

**MINUTES**  
**Special Meeting**  
**San Luis Police Department Public Safety Personnel Local Retirement Board**  
**San Luis Council Chambers**  
**1090 E Union Street**  
**March 18<sup>th</sup>, 2019**  
**3:00pm**

1. **CALL TO ORDER/ROLL CALL:** Chairman Tadeo A. De La Hoya called the meeting to order at approximately 3:13 p.m.

**PRESENT:** Tadeo A. De La Hoya, Chairman  
Ernesto Prieto, Contributing Member  
Marco Santana, Contributing Member  
Monica Castro, Board Member

**OTHERS PRESENT:** Kay Marion Macuil, City Attorney  
Sonia Cornelio, City Clerk  
Melissa Lopez, Deputy City Clerk  
Axel Chayra, IT Department  
Maria Munoz, HR Department  
Fausto Gonzalez, HR Department  
Monica Ruiz, Police Department  
Michelle Boucher, Police Department

2. **CONSENT AGENDA:**

2. A. **MINUTES OF**

-Special board meeting held October 4<sup>th</sup>, 2018

**MOTION:** Contributing Member Marco Santana/ Contributing Member Ernesto Prieto to approve consent agenda as presented. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Chairman Tadeo A. De La Hoya	Aye

**3. DISCUSSION AND POSSIBLE ACTION ITEM:**

**3. A. Discussion and possible action on any and all matters regarding the election of a non-voting secretary to serve on the San Luis Police Department Public Safety Personnel Local Retirement Board.**

Mr. Tadeo De La Hoya, Chairman, informed the board of the letter of resignation from Monica Ruiz as Board Secretary in December 2018. Michelle has expressed interest to become non-voting secretary for the board. The duties include, but are not limited to, keeping a record and preparing and sending minutes. Staff is recommending Michelle Boucher be appointed as non-voting Secretary of the board.

No questions comments or concerns.

**MOTION:** Contributing Member Ernesto Prieto/Contributing Member Marco Santana to elect Michelle Boucher as non-voting Secretary. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Chairman Tadeo A. De La Hoya	Aye

**4. ADJOURNMENT**

**MOTION:** Board Member Monica Castro/Contributing Member Marco Santana to adjourn the special meeting at approximately 3:16 p.m. Motion passed unanimously.

The vote was as follows:

Board Member Monica Castro	Aye
Contributing Member Marco Santana	Aye
Contributing Member Ernesto Prieto	Aye
Chairman Tadeo A. De La Hoya	Aye

Mr. De La Hoya welcomed Michelle.

**APPROVED:**

*in lieu of* Kay Marion Macuil  
Tadeo De La Hoya, Chairman  
Kay Marion Macuil  
Acting city Manager  
and city Attorney present  
for this meeting

**ATTEST:**

Monica Ruiz  
Monica Ruiz, Board Secretary

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special City Council meeting of the San Luis Police Department Public Safety Personnel Local Retirement Board of the City of San Luis, Arizona, held on March 18, 2019. I further certify that the meeting was dully called and held and that a quorum was present.

Monica Ruiz  
Monica Ruiz, Board Secretary