space & Rocket Center, Space Academy for Educators “Right Stuff” Medal
- Northern Arizona University “Community of Learners” Award and Medal

### **PUBLICATIONS**

Volunteers and Decision-Making, 2013  
Virtual Leadership, 2013  
Organization Effectiveness and Success, 2013  
Stakeholders Conflicts in Organizations, 2013  
Public Policy and Stakeholders, 2013  
Learning in a Systems Context, 2014  
Vision: Where are we Going? 2015  
Competitive Advantage, 2016

All publications available at <https://gcu.academia.edu/CarlosAArroyo>