

## MINUTES

REGULAR MEETING  
PLANNING AND ZONING COMMISSION  
SAN LUIS COUNCIL CHAMBERS  
1090 E. UNION STREET  
July 9, 2019  
7:00 PM

Due to no recording being available caused by microphones not being turned on, the following minutes are based off of the hand written notes taken at the time of the meeting by the Planning Technician and Administrative Coordinator.

**1. CALL TO THE ORDER /ROLL CALL:** The meeting was called to order at 7:01 PM, by Chairman Marco A. Pinzon.

**2. PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was led by Chairman Marco A. Pinzon.

**PRESENT:** Chairman Marco A. Pinzon  
Vice Chairman Daniel Bazua  
Commission Member Javier Barraza  
Commission Member Guillermina Fuentes

**ABSENT:** Commission Member Hugo Garcia  
Commission Member Veronica Zavala

**Staff Present:** America Cano, Administrative Coordinator  
Eulogio Vera, Director of Public Works  
Jose A. Guzman, Director of Planning and Zoning  
Roman Pacheco, Planning Technician

### **3. CONSENT AGENDA**

#### **3. A. APPROVAL OF MINUTES**

-Special Planning and Zoning Commission meeting held June 18, 2019.

**MOTION: Commission Member Javier Barraza/Vice Chairman Daniel Bazua to approve the consent agenda as presented. Motion passed unanimously.**

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye

**4. ITEMS REQUIRING DISCUSSION AND/OR ACTION** – the Planning & Zoning Commission will be considering a vote or action on the following cases. Any vote or action will be considered separately for each case.

**4.A. Discussion and possible action on any and all matters regarding Subdivision Case No. 2019-0332P. A request by Riedel Holdings LLC, property owner, for the preliminary plat approval for Santa Cecilia No. 3 Subdivision. The property is located at the northeast corner of County 24th Street and 20th Avenue, San Luis, Arizona.**

#### **A. Staff presentation**

No notes were taken by the Planning Technician and Administrative Coordinator of the verbal staff presentation given by Jose A. Guzman, Director of Planning and Zoning. No recording available due to microphones not being turned on.

#### **B. Action on Subdivision Case No. 2019-0332P**

**MOTION: Commission Member Javier Barraza/Vice Chairman Daniel Bazua** to approve Preliminary Plat Subdivision Case No. 2019-0332P subject to the applicant addressing review comments letter dated July 8, 2019. Motion passed unanimously.

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye

**4.B. Discussion and possible action on any and all matters regarding Subdivision Case No. 2019-0333F. A request by Riedel Holdings LLC, property owner, for the final plat approval for Santa Cecilia No. 3 Subdivision. The property is located at the northeast corner of County 24th Street and 20th Avenue, San Luis, Arizona.**

**A. Staff presentation**

No notes were taken by the Planning Technician and Administrative Coordinator of the verbal staff presentation given by Jose A. Guzman, Director of Planning and Zoning. No recording available due to microphones not being turned on.

**B. Action on Subdivision Case No. 2019-0333F**

**MOTION: Chairman Marco A. Pinzon/Commission Member Javier Barraza** to forward Subdivision Case No. 2019-0333F to the City Council with recommendation of approval subject to the applicant addressing review comments letter dated July 8, 2019 before scheduling this item to be presented to City Council. Motion passed unanimously.

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye

**5. CALL TO THE PUBLIC.**

There was no comment from the public.

**6. ADJOURNMENT**

**MOTION: Commission Member Guillermina Fuentes/Commission Member Javier Barraza** to adjourn the meeting at 7:10 p.m. Motion passed unanimously.

The vote was as follows:

Chairman Marco A. Pinzon	Aye
Vice Chairman Daniel Bazua	Aye
Commission Member Javier Barraza	Aye
Commission Member Guillermina Fuentes	Aye