

MINUTES
Special Meeting
San Luis Police Department Public Safety
Personnel Local Retirement Board
San Luis Council Chambers
1090 E Union Street
July 3rd, 2019
4:00pm

1. CALL TO ORDER/ROLL CALL: City Attorney Kay Marion Macuil called the meeting to order at approximately 4:04 p.m.

City Attorney Kay Marion Macuil requested a motion to appoint an acting Chairman, and asks if there is a volunteer before a vote is taken. Contributing Member Marco Santana volunteers.

MOTION: Board Member Maria Munoz/ Board Member Monica Castro to approve volunteer Contributing Member Marco Santana as acting Chairman. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Board Member Maria Munoz	Aye

PRESENT: Ernesto Prieto, Contributing Member
Marco Santana, Contributing Member
Monica Castro, Board Member
Maria Munoz, Board Member

OTHERS PRESENT: Kay Marion Macuil, City Attorney
Sonia Cornelio, City Clerk
Melissa Lopez, Deputy City Clerk
Axel Chayra, IT Department
Michelle Boucher, Board Secretary
Michael Navarro, Police Department
Edgar Carbajal, HR Department

2. CONSENT AGENDA:

2. A. MINUTES OF

-Special board meeting held March 18th, 2019

MOTION: Board Member Maria Munoz/ Contributing Member Ernesto Prieto to approve consent agenda as presented. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Board Member Maria Munoz	Aye

3. DISCUSSION AND POSSIBLE ACTION ITEM:

3. A. Discussion and possible action on any and all matters regarding adopting the Public Safety Personnel Retirement System Revised Model Uniform Rules of Local Board Procedure. (Kay Marion Macuil, City Attorney)

City Attorney Kay Marion Macuil asked the board what two dates would the board like to select to hold regular meetings. She suggested the Third Wednesday of February and September at 4 p.m.

The board agreed to the suggested regular meetings scheduled.

MOTION: Board Member Maria Munoz/Contributing Member Ernesto Prieto motion to have regular meetings held on the third Wednesday of February and September at 4 p.m. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Board Member Maria Munoz	Aye

MOTION: Board Member Maria Munoz/Contributing Member Ernesto Prieto to adopt the Public Safety Personnel Retirement System Revised Model Uniform Rules of Local Board Procedure. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Board Member Maria Munoz	Aye

3. B. Discussion and possible action on any and all matters regarding designating a physician or physicians to a medical board and adopting that medical board. (Edgardo Carbajal, Human Resources Coordinator)

MOTION: Board Member Maria Munoz/Contributing Member Ernesto Prieto to designate Pinnacle Health Care, Bruce Carter M.D. and James Black M.D. to a medical board and adopting that medical board. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Board Member Maria Munoz	Aye

3. C. Discussion and possible action on any and all matters regarding new membership applications, Police Officer Rafael Lizarde, effective date January 14, 2019, Police Officer Jose Pereda, effective date April 15, 2019, and Police Officer Vicente Torres effective date January 14, 2019. (Edgardo Carbajal, Human Resources Coordinator)

MOTION: Board Member Monica Castro/Contributing Member Ernesto Prieto to accept Police Officer Rafael Lizarde, effective date January 14, 2019, Police Officer Jose Pereda, effective date April 15, 2019, and Police Officer Vicente Torres effective date January 14, 2019 and the City of San Luis HR Department findings of eligibility and no preexisting conditions, and accept them for membership to participate in the PSPRS plan. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Board Member Maria Munoz	Aye


4. ADJOURNMENT

MOTION: Board Member Monica Castro/Contributing Member Ernesto Prieto to adjourn the special meeting at approximately 4:17p.m. Motion passed unanimously.


The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Board Member Maria Munoz	Aye

APPROVED:


Tadeo De La Hoya, Chairman

ATTEST:


Michelle Boucher, Board Secretary

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the San Luis Police Department Public Safety Personnel Local Retirement Board of the City of San Luis, Arizona, held on July 3, 2019. I further certify that the meeting was dully called and held and that a quorum was present.


Michelle Boucher, Board Secretary