

**APPROVED** by Council

Date: 11/26/2019  
Clerks Office: 82

**MINUTES**  
**Work Session**  
**San Luis City Council**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**November 6, 2019**  
**6:30 p.m.**

**1. CALL TO ORDER/ROLL CALL:** Vice-Mayor Maria Cecilia Cruz called the Work Session to order at approximately 6:33 p.m.

**PRESENT:** Vice Mayor Maria Cecilia Cruz  
Council Member Mario Buchanan Jr.  
Council Member Africa Luna-Carrasco  
Council Member Jose Ponce  
Council Member Matias Rosales  
Council Member Gloria Torres

**ABSENT:** Mayor Gerardo Sanchez

**OTHERS PRESENT:** Tadeo A. De La Hoya, City Manager  
Sonia Cornelio, City Clerk  
Kay Marion Macuil, City Attorney  
Angel Ramirez, Fire Chief  
Angelica Cifuentes, Purchasing Coordinator  
Derek Dueñas, Information Technology Manager  
Eulogio Vera, Director of Public Works  
Francia Alonso, Assistant to Council/PIO  
Jenny Torres, Economic Development Manager  
Jorge Mungaray, IT Technician  
Jose A. Guzman, Director of Planning & Zoning  
Mary French-Jones, Grants Writer  
Monica Castro, Director of Finance  
Nohemy Echavarria, Magistrate  
Richard Jessup, Chief of Police  
Cesar Neyoy, Reporter  
Joel Serpas, Serpas Transportation  
Olivia Jenkins, Resident

**2. ITEMS FOR DISCUSSION ONLY:**

**2. A. Discussion and possible directions to staff on any and all matters regarding authorization to purchase one (1) fully marked and equipped new 2020 Ford F150 SuperCrew Cab XL 4x4 pick-up truck using Fiscal Year 2019-2020 Capital Projects budgeted funds. (Richard Jessup, Chief of Police)**

Mr. Richard Jessup, Chief of Police, stated that the purchase of this vehicle was requested and approved in the capital project budgeted funds. He mentioned that staff is requesting the approval to purchase a 2020 Ford F150 SuperCrew Cab XL 4x4 truck. The new vehicle will be an addition to the Police Department's patrol fleet. He informed that staff would be purchasing the vehicle from Bill Alexander Ford of Yuma, AZ, who has provided the lowest bid.

Vice-Mayor Maria Cecilia Cruz instructed Mr. Jessup to proceed with this item.

**2. B. Discussion and possible directions to staff on any and all matters regarding authorization to purchase 45 Defense Gun Safes and two (2) Cabinet Gun Safes for the San Luis Police Department using Fiscal Year 2019-2020 Capital Project budgeted funds. (Richard Jessup, Chief of Police)**

Mr. Richard Jessup, Chief of Police, stated the safes purchased will be utilized in vehicles that are regularly taken home. Currently, those vehicles do not have safes in them. He stated that he is suggesting to include those safes in the issued equipment each year. He suggested authorizing the purchase of these items and distribute them to the officers. The total cost will be \$13,084.91. He informed that currently, the Police Department does not provide safes to officer to lock their guns.

Vice-Mayor Maria Cecilia Cruz instructed Chief Jessup to proceed with this item.

**2. C. Discussion and possible directions to staff on any and all matters regarding a proposed ordinance for the safety of the use of the curbs at the border for taxi businesses. An ordinance of the Mayor and City Council of the City of San Luis, Arizona amending the City Code, Chapter 112, Transportation Business Regulations to provide for a border area zone and a system of issuance and regulation for border area taxi vehicle permits to operate within said zone; renumbering certain sections within Chapter 112; repealing any conflicting provisions; and providing for severability. (Richard Jessup, Chief of Police; Angel Ramirez, Fire Chief; and Eulogio Vera, Director of Public Works)**

Mr. Richard Jessup, Chief of Police, informed that Eulogio Vera, Director of Public Works, Angel Ramirez, Fire Chief and himself have been looking at this issue because of the expansion of the San Luis Port of Entry I (POEI) and some of the issues that staff has come across. He made a powerpoint presentation to City Council, which included the following slides, 2019 Statistics, and Proposed Plan. A copy of the presentation is included in the complete agenda packet filed in the City Clerk's Office.

Mr. Angel Ramirez, Fire Chief, stated that his department's main concern is safety, every minute and every second counts.

Council Member Gloria Torres asked how many taxis are operating at this moment.

Chief Jessup replied that there are approximately 158 taxis in the city, but there are only four (8) companies that have six (6) or more taxis; this means that there are more single independent taxi cabs operating in the city. He mentioned that the goal is to regulate the curve space and not regulate taxis, as something needs to be done in the current area.

Mr. Eulogio Vera, Director of Public Works, mentioned that if Council was to move forward with this change, taxis would be relocated to the south side of Urtuzuategui Street. This will eliminate any pedestrian/vehicular traffic on the intersection of Urtuzuategui Street and William Brooks Avenue. If they are relocated, a sidewalk will have to be created for pedestrians once General Services Administration (GSA) removes a portion of the retaining wall on that side.

Council Member Africa Luna-Carrasco asked if the taxis were to be relocated, will the existing area would be a no parking zone.

Mr. Vera replied that staff would leave three (3) 12-foot lanes, east and westbound lanes and a turn lane.

Mr. Jessup informed that Glenn Gimbut, Assistant City Attorney, put together the proposed ordinance; Section 4 addresses the eleven(11) different criteria that a company will have to meet. He stated that depending on the design of POE1, it would be the design that will be contemplated in this area. He stated that by just relocating the taxis to the proposed area will alleviate some of the issues currently facing.

Council Member Jose Ponce asked if this proposed new area has been discussed with the transportation businesses.

Mr. Jessup replied that staff have had various meetings with these businesses on different occasions and have listened to their concerns. He mentioned that the proposed location would help with pedestrian safety as they would not have to cross a street to get to the taxis. He added that the goal is to keep safe all visitors and residents coming through the port.

Council Member Gloria Torres commented that transportation businesses should have an office where clients can call and make their complaints.

Mr. Jessup mentioned that on his personal opinion having a company there is more protection rather than working individually. He commented that the city can not regulate taxis.

Ms. Kay Marion Macuil, City Attorney, informed that the proposed ordinance would create a zone where a permit would be required; the independent cab drivers can be anywhere else in town; if they want to be in the zone, they will have a company or be included in another company. This will limit the number of cabs in that border zone area.

Vice-Mayor Maria Cecilia Cruz directed Mr. Jessup to move forward with this item.

**2. D. Discussion and possible directions to staff on any and all matters regarding authorization to lease two (2) travel vehicles for the City of San Luis using Fiscal Year 2020 Capital Projects budgeted funds. (Monica Castro, Director of Finance; Edgar Carbajal, Acting HR Manager; and Jorge Perez Billing and Collections Manager)**

Ms. Monica Castro, Director of Finance, informed that she is requesting two (2) travel vehicles for the Human Resources and Billing and Collections departments. She mentioned that it had been a challenge when staff goes out of town to find a suitable vehicle to go to trainings/meetings. She mentioned that the Billing and Collections department would like to purchase a sedan, which will save gas when one person is traveling. The Human Resources department is asking for a minivan, which will help them transport supplies equipment for various events and has a larger capacity to transport up to seven (7) people when traveling out of town. Furthermore, she added that this vehicle would be acquired through a lease program offered by Enterprise; this will be a pilot program that will be tested by the city. She mentioned that the goal is to reduce operating costs, maintain a manageable budget and lower the average of the city's fleet. The total cost for the purchase of these two vehicles is \$44,112.87.

Council Member Matias Rosales asked if this will be a purchase or a lease? He also asked if price comparison was made before staff decided to go with the lease of the vehicles instead of the purchase.

Ms. Castro explained that this would be a lease; this will be a great opportunity for the city to test this pilot program and see if it will work. She mentioned that price comparison and also contacted other cities that have tried this program. She informed that the quotes obtained for the purchase there are \$5,000.00 savings for the purchase of the minivan, for the sedan is also approximately \$6,000.00 savings.

Mr. Julian Sosa representative from Enterprise stated that his company had found other ways to lower the maintenance and cost for the City of San Luis and other agencies. He informed that the city's fleet is over 10 years old and over 100,000 miles. He mentioned that Enterprise has over 1000 different government agencies across the country; he explained that their lease is an equity lease where the client has ownership rights, and at the end of the term you have the flexibility to own the vehicle outright or return to Enterprise and the proceeds of the sale come back to the city. The idea is to promote better cash flow so that the debt can be put into the large portion of vehicles that need to be replaced and get safer vehicles for the city.

Council Member Matias Rosales stated that at the regular dealerships, the customer also has the option to purchase the vehicle. He mentioned that contrary to this lease, the company would be able to sell the car, and the city will get a percentage?

Mr. Sosa replied that at the end of the term, there are three (3) options, pay the vehicle off, the residual will be based on the quote, and mileage patterns. He mentioned that the residual value for the Sedona is \$3,577.00, if there is a mileage pattern the vehicle will be worth \$8,000 to \$9,000, so the difference on what is sell for verses for what is on the books for the reduce value, comes back to the city, whereas in a normal lease from a dealership the profit will be lost.

Ms. Castro informed that in order to make the recommendation, she did make an analysis to see how much it will be to purchase via a local agency. She added she would like to try this pilot program and determine if this is convenient for the city.

Council Member Matias Rosales asked how long has this program been in place with other municipalities.

Mr. Sosa replied that the company was established in Arizona in the 1990s, the partnerships has lasted for more than 20 years, the partnership with the City of Yuma is recent, but the company has been working with the City of Scottsdale and Pinal County for a very long time.

**2. E. Discussion and possible directions to staff on any and all matters regarding approval of Resolution No. 2105. A resolution of the Mayor and the Council of the City of San Luis, Arizona, to approve an Addendum to the Intergovernmental Agreement (IGA) between the City of San Luis and Yuma County for the purpose of providing mandatory weekend and holiday court services for the San Luis Municipal Court. (Nohemy Echavarria, Magistrate)**

Ms. Nohemy Echavarria, Magistrate, informed that this an addendum to the Intergovernmental Agreement (IGA) with Yuma County. She stated that by law, when an individual is arrested, they must be brought before a judge within 24 hours, even on weekends and holidays. She added that under this IGA, Yuma County would provide this service. She mentioned that staff is requesting City Council to approve the addendum for the cost calculated for the last fiscal year in the amount of \$945.00.

**2. F. Discussion and possible directions to staff on any and all matters regarding bicycle-pedestrian plans and/or bicycle paths. (Vice Mayor Maria Cecilia Cruz and Jose Guzman, Director of Planning & Zoning)**

Mr. Jose Guzman, Director of Planning & Zoning, informed that currently, staff is working on the General Plan update, once this plan is finalized, staff will use the information gathered to do the specific plan such as the Transportation Plan, Parks Master Plan, Downtown Redevelopment Plan, and the Bicycle Master plan. He added that staff is also evaluating the potential of additional bike lanes to existing streets, but first, staff will have to evaluate the streets that have the required to add the bike lanes. Mr. Guzman provided the City Council with a map of potential new bike lanes and existing lanes.

Vice Mayor Maria Cecilia Cruz thanked Mr. Guzman for the report. She informed that as a member of the Yuma Bike Coalition, she and the organization have a vision of having a county-wide comprehensive bike path for future events. Ms. Cruz asked if anything can be done sooner.

Mr. Guzman informed that back in 2012, the city submitted a grant application to connect the San Luis High School with the San Luis Library, but the application was unsuccessful. He added that the cost back in 2012 had an approximate cost of \$90,000.00 to use the canal to connect both. He added that currently, there is an approximate cost of \$120,000.00.

Vice Mayor Maria Cecilia Cruz asked Eulogio Vera, Director of Public Works, if something can be done in that area.

Mr. Vera replied that he is currently not aware of any funding opportunities at this time. He mentioned that this is something the staff can work with Mary French-Jones, Grant Writer for the city. He stated that planning and funding is a very critical part of this project, and it can not be done overnight. He commented that this project could be added to the budget in the next fiscal year.

Ms. Mary French-Jones, Grant Writer, mentioned that the funds that Mr. Guzman was referring to had been suspended, and they are no longer available. She suggested obtaining a planning document to present to funders because they like to see that the project is already on paper.

Ms. Jenny Torres, Economic Development Manager, stated that the parks master plan and the trails are key documents that funders need for the next fiscal year and recommended Council to fund the project because that will make it easier to apply for the funding.


### 3. ADJOURNMENT

**MOTION:** Vice-Mayor Maria Cecilia Cruz/Council Member Mario Buchanan Jr. to adjourn the meeting at approximately 7:44 p.m. Motion passed unanimously.

#### The vote was as follows:

Vice Mayor Maria Cecilia Cruz	Aye
Council Member Mario Buchanan Jr.	Aye
Council Member Africa Luna-Carrasco	Aye
Council Member Jose Ponce	Aye
Council Member Matias Rosales	Aye
Council Member Gloria Torres	Aye

APPROVED:

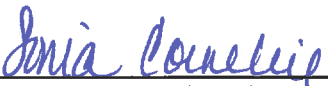
  
Gerardo Sanchez, Mayor

ATTEST:

  
Sonia Cornelio, City Clerk

### Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session for the City Council of the City of San Luis, Arizona, held on November 6, 2019. I further certify that the meeting was duly called and held and that a quorum was present.

  
Sonia Cornelio, City Clerk