

**MINUTES OF ANNUAL MEETING
SAN LUIS MUNICIPAL PROPERTY CORPORATION
Council Chambers
1090 E. Union Street San Luis, Arizona 85349
April 26, 2018 5:30 p.m.**

1. **CALL TO ORDER/ROLL CALL** Mr. Antonio Carrillo called the meeting to order at approximately 5:36 p.m.

PRESENT:

President Antonio Carrillo – by phone
Vice President Joel Castro
Secretary Luis Cabrera

NOT PRESENT:

Director Cecilia Torres
Director Ruben Walshe

OTHERS PRESENT:

City Attorney Kay Marion Macuil
Legal Secretary Janet Taylor
City Clerk Sonia Cornelio

2. **CONSENT AGENDA**

All matters are considered to be routine by the Board Members and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 2.A. - Approval of Minutes of Regular Meeting held October 31, 2017.

MOTION: President Antonio Carrillo and Director Luis Cabrera to approve the minutes. Motion passed unanimously

3. **Discussion items:**

3.A. **Discussion on any and all matters regarding Robert's Rules.**

City Attorney Kay Macuil briefly discussed Robert's Rules.
Discussion only no action is taken.

3.B. **Discussion on any and all matters regarding Open Meeting Law.**

City Attorney Kay Macuil briefly discussed Open Meeting Law.
Discussion only no action taken.

3.C. Discussion and possible direction to staff on any and all matters regarding the annual report to the Arizona Corporation Commission. City Attorney Kay Macuil explained what the annual report says and the updates that are pending as far as statutory agent name change and director change from Mr. Vasquez ending his term and new member Cecilia Torres beginning hers. Ms. Macuil briefly explained that the corporation was in good standing. **No action taken.**

3.D. Discussion and possible direction to staff on any and all matters regarding the By-Laws. City Attorney Kay Macuil discussed the by-laws and asked the board if they wanted to follow the 20-day notice before the meeting. All were in favor of the 20-day notice before a meeting. Ms. Macuil also explained the staggered terms for the corporation. Ms. Macuil stated that the corporation also has a seal and how we could possibly digitize the seal so that the corporation could begin to use it. Also stated that the duties of the secretary can be a lot of work for a volunteer so it can be delegated to city staff. **No action taken.**

4. Adjournment

Meeting adjourned by President Antonio Carrillo at approximately 6:16 p.m.

PENDING APPROVAL