

## NOTICE OF MEETING OF THE SAN LUIS FACILITY DEVELOPMENT CORPORATION

In accordance with section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the Members of San Luis Facility Development Corporation and to the general public that the Board Members of the San Luis Facility Development Corporation will hold a **Special Meeting Monday, November 25, 2019 at 5:30 p.m.** The meeting will take place at City Hall in **Council Chambers**, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

**THIS NOTICE IS APPROVED BY:**

/s/ Kay M. Macuil, Attorney for the San Luis Facility Development Corporation

### AVISO DE JUNTA DE LA CORPORACIÓN

De acuerdo con los Estatutos del Estado de Arizona "A.R.S § 38-431.01", se le informa a los miembros de la Corporación San Luis Facility Development Corporation y al público en general que los miembros de la Corporación San Luis Facility Development Corporation, tendrán una **Junta Especial el día lunes 25, de Noviembre a las 5:30 p.m.** La junta se llevará a cabo en el **Salón Del Cabildo** ubicada en el 1090 E. Union Street, San Luis, Arizona 85349. El público está cordialmente invitado a la junta.

De acuerdo con el Acta de Americanos con Discapacidades y la Sección 504 del Acta de Rehabilitación del 1973, la Ciudad de San Luis, Arizona no discrimina por causa de discapacidad la admisión y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para más información referente a derechos y provisiones del Acta de Americanos con Discapacidades o Sección 504, o para solicitar adaptaciones que sean razonables para la participación en programas, actividades o servicios de la Ciudad, contactar al: Coordinador del Acta de Americanos con Discapacidades/Sección 504, Departamento de Recursos Humanos de la Ciudad de San Luis, Arizona, ubicada en el 1090 E. Union Street, San Luis, Arizona, 85349; (928) 341-8520.

Por medio de este aviso y de acuerdo con los Estatutos del Estado de Arizona "A.R.S § 1-602.A.9", sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar el consentimiento ante el Estado o cualquiera de sus subdivisiones políticas para hacer una grabación de audio o video de su hijo menor de edad. Las juntas del Cabildo se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden dar el consentimiento por escrito con la Secretaria de la Ciudad a tal grabación, o tomar acción personal para asegurarse que su hijo menor no esté presente cuando la grabación se lleve a cabo. Si un menor de edad está presente en el momento de la grabación, la Ciudad asumirá que los padres de familia están cediendo los derechos sobre una posible grabación de acuerdo con los Estatutos del Estado de Arizona "A.R.S. §1-602.A.9."

**ESTE AVISO ES APROBADO POR:**

/f/ Kay M. Macuil, Abogada de la San Luis Facility Development Corporation

**AGENDA**  
**SAN LUIS FACILITY DEVELOPMENT CORPORATION**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, Arizona 85349**  
**NOVEMBER 25, 2019**  
**5:30 p.m.**

PLEASE TAKE NOTICE THAT BOARD MEMBERS MAY ATTEND THE MEETING BY TELEPHONIC COMMUNICATION

PLEASE TAKE NOTICE: *The Chair or Acting Chair may change the order of the items.*

PLEASE TAKE NOTICE: *If authorized by law and by a majority vote of a present quorum of the Board of Directors, an executive session will be held immediately following the vote in accordance with A.R.S. §38-431.03(A) and the meeting will be temporarily recessed while the Board retires to executive session which will not be open to the public.*

**1. CALL TO ORDER/ROLL CALL**

**2. CONSENT AGENDA**

All matters are considered to be routine by the Commission and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**2. A. MINUTES OF:**

- Meeting held September 24, 2019

**3. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**3. A.** Discussion and possible action on any and all matters regarding the approval of Resolution No. 2019-02. A resolution of the San Luis Facility Development Corporation Board of Directors adopting and approving the second amendment which extends to February 29, 2020, the Facility Operation and Management Agreement first effective December 1, 2018, with LaSalle corrections L.L.C. for the operation and management of the San Luis Regional Detention and Support Center. **(Kay Marion Macuil, General Counsel)**

**3. B.** Discussion and possible action on any and all matters regarding Resolution No. 2019-03. A resolution of the Board of Directors of the San Luis Facility Development Corporation Board adopting and approving an amendment to the Intergovernmental Service Agreement with ICE to decrease the guaranteed minimum paid-for-bed from 250 to 100 starting March 14, 2020. **(Kay Marion Macuil General Counsel)**

**4. DISCUSSION ITEMS:**

**5. SUMMARY OF CURRENT EVENTS**

Events by the President, Members of the Board or staff pursuant to A.R.S. 38-431.02 (K)

**6. ADJOURNMENT**

*Suggested adjournment by President: "Since we have come to the end of the items on the agenda and there is no further business, the meeting is adjourned."*

**San Luis Facility Development Corporation**

**2. A.**

Meeting Date: 11/25/2019

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Summary

MINUTES OF:

- Meeting held September 24, 2019

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**Attachments**

2019-09-24 Minutes

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**MINUTES**  
**SAN LUIS FACILITY DEVELOPMENT CORPORATION**  
**San Luis Council Chambers**  
**1090 E. Union Street**  
**San Luis, Arizona 85349**  
**SEPTEMBER 24, 2019**  
**5:30 PM**

PLEASE TAKE NOTICE THAT BOARD MEMBERS MAY ATTEND THE MEETING BY TELEPHONIC COMMUNICATION

PLEASE TAKE NOTICE: *The Chair or Acting Chair may change the order of the items.*

PLEASE TAKE NOTICE: *If authorized by law and by a majority vote of a present quorum of the Board of Directors, an executive session will be held immediately following the vote in accordance with A.R.S. §38-431.03(A) and the meeting will be temporarily recessed while the Board retires to executive session which will not be open to the public.*

- 1. ROLL CALL/CALL TO ORDER** President Jenny Torres called the meeting to order at approximately 5:32 p.m.

**Those present:**

Director Joe Harper  
Vice President John Starkey  
President Jenny Torres

**Those absent:**

Director Maria Gonzalez  
Director Marco Pinzon

**Others present:**

Kay Marion Macuil, City Attorney, Attorney for the Corporation  
Tadeo A. De La Hoya, City Manager  
Monica Castro, Director of Finance  
Ralph Velez, City Consultant  
Axel Chayra, IT Technician  
Jorge Mungaray, IT Technician  
Janet Taylor, Legal Secretary, Clerk of the Board

- 2. CONSENT AGENDA**

All matters are considered to be routine by the Commission and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 2.A. MINUTES**

Minutes of Regular Meeting held July 23, 2019.

**MOTION:** Director Joe Harper and Vice President John Starkey to approve the minutes of Regular Meeting held July 23, 2019. **Motion passed unanimously.**

**The vote was as follows:**

President Jenny Torres	Aye
Vice President John Starkey	Aye
Director Joe Harper	Aye

**3. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**3.A. EXECUTIVE SESSION**

**Vote to hold an Executive Session pursuant to A.R.S. §38-431.03(A) (3)(4) and (7).**

**MOTION:** Director Joe Harper and Vice President John Starkey approve to enter into Executive Session. **Motion passed unanimously.**

**Vote was as follows:**

President Jenny Torres	Aye
Vice President John Starkey	Aye
Director Joe Harper	Aye

Discussion and possible action to hold an executive session pursuant to A.R.S. §38-431.03(A) (3), (4) and (7) on any and all matters regarding contracts and proposals related to the San Luis Regional Detention and Support Center for discussion or consultation for legal advice with the Corporation's attorneys, in order to consider and instruct the Corporation's attorneys regarding the Corporation's position regarding contracts and the sole bid by LaSalle Corrections on the above-mentioned property. **(Kay Marion Macuil, General Counsel and Bill Sims Outside Counsel)**

**EXECUTIVE SESSION HELD**

**4. MOTION TO GO BACK INTO REGULAR SESSION**

Director Joe Harper and Vice President John Starkey approve to go back into regular session. **Motion passed unanimously.**

**The vote went as follows:**

President Jenny Torres	Aye
Vice President John Starkey	Aye
Director Joe Harper	Aye

**4.B.** Discussion and possible action on any and all matters regarding the sole bid by LaSalle Corrections on the Request for Proposals approved by the Board in April of 2019. **(Kay Marion Macuil, SLFDC General Council)**

**ITEM CONTINUED UNTIL NEXT SCHEDULED MEETING**

**MOTION:** Vice President John Starkey and Director Joe Harper to continue item until next scheduled meeting. **Motion passed unanimously.**

**The vote was as follows:**

President Jenny Torres	Aye
Vice President John Starkey	Aye
Director Joe Harper	Aye

**5. ADJOURNMENT**

Vice President John Starkey and Director Joe Harper to approve adjournment.  
**Motion passed unanimously.**

**The vote went as follow:**

Vice President John Starkey	Aye
Director Joe Harper	Aye
President Jenny Torres	Aye

*Meeting adjourned at approximately 6:18 p.m.*

**San Luis Facility Development Corporation**

**3. A.**

**Meeting Date:** 11/25/2019

**Department Head:** Janet Taylor, Legal Secretary, Attorney's Office

**Submitted By:** Janet Taylor, Legal Secretary, Attorney's Office

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**ITEM:**

Discussion and possible action on any and all matters regarding the approval of Resolution No. 2019-02. A resolution of the San Luis Facility Development Corporation Board of Directors adopting and approving the second amendment which extends to February 29, 2020, the Facility Operation and Management Agreement first effective December 1, 2018, with LaSalle corrections L.L.C. for the operation and management of the San Luis Regional Detention and Support Center. **(Kay Marion Macuil, General Counsel)**

**SUMMARY:**

This item extends the current Operation and Management Agreement through February, 2020, allowing :  
\* the Board's legal counsels more time to draft the agreement,  
\* more time for LaSalle to review it and  
\*City Council to see the proposed city license fee  
before the final draft goes to the Board.

Other than extending the contract to February 29, 2020, there are no other changes to the current contract.

**RECOMMENDATION / SUGGESTED MOTION:**

**I MOVE TO APPROVE RESOLUTION NO. 2019-02.**

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**Attachments**

Resolution 2019-02  
2nd Amendment O&M

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# RESOLUTION

No. 2019-02

**A RESOLUTION OF THE SAN LUIS FACILITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS ADOPTING AND APPROVING THE SECOND AMENDMENT WHICH EXTENDS TO FEBRUARY 29, 2020, THE FACILITY OPERATION AND MANAGEMENT AGREEMENT FIRST EFFECTIVE DECEMBER 1, 2018, WITH LASALLE CORRECTIONS L.L.C. FOR THE OPERATION AND MANAGEMENT OF THE SAN LUIS REGIONAL DETENTION AND SUPPORT CENTER.**

**BE IT RESOLVED** by the San Luis Facility Development Corporation Board of Directors, as follows:

**Section 1.** It is deemed in the best interest of the continued stability of the operations of the San Luis Regional Detention and Support Center that the San Luis Facility Development Corporation enter into the Amendment to Facility Operation and Management Agreement to be effective December 1, 2019; and

**Section 2.** No terms of the December 1, 2018, Facility Operation and Management Agreement are being changed by this 2<sup>nd</sup> Amendment, other than extending the date of the Agreement through the earlier of February 29, 2020 or the date a new agreement is executed to replace the Facility Operation and Management Agreement.

**Section 3.** that a true copy of said amendment is incorporated herein as though fully set forth again in full; and

**Section 4.** the Board hereby approves and adopts said amendment and orders that the appropriate officers and officials of the Board execute and take any other measures necessary to put this amendment into effect.

**[Intentionally left blank, signature page follows]**

**PASSED, ADOPTED and APPROVED** by the Board of Directors of the San Luis Facility Development Corporation on this \_\_\_\_ day of November, 2019.

\_\_\_\_\_  
Jenny Torres, President

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Maria Gonzalez, Secretary-Treasurer

\_\_\_\_\_  
Kay Marion Macuil  
Corporation Attorney

**2<sup>nd</sup> AMENDMENT TO FACILITY OPERATION  
MANAGEMENT AGREEMENT**

San Luis Facility Development Corporation and LaSalle Corrections, LLC (collectively the "Parties") executed the Facility Operation and Management Agreement ("OMA") dated December 1, 2018 regarding the operations and management of the San Luis Regional Detention and Support Center ("Facility") and, as set forth below, the Parties agree to this 2<sup>nd</sup> Amendment to Facility Operation and Management Agreement.

The OMA has effective dates starting on December 1, 2018 and ending on November 30, 2019 and LaSalle Corrections, LLC ("LaSalle") has served the Operator of the Facility under the OMA. San Luis Facility Development Corporation ("SLFDC") issued a Request for Proposals for a new Operations and Management Agreement and, based on LaSalle's response, awarded the right to operate the Facility to LaSalle. The Parties need additional time to complete the new Operations and Management Agreement, and due to the need to continue the current operations of the Facility without disruption, the short period of time before the termination of the OMA on November 30, 2019, and as it is determined by the SLFDC that it is in the best interests of the public to continue operating the Facility for incarcerating law violators and providing economic benefits to the local economy, the SLFDC and LaSalle agree as follows:

1. This 2<sup>nd</sup> Amendment is agreed to be in effect for the operation and management of the Facility from December 1, 2019 until February 29, 2020 unless a new operations and management agreement is put into effect by the Parties prior to February 29, 2020.
2. All other terms of the OMA shall continue in effect throughout the term of this 2<sup>nd</sup> Amendment and the only change being made to the OMA is the dates of the 2<sup>nd</sup> Agreement.

DATED this \_\_\_\_ day of November, 2019.

San Luis Facility Development Corporation

LaSalle Corrections, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Attest: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

ACKNOWLEDGED:

U.S. Bank National Association

By: \_\_\_\_\_

Its: \_\_\_\_\_

**San Luis Facility Development Corporation**

**3. B.**

**Meeting Date:** 11/25/2019

**Department Head:** Janet Taylor, Legal Secretary, Attorney's Office

**Submitted By:** Janet Taylor, Legal Secretary, Attorney's Office

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**ITEM:**

Discussion and possible action on any and all matters regarding Resolution No. 2019-03. A resolution of the Board of Directors of the San Luis Facility Development Corporation Board adopting and approving an amendment to the Intergovernmental Service Agreement with ICE to decrease the guaranteed minimum paid-for-bed from 250 to 100 starting March 14, 2020. **(Kay Marion Macuil General Counsel)**

**SUMMARY:**

ICE has requested the attached amendment to the attached amendment.

**RECOMMENDATION / SUGGESTED MOTION:**

**I MOVE TO APPROVE RESOLUTION NO. 2019-03**

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**Attachments**

Resolution 2019-03

ICE Mod

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# RESOLUTION

No. 2019-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN LUIS FACILITY DEVELOPMENT CORPORATION BOARD ADOPTING AND APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL SERVICE AGREEMENT WITH ICE TO DECREASE THE GUARANTEED MINIMUM PAID-FOR-BED FROM 250 TO 100 STARTING MARCH 14, 2020.**

**BE IT RESOLVED** by the San Luis Facility Development Corporation Board of Directors, as follows:

**Section 1.** A true copy of the Immigration and Customs Enforcement (ICE) Amendment Modification Number P00004 to Inter-Governmental Service Agreement (IGSA) Number 70CDCR19DIG00008 is attached to this resolution and is incorporated herein as though fully set forth again in full; and

**Section 4.** The Board hereby approves and adopts said amendment and orders that the appropriate officers and officials of the Board execute and take any other measures necessary to put this amendment into effect.

**PASSED, ADOPTED and APPROVED** by the Board of Directors of the San Luis Facility Development Corporation on this \_\_\_\_ day of November, 2019.

\_\_\_\_\_  
Jenny Torres, President

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Maria Gonzalez, Secretary-Treasurer

\_\_\_\_\_  
Kay Marion Macuil  
Corporation Attorney

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1   2
2. AMENDMENT/MODIFICATION NO. P00004	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY ICE/Detent Mngt/Detent Contract-LAG Immigration and Customs Enforcement Office of Acquisition Management 24000 Avila Road, Room 3104 Laguna Niguel CA 92677	CODE ICE/DM/DC-LAGUNA	7. ADMINISTERED BY (If other than Item 6) ICE/Detent Mngt/Detent Contract-LAG Immigration and Customs Enforcement Office of Acquisition Management 24000 Avila Road, Room 3104 Attn:Jose Munoz, 949-425-7045 Laguna Niguel CA 92677	CODE ICE/DM/DC-LAGUNA
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SAN LUIS FACILITY DEVELOPMENT CORPORATION PO BOX 1170 SAN LUIS AZ 85349		(x) 9A. AMENDMENT OF SOLICITATION NO.	
CODE 9635420840000		FACILITY CODE	
		9B. DATED (SEE ITEM 11)	
		x 10A. MODIFICATION OF CONTRACT/ORDER NO. 70CDCR19DIG00008	
		10B. DATED (SEE ITEM 13) 08/02/2019	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  Is extended.  Is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) Bilateral Modification / FAR 43.103(a)

**E. IMPORTANT:** Contractor  Is not.  Is required to sign this document and return 1 copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

DUNS Number: 963542084  
San Diego COR: Jorge A. Bribiesca, 760.768.6318  
San Diego Alternate COR: Kathleen Martinez, 619.661.3828  
POC: Perry Weidman: 619.436.0255

Phoenix COR: Thomas A. Norton, 602.766.7033  
Phoenix Alternate COR: Nathaly Gaffke, 602.766.7025

Contract Specialist: Jose Munoz, 949.425.7045

The purpose of this modification is as follows:

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		JUN SURLA JS	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NAME OF OFFEROR OR CONTRACTOR  
SAN LUIS FACILITY DEVELOPMENT CORPORATION

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	<p>A) Decrease the Guarantee Minimum from CLIN 0001 as follows: from: 250 by: 150 to: 100, shall be effective on March 14, 2020.</p> <p>B) Decrease Above the Guarantee Minimum from CLIN 0002 as follows: from: 360 by: 310 to: 50, shall be effective on March 14, 2020.</p> <p>**Additional Beds Above 150 detainees, ICE maintains access to beds on a First Come, First Served Basis**</p> <p>Period of Performance: 08/02/2019 to 08/01/2024</p> <p>Change Item 0001 to read as follows (amount shown is the total amount):</p> <p>Minimum Guarantee (100) Bed Day Rate-- Covered by San Diego Field Office. (1-100) Bed Days in accordance with Inter-Governmental Services Agreement (IGSA), shall be effective on March 14, 2020. Obligated Amount: \$0.00</p>		DA	94.41	
0002	<p>Change Item 0002 to read as follows (amount shown is the total amount):</p> <p>Detention Bed Day Rate-- Bed Day rate above MG (101-150) in accordance with the IGSA, shall be effective on March 14, 2020. 50 bed days for adult male and female detainees share between San Diego And Phoenix Field Offices.</p> <p>**Additional Beds Above 150 detainees, ICE maintains access to beds on a First Come, First Served Basis**</p> <p>Obligated Amount: \$0.00</p> <p>All other terms and conditions remains the same.</p>		DA	94.41	