Employee Recognition & Awards Program

4th Quarter & End-of-Year 2019 Recipients

5 Years	10 Years	15 Years
Jeni Fernandez, *Parks & Recreation*	**Tadeo A. De La Hoya,** *City Administration*	**Alan Guevara,** *Police*
Marco Gomez, *Fire*	**Carlos Pacheco,** *Police*	**Debora Luna,** *Finance*
Samuel Hernandez, *Public Works/Water*		**Jaime Valenzuela,** *Police*
Kay Macuil, *City Attorney*		**Heriberto Vargas,** *Public Works/HURF*

Customer Service Award
Jeni Fernandez, *Recreation Specialist*

Jeni Fernandez is the recipient of the Customer Service Award this 4th Quarter due to the exceptional customer service that she demonstrates on a day-to-day basis. Jeni demonstrates a high capacity in her job and is always willing to assist the parents and children of our community. Being Pool Manager is not an easy task. Jenny handles all the staffing, training and development needs for our lifeguards locally and also assists other local municipalities within Yuma County as well. Jeni is always prepared to provide the most outstanding service to our residents and works with special needs kids as well as with the high school swim team. Without a doubt, Jeni is well deserving of recognition for her excellent customer service throughout Yuma County.

Achievement Award
Adalberto Valencia, *Recreation Specialist*

Adalberto Valencia is the recipient of the Award of Excellence this 4th Quarter because of his commendable work exhibited by taking on the Mayor's Bi-National Bike Ride event for the third consecutive year. Adalberto represented the Parks & Recreation Department in the committee in a positive manner developing a working relationship with other city municipalities and county agencies. Adalberto coordinated logistics for the designated rest stop areas, portable restroom, transportation, set-up and tear down of supplies and equipment. He worked with various city departments/divisions and directed recreation staff on the pick-up and delivery of participants and bikes to the event. Adal also coordinated vehicles and trailers utilized for the event. He led up the project and worked closely with PIO on staging for various stops providing water/fruit for participants. All his efforts made for a successful and well organized event.

Award of Excellence
Finance Department

The Finance Department is our Award of Excellence 4th Quarter recipient as they have been recognized for the sixth consecutive year and received the Comprehensive Annual Financial Report (CAFR) Achievement for Excellence in Financial Reporting award by Government Finance Officers Association (GFOA) of the United States and Canada. This accomplishment is the highest form of recognition in governmental accounting and financial reporting and receiving this award every year for the past six years demonstrates that Finance has committed employees that want to have the City of San Luis in high standards across the United States. This significant accomplishment includes demonstrating that the City of San Luis finances are transparent and constructive. Financial reporting is the disclosure of financial yearly results and every year our Finance Department has achieved to prepare a professional and thorough annual comprehensive report that our auditors find to be excellent and well deserving of the CAFR award.

Safety Award
Michael Navarro, *Property Evidence Technician*

Michael Navarro was endorsed as a highly suitable individual of the safety award for the 4th Quarter of 2019. Michael is in many ways, exceeding the challenging duties and expectations of keeping our Officers and Police Department safe. He is constantly doing research, testing, and reaching out to vendors, to find the best proper protective equipment (PPE) that suits the Department's needs. He always follows up with management and staff to make sure they have everything that they need to be protected. During this past year, the Officers have been exposed to a very large number of fentanyl cases that require very specific protection. Mr. Navarro has made sure that every sworn officer has a personal safety kit to keep them protected.

Employee of the Quarter
Laura Leon, *Administrative Coordinator*

Ms. Lauran Leon is the Employee of the Quarter for the 4th Quarter of 2019. The hard work and dedication that Laura Leon puts on a day-to-day basis and the great customer service provided to our community is greatly appreciated. Ms. Leon is very detailed oriented when explaining the business license process to new potential customers. The importance of having businesses come and do business in the City of San Luis is very crucial for our community and Laura exceeds expectations as far as motivating potential and current business owners to feel welcomed and are provided with the best service and information. Her fifteen years of expertise in the business license division has led her to be an expert at what she does, and are thankful for her commitment, dedication and determination to the City of San Luis.

Rookie of the Year 2019
Rosalva Leon, *HR Technician*

Rosalva Leon is the recipient of the Rookie of the Year Award for 2019. Ms. Leon has demonstrated exceptional performance and initiative as a HR Technician. Rosalva takes the time to sit down with employees and explains HR related items in detail to make sure things are clear and take the time to train employees when it comes to payroll, timesheets, and requests for leave. Rosalva is always available to correct TimeClock errors, adjustments and/or provide accrual reports for departments/divisions and cover any concern that would arrive to her. Working together with Finance, she makes sure that each items are turned in on time in order to get payroll processed on a timely manner. Rosalva always has a smile and a positive attitude. Ms. Leon has demonstrated interest in improving the department and always exhibits valuable traits.

Employee of the Year 2019
Janet Taylor, *Legal Secretary*

Janet Taylor is the Employee of the Year 2019 recipient. Ms. Taylor joined the City of San Luis for the 'administration wing' in December of 2015. As soon as she was hired, she showed eagerness and desire to grow within the organization. She was at City Hall's front desk until August 2016 when she was promoted to Legal Secretary with the Office of the City Attorney. Janet can be seen practicing Spanish with co-workers and trying to communicate with colleagues that do not speak the English language. This self-initiative comes to tell us her effort and willingness to grow not only as an employee but as a person that demonstrates genuine initiative and teamwork.
Janet has been part of the ERAP Committee, the Safety Committee and has been back-up City Clerk when the Clerks need to go out of town and preside over City Council meetings. Janet also 'clerks' for other boards and commissions and completes her agenda items, packet and minutes in a timely, accurately, and professional manner.
Ms. Janet Taylor was awarded the Employee of the Year 2019 award as she goes above and beyond while performing her duties.

Thank you all for your hard work and dedication to the City of San Luis.