

MINUTES

APPROVED by Planning & Zoning Commission

Date: August 13, 2019

P&Z Office: /s/ Roman Pacheco

REGULAR MEETING

PLANNING AND ZONING COMMISSION

SAN LUIS COUNCIL CHAMBERS

1090 E. UNION STREET

July 9, 2019

7:00 PM

Due to no recording being available caused by microphones not being turned on, the following minutes are based off of the hand written notes taken at the time of the meeting by the Planning Technician and Administrative Coordinator.

1. CALL TO THE ORDER /ROLL CALL: The meeting was called to order at 7:01 PM, by Chairman Marco A. Pinzon.

2. PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Chairman Marco A. Pinzon.

PRESENT:
Chairman Marco A. Pinzon
Vice Chairman Daniel Bazua
Commission Member Javier Barraza
Commission Member Guillermina Fuentes

ABSENT:
Commission Member Hugo Garcia
Commission Member Veronica Zavala

Staff Present:
America Cano, Administrative Coordinator
Eulogio Vera, Director of Public Works
Jose A. Guzman, Director of Planning and Zoning
Roman Pacheco, Planning Technician

3. CONSENT AGENDA

3. A. APPROVAL OF MINUTES

-Special Planning and Zoning Commission meeting held June 18, 2019.

MOTION: Commission Member Javier Barraza/Vice Chairman Daniel Bazua to approve the consent agenda as presented. Motion passed unanimously.

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye

4. ITEMS REQUIRING DISCUSSION AND/OR ACTION – the Planning & Zoning Commission will be considering a vote or action on the following cases. Any vote or action will be considered separately for each case.

4.A. Discussion and possible action on any and all matters regarding Subdivision Case No. 2019-0332P. A request by Riedel Holdings LLC, property owner, for the preliminary plat approval for Santa Cecilia No. 3 Subdivision. The property is located at the northeast corner of County 24th Street and 20th Avenue, San Luis, Arizona.

A. Staff presentation

No notes were taken by the Planning Technician and Administrative Coordinator of the verbal staff presentation given by Jose A. Guzman, Director of Planning and Zoning. No recording available due to microphones not being turned on.

B. Action on Subdivision Case No. 2019-0332P

MOTION: Commission Member Javier Barraza/Vice Chairman Daniel Bazua to approve Preliminary Plat Subdivision Case No. 2019-0332P subject to the applicant addressing review comments letter dated July 8, 2019. Motion passed unanimously.

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye

4.B. Discussion and possible action on any and all matters regarding Subdivision Case No. 2019-0333F. A request by Riedel Holdings LLC, property owner, for the final plat approval for Santa Cecilia No. 3 Subdivision. The property is located at the northeast corner of County 24th Street and 20th Avenue, San Luis, Arizona.

A. Staff presentation

No notes were taken by the Planning Technician and Administrative Coordinator of the verbal staff presentation given by Jose A. Guzman, Director of Planning and Zoning. No recording available due to microphones not being turned on.

B. Action on Subdivision Case No. 2019-0333F

MOTION: Chairman Marco A. Pinzon/Commission Member Javier Barraza to forward Subdivision Case No. 2019-0333F to the City Council with recommendation of approval subject to the applicant addressing review comments letter dated July 8, 2019 before scheduling this item to be presented to City Council. Motion passed unanimously.

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye

5. CALL TO THE PUBLIC.

There was no comment from the public.

6. ADJOURNMENT

MOTION: Commission Member Guillermina Fuentes/Commission Member Javier Barraza to adjourn the meeting at 7:10 p.m. Motion passed unanimously.

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye

APPROVED:



Marco A. Pinzon, Chairman

ATTEST:



Roman Pacheco, Planning Technician

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE PLANNING AND ZONING COMMISSION, SAN LUIS, ARIZONA HELD ON August 13, 2019. I FURTHER CERTIFY THAT THE MEETING WAS DULLY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.



Roman Pacheco, Planning Technician